

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, OCTOBER 24, 2011 – 7:00 P.M.**

PRESENT:

Deputy Mayor	D. Kilpatrick
Councillors	C. Brown, C. Crozier, E. Reimer, E. Solberg, J. Steinke
Municipal Manager	D. Wolanski
Municipal Secretary	S. Simon
Municipal Treasurer	R. Osmond
Confidential Secretary	C. Cranston
Redcliff Public Library Board	Gerard Klotz (left at 7:21 p.m.)
Palliser Economic Partnership	Walter Valentini (left at 8:05 p.m.)
CJCY	Greg Garbutt (left at 8:38 p.m.)
CHAT TV	Robert Buffam & Mike Waterhouse (left at 8:45 p.m.)
Sara Crozier	(left at 8:38 p.m.)

ABSENT:

Mayor	R. Hazelaar
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1. GENERAL

- Call to Order **A) Deputy Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.**
- Adoption of Agenda **B) Councillor Solberg moved the Agenda be adopted as amended. – Carried.**
- Accounts Payable **C) Councillor Steinke moved the following 88 general vouchers in the amount of \$708,716.03 be received for information. – Carried.**

ACCOUNTS PAYABLE OCTOBER 11 - 14, 2011			
COUNCIL MEETING OCTOBER 24, 2011			
69578	A & B STEEL LTD	BATTERY, BOLTS	\$19.65
69579	ACTION PARTS	OIL FILTERS, AIR FILTERS , FUEL FILTERS, HEADLAMP FOR VARIOUS UNITS	\$132.29
69580	AFFINITY WELDING	REPAIR MAST LIFT ARM ON UNIT #94, BUILD EXHAUST FAN FRAMES	\$419.43
69581	BIG EAGLE SERVICES	VAC TRUCK SERVICES TO REMOVE LEACHATE	\$4,095.00
69582	THE BOLT SUPPLY HOUSE	READY ROD, NUTS, WASHERS, DRILL BITS AND GLOVES	\$133.56
69583	CBV COLLECTION SERVICES	AUGUST COLLECTION AGENCY FEES	\$11.96
69584	CIBC VISA	HOTEL DEPOSITS, ACCOMMODATIONS, REGISTRATIONS, SUPPLIES	\$1,835.67
69585	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$25,147.53
69586	CP RAIL	SEPTEMBER FLASHER CONTRACT	\$667.24
69587	DAN JANE VENTURES	SEPTEMBER PROPANE	\$99.11
69588	EPCOR ENERGY SERVICES	SEPTEMBER ELECTRIC UTILITY FOR LANDFILL	\$122.06
69589	FOUNTAIN TIRE	REPAIR TIRE ON UNIT #129 F150 TRUCK	\$33.55
69590	GAS CITY HYDRO VAC	HYDROVAC TO REPAIR CURB STOPS	\$1,774.50
69591	GENIVAR CONSULTANTS LP	STORM SYSTEM EVALUATION, INDUSTRIAL DR & LIFT STATION PAYMENTS	\$53,995.20
69592	GREYHOUND COURIER	FREIGHT OF PARTS FOR UNIT #128 GARBAGE TRUCK	\$30.68
69593	HAZELAAR, ROBERT	REIMBURSE TRAVEL EXPENSE - 2011 AUMA CONVENTION	\$312.20

