

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, MARCH 14, 2011 – 7:00 P.M.**

PRESENT:

Mayor	R. Hazelaar (arrived at 7:17 p.m.)
Councillors	C. Brown, C. Crozier, D. Kilpatrick, E. Reimer, E. Solberg, J. Steinke
Municipal Manager	D. Wolanski
Municipal Secretary	S. Simon (left at 10:30 pm; returned at 10:50 pm)
Municipal Treasurer	V. MacArthur (left at 10:30 pm)
Confidential Secretary	C. Cranston (left at 10:30 pm)
CJCY FM News	Mike McKinnon (left at 8:21 p.m.)
Palliser Economic Partnership	K. Smilar (left at 7:29 p.m.)
FCSS	T. Neva (arrived at 7:07 p.m.; left at 7:47 p.m.)

1. GENERAL

Call to Order

A) Deputy Mayor Brown called the regular meeting to order at 7:06 p.m.

Adoption of Agenda

B) Councillor Steinke moved the Agenda be adopted as amended. – Carried.

Accounts Payable

C) Councillor Solberg moved the following 87 general vouchers in the amount of \$361,157.96 be received for information. – Carried.

ACCOUNTS PAYABLE FEBRUARY 28 - MARCH 3, 2011			
COUNCIL MEETING MARCH 14, 2011			
68171	A & B STEEL LTD	TOW ROPE, SCREW PIN ANCHOR SHACKLES, CHAIN, PICK AXE	\$571.05
68172	ADT SECURITY SERVICES	MAR - AUG ALARM SERVICE FOR PROTECTIVE SERVICES	\$258.24
68173	AFFINITY WELDING	REPAIR REAR GATE ON UNIT #117 COMPACTOR	\$59.06
68174	AMSC INSURANCE SERVICES	2011 INSURANCE PREMIUMS	\$127,768.00
68175	ATRON REFRIGERATION	REPAIRS TO THE BRINE TANK AT REC-TANGLE	\$1,575.00
68176	BOSS LUBRICANTS	GREASE, ENGINE OIL AND HYDRAULIC OIL	\$1,242.26
68177	BOUNDARY EQUIPMENT	GRADER BLADES FOR UNIT #102 GRADER	\$3,160.50
68178	CACTUS COMMUNICATIONS	SUPPLY AND SET UP RADIO FOR FIRE DEPARTMENT	\$968.89
68179	CANADIAN BADLANDS	AGM REGISTRATION - REIMER, ERNIE	\$52.50
68180	CAN-DOO EXCAVATING	REFUND CREDIT ON UTILITY ACCOUNT	\$605.80
68181	CBV COLLECTION SERVICES	COLLECTION AGENCY SERVICES FEE	\$24.94
68182	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$8,732.56
68183	CLEANRITE SERVICES	FEBRUARY JANITORIAL SERVICES	\$3,334.79
68184	CLEARTECH INDUSTRIES	CHLORINE	\$3,515.23
68185	COMMUNITY FOOD CONNECTION	REIMBURSE 2010 WATER UTILITY FEES	\$233.63
68186	FOX ENERGY SYSTEMS	CALIBRATE GAS DETECTOR	\$52.45
68187	GLENTEL WIRELESS CENTRE	WIDE BAND ANTENNA, MAGNETIC BASES FOR UNITS #102 & #110	\$209.79
68188	INLAND CONCRETE	WASHED CHIPS, DE-ICING SAND	\$1,447.28
68189	KLEARWATER EQUIPMENT	ISOPAC	\$1,167.08
68190	LMT ENTERPRISES	CONTRACTED GRADER FOR SNOW REMOVAL	\$1,096.20

