

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, FEBRUARY 14, 2011 – 7:00 P.M.**

PRESENT:	Mayor Councillors	R. Hazelaar C. Brown, C. Crozier, D. Kilpatrick, E. Reimer, E. Solberg, J. Steinke
	Municipal Manager Municipal Secretary Municipal Treasurer Confidential Secretary	D. Wolanski S. Simon V. MacArthur C. Cranston
	CHAT TV News CHAT TV News Commentator/Courier Medicine Hat News Medicine Hat News CJCY FM News	Breanna Karstens-Smith (left at 8:00 p.m.) Mike Lecorps (left at left at 8:00 p.m.) Jamie Regier (left at left at 8:00 p.m.) Alex McCuaig (left at left at 8:00 p.m.) Ian Sorenson (left at 7:16 p.m.) Mike McKinnon (left at 8:00 p.m.)

1. GENERAL

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| Call to Order | A) Mayor Hazelaar called the regular meeting to order at 7:00 p.m. |
| Adoption of Agenda | B) Councillor Steinke moved the Agenda be adopted as presented. – Carried. |
| Accounts Payable | C) Councillor Reimer moved the following 57 general vouchers in the amount of \$370,386.17 be received for information. – Carried. |

ACCOUNTS PAYABLE JANUARY 20 - FEBRUARY 3, 2011			
COUNCIL MEETING FEBRUARY 14, 2011			
67971	AB DEVELOPMENT OFFICERS ASSOC.	2011 MEMBERSHIPS DUES - MASTEL & CROZIER	\$200.00
67972	AFFINITY WELDING & MECHANICAL	WELDING ON UNIT #118 3 TON WITH SANDER	\$209.48
67973	AMSC INSURANCE SERVICES LTD.	DECEMBER HEALTH CARE SPENDING & FEBRUARY BENEFITS	\$13,412.65
67974	BOUNDARY EQUIPMENT CO. LTD.	BUCKET TOOTH ADAPTERS FOR UNIT #88 LOADER	\$118.02
67975	BRANDT TRACTOR LTD.	REAR VIEW MIRROR FOR UNIT #102 GRADER	\$91.29
67976	CHAT TV	SETTLEMENT OF CLAIM	\$2,532.92
67977	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$30,113.68
67978	COMPUTER CENTRAL CORP.	DECEMBER SERVICE CONTRACT	\$630.00
67979	CROSS TOWN DELIVERIES	DECEMBER IN TOWN DELIVERIES	\$15.22
67980	DOOR SERVICE & INSTALLATION	INSTALL OPERATOR FOR ROLLING STEEL DOOR AT REC-TANGLE	\$1,118.25
67981	LMT ENTERPRISES LTD.	MAIN ST. S. ROAD REHAB PROGRESS PAYMENT	\$17,167.33
67982	SHAW CABLE	FEBRUARY INTERNET SERVICE FOR FIRE HALL	\$57.70
67983	PC CORP INC.	SERVER & WORKSTATION IMPLEMENTATION PAYMENT	\$2,327.76
67984	SUNCOR ENERGY PRODUCTS	DYED DIESEL FOR LANDFILL	\$2,401.68
67985	PITNEY BOWES	REFILL POSTAGE MACHINE	\$2,100.00
67986	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO JANUARY 15, 2011	\$15,492.00
67987	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO JANUARY 15, 2011	\$27,014.25
67988	SOUTH ROCK LTD	5 AVE SW, TRAILS, WEST SIDE, 100 BLK LANE PROGRESS PAYMENTS	\$50,738.97
67989	TELUS COMMUNICATION INC.	JANUARY CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$108.52
67990	RAIL PRO	DOUBLE PLANT HANGERS	\$1,543.50

