

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
TUESDAY, OCTOBER 12, 2010 – 7:00 P.M.**

PRESENT: Deputy Mayor E. Solberg
Councillors C. Brown, D. Kilpatrick, J. Steinke

Municipal Manager D. Wolanski
Municipal Secretary S. Simon
Confidential Secretary C. Cranston (left at 8:55 p.m.)

ABSENT: Mayor R. Hazelaar
Councillor D. Nunweiler
Municipal Treasurer V. MacArthur

1. GENERAL

- Call to Order **A) Deputy Mayor Solberg called the regular meeting to order at 7:03 p.m.**
- Adoption of Agenda **B) Councillor Steinke moved the Agenda be adopted as presented. – Carried.**
- Accounts Payable **C) Councillor Brown moved the following 90 general vouchers in the amount of \$261,602.87 be received for information. – Carried.**

ACCOUNTS PAYABLE SEPTEMBER 23 - 30, 2010			
COUNCIL MEETING OCTOBER 12, 2010			
67168	ACKLANDS - GRAINGER	MARKER PAINT	\$203.67
67169	ACTION PARTS	ANTIFREEZE, FUEL CONDITIONER, OIL FILTER, 12V BATTERY	\$402.54
67170	ADT SECURITY SERVICES	4TH QUARTER ALARM SYSTEM FOR WTP	\$108.52
67171	AFFINITY WELDING	REPAIR CRACKS ON UNIT #88 LOADER	\$4,311.93
67172	AMSC INSURANCE SERVICES	OCTOBER EMPLOYEE BENEFITS	\$13,134.61
67173	A.R. WILLIAMS	CHECK FUEL SYSTEM FOR UNIT #101 ZAMBONI	\$73.71
67174	ATRON REFRIGERATION	CHECK POOL HEATER PUMP	\$78.75
67175	BOSS BEARING	BALL BEARINGS, SNAP RINGS AND GRINDER DISC	\$47.49
67176	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$7,001.43
67177	CLEANRITE SERVICES	SEPTEMBER JANITORIAL SERVICES	\$2,048.52
67178	CLEARTECH INDUSTRIES	CHLORINE	\$888.01
67179	DELL CANADA	EMPLOYEE COMPUTER PURCHASE - MINHAS, K	\$1,368.15
67180	DUNCAN, JORDON	REIMBURSE TRAVEL EXPENSE - ASET & SAERP	\$464.00
67181	FORTY MILE GAS CO-OP	AUGUST GAS UTILITY FOR LANDFILL	\$59.49
67182	GUSTAFSON, CHRIS	REFUND KEY & KITCHEN DEPOSITS	\$225.00
67183	INDUSTRIAL MACHINE	BOARD BRUSH, CLOTH, SQUEEGEE, SCREWS FOR UNIT #101	\$38.51
67184	ITT FLYGT	TROUBLESHOOT LIFT STATION PUMP AND CONTROLS	\$1,766.99
67185	KEITH, SIMONE	REIMBURSE TRAVEL EXPENSE - DIAMOND CONFERENCE	\$445.48
67186	KIRK'S MIDWAY TIRE	NEW TIRES & REPAIR FOR UNIT #132 MOWER/SWEEPER	\$129.15
67187	KOST FIRE- SAFETY	CANCELLED CHEQUE	\$193.15
67188	LDS CHURCH	REFUND KEY & KITCHEN DEPOSITS	\$225.00
67189	LETHBRIDGE MOBILE SHREDDING	SEPTEMBER SHREDDING SERVICES	\$44.10
67190	MARTIN, MAVIS	REIMBURSE FOR TRAVEL EXPENSE & OFFICE SUPPLIES	\$306.22
67191	MEDICINE HAT CSRD #20	3RD QUARTER SCHOOL TAX EXPENSE	\$38,993.43
67192	SHAW CABLE	OCTOBER INTERNET SERVICES FOR FIRE HALL	\$57.70