69594	LACELLE, ROSS	REIMBURSE LICENSE RENEWAL	\$37.35
69595	LMT ENTERPRISES LTD.	6TH AVE, 8TH AVE, INDUSTRIAL DR PROGRESS PAYMENTS	\$136,700.72
69596	LETHBRIDGE MOBILE SHREDDING	SEPTEMBER SHREDDING SERVICES	\$44.10
69597	MASTEL, DENENE	REIMBURSE TRAVEL EXPENSE - 2011 ADOA CONFERENCE	\$657.04
69598	MUNIX	INSURANCE DEDUCTIBLE	\$1,000.00
69599	SUNCOR ENERGY PRODUCTS	DYED DIESEL FOR LANDFILL	\$2,172.32
69600	PINNACLE INTERNATIONAL	BRAKE CHAMBERS FOR UNIT #119,	\$292.36
69601	PRITCHARD & COMPANY LLP	LEGAL FEES TO DISCHARGE CAVEAT: 8211144, 1, 6	\$95.59
69602	REDCLIFF PUBLIC LIBRARY	3RD PAYMENT OF 2011 ALLOTMENT	\$44,750.00
69603	PUROLATOR	FREIGHT OF PARTS FOR UNITS #110 LOADER/BACKHOE & #134 LOADER	\$64.61
69604	RESOURCE ALLOCATION CONCEPTS	BUDGET SOFTWARE IMPLEMENTATION PAYMENT	\$735.00
69605	RECEIVER GENERAL	OCTOBER COUNCIL PAY STATUTORY DEDUCTIONS	\$1,010.14
69606	RECEIVER GENERAL RCMP	2ND QUARTER POLICING FEES	\$245,741.63
69607	ROGERS	OCTOBER CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$36.44
69608	SAFETY CODES	AUGUST SAFETY CODES, APPLICATIONS FOR REPLACEMENT CERTIFICATES	\$151.14
69609	SANATEC ENVIRONMENTAL	CAMERA SERVICES FOR STORM SYSTEM ASSESSMENT PROJECT	\$9,201.36
69610	STANTEC CONSULTING	EASTSIDE PHASE #1 PROGRESS PAYMENT	\$2,620.11
69611	TELUS COMMUNICATION	OCTOBER CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$2,015.68
69612	TELUS MOBILITY	OCTOBER CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$381.90
69613	HOUSE OF FLAGS & BANNERS	REDCLIFF CENTENNIAL BANNERS	\$975.14
69614	CANDRILL SOLUTIONS	REFUND CREDIT ON UTILITY ACCOUNT	\$23.52
69615	RAIL PRO	REFUND ASSESSMENT APPEAL FEE	\$200.00
69616	MIKES ROADHOUSE	SEPTEMBER MEALS ON WHEELS	\$444.15
69617	VANDERHAM, PETE	PAYOUT OF REAL ESTATE COMMISSION: 0611444, 19, 41-44	\$747.00
69618	MASSINE, ALPHONSE	REFUND CREDIT ON UTILITY ACCOUNT	\$11.23
69619	IDEA'S GALORE	REFUND PORTION OF 2010 BUSINESS LICENSE	\$37.50
69620	CHADWICK, HEATH	REFUND CREDIT ON UTILITY ACCOUNT	\$226.46
69621	SCHNELL, GLEN	REFUND CREDIT ON UTILITY ACCOUNT	\$49.24
69622	JOHNSON, CARLENA	REFUND CREDIT ON UTILITY ACCOUNT	\$67.73
69623	STIGTER, BARRY	REFUND DUPLICATE PAYMENT OF BUSINESS LICENSE	\$75.00
69624	TOWN OF REDCLIFF	OCTOBER COUNCIL PAYROLL	\$9,790.68
69625	TOWN OF REDCLIFF	OVERTIME MEALS, DISTILLED WATER, NUT, WIRE, KEY CUT	\$121.26
69626	TRANSIT PAVING	HYDRANT & VALVE REPLACEMENTS PROGRESS PAYMENT	\$1,434.30
69627	VAN DAM, RALPH	REFUND DUPLICATE PAYMENT OF BUSINESS LICENSE	\$55.00
69628	WAJAX POWER SYSTEMS	PARTS & LABOUR FOR UNIT #87, LOAD TESTS FOR GENERATORS	\$3,745.48
69629	WOLANSKI, DAVID	REIMBURSE TRAVEL EXPENSE - 2011 AUMA CONVENTION	\$312.60
69630	WOLSELEY MECHANICAL GROUP	EXTENSION KIT, CURB STOP, DRIP VALVE FOR HYDRANT, ETC	\$1,545.48
69631	W.R. MEADOWS	ASPHALT REPAIR	\$808.40
69632	XEROX CANADA	SEPTEMBER SERVICE CONTRACTS FOR PRO 232 & WC 7655	\$463.88
69633	AAMDC	PUBLIC SERVICES SUPERVISOR CAREER ADVERTISEMENT	\$105.00
69634	ACTION PARTS	STARTER, BATTERY, SEALED BEAMS, FUSES, RECEPTACLES, ETC	\$314.13
69635	A.R. WILLIAMS	ROAD LABOUR FOR UNIT #101 ZAMBONI	\$111.13
69636	BROVAC	VAC TRUCK SERVICES TO CLEAN LIFT STATIONS	\$1,249.50
69637	CICA	2012 CICA HANDBOOK SUBSCRIPTION	\$241.50
69638	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$8,636.51
69639	DIAMOND MUNICIPAL SOLUTIONS	ASSIST IN SERVER REPORTING SERVICES INSTALLATION	\$45.94
69640	FARMLAND SUPPLY CENTER	HYDRAULIC ADAPTERS, HOSE CLAMPS, ELBOWS, GALVANIZED COUPLER	\$125.69
69641	FOX ENERGY SYSTEMS	DRESSING ROOM SIGN FOR REC-TANGLE	\$6.83
69642	GENIVAR CONSULTANTS LP	2011 MIMS SURVEY	\$2,354.10
69643	REDCLIFF HOME HARDWARE	RUST PAINT, GARBAGE BAGS, FLOOD LAMPS, LIGHT BULBS, ETC	\$440.54
69644	HUNT, EUNICE	MAY - JULY IN TOWN DELIVERIES	\$73.50
69645	KAIZEN LAB	THM LAB TESTS	\$103.95