68191	LETHBRIDGE HERALD	JANUARY ADVERTISING & 1ST QTR COMMENTATOR SUBSCRIPTION	\$3,619.88
68192	NIEDERMAYER, MARK	FEBRUARY GUITAR LESSON INSTRUCTION FEES	\$325.00
68193	PALLISER AIRSHED SOCIETY	2011 MEMBERSHIP DUES	\$787.50
68194	PARTNERS FOR THE SASK RIVER	2011 MEMBERSHIP DUES	\$125.00
68195	PINNACLE INTERNATIONAL	SHAFT & GEAR BOX FOR UNIT #132, PARTS FOR UNIT #128	\$2,506.66
68196	PITNEY BOWES	REFILL POSTAGE MACHINE	\$2,100.00
68197	PUROLATOR	PARTS FOR UNIT #94 GARBAGE TRUCK	\$29.30
68198	REDCLIFF BAKERY	FEBRUARY MPC LUNCHEON	\$67.62
68199	ROSENAU TRANSPORT	FRIGHT OF PARTS AND TREATMENT SUPPLIES	\$1,081.78
68200	SOUTH ROCK	2 & 3 ST SW LANEWAY REHAB PROGRESS PAYMENT	\$21,231.33
68201	STANTEC CONSULTING	EASTSIDE PHASE 1 PARKS IRRIGATION SYSTEM PAYMENT	\$3,423.00
68202	SUPERIOR TRUCK EQUIPMENT	SOLENOID VALVE FOR UNIT #94 GARBAGE TRUCK	\$185.60
68203	TELUS COMMUNICATION	FEBRUARY CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$108.52
68204	TELUS MOBILITY	FEBRUARY CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$96.55
68205	VERTAFILE SYSTEMS	PROTECTIVE ENVELOPES FOR MAPS	\$321.59
68206	TOPLIFFE, DONALD	REIMBURSE FOR SEWER CAMERA INSPECTION	\$50.00
68207	PAT'S OFF ROAD TRANSPORT	REFUND CREDIT ON UTILITY ACCOUNT	\$19,105.26
68208	ALBERTA TRANSPORTATION	REFUND INVOICE FOR PUMPER VEHICLE CHARGES	\$400.00
68209	TOWN OF REDCLIFF	OVERTIME CREW MEALS, TRAVEL MEALS	\$128.52
68210	TRICO LIGHTING PRODUCTS	LIGHT BULBS	\$41.90
68211	WAINBEE	GAST COMPRESSOR AND FILTER FELTS	\$2,831.34
68212	W.R. MEADOWS	1200 KG OF ROAD REPAIR	\$782.71
68213	794318 ALBERTA	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$300.00
68214	ALBERTA FIRE CHIEFS ASSOC.	2011 MEMBERSHIP DUES	\$150.00
68215	ACKLANDS - GRAINGER	TORQUE WRENCH CALIBRATION	\$94.44
68216	AFFINITY WELDING	REPAIR REC-TANGLE GATE	\$78.75
68217	AMSC INSURANCE SERVICES	INSURANCE PREMIUMS - ADDITIONS	\$747.00
68218	BAKKER, BERNIE	TRAVEL ADVANCE FOR AWWOA CONFERENCE	\$800.00
68219	BATTERY DIRECT	BATTERY FOR REC-TANGLE EXIT LIGHTS	\$30.81
68220	BELL WEST INC	REISSUE STALE DATED CHEQUE #66228	\$75.25
68221	BRC CONSTRUCTION	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$300.00
68222	BROST DEVELOPMENTS	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$300.00
68223	BROVAC	HYDROVAC LIFT STATION #1	\$393.75
68224	CAYTEC EQUIPMENT	SPINNER FLITES, BAFFLES & SPRINGS FOR UNIT #118 3 TON	\$617.80
68225	CIBC	SUPPLEMENTAL PENSION PLAN TO FEBRUARY 26, 2011	\$1,976.75
68226	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$29,968.59
68227	C.U.P.E.	UNION DUES TO FEBRUARY 26, 2011	\$1,848.29
68228	EPCOR ENERGY SERVICES	FEBRUARY ELECTRIC UTILITY FOR LANDFILL	\$171.17
68229	FEATURE FINISHING	REFUND CONSTRUCTION DAMAGE DEPOSITS	\$600.00
68230	GARLAND, JAMIE	TRAVEL ADVANCE FOR AWWOA CONFERENCE	\$900.00
68231	GVN STRUCTURES	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$300.00
68232	INDUSTRY CANADA	2011 RADIO LICENSES FOR PUBLIC SERVICES AND FIRE HALL LOCK & KEYS FOR FILE CABINET, EXTRACT BROKEN KEY AT LIBRARY	\$1,056.00
68233	KEYWAY SECURITY LOCKSMITHS		\$277.20
68234	LETHBRIDGE MOBILE SHREDDING	FEBRUARY SHREDDING SERVICES	\$66.15
68235	MARTENS, IVAN	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$300.00
68236	MEDICINE HAT LICENCE CENTRE	NEW LICENSE PLATE FOR UNIT #119 INTERNATIONAL TRUCK	\$22.45
68237	SHAW CABLE	MARCH INTERNET SERVICES FOR TOWN HALL	\$103.79
68238	SUNCOR ENERGY PRODUCTS	DYED DIESEL FOR LANDFILL	\$3,991.79
68239	PINNACLE INTERNATIONAL	DIESEL FUEL CONDITIONER	\$78.12
68240	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO FEBRUARY 26, 2011	\$15,187.16
68241	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO FEBRUARY 26, 2011	\$25,634.39
68242	SCHAEFFER, RORY	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$300.00
68243	SCHEFFER ANDREW	JANUARY LUB REVIEW AND PLANNING SERVICES	\$517.13
68244	BLATZ HOMES	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$300.00

