

68307	ROGERS	MARCH CELL PHONE, PHONE, RADIO AND PAGER CHARGES	\$36.44
68308	SOUTH COUNTRY GLASS	AUTOMATIC DOOR MAINTENANCE	\$971.46
68309	TELUS COMMUNICATION	MARCH CELL PHONE, PHONE, RADIO AND PAGER CHARGES	\$2,120.26
68310	TELUS MOBILITY	MARCH CELL PHONE, PHONE, RADIO AND PAGER CHARGES	\$381.57
68311	1097751 ALTA INC.	REISSUE CK #67831 FOR CONSTRUCTION DAMAGE DEPOSIT	\$300.00
68312	CTM DESIGN SERVICES	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$300.00
68313	VIPOND, GARY	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$300.00
68314	TOWN OF REDCLIFF	MARCH COUNCIL PAY & INCREASE PAYROLL BANK ACCT	\$12,435.59
68315	TOWN OF REDCLIFF – LANDFILL	FEBRUARY TONNAGE CHARGES	\$2,525.26
68316	WOLSELEY MECHANICAL GROUP	SADDLES, PIPE, MAIN STOPS, CURB STOPS, ETC	\$889.69
68317	XEROX CANADA	2ND QUARTER SERVICE CONTRACT FOR PRO 55	\$432.38
68318	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING MARCH 12, 2011	\$52,423.92
68319	ACTION PARTS	WORK LAMPS, FLEX CABLE, AUTO FUSE FOR UNIT #102	\$268.04
68320	ADT SECURITY SERVICES	2ND QUARTER ALARM SYSTEM FOR WTP	\$108.52
68321	AMSC INSURANCE SERVICES	APRIL EMPLOYEE BENEFITS	\$13,050.71
68322	ATRON REFRIGERATION	REPAIR FURNACES AT LIBRARY AND DROP IN CENTER	\$1,109.33
68323	BRANDT TRACTOR	SIGNAL LIGHT ASSEMBLY FOR UNIT #102 GRADER	\$49.65
68324	BROWN, CHERE	REIMBURSE TRAVEL EXPENSE - SDAB & FCSS SEMINARS	\$236.88
68325	CAYTEC EQUIPMENT	BAR DRAG CHAINS FOR UNIT #118 3 TON	\$643.23
68326	CENTRAL SHARPENING	SHARPEN ICE KNIFE ON UNIT #101 ZAMBONI	\$137.55
68327	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$71,489.04
68328	C & K TRUCKING	HYDROVAC CURB STOP AT 601 - 7 ST. S.E.	\$819.00
68329	DIAMOND CUT LAWN SERVICES	FEBRUARY & MARCH SNOW REMOVAL - RCMP	\$2,310.00
68330	DUCKERINGS TRANSPORT	FREIGHT OF ROAD REPAIR	\$341.04
68331	FARMLAND SUPPLY CENTER	BALL VALVE FOR UNIT #101 ZAMBONI	\$137.81
68332	FORTY MILE GAS CO-OP	FEBRUARY GAS UTILITY FOR LANDFILL	\$801.19
68333	GAR-TECH ELECTRICAL	INSTALL RECEPTACLE FOR PHOTO SCREEN AT TOWN HALL	\$106.33
68334	GLENTEL WIRELESS CENTRE	INSTALL & SUPPLY MOBILE RADIO MICS	\$140.19
68335	LETHBRIDGE HERALD	FEBRUARY ADVERTISING	\$1,238.98
68336	M.H. WHOLESALE FOODS	MEALS ON WHEELS CONTAINERS	\$21.95
68337	SHAW CABLE	APRIL INTERNET SERVICES FOR WTP, PS & FIRE HALL	\$175.20
68338	SUNCOR ENERGY	BULK FUEL, BULK DIESEL AND DYED DIESEL	\$9,550.36
68339	PINNACLE INTERNATIONAL	TURBO CHARGER KIT FOR UNIT #119	\$2,962.73
68340	PITNEY BOWES LEASING	2ND QUARTER POSTAGE METER LEASE	\$223.93
68341	PROVINCIAL TREASURER – LAP	LAPP CONTRIBUTIONS TO MARCH 12, 2011	\$15,143.74
68342	PUROLATOR	COURIER DOCUMENTS TO PARK ENTERPRISES	\$20.64
68343	RECEIVER GENERAL	STAT DEDUCTIONS FOR PAY ENDING MARCH 12, 2011	\$26,199.65
68344	ROSENAU TRANSPORT	FREIGHT OF PARTS FOR UNIT #123 LOADER	\$184.24
68345	SAFETY CODES	JANUARY AND FEBRUARY SAFETY CODES	\$599.02
68346	SCHEFFER ANDREW	FEBRUARY LUB REVIEW AND PLANNING SERVICES	\$4,441.50
68347	SIX STAR CLEANING SUPPLIES	ROLLER BRUSH FOR FLOOR SCRUBBER	\$573.28
68348	SIZZLING HOUSE	FEBRUARY MEALS ON WHEELS	\$472.50
68349	SOUTHERN REWIND	SOLAR RECTIFIER ASSEMBLY	\$160.78
68350	TELUS MOBILITY	MARCH CELL PHONE, PHONE, RADIO AND PAGER CHARGES	\$70.12
68351	HR MANAGEMENT CONSULTANTS	ORGANIZATIONAL REVIEW SERVICES	\$20,191.09
68352	HERITAGE LOCKWORKS	INSTALL & SUPPLY LOCKS FOR PROTECTIVE SERVICES	\$9,794.40
68353	THOMAS, ROBERT (BOB)	FEBRUARY SKATE MARSHALL FEES	\$120.00
68354	TRICO LIGHTING PRODUCTS	12V BATTERY	\$31.45
68355	WCB	JAN - FEB WCB PREMIUMS, 2010 ADJUSTMENT	\$9,760.20
68356	WESTERN CANADA WELDING	OXYGEN, GRINDING DISCS, CUTTING DISCS, GLOVES, ETC	\$227.48
68357	WOLSELEY MECHANICAL GROUP	PARTS FOR HYDRANT ON INDUSTRIAL DR. S.E.	\$901.90
68358	XEROX CANADA	FEBRUARY SERVICE CONTRACTS FOR PRO 232 & WC 7655	\$1,171.64
	TOTAL CHEQUES: 72	AMOUNT OF CHEQUES:	\$312,585.26

