

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, MAY 25, 2010 – 7:00 P.M.**

PRESENT:

Mayor	R. Hazelaar
Councillors:	C. Brown, D. Nagel, E. Solberg, J. Steinke D. Kilpatrick (arrived at 7:05 p.m.) D. Nunweiler (arrived at 8:05 p.m.)
Acting Municipal Manager	S. Simon
Municipal Treasurer	V. MacArthur
Confidential Secretary	C. Cranston
Public Services Director	D. Schaffer (left at 8:34 p.m.)
Manager of Engineering	K. Minhas (left at 8:47 p.m.)
Cypress Courier	J. Rieger (left at 8:00 p.m.)

1. GENERAL

Call to Order

A) Mayor Hazelaar called the regular meeting to order at 7:03 p.m.

Adoption of Agenda

B) Councillor Brown moved the Agenda be adopted as amended. – Carried.

Accounts Payable

C) Councillor Steinke moved the following 74 general vouchers in the amount of \$610,417.53 be received for information. – Carried.

ACCOUNTS PAYABLE MAY 6 - 13, 2010			
COUNCIL MEETING MAY 25, 2010			
66042	ACTION PARTS	AIR FILTERS FOR UNIT #122, BRAKE PADS FOR UNIT #112	\$111.54
66043	ALTA-WIDE BUILDERS SUPPLIES	LUMBER FOR BENCH & PICNIC TABLE REPAIRS	\$249.79
66044	ALBERTA MUNICIPAL ENFORCEMENT	CONFERENCE REGISTRATION - KILPATRICK, D	\$100.00
66045	BENCHMARK ASSESSMENT	MAY - JULY ASSESSMENT FEES	\$12,155.18
66046	BLUE IMP 758374 ALBERTA LTD	SOCCER GOAL POSTS	\$2,658.60
66047	THE BOLT SUPPLY HOUSE LTD.	SCREWS, BOLTS, NUTS, SINK, DRIVER, BITS, ETC	\$136.30
66048	CANADIAN BADLANDS LTD.	AGM REGISTRATION - BROWN, C	\$30.00
66049	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$5,632.76
66050	COCOA BEAN CAFE	APRIL MPC LUNCHEON	\$64.40
66051	CANADIAN PACIFIC RAILWAY	APRIL FLASHER CONTRACT	\$624.20
66052	DOOR SERVICE & INSTALLATION	REPAIR DOORS ON RCMP BLDG, P/S SHOP & PARK'S BLDG	\$981.75
66053	FARMLAND SUPPLY CENTER LTD	COUPLERS & NIPPLES	\$93.72
66054	REDCLIFF HOME HARDWARE	TRIMMER, GARBAGE BAGS, FILTERS, WIPER BLADES, ETC	\$1,631.13
66055	MARTIN, MAVIS	REIMBURSE TRAVEL EXPENSE - SARA MEETING	\$121.01
66056	MEYERS, NORRIS, PENNY & CO.	2ND 2009 AUDIT FEES & HR ASSISTANCE FEES	\$13,650.00
66057	MEDICINE HAT FAMILY SERVICE	2010 2ND QUARTER COUNSELING SERVICES	\$4,105.00
66058	NAMETH, JODI	REIMBURSE FOR HEPATITIS A & B VACCINES	\$14.00
66059	PETRO CANADA	DYED DIESEL FOR LANDFILL	\$1,738.02
66060	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS FOR RETRO PAY	\$389.77
66061	REDCLIFF BAKERY	SELECTION COMMITTEE LUNCH	\$63.01
66062	RECEIVER GENERAL	STATUTORY DEDUCTIONS FOR RETRO & COUNCIL PAY	\$982.00
66063	RODEO FORD SALES LTD.	UNITS #136, 137 & 138 - F150 TRUCKS	\$69,533.10

