

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, NOVEMBER 28, 2011 – 7:00 P.M.**

- PRESENT:**
- | | |
|--------------------------|---|
| Acting Mayor | J. Steinke |
| Councillors | C. Brown, C. Crozier, D. Kilpatrick,
E. Reimer |
| Municipal Manager | D. Wolanski |
| Municipal Secretary | S. Simon (left at 9:15 p.m.) |
| Municipal Treasurer | R. Osmond (left at 9:15 p.m.) |
| Confidential Secretary | C. Cranston (left at 9:15 p.m.) |
| Public Services Director | D. Schaffer |
| Manager of Engineering | K. Minhas |
- ABSENT:**
- | | |
|-----------------|---|
| Mayor | R. Hazelaar |
| Councillor | E. Solberg |
| CHAT TV | R. Buffam, M. Lecorps (left at 8:14 p.m.) |
| Cypress Courier | C. Weiss (left at 8:05 p.m.) |

1. GENERAL

Call to Order

A) The Municipal Manager called the regular meeting to order at 7:00 p.m.

Election of Chairman

Councillor Brown nominated Councillor Steinke as Acting Mayor for the regular Redcliff Council meeting of November 28, 2011. – Carried.

Acting Mayor Steinke assumed chairing the meeting at 7:02 p.m.

Adoption of Agenda

B) Councillor Brown moved the Agenda be adopted as presented. – Carried.

Accounts Payable

C) Councillor Reimer moved the following 76 general vouchers in the amount of \$277,743.12 be received for information. – Carried.

ACCOUNTS PAYABLE NOVEMBER 9 - 18, 2011			
COUNCIL MEETING NOVEMBER 28, 2011			
69744	CIBC VISA	EMPLOYEE COMPUTER PURCHASES, SUPPLIES, PC UPGRADES, ETC	\$4,615.54
69745	MURRAY, CINDY	TRAVEL ADVANCE - FCSS CONFERENCE	\$600.00
69746	TOWN OF REDCLIFF	NOVEMBER COUNCIL PAY AND REGULAR PAY TO NOVEMBER 5, 2011	\$62,169.00
69747	A & B STEEL LTD	HOLE SAW, LOCKING ARBOR, BOLTS, LOCKNUTS, ETC	\$122.28
69748	ACTION PARTS	FLOOR DRY, AIR FILTERS, SAFETY RACK FRAME & KIT, ETC	\$811.56
69749	ADOA	CAREER ADVERTISEMENT - DEVELOPMENT OFFICER	\$150.00
69750	AFFINITY WELDING	WELD SNOW BLADE, WATER PUMP, HAND RAIL, ETC	\$7,862.03
69751	ANDERSON, VINCE	REIMBURSE TRAVEL EXPENSE - SABFD CONFERENCE	\$279.56

