

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, MARCH 8, 2010 – 7:00 P.M.**

PRESENT: Mayor Robert Hazelaar
 Councillors: C. Brown, D. Kilpatrick, D. Nagel,
 D. Nunweiler, E. Solberg, J. Steinke

Municipal Secretary S. Simon
 Municipal Treasurer V. MacArthur
 Confidential Secretary C. Cranston (left at 9:30 p.m.)
 Manager of Engineering K. Minhas (left at 8:09 p.m.)
 Municipal Accountant R. Osmond (left at 7:44 p.m.)
 Special Project Clerk J. Westers (left at 7:44 p.m.)

Cypress Courier J. Rieger (left at 7:44 p.m.)

ABSENT: Municipal Manager K. Swanson

	1. GENERAL
Call to Order	A) Mayor Hazelaar called the regular meeting to order at 7:00 pm
Adoption of Agenda	B) Councillor Steinke moved the Agenda be adopted as amended. – Carried.
Accounts Payable	C) Councillor Nunweiler moved the following 65 general vouchers in the amount of \$431,793.93 be received for information. – Carried.

ACCOUNTS PAYABLE FEBRUARY 18 - 25, 2010			
COUNCIL MEETING MARCH 8, 2010			
65640	ACKLANDS - GRAINGER INC	POP RIVETS FOR GARBAGE BINS	\$142.87
65641	AMSC INSURANCE SERVICES LTD	MARCH EMPLOYEE BENEFITS	\$12,368.84
65642	BIG EAGLE SERVICES	VAC TRUCK FOR LANDFILL LEACHATE	\$1,496.25
65643	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$30,533.17
65644	FOCUS INTEC.	CONSTRUCTION SERVICES FOR 3 ST. N.E.	\$6,606.60
65645	CNH CAPITAL C3083	PARTS & LABOUR FOR UNIT #88 LOADER	\$7,738.42
65646	KIRK'S MIDWAY TIRE	REPAIR FLAT TIRE FOR UNIT #132 MOWER/SWEEPER	\$15.75
65647	SHAW CABLE	MARCH INTERNET SERVICE - FIRE HALL, P/S & WTP	\$166.80
65648	NIEDERMAYER, MARK	FEBRUARY GUITAR LESSON INSTRUCTION FEES	\$780.00
65649	PETRO CANADA	DYED DIESEL FOR LANDFILL	\$715.08
65650	PITNEY BOWES	REFILL POSTAGE MACHINE	\$2,100.00
65651	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO FEBRUARY 13, 2010	\$12,994.43
65652	PUROLATOR	FREIGHT OF WATER METERS	\$36.65
65653	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO FEBRUARY 13, 2010	\$24,224.97
65654	ROSENAU TRANSPORT LTD	FREIGHT OF SKATE MATES & PARTS FOR UNIT #94	\$99.64
65655	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK AT LANDFILL	\$105.00
65656	SWANSON, KIM	REIMBURSE TRAVEL EXPENSE - EMERGING TRENDS	\$267.80
65657	TELUS COMMUNICATION INC.	FEBRUARY CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$113.30
65658	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING FEBRUARY 13, 2010	\$53,234.27
65659	TRICO LIGHTING PRODUCTS	FLOOD HALOGEN LIGHTS	\$66.78

