

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, DECEMBER 12, 2011 – 7:00 P.M.**

**PRESENT:** Mayor R. Hazelaar (left at 7:45 p.m.; returned at 7:48 p.m.)  
 Councillors C. Brown, C. Crozier, D. Kilpatrick,  
 E. Reimer, E. Solberg, J. Steinke

Municipal Manager D. Wolanski  
 Municipal Secretary S. Simon  
 Municipal Treasurer R. Osmond  
 Confidential Secretary C. Cranston  
 Bylaw Officer B. McMillan (left at 7:17 p.m.)  
 Public Services Director D. Schaffer

R.C.M.P. D. Ness (arrived at 7:01 p.m.; left at 7:12 p.m.)  
 Activation Analysis Group J. Szumlas  
 Activation Analysis Group D. Conway  
 D. Prpick (left at 7:20 p.m.)

CHAT TV R. Buffam (arrived at 7:02 p.m.; left at 7:45 p.m.,  
 returned at 7:48 p.m.)  
 Cypress Courier C. Weiss (left at 7:45 p.m., returned at 7:48 p.m.)  
 CJCY 102.1 FM G. Garbutt (left at 7:45 p.m., returned  
 at 7:48 p.m.)  
 Medicine Hat News A. McCuaig (left at 7:45 p.m., returned at  
 7:48 p.m.)

**1. GENERAL**

Call to Order

**A) Mayor Hazelaar called the regular meeting to order at 7:00 p.m.**

Mayor Hazelaar introduced J. Szumlas and D. Conway to Council and the Public commenting that they are from Activation Analysis Group and are conducting the Municipal Inspection.

Adoption of Agenda

**B) Councillor Steinke moved the Agenda be adopted as amended. – Carried.**

Accounts Payable

**C) Councillor Reimer moved the following 42 general vouchers in the amount of \$269,168.41 be received for information. – Carried.**

ACCOUNTS PAYABLE NOVEMBER 22, 2011			
COUNCIL MEETING DECEMBER 12, 2011			
69820	ADT SECURITY SERVICES	DECEMBER/11 - MAY/12 ALARM FOR LANDFILL	\$222.54
69821	ALTA-WIDE BUILDERS SUPPLIES	LUMBER	\$106.82
69822	AMSC INSURANCE SERVICES	DECEMBER EMPLOYEE BENEFITS	\$11,527.55
69823	ANTHRATECH WESTERN	MEDIA FOR FILTER #1 & STRAINERS	\$3,533.67