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67991	BENCH MARK EQUIPMENT	AUTO LEVEL, ALUMINUM ROD	\$491.35
67992	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING JANUARY 15, 2011	\$57,954.08
67993	TOWN OF REDCLIFF - LANDFILL	ADJUSTMENT TO APRIL 2010 TONNAGE	\$990.72
67994	WHOLESALE FIRE & RESCUE LTD.	CLASS A FOAM	\$1,287.34
67995	ACTION PARTS	WIPER BLADES UNITS #93 & #122, FLOOR DRY, TIE STRAPS	\$190.67
67996	AMEA	2011 MEMBERSHIPS DUES - MCMILLAN	\$60.00
67997	AUMA	2011 MEMBERSHIP DUES	\$4,447.04
67998	CAMA	2011 MEMBERSHIP DUES - WOLANSKI	\$262.50
67999	DAN JANE VENTURES	JANUARY PROPANE	\$322.62
68000	FARMLAND SUPPLY CENTER LTD	HYDRAULIC FITTINGS FOR UNIT #102 GRADER	\$31.50
68001	FIREWORKS SPECTACULAR INC.	DEPOSIT FOR 2011 REDCLIFF DAYS FIREWORKS	\$2,000.00
68002	GAR-TECH ELECTRICAL	INSTALL & REMOVE CHRISTMAS LIGHTS, DOOR OPENER, BREAKER	\$1,464.35
68003	KIRK'S MIDWAY TIRE	SERVICE CALL TO REPAIR FLAT TIRE ON UNIT #110 LOADER/BACKHOE	\$54.60
68004	LETHBRIDGE MOBILE SHREDDING	JANUARY SHREDDING SERVICE	\$44.10
68005	MEDICINE HAT CSRD #20	2010 SUPPLEMENTAL TAXES	\$456.69
68006	MINISTER OF FINANCE	2010 SUPPLEMENTAL TAXES	\$2,013.56
68007	SHAW CABLE	FEBRUARY INTERNET SERVICE FOR TOWN HALL	\$103.79
68008	NIEDERMAYER, MARK	JANUARY GUITAR LESSON INSTRUCTION FEES	\$650.00
68009	SUNCOR ENERGY PRODUCTS	DYED DIESEL FOR LANDFILL	\$2,177.20
68010	THE PRINTER	LANDFILL ENVELOPES	\$186.90
68011	REDCLIFF PUBLIC LIBRARY	FEBRUARY INSTALMENT OF 2011 ALLOTMENT	\$44,750.00
68012	PUROLATOR	FREIGHT OF PARTS FOR UNIT #134 LOADER	\$34.66
68013	ROGERS	FEBRUARY CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$38.91
68014	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK AT LANDFILL	\$115.50
68015	SOUTHERN AB RECREATION ASSOC	2011 MEMBERSHIP DUES	\$100.00
68016	SCHAFFER, DARRELL	REIMBURSE FOR PRINTER FOR LANDFILL	\$165.75
68017	SCHEFFER ANDREW LTD.	NORTH SIDE FSR PROGRESS PAYMENT	\$17,159.10
68018	STANTEC CONSULTING LTD.	EASTSIDE PHASE 1 PROGRESS PAYMENT	\$1,927.23
68019	TELUS MOBILITY	JANUARY CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$96.55
68020	TRANS-CARE RESCUE	ROPE, PULLEY, CARABINERS, BRAKE BAR, RIGGING PLATE, ETC	\$887.25
68021	WAGNER, MELISSA	REFUND FIREARMS REGISTRATION FEE	\$82.95
68022	MACDOUGALL, MARIE	REFUND RENTAL OF DROP-IN CENTER	\$215.00
68023	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING JANUARY 29, 2011	\$60,567.28
68024	TOWN OF REDCLIFF	DAY PLANNER, CARD, MEAL FOR OVERTIME CREW, STAFF RELATIONS	\$98.76
68025	VOLUNTEER ALBERTA	2011 MEMBERSHIP DUES	\$80.00
68026	WESTERN CANADA CEMETERY ASSOC.	2011 MEMBERSHIP DUES	\$60.00
68027	WOOD, DALE	FIREARMS SAFETY COURSE INSTRUCTION FEE	\$1,425.00
	TOTAL CHEQUES: 57	AMOUNT OF CHEQUES:	\$370,386.17

Bank Summary for December 31, 2010

D) Councillor Kilpatrick moved the Bank Summary for December 31, 2010 be received for information. – Carried.