69646	KEYWAY SECURITY LOCKSMITHS	NEW DOOR LOCKS & KEYS FOR REC-TANGLE	\$287.70
69647	MACDESIGN SCREENWORKS	CLOTHING FOR AQUATIC CENTER STAFF	\$978.60
69648	NIEDERMAYER, MARK	OCTOBER GUITAR LESSON INSTRUCTION FEES	\$650.00
69649	PINNACLE INTERNATIONAL	DIESEL FUEL CONDITIONER	\$97.78
69650	PITNEY BOWES LEASING	NOVEMBER 2011 - JANUARY 2012 POSTAGE METER LEASE	\$220.78
69651	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO OCTOBER 8, 2011	\$14,675.72
69652	PUROLATOR	FREIGHT OF WATER SAMPLES	\$29.60
69653	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO OCTOBER 8, 2011	\$22,361.43
69654	SCHEFFER ANDREW	SEPTEMBER PLANNING SERVICES	\$1,241.63
69655	TELUS COMMUNICATION	OCTOBER CELL PHONE, PHONE, PAGER AND RADIO CHARGES	\$38.04
69656	MUNICIPAL WORLD	PUBLIC SERVICES SUPERVISOR CAREER ADVERTISEMENT	\$446.25
69657	CANADA MUNICIPAL JOBS	PUBLIC SERVICES SUPERVISOR CAREER ADVERTISEMENT	\$136.50
69658	HACH SALES AND SERVICE	FREE CHLORINE REAGENTS, PH BUFFERS, CHLORINE STANDARDS KIT, ETC	\$1,035.20
69659	RIEGER, SHIRLEY	REFUND DEPOSIT FOR HISTORY BOOK	\$40.00
69660	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING OCTOBER 8, 2011	\$56,615.91
69661	TOWN OF REDCLIFF - LANDFILL	SEPTEMBER TONNAGE CHARGES	\$3,852.64
69662	TRANSIT PAVING	2011 STREET IMPROVEMENT PROJECT PAYMENTS	\$33,595.26
69663	TRICO LIGHTING PRODUCTS	SODIUM BULBS, FLUORESCENT BULBS	\$220.08
69664	WE CARE HOME HEALTH CARE	SEPTEMBER HOME CARE SERVICES	\$104.00
69665	ZEP SALES & SERVICE	CASES OF BATHROOM TISSUE	\$609.42
	TOTAL CHEQUES: 88	AMOUNT OF CHEQUES:	\$708,716.03

