

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, FEBRUARY 13, 2012 – 7:00 P.M.**

PRESENT:

Mayor	R. Hazelaar
Councillors	C. Crozier, D. Kilpatrick, E. Reimer, E. Solberg, J. Steinke
Municipal Manager	D. Wolanski
Director of Finance & Administration	R. Osmond
Manager of Legislative and Land Services	S. Simon
Public Services Director	D. Schaffer
CHAT TV	R. Buffam
Cypress Courier	C. Weiss
CJCY 102.1 FM	G. Garbutt

ABSENT: Councillor C. Brown

1. GENERAL

Call to Order **A) Mayor Hazelaar called the regular meeting to order at 7:00 p.m.**

Adoption of Agenda **B) Councillor Steinke moved the Agenda be adopted as presented. – Carried.**

Accounts Payable **C) Councillor Solberg moved the following 89 general vouchers in the amount of \$556,078.16 be received for information. – Carried.**

ACCOUNTS PAYABLE JANUARY 20 - FEBRUARY 3, 2012			
COUNCIL MEETING FEBRUARY 13, 2012			
70112 - 70140	VOIDED	PRINTER ERROR	\$0.00
70141	ADT SECURITY	2012 1ST QUARTER ALARM SYSTEM FOR WTP	\$111.14
70142	ALTALIS	2011/12 CADASTRAL & TITLE SUBSCRIPTION	\$226.80
70143	AMSC INSURANCE	FEBRUARY EMPLOYEE BENEFITS	\$13,138.20
70144	ATRON REFRIGERATION	TOP UP BRINE @ REC-TANGLE, REPAIR MUSEUM HEATER	\$495.08
70145	CENTRAL SHARPENING	SHARPEN ICE KNIFE ON UNIT #101 ZAMBONI	\$179.55
70146	DIAMOND CUT LAWN	JANUARY SNOW REMOVAL FOR RCMP BUILDING PARKING LOT	\$1,365.00
70147	HUNT, EUNICE	OCTOBER - DECEMBER 2011 IN TOWN DELIVERIES	\$31.50
70148	KAIZEN LAB	COMPLETE WATER ANALYSIS	\$1,423.38
70149	LETHBRIDGE HERALD	DECEMBER ADVERTISING	\$935.75
70150	MEDICINE HAT WHOLESALE	MEALS ON WHEELS CONTAINERS	\$23.68
70151	MINHAS, KHALIL	REIMBURSE FOR OFFICE CHAIR	\$262.45
70152	SHAW CABLE	FEBRUARY INTERNET FOR WTP, PS & FIRE HALL	\$162.60
70153	PITNEY BOWES LEASING	FEBRUARY - APRIL POSTAGE METER LEASE	\$220.78