66064	ROGERS	MAY CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$41.27
66065	TELUS COMMUNICATION INC.	MAY CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$174.30
66066	TELUS MOBILITY	MAY CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$395.83
66067	COMMUNITY FOOD CONNECTION	REFUND 2009 COSTS FOR COMMUNITY GARDEN	\$301.36
66068	REDCLIFF VET SERVICE	REFUND UTILITY DEPOSIT	\$100.00
66069	WIEBE, AGNETHA	REFUND UTILITY DEPOSIT	\$100.00
66070	SHARP'S AUDIO VISUAL	REPLACEMENT PROJECTOR BULB	\$627.74
66071	TOWN OF REDCLIFF	COFFEE, DISHWASHER TABS, JUICE, OVERTIME MEAL, ETC	\$170.34
66072	TOWN OF REDCLIFF	MAY COUNCIL PAY & RETRO PAY	\$8,352.12
66073	WESTERN CANADA WELDING	OXYGEN	\$176.22
66074	WOLANSKI, DAVID	REIMBURSE INTERVIEW TRAVEL EXPENSES	\$330.33
66075	WOLSELEY MECHANICAL GROUP	EXPANSION TANK FOR ARENA & FLANGES	\$321.80
66076	ALTA-WIDE BUILDERS SUPPLIES	LUMBER FOR TRAFFIC SIGNS	\$82.82
66077	ATRON REFRIGERATION	REPAIR FURNACE AT LANDFILL	\$236.25
66078	BEN'S OFFICE MACHINES LTD.	REPAIR FAX MACHINE AT PUBLIC SERVICES	\$143.17
66079	THE BOLT SUPPLY HOUSE LTD.	LOCK NUTS FOR GARBAGE BINS & CONCRETE ANCHORS	\$37.32
66080	CAPITAL H2O SYSTEMS INC.	REPAIR AUTOMATIC CHLORINE GAS VALVE	\$1,391.25
66081	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$24,790.86
66082	CLEARTECH INDUSTRIES INC.	ALUM	\$7,430.83
66083	COMPUTER CENTRAL CORP.	APRIL SERVICE CONTRACT & NEW SECURITY POLICY	\$1,302.00
66084	CYPRESS VIEW FOUNDATION	2010 INTERIM REQUISITION	\$99,836.00
66085	DANCE CONNECTION	BOOT CAMP INSTRUCTION FEES	\$1,380.00
66086	EPCOR ENERGY SERVICES INC.	APRIL ELECTRIC UTILITY FOR LANDFILL	\$81.96
66087	GENIVAR CONSULTANTS LP	TRAILS, LIFT STATION & LANE REBUILD PROGRESS PAYMENTS	\$8,144.86
66088	GRAND RENTAL STATION	VOLUNTEER NIGHT DECORATIONS	\$244.30
66089	REDCLIFF HOME HARDWARE	WATER, GLOVES, SCREWS, COFFEE, PAPER TOWEL, ETC	\$61.47
66090	KIRK'S MIDWAY TIRE	REPAIR FLAT TIRE ON UNIT #132 MOWER	\$15.75
66091	KOST FIRE- SAFETY	SEMI ANNUAL KITCHEN HOOD SERVICE - DROP IN CENTER	\$94.50
66092	MEDICINE HAT DRYWALL SUPPLY	SHINGLES, NAILS, WALL FLASHING & BLACK JACK	\$98.43
66093	MEDICINE HAT WHOLESALE FOODS	CONTAINERS & LIDS FOR MEALS ON WHEELS	\$47.15
66094	MINISTER OF FINANCE	CAMPGROUND ATTRACTION SIGNAGE	\$1,200.00
66095	SHAW CABLE	JUNE INTERNET SERVICES FOR WTP & PS	\$111.20
66096	NAGEL, DWIGHT	REIMBURSE TRAVEL EXPENSE - LIBRARY CONFERENCE	\$20.00
66097	NAPA AUTO PARTS	WIPER BLADES FOR UNIT #122 DODGE RAM	\$34.59
66098	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO MAY 8, 2010	\$12,626.24
66099	PUROLATOR	FREIGHT OF TREATMENT PLANT PARTS	\$31.26
66100	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO MAY 8, 2010	\$24,865.98
66101	RECEIVER GENERAL RCMP	2010 1ST QUARTER POLICING CONTRACT	\$183,027.11
66102	SCHEFFER ANDREW LTD.	NORTHSIDE FSR STUDY PROGRESS PAYMENT	\$22,105.65
66103	SECURTEK - A SASKTEL COMPANY	2ND QUARTER SECURITY SYSTEM FOR FIRE HALL	\$65.99
66104	SHELL CANADA PRODUCTS LTD.	APRIL PROPANE	\$52.50
66105	SHORTGRASS LIBRARY SYSTEM	2010 1ST SEMI ANNUAL MEMBERSHIP FEE PAYMENT	\$22,524.00
66106	SIZZLING HOUSE	APRIL MEALS ON WHEELS	\$1,162.35
66107	STEINKE, JAMES	REIMBURSE TRAVEL EXPENSE - ARB COURSE, LIBRARY CONF.	\$962.06
66108	TELUS COMMUNICATION INC.	MAY CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$38.05
66109	TELUS MOBILITY	MAY CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$63.53
66110	TOWN OF REDCLIFF	2010 START UP CASH FOR AQUATIC CENTER	\$300.00
66111	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING MAY 8, 2010	\$57,677.62
66112	TOP SHOT CONCRETE SYSTEMS	REPAIR INFLOW TO LIFT STATION	\$10,185.00
66113	TRICO LIGHTING PRODUCTS	BULBS, BALLAST, CLIPS & EXIT LIGHT BULBS	\$96.21
66114	WOLSELEY MECHANICAL GROUP	SADDLES, PLUGS, VALVE, GASKETS & BITS	\$904.96
66115	XEROX CANADA INC.	APRIL SERVICE CONTRACT FOR WC 7655	\$787.72
	TOTAL CHEQUES: 74	AMOUNT OF CHEQUES:	\$610,417.53

