

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, MAY 24, 2011 – 7:00 P.M.**

PRESENT: Mayor R. Hazelaar
 Councillors C. Brown, C. Crozier, D. Kilpatrick,
 E. Reimer, E. Solberg, J. Steinke

Municipal Manager D. Wolanski (left at 9:35 pm)
 Municipal Secretary S. Simon
 Municipal Treasurer V. MacArthur (left at 9:35 pm)
 Confidential Secretary C. Cranston (left at 9:35 pm)
 Municipal Accountant R. Osmond (left at 9:35 pm)

1. GENERAL

- Call to Order **A) Mayor Hazelaar called the regular meeting to order at 7:00 p.m.**
- Adoption of Agenda **B) Councillor Solberg moved the Agenda be adopted as amended. – Carried.**
- Accounts Payable **C) Councillor Solberg moved the following 65 general vouchers in the amount of \$444,808.96 be received for information. – Carried.**

ACCOUNTS PAYABLE MAY 6 - 12, 2011			
COUNCIL MEETING MAY 24, 2011			
68586	ACCENT HOMES	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$500.00
68587	AMSC INSURANCE SERVICES	MARCH HEALTH CARE SPENDING ACCOUNT	\$256.07
68588	AMRON CONSTRUCTION	REFUND BUILDING PERMIT	\$558.08
68589	BENCHMARK ASSESSMENT	MAY - JULY ASSESSMENT FEES	\$13,043.89
68590	BIG HILL SERVICES	GOLD KICK PLATE FOR REC-TANGLE	\$114.35
68591	BRANDT TRACTOR	FLUID SAMPLE KIT FOR UNIT #135 SWEEPER	\$21.41
68592	CIBC VISA	CONFERENCES, ACCOMMODATIONS, BACK UP CAMERA, OFFICE SUPPLIES	\$5,712.85
68593	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$8,403.55
68594	CANADIAN PACIFIC RAILWAY	APRIL FLASHER CONTRACT	\$651.30
68595	DIAMOND CUT LAWN SERVICES	APRIL SNOW REMOVAL FOR PROTECTIVE SERVICES	\$210.00
68596	EPCOR ENERGY SERVICES	APRIL ELECTRIC UTILITY FOR LANDFILL	\$140.38
68597	GRAND RENTAL STATION	VOLUNTEER NIGHT DECORATIONS	\$398.44
68598	HUNT, EUNICE	JAN - APRIL IN TOWN DELIVERIES	\$52.50
68599	JOE JOHNSON EQUIPMENT	EXHAUST VALVES FOR UNIT #135 SWEEPER	\$198.75
68600	KAIZEN LAB	THM TESTS	\$103.95
68601	LETHBRIDGE HERALD	APRIL ADVERTISING	\$5,373.81
68602	LETHBRIDGE MOBILE SHREDDING	APRIL SHREDDING SERVICE	\$44.10
68603	MACDESIGN SCREENWORKS	PITCH IN PINNIES, ART & SCREEN SET UP	\$167.27