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67193	PITNEY BOWES LEASING	4TH QUARTER POSTAGE MACHINE LEASE	\$223.93
67194	REDCLIFF PUBLIC LIBRARY	REIMBURSE FOR FREIGHT OF FIRE EXAM - CROZIER	\$14.86
67195	PUROLATOR	FREIGHT OF ALGAE TESTS	\$25.54
67196	REDCLIFF BAKERY	SEPTEMBER MPC LUNCHEON	\$77.74
67197	ROYAL CANADIAN LEGION #6	REFUND KEY DEPOSIT	\$125.00
67198	TELUS MOBILITY	SEPTEMBER CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$94.45
67199	PAGE, WAYNE	COMPLETION OF MUNICIPAL SUSTAINABILITY PLAN	\$897.75
67200	BAIRD, RENEE	REFUND SUMMER CAMP FEES	\$84.00
67201	WEATHERBY, JASON	REFUND SWIM LESSON FEES	\$30.00
67202	EEGEESIAK, ARLENE	REFUND SUMMER CAMP FEES	\$84.00
67203	KILTHAU, BRANDY	REFUND OVERPAYMENT ON UTILITY ACCOUNT	\$208.29
67204	ST. AMBROSE MEN'S CLUB	REFUND KITCHEN DEPOSIT	\$100.00
67205	WALT & BRUCE'S MH TOWING	TOW VEHICLES FROM HIGHWAY AVE. N.E. WATER LEAK	\$157.50
67206	TRIPLE R EXPRESS	FREIGHT OF PARTS FOR UNIT #134 LOADER	\$30.40
67207	TOWN OF REDCLIFF	COFFEE, CANVAS COVER, FREIGHT, POSTAGE, SUPPLIES	\$275.78
67208	TOWN OF REDCLIFF	3RD QUARTER FIRE PAY	\$8,990.77
67209	REDCLIFF FIREMEN SOCIAL CLUB	3RD QUARTER FIREMEN SOCIAL CLUB DUES	\$285.00
67210	XEROX CANADA INC.	4TH QUARTER SERVICE CONTRACT PRO 55	\$403.31
67211	ZEP MANUFACTURING	PAPER TOWEL, DISPENSERS, BATH TISSUE, SOAP, ETC	\$874.71
67212	ACKLANDS - GRAINGER	MARKING PAINT, GLOVES, EYEWEAR, TAPE, HAMMER CLUB	\$153.31
67213	ACTION PARTS	FILTERS FOR UNIT #135 STREET SWEEPER	\$119.98
67214	ATRON REFRIGERATION	REPLACE FLANGE & START UP BRINE PUMP AT REC-TANGLE	\$1,925.42
67215	BENCHMARK GEOMATICS	STAKED LANE GRADES (BETWEEN 4 & 5 ST. N.E.)	\$420.00
67216	BIG EAGLE SERVICES	VAC TRUCK SERVICES TO REMOVE LEACHATE AT LANDFILL	\$7,612.51
67217	BLAINE'S LOCKSMITH SERVICE	REPAIR LOCK AT REC-TANGLE	\$226.80
67218	CIBC	SUPPLEMENTAL PENSION PLAN TO SEPTEMBER 25, 2010	\$1,438.94
67219	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$14,101.17
67220	C.U.P.E.	UNION DUES TO SEPTEMBER 25, 2010	\$1,839.69
67221	CYPRESS GROUP	3RD QUARTER SERVICE CONTRACT - P/S COPIER	\$86.63
67222	FLASHING CANINES	REFUND KEY & CONCESSION DEPOSITS	\$225.00
67223	FOCUS INTEC.	PROFESSIONAL SERVICES FOR RIGHT OF WAY PLAN	\$2,136.23
67224	FOUNTAIN TIRE	REPAIR FLAT TIRE ON UNIT #118 3 TON	\$45.37
67225	GARLAND, JAMIE	REIMBURSE TRAVEL EXPENSE - WCW TRADE SHOW	\$220.00
67226	GREYHOUND COURIER EXPRESS	FREIGHT OF PARTS FOR UNIT #101 ZAMBONI	\$23.21
67227	CNH CAPITAL C3083	RUBBER STABILIZER PADS FOR UNIT #110 BACKHOE/LOADER	\$321.59
67228	JOE JOHNSON EQUIPMENT	DIRT SHOE, CURTAIN DEFLECTOR, ETC FOR UNIT #135	\$1,093.45
67229	KAIZEN LAB	THM, MANGANESE AND TOC TESTS	\$214.83
67230	SHAW CABLE	OCTOBER INTERNET SERVICES FOR TOWN HALL	\$103.79
67231	MUNIX C/O SCM ADJUSTERS	INSURANCE DEDUCTIBLES	\$1,500.00
67232	PARK ENTERPRISES	AUGUST IN TOWN PERMITS	\$590.29
67233	PETRO CANADA	DYED DIESEL FOR LANDFILL	\$2,676.77
67234	THE PRINTER	BUSINESS CARDS - DUNCAN, J	\$50.40
67235	PRITCHARD & COMPANY LLP	LEGAL FEES FOR LAND SALE: PTN PLAN 731660	\$397.53
67236	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO SEPTEMBER 25, 2010	\$13,892.48
67237	PUROLATOR	FREIGHT OF PARTS, WATER SAMPLES & LETTER	\$77.15
67238	REDCLIFF BAKERY	SEPTEMBER SAFETY COMMITTEE MEETING	\$51.92
67239	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO SEPTEMBER 25, 2010	\$23,998.37
67240	ROSENAU TRANSPORT	FREIGHT OF ROAD PAINT	\$74.73
67241	SCHAFFER, DARRELL	REIMBURSE FOR AUGER LINE @ 527 - 7 ST. S.E.	\$126.00
67242	SCHOFFER ANDREW	ROADWAY MASTER PLAN PROGRESS PAYMENT	\$21,953.93
67243	SECURTEK	4TH QUARTER MONITORING SERVICES FOR FIRE HALL	\$65.99
67244	SOLBERG, ERIC	REIMBURSE TRAVEL EXPENSE - MLA PEP MEETING, ENTRECORP	\$71.76
67245	SOUTHERN REWIND	REWIND #2 RAW WATER PUMP MOTOR	\$3,849.46
67246	SOUTH ROCK	HIGHWAY AVE. N.E. STORM HOLD BACK RELEASE	\$1,898.40
67247	S.P.C.A.	JULY ANIMAL ADMISSIONS	\$250.00
67248	STANTEC CONSULTING	MAIN ST. S. ROAD REHAB PROGRESS PAYMENT	\$8,877.80
67249	TELUS COMMUNICATION	OCTOBER CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$1,971.26