68245	M2 DESIGNS	CAIRN FOR BRICK PLANT	\$593.25
68246	BEACH, TAMMY	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$300.00
68247	MEDICINE HAT SAAMIS ARCHERS	REISSUE STALE DATED CHEQUE #66813	\$93.75
68248	HR SOLUTIONS	PLACEMENT FEE FOR TEMPORARY RECEPTIONIST	\$1,546.00
68249	WALL, ISAAC	REFUND CREDIT ON UTILITY ACCOUNT	\$32.80
68250	ANDERSON, SEAN	REFUND CREDIT ON UTILITY ACCOUNT	\$220.53
68251	AMAN, ROBERT	REFUND CREDIT ON UTILITY ACCOUNT	\$34.90
68252	PARKER, DEREK	REFUND CREDIT ON UTILITY ACCOUNT	\$34.90
68253	TOWN OF REDCLIFF	POSTAGE, VEHICLE WASH, PUBLIC RELATIONS STAFF RELATIONS	\$130.93
68254	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING FEBRUARY 26, 2011	\$53,840.89
68255	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAXES TO FEBRUARY 26, 2011	\$930.00
68256	WATEROUS POWER SYSTEMS	12V BATTERIES FOR UNIT #102 GRADER	\$436.65
68257	WILLIS, HAZEL	REIMBURSE FOR STAFF RELATIONS	\$52.27
	TOTAL CHEQUES: 87	AMOUNT OF CHEQUES:	\$361,157.96

Bank Summary for January 31, 2011

D) Councillor Reimer moved the Bank Summary for January 31, 2011 be received for information. – Carried.

2. DELEGATIONS

Palliser Economic Partnership (PEP) Presentation to Council

A) K. Smilar and E. Solberg were in attendance to present to Council the annual Palliser Economic Partnership Report to the Community. E. Solberg advised that Alberta Finance and Enterprise have withdrawn their in-kind contributions and PEP will have to relocate their offices. PEP has also had their funding reduced by 25% for 2011. PEP will be reviewing their 4-year Strategic Business Plan going forward and there will likely be revisions to focus and projects. There will be no changes in funding to the stakeholders up to March 31, 2012, however PEP will be working on a new funding model which they will have available prior to Town of Redcliff budget discussions for 2012.

R. Hazelaar arrived at 7:17 p.m.

Councillor Reimer moved that the Palliser Economic Partnership Report to the Community be received for information. – Carried.

K. Smilar left at 7:29 p.m.

Redcliff Family & Community Support Services Board Annual Report

B) T. Neva was in attendance to present the Redcliff Family and Community Support Services Board Annual Report to Council.

Councillor Solberg moved the Redcliff Family and Community Support Services Board Annual Report to Council be received for information. – Carried.

T. Neva left at 7:47 p.m.

Handwritten initials and a dollar sign.