2. DELEGATION

Redcliff Public Library

Gerard Klotz, Redcliff Public Library Board was in attendance to give a report regarding the 2012 Redcliff Library budget and provided information regarding funding levels for other communities in Alberta of a similar population. Mr. Klotz noted that the calculation for the Town of Redcliff does not include the value of the building that the Town provides to the Library. The Municipal Manager commented that the Town of Redcliff also contributes toward the Shortgrass Library System.

Councillor Steinke moved that the 2012 Budget presentation provided by G. Klotz of the Redcliff Public Library Board be received for information. Further that the Redcliff Public Library 2012 budget proposal be referred to 2012 Budget discussions.

G. Klotz left at 7:21 p.m.

3. MINUTES

Council Meeting held October 11, 2011

A) Councillor Reimer moved the minutes of the Council Meeting held on October 11, 2011 be adopted as presented. – Carried.

Committee of the Whole Meeting held on October 11, 2011

B) Councillor Crozier moved the minutes of the Committee of the Whole Meeting held on October 11, 2011 be received for information. – Carried.

Redcliff Riverview Golf Club Water Rates

- i) Councillor Reimer moved that the water rates for the Riverview Golf Club be maintained at the 2011 established rate. Further that a letter be forwarded to Riverview Golf Club advising them that
- their water rate for 2012 will be maintained at the 2011 established rate.
 - that the Town will be analysing and reviewing this rate and that there is potential for an increase to the rate.
 - that the Town has concerns that in the future the Town's water license may not have enough capacity to supply the Golf Course with enough water and suggest they consider purchasing a Water license.
- Carried.

Redcliff Planning Board meeting held on October 18, 2011

- C) Councillor Solberg moved the minutes of the Redcliff Planning Board meeting held on October 18, 2011 be received for information. – Carried.

Subdivision Application 2011 SUB 02 Lot 10, Block 5, Plan 9711827 (3 & 5 Redcliff Way SW)
To create separate titles for each side of an existing semi-detached dwelling

- i) Councillor Solberg moved subdivision application 2011 SUB 02 Lot 10, Block 5, Plan 9711827 (3 & 5 Redcliff Way SW) to create separate titles for each side of an existing semi-detached dwelling be approved with the following conditions:
1. Verification of independent service connections with any applicable costs to be the responsibility of the owner.
 2. Removal of interconnecting service connections with any applicable costs to be the responsibility of the property owners.
 3. Payment of any outstanding Taxes
 4. Payment of Infrastructure Capacity Fee in the amount of \$640.00 based on \$8,000/acre for .16 acres = \$1,280.00 x 50% = \$640.00.
 5. Applicant to meet with Utility Company requirements and provide confirmation.
 6. Registration of required Utility Right of Way
 7. Developer to provide a letter of acknowledgement regarding the creation of a non-compliant structure and that he/she understands the process to apply for a variance permit for relaxation of the rear yard and front setbacks.
 8. Provision of a site plan prepared by an Alberta Land Surveyor (ALS) indicating that the location of the proposed services are 2.5 m or more from proposed dividing property line or Registration of an easement/UROW for services located within 2.5 m of the proposed dividing property line. – Carried.

Municipal Planning Commission meeting held on October 19, 2011

D) Councillor Brown moved the minutes of the Municipal Planning Commission meeting held on October 19, 2011 be received for information. – Carried.

Redcliff Family and Community Support Services Board meeting held October 11, 2011

E) Councillor Steinke moved the minutes of the Redcliff Family and Community Support Services Board meeting held October 11, 2011 be received for information. – Carried.

Redcliff Riverview Golf Club

F)

October 13, 2011 Board of Directors meeting Agenda and minutes of the September 8, 2011 Board of Directors meeting Minutes

i) Councillor Reimer moved the agenda of the Redcliff Riverview Golf Club dated October 13, 2011 and the minutes dated September 8, 2011 be received for information. – Carried.