67250	BIO-CHEM CONSULTING	ALGAE TESTS FOR RAW WATER RESERVOIRS	\$160.65
67251	CROSSROADS - DMD MORTGAGE	REFUND TAX OVERPAYMENT	\$1,429.96
67252	APEX OILFIELD SERVICES	REFUND CREDIT ON UTILITY ACCOUNT	\$30.80
67253	HAMEL, JOSHUA	REFUND CREDIT ON UTILITY ACCOUNT	\$15.77
67254	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAXES TO SEPTEMBER 25, 2010	\$1,941.25
67255	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING SEPTEMBER 25, 2010	\$57,607.04
67256	UNITED WAY	UNITED WAY DONATIONS TO SEPTEMBER 25, 2010	\$46.20
67257	W.R. MEADOWS	BLACK TRAFFIC PAINT	\$90.46
	TOTAL CHEQUES: 90	AMOUNT OF CHEQUES:	\$261,602.87

2. MINUTES

Council Meeting held September 27, 2010

A) Councillor Kilpatrick moved the minutes of the Council Meeting held September 27, 2010 be adopted as presented. – Carried.

Policy 92 - Recognition Policy

i) Councillor Steinke moved Policy 92 the Recognition Policy be lifted from the table. – Carried.

ii) Councillor Brown moved that Policy 92 the Recognition Policy be approved as presented. – Carried.

Redcliff Public Library Board meeting held June 29, 2010

B) Councillor Steinke moved the minutes of the Redcliff Public Library Board meeting held June 29, 2010 be received for information. – Carried.

Redcliff and District Recreation Services Board Meeting held September 15, 2010

C) Councillor Kilpatrick moved the minutes of the Redcliff and District Recreation Services Board Meeting held September 15, 2010 be received for information. - Carried.

Redcliff and District Recreation Services Board Meeting held October 4, 2010

D) Councillor Brown moved the minutes of the Redcliff and District Recreation Services Board Meeting held October 4, 2010 be received for information. – Carried.

2011 Budget – Rates Policy 54 Review

i) Councillor Kilpatrick moved to concur with the recommendation of the Redcliff and District Recreation Services Board that proposed Rates Policy changes be forwarded to 2011 Budget discussion. - Carried.

Redcliff FCSS Board Meeting held October 4, 2010

E) Councillor Steinke moved the minutes of the Redcliff FCSS Board Meeting held October 4, 2010 be received for information. – Carried.