3. MINUTES

- Council Meeting held February 28, 2011 **A)** Councillor Reimer moved the minutes of the Council Meeting held February 28, 2011 be adopted as amended. – Carried.
- Special Council Meeting held March 8, 2011 **B)** Councillor Reimer moved the minutes of the Special Council Meeting held March 8, 2011 be adopted as amended. – Carried.
- Subdivision and Development Appeal Board hearing held March 7, 2011 **C)** Councillor Reimer moved the minutes of the Subdivision and Development Appeal Board hearing held March 7, 2011 be received for information. – Carried.
- Redcliff and District Recreation Services Board Meeting held on March 7, 2011 **D)** Councillor Reimer moved the minutes of the Redcliff and District Recreation Services Board Meeting held on March 7, 2011 be received for information. – Carried.
- 2011 Earth Hour **i)** Councillor Solberg moved to authorize Administration to register the Town of Redcliff for Earth Hour, Saturday March 26, 2011; further that the Town of Redcliff participate in Earth Hour by turning off the lights in parks and facilities as safety and use will allow. – Carried.
- Redcliff Youth Centre Meeting held on March 8, 2011 **E)** Councillor Steinke moved the minutes of the Redcliff Youth Centre Meeting held on March 8, 2011 be received for information. – Carried.

4. BYLAWS

- Bylaw No. 1692/2011 being a bylaw to amend Bylaw No. 1564/2008 being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Tax Bylaw
Re: Reflect Actual Costs
/Subdivision/Consolidation Changes **A)** Councillor Solberg moved Bylaw No. 1692/2011 being a bylaw to amend Bylaw No. 1564/2008 being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Tax Bylaw be given first reading. – Carried.
- Councillor Kilpatrick moved Bylaw No. 1692/2011 being a bylaw to amend Bylaw No. 1564/2008 being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Tax Bylaw be given second reading. – Carried.
- Councillor Steinke moved Bylaw No. 1692/2011 being a bylaw to amend Bylaw No. 1564/2008 being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Tax Bylaw be presented for third reading. – Carried Unanimously.

Councillor Solberg moved Bylaw No. 1692/2011 being a bylaw to amend Bylaw No. 1564/2008 being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Tax Bylaw be given third reading. – Carried.

Bylaw No. 1693/2011 being a bylaw to amend Bylaw No. 1565/2008 being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Borrowing Bylaw
Re: Reflect Actual Costs

B) Councillor Kilpatrick moved Bylaw No. 1693/2011 being a bylaw to amend Bylaw No. 1565/2008 being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Borrowing Bylaw be given first reading. – Carried.

Councillor Steinke moved Bylaw No. 1693/2011 being a bylaw to amend Bylaw No. 1565/2008 being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Borrowing Bylaw be given second reading. – Carried.

Councillor Solberg moved Bylaw No. 1693/2011 being a bylaw to amend Bylaw No. 1565/2008 being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Borrowing Bylaw be presented for third reading. – Carried Unanimously.

Councillor Kilpatrick moved Bylaw No. 1693/2011 being a bylaw to amend Bylaw No. 1565/2008 being the 2nd Street SE (3rd Avenue to 6th Avenue) Road Project – Local Improvement Borrowing Bylaw be given third reading. – Carried.

5. CORRESPONDENCE

Alberta Municipal Affairs
Re: Municipal Sustainability Initiative (MSI) allocation

A) Councillor Solberg moved correspondence dated March 2, 2011 from Alberta Municipal Affairs regarding Municipal Sustainability Initiative (MSI) allocation in the amount of \$1,113,378 including capital project funding of \$1,024,998 and conditional operating funding of \$88,380 be received for information. – Carried.

Redcliff Curling Club
Re: Request for Letter of support for Community Initiatives Program (CIP) grant application

B) Councillor Solberg moved to authorize Administration to send a letter of support for the Redcliff Curling Club Community Initiatives Program (CIP) grant application. – Carried.

6. OTHER

Development Permit Graphs to February 28, 2011

A) Councillor Steinke moved Development Permit Graphs to February 28, 2011 be received for information. – Carried.

7. IN CAMERA

In Camera

Councillor Solberg moved to meet In Camera at 8:08 p.m. – Carried.

A short recess was taken for discussion with media.

M. McKinnon (left at 8:21 p.m.)

Return to Open Session

Councillor Solberg moved to return to Open Session at 10:50 p.m. – Carried.

