

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, APRIL 8, 2013 – 7:00 P.M.**

PRESENT: Mayor R. Hazelaar
 Councillors C. Brown, C. Crozier, E. Reimer, E. Solberg
 Municipal Manager D. Wolanski
 Director of Finance & Administration R. Osmond
 Manager of Legislative and Land Services S. Simon
 Manager of Engineering K. Minhas

ABSENT: Councillors D. Kilpatrick, J. Steinke
 Public Services Director D. Schaffer

1. GENERAL

Call to Order

A) Mayor Hazelaar called the regular meeting to order at 7:01 p.m.

Adoption of Agenda

B) Councillor Crozier moved the Agenda be adopted as amended. – Carried Unanimously.

Accounts Payable

C) Councillor Reimer moved the following 96 general vouchers in the amount of \$836,221.34 be received for information. – Carried Unanimously.

ACCOUNTS PAYABLE MARCH 19 - MARCH 27, 2013			
COUNCIL MEETING APRIL 8, 2013			
72411	ACE LANDSCAPING	FEBRUARY SNOW REMOVAL RCMP	\$1,260.00
72412	ACTION PARTS	BATTERIES UNIT #135 - SWEEPER, SILICONE	\$262.13
72413	BENCHMARK GEOMATICS	GRADE PLAN 525 5 AVE SW, SITE PLAN MARGARET WOODING DRAINAGE	\$1,323.00
72414	BRANDT TRACTOR	STARTER UNIT #135 - SWEEPER	\$158.51
72415	BROWNEE LLP	LOCAL IMPROVEMENT BYLAW REVIEW	\$3,879.02
72416	CARVER CONSTRUCTION	PROJ#99 RAW WATER PUMP STATION	\$66,211.52
72417	CITY OF MEDICINE HAT	VARIOUS UTILITY ACCOUNTS, FEBRUARY SEWAGE OUTLAY	\$64,096.98
72418	CANADIAN PACIFIC RAILWAY	FEBRUARY FLASHER CONTRACT	\$667.24
72419	CYPRESS VIEW FOUNDATION	2013 INTERIM REQUISITION	\$50,427.00
72420	FARMLAND SUPPLY	HYDRAULIC HOSES, HOSE PROTECTOR UNIT #128 GARBAGE	\$125.25
72421	FOCUS INTEC.	SURVEY 1117V, 108, 1-3	\$1,050.00
72422	FOX ENERGY SYSTEMS	ROAD SIGN STICKERS	\$56.70
72423	GAR-TECH ELECTRICAL	CHANGE BALLASTS FIRE HALL & ARENA, RAW WATER PUMP CONNECTIONS	\$433.13
72424	GREYHOUND COURIER	FREIGHT OF PARTS UNIT #123 LOADER & UNIT #134 LOADER	\$67.74
72425	HARV'S JANITORIAL	FEBRUARY JANITORIAL SERVICES	\$3,386.25
72426	REDCLIFF HOME HARDWARE	BOOSTER CABLES, GARBAGE CANS, TOILET TANK LID, JIG SAW, ETC	\$976.78
72427	HYDRODIG	HYDROVAC 113 2 ST NE	\$354.38
72428	JOHN'S WATER HAULING	WATER DELIVERY LANDFILL	\$90.00
72429	KOST FIRE EQUIPMENT	SEMI ANNUAL SERVICE FIRE SUPPRESSION SYSTEM SENIORS	\$132.56
72430	MNP LLP	2012 INTERIM AUDIT FEES - 1ST INSTALLMENT	\$4,305.00
72431	MEDICINE HAT NEWS	FEBRUARY ADVERTISING	\$829.50
72432	SHAW CABLE	MARCH INTERNET SERVICES - PS, WTP, TOWN HALL, FIRE HALL	\$375.54
72433	MPE ENGINEERING	PROJ#21 WTP, PROJ#99 RAW WATER PUMP, PROJ#100 RAW WATER SUPPLY	\$48,167.39
72434	PC CORP	JANUARY BACK UP MANAGER, FEBRUARY SUPPORT SERVICE	\$1,601.25
72435	SUNCOR ENERGY	DYED DIESEL LANDFILL & PS, CLEAR DIESEL - PS, FUEL - PS	\$14,164.71
72436	PINNACLE INTERNATIONAL	BATTERY UNIT #135 SWEEPER, OIL SAMPLE BOTTLES LANDFILL,	\$915.29