Handwritten initials: N/A

65660	ZEP MANUFACTURING CO	TOWELS & VARIOUS CLEANERS	\$676.27
65661	ACTION PARTS	BATTERY FOR UNIT #115 GMC 3500	\$151.97
65662	AGCOM PETROLEUM SALES LTD.	DIP STICK FOR MEASURING FUEL	\$63.00
65663	ALBERTA PUBLIC WORKS ASSOC.	CONSTRUCTION INSPECTION COURSE REGISTRATION - BAKKER	\$1,023.75
65664	BOSS LUBRICANTS	BLUE RAM OIL & HYDRAULIC OIL	\$1,301.80
65665	CITY OF MEDICINE HAT	TRAINING COURSE & VARIOUS UTILITY PAYMENTS	\$10,465.27
65666	CLEANRITE SERVICES	FEBRUARY JANITORIAL SERVICES	\$1,960.34
65667	CONTEMPORA CONSTRUCTION	PROTECTIVE SERVICES BUILDING PROGRESS PAYMENT	\$99,365.81
65668	DUNCAN, JORDON	REIMBURSE FOR CRIMINAL RECORDS CHECK	\$53.00
65669	DUNLOP STERLING WESTERN STAR	BUMPER, GEAR BOX, BRAKE DRUM, HEATER MOTOR FOR UNIT #94	\$3,541.79
65670	FARMLAND SUPPLY CENTER LTD	TEFLON THREAD SEALANT, HYDRAULIC FITTING FOR UNIT #94	\$18.07
65671	FOUNTAIN TIRE	RETRADED TIRES & TIRE CASINGS FOR UNIT #94 GARBAGE TRUCK	\$1,871.57
65672	FOX ENERGY SYSTEMS INC.	FIRE HELMETS	\$63.00
65673	GEMINI POSITIONING SYSTEMS	PROCESSING DATA UPDATES FOR SAERP	\$945.00
65674	GREYHOUND COURIER EXPRESS	FREIGHT OF PARTS FOR UNIT #88 LOADER	\$25.07
65675	INDUSTRY CANADA	2010 RADIO LICENSE RENEWAL	\$335.00
65676	JOHN'S WATER HAULING	HAUL WATER TO LANDFILL	\$90.00
65677	KEYWAY SECURITY LOCKSMITHS	SERVICE CALL FOR KEYLESS ENTRIES FOR TOWN HALL	\$148.05
65678	KILPATRICK, DWIGHT	REIMBURSE FOR BATTERIES FOR FIRE HALL	\$184.03
65679	KIRK'S MIDWAY TIRE	SERVICE CALL TO AIR UP TIRES ON UNIT #119	\$112.88
65680	LANDSCAPE ALBERTA NURSERY	PRAIRIE LANDSCAPE MAGAZINE 2010 SUBSCRIPTION	\$30.00
65681	LETHBRIDGE HERALD	JANUARY ADVERTISING & 1ST QTR COMMENTATOR SUBSCRIPTIONS	\$4,320.13
65682	LGAA	2010 MEMBERSHIP FEES	\$170.00
65683	MASTEL, DENENE	REIMBURSE FOR CRIMINAL RECORDS CHECK	\$53.00
65684	MEYERS,NORRIS,PENNY & CO.	1ST INTERIM BILLING FOR 2009 AUDIT FEES	\$10,500.00
65685	THE MEDICINE HAT NEWS	JANUARY ADVERTISING	\$782.46
65686	MEDICINE HAT WHOLESALE FOODS	CUP LIDS	\$56.18
65687	NAPA AUTO PARTS	6 TON VEHICLE STANDS, NITRILE GLOVES & GREASE	\$141.24
65688	PINNACLE INTERNATIONAL	SUSPENSION SPRING FOR UNIT #128 GARBAGE TRUCK	\$179.83
65689	PRITCHARD & COMPANY LLP	LEGAL FEES: DISCHARGE CAVEATS	\$314.21
65690	REDCLIFF PUBLIC LIBRARY	1ST INSTALLMENT OF 2010 ALLOTMENT	\$42,578.00
65691	PUROLATOR	FREIGHT OF WATER SAMPLES	\$51.44
65692	RECEIVER GENERAL	UNDERPAYMENT OF EMPLOYER PORTION EI	\$4.91
65693	ROSENAU TRANSPORT LTD	FREIGHT OF WTP PUMP REPAIRS	\$44.66
65694	SENFT, COLIN	TRAVEL ADVANCE FOR WATER TREATMENT SEMINAR	\$650.00
65695	SOLBERG, ERIC	REIMBURSE TRAVEL EXPENSE - EDA & PEP MEETINGS	\$9.24
65696	SOUTH COUNTRY GLASS	ANNUAL AUTOMATIC DOOR MAINTENANCE	\$396.06
65697	SOUTH ROCK LTD	8 ST. S.W. PROGRESS PAYMENT	\$21,938.23
65698	STEEP ROCK LTD.	ROAD CRUSH	\$3,390.84
65699	SUPERIOR TRUCK EQUIPMENT	HYDRAULIC CYLINDER & CAM FOLLOWER FOR UNIT #94	\$3,894.45
65700	TELUS MOBILITY	FEBRUARY CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$68.78
65701	SCHNEIDER, CAROLINE	CEMETERY PLOT RETURN	\$405.00
65702	A & R FARMS	REFUND CREDIT ON TAX ROLL	\$210.05
65703	WESTERN RECREATION	1ST PAYMENT ON WADING POOL PLAY STRUCTURE	\$65,100.00
65704	ZEP MANUFACTURING	VEHICLE WASH SOAP	\$302.93
	TOTAL CHEQUES: 65	AMOUNT OF CHEQUES:	\$431,793.93

