

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, MAY 9, 2011 – 7:00 P.M.**

PRESENT:

Mayor	R. Hazelaar
Councillors	C. Brown, C. Crozier, D. Kilpatrick, E. Reimer, E. Solberg, J. Steinke
Municipal Manager	D. Wolanski
Municipal Secretary	S. Simon (left at 8:15 pm; returned at 8:47pm)
Municipal Treasurer	V. MacArthur (left at 8:15 pm)
Confidential Secretary	C. Cranston (left at 8:15 pm)
Bylaw Officer	B. McMillan (left at 7:09 pm)
Manager of Engineering	K. Minhas (left at 7:20 pm)
Public Services Director	D. Schaffer (left at 7:55 pm)
Cypress Courier	J. Regier (left at 8:08 p.m.)
Medicine Hat News	A. McCuaig (arrived at 7:05 pm; left at 8:06 pm)

1. GENERAL

- Call to Order **A)** Mayor Hazelaar called the regular meeting to order at 7:00 p.m.
- Adoption of Agenda **B)** Councillor Kilpatrick moved the Agenda be adopted as amended. – Carried.
- Accounts Payable **C)** Councillor Steinke moved the following 63 general vouchers in the amount of \$310,398.93 be received for information. – Carried.

ACCOUNTS PAYABLE APRIL 26 - APRIL 28, 2011			
COUNCIL MEETING MAY 9, 2011			
68523	A & B STEEL LTD	WALL PIPES, NUTS, BOLTS, WASHERS, ETC	\$146.57
68524	ACTION PARTS	HALOGEN WORK LAMPS	\$243.06
68525	ATRON REFRIGERATION	ICE PLANT SHUT DOWN, REPAIR FURNACE & H/W TANK @ WTP	\$842.63
68526	BOSS LUBRICANTS	BLUE RAM GREASE	\$432.08
68527	CAPITAL H2O SYSTEMS	ELECTROCHEMICAL SENSOR	\$796.43
68528	C.E.M. HEAVY EQUIPMENT	FILTERS, WIPER ARM, WATER VALVE, HEAD LIGHTS, ETC	\$1,219.37
68529	CENTRAL SHARPENING	SHARPEN ICE KNIFE ON UNIT #101 ZAMBONI	\$152.25
68530	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$72,692.73
68531	CLEARTECH INDUSTRIES	CHLORINE, SODIUM HYPOCHLORITE	\$437.30
68532	FARMLAND SUPPLY	HYDRAULIC HOSE & HOSE PROTECTOR FOR UNIT #135 SWEEPER	\$91.42
68533	FEATURE FINISHING	REFUND 50% PERMIT FEES - 1117V, 131, 35-38	\$969.70
68534	FOX ENERGY SYSTEMS	POLICE, ARROW AND STOP SIGNS	\$723.87
68535	GENIVAR CONSULTANTS	SANITARY LIFT STATION PROGRESS PAYMENT	\$12,568.79
68536	JIM'S ELECTRIC	SUPPLY BALLASTS FOR POTLIGHTS AT PROTECTIVE SERVICES	\$590.63
68537	JOE JOHNSON EQUIPMENT	TUBE BROOMS FOR UNIT #135 SWEEPER & SEWER CAMERA	\$10,177.84
68538	SHAW CABLE	MAY INTERNET SERVICE FOR FIRE HALL	\$59.80