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		FILTERS	
72437	PITNEY BOWES	POSTAGE MACHINE REFILL	\$2,100.00
72438	PRAIRIE ROSE SCHOOL	2012 ELECTRICITY MARGARET WOODING COURT / RINK	\$158.77
72439	PRIME PRINTING	ROCK MONUMENT BROCHURES	\$516.60
72440	PROVINCIAL TREASURER	LAPP CONTRIBUTIONS TO MARCH 9, 2013	\$17,143.52
72441	PUROLATOR	COURIER DOCUMENTS PROJ#115 & GRANTS, FREIGHT WTP ROTOMETER	\$101.66
72442	REDCLIFF BAKERY	SPECIAL MPC MEETING LUNCH MARCH 1, 2013	\$68.25
72443	RECEIVER GENERAL	STATUTORY DEDUCTIONS REGULAR PAY TO MARCH 9, 2013	\$28,328.14
72444	ROSENAU TRANSPORT	FREIGHT OF WTP CYLINDERS	\$449.16
72445	TELUS COMMUNICATION	MARCH CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$38.04
72446	TELUS MOBILITY	MARCH CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$85.72
72447	MIKES ROADHOUSE	FEBRUARY MEALS ON WHEELS	\$1,823.85
72448	TORONTO STAMP	DOG TAGS	\$396.48
72449	IT YUDA	HP 450 GB HARD DRIVES FOR SERVER	\$2,047.50
72450	GD MASONRY	BRICK REPAIR ARENA	\$5,460.00
72451	STEWART, HEATHER	REFUND OF COURSE FEES	\$40.95
72452	STROH, MATTHEW	REFUND OF COURSE FEES	\$81.69
72453	GRAY, ELAINE & ALLISON	PROJ #100 RAW WATER PIPELINE UROW & ACCESS EASEMENT	\$96,000.00
72454	TOWN OF REDCLIFF	COW SUPPER FEBRUARY 11, POP& JUICE, DONUTS CIF ANNOUNCEMENT	\$232.15
72455	TOWN OF REDCLIFF LANDFILL	FEBRUARY LANDFILL TONNAGE	\$2,947.02
72456	TRICO LIGHTING PRODUCTS	FLOURESCENT LIGHTBULBS RCMP	\$150.82
72457	XEROX	1ST QUARTER WC7655 COPIER SERVICE	\$50.19
72458	ZEP SALES	TOILET PAPER & CLEANER ARENA	\$742.89
72459 - 72638	VOID	PRINTER ERROR	\$0.00
72639	A & B STEEL	14" CUTOFF BLADES	\$60.38
72640	ACTION PARTS	OIL FILTER, WINDSHIELD WASHER FLUID, FITTINGS, OIL ABSORBANT, ETC	\$174.58
72641	AMSC INSURANCE SERVICES	APRIL EMPLOYEE HEALTH BENEFITS, FEBRUARY HEALTH SPENDING ACCT	\$13,855.94
72642	ATRON REFRIGERATION	REPAIR HOT WATER TANK SENIORS	\$161.70
72643	BLUE IMP	COIL SPRING FOR ANIMAL RIDE AT 6TH ST NE PARK	\$169.05
72644	CANSEL	PAPER FOR PLOTTER	\$89.17
72645	C.E.M. HEAVY EQUIPMENT	BLADES & BATTERY RELAY U#134 LOADER; LENS ASSEMBLY U#123 LOADER	\$3,525.33
72646	CENTRAL SHARPENING	SHARPEN BLADE UNIT#101 ZAMBONI	\$78.75
72647	CLEARTECH INDUSTRIES	SODIUM HYPOCHLORITE, CHLORINE GAS CYLINDERS WTP	\$1,211.66
72648	CYPRESS COUNTY	2012 EXCAVATION LOAN LANDFILL	\$37,706.24
72649	DAN JANE VENTURES	PROPANE	\$246.09
72650	FOCUS INTEC.	REAL PROPERTY REPORT 1117V, 108, 1-3	\$1,050.00
72651	FORTY MILE GAS CO-OP	FEBRUARY GAS UTILITY LANDFILL	\$214.59
72652	FOX ENERGY SYSTEMS	SCBA REFILL, GLOVES, SIGN BLADES	\$321.67
72653	GREYHOUND COURIER	FREIGHT OF PARTS UNIT #123 LOADER & UNIT #134 LOADER	\$44.04
72654	HI WAY 9 EXPRESS	FREIGHT OF PARTS UNIT #134 LOADER	\$87.64
72655	JOE JOHNSON EQUIPMENT	CONVEYOR REBUILD KIT UNIT #135 SWEEPER	\$2,695.65
72656	LETHBRIDGE HERALD	FEBRUARY ADVERTISING	\$966.92
72657	LETHBRIDGE MOBILE SHREDDING	FEBRUARY SHREDDING SERVICE TOWN HALL	\$44.10
72658	MEMORY LANE COMPUTERS	EMPLOYEE COMPUTER PURCHASE	\$1,553.16
72659	MNP LLP	2012 INTERIM AUDIT FEES - 2ND INSTALLMENT	\$8,400.00
72660	MEDICINE HAT CO-OP	ZIP DISKS	\$62.90
72661	MEDICINE HAT CSRD #20	1ST QUARTER SEPARATE SCHOOL TAX	\$45,863.68
72662	PARK ENTERPRISES	FEBRUARY PERMITS	\$1,817.13
72663	PUROLATOR	FREIGHT OF PARTS UNIT #128 GARBAGE	\$33.55
72664	RECEIVER GENERAL	2013 RADIO LICENSE RENEWAL FIRE HALL	\$229.00
72665	ROSENAU TRANSPORT	FREIGHT OF PARTS UNIT #135 SWEEPER	\$95.87
72666	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK LANDFILL	\$126.00
72667	SCHEFFER ANDREW	FEBRUARY PLANNING SERVICES	\$813.75
72668	S.P.C.A.	2013 OPERATIONAL / BUILDING MAINTENANCE GRANT	\$8,372.00
72669	STEH, BRIAN	REIMBURSE TRAVEL EXPENSES ALUP PLANNING LAW B.STEHR	\$1,010.00
72670	TELUS COMMUNICATION	MARCH CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$123.36
72671	PEGGY GIZEN CONSULTING	LIFEBOARDING COURSE INSTRUCTOR FEES	\$503.38
72672	SURE LOCK HOMES	REFUND CONSTRUCTION DAMAGE DEPOSITS	\$3,500.00
72673	SADLER, CORY	REFUND UTILITY DEPOSIT	\$100.00
72674	FULL THROTTLE MOTORCYCLE	REFUND UTILITY CREDIT ON ACCOUNT	\$135.99
72675	TOWN OF REDCLIFF	2012 EXCAVATION LOAN LANDFILL	\$37,706.24