2. MINUTES

- Council Meeting held March 14, 2011
- Operations Committee Meeting held March 15, 2011
- 303 1 Street NW
Re: Drainage solution
- Prairie Rose School Div. #8
Re: Request to modify parking layout on 2nd Street SE (Parkside School)
- Redcliff Planning Board Meeting held March 16, 2011
- 2001 CONDO 01
Phased Condominium Development
Unit B, Plan 0813840, 3rd Street NE
- Redcliff Family and Community Support Services Board Meeting held March 15, 2011
- Medicine Hat Family Services Agreement
Re: Request to amend agreement to two years
- Volunteer Appreciation
Re: Tickets for Income Tax volunteers and Meals on Wheels volunteers to be funded from FCSS Public Relations
- Municipal Planning Commission Meeting held March 15, 2011
- A)** Councillor Reimer moved the minutes of the Council Meeting held March 14, 2011 be adopted as presented. – Carried.
- B)** Councillor Kilpatrick moved the minutes of the Operations Committee Meeting held March 15, 2011 be received for information. – Carried.
- i)** Councillor Kilpatrick moved to concur with the recommendation of the Operations Committee that the Public Services Department undertake placing of lego blocks and reshaping of the laneway adjacent to 303 1 Street NW at a maximum cost of \$6,000.00, to be funded from Other Capital Projects. Further that this project be completed in the spring as soon as possible. – Carried.
- ii)** Councillor Solberg moved that the request from Prairie Rose School Division No. 8 dated March 7, 2011 for angle parking to resolve congestion issues at Parkside School be denied due to there not being enough roadway width to accommodate angle parking. – Carried.
- C)** Councillor Crozier moved the minutes of the Redcliff Planning Board Meeting held March 16, 2011 be received for information. – Carried.
- i)** Councillor Kilpatrick moved that condominium application 2011 CONDO 01 for Unit B, Plan 0813840 be approved as presented. – Carried.
- D)** Councillor Steinke moved the minutes of the Redcliff Family and Community Support Services Board Meeting held March 15, 2011 be received for information. – Carried.
- i)** Councillor Brown moved to authorize Administration to amend the Medicine Hat Family Service Agreement from a one year term to end on December 31, 2011 to a two year term to end on December 31, 2012. - Carried.
- ii)** Councillor Brown moved to approve providing two tickets to each of the Meals on Wheels and Income Tax Volunteers for the Volunteer Appreciation Celebration at a cost of \$15.00 per person to a maximum cost of \$300.00; tickets to be funded from the Public Relations, Promotions and Advertising account (G.L. 2.51.00.221.00) – Carried.
- E)** Councillor Reimer moved the minutes of the Municipal Planning Commission Meeting held March 15, 2011 be received for information. – Carried.

