

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, SEPTEMBER 27, 2010 – 7:00 P.M.**

PRESENT:

Mayor	R. Hazelaar
Councillors	C. Brown, D. Kilpatrick, E. Solberg
Municipal Manager	D. Wolanski
Municipal Secretary	S. Simon (left at 9:45 p.m.; returned at 10:05 p.m.)
Municipal Treasurer	V. MacArthur (arrived at 7:06 p.m.)
Confidential Secretary	C. Cranston
Manager of Engineering	K. Minhas (left at 8:06 p.m.)
Community Service Dir.	C. Murray (arrived at 9:50 p.m.; left at 9:55 p.m.)
Cypress Courier	J. Rieger (left at 8:23 p.m.)
Scheffer Andrew	K. Snyder (arrived at 8:26 p.m.; left at 9:45 p.m.)
	R. Row (arrived at 8:26 p.m.; left at 9:45 p.m.)

ABSENT: Councillors D. Nunweiler, J. Steinke

1. GENERAL

- Call to Order **A) Mayor Hazelaar called the regular meeting to order at 7:04 p.m.**
- Adoption of Agenda **B) Councillor Solberg moved the Agenda be adopted as amended. – Carried.**
- Accounts Payable **C) Councillor Kilpatrick moved the following 73 general vouchers in the amount of \$292,372.32 be received for information. – Carried.**

ACCOUNTS PAYABLE SEPTEMBER 9 - 16, 2010			
COUNCIL MEETING SEPTEMBER 27, 2010			
67096	ACKLANDS - GRAINGER	SHOVELS AND JUICE	\$131.27
67097	ASSOCIATED ENGINEERING	WTP TASTE/ODOR EVALUATION TO JULY 9, 2010	\$10,540.73
67098	AUMA	MUNICIPAL MANAGER CAREER ADVERTISEMENT	\$288.75
67099	BEHREND'S BRONZE	MURAL PLAQUE	\$5,457.23
67100	BENCHMARK GEOMATICS	BUILDING GRADE CHECKS	\$157.50
67101	BLUE IMP	S-HOOK TOOL FOR PLAYGROUND EQUIPMENT	\$194.25
67102	THE BOLT SUPPLY HOUSE	READY RODS, WASHERS AND NUTS	\$45.98
67103	CIBC	SUPPLEMENTAL PENSION PLAN TO AUGUST 28, 2010	\$1,584.54
67104	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$33,399.88
67105	COMPUTER CENTRAL	AUGUST SERVICE CONTRACT	\$630.00
67106	CANADIAN PACIFIC RAILWAY	AUGUST FLASHER CONTRACT	\$651.30
67107	EPCOR ENERGY SERVICES	AUGUST ELECTRIC UTILITY FOR LANDFILL	\$189.38
67108	GAR-TECH ELECTRICAL	HOOK UP NEW PUMP AT POOL	\$183.38
67109	GENIVAR CONSULTANTS	LANEWAY REHAB & INDUSTRIAL DR. PROGRESS PAYMENTS	\$3,165.76
67110	HAT AGRI SERVICE	HYDRAULIC CYLINDERS	\$739.98
67111	LAWN SHOP SERVICE	LATCHING SOLENOID	\$45.95
67112	LGAA	MUNICIPAL MANAGER CAREER ADVERTISEMENT	\$94.50
67113	MURRAY CHEV OLDS	REPAIR UNIT #115 AIRBAG GMC 3500	\$868.75
67114	PARK ENTERPRISES	JULY IN TOWN PERMITS	\$1,364.15
67115	PLEASURE POOL 2000	SHOCK N' SWIM POOL TREATMENT CHEMICAL	\$453.83