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72676	TRICO LIGHTING PRODUCTS	FLOURESCENT LIGHTBULBS ARENA	\$110.09
72677	WCB	JANUARY & FEBRUARY WCB PREMIUMS, 2012 ADJUSTMENT	\$2,991.62
72678	WESTERN CANADA WELDING	OXYGEN BOTTLE REFILL	\$63.81
72679	WE CARE HOME HEALTH CARE	FEBRUARY HOME CARE SERVICE	\$224.00
72680	WOLSELEY MECHANICAL	TEMPERATURE CONTROL VALVE ARENA	\$692.50
72681	WOOD, DALE	FIREARMS SAFETY INSTRUCTOR FEES	\$2,090.00
72682	XEROX	1ST QUARTER PRO232 COPIER SERVICE	\$45.98
72683	ZEP SALES	TRUCK WASH, VEHICLE WASH	\$318.24
72684 - 72686	VOID	PRINTER ERROR	\$0.00
72687	JOE JOHNSON EQUIPMENT	PROJ#92 PARKS MAINTENANCE VEHICLE - 2013 TRACKLESS MT6 TRACTOR	\$137,686.50
72688	MPE ENGINEERING	PROJ#100 RAW WATER SUPPLY, PROJ#99 WATER PUMP, PROJ#21 WTP	\$38,844.96
72689	TOWN OF REDCLIFF	REGULAR PAY TO MARCH 23, 2013	\$55,723.86
	TOTAL CHEQUES: 96	AMOUNT OF CHEQUES:	\$836,221.34