4. BYLAWS

Bylaw No. 1701/2011 to amend Bylaw No. 1616/2009 being the Tri-Area Intermunicipal Development Plan

A) In regard to Bylaw No 1616/2011 the Municipal Manager advised that this bylaw is the same wording that has already been given first reading by Medicine Hat and Cypress County. There will be a joint public hearing with the City of Medicine Hat, Cypress County and the Town of Redcliff scheduled.

Councillor Solberg moved that Bylaw No. 1701/2011 to amend Bylaw No. 1616/2009 being the Tri-Area Intermunicipal Development Plan be given first reading. – Carried.

5. STAFF RECOMMENDATION

Offer to Purchase Fire Truck Engine 3A from City of Medicine Hat

A) In regard to the staff recommendation to offer to purchase Fire Truck Engine 3A from the City of Medicine Hat concerns were expressed with regard to the age of the truck, whether its size could be accommodated in the Redcliff Fire Hall, and that a Pump and Roll truck may be a better option, especially for fighting grass fires. Discussion ensued.

Councillor Solberg moved to concur with the recommendation of the Redcliff Fire Chief that the Town of Redcliff make an offer to purchase Fire Truck Engine 3A from the City of Medicine Hat at a cost of \$20,000.00. Funding for this purchase to come from funds designated for fire equipment replacement in the Purchasing reserve.

Deputy Mayor D.Kilpatrick requested a recorded vote.

Councillor Solberg withdrew his motion.

Councillor Brown moved to concur with the recommendation of the Redcliff Fire Chief that the Town of Redcliff make an offer to purchase Fire Truck Engine 3A from the City of Medicine Hat at a cost of \$20,000.00. Funding for this purchase to come from funds designated for fire equipment replacement in the Purchasing reserve. A recorded vote was taken:

- D. Kilpatrick Opposed
 - E. Reimer Opposed
 - E. Solberg Opposed
 - C. Brown In Favour
 - J. Steinke Opposed
 - C. Crozier In Favour
- Defeated.

Councillor Steinke moved that that the Staff Recommendation be brought back to the next Council meeting for further discussion. Further that Fire Chief Gradwell be invited to the next meeting of Council to discuss options for the potential purchase of a used Fire Truck. – Carried.

6. CORRESPONDENCE

Federation of Canadian Municipalities membership renewal

A) Councillor Solberg moved correspondence dated September 28, 2011 Federation of Canadian Municipalities regarding membership renewal for 2012-2013 in the amount of \$985.00 be approved. – Carried.

Palliser Economic Partnership 2012-2013 Funding Request

B) Walter Valentini, Executive Director of the Palliser Economic Partnership was in attendance to discuss the 2012-2013 funding request. He reviewed the withdrawal of funding from Alberta Finance and Enterprise and the need to increase the member funding request from \$.23/capita to \$1.00/capita to ensure the viability of the Palliser Economic Partnership. He noted that a minimum funding of \$.75/capita is required to obtain any funding from the Alberta government. Brief discussion ensued.

Councillor Solberg moved correspondence dated October 15, 2011 regarding their 2012-2013 funding request be received for information. Further that the 2012-2013 funding request from the Palliser Economic Partnership be referred to 2012 budget discussions. - Carried.

Walter Valentini left at 8:05 p.m.

Special Olympics Provincial Games
Alberta
Re: Invitation to bid to host 2013 Spring
and Summer Games

C) Councillor Brown moved correspondence dated October 12, 2011 from Special Olympics Alberta regarding an invitation to bid to host the Special Olympics 2013 Spring and Summer games be received for information. Further that a copy of the letter be forward to the Recreation Services Board for their information. – Carried.

City of Medicine Hat
Re: Payment of Medicine Hat Utility
Bills at Town of Redcliff

D) Councillor Steinke moved correspondence dated October 20, 2011 from the City of Medicine Hat regarding payment of Medicine Hat utility bills at Town of Redcliff ceasing effective January 1, 2012 be received for information. – Carried.