R-1 AB

67116	PRITCHARD & COMPANY	VARIOUS LEGAL FEES	\$8,485.23
67117	ROSENAU TRANSPORT	FREIGHT OF TREATMENT SUPPLIES AND SEWER LIFT PUMP	\$496.04
67118	SAFETY CODES	JULY SAFETY CODES	\$304.92
67119	SCHEFFER ANDREW	NORTH SIDE FSR, ROADWAY MASTER PLAN, PLANNING SERVICES	\$26,327.31
67120	SOLBERG, ERIC	REIMBURSE TRAVEL EXPENSE - P.E.P MEETINGS	\$27.92
67121	TELUS COMMUNICATION	SEPTEMBER CELL PHONE, PHONE, RADIO AND PAGER CHARGES	\$205.00
67122	TELUS MOBILITY	SEPTEMBER CELL PHONE, PHONE, RADIO AND PAGER CHARGES	\$602.90
67123	TOWN OF REDCLIFF	SEPTEMBER COUNCIL PAY	\$6,630.21
67124	WATEROUS POWER SYSTEMS	LOAD TESTS FOR WTP AND PORTABLE GENERATORS	\$1,397.42
67125	WOLSELEY MECHANICAL	RIB ELBOW	\$1,474.57
67126	AFFINITY WELDING	BIN HOOKS	\$682.50
67127	AMRON CONSTRUCTION	SOUNDPROOFING FOR NEW OFFICES	\$535.50
67128	BOSS BEARING	BALL BEARINGS FOR UNIT #121 TRACTOR/MOWER	\$30.98
67129	BOSS LUBRICANTS	GREASE AND UNIVERSAL TRACTOR FLUID	\$762.04
67130	C.E.M. HEAVY EQUIPMENT	PIN COUPLE & DOWEL PINS UNIT #123, LINK ASSEMBLY UNIT #134	\$1,376.32
67131	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$59,824.98
67132	COMPUTER CENTRAL	POWER SUPPLY FOR PS CLERK	\$70.35
67133	CROSS TOWN DELIVERIES	AUGUST IN TOWN DELIVERIES	\$45.67
67134	DANCE CONNECTION	AQUA SIZE CLASS INSTRUCTION FEES	\$510.00
67135	DESJARDINS FINANCIAL	LIFE INSURANCE PREMIUMS - SCHAFFER	\$661.50
67136	FCSSAA	2010/11 FCSSAA MEMBERSHIP FEES	\$698.00
67137	FOUNTAIN TIRE	REPAIR, REMOVE AND REMOUNT TIRE FOR UNIT #102 GRADER	\$351.49
67138	FOX ENERGY SYSTEMS	BLUE MARKER PAINT AND BIB COVERALLS	\$235.15
67139	HOLLOWAY, JASON	TRAVEL ADVANCE FOR LANDFILL OPERATOR EXAM	\$400.00
67140	REDCLIFF HOME HARDWARE	CABLES, PIPE, VALVE, TROLLEY, STARTER PULL ASSEMBLY	\$1,005.84
67141	HYDRODIG	HYDROVAC STORM SEWER INSTALLATION & CURB STOP REPAIR	\$1,433.25
67142	JET ICE	BLUE AND RED ICE PAINT	\$242.50
67143	JOHN'S WATER HAULING	HAUL WATER TO LANDFILL	\$90.00
67144	KLEARWATER EQUIPMENT	ISOPAC	\$1,556.10
67145	SHAW CABLE	OCTOBER INTERNET SERVICE FOR WTP AND P/S	\$115.40
67146	MURRAY CHEV OLDS	CHECK ELECTRICAL SYSTEM ON UNIT #115 GMC 3500	\$123.12
67147	OSMOND, ROBERT	REIMBURSE TRAVEL EXPENSE - GFOA MEETING	\$467.29
67148	PETRO CANADA	DYED DIESEL FOR LANDFILL	\$1,613.30
67149	PITNEY BOWES	POSTAGE MACHINE REFILL	\$2,100.00
67150	THE PRINTER	SIGN ON NOTICE DOOR HANGERS	\$170.10
67151	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO SEPTEMBER 11, 2010	\$13,416.01
67152	RECEIVER GENERAL	STAT DEDUCTIONS TO SEPTEMBER 11, 2010	\$22,698.43
67153	ROSENAU TRANSPORT	FREIGHT OF TREATMENT SUPPLIES	\$436.74
67154	SHELL CANADA PRODUCTS	AUGUST PROPANE	\$35.70
67155	SIZZLING HOUSE	AUGUST MEALS ON WHEELS	\$531.00
67156	SWAN ROOFING CONSULTANTS	ROOF OBSERVATION REPORTS FOR PROTECTIVE SERVICES BLDG	\$294.00
67157	TELUS COMMUNICATION	SEPTEMBER CELL PHONE, PHONE, RADIO AND PAGER CHARGES	\$108.52
67158	TELUS MOBILITY	SEPTEMBER CELL PHONE, PHONE, RADIO AND PAGER CHARGES	\$87.44
67159	PETERSON, JOYCE & MARVIN	AUGER LINE @ 117 - 4 ST. S.E.	\$126.00
67160	TOKAMP, DONNA	REFUND KEY AND KITCHEN DEPOSITS	\$225.00
67161	JAHRUS, MARLA	REFUND DOG AT LARGE FINE	\$100.00
67162	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING SEPTEMBER 11, 2010	\$57,638.26
67163	TOWN OF REDCLIFF - LANDFILL	AUGUST TONNAGE CHARGES	\$4,506.38
67164	TOWN OF REDCLIFF	FREIGHT OF PARTS, OVERTIME CREW MEAL, VEHICLE WASH, ETC	\$95.29
67165	WCB	SEPTEMBER/OCTOBER WCB PREMIUMS	\$7,389.96
67166	WOLANSKI, DAVID	RELOCATION ALLOWANCE	\$2,600.00
67167	XEROX CANADA	AUGUST SERVICE CONTRACT FOR WC 7655	\$843.58
	TOTAL CHEQUES: 73	AMOUNT OF CHEQUES:	\$292,372.32