AV AB

68539	MOSKAL MECHANICAL	REPAIR FILTER #1, REPLACE PIPING TO RAW WATER SCREEN	\$4,238.94
68540	SUNCOR ENERGY	BULK FUEL, BULK DIESEL AND DYED DIESEL FOR PS SHOP	\$5,834.14
68541	PINNACLE INTERNATIONAL	PARTS & LABOUR TO REPAIR UNIT #128 GARBAGE TRUCK	\$2,239.58
68542	THE PRINTER	CAMPGROUND ENVELOPES	\$480.90
68543	PRITCHARD & COMPANY	LEGAL FEES: INDUSTRIAL DR. SWALE PROJECT	\$4,400.03
68544	ROSENAU TRANSPORT	FREIGHT OF TREATMENT SUPPLIES & PARTS FOR UNIT #135	\$743.83
68545	SAFETY CODES	MARCH SAFETY CODES	\$80.26
68546	SANATEC ENVIRONMENTAL	PUMP OUT SEPTIC TANK AT LANDFILL	\$115.50
68547	TELUS COMMUNICATION	APRIL CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$108.52
68548	MCCARTHY TETRAULT	LEGAL FEES: LABOUR ISSUE	\$1,441.13
68549	EDWARDS LAND SERVICES	PROFESSIONAL FEES: INDUSTRIAL DR. SWALE PROJECT	\$2,336.96
68550	ACTION PARTS	UNIVERSAL JOINTS FOR UNIT #128 GARBAGE TRUCK	\$48.20
68551	ALTA-WIDE BUILDERS	TREATED WOOD FOR PARKS & CORNER MOULD FOR ARENA	\$170.64
68552	A-PLUS EQUIPMENT RENTALS	DISCHARGE HOSES AND PUMP RENTAL	\$714.00
68553	BRANDT TRACTOR LTD.	WHEEL SCRAPERS, TAPPED PLATES, FILTERS, ETC FOR UNIT #117	\$5,233.71
68554	CIBC	SUPPLEMENTAL PENSION TO APRIL 23, 2011	\$1,961.42
68555	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$48,614.77
68556	CLEANRITE SERVICES	APRIL JANITORIAL SERVICES	\$3,378.88
68557	C.U.P.E.	UNION DUES TO APRIL 23, 2011	\$1,823.31
68558	DILLMAN, EVAN	REIMBURSE TRAVEL EXPENSE - RFP CONFERENCE	\$441.37
68559	DOUBLE J'S CATERING	2011 VOLUNTEER APPRECIATION NIGHT SUPPER	\$4,302.12
68560	FARMLAND SUPPLY	WADE POOL STRAINER PARTS	\$598.50
68561	GVN STRUCTURES	REFUND 100% PERMIT FEES - 9810532, 2, 2	\$7,904.00
68562	HYDRODIG	REPAIR CURB STOPS	\$882.00
68563	JOE JOHNSON EQUIPMENT	SOLENOID VALVE FOR UNIT #135 SWEEPER	\$257.83
68564	JOHN'S WATER HAULING	HAUL WATER TO LANDFILL	\$90.00
68565	KLEARWATER EQUIPMENT	ISOPAC	\$2,334.15
68566	MEDICINE HAT CO-OP	FENCE TIES AND RACKET STRAP	\$43.02
68567	SHAW CABLE	MAY INTERNET SERVICE FOR TOWN HALL	\$104.84
68568	PALLISER ECONOMIC PARTNERSHIP	2011 COMMUNITY SUPPORT DECLARATION	\$1,172.08
68569	SUNCOR ENERGY	BULK FUEL FOR PS SHOP, DYED DIESEL FOR LANDFILL	\$4,463.05
68570	PINNACLE INTERNATIONAL	WIPER BLADES FOR UNIT #119 INTERNATIONAL TRUCK	\$12.62
68571	PLATO'S SUPERIOR ROOFING	REPAIR POOL ROOF	\$441.00
68572	THE PRINTER	2011 TAX NOTICES	\$548.10
68573	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO APRIL 23, 2011	\$14,903.27
68574	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO APRIL 23, 2011	\$25,986.30
68575	SOUTH COUNTRY GLASS	WINDSHIELDS FOR UNITS #119, #125 & #99	\$793.96
68576	STANTEC CONSULTING	EASTSIDE PH #1 LANDSCAPING PROGRESS PAYMENT	\$1,711.51
68577	EXOVA	WATER ANALYSIS ON DIRKSON DR. STORM POND	\$623.29
68578	NIEBERGALL, CHRISTOPHER	REFUND CREDIT ON UTILITY ACCOUNT	\$32.80
68579	CREED, WENDY	REFUND CREDIT ON UTILITY ACCOUNT	\$34.90
68580	MULTICHEM	REFUND CREDIT ON UTILITY ACCOUNT	\$100.00
68581	ANGIE'S BEST CHOICE PROPERTY	REFUND CREDIT ON UTILITY ACCOUNT	\$61.26
68582	RONCO OILFIELD HAULING	SUPPLY TRUCK TO PULL COMPACTOR OUT	\$288.75
68583	TOWN OF REDCLIFF	EMPLOYEE TAXES TO APRIL 23, 2011	\$930.00
68584	TOWN OF REDCLIFF	REGULAR PAYROLL TO APRIL 23, 2011	\$55,045.81
68585	WOLSELEY MECHANICAL	URINAL FLUSH VALVE	\$183.21
	TOTAL CHEQUES: 63	AMOUNT OF CHEQUES:	\$310,398.93

Bylaw Officer Report
November 29, 2010 – May 9, 2011

D) Councillor Reimer moved the Bylaw Officer Report for the period November 29, 2010 to May 9, 2011 be received for information. – Carried.

B. McMillan left at 7:09 pm

2. MINUTES

Council Meeting held April 25, 2011

A) Councillor Solberg moved the minutes of the Council Meeting held on April 25, 2011 be adopted as amended. – Carried.

Municipal Planning Commission Meeting held on April 20, 2011

B) Councillor Reimer moved the minutes of the Municipal Planning Commission Meeting held on April 20, 2011 be received for information. – Carried.