Handwritten signature

69752	ASSOCIATED ENGINEERING	FINAL INVOICE FOR ODOUR/TASTE EVALUATION	\$810.81
69753	AUMA	CAREER ADVERTISEMENT - DEVELOPMENT OFFICER	\$288.75
69754	BENCHMARK ASSESSMENT	NOVEMBER - JANUARY ASSESSMENT FEES	\$13,764.31
69755	BRANDT TRACTOR	ALTERNATOR, LATCH & HANDLE FOR UNIT #102 GRADER	\$954.08
69756	CANADIAN BADLANDS	TOURISM LEADERSHIP SYMPOSIUM REGISTRATIONS	\$187.50
69757	C.E.M. HEAVY EQUIPMENT	REPLACE A/C COMPRESSOR & CHECK VALVE ON UNIT #134	\$1,571.68
69758	CIBC	SUPPLEMENTAL PENSION PLAN TO OCTOBER 22, 2011	\$1,975.30
69759	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$39,067.87
69760	CLEARTECH INDUSTRIES	CHLORINE	\$3,515.23
69761	CP RAIL	REPAIR FLASHER GATES & OCTOBER FLASHER CONTRACT	\$1,638.98
69762	COZIER, BILL	REIMBURSE TRAVEL EXPENSE - SABFD CONFERENCE	\$279.56
69763	DAN JANE VENTURES	OCTOBER PROPANE	\$288.81
69764	DIAMOND MUNICIPAL SOLUTIONS	2012 DIAMOND, F9 & MICROSOFT MAINTENANCE CONTRACTS	\$10,655.44
69765	EPCOR ENERGY SERVICES	OCTOBER ELECTRIC UTILITY FOR LANDFILL	\$144.18
69766	FARMLAND SUPPLY CENTER	1" SWIVELS	\$375.90
69767	FCM	2012/13 MEMBERSHIP FEES	\$985.12
69768	FORM-TECH MACHINING	REPAIRS TO BUCKET & QUICK ATTACH ON UNIT #123 LOADER	\$6,300.00
69769	FOUNTAIN TIRE	NEW TIRE, REPAIR FLAT TIRES, WHEEL BALANCE, ETC	\$690.05
69770	GAR-TECH ELECTRICAL	WIRE EXHAUST FANS AT ARENA, DIMMER SWITCH AT LIBRARY	\$210.68
69771	GAS CITY HYDRO VAC	HYDROVAC TO REPAIR CURB STOPS	\$619.50
69772	GATEWAY LIFE CHILD CARE	OCTOBER SUPPORT GROUP CHILD CARE	\$7.63
69773	ALBERTA GFOA	CAREER ADVERTISEMENT - ACCOUNTING TECHNICIAN	\$105.00
69774	GRADWELL, RAYMOND	REIMBURSE TRAVEL EXPENSE - SABFD CONFERENCE & AEMA SUMMIT	\$1,051.76
69775	GREYHOUND COURIER	FREIGHT OF PARTS FOR UNITS #117 & #128	\$58.95
69776	REDCLIFF HOME HARDWARE	ANTIFREEZE, GARBAGE BAGS, PLIERS, CUTTING WHEEL, ETC	\$928.07
69777	INLAND CONCRETE	DE-ICING SAND	\$15,783.97
69778	KILPATRICK, DWIGHT	REIMBURSE TRAVEL EXPENSE - SABFD CONFERENCE	\$471.82
69779	KOST FIRE EQUIPMENT	ANNUAL FIRE EXTINGUISHER MAINTENANCE - FIRE HALL	\$388.50
69780	LETHBRIDGE HERALD	OCTOBER ADVERTISING, 4TH QUARTER COMMENTATOR SUBSCRIPTION	\$4,656.40
69781	LETHBRIDGE MOBILE SHREDDING	OCTOBER SHREDDING SERVICE	\$44.10
69782	MARTIN, MAVIS	REIMBURSE FOR PLANNERS, SNACKS FOR CANCER SESSION	\$56.82
69783	MH CONSTRUCTION ASSOC.	2012 MEMBERSHIP FEES	\$630.00
69784	MEDICINE HAT CO-OP	CUTTING DISC, CRESTED WHEAT SEED, WD-40	\$396.55
69785	THE MEDICINE HAT NEWS	CAREER ADVERTISING - DEVELOPMENT OFFICER & PS SUPERVISOR	\$1,016.06
69786	NSC MINERALS	ROAD SALT	\$2,541.06
69787	PARK ENTERPRISES	JULY & AUGUST IN TOWN PERMITS	\$2,694.50
69788	PC CORP	OCTOBER IT SUPPORT CONTRACT	\$1,026.38
69789	SUNCOR ENERGY	BULK DIESEL, DYED DIESEL AND BULK FUEL	\$9,531.01
69790	PINNACLE INTERNATIONAL	WASHER FLUID, ANTIFREEZE, SUSPENSION LEVELLING VALVE, ETC	\$270.21
69791	PRITCHARD & COMPANY LLP	LEGAL FEES: LAND TRANSFER 9511309, 35, 10	\$559.49
69792	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO NOVEMBER 5, 2011	\$14,457.09
69793	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO NOVEMBER 5, 2011	\$19,863.81
69794	RITE ENTERPRISES	TREE TRIMMING ON BROADWAY AVE E.	\$10,500.00
69795	ROSENAU TRANSPORT	FREIGHT OF MEDIA FILTERS	\$489.20
69796	SAFETY CODES	SEPTEMBER SAFETY CODES	\$97.36
69797	SIMSON MAXWELL	GENERATOR 24V ALTERNATOR FOR UNIT #117 COMPACTOR	\$1,158.54
69798	SUPERIOR TRUCK EQUIPMENT	SPACER BLOCKS MAST LIFT FOR UNIT #128 GARBAGE TRUCK	\$274.95
69799	TELUS COMMUNICATION	NOVEMBER CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$213.39
69800	TELUS MOBILITY	NOVEMBER CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$410.77
69801	MUNICIPAL WORLD	CAREER ADVERTISEMENT - DEVELOPMENT OFFICER	\$446.25
69802	MIKES ROADHOUSE	OCTOBER MEALS ON WHEELS	\$415.80
69803	LINARES, GERMAN	REIMBURSE TAX OVERPAYMENT	\$369.68
69804	IF COX PARENT COUNCIL	REGISTRATION FOR COMMUNITY CRAFT SHOW	\$30.00
69805	GROVES ROOFING	RE-SHINGLE ROOF ON DROP-IN CENTER	\$13,167.00