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Bank Summary for August 31, 2010

D) Councilor Brown moved the Bank Summary for August 31, 2010 be received for information. – Carried.

2. MINUTES

Council Meeting held September 13, 2010

A) Councilor Brown moved the minutes of the Council Meeting held September 13, 2010 be adopted as presented. – Carried.

Municipal Planning Commission meeting held September 15, 2010

B) Councilor Kilpatrick moved the minutes of the Municipal Planning Commission meeting held September 15, 2010 be received for information. – Carried.

Subdivision and Development Appeal Board hearing held September 16, 2010

C) Councilor Solberg moved the minutes of the Subdivision and Development Appeal Board hearing held September 16, 2010 be received for information. - Carried.

Redcliff FCSS Board Meeting held September 14, 2010

D) Councilor Brown moved the minutes of the Redcliff FCSS Board Meeting held September 14, 2010 be received for information. – Carried.

Action Society for Youth Agreement amendment

i) Councilor Brown moved to concur with the recommendation of the Redcliff FCSS Board that the Redcliff Action Society for Youth Agreement be accepted as amended. Further that the Mayor and Municipal Manager be authorized to sign the amended Action Society for Youth Agreement. – Carried.

Administrative Committee meeting held September 20, 2010

E) Councilor Brown moved the minutes of the Administrative Committee meeting held September 20, 2010 be received for information. – Carried.

Staff Recommendation – Cancel Accounts Receivable Penalty

i) Councilor Kilpatrick moved to concur with the recommendation of the Administrative Committee that the Town of Redcliff cancel the Accounts Receivable penalty incurred by CP Rail on Accounts Receivable account #100909 in the amount of \$304.27. – Carried.

Video Camera Recording of Council

ii) Councilor Kilpatrick moved to concur with the recommendation of the Administrative Committee that the proposal from Pidlubny Productions to record and stream Council meetings live over the Internet and make a DVD copy be declined. – Carried.

FCSS Logo

iii) Councilor Solberg moved to concur with the recommendation of the Administrative Committee that the FCSS Board be granted permission to use the Town of Redcliff logo in conjunction with the provincial FCSS logo on Town letterhead, brochures, notices etc. specific to FCSS. – Carried.

Policy 92 – Employee Recognition Policy

iv) Councilor Solberg moved that Policy 92 (2010) Employee Recognition Policy be tabled to the October 12, 2010 Council meeting. – Carried.

Advertising - 2011 Canadian Badlands Travel Map Guide

v) In regard to the proposed 2011 Canadian Badlands Travel Map Guide, Councillor Brown advised that the Travel Map Guide is not being produced by Canadian Badlands however members of Canadian Badlands are participating in this advertising opportunity. In her opinion it would still be good to advertise. Discussion ensued with regard to a more effective method to attract tourists to the Town of Redcliff, such as highway signs promoting the campground, museum and recreation facilities in the Town.

Councillor Brown moved to concur with the recommendation of the Administrative Committee that Administration be authorized to place a ¼ page ad in the 2011 Canadian Badlands Travel Map Guide at a cost of \$798.00 plus GST. – Defeated.