3. STAFF RECOMMENDATION

Year End Motions

A) Councillor Solberg moved to concur with the recommendation of the Municipal Treasurer to approve transfers to and from reserves and operating funds as follows:

1. OPERATING FUNDS

Per diems, Travel Accommodation and Registration & Tuition accounts

2.11.02.114.000, 2.11.02.211.000 & 2.11.02.223.000

Contributing to this over expenditure were the 2009 AUMA conference was not billed until 2010 (\$3,300), 2010 AUMA conference registration was higher than budgeted (\$1,800.00), and due to increased travel and participation in the AUMA conference and Assessment Review Board Training, Per Diems (\$6,000) and Travel Accommodation (\$2,400) were both significantly higher than established budgets.

Total Budget \$18,100.00 and actual \$31,346.25 **\$13,246.25**

Professional Services: Legal & LRB account 2.12.02.232.000

Legal costs for local improvement issues before the Assessment Review Board and Municipal Government Board totaled approximately \$25,300.00.

Budget \$25,000.00 and actual \$44,330.69 **\$19,330.69**

Contracted R & M Asphalt account 2.32.06.251.000

The over-expenditure is a result of the \$10,176.00 for repair of River Road SW (Hill Road) which was discussed in operations July 14, 2009.

Budget \$88,200.00 and actual \$95,776.94 **\$7,576.94**

R & M Supplies Gravel & Sand and Gas & Oil accounts 2.32.06.527.000 & 2.32.62.521.000

Increased costs for fuel and sand were primarily driven by heavy snow fall in the month of December, which necessitated substantial snow removal efforts in the Town.

Gravel & Sand Budget \$20,000.00 and actual \$39,803.54 **\$19,803.54**

Gas & Oil Budget \$55,000.00 and actual \$62,693.21 **\$7,693.21**

R & M Supplies account 2.42.09.532.000

Sewer cleaning hose replaced to allow us to continue our regular maintenance schedule and avoid backups into private properties (\$1,995.00) and an Electromagnetic Flow-meter for the Redcliff Industries site to continue billing sewer service charges (\$3,013.00).

Budget \$4,000.00 and actual \$8,287.43 **\$4,287.43**

Gas & Oil account 2.99.43.521.000

A 63% increase in tonnage revenue (a 33% increase in volume) coupled with higher fuel costs have resulted in this expense over budget.

Total Budget \$55,000.00 and actual \$72,335.08 **\$17,335.08**

R & M Supplies Various Town Vehicles account 2.xx.65.520.xxx

The following vehicles repairs beyond established budgets for 2010 were required for the continued operation of our vehicles and equipment:

- Unit #102 – '95 John Deere Grader
 - Re-chroming of Rods (\$2,480)
 - Set pump hydraulics (\$1,630)
- Unit #115 – '04 GMC 3500 Sierra
 - Replace tire for unit (\$1,190)
 - Repair airbag (\$820)
- Unit #119 – '06 International Truck
 - Replace Tires & Casings (\$3,700)
 - Electrical Issues (1,600)
 - Steering Axel (\$400)
 - Several Other Minor Repairs
- Unit #135 – '09 Elgin Street Sweeper
 - Gutter & Tube Brooms (\$3,790)
 - Skid Dirt Shoe & Deflector (\$1,040)
- Unit #094 – '98 Garbage Truck
 - Steering Sector & Breaks (\$1910)
 - Tires (\$1,780)
 - Several Other Minor Repairs
- Unit #128 – '08 Interna Garbage Truck
 - Mast Lift Cylinders & Cam Followers (\$2,820)
 - Upper/Lower Links & Upper Shaft (\$2,940)
 - Several Other Minor Repairs
- Unit #123 – '07 Hyundai Loader
 - Repair of the Quick Attachment (\$2,080)
 - Replacement of the Cut Off Valve and Filter (\$1,580)
 - Repair and Replacement of the Cylinder and Pins (\$730)
 - Several Other Minor Repairs

Budget \$20,500.00 and actual \$45,679.13

\$25,179.13

R & M Supplies Various Landfill Vehicles account 2.99.43.520.xxx

The following landfill vehicles repairs beyond established budgets for 2010 were required for the continued operation of our vehicles and equipment:

- Unit #088 – '96 Case 921 Loader
 - Grinding of Cracks (\$4,100)
- Unit #134 – '08 Hyundai Loader
 - Repair Electric Control (\$2,650)
 - Repair Link Assembly (\$3,390)

Budget \$17,700.00 and actual \$26,023.72

\$8,323.72

RW B

2. POLICING RESERVE

In 2008 we budgeted to use \$1,330,000.00 from this reserve to fund the Protective Services Building project. In 2010 we used all available funding in the police reserve to enable us to reduce the amount of borrowing; a total of \$1,500,259.39 was used to fund this project. Funds withdrawn from this reserve. **\$170,259.39**

3. CURB, GUTTER, STORM DRAINAGE RESERVE

In 2010 we received insurance funds for the East Side Phase #1 Storm Lift Station project, due to Cerpro bankruptcy. These funds were allocated to this reserve to be used to fund the storm lift station if required. Funds added to this reserve. **\$63,223.04**

4. WATER SYSTEM MAINTENANCE RESERVE

- a. In 2009 we budgeted \$249,210.00 from this reserve to fund the Water Treatment Plant upgrade. In 2010 we transferred the remainder of these funds to the Water System Capital Reserve to keep all the funding for this project together. Funds withdrawn from this reserve. **\$237,599.32**
- b. Replacement of VFD distribution pump came in over budgeted. Funds withdrawn from this reserve. Budget - \$20,000.00 Actual - \$20,922.50 **\$922.50**

5. OTHER CAPITAL PROJECTS RESERVE

- a. 2 Street SE (3 – 6 AVE) Road project was funded in 2009 using Other Capital Projects Reserve. In 2010 funding was changed to use the SIP grant instead. The funds used in 2009 were returned to this reserve. Funds added to this reserve. **\$77,500.00**
- b. 4 Street SW (1 – 3 AVE) Recap project included Town owned property in the bylaw which was to be fully funded using LDR. In 2009 some of the funding came from this reserve. In 2010 we returned the excess amount back to this reserve. Funds added to this reserve. **\$4,861.97**

6. GRANTS & DONATIONS RESERVE

- a. Additional interest was transferred to this reserve at year-end as required by the Provincial Government for the AMIP, MSI, FGTF and SIP grants. The total additional grant interest added to this reserve is: **\$1,240.54**
- b. Private donations to the Parent & Caregivers of Children with Disabilities Support Group. Funds added to this reserve. **\$1,821.82**
- c. Payment using donations for child care and a bowling day for the Support Group. Funds withdrawn from this reserve. **\$247.81**
- d. Payment using donations from items b, c and d for Parent Group Ice Rental. Funds withdrawn from this reserve. **\$139.85**