2. MINUTES

Council Meeting held January 24, 2011

A) Councillor Reimer moved the minutes of the Council Meeting held January 24, 2011 at 7:00 p.m. be adopted as amended. – Carried.

Special Council Meeting held January 31, 2011 at 7:00 p.m.

B) Councillor Brown moved the minutes of the Special Council Meeting held January 31, 2011 at 9:00 p.m. be adopted as amended. – Carried.

Special Council Meeting held January 31, 2011 at 9:00 p.m.

C) Councillor Steinke moved the minutes of the Special Council Meeting held January 31, 2011 at 9:00 p.m. be adopted as presented. – Carried.

Redcliff Family and Community Support Services Board Meeting held February 2, 2011

D) Councillor Solberg moved the minutes of the Redcliff Family and Community Support Services Board Meeting held February 2, 2011 be received for information. – Carried.

Meals on Wheels

i) Councillor Kilpatrick moved to concur with the recommendation of the Redcliff Family and Community Support Services Board to maintain the current Meals on Wheels (G.L. 2.51.04.202.000) rate of \$5.50. – Carried.

Redcliff Youth Action Society Board meeting held January 10, 2011

E) In regard to the \$3,500.00 donation to the Redcliff Youth Action Society, from funds raised at the RCMP Musical Ride, the Municipal Manager advised that he will advise the Redcliff Youth Centre that the contribution was part of a Redcliff Town Council decision on the allocation of funds raised.

Councillor Crozier moved the minutes of the Redcliff Youth Action Society Board meeting held January 10, 2011 be received for information. – Carried.

3. POLICIES

Policy 038 – Purchasing Policy

A) Councillor Solberg moved that Policy 38 – Purchasing Policy be approved as presented. – Carried.

4. BYLAWS

Broadway Avenue East (TransCanada Highway to Boundary Road) Road Rehabilitation Project

A)

Local Improvement Plan
Broadway Avenue East (TransCanada Highway to Boundary Road) Road Rehabilitation Project

i) Councillor Kilpatrick moved the Local Improvement Plan for Broadway Avenue East (TransCanada Highway to Boundary Road) Road Rehabilitation Project Bylaw 1684/2011 and 1685/2011 be approved as presented. – Carried.

Bylaw No. 1684/2011 Broadway Avenue (TransCanada Highway to Boundary Road) Road Rehab Project Local Improvement Tax Bylaw

ii) Councillor Crozier moved Bylaw No. 1684/2011 Broadway Avenue East (TransCanada Highway to Boundary Road) Road Rehabilitation Project Local Improvement Tax Bylaw be given first reading. – Carried.

Bylaw No. 1685/2011 Broadway Avenue (TransCanada Highway to Boundary Road) Road Rehab Project Local Improvement Borrowing Bylaw

iii) Councillor Reimer moved Bylaw No. 1685/2011 Broadway Avenue East (TransCanada Highway to Boundary Road) Road Rehabilitation Project Local Improvement Borrowing Bylaw be given first reading. – Carried.

Bylaw No. 1688/2011 being a bylaw to amend Bylaw No. 1564/2008, being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Tax Bylaw

B) Councillor Steinke moved Bylaw No. 1688/2011 being a bylaw to amend Bylaw No. 1564/2008, being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Tax Bylaw be given first reading. – Carried.

Councillor Reimer moved Bylaw No. 1688/2011 being a bylaw to amend Bylaw No. 1564/2008, being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Tax Bylaw be given second reading. – Carried.

Councillor Kilpatrick moved Bylaw No. 1688/2011 being a bylaw to amend Bylaw No. 1564/2008, being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Tax Bylaw be presented for third reading. – Carried Unanimously.

Councillor Solberg moved Bylaw No. 1688/2011 being a bylaw to amend Bylaw No. 1564/2008, being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Tax Bylaw be given third reading. – Carried.