Redcliff Planning Board meeting held September 21, 2010

F) Councillor Kilpatrick moved that the minutes of the Redcliff Planning Board meeting held September 21, 2010 be received for information. – Carried.

Operations Committee meeting held September 21, 2010

G) Councillor Solberg moved the minutes of the Operations Committee meeting held September 21, 2010 be received for information. – Carried.

Drainage Issue – 303 1st Street N.W. Lot 38-39, Block 132, Plan 1117V

i) In regard to drainage issues at 303 1st Street N.W., it was noticed that the fence on the south side of Lot 38-39, Block 132, Plan 1117V may be located on the Town owned lot (Lot 40, Block 132, Plan 1117V). Further that there may already be a shallow collection ditch on the Town owned lot. It was the consensus of Council that further review of the drainage issue be done and a proposal be presented to the Operations Committee for further discussion and a recommendation to Council.

Councilor Kilpatrick moved to direct the Manager of Engineering to further review the location of the fence in relation to the property line between Lot 38-39, Block 132, Plan 1117V and Lot 40, Block 132, Plan 1117V and review options to resolve the drainage issues. Further that based on information to be provided by Manager of Engineering the Municipal Manager is authorized to negotiate a resolution to the storm drainage issue with the Property Owner of Lot 38-39, Block 132, Plan 1117V. – Carried.

Protective Services Building
Re: Contract for Snow Removal

ii) Councillor Solberg moved to concur with the recommendation of the Public Services Director that the contract to provide snow removal services at the Protective Services Building be awarded to Diamond Cut Lawn Services for the period of November 1, 2010 to March 31, 2011 at the cost of \$5,500.00 plus GST with cost of the services to be shared between the Town of Redcliff and the RCMP as per the new lease agreement. – Carried.

Swale Proposal – Sam Czember

iii) Councillor Kilpatrick moved to concur with the recommendation of the Operations Committee that the Manager of Engineering be directed to evaluate alternate solutions for resolution of storm drainage issues at 2nd Street S.W. and 4th Avenue S.W. Further that alternative solutions be discussed at the next Operations Committee meeting. – Carried.

Top Lift 5th Avenue from Main Street to Lane west of Stone Place

iv) Councillor Brown moved that the top/final lift of asphalt overlay on 5th Avenue S.W. between Main Street and Lane west of Stone Place in the amount of \$26,796.00 plus GST including 10% contingency be awarded to South Rock Ltd. Further that the project be funded from the Land Development Reserve. – Carried.

K. Minhas left at 8:06 p.m.

3. BYLAWS

Bylaw No. 1670/2010 being a bylaw to amend Bylaw No. 1184/98 being the Land Use Bylaw to amend the land use district for Lot 29-30, Block 19, Plan 1117V (418 5th Street S.E.) from R-1 Single Family Residential District to DC Direct Control District

A) Councillor Brown moved Bylaw No. 1670/2010 being a bylaw to amend Bylaw No. 1184/98 being the Land Use Bylaw to amend the land use district for Lot 29-30, Block 19, Plan 1117V (418 5th Street S.E.) from R-1 Single Family Residential District to DC Direct Control District be given first reading. – Carried.

4. CORRESPONDENCE

Shortgrass Library System
Re: Budget request for 2011

A) Councillor Brown moved the correspondence dated September 15, 2010 from the Shortgrass Library System regarding Budget Request for 2011 be referred to 2011 Budget discussions. – Carried.

Canadian Mental Health Association
Re: Proposed Residential Detox and Treatment Facility in Southeast Alberta

B) Councillor Brown moved the correspondence dated September 15, 2010 from the Canadian Mental Health Association regarding proposed residential detox and treatment facility in Southeast Alberta be received for information. Further that a letter of support for a Residential Detox and Treatment Facility in Southeast Alberta be sent. – Carried.

Alberta Municipal Affairs
Re: Changes to Local Authorities Election Act

C) Councillor Solberg moved the correspondence dated September 10, 2010 from Alberta Municipal Affairs concerning changes to the Local Authorities Election Act be received for information. – Carried.

Alberta Solicitor General
Re: 2010-11 Municipal Policing Assistance grant (MPAG) in the amount of \$240,768.00

D) Councillor Solberg moved the correspondence dated September 10, 2010 from Alberta Solicitor General and Minister of Public Security regarding 2010-11 Municipal Policing Assistance grant (MPAG) in the amount of \$240,768.00 be received for information. – Carried.

