

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, APRIL 22, 2013 – 7:00 P.M.**

PRESENT: Mayor R. Hazelaar
Councillors C. Brown, C. Crozier, D. Kilpatrick,
E. Solberg, J. Steinke

Municipal Manager D. Wolanski
Director of Finance & Administration R. Osmond
Manager of Legislative and Land Services S. Simon
Manager of Engineering K. Minhas
Public Services Director D. Schaffer

ABSENT: Councillors E. Reimer

1. GENERAL

Call to Order

A) Mayor Hazelaar called the regular meeting to order at 7:00 p.m.

Adoption of Agenda

B) Councillor Kilpatrick moved the Agenda be adopted as amended. – Carried Unanimously.

Accounts Payable

C) Councillor Crozier moved the following 92 general vouchers in the amount of \$562,437.89 be received for information. – Carried Unanimously.

ACCOUNTS PAYABLE APRIL 3 - APRIL 15, 2013			
COUNCIL MEETING APRIL 22, 2013			
72690	ACKLANDS	TRAFFIC CONES, DRILL BITS	\$499.09
72691	TYCO INTEGRATED SECURITY	2ND QTR ALARM SERVICES WTP	\$114.03
72692	THE BOLT GUYS	LOCKNUTS, WASHERS	\$51.66
72693	CACTUS COMMUNICATIONS	REPAIR FLIP ASSEMBLY ON CELLPHONE	\$91.82
72694	CANSEL	PROJ#119 GIS SURVEYING EQUIPMENT	\$39,751.95
72695	CONNECTIONS CAREER & SAFETY	AIR BRAKE COURSE – S.KUSTRA	\$200.00
72696	C.U.P.E.	MARCH UNION DUES	\$1,762.86
72697	DAN JANE VENTURES	PROPANE	\$65.54
72698	FOX ENERGY SYSTEMS	ST.JOHNS FIRST AID RECERTIFICATION – J.WESTERS	\$141.75
72699	GENIVAR	PROJ#110 OLD TRANSCANADA HWY, PROJ#57 3 ST SE REHAB	\$3,150.00
72700	JOE JOHNSON EQUIPMENT	TUBE BROOM, GUTTER BROOM, ETC UNIT#135 SWEEPER	\$2,859.56
72701	MEDICINE HAT CO-OP	EMERY CLOTH, CUT OFF WHEELS	\$48.24
72702	MEDICINE HAT WHOLESALE FOODS	MEALS ON WHEELS CONTAINERS & LIDS	\$71.83
72703	NIEDERMAYER, MARK	MARCH GUITAR INSTRUCTOR FEES	\$420.00
72704	PC CORP	FEBRUARY BACK UP MANAGER	\$393.75
72705	PINNACLE INTERNATIONAL	REPAIRS TO EXHAUST GAS RECIRCULATION UNIT#128 GARBAGE TRUCK	\$5,248.86
72706	PITNEY WORKS	APRIL FOLDER STUFFER CONTRACT	\$165.25
72707	POULIN'S PEST CONTROL	GOPHER DOOM	\$609.00
72708	PRAIRIE ROSE SCHOOL DIV.NO.8	1ST INSTALLMENT FAMILY SCHOOL LIASON WORKER	\$14,400.00
72709	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS TO MARCH 23, 2013	\$16,027.16
72710	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO MARCH 23, APRIL COUNCIL, 1ST QTR FIRE	\$27,023.20