Handwritten signature/initials

69806	BERGERON AUTOBODY	BODY WORK ON UNIT #137 F150	\$1,172.27
69807	KIDS HELP PHONE	DONATION	\$500.00
69808	DOYLE, PATRICK	REFUND BUSINESS LICENSE	\$55.00
69809	RIABKO, JASON	REFUND UTILITY DEPOSIT	\$100.00
69810	BLACKMORE, WINSTON	REFUND UTILITY DEPOSIT	\$100.00
69811	TOPLIFFE, SHAWN	REIMBURSE TRAVEL EXPENSE - SABFD CONFERENCE	\$449.56
69812	TRANSIT PAVING	VARIOUS STREET IMPROVEMENTS PROGRAM PAYMENTS	\$5,481.00
69813	TRICO LIGHTING PRODUCTS	COMPACT FLUORESCENT BULBS, HI PRESSURE SODIUM BULBS	\$161.47
69814	WOOD, DALE	NON-RESTRICTED FIRE ARM COURSE INSTRUCTION FEES	\$2,660.00
69815	XEROX CANADA	OCTOBER SERVICE CONTRACTS FOR WC 7655 & PRO 232	\$549.91
69816	ZEP SALES & SERVICE	HAND SANITIZER AND HAND SOAP	\$608.27
69817	HARRISON, DEAN	TRAVEL ADVANCE - AWWOA COURSES	\$400.00
69818	KOST FIRE EQUIPMENT	RECHARGE FIRE EXTINGUISHER	\$59.80
69819	SENFT, COLIN	TRAVEL ADVANCE - AWWOA COURSES	\$400.00
	TOTAL CHEQUES: 76	AMOUNT OF CHEQUES:	\$277,743.12

2. MINUTES

Council Meeting held November 14, 2011

A) Councillor Brown moved the minutes of the Council Meeting held on November 14, 2011 be adopted as amended. – Carried.

Committee of the Whole meeting held November 14, 2011

B) Councillor Crozier moved the minutes of the Committee of the Whole meeting held November 14, 2011 be received for information. – Carried.

3. BYLAWS

Bylaw No. 1702/2011 being the Water Meter Bylaw

A) Councillor Crozier moved Bylaw No. 1702/2011 being the Water Meter Bylaw be given first reading. – Carried.

Councillor Brown moved Bylaw No. 1702/2011 being the Water Meter Bylaw be given second reading. – Carried.

Councillor Kilpatrick moved Bylaw No. 1702/2011 being the Water Meter Bylaw be presented for third reading. – Carried Unanimously.

Councillor Crozier moved Bylaw No. 1702/2011 being the Water Meter Bylaw be given third reading. – Carried.

Bylaw No. 1704/2011 being the Temporary Borrowing Bylaw (2012)

B) Councillor Kilpatrick moved Bylaw No. 1704/2011 being the Temporary Borrowing Bylaw (2012) be given first reading. – Carried.

Councillor Crozier moved Bylaw No. 1704/2011 being the Temporary Borrowing Bylaw (2012) be given second reading. – Carried.

Councillor Brown moved Bylaw No. 1704/2011 being the

Temporary Borrowing Bylaw (2012) be presented for third reading. – Carried Unanimously.

Councillor Reimer moved Bylaw No. 1704/2011 being the Temporary Borrowing Bylaw (2012) be given third reading. – Carried.

Bylaw No. 1703/2011 being a Road Closure Bylaw
Plan 1117V, that portion of 2 Avenue SW lying South of Lot 31, Block 62, Plan 9412360 and East of a line drawn from the Southwest corner of said Lot 31 to a point perpendicular to the North boundary of Lot 44, Block 34, Plan 9412360 and West of a line drawn from the Southeast corner of Lot 31 to the Northeast of said Lot 44 all in the NW 8-13-6-W4M

C) Councillor Brown moved Bylaw No. 1703/2011 being a Road Closure Bylaw for Plan 1117V, that portion of 2 Avenue SW lying South of Lot 31, Block 62, Plan 9412360 and East of a line drawn from the Southwest corner of said Lot 31 to a point perpendicular to the North boundary of Lot 44, Block 34, Plan 9412360 and West of a line drawn from the Southeast corner of Lot 31 to the Northeast of said Lot 44 all in the NW 8-13-6-W4M be given first reading. – Carried.

4. STAFF RECOMMENDATION

Write off of 2010 Allowance for Doubtful Accounts Receivable

A) Councillor Brown moved to concur with the recommendation of the Municipal Treasurer to authorize the Municipal Treasurer to write off utility receivables in the amount of \$5,612.22 and general receivables in the amount of \$557.59, as presented. – Carried.