*AM*

69824	ATRON REFRIGERATION	TOP BRINE SOLUTION AT REC-TANGLE	\$118.13
69825	AUMA	ACCOUNTING TECHNICIAN CAREER ADVERTISEMENT	\$288.75
69826	BENCHMARK GEOMATICS	BUILDING GRADE CHECK FOR 602 JESMOND POINT S.W.	\$157.50
69827	BRANDT TRACTOR	WIRING HARNESS, BATTERY MONITOR FOR UNIT #102 GRADER	\$858.26
69828	CACTUS COMMUNICATIONS	CELL PHONE CASE	\$36.70
69829	CENTRAL SHARPENING	SHARPEN ICE KNIFE ON UNIT #101 ZAMBONI	\$42.00
69830	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$83,266.60
69831	CITY OF MEDICINE HAT	1984 FORD PUMPER TRUCK	\$21,000.00
69832	C.U.P.E.	UNION DUES TO NOVEMBER 19, 2011	\$1,589.27
69833	FORTY MILE GAS CO-OP	OCTOBER GAS UTILITY FOR LANDFILL	\$137.56
69834	FOX ENERGY SYSTEMS	SAFETY GLASSES, GLOVES	\$728.28
69835	GAS CITY HYDRO VAC	HYDROVAC POOL SAND FILTERS, ZAMBONI ROOM PITS, OUTHOUSES	\$1,737.75
69836	NIEDERMAYER, MARK	NOVEMBER GUITAR LESSON INSTRUCTION FEES	\$650.00
69837	PARK ENTERPRISES	SEPTEMBER IN TOWN PERMITS	\$1,375.50
69838	SUNCOR ENERGY PRODUCTS	DYED DIESEL FOR LANDFILL	\$2,194.50
69839	PINNACLE INTERNATIONAL	PARTS & LABOUR TO REPAIR UNIT #128 GARBAGE TRUCK	\$1,009.67
69840	PITNEY BOWES	REFILL POSTAGE MACHINE	\$2,100.00
69841	PITNEY BOWES	SEPTEMBER - DECEMBER SERVICE CONTRACT FOR FOLDER/STUFFER	\$449.98
69842	THE PRINTER	BUSINESS LICENSE FORMS, TILL RECEIPTS, INVOICES, STATEMENTS, ETC	\$3,817.78
69843	PRITCHARD & COMPANY LLP	LEGAL FEES FOR LAND SALE: 0913590, 13, 1	\$380.63
69844	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO NOVEMBER 19, 2011	\$14,304.51
69845	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO NOVEMBER 19, 2011	\$18,234.61
69846	STEEP ROCK	3/4" ROAD CRUSH	\$3,132.33
69847	TELUS COMMUNICATION	NOVEMBER CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$113.98
69848	MUNICIPAL WORLD	ACCOUNTING TECHNICIAN CAREER ADVERTISEMENT	\$446.25
69849	CANADA MUNICIPAL JOBS	ACCOUNTING TECHNICIAN CAREER ADVERTISEMENT	\$136.50
69850	BUECKERT, ABE	REFUND KEY DEPOSIT	\$125.00
69851	DAVIDSON, CRYSTAL	FEES FOR CENTENNIAL UTILITY INSERT DESIGN	\$50.00
69852	SPISAK, KIRSTEN	YOUTH SCRAP BOOKING INSTRUCTION FEES	\$24.00
69853	TOWN OF REDCLIFF	FLOAT FOR CENTENNIAL BOOK LAUNCH	\$75.00
69854	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAXES	\$430.00
69855	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING NOVEMBER 19, 22011	\$54,694.57
69856	TOWN OF REDCLIFF - LANDFILL	OCTOBER TONNAGE CHARGES	\$3,885.47
69857	TRANSIT PAVING	ASPHALT REPAIRS	\$27,863.21
69858	WAJAX POWER SYSTEMS	12V BATTERIES FOR UNIT #134 LOADER	\$480.90
69859	WCB	NOVEMBER/DECEMBER WCB PREMIUMS	\$7,725.63
69860	WE CARE HOME HEALTH CARE	OCTOBER HOME CARE SERVICES	\$104.00
69861	WOLSELEY MECHANICAL GROUP	PVC COUPLING, CREDIT FOR SERVICE BOX	\$13.01
	TOTAL CHEQUES: 42	AMOUNT OF CHEQUES:	\$269,168.41

D. Ness and R. Buffam arrived at 7:02 p.m.

RCMP Report to Council  
September 1, - November 30, 2011

D) Sgt. Dave Ness, NCOIC of the Redcliff RCMP detachment was in attendance to present the RCMP Report to Council for September 1, 2011 to November 30, 2011.

Councillor Steinke moved the RCMP Report to Council presented by Sgt. D. Ness be received for information. – Carried.

D. Ness left at 7:12 p.m.

*M-1*

Bylaw Enforcement Report to Council

E) Bylaw Enforcement Officer, B. McMillan was in attendance to present the Bylaw Enforcement report to Council for the period September 12 to December 12, 2011.

Councillor Reimer moved the Bylaw Enforcement Report to Council for the period September 12 to December 12, be received for information. – Carried.

B. McMillan left at 7:17 p.m.

2. MINUTES

Council Meeting held November 28, 2011

A) Councillor Steinke moved the minutes of the Council Meeting held on November 28, 2011 be adopted as presented. – Carried.