Cypress County
Re: Notice of Public Hearing for Land
Use Bylaw Amendment 2011/22
PN NE and PN SE 24-13-7-W4,
Plan 8710604, Block 1, Lot 1 –
Krellco Ltd.

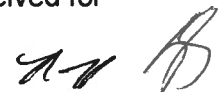
E) Councillor Solberg moved correspondence dated October 7, 2011 Cypress County regarding Notice of Public Hearing for Land Use Bylaw Amendment 2011/22 PN NE and PN SE 24-13-7-W4, Plan 8710604, Block 1, Lot 1 – Krellco Ltd. to change the land use district from Agricultural IDP District 1 “A-IDP” to a Light Industrial “LI” district be received for information. Further that Cypress County be advised that

- the Town of Redcliff expressed concerns in regard to the proposed land use change because it does not conform to the IDP and it may have long-term negative impacts for the Town of Redcliff.
- if the IDP is strictly followed the subject parcel was under agricultural use with a home occupation, and therefore the proposed land use change is not consistent with the IDP as a home occupation. We do not agree with the idea that a home occupation defines the land use. It is not known how many other home occupations are in the urban reserve area and this application could establish a precedent.
- that the property may be inconsistent with the IDP but it is consistent with the neighbouring properties.

– Carried.

Cypress County
Re: Notice of Public Hearing for Land
Use Bylaw Amendment 2011/24
PN SE 35-12-5-W4 - Hofer

F) Councillor Steinke moved correspondence dated October 7, 2011 from Cypress County regarding Notice of Public Hearing for Land Use Bylaw Amendment 2011/24 PN SE 35-12-5-W4 – Hofer to change the Land Use District from Agricultural IDP District 1 “A-1 IDP” to a Country Residential “CR” District be received for



information. Further that Cypress County be advised that the Town of Redcliff has no objection or concerns with the proposed Land Use Change. – Carried.

Cypress County
Re: Notice of Public Hearing for Land Use Bylaw Amendment 2011/25
PN SE 28-11-5-W5, Plan 385JK, Block E – Pahl

G) Councillor Crozier moved correspondence dated October 19, 2011 from Cypress County regarding Notice of Public Hearing for Land Use Bylaw Amendment 2011/25 PN SE 28-11-5-W5, Plan 385JK, Block E – Pahl to change the Land Use District from Agricultural IDP District 1 "A-1 IDOP" to Country Residential District "CR" received for information. Further that Cypress County be advised that the Town of Redcliff has no objections or concerns. – Carried.

7. OTHER

Gord's Sharpening
Re: Proposal for skate sharpening service at Rec-Tangle

A) Councillor Solberg moved correspondence dated October 20, 2011 from Gord's Sharpening regarding a proposal to operate a skate sharpening service at the Redcliff Arena be received for information. Further that Administration be authorized to enter into a Lease Agreement with Gord's Sharpening to provide skate sharpening services at the Redcliff Rec-Tangle conditional to:

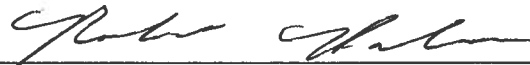
- Gord's Sharpening being responsible for all construction costs, including permits where required.
- Construction to meet the requirements of the Town of Redcliff.
- Construction must comply with all Provincial, Federal and Municipal regulations including but not limited to the Alberta Building Code, Alberta Fire Code and Land Use Bylaw.
- Gord's Sharpening to provide proof of General Commercial Liability Insurance to a minimum coverage of \$2,000,000.00.
- Rental cost for space in the Rec-Tangle to be \$125.00/month for the skating season from October to April commencing with the 2012-2013 season.
- Rental costs for 2011 – 2012 skating season will be waived by the Town of Redcliff.

- Carried.

8. ADJOURNMENT

Adjournment

Councillor Steinke moved adjournment of the meeting at 8:38 p.m. – Carried.



Mayor



Municipal Secretary