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72711	RODEO FORD SALES	DOOR LATCH UNIT#93 FORD 3 TON	\$84.92
72712	STANTEC CONSULTING	PROJ#40 EASTSIDE PHASE 1	\$1,638.00
72713	SUPERIOR TRUCK EQUIPMENT	PICK UP HEAD UNIT# 128 GARBAGE TRUCK	\$654.86
72714	TELUS MOBILITY	MARCH CELL PHONES, PHONE, RADIO & PAGER CHARGES	\$34.22
72715	PRO FLOW PLUMBING	DRAIN CLEANING AT ARENA LOBBY WASHROOM	\$210.00
72716	HI POINT WESTERN SALES	REISSUE CHEQUE #71073	\$17.91
72717	GIRARD, NICOLE	REFUND RENTAL DEPOSIT	\$50.00
72718	TOWN OF REDCLIFF	MARCH EMPLOYEE PROPERTY TAX PAYMENTS	\$550.00
72719	TOWN OF REDCLIFF	APRIL COUNCIL PAY, 1ST QTR FIRE PAY	\$13,872.48
72720	REDCLIFF FIREMEN SOCIAL CLUB	1ST QTR SOCIAL CLUB DUES	\$315.00
72721	TRICO LIGHTING PRODUCTS	LIGHT BULBS	\$93.87
72722	UNITED WAY	1ST QTR EMPLOYEE DONATIONS	\$72.00
72723	WOLSELEY	6" PVC PLUGS, 6" END CAP	\$204.83
72724	MARSHALL, MIKE	REFUND TO RAISE FENCE LINE	\$916.65
72725	A & B STEEL	CONCRETE CUTTING BLADE	\$182.07
72726	ACE LANDSCAPING	MARCH SNOW REMOVAL	\$1,260.00
72727	ACKLANDS	CAUTION TAPE, GLOVES	\$68.31
72728	A-PLUS EQUIPMENT RENTALS	CLUTCH	\$339.36
72729	BRC CONSTRUCTION	REFUND DRAIN CLEAN - 918 KIPLING CRES.	\$281.91
72730	C.E.M. HEAVY EQUIPMENT	WATER PUMP, BELT, HOSE UNIT#123 LOADER	\$292.31
72731	CIBC VISA	TRAINING-K.DELL,S.SIMON,D.SKRIWER,D.HARRISON; SUBSCRIPTIONS;ETC	\$3,572.04
72732	CANADIAN PACIFIC RAILWAY	MARCH FLASHER CONTRACT	\$667.24
72733	CYPRESS GROUP	1ST QTR TOSHIBA 6540 & CANON 5070 COPIER CONTRACT	\$3,303.93
72734	EPCOR ENERGY SERVICES	MARCH ELECTRIC UTILITY LANDFILL	\$147.90
72735	FOX ENERGY SYSTEMS	SIGN BRACKETS, SIGN STICKERS PROJ# 21 WTP UPGRADE	\$345.71
72736	ALBERTA GFOA	2013 MEMBERSHIP FEES	\$208.95
72737	HARV'S JANITORIAL SERVICES	MARCH JANITORIAL SERVICES	\$3,386.25
72738	REDCLIFF HOME HARDWARE	GARBAGE BAGS, RECEPTACLE KIT, GREASE, FOAM, SEALER, PAINT, ETC	\$446.27
72739	JOHN'S WATER HAULING	WATER DELIVERY TO LANDFILL	\$90.00
72740	KIRK'S MIDWAY TIRE	STEERING TIRES, RECAP TIRES, CASINGS, ETC UNIT#94 GARBAGE	\$3,855.60
72741	MEDICINE HAT NEWS	MARCH ADVERTISING	\$2,571.46
72742	PARTNERS FOR SK RIVER BASIN	2013/14 MEMBERSHIP FEES	\$125.00
72743	PINNACLE INTERNATIONAL	BATTERIES UNIT#103 CUBE VAN , UNIT# 76 PACKER	\$178.48
72744	PRECISION GIANT SYSTEMS	SCALE REPAIR AT LANDFILL	\$1,898.35
72745	THE PRINTER	BUSINESS CARDS, BUSINESS LICENSES, LETTERHEADS, RECEIPTS, ETC	\$2,590.35
72746	REDCLIFF CITIZENS ON PATROL	REFUND ERROR ON CASH RECEIPT	\$5.50
72747	RODEO FORD	DOOR LATCH, HANDLE ASSEMBLY UNIT#93 3 TON	\$223.09
72748	SAFETY CODES	JANUARY & FEBRUARY SAFETY CODES	\$120.66
72749	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK AT LANDFILL	\$126.00
72750	SECURTEK	2ND QUARTER ALARM SERVICES FIRE HALL	\$65.99
72751	STEHRE, BRIAN	REISSUE CHEQUE #71650	\$230.68
72752	TELUS COMMUNICATION	APRIL CELL PHONES, PHONE, RADIO & PAGER CHARGES	\$1,751.02
72753	TELUS MOBILITY	APRIL CELL PHONES, PHONE, RADIO & PAGER CHARGES	\$365.00
72754	MIKES ROADHOUSE	MARCH MEALS ON WHEELS	\$1,937.25
72755	RATHJE, OWEN	MARCH SKATE MARSHALL	\$180.00
72756	LONGPRE, ROLAND	REFUND UTILITY DEPOSIT	\$100.00
72757	COSLOVICH, STEVEN	REFUND UTILITY OVERPAYMENT	\$865.86
72758	TRICO LIGHTING PRODUCTS	LIGHT BULBS, LENS	\$322.36
72759	WOLSELEY	SERVICE BOXES, VALVE BOXES, SERVICE BOX RODS, REPAIR CLAMP	\$2,843.38
72760	TOWN OF REDCLIFF	REGULAR PAY TO APRIL 6, 2013	\$55,135.03
72761	ACTION PARTS	OIL FILTERS, TRAILER MARKER LAMPS	\$69.70
72762	AFFINITY WELDING	GARBAGE BIN HOOKS	\$1,627.50
72763	AMSC INSURANCE	2013 GROUP ACCIDENT INSURANCE PREMIUM FIRE DEPT & COUNCIL	\$1,285.00
72764	BATTERY DIRECT	6 VOLT BATTERIES	\$61.57
72765	BENCHMARK GEOMATICS	GRADE PLAN 273 KIPLING POINT S.W.	\$157.50
72766	CITY OF MEDICINE HAT	UTILITY ACCOUNTS, MARCH SEWAGE OUTLAY, 2012 SEWAGE ADJ	\$83,278.03
72767	FORTY MILE GAS CO-OP	MARCH GAS UTILITY LANDFILL	\$219.67
72768	J. BALMER SAFETY	ADULT & PEDIATRIC AED PADS	\$256.20