68604	MEYERS,NORRIS,PENNY & CO.	FINAL FEES FOR 2010 AUDIT	\$10,237.50
68605	THE MEDICINE HAT NEWS	APRIL ADVERTISING	\$1,209.60
68606	NIEDERMAYER, MARK	APRIL GUITAR LESSONS	\$715.00
68607	SUNCOR ENERGY PRODUCTS	DYED DIESEL FOR LANDFILL	\$2,835.53
68608	PRITCHARD & COMPANY LLP	LEGAL FEES: SOUTH HIGHWAY DR. UROW	\$515.81
68609	RECEIVER GENERAL	MAY COUNCIL STATUTORY DEDUCTIONS	\$552.44
68610	ROGERS	MAY CELL PHONE, PHONE, RADIO AND PAGER CHARGES	\$36.44
68611	SCHEFFER ANDREW	MARCH PLANNING SERVICES & LUB REVIEW	\$2,100.01
68612	SHORTGRASS LIBRARY SYSTEM	1ST PAYMENT 2011 MEMBERSHIP LEVY	\$11,644.50
68613	STAPLES MEDICINE HAT	LAMINATING POUCHES, ENVELOPES, STAPLES, TONER, BATH TISSUE	\$392.28
68614	TELUS COMMUNICATION	MAY CELL PHONE, PHONE, RADIO AND PAGER CHARGES	\$2,049.42
68615	TELUS MOBILITY	APRIL CELL PHONE, PHONE, RADIO AND PAGER CHARGES	\$268.77
68616	GEORGE, CHRIS	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$1,000.00
68617	FOOTHILLS SYSTEMS	STOCK FOR FILE CONVERSION PROJECT	\$4,377.24
68618	TOURISM MEDICINE HAT	2011 MEDICINE HAT VISITOR GUIDE ADVERTISEMENT	\$939.75
68619	TOWN OF REDCLIFF	MAY COUNCIL PAYROLL	\$7,209.29
68620	TRICO LIGHTING PRODUCTS	LIGHT BULBS	\$289.66
68621	WE CARE HOME HEALTH CARE	MARCH HOME CARE SERVICES	\$156.00
68622	XEROX CANADA INC.	APRIL SERVICE CONTRACTS FOR PRO 232 & WC 7655	\$1,079.11
68623	AFFINITY WELDING	MAKE UP WASHER FOR UNIT #134 LOADER	\$39.38
68624	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$20,686.93
68625	CLEARTECH INDUSTRIES	ALUM	\$6,426.66
68626	D & M PLASTICS	3 YARD GARBAGE BINS LIDS	\$6,645.41
68627	FARMLAND SUPPLY CENTER	HOSE MENDERS	\$28.54
68628	FORTY MILE GAS CO-OP	APRIL GAS UTILITY FOR LANDFILL	\$365.40
68629	FOX ENERGY SYSTEMS	VARIOUS SIGNS	\$809.45
68630	GENIVAR CONSULTANTS	SANITARY LIFT STATION PROGRESS PAYMENT	\$5,752.43
68631	GREYHOUND COURIER	FREIGHT OF PARTS FOR UNITS #134, #124 AND #135	\$175.19
68632	HAUL-ALL EQUIPMENT SYSTEMS	LITTER LODER KIT	\$12,075.00
68633	REDCLIFF HOME HARDWARE	PAINT, STAIN, FLOOR STRIPPER, TOTES, CLEANER, ETC	\$621.86
68634	JOE JOHNSON EQUIPMENT	BROOMS, CONVEYOR BELT, CHECK VALVE, SOLENOID FOR UNIT #135	\$4,071.49
68635	MEDICINE HAT WHOLESAL	FOAM CONTAINERS FOR MEALS ON WHEELS	\$21.95
68636	SHAW CABLE	JUNE INTERNET SERVICE FOR WTP & PS	\$119.60
68637	NANA'S & PAPA'S COIN LAUNDRY	CLEAN BUNKER GEAR	\$115.50
68638	NIBLOCK & COMPANY	LEGAL FEES: LABOUR ISSUE	\$1,249.50
68639	PITNEY BOWES	REFILL POSTAGE MACHINE	\$2,100.00
68640	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO MAY 7, 2011	\$14,959.46
68641	PUROLATOR	FREIGHT OF PARTS, THM TEST AND WATER SAMPLE	\$78.47
68642	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO MAY 7, 2011	\$31,602.25
68643	RECEIVER GENERAL RCMP	1ST QUARTER POLICING CONTRACT	\$186,575.92
68644	ROSENAU TRANSPORT	FREIGHT OF KICK PLATE AND LITTER LODER	\$220.52

68645	SIZZLING HOUSE	APRIL MEALS ON WHEELS	\$500.85
68646	STEEP ROCK LTD.	SCREENED GRAVEL	\$700.44
68647	TELUS COMMUNICATION	MAY CELL PHONE, PHONE, RADIO AND PAGER CHARGES	\$38.04
68648	TELUS MOBILITY	MAY CELL PHONE, PHONE, RADIO AND PAGER CHARGES	\$445.79
68649	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING MAY 7, 2011	\$64,285.15
68650	ZEP SALES & SERVICE	CLEANING SUPPLIES	\$538.73
	TOTAL CHEQUES: 65	AMOUNT OF CHEQUES:	\$444,808.96

Bank Summary for April 30, 2011

D) Councillor Reimer moved the Bank Summary for April 30, 2011 be received for information. – Carried.

2. MINUTES

Council Meeting held May 9, 2011

A) Councillor Kilpatrick moved the minutes of the Council Meeting held on May 9, 2011 be adopted as presented. – Carried.

Committee of the Whole Meeting held on May 9, 2011

B) Councillor Steinke moved the minutes of the Committee of the Whole Meeting held on May 9, 2011 be received for information. – Carried.