Redcliff Family and Community Support Services Board meeting held November 29, 2011

B) Councillor Brown moved the minutes of the Redcliff Family and Community Support Services Board meeting held November 29, 2011 be received for information. – Carried.

Year End Grants

i) In regard to the recommendation from the FCSS board for distribution of year end Grants, The Municipal Treasurer advised that the total amount available for disbursement is \$15,000.00 not \$16,500.00 and thus upon consultation with Community Services Director it is suggested that the 3 grants recommended in the amount of \$5,000.00 each be reduced to \$4,500.00 each.

Councillor Solberg moved to concur with the recommendation of the Redcliff Family and Community Support Services Board that Council allocate funding from the Community Development Account to the groups below. Further that Council authorizes the disbursement amounts as outlined below as amended based on information from the Municipal Treasurer regarding the total amount available for disbursement.

Margaret Wooding School 4 Peace program	\$1,500.00
Parents and Caregivers of Children with Special Needs Retreat	\$4,500.00
South Eastern Alberta Safety Alliance Society Anti Bullying Program	\$4,500.00
Redcliff Action Society for Youth programs	\$4,500.00

- Carried.

D. Prpick left at 7:20 p.m.

**3. STAFF RECOMMENDATION**

Position Title Changes for:

**A)**

Municipal Treasurer

i) Councillor Brown moved to concur with the recommendation of the Municipal Manager that the title of Municipal Treasurer be changed to Director of Finance and Administration and that the new title shall not change the responsibilities of the position in relation to any procedure, policy, or bylaw that reference the Municipal Treasurer and that came into force prior to the passing of this resolution. Furthermore, that staff will bring forward to Council for amendment as soon as possible any policy or bylaw to reflect the new title and also amend any internal procedures as required. – Carried.

Municipal Secretary

ii) Councillor Steinke moved to concur with the recommendation of the Municipal Manager that the title of Municipal Secretary be changed to Manager of Legislative and Land Services and that the new title shall not change the responsibilities of the position in relation to any procedure, policy, or bylaw that references the Municipal Secretary and that came into force prior to the passing of this resolution. Furthermore, that staff will bring forward to Council for amendment as soon as possible any policy or bylaw to reflect the new title and also amend any internal procedures as required. – Carried.

**4. POLICY**

Policy 69 - Remuneration & Benefits  
For Management Personnel

**A)** Councillor Brown moved Policy 69 – Remuneration & Benefits for Management Personnel be approved as presented. - Carried.

**5. CORRESPONDENCE**

Elections Alberta  
Re: Contravention of the Election  
Finances and Contributions Disclosure  
Act

**A)** Councillor Solberg moved correspondence dated November 10, 2011 from Elections Alberta in regard to contravention of the Election Finances and Contributions Disclosure Act which was sent to all Alberta Municipalities be received for information. – Carried.

Alberta Municipal Affairs  
Re: Appointment of inspectors

**B)** Councillor Reimer moved correspondence dated November 25, 2011 from Alberta Municipal Affairs regarding appointment of inspectors to conduct an inspection of the Town of Redcliff be received for information. - Carried.

Fire Underwriters Survey

**C)** Councillor Crozier moved correspondence dated November 21, 2011 from Fire Underwriters Survey confirming that members serving on both Box Springs Volunteer Fire Department and Redcliff's Fire Department will all be credited to Redcliff's Department for fire insurance grading purposes be received for information. – Carried.

City of Medicine Hat  
Regionalization of Disaster Services,  
Extension of Principle Agreement

**D)** Councillor Steinke moved to accept the letter dated December 8, 2011 from the City of Medicine Hat as confirmation that the termination date of the memorandum of Agreement for Regionalization of Disaster Services with Cypress County and the Town of Redcliff shall be extended to Monday, December 31, 2012 without the need for further documentation from the City of Medicine Hat. - Carried.