Bank Summary for April 30, 2010

D) Councillor Nagel moved the Bank Summary for April 30, 2010 be received for information. – Carried.

D. Kilpatrick arrived at 7:05 p.m.

2. MINUTES

Council Meeting held May 10, 2010

A) Councillor Brown moved the minutes of the Council Meeting held May 10, 2010 be adopted as amended. – Carried.

Subdivision and Development Appeal Board hearing held May 6, 2010

B) Councillor Solberg moved the minutes of the Subdivision and Development Appeal Board hearing held May 6, 2010 be received for information. – Carried.

Operations Committee Meeting held May 18, 2010

C) Councillor Steinke moved the minutes of the Operations Committee Meeting held May 18, 2010 be received for information. – Carried.

Stantec Invoicing
Re: Eastside pedestal costs

i) Manager of Engineering was in attendance to discuss Stantec invoicing of Eastside pedestal costs. In regard to the recommendation of the Operations Committee that the Engineering Department negotiate with the City of Medicine Hat for payment of the invoice for pedestal costs, he commented that Stantec should be responsible to negotiate with the City of Medicine Hat as they are the Engineering Consultant for the project or they should absorb the costs. There should be no cost to the Town of Redcliff.

Councillor Brown moved to concur with the recommendation of the Manager of Engineering that Stantec, being the Engineering Consultant for the project, be responsible for negotiations with the City of Medicine Hat for reimbursement of costs in the amount of \$14,511.00 (including GST) relating to modification and adjustment of pedestals in Eastside Phase 1. Further that if Stantec is unsuccessful in negotiating reimbursement from the City of Medicine Hat that Stantec be responsible for the costs. - Carried.

Industrial Drive Road Rehabilitation

ii) Councillor Brown moved to concur with the recommendation of the Operations Committee that the Town Engineer and Genivar meet with the property owners on Industrial Drive to perform a site visit and review the proposed repairs and discuss design modification options for the Industrial Drive Road Rehabilitation project and report to a future Council meeting. – Carried.

Lane Reconstruction
100 Block between 4th & 5th Street NE

iii) Councillor Solberg moved to concur with the recommendation of the Engineering Technician that the Town of Redcliff increase the budget for the Lane Reconstruction project on the 100 Block between 4th and 5th Street NE by \$17,000.00 plus GST an increase from \$97,000.00 to \$114,000.00 plus GST to be funded from the AMIP grant as outlined in the 2010 Capital Budget. – Carried.

Eastside Park Landscaping

iv) In regard to Eastside Park Landscaping, Councillor Brown requested clarification of the discussion concerning pumping of water from the Golf Course pond to Pond C in Eastside. Councillor Kilpatrick advised that in the rare occasion when there is no water in Pond C to irrigate the park, there may be consideration for pumping raw water from the golf course pond, however there may be other options such as using a water hydrant to pump water into Pond C, and options would be reviewed at that time. Councillor Kilpatrick expressed concerns that there is no indication of what size of pump is proposed. He felt that if the proposal included a large pump that consideration could be given to install a smaller pump initially and a larger pump could be installed at a later date, when there would be a need.