	CONSULTING		
72769	KAIZEN LAB	LEACHATE ANALYSIS AT LANDFILL	\$337.68
72770	LETHBRIDGE HERALD	MARCH ADVERTISING	\$1,017.72
72771	LETHBRIDGE MOBILE SHREDDING	MARCH SHREDDING SERVICE	\$44.10
72772	SUNCOR	DYED DIESEL LANDFILL	\$7,643.91
72773	PITNEY BOWES LEASING	MAY TO JULY POSTAGE MACHINE CONTRACT	\$227.02
72774	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS TO APRIL 6, 2013	\$16,813.40
72775	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO APRIL 6, 2013	\$27,106.70
72776	ST. JOHN AMBULANCE	BABYSITTING INSTRUCTION COURSE FEES	\$600.00
72777	TOWN OF REDCLIFF - LANDFILL	MARCH LANDFILL TONNAGE	\$2,634.77
72778	TRICO LIGHTING PRODUCTS	6 & 12 VOLT BATTERIES, LIGHT BULBS, TUBES	\$1,132.87
72779	WE CARE HOME HEALTH CARE	MARCH HOME CARE SERVICE	\$375.80
72780	XEROX	MARCH WC7655 COPIER CONTRACT	\$76.62
72781	CARVER CONSTRUCTION	PROJ#99 RAW WATER PUMP STATION UPGRADE	\$195,578.53
	TOTAL CHEQUES: 92	AMOUNT OF CHEQUES:	\$562,437.89

2. DELEGATION

Bylaw Enforcement Officer report to Council

A) B. McMillan, Bylaw Officer was in attendance to present the Bylaw Enforcement Officer report to Council.

Councillor Solberg moved the Bylaw Enforcement Officer Report to Council to April 18, 2013 be received for information. – Carried Unanimously.

RCMP Report to Council
January 1, 2013 – March 31, 2013

B) S/Sgt. D. Ness was in attendance to present the RCMP Report to Council.

In regard to S/Sgt. D. Ness, RCMP announcement that he is being transferred Mayor Hazelaar as well as Council, thanked him for his years of service in Redcliff.