Redcliff Family and Community Support Services Board Meeting held May 10, 2011

C) Councillor Reimer moved the minutes of the Redcliff Family and Community Support Services Board Meeting held May 10, 2011 be received for information. – Carried.

Redcliff Planning Board Meeting held May 17, 2011

D) Councillor Reimer moved the minutes of the Redcliff Planning Board Meeting held May 17, 2011 be received for information. – Carried.

Joint Area Structure Plan With Cypress County

i) Councillor Solberg moved to concur with the recommendation of the Redcliff Planning Board that no action be undertaken at this time to prepare a Joint Area Structure Plan with Cypress County for the lands identified in the Inter-Municipal Development Plan. Further that it be referred to the 2012 Budget discussions for consideration. - Carried.

Municipal Planning Commission Meeting held May 18, 2011

E) Councillor Steinke moved the minutes of the Municipal Planning Commission Meeting held May 18, 2011 be received for information. – Carried.

3. BYLAWS

Bylaw 1698/2011, Land Use Bylaw

A) Councillor Kilpatrick moved Bylaw 1698/2011, being the Land Use Bylaw be given first reading. – Carried.

Tender – 2011 Street Improvement Program

4. STAFF RECOMMENDATION

A) Councillor Steinke moved to concur with the recommendation of the Manager of Engineering that the Town of Redcliff award the contract to Transit Paving Inc. in the amount of \$1,039,289.79 plus GST for the construction of projects listed below with amounts including 10% contingency and site occupancy:

1. 1st Avenue SE (1st Street to 6th Street) Rehabilitation, in the amount of \$172,996.78 plus GST.
2. 4th Avenue SE (Mid 000 Block to 5th Street, excludes 2nd Street SE & 4th Avenue Intersection), in the amount of \$183,469.62 plus GST.
3. 4th Avenue & 2nd Street SE Intersection Rehabilitation, in the amount of \$14,608.76 plus GST.
4. Hydrant and Valve replacements (various locations), in the amount of \$162,475.49 plus GST.
5. Mitchell Street SE (000 – 300 Block) including Birch, Elm & Willow Courts, in the amount of \$312,597.44.
6. 1st Street & 2nd Avenue SE Intersection, in the amount of \$14,184.29 plus GST.
7. 6th Street & 5th Avenue SE Intersection, in the amount of \$14,349.29 plus GST.
8. 3rd Street & 6th Avenue SE Intersection, in the amount of \$18,397.31 plus GST.
9. 2nd Avenue SE (Mid 000 Block to 6th Street) in the amount of \$146,210.79 plus GST.

Further Provisional item (2nd Street and 8th Avenue SE Intersection) with a total cost of \$13,496.75 plus GST be approved and funded from Curbs, Gutters and Storm Reserve. Total Engineering cost including geotechnical onsite and Quality Assurance (QA) and survey of \$32,420.00 plus GST be accepted.

1st Avenue SE (1st Street to 6th Street) project to be funded as outlined in 2011 budget using MSI grant, 4th Avenue SE (mid 000 Block to 5th Street) to be funded using MSI grant, Mitchell Street SE (000 – 300 block) including Birch, Elm & Willow Courts to be funded using BMTG (SIP) grant and private contributions, Hydrant and Valve replacements (various locations) using operating funds, 1st Street and 2nd Avenue SE Intersection and 6th Street & 5th Avenue SE Intersection using Curbs, Gutters and Storm (CGS) Reserve. 3rd Street & 6th Avenue SE Intersection, a budget amount of \$21,300.00 be approved and funded using Basic Municipal

Transportation Grant (BMTG) Street Improvement Program (SIP) grant.

Further that the motion of April 25, 2011 stating “Councillor Solberg moved to authorize Administration to proceed with the Town’s portion of the Road Rehabilitation Project on 3rd Street SE as it relates to 1st Avenue and 6th Avenue Intersections, at an estimated cost of \$115,000.00 to be funded from Municipal Sustainability Initiative (MSI) Grant with remaining funds to come from the Other Capital Projects Reserve” be rescinded. – Carried.

Side Fence Adjustment – Refund
Re: 235 Jesmond Bay SW (Lot 5, Block A, Plan 0412564)*

B) Councillor Kilpatrick moved to concur with the Manager of Engineering that the Town of Redcliff refund the property owner of 235 Jesmond Bay SW for the costs of adjustments to his east side property fence (approximately 80 feet) due to fence being lower than the surrounding area at a cost of \$916,65 including GST. Further that the amount be funded from the operating budget. – Carried.