Redcliff Family and Community Support Services Board Meeting held April 19, 2011

C) Councillor Steinke moved the minutes of the Redcliff Family and Community Support Services Board Meeting held on April 19, 2011 be received for information. – Carried.

Redcliff and District Recreation Services Board Meeting held May 2, 2011

D) Councillor Reimer moved the minutes of the Redcliff and District Recreation Services Board Meeting held on May 2, 2011 be received for information. – Carried.

2011-2012 Ice Schedule

i) Councillor Brown moved the 2011–2012 Ice Schedule be tabled to the June 13, 2011 regular Council meeting. - Carried.

Shortgrass Library System Meeting held February 16, 2011

E) Councillor Reimer moved the minutes of the Shortgrass Library System Meeting held February 16, 2011 be received for information. – Carried.

3. STAFF RECOMMENDATION

Consulting Engineering Services for Town-wide Storm Systems Evaluation Study including NE TransCanada Highway drainage feasibility

A) Councillor Reimer moved to concur with the recommendation of the Manager of Engineering that the Town of Redcliff award the contract for the provision of engineering services for Town-wide storm systems evaluation study including NE TransCanada Highway drainage feasibility to GENIVAR Inc. in the amount of \$48,279.00 including disbursements without GST. Further that the price quote of \$7,000.00 (\$3.50/m) plus GST for CCTV from Sanatec Environmental be accepted and the remaining budget of \$4,721.00 be made available for miscellaneous items (CD/DVD), report preparation, hydrovac, storm water quality tests and additional line CCTV if required in the field) which totals \$60,000.00.

Total budget costs \$60,000.00 (\$50,000.00 for Town-wide storm systems evaluation and \$10,000.00 for NE TransCanada drainage feasibility) approved in the 2011 budget. Fund the project from grant funding. Profiles have been submitted for the Federal Gas Tax Fund (FGTF) grant. – Carried.

Peace Officer Program

B) Councillor Steinke moved to concur with the recommendation of the Municipal Manager that the Town of Redcliff write to the Director of Law Enforcement of the Department of the Solicitor General and Public Security requesting removal from the Peace Officer program effective June 10, 2011. Furthermore, that Administration draft a Bylaw reflecting the change. – Carried.

Redcliff Days Temporary Road Closure

C) Councillor Solberg moved to concur with the recommendation of the Community Services Director that the Redcliff Days Temporary Road closures of

- 000 block of 3 Street NE;
- 000 and 100 Block of 3 Street SE;
- 1st Avenue between 2nd Street and 4 Street SE

on Saturday June 18, 2011 between 6:00 am and 6:00 pm be approved. Further that Emergency Services be advised in writing of the temporary road closures. – Carried.

Painting at Town Hall

D) Councillor Reimer moved to concur with the recommendation of the Public Services Director that the Public Services Department contract Bakker's Painting to paint the interior of the Town Hall at a cost of \$9,365.00 with funding to be provided from the Building Maintenance Reserve. – Carried.

Carpet at Town Hall

E) Councillor Steinke moved to concur with the recommendation of the Public Services director that the Public Services Department contract Albert's Flooring and Carpet Ltd. To replace the carpet on the main floor of the Town Hall at a cost of \$17,465.00 with funding to be provided from the Building Maintenance Reserve. - Carried.

Tire Replacement on Case Loader
(Unit 88)

F) Councillor Kilpatrick moved to concur with the recommendation of the Public Services Department that the Public Services Department be authorized to purchase two (2) tires for the Landfill Case 921 Loader from Fountain Tire for a price of \$4,705.25 with funding to be provided from the Landfill Contingency Reserve. – Carried.

Alberta Municipal Affairs Inspection

G) Councillor Solberg moved to concur with the recommendation of the Municipal Manager that the Town of Redcliff write to the Minister of Municipal Affairs requesting under Section 571(1) of the Municipal Government Act an inspection on the matter of closing parts of Council meetings to the public. – Carried.

Computer Support Contract with PC Corp

H) Councillor Steinke moved to concur with the recommendation of the Municipal Treasurer that the Town of Redcliff authorize the Municipal Treasurer to sign a 12 month contract with PC Corp. for support with a minimum of 8 hours (at \$115.00 per hour) per month and quarterly site visits when requested, as amended. – Carried.

4. POLICIES

Policy No. 92 – Recognition Policy

A) Councillor Brown moved Policy No. 092 Recognition Policy be approved as presented. – Carried.

5. CORRESPONDENCE

Alberta Municipal Affairs
Re: Submissions for the 10th annual Minister’s Awards for Municipal Excellence

A) Councillor Brown moved correspondence dated April 15, 2011 from Alberta Municipal Affairs regarding an invitation to the Town of Redcliff to provide submissions for the 10th annual Minister’s Awards for Municipal Excellence be received for information. Further that Administration review the submission form and determine if the Landfill Partnership meets the criteria for a submission for the Minister’s Awards for Municipal Excellence. – Carried.