Bank Summary for December 31, 2009

D) Councillor Nagel moved the Bank Summary for December 31, 2009 be received for information. – Carried.

2. MINUTES

Council Meeting held February 22, 2010

A) Councillor Steinke moved the minutes of the Council Meeting held February 22, 2010 be adopted as amended. – Carried.

Handwritten initials/signature

Redcliff & District Recreation Services Board Meeting held March 1, 2010

B) Councillor Nagel moved the minutes of the Redcliff & District Recreation Services Board Meeting held March 1, 2010 be received for information. – Carried.

Redcliff Public Library Board Meeting held January 26, 2010

C) Councillor Steinke moved the minutes of the Redcliff Public Library Board Meeting held January 26, 2010 be received for information. – Carried.

3. BYLAWS

Bylaw No. 1636/2010 being the Supplementary Assessment Bylaw

A) Councillor Nunweiler moved Bylaw No. 1636/2010 being the Supplementary Assessment Bylaw be given first reading. – Carried.

Councillor Kilpatrick moved Bylaw No. 1636/2010 being the Supplementary Assessment Bylaw be given second reading. – Carried.

Councillor Solberg moved Bylaw No. 1636/2010 being the Supplementary Assessment Bylaw be presented for third reading. – Carried Unanimously.

Councillor Steinke moved Bylaw No. 1636/2010 being the Supplementary Assessment Bylaw be given third reading. – Carried

Bylaw No. 1637/2010 being the Temporary Borrowing Bylaw (2010)

B) Councillor Nagel moved Bylaw No. 1637/2010 being the Temporary Borrowing Bylaw (2010) be given first reading. – Carried.

Councillor Nunweiler moved Bylaw No. 1637/2010 being the Temporary Borrowing Bylaw (2010) be given second reading. – Carried.

Councillor Solberg moved Bylaw No. 1637/2010 being the Temporary Borrowing Bylaw (2010) be presented for third reading. – Carried Unanimously.

Councillor Kilpatrick moved Bylaw No. 1637/2010 being the Temporary Borrowing Bylaw (2010) be given third reading. – Carried.

Bylaw No. 1638/2010 being a bylaw to amend Bylaw No. 1269/2000, being the Portion of 100 Block and 200 block of 3rd Street NE Sanitary Sewer System Main Line Bylaw and Bylaw 1352/2003 being a Bylaw to amend

C) In regard to Bylaw No. 1638/2010 the Municipal Secretary advised that there is a requirement under the Municipal Government Act to amend local improvement bylaws that have been affected by subdivision or consolidation to reflect the modification of the parcels affected.

AT 

Bylaw 1269/2003

Councillor Nunweiler moved Bylaw No. 1638/2010 being a bylaw to amend Bylaw No. 1269/2000, being the Portion of 100 Block and 200 Block of 3rd Street NE Sanitary Sewer System Main Line Bylaw and Bylaw 1352/2003 being a Bylaw to amend Bylaw 1269/2003 be given first reading. - Carried.