Councillor Solberg moved to concur with the recommendation of the Operations Committee to proceed with Option 1 including the Installation of Irrigation pump at Eastside Pond C. Further that the Town of Redcliff increase the budget for the Eastside Park Landscaping irrigation project by \$28,000.00 plus GST, an increase from \$200,000.00 plus GST to be funded from MSI grant as approved in the 2010 budget at a total cost of \$228,000.00 plus GST. The additional funding in the amount of \$28,000.00 to be provided from an MSI grant or Land Development Reserve. – Carried.

Municipal Planning Commission meeting held May 19, 2010

D) Councillor Brown moved the minutes of the Municipal Planning Commission meeting held May 19, 2010 be received for information. – Carried.

3. STAFF RECOMMENDATION

**Policy 54 – Rates Policy
Re: Assessment Complaint Fees**

A) Councillor Solberg moved to authorize Administration to amend Policy 54 – Rates Policy, Assessment Complaint Fees as presented. – Carried.

4. CORRESPONDENCE

**Chris Czember & Saamis Rotary Club
Re: Request for reduction in Rec-Tangle Rental fee**

A) Councillor Solberg moved correspondence from Chris Czember and Saamis Rotary Club dated May 6, 2010 requesting that the rental fee for the Rec-Tangle for June 17, 18 and 19, 2010 be reduced to one day rental at \$350.00 be approved. – Carried,

**V. Pancoast
Re: Naming prominent building, park or place for Walter King**

B) In regard to the letter from V. Pancoast requesting that a prominent building, park or place be named for Walter King, it was noted that Walter King was known for his teaching in the Town of Redcliff. It was suggested that consideration be given for naming a future school or the road in front of the School for Walter King.

Councillor Brown moved correspondence from V. Pancoast received on May 18, 2010 requesting that the Town of Redcliff

name a prominent building, park or place for Walter King be received for information. Further that the name Walter King be considered for the naming of a future school or the Street in front of the school. Further that Walter King's name will be added to the street naming list for future consideration. – Carried.

Developing Redcliff Educational and Mental Health Supports (DREAMS)
Re: Request for swimming day passes

C) Councillor Brown moved the request from Developing Redcliff Educational and Mental Health Supports (DREAMS) dated May 20, 2010 requesting a donation of 40 swimming day passes at a value of \$75.00 to be used as part of the RAD Positive Ticketing Campaign be approved. – Carried.

Alberta Transportation
Re: Federal Gas Tax Funding (FGTF) funding for 2010 and beyond
Integrated Community Sustainability Plan confirmation is required

D) In regard to Alberta Transportation Federal Gas Tax Funding (FGTF), it was noted that an Integrated Sustainability Plan is required for FGTF grant applications. It was noted by the Acting Municipal Manager that she is expecting a draft Sustainability Plan from Wayne Page at the end of the month.

Councillor Steinke moved correspondence from Alberta Transportation dated May 10, 2010 regarding FGTF funding for 2010 and beyond be received for information. – Carried.

Cypress County
Re: Land Use Amendment Application
2010/11 PN SE 18-13-6-W4

E) Councillor Nagel moved correspondence from Cypress County dated May 18, 2010 regarding Land Use Amendment application 2010/11 PN SE 18-13-6-W4 being refused be received for information. – Carried,

Redcliff Museum
Re: Request for 10 aquatic park day passes.

F) Councillor Brown moved correspondence from M. Vanderhorst, Tourism Coordinator at the Redcliff Museum dated May 21, 2010 requesting 10 Aquatic Centre passes to be used for prizes be approved. – Carried.

5. OTHER

Development Permit Application
10-DP-043
Lot 8-11, Block 107,
Plan 1117V (118 3rd Street NE)
Development in Direct Control District
(replace garage door)

A) Councillor Brown moved Development Permit Application 10-DP-043 , Lot 8-11, Block 107, Plan 1117V (118 3rd Street NE) Development in Direct Control District to replace a garage door be approved as presented. – Carried.

Assessment Review Board

B) J. Steinke advised that he attended both courses in regard to training for Assessment Review Boards. He advised that all members of an Assessment Review Board will require training. During discussion at the courses it was suggested that Assessment Review Boards include members at large. It was noted that at the present time not all of the member of the Town of Redcliff Assessment Review Board have had an opportunity to take training. The Acting Municipal Manager advised that it is her understanding that training will be provided for people who are currently on the waiting list that could not be accommodated at the recent courses.