Councillor Crozier moved the RCMP Report to Council for January 1, 2013 to March 31, 2013 be received for information. – Carried Unanimously.

MNP Auditor's Report

C) R. Belau and R. Boser of MNP were in attendance to present the Town of Redcliff and Redcliff Cypress Regional Waste Management Authority Auditor's Report.

Town of Redcliff

– Audit Findings Report

i)

a) Councillor Kilpatrick moved the Audit Findings Report for the Town of Redcliff for the Year Ending December 31, 2012 be received for information. – Carried Unanimously.

– Financial Statements

b) Councillor Crozier moved the Town of Redcliff Financial Statements dated December 31, 2012 be approved and that the Mayor, Municipal Manager, and Director of Finance and Administration be authorized to sign relevant documents. – Carried Unanimously.

RV B

- Municipal Financial Information Return

Redcliff/Cypress Regional Waste Management Authority

- Audit Findings Report
- Financial Statements

c) Councillor Kilpatrick moved the Municipal Financial Information Return for the Town of Redcliff be approved as presented. – Carried Unanimously.

ii)

a) Councillor Steinke moved the Audit Findings Report for the Redcliff/Cypress Regional Waste Management Authority for the Year Ending December 31, 2012 be received for information. – Carried Unanimously.

b) Councillor Crozier moved the Redcliff/Cypress Regional Waste Management Authority Financial Statements dated December 31, 2012 be approved and that the Mayor, Municipal Manager, and Director of Finance and Administration be authorized to sign relevant documents. – Carried Unanimously.

The Municipal Manager expressed appreciation to the Finance and Administration Departments for a job well done and for all their hard work.

3. MINUTES

Council meeting held April 8, 2013

A) Councillor Kilpatrick moved the minutes of the Council meeting held April 8, 2013 be adopted as presented. – Carried Unanimously.

Redcliff Family and Community Support Services Board meeting held April 9, 2013

B) Councillor Brown moved the minutes of the Redcliff Family and Community Support Services Board meeting held April 9, 2013 be received for information. – Carried Unanimously.

Municipal Planning Commission meeting held April 17, 2013

C) Councillor Crozier moved the minutes of the Municipal Planning Commission meeting held April 17, 2013 be received for information. – Carried Unanimously.

4. BYLAWS

Bylaw 1743/2013 being a Bylaw to amend Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98

A) Councillor Solberg moved Bylaw 1743/2013 being a Bylaw to amend Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98 be given first reading. – Carried Unanimously.

Bylaw 1744/2013 being a Bylaw to amend Bylaw No. 1454/2006, being the Broadway Avenue East (Main Street to Sissons Drive SE) Road

B) Councillor Crozier moved Bylaw 1744/2013 being a Bylaw to amend Bylaw No. 1454/2006, being the Broadway Avenue East (Main Street to Sissons Drive SE) Road Project Bylaw be given first reading. – Carried

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Project Bylaw

Unanimously.

Bylaw 1745/2013 to amend Bylaw No. 1128/97, being the 700 and 800 Blocks of 2nd Street S.E. Paving Project Bylaw and to amend Bylaw 1173/98 to amend Bylaw 1128/97 and Bylaw 1180/98 to amend Bylaw 1128/97

C) Councillor Steinke moved Bylaw 1745/2013 to amend Bylaw No. 1128/97, being the 700 and 800 Blocks of 2nd Street S.E. Paving Project Bylaw and to amend Bylaw 1173/98 to amend Bylaw 1128/97 and Bylaw 1180/98 to amend Bylaw 1128/97 be given first reading. - Carried Unanimously.

Bylaw 1746/2013 being a Bylaw to amend Bylaw 1309/2002, being the South Railway Street NE Storm Sewer project Bylaw and Bylaw 1355/2003 being a Bylaw to amend Bylaw 1309/2002

D) Councillor Kilpatrick moved Bylaw 1746/2013 being a Bylaw to amend Bylaw 1309/2002, being the South Railway Street NE Storm Sewer project Bylaw and Bylaw 1355/2003 being a Bylaw to amend Bylaw 1309/2002 be given first reading. Carried Unanimously.