City of Medicine Hat
Re: Separate (Catholic) School Board
Election, October 18, 2010

E) Councillor Brown moved the correspondence dated September 15, 2010 from the City of Medicine Hat regarding Separate (Catholic) School Board Election, October 18, 2010 be received for information. – Carried.

5. OTHER

Municipal Sustainability Plan

A) Councillor Solberg moved that the Municipal Sustainability Plan dated September 27, 2010 be approved as presented. – Carried.

Redcliff Fire Department Graphs (third quarter 2010)

B) Councillor Brown moved the Redcliff Fire Department Graphs (third quarter 2010) be received for information. Further that Administration be directed to provide Type of Fire Calls chart quarterly and the remaining Fire Department reports be submitted at Year end. – Carried.

6. COMMITTEE MEETING OF THE WHOLE

Committee of the Whole Council

Councillor Solberg moved to meet as Committee of the Whole Council at 8:23 p.m. – Carried.

J. Rieger, Cypress Courier (left at 8:23 p.m.)

Return to Open Session

Councillor Brown moved to return to Open Session at 10:55 p.m. – Carried.

Draft Letter to City of Medicine Hat
Re: Gas Supply Agreement

Councillor Solberg moved to authorize Administration to send The City of Medicine Hat a letter concerning Gas Supply Agreement to the City of Medicine Hat. – Carried.

Ridgeline GreenFill Inc.
Re: Proposal to construct a Greenfill
treatment site at the Redcliff/Cypress
Regional Waste Management Authority

Councillor Kilpatrick moved to authorize signing a proposal and entering into negotiations with Ridgeline GreenFill Inc. (Ridgeline) to construct a GreenFill Treatment Site at the Redcliff/Cypress Regional Waste Management Authority, conditional to approval from Cypress County and the Redcliff/Cypress Regional Landfill Authority. – Carried.

Alberta Environment
Re: Compliance Inspection of the
Redcliff Waterworks System

Councillor Solberg moved correspondence dated September 17, 2010 from Alberta Environment regarding compliance inspection of the Redcliff Waterworks System be received for information – Carried.

Staff Recommendation
Re: Community Services Director –
authorization to hire part-time Special
Projects Assistant between October 1
and December 31, 2010

Councillor Solberg moved to concur with the recommendation of the Community Services Director to hire a Part Time Special Projects Assistant position between October 1 and December 31, 2010 to be funded from Town Contributions to Community Activities (G.L. 2.74.10.77.000) and Community Services Wages to a maximum of \$2,000.00. – Carried.

7. ADJOURNMENT

Councillor Kilpatrick moved adjournment of the meeting at 10:58 p.m. – Carried.

Adjournment



Mayor



Municipal Secretary

BANK SUMMARY FOR AUGUST 31, 2010

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	197,638.47	4,922.27	202,560.74
DAILY DEPOSITS	331,923.07	152,984.12	484,907.19
CIBC DIRECT DEPOSITS/ TELEBANKING	263,898.96		263,898.96
INTEREST EARNED	2,760.34		2,760.34
T-BILL REDEMPTIONS	400,000.00		400,000.00
OTHER DIRECT DEPOSITS	61,940.57		61,940.57
SUBTOTAL	1,258,161.41	157,906.39	1,416,067.80
CHEQUES	(1,022,166.11)	(152,906.39)	(1,175,072.50)
ASFF QUARTERLY PAYMENTS	0.00		0.00
DEBENTURE PAYMENTS	(5,096.13)		(5,096.13)
T-BILL PURCHASES	0.00		0.00
NSF CHEQUES	(481.86)		(481.86)
OTHER DIRECT WITHDRAWALS	(6,770.77)		(6,770.77)
SUBTOTAL	(1,034,514.87)	(152,906.39)	(1,187,421.26)
TOTAL	223,646.54	5,000.00	228,646.54

BANK CLOSING BALANCE	645,488.99	5,000.00	650,488.99
ADD:O/S DEPOSITS	9,475.10	0.00	9,475.10
LESS:O/S CHEQUES	(431,317.55)		(431,317.55)
TOTAL	223,646.54	5,000.00	228,646.54

INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	8,200,000.00
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	793,973.57
TOTAL INVESTMENTS		8,993,973.57

TOWN OF REDCLIFF
 SEP 1 2010
 FINANCE DEPT

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