Alberta Municipal Affairs
Re: Town of Redcliff Detailed Assessment Audit Report (2011)

B) Councillor Steinke moved correspondence dated March 28, 2011 from Alberta Municipal Affairs regarding detailed assessment audit for the Town of Redcliff be received for information. – Carried.

Redcliff Minor Hockey Association
Re: Use of Redcliff Minor Hockey Association Logo at Redcliff Rec-Tangle

C) Councillor Crozier moved that the request dated April 12, 2011 from Redcliff Minor Hockey Association regarding request for permission to:

1. Install the Redcliff Minor Hockey Association logo for next season at center ice or another appropriate location;
2. Place the Redcliff Minor Hockey Association logo on the Zamboni; and
3. Place sponsorship ads along the boards in honor of large donations to the Redcliff Minor Hockey Association.

be referred to the Redcliff and District Recreation Services Board to provide their comments and recommendations to Council. – Carried.

Ian Reeve
Re: Snow Removal Bylaw

D) Councillor Kilpatrick moved correspondence from Ian Reeve dated April 23, 2011 regarding the snow removal bylaw and a suggestion for the Town to provide snow removal for residential properties with costs to be added to the residential tax roll be received for information. – Carried.

Cypress County
Development Application 11/71
To store 2 portable tanks for industrial
land containing solvent (diluent sludge
solids breaker)

E) Councillor Steinke moved that correspondence dated May 5, 2011 regarding Development Application 11/71 to store 2 portable tanks for industrial land containing solvent (diluent sludge solids breaker) be received for information. Further that a letter be sent to Cypress County advising that the Town of Redcliff has no concerns. – Carried.

Cypress County
Development Application 11/73
To store perforating explosives in
moveable skid magazines

F) Councillor Crozier moved that correspondence dated May 5, 2011 from Cypress County regarding Development Application 11/73 to store perforating explosives in moveable skid magazines be received for information. Further that a letter be sent to Cypress County expressing the following comments to proposed development Application 11/73:

- The proposed development is not consistent or compatible with the Town of Redcliff long-term development plans for the area as noted in the Town's Municipal Development Plan (MDP).
- The proposed development appears to consider lands within the Town of Redcliff to retain the required setback as established by Natural Resources Canada. The Town of Redcliff will not protect the setback from development and may if requested entertain development proposals in the short-term for the Town lands.
- The Town of Redcliff suggests that the County consider the proposed development as a short-term use only and issue a temporary development permit (i.e. 2 years).
- If the County grants a temporary permit the Town of Redcliff will fully review the application at the time of renewal in conjunction with the Town's development plans.

- Carried.

Councillor Solberg moved that Administration contact Cypress County to request that the response deadline for comments from the Town of Redcliff on Cypress County Development Permit applications be extended to allow for adequate time for Council to review and provide their comments. – Carried.

6. OTHER

2011 Operating and Capital Budgets

- Bylaw 1695/2011 Tax Rate Bylaw
- Bylaw 1696/2011 – Annual Reserve Allocation Bylaw

A) Councillor Brown moved that the 2011 Operating and Capital Budgets; Bylaw 1695/2011 being the Tax Bylaw and Bylaw 1696/2011 being the Annual Reserve Allocation Bylaw be referred back to the Finance Department for further review and amendment to incorporate an increase to accommodate additional road repairs for deteriorating roadways from winter conditions. – Carried.

7. RECESS

Councillor Kilpatrick moved that a short recess be taken at 7:55 p.m.

D. Schaffer left at 7:55 p.m.

A. McCuaig (left at 8:06 p.m.)

J. Regier (left at 8:08 p.m.)

The meeting reconvened at 8:09 p.m.

8. IN CAMERA

In Camera

Councillor Steinke moved to meet In Camera at 8:09 p.m. – Carried.

Return to Open Session

Councillor Steinke moved to return to Open Session at 8:47 p.m. – Carried.

Organizational Review

Councillor Solberg moved to authorize the Mayor and Municipal Manager to sign an employment agreement with Vicki MacArthur. – Carried.

Public Services Clerk

Councillor Steinke moved to authorize Administration to amend the job description for the existing Public Services Clerk position. Further that the designation of the Public Services Clerk be changed from Clerk 1 to Clerk 2, effective upon the first day of employment for the person to be hired for Public Services Clerk position. – Carried.

9. ADJOURNMENT

Adjournment

Councillor Solberg moved adjournment of the meeting at 8:51 p.m. – Carried.

Mayor

Robert Hartman

Municipal Secretary

Simon