70154	PITNEY BOWES	REFILL POSTAGE MACHINE	\$2,100.00
70155	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO JANUARY 14, 2012	\$15,345.06
70156	PUROLATOR	FREIGHT OF PARTS FOR UNIT #134 LOADER	\$38.59
70157	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO JANUARY 14, 2012	\$27,715.26
70158	RECEIVER GENERAL RCMP	2011 4TH QUARTER POLICING CONTRACT	\$204,636.90
70159	REDCLIFF MUSEUM	2011 MURAL PRINTS	\$210.00
70160	STANTEC CONSULTING	EASTSIDE PHASE #1 PROGRESS PAYMENT	\$849.45
70161	SUPERIOR TRUCK EQUIPMENT	MAIN SWITCH FOR UNIT #128 GARBAGE TRUCK	\$250.79
70162	TELUS COMMUNICATION	JANUARY CELL PHONE, PHONE, PAGER AND RADIO SERVICE	\$113.98
70163	YONT, WILLIAM & ANITA	REFUND DEPOSIT ON HISTORY BOOK	\$40.00
70164	ROSET, TRENT	DEPOSIT FOR CENTENNIAL CELEBRATION ENTERTAINMENT	\$400.00
70165	WRIGHT, RANDY	REFUND CLASS REGISTRATION FEES	\$224.70
70166	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING JANUARY 14, 2012	\$54,566.72
70167	WE CARE HOME HEALTH CARE	DECEMBER HOME CARE SERVICES	\$52.00
70168	CYPRESS COUNTY	2011 PRINCIPAL & INTEREST ON EXCAVATION LOAN	\$37,092.70
70169	TOWN OF REDCLIFF	2011 PRINCIPAL & INTEREST ON EXCAVATION LOAN	\$37,092.70
70170	ACTION PARTS	NITRILE GLOVES, DRIVE RATCHET & STRONG ARM REPAIR KITS	\$87.50
70171	AFFINITY WELDING & MECHANICAL	REPAIR BLADE SCREEN, BIN HOOKS, UNIT #128, TOWEL HOOKS, ETC	\$2,874.88
70172	AMSC INSURANCE SERVICES	DECEMBER HEALTH CARE SPENDING ACCOUNT	\$831.98
70173	BENCHMARK GEOMATICS	SURVEYING VALVES, HYDRANTS, SANITARY & STORM, GRADE CHECK	\$5,407.50
70174	BOSS LUBRICANTS	ANTIFREEZE	\$1,073.63
70175	BROWNLEE LLP	2012 EMERGING TRENDS SEMINAR REGISTRATION - WOLANSKI	\$125.00
70176	CHAPMAN, LYLE	REIMBURSE TRAVEL EXPENSE - CONTRACTS COURSE	\$998.11
70177	CLEANRITE SERVICES	JANUARY JANITORIAL SERVICES	\$3,290.70
70178	CLEARTECH INDUSTRIES	CHLORINE, LEAD WASHERS	\$3,529.41
70179	CYPRESS GROUP	TONER FOR PS COPIER	\$277.20
70180	FOUNTAIN TIRE	STEERING TIRES FOR UNIT #128, REPAIR TIRE FOR UNIT #138	\$1,467.10
70181	FOX ENERGY SYSTEMS	WORK GLOVES	\$125.37
70182	GREYHOUND COURIER	FREIGHT OF PARTS FOR UNIT #128 GARBAGE TRUCK	\$21.97
70183	JOE JOHNSON EQUIPMENT	TUBE & GUTTER BROOMS FOR UNIT #135 SWEEPER	\$3,426.07
70184	MEDICINE HAT WHOLESALE	MEALS ON WHEELS CONTAINERS	\$71.62
70185	NIEDERMAYER, MARK	JANUARY GUITAR LESSONS	\$585.00
70186	SUNCOR ENERGY PRODUCTS	DYED DIESEL FOR LANDFILL	\$3,245.72
70187	PINNACLE INTERNATIONAL	BLOCK HEATER CORD FOR UNIT #128 GARBAGE TRUCK	\$51.56
70188	ROSENAU TRANSPORT	FREIGHT OF TREATMENT SUPPLIES, PARTS & ANTIFREEZE	\$840.17
70189	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK AT LANDFILL	\$126.00
70190	S.A.R.A.	2012 MEMBERSHIP DUES	\$100.00
70191	TELUS MOBILITY	JANUARY CELL PHONE, PHONE, PAGER AND RADIO SERVICE	\$33.94
70192	TRICO LIGHTING PRODUCTS	HIGH PRESSURE SODIUM BULBS	\$125.69
70193	WOLSELEY MECHANICAL GROUP	PIPE LUBE	\$16.53
70194	WOOD, DALE	NON-RESTRICTED FIREARMS COURSE INSTRUCTION FEES	\$2,090.00
70195	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING JANUARY 28, 2012	\$55,298.73
70196	ACTION PARTS	GAUGE CABLE, SHRINK TUBE, EXTRACTOR SETS, LUGS, ETC	\$102.27
70197	BIG EAGLE SERVICES	VAC TRUCK SERVICES TO REMOVE LEACHATE	\$3,622.50
70198	THE BOLT GUYS	LOCKNUTS, WASHERS & REISSUE LOST CHEQUE	\$52.05
70199	C.U.P.E.	UNION DUES TO JANUARY 28, 2012 & REISSUE LOST CHEQUE	\$3,613.98
70200	DELL, KRISTIN	REIMBURSE FOR COFFEE MAKER FROM STAFF FUND	\$188.99
70201	EPCOR ENERGY SERVICES	JANUARY ELECTRIC UTILITY FOR LANDFILL	\$260.21
70202	FOX ENERGY SYSTEMS	PLYWOOD SIGN FOR LANDFILL, FIRST AID KIT FOR REC-TANGLE	\$369.55
70203	GAS CITY HYDRO VAC	HYDROVAC CURB STOPS	\$483.00
70204	KLEARWATER EQUIPMENT	ISOPAC	\$1,556.10
70205	LANDSCAPE ALBERTA NURSERY	2012 PRAIRIE LANDSCAPE MAGAZINE SUBSCRIPTION	\$30.00
70206	LETHBRIDGE MOBILE SHREDDING	JANUARY SHREDDING SERVICE	\$44.10
70207	MARTIN, MAVIS	REIMBURSE FOR OFFICE SUPPLIES	\$41.92

