

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JANUARY 11, 2010 – 7:00 P.M.**

PRESENT: Mayor Robert Hazelaar
Councillors: C. Brown, D. Kilpatrick,
D. Nunweiler, E. Solberg, J. Steinke

Municipal Manager K. Swanson
Municipal Secretary S. Simon
Municipal Treasurer V. MacArthur
Confidential Secretary C. Cranston

Town Engineer K. Minhas (arrived at 8:37 pm; left at 9:27 pm)
Public Services Director D. Schaffer (left at 10:30 p.m.)

Cypress Courier J. Rieger (left at 8:36 pm)

ABSENT: Councillor D. Nagel

1. GENERAL

- Call to Order **A)** Mayor Hazelaar called the regular meeting to order at 7:01 p.m.
- Adoption of Agenda **B)** Councillor Steinke moved the Agenda be adopted as presented. – Carried.
- Bank Summary for November 30, 2009 **C)** Councillor Solberg moved the Bank Summary for November 30, 2009 be received for information. – Carried.

2. MINUTES

- Council Meeting held December 14, 2009 **A)** Councillor Nunweiler moved the minutes of the Council Meeting held December 14, 2009, be adopted as presented. – Carried.
- Administrative Committee Meeting held December 21, 2009 **B)** In regard to Education Classes for Town Employees The Municipal Treasurer expressed concerns that the Administrative Committee only dealt with Policy 69 (Management) and did not deal with Staff training under Policy 55. It was the consensus of Council that the Education Classes for Town Employees be referred back to the Administrative Committee.
- Councillor Brown moved the minutes of the Administrative Committee Meeting held December 21, 2009 be received for information. – Carried.

Handwritten initials: R-11 AB

Centennial Year Celebration

i) Councillor Steinke moved to concur with the recommendation of the Administrative Committee that plans for a 2012 Centennial celebration continue based on the date Redcliff became incorporated as a Town in 1912. – Carried.

Policy 54 – Rates Policy
Re: Cemetery Rates

ii) Councillor Solberg moved to concur with the recommendation of the Administrative Committee that Policy 54 – Rates Policy be amended to include revised Cemetery fees as follows::

CEMETERY

Plot	\$450.00
Cremation Plot	\$150.00
Opening and Closing	\$450.00
Placing Urn	\$200.00
Saturday Burial	\$340.00
	(Additional)
Holiday Burial	\$340.00
	(additional)
After Hours Burial *	\$150.00
	(Additional)
Children up to 6 years Opening and Closing	\$150.00
Set up of Tent	\$50.00

* After hours shall be anytime after regular closing time for Public Services Department

Note: Grave liners are mandatory, and will be provided by the town of Redcliff at Cost as outlined in Cemetery Bylaw. – Carried.

Local Improvement Projects

iii) Councillor Nunweiler moved to concur with the recommendation of the Administrative Committee that Policy 59, Infrastructure Replacement Policy be amended to incorporate wording which provides guidance on Local Improvement projects / bylaws that exceed original anticipated costs by 25%, that the project be reconsidered / recirculated to affected parties. – Carried.

Bylaw No. 1443/2005 being the Redcliff Family and Community Support Services Board Bylaw
Re: Council Appointment (Alternate)

iv) Councillor Brown moved that Councillor Nunweiler be appointed as the Alternate Council Representative to the Redcliff Family and Community Support Service Board, in accordance with Bylaw No. 1443/2005 being the Redcliff Family and Community Support Services Board Bylaw. – Carried.

Bylaw No. 1193/99 being the Redcliff and District Recreation Board Bylaw
Re: Council Appointment (Alternate)

v) Councillor Nunweiler moved that Councillor Solberg be appointed as the Alternate Council Representative to the Redcliff and District Recreation Board, in accordance with Bylaw No. 1193/99 being the Redcliff and District Recreation Board Bylaw. – Carried.