Bylaw 1747/2013 to amend Bylaw No. 1686/2011, being the Mitchell Street SE (1st Avenue to 4th Avenue), Birch Court, Elm Court and Willow Court Road Rehabilitation Project – Local Improvement Tax Bylaw

E) Councillor Crozier moved Bylaw 1747/2013 to amend Bylaw No. 1686/2011, being the Mitchell Street SE (1st Avenue to 4th Avenue), Birch Court, Elm Court and Willow Court Road Rehabilitation Project – Local Improvement Tax Bylaw be given first reading. – Carried Unanimously.

Bylaw 1750/2013
Supplementary Assessment Bylaw

F) Councillor Solberg moved Bylaw 1750/2013 Supplementary Assessment Bylaw be given first reading. – Carried Unanimously.

Councillor Crozier moved Bylaw 1750/2013 Supplementary Assessment Bylaw be given second reading. – Carried.

Councillor Steinke moved Bylaw 1750/2013 Supplementary Assessment Bylaw be presented for third reading. – Carried Unanimously.

Councillor Kilpatrick moved Bylaw 1750/2013 Supplementary Assessment Bylaw be given third reading. – Carried Unanimously.

Bylaw 1748/2013 Town of Redcliff Community Organization Property Tax Exemption Regulation (C.O.P.T.E.R.) Bylaw

G) Councillor Crozier moved Bylaw 1748/2013 Town of Redcliff Community Organization Property Tax Exemption Regulation (C.O.P.T.E.R.) Bylaw be given first reading. – Carried Unanimously.

5. STAFF RECOMMENDATIONS

Winter Frost Boils / Road Repairs /
Drainage Improvements

A) Councillor Steinke moved that

The Town carry out the repairs on

- South Highway Drive including drainage improvements;

- Main Street N and Old Trans-Canada Highway;
- 3rd Avenue SE between 1st Street and 2nd Street SE;
- 3rd Avenue SE between 5th and 6th Street SE;
- 5th Street between 3rd Avenue and 4th Avenue SE;
- 4th Street between 4th Avenue and 5th Avenue SE;
- 5th Avenue SE between 1st Street and 2nd Street SE;
- 7th Avenue between Main and 1st Street SE;
- 8th Avenue SE between 4th and 5th Street SE;
- 5th Street SE between 9th Avenue and Redcliff Way SE;
- Redcliff Way SW and Main Street S;
- 6th Avenue SE between 2nd and 3rd Street SE;
- Rectangle Parking Lot;
- Highway Avenue NE between Mitchell Street and 9th Street NE;
- 7th Street NW between 1st Avenue and 2nd Avenue (gravel structure only);

(Cost estimated as \$422,274.00) and fund these repairs using grants (MSI \$264,450.00), Public Services Paving budget (Operating - \$70,000.00) and Mill Rate Stabilization Reserve (\$87,823.00). – Carried Unanimously.

Eastside Phase 1 Landscaping and Park Tender

B) Councillor Kilpatrick moved that the Town of Redcliff award the contract for Eastside Phase 1 Landscaping and Park project to Grass Roots Landscaping and Irrigation in the amount of \$146,413.76 plus GST and re-budget the remaining part of the project based on future cost estimates when necessary. Further that the provisional work to carry out with in-house Public Services crew. The current funding for the project will be as approved in the 2013 budget. – Carried.

6. POLICIES

Policy 078, Provision of Facilities to Service Club

A) Councillor Crozier moved Policy 078 be approved as presented. – Carried Unanimously.

Policy 090, Residential Land Listing on MLS

B) Councillor Kilpatrick moved Policy 090 be cancelled. – Carried Unanimously.

Policy 053, Land Sales Policy

C) Councillor Crozier moved Policy 053, Land Sales Policy be approved as presented. – Carried Unanimously.

7. CORRESPONDENCE

Alberta Municipal Affairs
Municipal Sustainability Initiative (MSI)
funding levels

A) Councillor Steinke moved correspondence from Alberta Municipal Affairs dated April 2, 2013 regarding Municipal Sustainability Initiative (MSI) funding levels for 2013, 2014, 2015, and 2016, and the memorandum from the Municipal Manager dated April 22, 2013 providing MSI Capital and Operating funding comparison to previous years be received for information. – Carried Unanimously.