The Municipal Treasurer commented that as not all Assessment Review Board members have received training the Town may have to consider hiring or exchanging trained Board members in the interim. It was suggested that consideration should also be given to forming a Regional Assessment Review Board with members from various communities. It was further noted that it is likely that a Regional Board could not be formed until 2011 and would require discussion with communities that would be interested in participating on a regional board.

Councillor Nagel moved the verbal report regarding Assessment Review Board update presented by Councillor Steinke be received for information. – Carried.

Website update

C) Acting Municipal Manager advised Council that due to health issues of the web designer the launch of the new website will be delayed. We are currently reviewing the progress of the website design with the company awarded the contract.

Councillor Solberg moved the verbal report regarding the status of the Website project presented by Acting Municipal Manager be received for information. – Carried.

Intermunicipal Development Plan

D) In regard to the Intermunicipal Development Plan the Acting Municipal Manager advised that Cypress County and the City of Medicine Hat have reached or are close to reaching an agreement and are ready to proceed with second reading of the proposed Intermunicipal Development Plan. Further that J. Hughes from the City of Medicine Hat will review the IDP for changes. It was the consensus of Council that Bylaw 1616 be included on the agenda for the June 28, 2010 Council meeting for second reading. Council requested that a copy of changes be provided as soon as possible so that it can be reviewed prior to second reading of our Bylaw.

Councillor Nagel moved the verbal report from the Acting Municipal Manager with regard to the status of the Intermunicipal Development Plan be received for information – Carried.

6. COMMITTEE MEETING OF THE WHOLE

Committee of the Whole Council

Councillor Solberg moved to meet as Committee of the Whole Council at 8:00 p.m. – Carried.

Cypress Courier, J. Rieger left at 8:00 p.m.

Return to Open Session

Councillor Nagel moved to return to Open Session at 10:01 p.m. – Carried.

Staff Recommendation
Re: Water Taste and Odor Evaluation

Councillor Nunweiler moved to award the contract for a Water Taste and Odor Evaluation to Associated Engineering Alberta Ltd. at an estimated cost of \$13,700.00 plus GST. Further that additional cost to conduct water sampling and testing estimated at \$3,000.00 plus GST for be approved. Funding for the Water Taste and Odor Evaluation and water sampling and testing to be provided from the Water System Maintenance Reserve. – Carried.

Reimbursement of expenses to attend
Interview – M Savard

Councillor Solberg moved the authorize Administration to reimburse M. Savard for expenses to attend interview in the amount of \$198.12. – Carried.

Redcliff Tourism/Museum

Councillor Nagel moved to authorize Administration to allocate \$500.00 to the Redcliff Tourism Coordinator to cover the cost of supplies, conditional to expenses being approved by the Community Services Coordinator. – Carried.

7. ADJOURNMENT

Adjournment

Councillor Kilpatrick moved adjournment of the meeting at 10:04 p.m. – Carried.



Mayor



Municipal Secretary

BANK SUMMARY FOR APRIL 30, 2010

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	(234,976.40)	57,963.67	(177,012.73)
DAILY DEPOSITS	266,941.43	117,284.68	384,226.11
CIBC DIRECT DEPOSITS/ TELEBANKING	210,675.70		210,675.70
INTEREST EARNED	3,433.61		3,433.61
T-BILL REDEMPTIONS	500,000.00		500,000.00
OTHER DIRECT DEPOSITS	41,401.80		41,401.80
SUBTOTAL	787,476.14	175,248.35	962,724.49
CHEQUES	(582,583.25)	(170,248.35)	(752,831.60)
ASFF QUARTERLY PAYMENTS	0.00		0.00
DEBENTURE PAYMENTS	(1,307.98)		(1,307.98)
T-BILL PURCHASES	0.00		0.00
NSF CHEQUES	(2,357.13)		(2,357.13)
OTHER DIRECT WITHDRAWALS	(59,366.07)		(59,366.07)
SUBTOTAL	(645,614.43)	(170,248.35)	(815,862.78)
TOTAL	141,861.71	5,000.00	146,861.71

BANK CLOSING BALANCE	253,617.65	5,000.00	258,617.65
ADD:O/S DEPOSITS	7,124.96	0.00	7,124.96
LESS:O/S CHEQUES	(118,880.90)		(118,880.90)
TOTAL	141,861.71	5,000.00	146,861.71

INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	5,700,000.00
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	591,215.34
TOTAL INVESTMENTS		6,291,215.34

TOWN OF REDCLIFF

MAY 17 2010

FINANCE DEPT.

Handwritten initials