Subdivision and Development Appeal Board Hearing held December 22, 2009

C) Councillor Solberg moved the minutes of the Subdivision and Development Appeal Board Hearing held December 22, 2009 be received for information. – Carried.

Municipal Planning Commission Meeting held December 16, 2009

D) Councillor Brown moved the minutes of the Municipal Planning Commission Meeting held December 16, 2009 be received for information. – Carried.

Redcliff & District Recreation Services Board Meeting held January 4, 2010

E) Councillor Solberg moved the minutes of the Redcliff & District Recreation Services Board Meeting held January 4, 2010 be received for information. – Carried.

Bylaw No. 1193/99 Redcliff and District Recreation Board Bylaw
Re: Amend maximum number of members at large

i) In regard to the recommendation to amend Bylaw No. 1193/98 being the Redcliff and District Recreation Board Bylaw to allow 7 members at large, it was noted that increasing the number of member also increases the number of members that would need to be present for a quorum. It was suggested that if the Rec-Services Board needs additional help with projects, sub adhoc committees can be established to help the Rec-Services Board. Concerns were expressed with recruitment of additional members at large. Councillor Brown indicated that she would take this suggestion to the Board for consideration.

Councillor Nunweiler moved that the recommendation of the Redcliff and District Recreation Board to amend Bylaw No. 1193/99 Redcliff and District Recreation Board to allow for a maximum of seven (7) members at large on the Redcliff and District Recreation Board be tabled to the February 22, 2010 Council Meeting. – Carried.

Rec-Tangle Start Dates 2010-2011 Season

ii) In regard to the recommendation from the Redcliff and District Recreation Services Board to establish September 20 as the annual opening day of the Redcliff Rec-Tangle, it was noted that September 20, 2010 would not provide Redcliff Minor Hockey with the two full weekends they need prior to the October 1 start of the hockey season. It was the consensus of Council that a specific calendar date should not be established.

The Public Services Director advised that ice could be in place at the Rec-Tangle anytime after September 15; however, there should be consultation with the user groups so the appropriate arrangements for staffing can be made. Discussion ensued.

Councillor Steinke moved that the annual opening day of the Rec-Tangle be established as the Friday prior to the second last weekend in September to allow for two (2) full weekends in September. – Carried.

4-7 B

Redcliff Public Library Board Meetings held September 29, 2009, October 27, 2009 and November 24, 2009

F) Councillor Steinke moved the minutes of the Redcliff Public Library Board Meetings held September 29, 2009, October 27, 2009, and November 24, 2009 be received for information. – Carried.

3. STAFF RECOMMENDATION

Request to cancel July 1, 2009 Tax Penalty of \$424.46

A) Councillor Brown moved to concur with the recommendation of the Municipal Treasurer that the Town of Redcliff deny the request from Mr. Marshall to cancel the July 1, 2009 Tax Penalty in the amount of \$424.46.

Councillor Brown withdrew her motion.

Councillor Steinke moved that the request from Mr. Marshall to cancel July 1, 2009 Tax Penalty of \$424.46 be tabled to the January 25, 2009 Council meeting. – Carried.

Bulk Water Station Controller

B) Councillor Nunweiler moved to concur with the recommendation of the Public Services Director that the invoice from J.C. Industries in the amount of \$10,000.00 for the replacement of the computer controller for the dispensing unit at the bulk water station be authorized for payment and that funding be provided from the Water System Maintenance Reserve. – Carried.

4. POLICY

Policy 54 – Rates Policy
Re: Landfill rate

A) Councillor Solberg moved that Policy 54 – Rates Policy Land File rate be amended to change the Over 1 Ton vehicle rate from \$35.00 to \$40.00, as presented. – Carried.

5. BYLAWS

Bylaw No. 1632/2010 being a bylaw to amend Bylaw No. 1184/98 being the Land Use Bylaw, to amend the Land Use District for a Portion of Block E, Plan 7516JK from UR Urban Reserve to R-3 High Density Residential District

A) Councillor Solberg moved Bylaw No. 1632/2010 being a bylaw to amend Bylaw No. 1184/98 being the Land Use Bylaw, to amend the Land Use District for a Portion of Block E, Plan 7516JK from UR Urban Reserve to R-3 High Density Residential District be given first reading. – Carried.