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70208	MEDICINE HAT CO-OP	UTILITY KNIVES & ELECTRICAL TAPE	\$28.04
70209	MEDICINE HAT CSRD #20	2011 SUPPLEMENTARY TAXES	\$171.13
70210	MINISTER OF FINANCE	2011 SUPPLEMENTARY TAXES	\$2,089.64
70211	NDS WEST MICRO-SYSTEMS	20LB BOND PAPER ROLL	\$89.17
70212	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO JANUARY 28, 2012	\$15,934.55
70213	REDCLIFF BAKERY	JANUARY MPC LUNCHEON	\$56.16
70214	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO JANUARY 28, 2012	\$27,172.44
70215	ROGERS	FEBRUARY CELL PHONE, PHONE, PAGER AND RADIO SERVICE	\$36.44
70216	ROSENAU TRANSPORT	FREIGHT OF TREATMENT SUPPLIES & GARBAGE BIN LIDS	\$826.72
70217	SIMON, SHANON	REIMBURSE TRAVEL EXPENSE - ALUP COURSE	\$642.56
70218	STANTEC CONSULTING	EASTSIDE PHASE #1 PROGRESS PAYMENT	\$507.75
70219	TELUS COMMUNICATION	FEBRUARY CELL PHONE, PHONE, PAGER AND RADIO SERVICE	\$2,059.88
70220	TELUS MOBILITY	FEBRUARY CELL PHONE, PHONE, PAGER AND RADIO SERVICE	\$349.61
70221	MIKES ROADHOUSE	JANUARY MEALS ON WHEELS	\$519.75
70222	HACH SALES AND SERVICE	SAMPLE BOTTLES, SULPHURIC ACID	\$358.18
70223	LAROCHELLE, LUANA	REFUND MEETING ROOM DEPOSIT	\$50.00
70224	MCLEOD, JOHN & SHELLEY	RELEASE CASH DEPOSIT	\$5,183.20
70225	B & L LAWN	CLEAN UP LITTER AT LANDFILL	\$3,163.13
70226	THOMAS, ROBERT (BOB)	JANUARY SKATE MARSHAL	\$270.00
70227	TOWN OF REDCLIFF	EMPLOYEE TAXES TO JANUARY 28, 2012	\$680.00
70228	WOLSELEY MECHANICAL GROUP	FITTING, FLANGE, PRIMER & GLUE	\$99.00
	TOTAL CHEQUES: 89	AMOUNT OF CHEQUES:	\$556,078.16

2. MINUTES

Council Meeting held January 23, 2012

A) Councillor Reimer moved the minutes of the Council Meeting held on January 23, 2012 be adopted as presented. – Carried.

Redcliff and District Recreation Services Board meeting held February 6, 2012

B) Councillor Solberg moved the minutes of the Redcliff and District Recreation Services Board meeting held February 6, 2012 be received for information. – Carried.

Family Swim Pass –
Special Centennial Year Rate

i) Councillor Steinke moved to authorize a special Centennial Year rate of \$100.00 including GST for a 2012 Family Swim Pass at the Aquatic Centre. – Carried.

Medicine Hat Kinsmen Public Skating Agreement 2012-2015

ii) Councillor Crozier moved that the Medicine Hat Kinsmen Public Skating Agreement for 2013 – 2015 in the following amounts:

2012 - 2013	\$5,500.00
2012 – 2014	\$5,500.00
2014 – 2015	\$5,500.00

be approved as presented. Further that the Mayor and Municipal Manager be authorized to sign the agreement. – Carried.

Medicine Hat Kinsmen Family Swim Agreement 2012-2014

iii) Councillor Solberg moved that the Medicine Hat Kinsmen Family Swim Agreement 2012 – 2014 in the following amounts:

2012	\$3,000.00
2013	\$3,000.00
2014	\$3,000.00

be approved as presented. Further that the Mayor and Municipal Manager be authorized to sign the agreement. – Carried.

Participation in Earth Hour, March 31 at 8:30 pm

iv) Councillor Crozier moved to authorize Administration to register the Town of Redcliff for Earth Hour, Saturday March 31, 2012; further that the Town of Redcliff participate in Earth Hour by turning off the lights in parks and facilities as safety and use will allow. – Carried.

Redcliff Public Library Board meeting held November 29, 2011

C) Councillor Steinke moved the minutes of the Redcliff Public Library Board meeting held November 29, 2011 be received for information. – Carried.