Industrial Drive Road Rehabilitation

Councillor Kilpatrick moved to concur with the recommendation of the Manager of Engineering to award the contract for construction of Industrial Drive SE Road Rehabilitation to LMT Enterprises Ltd. At a cost of \$692,550.00 + GST; plus engineering in the amount of \$71,877.00 + GST, at a total cost of \$764,427.00 + GST. Further that the Industrial Drive SE Road Rehabilitation Project Local Improvement Borrowing Bylaw be amended to reflect a 60 percent contribution from the benefitting owners and a 40 percent contribution from the Town of Redcliff. Further that the costs to the benefitting owners shall not exceed \$458,656.20 (60% of \$764,427.00). This project to be funded through Bylaw No. 1642/2011 and G&D Reserve as outlined in the 2011 Capital Budget. Further that the Industrial Drive SE Road Rehabilitation Project Local Improvement Borrowing Bylaw will be amended upon completion of the project when final costs have been established. – Carried Unanimously.

Sewer Backup Claim

Councillor Kilpatrick moved the request from Roy and Kathy Crawford dated March 1, 2011 requesting reimbursement of costs in the amount of \$309.75 for a video inspection of their sanitary sewer service line regarding a sanitary sewer line blockage which occurred at their residence on March 1, 2011 be denied. – Carried.

Boards and Commissions

Danica Prpick
Application for MPC and SDAB

Councillor Kilpatrick moved that in light of recent events and history that the application received from Danica Prpick for the Municipal Planning Board and Subdivision and Development Appeal Board be denied. – Carried.

Bruce Vine
Application for MPC

Councillor Kilpatrick moved that Bruce Vine be appointed to the Municipal Planning Commission for a term to expire on December 31, 2011. – Carried.



Meyers Norris Penny

Town of Redcliff

- Letter of Engagement

Councillor Solberg moved to authorize the Municipal Treasurer to sign the Meyers Norris Penny Letter of Engagement dated February 28, 2011 for the Town of Redcliff. – Carried.

Meyers Norris Penny

Redcliff/Cypress Regional Waste Management

- Letter of Engagement

Councillor Solberg moved to authorize the Municipal Treasurer to sign the Meyers Norris Penny Letter of Engagement dated February 28, 2011 for the Redcliff/Cypress Regional Waste Management. – Carried.

Committee Meetings

Councillor Kilpatrick moved that the Administrative Committee and the Operations Committee meetings be discontinued effective March 31, 2011. Further that effective April 1, 2011 Committee of the Whole Council meetings be established and scheduled at 5:30 p.m. prior to each Council meeting. - Carried.

8. ADJOURNMENT

Adjournment

Councillor Steinke moved adjournment of the meeting at 10:58 p.m. – Carried.



Mayor



Municipal Secretary

BANK SUMMARY FOR JANUARY 31, 2011

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	960,621.81	5,000.00	965,621.81
DAILY DEPOSITS	200,554.64	117,131.11	317,685.75
CIBC DIRECT DEPOSITS/ TELEBANKING	214,267.63		214,267.63
INTEREST EARNED	4,713.91		4,713.91
T-BILL REDEMPTIONS	1,600,000.00		1,600,000.00
OTHER DIRECT DEPOSITS	6,111.29		6,111.29
SUBTOTAL	2,025,647.47	117,131.11	3,108,400.39
CHEQUES	(974,926.36)	(117,131.11)	(1,092,057.47)
ASFF QUARTERLY PAYMENTS	0.00		0.00
DEBENTURE PAYMENTS	0.00		0.00
T-BILL PURCHASES	(1,000,000.00)		(1,000,000.00)
NSF CHEQUES	(114.86)		(114.86)
OTHER DIRECT WITHDRAWALS	(55,072.55)		(55,072.55)
SUBTOTAL	(2,030,113.77)	(117,131.11)	(2,147,244.88)
TOTAL	956,155.51	5,000.00	961,155.51
BANK CLOSING BALANCE	1,197,852.27	5,000.00	1,202,852.27
ADD: O/S DEPOSITS	29,271.95		29,271.95
LESS: O/S CHEQUES	(270,968.71)		(270,968.71)
TOTAL	956,155.51	5,000.00	961,155.51
INVESTMENTS			
CIBC PREMIUM T-BILL FUND		5.12.02.321	6,000,000.00
CCU SHORT TERM INVEST/LANDFILL		5.12.02.126	795,540.99
TOTAL INVESTMENTS			6,795,540.99

TOWN OF REDCLIFF

MAR 01 2011

FINANCE DEPT.