6. CORRESPONDENCE

Legislative Assembly of Alberta
Re: Review of Bill 202 by the Standing Committee on Community Services

A) Councillor Nunweiler moved the correspondence from the Legislative Assembly of Alberta dated December 2, 2009 regarding review of Bill 202 by the Standing Committee on Community Services be received for information. – Carried.

Alberta Transportation and Civil Engineering
Re: Alberta Municipal Water/Wastewater Partnership for Water Treatment Infrastructure Evaluation project grant

B) Councillor Solberg moved the correspondence from Alberta Transportation and Civil Engineering dated December 3, 2009 regarding Alberta Municipal Water/Wastewater Partnership for Water Treatment Infrastructure Evaluation project grant be received for information. – Carried.

Alberta Tourism, Parks and Recreation
Re: Invitation to host 2013 Alberta 55 Plus Winter Games

C) Councillor Steinke moved the correspondence from Alberta Tourism, Parks and Recreation dated December 7, 2009 regarding an Invitation to host the 2013 Alberta 55 Plus Winter Games be forwarded to the Redcliff and District Recreation Services Board for their review and recommendation to Council. – Carried.

Alberta Municipal Affairs
Re: Expect small budget changes as part of Budget 2010

D) Councillor Brown moved the correspondence from Alberta Municipal Affairs dated December 14, 2009 regarding small budget changes as part of Budget 2010 be received for information. – Carried.

Federation of Canadian Municipalities (FCM)
Re: Membership renewal

E) In regard to continued Federation of Canadian Municipalities membership renewal, discussion ensued with regard to its benefits to the Town. Councillor Kilpatrick commented that membership with the FCM provides a similar function at the Federal level as the AUMA provides on a provincial level.

Councillor Steinke moved that the Town of Redcliff discontinue their membership with the Federation of Canadian Municipalities (FCM). – Defeated.

Councillor Kilpatrick moved that the Town of Redcliff renew their Federation of Canadian Municipalities membership. Further that the 2010-2011 membership fee in the amount of \$937.00 be approved for payment. – Carried.

7. OTHER

2010 Operating and Capital Budgets
Summary Letter

A) Councillor Brown moved the correspondence dated December 14, 2009 from the Municipal Treasurer summarizing the 2010 Operating and Capital Budgets be received for information. – Carried.

South Eastern Alberta Safety Alliance Society
Re: Request for partnership / donation

B) Councillor Solberg moved the correspondence from the South Eastern Alberta Safety Alliance Society be referred to the Redcliff Family and Community Support Services Board. – Carried.

Canadian Badlands
Re: Annual Levy for 2010

C) Councillor Nunweiler moved that the Canadian Badlands Annual Levy for 2010 be tabled to the January 25, 2010 Council meeting. – Carried.

Support our Forces proposal from Nola Hill

D) Councillor Nunweiler moved to authorize Administration to purchase two (2 feet x 6 feet) signs for placement along the Trans Canada Highway signifying support for our Canadian Forces, conditional to Alberta Transportation granting permission to place this type of signage along the TransCanada Highway at the east and west entrances to the Town. Further that the sign design be presented to Council for final approval. – Carried.

Arnold and Sofie Moch
Re: Request to park RV's on Rectangle Parking Lot on July 1-3, 2010

E) Councillor Steinke moved to approve the request dated December 15, 2009 from Arnold and Sofie Moch to park RV's in the Rec-Tangle parking lot across from the Baden Powell Center from July 1 – 3, 2010 for the use of family members and guests that will be attending a 50th Wedding celebration. – Carried.