Councillor Nagel moved Bylaw No. 1638/2010 being a bylaw to amend Bylaw No. 1269/2000, being the Portion of 100 Block and 200 Block of 3rd Street NE Sanitary Sewer System Main Line Bylaw and Bylaw 1352/2003 being a Bylaw to amend Bylaw 1269/2003 be given second reading. - Carried.

Councillor Steinke moved Bylaw No. 1638/2010 being a bylaw to amend Bylaw No. 1269/2000, being the Portion of 100 Block and 200 Block of 3rd Street NE Sanitary Sewer System Main Line Bylaw and Bylaw 1352/2003 being a Bylaw to amend Bylaw 1269/2003 be presented for third reading. - Carried Unanimously.

Councillor Nunweiler moved Bylaw No. 1638/2010 being a bylaw to amend Bylaw No. 1269/2000, being the Portion of 100 Block and 200 Block of 3rd Street NE Sanitary Sewer System Main Line Bylaw and Bylaw 1352/2003 being a Bylaw to amend Bylaw 1269/2003 be given third reading. - Carried.

Bylaw No. 1639/2010 being a bylaw to amend Bylaw No. 1267/2000, being the Portion of 100 Block and 200 block of 3rd Street NE Water System Main Line Bylaw and Bylaw 1350/2003 being a Bylaw to amend Bylaw 1267/2003

D) In regard to Bylaw No. 1639/2010 the Municipal Secretary advised that there is a requirement under the Municipal Government Act to amend local improvement bylaws that have been affected by subdivision or consolidation to reflect the modification of the parcels affected.

Councillor Nagel moved Bylaw No. 1639/2010 being a bylaw to amend Bylaw No. 1267/2000, being the Portion of 100 Block and 200 Block of 3rd Street NE Water System Main Line Bylaw and Bylaw 1350/2003 being a Bylaw to amend Bylaw 1267/2003 be given first reading. - Carried.

Councillor Kilpatrick moved Bylaw No. 1639/2010 being a bylaw to amend Bylaw No. 1267/2000, being the Portion of 100 Block and 200 Block of 3rd Street NE Water System Main Line Bylaw and Bylaw 1350/2003 being a Bylaw to amend Bylaw 1267/2003 be given second reading. - Carried.

Councillor Steinke moved Bylaw No. 1639/2010 being a bylaw to amend Bylaw No. 1267/2000, being the Portion of 100 Block and 200 Block of 3rd Street NE Water System Main Line Bylaw and Bylaw 1350/2003 being a Bylaw to amend Bylaw 1267/2003 be presented for third reading. - Carried Unanimously.

Councillor Nagel moved Bylaw No. 1639/2010 being a bylaw to amend Bylaw No. 1267/2000, being the Portion of 100 Block and 200 Block of 3rd Street NE Water System Main Line Bylaw and Bylaw 1350/2003 being a Bylaw to amend Bylaw 1267/2003 be given third reading. - Carried.

4. CORRESPONDENCE

Alberta Transportation
Re: 2010 Streets Improvement
Program Grant

A) Councillor Nunweiler moved the correspondence from Alberta Transportation dated February 17, 2010 regarding 2010 Streets Improvement Program Grant in the amount of \$305,760 be received for information. – Carried.

Alberta Municipal Affairs
Re: K. Lesniak appointed chair of
Municipal Government Board (MGB)

B) Councillor Solberg moved the correspondence from Alberta Municipal Affairs dated February 25, 2010 regarding K. Lesniak being appointed chair of Municipal Government Board (MGB) be received for information. – Carried.

Roy and Fay Vossler
Re: New Civic Addresses

C) In regard to the letter from Roy and Fay Vossler, Councillor Brown enquired about signage. The Municipal Secretary advised that although Cypress County provided their property owners with address signage, she has advised the property owners that they are responsible for putting their municipal house numbers up.

Councillor Nagel moved the correspondence from Roy and Fay Vossler received on February 22, 2010 regarding their new civic address be received for information. – Carried.