- e. 8 Street SW (Nemeth Subdiv.) project came in under budget and funding was modified from 80% grant 20% bylaw to 86% grant 14% bylaw. In 2009 we used extra grant funding based on budget and are now reallocating it back. Funds added to this reserve. **\$31,085.93**
- f. East Side Lift Station funds were allocated to LDR in error when closing TCA in 2009. In 2010 these funds were reallocated back to G&D Reserve. Funds added to this reserve. **\$221,000.00**
- g. Electronic Message Board came in under budget. We received 50% of original budget from CIP which will need to be sent back. The adjustment was allocated to this reserve. Budget = \$50,000.00 Actual = \$34,283.66 **\$7,858.17**
- h. 3 Street NE (100-200BLK) town lane was overfunded in 2009. The adjustment to the funding was allocated back to this reserve. Funds added to this reserve. **\$319.14**
- i. Jaws of Life purchase came in under estimate. In 2009 we accrued the amount expected from JEPP grant to fund this project. In 2010 we received less and adjusted the accrual for the JEPP grant (\$238.14) and interest (21.86). Funds removed from this reserve. **\$260.00**
- j. 3 Street NW (300BLK) bylaw was amended requiring more funding using SIP. Funds withdrawn from this account. **\$4,495.93**
- k. West Side South second lift was completed in 2010. In 2009 there was money allocated to this account to be applied to Demke's portion of this project. **\$15,730.45**

7. WATER SYSTEM CAPITAL RESERVE

Water Treatment Plant Upgrade project was carried over to 2011 budget. In 2010 we reallocated the remainder funds from Water System Maintenance Reserve to the Water System Capital Reserve to keep all the funding for this project together. Funds added to this reserve. **\$237,599.32**

8. POST CONSTRUCTION ENGINEERING RESERVE

In 2010 there were two projects with post construction engineering cost associated to them. These costs were funded using this reserve. 3 Street NW (300BLK) for \$500.00 and 4 Street SW (1-3 AVE) for \$517.50. Funds withdrawn from this reserve. **\$1,017.50**

9. LAND DEVELOPMENT RESERVE

- a. 3 Street NW (300BLK) project included Town owned land. We prepaid the Town of Redcliff frontage from this reserve. Funds withdrawn from this reserve. **\$5,891.84**
- b. East Side Phase #1 was not part of the carry over budget; however there were expenses in 2010 that were still within overall budget. Funds withdrawn from this reserve. **\$35,262.88**
- c. East Side Phase #1 Lift Station funds were allocated to LDR in error in 2009 when implementing TCA. Funds were reallocated to G & D reserve. Funds withdrawn from this reserve. **\$221,000.00**

- d. 3 Street NE (100-200BLK) had several changes to funding in 2010, increasing the portion the Town had to pay as well as there was some Town owned land and increased costs for lane work. We prepaid Town of Redcliff frontage (\$2,075.14), and paid for increased Town contribution for Bylaw 1665 (\$29,733.94), for Bylaw 1667 (\$1,721.35), short borrowed on Bylaw 1480/1664 (\$250.00) and increased expenses for lane development (21,375.00). Total funds withdrawn from this reserve. **\$55,155.43**

- e. 4 Street SW (1-3 Ave.) Recap project included Town owned land. We prepaid the Town of Redcliff frontage from this reserve. Funds withdrawn from this reserve. **\$71,568.69**

- Carried.

4. BYLAWS

Broadway Avenue East (TransCanada Highway to Boundary Road) Road Rehabilitation Project **A)**

Memo from Municipal Secretary Petition **i)** Councillor Kilpatrick moved the memo from Municipal Secretary regarding the receipt of a sufficient petition opposing the Broadway Avenue East (TransCanada Highway to Boundary Road) Road Rehabilitation Project be received for information. – Carried.

Bylaw 1684/2011 Broadway Avenue East (TransCanada Highway to Boundary Road) Road Rehabilitation Project Local Improvement Tax Bylaw **ii)** Councillor Crozier moved Bylaw 1684/2011 Broadway Avenue East (TransCanada Highway to Boundary Road) Road Rehabilitation Project Local Improvement Tax Bylaw be given second reading. – DEFEATED.