Occupancy Agreement between Town of Redcliff and RCMP

F) Councillor Solberg moved to authorize the Mayor and Municipal Manager to sign the Occupancy Agreement between Town of Redcliff and RCMP for a term to commence April 1, 2009 to the date that the RCMP vacates the Premises and occupies the new Protective Services building. – Carried.

Olympic Torch Run Update

G) Councillor Nunweiler moved that the Olympic Torch Run update provided by Mayor Hazelaar and the Municipal Manager be received for information as presented. – Carried.

Redcliff Fire Department Graphs (fourth quarter 2009)

H) Councillor Steinke moved the Redcliff Fire Department Graphs (fourth quarter 2009) be received for information. – Carried.

Redcliff/Cypress Regional Landfill Graphs to December 31, 2009

I) Councillor Steinke moved the Redcliff/Cypress Regional Landfill Graphs to December 31, 2009 be received for information. – Carried.

Development Permit Graphs to December 31, 2009

J) Councillor Steinke moved the Development Permit Graphs to December 31, 2009 be received for information. – Carried.

8. COMMITTEE MEETING OF THE WHOLE

Committee of the Whole Council

Councillor Nunweiler moved to meet as Committee of the Whole Council at 8:36 p.m. – Carried.

J. Rieger left at 8:36 pm

Return to Open Session

Councillor Nunweiler moved to return to Open Session at 10:47 p.m. – Carried.

Scheffer Andrew Planning Services Contract

Councillor Steinke moved to authorize Administration to renew the Scheffer Andrew contract for Planning Services which expires on March 3, 2010 for a two year term to commence March 4, 2010 and expire on March 3, 2012. Further that there be no changes to the terms and rates in the current agreement. – Carried.

Canadian Union of Public Employees Memorandum of Settlement 2010 - 2012

Councillor Steinke moved that the Memorandum of Settlement with the Canadian Union of Public Employees for a three year term (January 1, 2010 – December 31, 2012) be ratified and incorporated into the CUPE Collective Agreement. – Carried.

Randy Giesbrecht Vacation Payout

Councillor Nunweiler moved to authorize Administration to pay out all accrued vacation for Randy Giesbrecht. – Carried.

9. ADJOURNMENT

Adjournment

Councillor Nunweiler moved adjournment of the meeting at 11:00 p.m. – Carried.



Mayor



Municipal Secretary

BANK SUMMARY FOR NOVEMBER 30, 2009

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	312,511.30	5,797.76	318,309.06
DAILY DEPOSITS	253,227.90	117,873.65	371,101.55
CIBC DIRECT DEPOSITS/ TELEBANKING	354,913.08		354,913.08
INTEREST EARNED	4,858.98		4,858.98
T-BILL REDEMPTIONS	550,000.00		550,000.00
OTHER DIRECT DEPOSITS	62,198.93		62,198.93
SUBTOTAL	1,537,710.19	123,671.41	1,661,381.60
CHEQUES	(1,145,133.67)	(117,873.65)	(1,263,007.32)
ASFF QUARTERLY PAYMENTS	0.00		0.00
DEBENTURE PAYMENTS	(27,854.85)		(27,854.85)
T-BILL PURCHASES	0.00		0.00
NSF CHEQUES	(327.00)		(327.00)
OTHER DIRECT WITHDRAWALS	(107,736.69)		(107,736.69)
SUBTOTAL	(1,281,052.21)	(117,873.65)	(1,398,925.86)
TOTAL	256,657.98	5,797.76	262,455.74

BANK CLOSING BALANCE	669,705.04 ✓	5,797.76 ✓	675,502.80
ADD:O/S DEPOSITS	28,286.08 ✓	0.00 ✓	28,286.08
LESS:O/S CHEQUES	(441,333.14) ✓	0.00 ✓	(441,333.14)
TOTAL	256,657.98 ✓	5,797.76 ✓	262,455.74

INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	8,600,000.00 ✓
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	590,408.57 ✓
TOTAL INVESTMENTS		9,190,408.57

TOWN OF REDCLIFF

12-12-2009

FINANCE DEPT