Operation Clean Sweep
Re: Pitch-In Week

D) In regard to Operation Clean Sweep Pitch-In Week, it was noted that the Town of Redcliff has not participated in this initiative for quite some time; however the Public Services Director organizes an annual week where there are no charges for the disposal of household waste.

Councillor Steinke moved the correspondence from Operation Clean Sweep received on February 24, 2010 regarding Pitch-In Canada be received for information. – Carried.

Councillor Brown moved that a copy of the Pitch-In Week information be referred to the Community Services Director for review and consideration of a Town of Redcliff initiated clean-up campaign. Further that the Community Services Director prepare a draft plan for a Town Clean Up campaign and forward it to the Administrative Committee for consideration. – Carried.

RV *SB*

5. OTHER

Development Permit Application 10-DP-017 UFA Cooperative Ltd.
Lot 32, Block A, Plan 0012065
(1632 Dirkson Drive NE)
Development in DC (Direct Control District) – Change Washroom Facility from Temporary to Permanent Use

A) Councillor Steinke moved that Development Permit Application 10-DP-017, UFA Cooperative Ltd., Lot 32, Block A, Plan 0012065 (1632 Dirkson Drive NE) for a Development in DC (Direct Control District) to Change the Washroom Facility from Temporary to Permanent Use be approved. – Carried.

Tangible Capital Assets
Valuation Presentation

B) R. Osmond and J. Westers were in attendance to present the Tangible Capital Assets valuation to Council for the Town of Redcliff as well as Redcliff/Cypress Regional Landfill. They provided an overview of how the data had been gathered and the rationale relating to establishing initial costs for assets such as land that were acquired at a date in time that we no longer have written records and reviewed the values for various groups to fixed assets.

Councillor Steinke moved the Tangible Capital Assets valuation for the Town of Redcliff and Redcliff/Cypress Regional Landfill be approved as presented. – Carried.

R. Osmond and J. Westers (left at 7:44 p.m.)
J. Rieger (left at 7:44 p.m.)

6. COMMITTEE MEETING OF THE WHOLE

Committee of the Whole Council

Councillor Steinke moved to meet as Committee of the Whole Council at 7:44 pm – Carried.

Return to Open Session

Councillor Nagel moved to return to Open Session at 10:00 pm – Carried.

Main Street S Rehabilitation
(Broadway Avenue to 5th Avenue SE)
and Broadway Avenue East Design
and Tender Package[TransCanada
Highway (TCH)

Councillor Kilpatrick moved to concur with the recommendation of the Manager of Engineering, as amended, that the Town of Redcliff award the contract for the provision of engineering services (detailed design, tendering, construction management and post construction inspection as well as documentation) for Main Street S. (Broadway Avenue to 5th Avenue SE) and Broadway Avenue East, Design (TransCanada Highway to Boundary Road) to Stantec consulting Ltd. in the amount of \$57,021.00 + GST.

The 2010 budget for the Main Street S. (Broadway Avenue to 5th Avenue SE) rehabilitation is \$616,000. and for the Broadway Avenue East Design is \$213,000. These projects will be funded through Frontage Bylaw and Grants and Donation Reserve. – Carried.

Government of Alberta Emergency Management Agency

Councillor Nagel moved to authorize Administration to contact Cypress County advising that the Town of Redcliff does not support the nomination for a Fire Services Exemplary Service Medal which was sent to Government of Alberta Emergency Management Agency. Further that Administration is authorized to contact the Government of Alberta Emergency Management Agency to have "Town of Redcliff" removed from the nomination form. – Carried.

MacLean Wiedemann Lawyers LLP
Re: Gordon and Gail Gee

Councillor Nunweiler moved that the request received from MacLean Wiedemann Lawyers LLP to submit a written submission to the Municipal Government Board in regard to Gordon and Gail Gee assessment appeal be denied. – Carried.

J. Westers
Re: Extension of Position

Councillor Steinke moved to concur with the recommendation of the Municipal Treasurer that the Town of Redcliff Council approve to extend John Wester's term position to August 27, 2010 to work on special projects, for an estimated cost of \$14,400.00 to be funded from operating. – Carried.