Bylaw 1685/2011 Broadway Avenue East (TransCanada Highway to Boundary Road) Road Rehabilitation Project Borrowing Bylaw **iii)** Councillor Crozier moved Bylaw 1685/2011 Broadway Avenue East (TransCanada Highway to Boundary Road) Road Rehabilitation Project Borrowing Bylaw be given second reading. – DEFEATED.

Bylaw No. 1694/2011, Supplementary Assessment Bylaw **B)** Councillor Kilpatrick moved Bylaw No. 1694/2011, Supplementary Assessment Bylaw be given first reading. – Carried.

Councillor Crozier moved Bylaw No. 1694/2011, Supplementary Assessment Bylaw be given second reading. – Carried.

Councillor Steinke moved Bylaw No. 1694/2011, Supplementary Assessment Bylaw be presented for third reading. – Carried Unanimously.

Councillor Crozier moved Bylaw No. 1694/2011, Supplementary Assessment Bylaw be given third reading. – Carried.

5. CORRESPONDENCE

Alberta Transportation
Re: Basic Municipal Transportation
Grant and Federal Gas Tax Fund

A) Councillor Steinke moved correspondence dated March 7, 2011 from Alberta Transportation regarding Basic Municipal Transportation Grant (BMTG) in the amount of \$305,760.00 and Federal Gas Tax Fund (FGTF) in the amount of \$284,000.00 be received for information. – Carried.

Alberta Municipal Affairs
Re: 2011 Municipal Sustainability
Initiative (MSI) Program minimum
Capital threshold

B) Councillor Steinke moved correspondence dated March 9, 2011 from Alberta Municipal Affairs regarding 2011 Municipal Sustainability Initiative (MSI) Program minimum Capital threshold be received for information. – Carried.

Redcliff Lions Club
Re: Request for 50% reimbursement of
costs

C) Councillor Solberg moved correspondence dated March 16, 2011 from the Redcliff Lions Club advising the Citizen of the Year monitor project is complete and requesting a contribution from the Town be received for information. Further that the motion of November 29, 2010 be confirmed that the Town will contribute 50% of the Redcliff Lions Clubs costs towards the project (50% of \$853.09 = \$426.55). – Carried.

Alberta Capital Finance Authority
(ACFA)
Re: Annual General Meeting

D) Councillor Crozier moved correspondence dated March 7, 2011 from Alberta Capital Finance Authority regarding the Annual General Meeting to be held on Thursday, April 7, 2011 be received for information. Further that Trevor Thain, or designee, be appointed to represent and vote the shares of the Town of Redcliff at the Annual General Meeting of the Alberta Capital Finance Authority to be held on April 7, 2011 in Edmonton. - Carried.

Trevor Thain
Re: Support for Rep for Class "D"
Shareholders

i) Councillor Crozier moved correspondence dated March 22, 2011 from Trevor Thain requesting support for re-election to the Board of Directors of ACFA be received for information. – Carried.

6. OTHER

Pitch In Update

A) Councillor Brown moved that the Pitch In Update presented by the Municipal Manager be received for information. – Carried.

Carpet

B) It was the consensus of Council that Administration obtain quotes for the installation of new carpeting for Town Hall and bring the information back to Council for consideration. – Carried.

7. IN CAMERA

In Camera

Councillor Steinke moved to meet In Camera at 7:36 p.m. – Carried.

A short recess was taken for discussion with media.

M. McKinnon (left at 7:49 p.m.)
B. Karstens-Smith (left at 7:49 p.m.)
M. Lecorps (left 7:49 p.m.)
A. McCuaig (left at 7:49 p.m.)

Return to Open Session

Councillor Solberg moved to return to Open Session at 10:10 p.m. – Carried.

Northside Drainage Issue

Councillor Kilpatrick moved that \$10,000 be added to the budget for the Town-wide Storm Systems Evaluation Study to account for a more detailed study including the area contributing to the Northeast outfall into the City of Medicine Hat. – Carried.


Town Parking Area – Agreement

Councillor Solberg moved to accept the terms of the parking arrangement with Glen Allan. – Carried.

8. ADJOURNMENT

Adjournment

Councillor Steinke moved adjournment of the meeting at 10:12 p.m. – Carried.



Mayor



Municipal Secretary