5. CORRESPONDENCE

Alberta Municipal Affairs

2010 conditional operating funding
Municipal Sustainability Initiative (MSI)
– Land Use Bylaw

A)

i) Councillor Kilpatrick moved correspondence dated January 17, 2011 from Alberta Municipal Affairs regarding the Town of Redcliff Land-use Bylaw grant application in the amount of \$37,000 being accepted for a Municipal Sustainability Initiative (MSI) grant be received for information.. – Carried.

Municipal Sustainability Initiative (MSI)
status reports

ii) Councillor Steinke moved correspondence dated January 21, 2011 from Alberta Municipal Affairs regarding Municipal Sustainability Initiative (MSI) status reports be received for information. – Carried.

Palliser Airshed Society

B) Councillor Solberg moved correspondence dated January 25, 2011 from Palliser Airshed Society regarding request for support of the Regional Air Quality Monitoring Program be received for information. Further that Administration be authorized to pay invoice PAS11074 in the amount of \$788.0 as per 2011 Operating budget. – Carried.

Government of Alberta
Re: Peace Officer Regulation and
Peace Officer (Ministerial) Regulation
Consultation Process

C) Councillor Kilpatrick moved the correspondence received on February 2, 2011 from the Government of Alberta regarding Peace Officer Regulation and Peace Officer (Ministerial) Regulation Consultation Process be received for information. – Carried.

Redcliff Victim Services Unit
Re: Request for Letter of Support

D) Councillor Solberg moved correspondence from the Redcliff Victim Services Unit dated February 9, 2011 regarding a request for a letter of support be received for information. Further that Administration be authorized to prepare a letter of support. – Carried.

Palliser Economic Partnership
Re: MOU with Alberta Finance and Enterprise

E) Councillor Solberg moved correspondence from Palliser Economic Partnership dated February 8, 2011 regarding the MOU with Alberta finance and Enterprise be received for information. - Carried.

6. OTHER

RCMP Priorities

A) Consensus of Council was that the 2011 RCMP priorities should include the following:

- Enforcement of Illegal Turns on Broadway Avenue
- Increased presence in community including night patrols
- Community involvement and public education
- After hours dispatch
- Skateboarding / Damages
- Enforcement of speed limits using radar especially on 10th Avenue, Main Street and School zones

Any additional suggestions should be forwarded to the Municipal Manager as the deadline for submission to the RCMP is March 2011.

Ian Sorenson left at 7:16 p.m.

Palliser Futures – Regional and Community Action Plans under the Alberta Municipal Affairs Regional Collaboration Program

B) Councillor Solberg moved to authorize the Town of Redcliff to participate in, and submit a grant application for Palliser Futures – Regional and Community Action Plans under the Alberta Municipal Affairs Regional Collaboration Program further that the Town of Redcliff agrees that the Town of Oyen be designated the managing partner of Palliser Futures – Regional and Community Action Plans for the purposes of receiving, administering, allocation, reporting, and accounting for the grant funds on behalf of the partners; and further that the Town of Redcliff agrees to abide by the terms of a Conditional Grant Agreement signed by the Town of Oyen as the managing partner on behalf of both municipalities governing the purpose and use of the grant funds. - Carried.

Redcliff Mini Storage

C) Councillor Steinke moved correspondence dated February 2, 2011 from Redcliff Mini Storage regarding development of a similar mini storage business be received for information. – Carried.

Redcliff/Cypress Regional Landfill
Graphs to December 31, 2010

D) Councillor Steinke moved the Redcliff/Cypress Regional Landfill graphs to December 31, 2010 be received for information. – Carried.

Development Permit Graphs to January 31, 2011

E) Councillor Kilpatrick moved the Development Permit Graphs to January 31, 2011 be received for information. – Carried.

AMSC Insurance Services Ltd.
Re: Town of Redcliff Insurance

F) Councillor Steinke moved to authorize Administration to pay the annual AUMA General Insurance Program Renewal (Invoice 22594) in the amount of \$114,577.00. – Carried.