**6. OTHER**

Church Sign Update

**A)** Municipal Manager provided Council with a status update with regard to replacement of the sign on Broadway Avenue E. listing the churches in Redcliff. He advised that one of the Redcliff churches has undertaken to coordinate the update of information to appear on a new church sign, including arranging for the cost sharing of the sign amongst the churches. They will advise the Town of Redcliff when the new sign is ready to be installed. The Town Public Service Department will be installing the sign.

Councillor Brown moved the status update regarding the placement of a new church sign be received for information. – Carried.

2012 Budget Presentation

**B)**

Report from Director of Finance and Administration

**i)** Councillor Crozier moved the report from the Director of Finance and Administration dated December 12, 2011 regarding the 2012 Budget be received for information. – Carried.

2012 Interim Budget

**ii)** Councillor Steinke moved the 2012 Interim Budget presented by the Director of Finance and Administration be approved in principle. – Carried.

Bylaw No. 1705/2011 – Water Rates Bylaw

**iii)** Councillor Steinke moved Bylaw No. 1705/2011 being the Water Rates Bylaw be given first reading. – Carried.

Councillor Reimer moved Bylaw No. 1705/2011 being the Water Rates Bylaw be given second reading. –

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Carried.

Councillor Kilpatrick moved Bylaw No. 1705/2011 being the Water Rates Bylaw be presented for third reading. – Carried Unanimously.

Councillor Solberg moved Bylaw No. 1705/2011 being the Water Rates Bylaw be given third reading. – Carried.

Bylaw No. 1706/2011 – Sewer Rates Bylaw

iv) Councillor Steinke moved Bylaw No. 1706/2011 being the Sewer Rates Bylaw be given first reading. – Carried.

Councillor Reimer moved Bylaw No. 1706/2011 being the Sewer Rates Bylaw be given second reading. – Carried.

Councillor Kilpatrick moved Bylaw No. 1706/2011 being the Sewer Rates Bylaw be presented for third reading. – Carried Unanimously.

Councillor Solberg moved Bylaw No. 1706/2011 being the Sewer Rates Bylaw be given third reading. – Carried.

Bylaw No. 1707/2011 – Garbage and Collection Rates Bylaw

v) Councillor Steinke moved Bylaw No. 1707/2011 being the Garbage and Collection Rates Bylaw be given first reading. – Carried.

Councillor Reimer moved Bylaw No. 1707/2011 being the Garbage and Collection Rates Bylaw be given Second reading. – Carried.

Councillor Brown moved Bylaw No. 1707/2011 being the Garbage and Collection Rates Bylaw be presented for third reading. – Carried Unanimously.

Councillor Crozier moved Bylaw No. 1707/2011 being the Garbage and Collection Rates Bylaw be given third reading. – Carried.

Policy 54 - Rates Policy

vi) Councillor Brown moved that amendments to Policy 54 being the Rates be approved as presented. – Carried.

## 7. IN CAMERA

In Camera

Councillor Kilpatrick moved to meet In Camera at 7:45 p.m. – Carried.

R. Buffam left at 7:45 p.m.  
C. Weiss left at 7:45 p.m.

*R-V*

G. Garbutt left at 7:45 p.m.  
A. McCuaig left at 7:45 p.m.  
R. Hazelaar left at 7:45 p.m.

Return to Open Session

Councillor Kilpatrick moved to return to Open Session at 7:48 p.m. – Carried.

R. Hazelaar returned at 7:48 p.m.  
R. Buffam returned at 7:48 p.m.  
C. Weiss returned at 7:48 p.m.  
G. Garbutt returned at 7:48 p.m.  
A. McCuaig returned at 7:48 p.m.

**8. ADJOURNMENT**

Adjournment

Councillor Kilpatrick moved adjournment of the meeting at 7:49 p.m. – Carried.



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Mayor



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Municipal Secretary