3. STAFF RECOMMENDATION

Grant Application for Light Tower for Rescue Truck

A) Councillor Brown moved to concur with the recommendation of the Municipal Treasurer that the Mayor and Municipal Treasurer be authorized to sign the 2011/2012 Joint Emergency Preparedness Program Application for 50% grant funding of a Light Tower for the Rescue Truck. – Carried.

4. POLICIES

Policy 025 - Benefits for Elected Officials

A) Councillor Kilpatrick moved Policy 025 - Benefits for Elected Officials be approved as amended. – Carried.

Policy 089 – Y2K Policy

B) Councillor Steinke moved Policy 089 – Y2K Policy be cancelled. – Carried.

5. CORRESPONDENCE

Alberta Utilities Commission
Re: Notice of Applications Cassils
324S – Bowmanton 244S –
Whitla 251S Substations and
Associated 240-kV Transmission Lines

A) Councillor Brown moved that the correspondence from the Alberta Utilities Commission received on October 6, 2010 regarding Notice of Applications Cassils 324S – Bowmanton 244S – Whitla 251S Substations and Associated 240-kV Transmission Lines be received for information. – Carried.

Shortgrass Library System

B)

Minutes for meeting held on June 16, 2010

i) Councillor Kilpatrick moved the minutes of the Shortgrass Library System meeting held on June 16, 2010 be received for information. – Carried.

Plan of Service 2011 – 2013

ii) Councillor Steinke moved correspondence from the Shortgrass Library System dated September 21, 2010 regarding Shortgrass Library Systems Plan of Service 2011 – 2013 be received for information. – Carried.

6. OTHER

Royal Canadian Legion, Alberta/NWT
Command
Re: Military Service Recognition Book
advertising

A) Councillor Brown moved correspondence from the Royal Canadian Legion, Alberta/NWT Command dated October 5, 2010 regarding Military Service Recognition Book advertising be received for information. Further that Administration be authorized to purchase a ¼ page color ad in the “Military Service Recognition Book” at a cost of \$500.00 plus GST. – Carried

Redcliff/Cypress Regional Landfill
graphs to September 30, 2010

B) Councillor Brown moved the Redcliff/Cypress Regional Landfill graphs to September 30, 2010 be received for information. – Carried.

Development Permit Graphs to
September 30, 2010

C) Councillor Steinke moved Development Permit Graphs to September 30, 2010 be received for information. – Carried.

Councillors
Re: End of Term Closing Remarks

Councillor Brown thanked the Administrative staff for their assistance during her first term of office and thanked her fellow Council members for their support during the learning curve of her first term as a Councillor.

Councillor Steinke thanked his fellow Council members for their hard work and felt that Council worked very well together during the past three years. He further expressed his appreciation for the cooperation and assistance extended by the Administrative staff.

Councillor Kilpatrick felt that the past term of office was a very interesting one for Council and he also felt that Council worked very well together in the interest of the Town during challenging times. He further expressed his thanks to the Administrative staff that had been helpful.

Deputy Mayor Solberg thanked the Administrative Staff for all their work to assist Council. His first term of office has been very enjoyable. He expressed his appreciation to his fellow Council members for helping him during his first term of office as they worked together for the benefit of the residents of the Town of Redcliff.

7. COMMITTEE MEETING OF THE WHOLE

Committee of the Whole Council

Councillor Steinke moved to meet as Committee of the Whole Council at 7:30 p.m. – Carried.

Return to Open Session

Councillor Steinke moved to return to Open Session at 9:50 p.m. – Carried.

Municipal Manager's Report

Councillor Brown moved that the Municipal Manager's Report dated October 12, 2010 be received for information. – Carried.

Cypress County Fire Agreement

Councillor Steinke moved that upon the completion of the 2010 Municipal Election that the Redcliff Town Council extend an invitation to Cypress County Council to meet with Redcliff Town Council to discuss the Cypress County Fire Agreement. – Carried.

Organizational Review Staff Recommendation

Councillor Brown moved to concur with the recommendation of the Municipal Manager that the Town of Redcliff approve an organizational review to be performed by the HR Group Management Consultants for a total cost of \$23,000.00 + GST, including contingency, to be funded from Operating Contingency Reserve and that the Municipal Manager be authorized to set up the start of the review for the beginning of January 2011. – Carried.

8. ADJOURNMENT

Councillor Steinke moved adjournment of the meeting at 9:53 p.m. – Carried.

Adjournment



Mayor



Municipal Secretary