Mayor and Council Remuneration

Councillor Steinke moved that compensation for Mayor and Council be established as follows:

	January 1, 2010	January 1, 2011	January 1, 2012
<u>Mayor</u>			
Base Salary	\$15,075.00	\$15,678.00	\$16,148.34
General Expense	\$7,425.00	\$7,722.00	\$7,953.66
Total	\$22,500.00	\$23,400.00	\$24,102.00
<u>Councillors</u>			
Base Salary	\$7,906.00	\$8,222.24	\$8,468.91
General Expense	\$3,894.00	\$4,049.76	\$4,171.25
Total	\$11,800.00	\$12,272.00	\$12,640.16

Base Salary means:

An all inclusive amount provided to Council members for their time and service carrying out their duties, including preparing for, attending and following up on meetings.

General Expenses Allowance means:

A non-taxable allowance to offset costs incurred as an elected official including such following items:

- Local travel expenses (fuel, insurance, vehicle repairs, maintenance and other costs) other than expenses for travel to and from Council meetings (regular place of work) from their residence, to meet with individual residents and with representatives of community organizations to attend "Town Hall Meetings" and other community events, and to

otherwise attend to Town business in their capacity as elected officials.

- Telephone lines and calls, copying, computer equipment and supplies, etc.
- Attending functions (e.g. admission fees or parking)

Total Annual Compensation does not include:

- Payments made under the Per Diem Allowance Policy.
- Actual costs incurred travelling to conferences, conventions and other training sessions or to attend meetings on Town business, at locations outside the Town of Redcliff. These costs (e.g. transportation, meals, hotel registration) are reimbursements in accordance with Town of Redcliff Travel Policy and therefore not eligible for reimbursement under the Annual Compensation.
- Group benefits such as dental coverage, group life insurance, Alberta Health Care, extended medical or vision.

Total Annual Compensation does include:

- An allowance for loss of wages and expenses for \$1,500. This is to help compensate for loss of wages and expenses related to sundry in Town meetings that are deemed by policy to be not eligible for per diems.

7. ADJOURNMENT

Adjournment

Councillor Brown moved adjournment of the meeting at 10:17 pm – Carried.



Mayor



Municipal Secretary

BANK SUMMARY FOR DECEMBER 31, 2009

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	618,502.38	5,000.00	623,502.38
DAILY DEPOSITS	385,075.31	113,035.95	498,111.26
CIBC DIRECT DEPOSITS/ TELEBANKING	197,085.58		197,085.58
INTEREST EARNED	4,628.91		4,628.91
T-BILL REDEMPTIONS	400,000.00		400,000.00
OTHER DIRECT DEPOSITS	312,576.92		312,576.92
SUBTOTAL	1,917,869.10	118,035.95	2,035,905.05
CHEQUES	(469,016.61)	(113,035.95)	(582,052.56)
ASFF QUARTERLY PAYMENTS	0.00		0.00
DEBENTURE PAYMENTS	(11,411.08)		(11,411.08)
T-BILL PURCHASES	(800,000.00)		(800,000.00)
NSF CHEQUES	(1,528.86)		(1,528.86)
OTHER DIRECT WITHDRAWALS	(6,295.16)		(6,295.16)
SUBTOTAL	(1,288,251.71)	(113,035.95)	(1,401,287.66)
TOTAL	629,617.39 ✓	5,000.00 ✓	634,617.39

BANK CLOSING BALANCE	797,024.36	5,000.00	802,024.36
ADD:O/S DEPOSITS	7,166.63	0.00	7,166.63
LESS:O/S CHEQUES	(174,573.60)	0.00	(174,573.60)
TOTAL	629,617.39 ✓	5,000.00 ✓	634,617.39

INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	6,450,000.00	✓
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	590,748.30	✓
TOTAL INVESTMENTS		7,040,748.30	

TOWN OF REDCLIFF
~~20-10-2010~~
 FINANCE DEPT.

AV B