3. STAFF RECOMMENDATIONS

Appraisal Fee – Old RCMP Building

A) Councillor Solberg moved to concur with the recommendation of the Manager of Legislative and Land Services that All Property Appraisals Ltd. be authorized to conduct an appraisal of Lot 1-3, Block 108, Plan 1117V (102 4 Street NE) at a cost of \$650.00 plus GST, to be funded from Miscellaneous Services. – Carried.

Bomag Compactor Repair

B) Councillor Reimer moved to concur with the recommendation of the Public Services Director that Council approve additional funding of \$32,606.18 to the 2012 Landfill Budget for repairs to the Bomag Landfill Compactor with funding to be provided from the Landfill Reserve. – Carried.

4. POLICIES

Policy 5 - Tourism Policy

A) Councillor Steinke moved Policy 5 - Tourism Policy be cancelled. - Carried.

Policy 12 - Uniform Building Standards Act

B) Councillor Solberg moved Policy 12 - Uniform Building Standards Act be cancelled. - Carried.

Policy 038 - Purchasing Policy

C) Councillor Kilpatrick moved Policy 038 – Purchasing Policy be approved as amended. – Carried.

Policy 43 - Public Notification of Meetings

D) Councillor Solberg moved Policy 43 - Public Notification of Meetings be approved as presented. – Carried.

5. CORRESPONDENCE

Alberta Municipal Affairs

A)

CAP-820 Northside Functional Service Report (amended) \$102,763 project application approved under capital funding component of the Municipal Sustainability Initiative (MSI)

i) Councillor Solberg moved correspondence dated January 17, 2012 from Alberta Municipal Affairs regarding CAP-820 Northside Functional Service Report (amended) \$102,763 project application approved under capital funding component of the Municipal Sustainability Initiative (MSI) be received for information . - Carried.

CAP-3726 Master Storm System Evaluation \$60,000 project application approved under capital funding component of the Municipal Sustainability Initiative (MSI)

ii) Councillor Crozier moved correspondence dated January 17, 2012 from Alberta Municipal Affairs regarding CAP-3726 Master Storm System Evaluation \$60,000 project application approved under capital funding component of the Municipal Sustainability Initiative (MSI) be received for information. – Carried.

Redcliff Youth Centre
Re: Proposal for services of kindness for compensation

iii) Municipal Manager advised that the Mayor had received a letter from Redcliff Action Society for Youth proposing an arrangement be made with the Town of Redcliff to provide a service of kindness for the betterment of the environment. Redcliff Action Society for Youth proposed to lend their time and service in exchange for some compensation.

A potential project would be litter clean up at the landfill. The Municipal Manager noted Public Services Director has an amount allocated in the budget for contracted work of this nature and this may not require Council Approval. Other details such as Insurance, Liability, compensation, CUPE Agreement and time need to be worked out and discussed.

Councillor Solberg moved correspondence dated February 9, 2012 from the Redcliff Youth Centre Director regarding proposal for provision of services of kindness for compensation be received for information. Further that the Municipal Manager and Public Services Director be authorized to investigate possibility of entering into an arrangement with the Redcliff Action Society for Youth for provision of services of kindness in exchange for compensation as a little clean-up project at the Redcliff/Cypress Regional Waste Management Authority. - Carried.

6. OTHER

Scheffer Andrew Ltd.
Re: Planning Services Contract
Extension

A) Councillor Reimer moved to authorize the Municipal Manager to sign the Professional Services Agreement with Scheffer Andrew for a term of 1 year commencing April 1, 2012 to March 31, 2013 with provision for the Municipal Manager to extend for an additional year at the same rates. – Carried.

Redcliff Action Society for Youth
Agreement

B) Councillor Reimer moved to authorize the Mayor and Municipal Manager to sign the Redcliff Action Society for Youth Agreement for a 2 year term commencing January 1, 2012 and ending on December 31, 2013 in the amount of \$12,000.00 per year to be disbursed in the amount of \$3,000.00 on March 31, June 30, September 30 and December 31. – Carried.

AMSC –
January 1, 2012 – January 1, 2013
General Insurance Program Renewal

C) Councillor Kilpatrick moved the memo from the Municipal Manager regarding the AMSC January 1, 2012 – January 1, 2013 General Insurance Program Renewal be received for information. - Carried.

Riverview Golf Club – Lease Amending
Agreement

D) Councillor Crozier moved to authorize the Mayor and Municipal Manager to sign the Riverview Golf Club – Lease Amending Agreement to delete Riverview Golf Holding from the Lease Agreement. – Carried.

7. ADJOURNMENT

Adjournment

Councillor Reimer moved adjournment of the meeting at 7:35 p.m. – Carried.



Mayor



Manager of Legislative and Land Services