Alberta Justice and Solicitor General
Re: New Police Officer Grant (NPOG)
agreement

B) Councillor Brown moved correspondence dated April 2, 2013 from Alberta Justice and Solicitor General regarding New Police Officer Grant (NPOG) program grant in the amount of \$100,000.00 per position for a one year be received for information. Further that the Mayor be authorized to sign the New Police Officer Grant (NPOG) program grant agreement effective April 1, 2013 to March 31, 2014. – Carried.

Canadian Paraplegic Association
(Alberta)
Re: Universal Design Power Point
presentation

C) Councillor Brown moved correspondence from the Canadian Paraplegic Association (Alberta) dated April 16, 2013 regarding Universal Design Power Point presentation be received for information. Further that the Canadian Paraplegic Association (Alberta) be invited to make a presentation to Council regarding services they offer that may be beneficial to the Town and its residents. – Carried Unanimously.

Medicine Hat and District Chamber of
Commerce

D) Councillor Solberg moved correspondence from Medicine Hat Chamber of Commerce dated April 1, 2013 regarding a meeting to be held on May 1, 2013 with key business leaders to discuss forming a coalition group to represent business leaders in the community be received for information. Further that Councillor Brown to attend the first meeting and report back to Council on any benefit of the Town participating. – Carried Unanimously.

8. OTHER

Budget 2013
Re: Final Approval

A) Councillor Solberg moved that the 2013 Capital and Operating Budgets for the Town of Redcliff be approved as presented. – Carried Unanimously.

Bylaw 1749/2013 Tax Rate Bylaw

i) Councillor Crozier moved Bylaw 1749/2013 Tax Rate Bylaw be given first reading. – Carried Unanimously.

Municipal Manager's Report to Council

B) Councillor Brown moved that the Municipal Manager's Report to Council be received for information. – Carried Unanimously.

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Mayor and Councillor Reports

C) Councillor Brown moved that the Mayor and Councillor's Reports be received for information. – Carried Unanimously.

Redcliff/Cypress Regional Landfill
Graphs to February 28, 2013

D) Councillor Crozier moved the Redcliff/Cypress Regional Landfill Graphs to February 28, 2013 be received for information. – Carried.

Development Permit Graphs

E)

Year ending December 31, 2012

i) Councillor Kilpatrick moved the Development Permit Graphs for the year ending December 31, 2012 be received for information. – Carried Unanimously.

First Quarter 2013
(January 1 – March 31, 2013)

ii) Councillor Solberg moved the Development Permit Graphs for January 1 – March 31, 2013 (first quarter) be received for information. – Carried Unanimously.

Alberta Urban Municipalities
Association (AUMA)

Amended MUNIX Subscribers
Agreement for Town of Redcliff

i) Councillor Steinke moved to authorize the Mayor and Municipal Manager to sign the Amended MUNIX Subscribers Agreement for Town of Redcliff effective January 1, 2014. – Carried Unanimously.

Amended MUNIX Subscribers
Agreement for Redcliff/ Cypress
Regional Waste Management Authority

ii) Councillor Solberg moved to authorize the Mayor and Municipal Manager to sign the Amended MUNIX Subscribers Agreement for Redcliff/ Cypress Regional Waste Management Authority effective January 1, 2014. – Carried Unanimously.

9. RECESS

Mayor Hazelaar called a recess at 9:03 p.m.

K. Minhas, D. Schaeffer and R. Osmond left at 9:03 p.m.

Mayor Hazelaar reconvened the meeting at 9:11 p.m.

10. IN CAMERA

In Camera

Councillor Brown moved to meet In Camera to discuss Land and Labour matters at 9:11p.m. – Carried.

S. Simon and D. Wolanski left at 9:16 p.m.

S. Simon and D. Wolanski returned at 9:22 p.m.




Return to Open Session

Councillor Brown moved to return to open session at 9:22 p.m. – Carried Unanimously.


11. ADJOURNMENT

Adjournment

Councillor Steinke moved to adjourn the meeting at 9:22 p.m. – Carried Unanimously.



Mayor



Manager of Legislative and Land Services