Southern Alberta Recreation Association (SARA) on behalf of the City of Medicine Hat Southern Alberta Summer Games Committee
Re: Request for permission to use Town of Redcliff Logo/Crest

G) Councillor Solberg moved correspondence dated February 10, 2011 from Southern Alberta Recreation Association (SARA) on behalf of the City of Medicine Hat requesting use of the Town of Redcliff logo/crest be received for information. Further that permission be granted to the Southern Alberta Recreation Association (SARA) to use the Town of Redcliff Logo/Crest on the Southern Alberta Summer Games web page. – Carried.

Financial Indicator Graphs for the Year Ended December 31, 2009

H) Councillor Reimer moved the Financial Indicator Graphs for the Year Ended December 31, 2009 be received for information. – Carried.

7. COMMITTEE MEETING OF THE WHOLE

Committee of the Whole Council

Councillor Solberg moved to meet as Committee of the Whole Council at 7:48 p.m. – Carried.

- B. Karstens-Smith (left at 8:00 p.m.)
- M. Lecorps (left at 8:00 p.m.)
- J. Regier (left at 8:00 p.m.)
- A. McCuaig (left at 8:00 p.m.)
- M. McKinnon (left at 8:00 p.m.)

Return to Open Session

Councillor Steinke moved to return to Open Session at 10:31 p.m. – Carried.

Cliff Dacre
Verbal resignation from Municipal Planning Commission

Councillor Reimer moved the verbal resignation of Cliff Dacre from the Municipal Planning Commission be received for information. – Carried.

Staff Recommendation: Alberta Permit Pro
Re: Write Off book balance

Councillor Kilpatrick moved to concur with the recommendation of the Municipal Treasurer that the Town of Redcliff write off the book balance on account 6.12.02.478 Alberta Permit Pro in the amount of \$58,097.22. – Carried.


Land Sale
Lot 2, Block A, Plan 9811474

Councillor Steinke moved to authorize Administration to enter into an Agreement for Sale – Installments for Lot 2, Block A, Plan 9811471 in the amount of \$123,379.20 (\$48,195.00 per acre x 2.56 acres) with a 10% deposit and four equal payments. – Carried.

8. ADJOURNMENT

Adjournment

Councillor Steinke moved adjournment of the meeting at 10:35 p.m. – Carried.



Mayor



Municipal Secretary

BANK SUMMARY FOR DECEMBER 31, 2010

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	259,108.52 ✓	5,925.95 ✓	265,034.47
DAILY DEPOSITS	485,756.53 ✓	133,438.15 ✓	619,194.68
CIBC DIRECT DEPOSITS/ TELEBANKING	1,785,080.34 ✓		1,785,080.34
INTEREST EARNED	4,803.64		4,803.64
T-BILL REDEMPTIONS	650,000.00 ✓		650,000.00
OTHER DIRECT DEPOSITS	4,763.29		4,763.29
SUBTOTAL	2,930,403.80 ✓	133,438.15 ✓	3,328,876.42
CHEQUES	(801,250.79) ✓	(134,364.10) ✓	(935,614.89)
ASFF QUARTERLY PAYMENTS	(403,872.58)		(403,872.58)
DEBENTURE PAYMENTS	(417,650.34)		(417,650.34)
T-BILL PURCHASES	0.00		0.00
NSF CHEQUES	(117.73)		(117.73)
OTHER DIRECT WITHDRAWALS	(605,999.07)		(605,999.07)
SUBTOTAL	(2,228,890.51) ✓	(134,364.10) ✓	(2,363,254.61)
TOTAL	960,621.81 ✓	5,000.00 ✓	965,621.81
BANK CLOSING BALANCE	1,337,957.06 ✓	5,000.00 ✓	1,342,957.06
ADD: O/S DEPOSITS	25,323.20 ✓		25,323.20
LESS: O/S CHEQUES	(402,658.45) ✓		(402,658.45)
TOTAL	960,621.81 ✓	5,000.00 ✓	965,621.81

INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	6,600,000.00 ✓
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	795,181.52 ✓
TOTAL INVESTMENTS		7,395,181.52

TOWN OF REDCLIFF
 28-01-2011
 FINANCE DEPT.