5. CORRESPONDENCE

Alberta Municipal Affairs
Re: Alberta Emergency Public Warning System (EPWS)

A) Councillor Brown moved correspondence received on May 4, 2011 from Alberta Municipal Affairs regarding the launch of the new Alberta Emergency Public Warning System in Fall 2011; and training sessions to be held throughout the province from July to September 2011 be received for information. Further that the Municipal Manager be authorized to designate individuals to be sent for training and the Mayor and Municipal Manager be authorized to sign the form designating Town of Redcliff individuals to take training. – Carried.

Redcliff Lions Club

B)

Mayors Walk – Donation

i) Councillor Solberg moved correspondence dated April 29, 2011 from the Redcliff Lions Club requesting that the Town provide a discounted rate for child swim passes to be awarded to children raising \$10.00 for the 2011 Mayor’s Walk be received for information. Further that the Town of Redcliff will provide a complimentary swim pass to each child and youth (under 17 years) who raise \$10.00 or more for the 2011 Mayor’s Walk. – Carried.

2011 Mayors Walk – Permission to operating Golf Cart on Town of Redcliff Trail System

ii) Councillor Crozier moved correspondence from the Redcliff Lions Club dated May 15, 2011 requesting permission to use a golf cart on the Town of Redcliff Trail system during the 2011 Mayor’s Walk be received

for information. Further that the request from the Redcliff Lions Club be approved as presented. - Carried.

Protective Services Building Grand Opening
Re: Invitation to Mayor and Council

C) Councillor Crozier moved the invitation from the Redcliff Detachment of the Royal Canadian Mounted Police for Mayor and Councillors to attend the Official Grand Opening of the Protective Services Building on June 21, 2011 be received for information. – Carried.

Canadian Badlands Ltd.
Re: Letter of Support

D) Councillor Steinke moved that correspondence dated May 16, 2011 from Canadian Badlands requesting a letter of support for the establishment of a Centre for Excellence in Experiential Tourism Product Development be received for information. Further that a letter of support be sent to Canadian Badlands Ltd. – Carried.

6. OTHER

Medicine Hat News Article
Tuesday May 17, 2011

A) The Municipal Manager distributed a statement prepared in response to articles in the Medicine Hat News and Cypress Courier (as attached).

Councillor Kilpatrick moved that the letter of response to recent articles in the Medicine Hat News and Cypress Courier be received for information. Further that the letter be send to the Medicine Hat News and Cypress Courier. – Carried.

2011 Operating and Capital Budgets

B) Councillor Steinke moved the 2011 Capital and Operating Budgets be approved as amended. – Carried.

Bylaw 1695/2011 – Tax Rate Bylaw

i) Councillor Kilpatrick moved Bylaw No. 1695/2011 being the Tax Rate Bylaw be given second reading, as amended. – Carried.

Councillor Brown moved Bylaw No. 1695/2011 being the Tax Rate Bylaw be given third reading. – Carried.

Bylaw 1696/2011 – Annual Reserve Allocation Bylaw

ii) Councillor Brown moved Bylaw No. 1696/2011 being the Annual Reserve Allocation Bylaw be given second reading, as amended. – Carried.

Councillor Steinke moved Bylaw No. 1696/2011 being the Annual Reserve Allocation Bylaw be given third reading. – Carried.

2010 Redcliff Public Library
Annual Report

C) Councillor Crozier moved the 2010 Redcliff Public Library Annual Report be received for information. – Carried.

Alberta Communities' Challenge –
Town of Nanton
Re: Town of Slave Lake

D) Councillor Solberg moved correspondence dated May 16, 2011 from the Town of Nanton regarding Alberta Communities Challenge to contribute to the Town of Slave Lake Donation Fund be received for information. Further that the Town of Redcliff will host a BBQ on June 11, 2011 with proceeds from the BBQ to be donated to the Town of Slave Lake Donation Fund. - Carried.

2011 Southern Alberta Summer Games
Re: Town of Redcliff Contribution

E) It was the Consensus of Council that there be no change to the motion of July 19, 2010 which stated that the Town of Redcliff would be willing to contribute an equitable share toward the Southern Alberta Summer Games 2010 based on a per capita calculation with the total contribution not to exceed \$5,000.00. – Carried.

Development Permit Graphs to April 30, 2011

F) Councillor Brown moved the Redcliff Development Permit graphs to April 30, 2011 be received for information. – Carried.