5. CORRESPONDENCE

Alberta Municipal Affairs
Re: Approved funding for conditional operating funding component of the 2011 Municipal Sustainability Initiative (MSI)

A) Councillor Crozier moved correspondence dated November 2, 2011 from Alberta Municipal Affairs regarding approved funding for conditional operating funding component of the 2011 Municipal Sustainability Initiative (MSI) for Water Meter Reading Equipment Purchase in the amount of \$14,000. and Sewer Camera Purchase in the amount of \$15,000. be received for information. – Carried.

Alberta Sport, Recreation Parks & Wildlife Foundation
Re: 2011 operating grant for Redcliff River Valley Park

B) Councillor Brown moved correspondence dated November 10, 2011 from Alberta Sport, Recreation Parks and Wildlife Foundation regarding the 2011 operating grant for Redcliff River Valley Park be received for information. - Carried.

6. OTHER

Associated Engineering
Re: Potable Water Taste and Odour Evaluation and Treatment Process

A) Council discussed the recommendations of Associated Engineering regarding Potable Water Taste and Odour Evaluation and treatment Process. As no

Recommendations

conclusive evidence was identified and the Town is in the process of designing a new Water Treatment Plant, Council agreed to continue with regular maintenance and monitoring.

Councillor Brown moved the Potable Water Taste and Odour Evaluation and Treatment Process Recommendations from Associated Engineering be received for information. – Carried.

Special Transit Agreement between City of Medicine Hat and Town of Redcliff

B) Councillor Brown moved to authorize the Mayor and Municipal Manager to sign the Special Transit Agreement between the City of Medicine Hat for a five year term commencing January 1, 2012 and ending on December 31, 2016 at the following annual rates:

2012	\$54,900
2013	\$56,550
2014	\$58,245
2015	\$59,990
2016	\$61,790

- Carried.

Grazing Lease – Eastside North and South of 9th Avenue

C) Councillor Brown moved to authorize Administration to advertise offering of lands for a grazing lease for portions of land – in Eastside north of 9th Avenue (191.47 acres) and south of 9th Avenue (91.72 acres) which may be leased separately or combined into one larger parcel. Further that if there are multiple parties interested in obtaining a grazing lease on the proposed lands that a lottery will be conducted. Further that the pricing and conditions for the grazing lease will be as established in Property Lease Policy 2000-032. Further that the grazing lease agreement be referred to Council for final approval. – Carried.

Boards and Commissions

D) Councillor Brown moved that

- Bill Duncan be reappointed to the Municipal Planning Commission for a three year term from January 1, 2012 to December 31, 2014.
- Brian Lowery be reappointed to the Municipal Planning Commission for a three year term from January 1, 2012 to December 31, 2014.
- Bruce Vine be reappointed to the Municipal Planning Commission for a three year term from January 1, 2012 to December 31, 2014.
- Vic Lutz be reappointed to the Subdivision and Development Appeal Board for a three year term from January 1, 2012 to December 31, 2014.
- Phil Monteith be reappointed to the Subdivision and Development Appeal Board for a three year term from January 1, 2012 to December 31,

2014.

- Julene Foggin-Evans be reappointed to the Redcliff Public Library Board for a three year term from January 1, 2012 to December 31, 2014.
- Brian Lowery be reappointed to the Redcliff Public Library Board for a three year term from January 1, 2012 to December 31, 2014.
- Brian Pattison be reappointed to the Redcliff Public Library Board for a three year term from January 1, 2012 to December 31, 2014.
- Catharine Richardson be reappointed to the Redcliff Public Library Board for a three year term from January 1, 2012 to December 31, 2014.
- Garry Wertypora be reappointed to the Redcliff FCSS board for a three year term from January 1, 2012 to December 31, 2014.
- Dianne Smith be appointed to the Redcliff Public Library Board for a one year term from January 1, 2012 to December 31, 2012.

- Carried.

7. RECESS

Recess

Councillor Kilpatrick moved that a short recess be taken at 7:55 p.m.

C. Weiss left at 8:05 p.m.

R. Buffam, M. Lecorps (left at 8:14 p.m.)

Acting Mayor Steinke reconvened the meeting at 8:15 p.m.

8. IN CAMERA

In Camera

Councillor Reimer moved to meet In Camera at 8:15 p.m. – Carried.

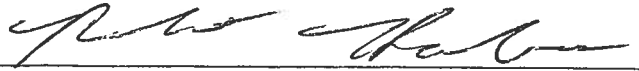
Return to Open Session

Councillor Reimer moved to return to Open Session at 10:23 p.m. – Carried.

9. ADJOURNMENT

Adjournment

Councillor Crozier moved adjournment of the meeting at 10:23 p.m. – Carried.



Mayor



Municipal Secretary