Council Meeting Refreshments

G) Councillor Steinke moved to authorize Administration to arrange for the provision of light refreshments during the Committee of the Whole meetings as there is insufficient time between employment commitments and scheduled meetings to partake of a meal. – Carried.

7. RECESS

Councillor Kilpatrick moved that a short recess be taken at 8:32 p.m.

Mayor Hazelaar reconvened the meeting at 8:39 p.m.

8. IN CAMERA

In Camera

Councillor Steinke moved to meet In Camera at 8:39 p.m. – Carried.

Return to Open Session

Councillor Solberg moved to return to Open Session at 9:32 p.m. – Carried.

Land Sale Lot 7, Block A, Plan 9910709

Councillor Solberg moved to authorize Administration to sell

- Lot 2, Block A, Plan 9811474 for \$123,379.20 (\$48,195.00 x 2.56 acres) plus GST,
- Lot 7, Block A, Plan 9910709 for \$97,353.90 (\$48,195.00 per acre x 2.02 acres) plus GST and
- Lot 8, Block A, Plan 9910709 for \$58,315.95 (\$48,195.00 x 1.21 acres) plus GST,

with a 10% deposit and five (5) equal payments (to a maximum of a 6 year term).

Further that if the Purchaser declares that he only wishes to purchase Lot 2, Block A, Plan 9811474 and Lot 7, Block A, Plan 9910709 (\$48,195.00 per acre x 2.02 acres), at this time, that Administration be authorized to sell

- Lot 2, Block A, Plan 9811474 for \$123,379.20 (\$48,195.00 x 2.56 acres) plus GST, and
- Lot 7, Block A, Plan 9910709 for \$97,353.90 (\$48,195.00 per acre x 2.02 acres) plus GST

with a 10% deposit and four (4) equal payments. – Carried.

Lease Agreement – Schmaltz

Councillor Steinke moved to authorize Administration to negotiate a renewal of the Grazing Lease Agreement between the Town of Redcliff and Mr. Schmaltz and Ms. Tessman based on the rates in the current lease. – Carried.

Long Service Recognition
Darrell Schaffer

Councillor Steinke moved that Darrell Schaffer be presented with Long Serve Recognition award for his 35 years of service in the value of \$350.00. – Carried.

D. Wolanski, V. MacArthur, C. Cranston, and R. Osmond left at 9:35 p.m.

In Camera

Councillor Solberg moved to meet In Camera at 9:35 p.m. – Carried.

Return to Open Session

Councillor Steinke moved to return to Open Session at 10:59 p.m. – Carried.

9. ADJOURNMENT

Adjournment

Councillor Steinke moved adjournment of the meeting at 10:59 p.m. – Carried.



Mayor



Municipal Secretary

BANK SUMMARY FOR APRIL 30, 2011

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	(183,612.30) ✓	64,235.90 ✓	(119,376.40)
DAILY DEPOSITS	318,896.62	118,853.79	437,750.41
CIBC DIRECT DEPOSITS/ TELEBANKING	172,036.91		172,036.91
INTEREST EARNED	4,282.78		4,282.78
T-BILL REDEMPTIONS	300,000.00		300,000.00
OTHER DIRECT DEPOSITS	511,839.82		511,839.82
SUBTOTAL	1,307,056.13 ✓	118,853.79 ✓	1,425,909.92
CHEQUES	(530,896.81)	(173,089.69)	(703,986.50)
ASFF QUARTERLY PAYMENTS	0.00		0.00
DEBENTURE PAYMENTS	(1,307.98)		(1,307.98)
T-BILL PURCHASES	0.00		0.00
NSF CHEQUES	0.00		0.00
OTHER DIRECT WITHDRAWALS	(6,198.28)		(6,198.28)
SUBTOTAL	(538,403.07) ✓	(173,089.69) ✓	(711,492.76)
TOTAL	585,040.76 ✓	10,000.00 ✓	595,040.76
BANK CLOSING BALANCE	825,643.10	10,000.00	835,643.10
ADD:O/S DEPOSITS	6,840.45		6,840.45
LESS:O/S CHEQUES	(247,442.79)		(247,442.79)
TOTAL	585,040.76 ✓	10,000.00 ✓	595,040.76
INVESTMENTS			
CIBC PREMIUM T-BILL FUND		5.12.02.321	5,450,000.00
CCU SHORT TERM INVEST/LANDFILL		5.12.02.126	1,290,849.49
TOTAL INVESTMENTS			6,740,849.49

TOWN OF REDCLIFF
 MAY 17 2011
FINANCE DEPT.

MB