Bank Summary to February 28, 2013

D) Councillor Solberg moved the Bank Summary to February 28, 2013 be received for information. – Carried Unanimously.

2. MINUTES

Council meeting held March 25, 2013

A) Councillor Crozier moved the minutes of the Council meeting held March 25, 2013 be adopted as presented. – Carried Unanimously.

Redcliff Public Library Board meeting held February 26, 2013

B) Councillor Reimer moved the minutes of the Redcliff Public Library Board meeting held February 26, 2013 be received for information. – Carried Unanimously.

Redcliff/Cypress Regional Waste Management Authority meeting held March 22, 2013

C) Councillor Crozier moved the minutes of the Redcliff/Cypress Regional Waste Management Authority meeting held March 22, 2013 be received for information. – Carried Unanimously.

Redcliff/Cypress Regional Waste Management Authority Agreement

i) Councillor Crozier moved to authorize the Mayor and Municipal Manager to sign the Redcliff/Cypress Regional Waste Management Authority Agreement. - Carried Unanimously.

3. POLICIES

Policy 078, Provision of Facilities to Service Clubs

A) Councillor Brown moved that amendments to Policy 078 Provision of Facilities to Service Clubs be incorporated as discussed. Further that the policy be brought forward to a subsequent Council meeting for further discussion and approval. – Carried Unanimously.

Policy 090, Residential Land Listing on MLS

B) Councillor Crozier moved Policy 090 Residential Land Listing on MLS be brought forward to a subsequent Council meeting for consideration of cancellation. Further, that minor amendments be made to the Land Sales Policy detailing processes for possible residential land listing on MLS and said policy be brought forward for consideration at the same meeting of Council that cancellation of Policy 090 would be considered. – Carried Unanimously.

4. CORRESPONDENCE

Alberta Municipal Affairs
Re: City of Medicine Hat approval for 2012/13 Regional Collaboration Program (RCP) grant in the amount of \$250,000.00 for Regional Emergency Management

A) Councillor Reimer moved correspondence from Alberta Municipal Affairs dated March 21, 2013 regarding approval for 2012/13 Regional Collaboration Program (RCP) grant in the amount of \$250,000.00 for Regional Emergency Management be received for information. – Carried Unanimously.

Alberta Municipal Affairs
Re: Minister's Awards for Municipal Excellence

B) Councillor Solberg moved correspondence from Alberta Municipal Affairs dated March 27, 2013 regarding the Minister's Awards for Municipal Excellence be received for information. – Carried Unanimously.

Alberta Transportation
Re: Alberta Municipal Water/Wastewater partnership Grant for Water Treatment Plant Upgrade Project

C) Councillor Solberg moved correspondence from Alberta Transportation dated March 21, 2013 regarding Alberta Municipal Water/Wastewater partnership Grant for the Water Treatment Plant Upgrade Project in the amount of \$3,300,000.00 be received for information. – Carried Unanimously.

Alberta Sport, Recreation Parks & Wildlife Foundation
Re: Municipal Recreation/Tourism Areas Grant Program

D) Councillor Crozier moved correspondence from Alberta Sport, Recreation Parks & Wildlife Foundation dated March 15, 2013 advising that the Municipal Recreation/Tourism Areas Grant Program currently being provided for the Redcliff River Valley Park is being reduced to 50% for 2013-14 and ended completely thereafter be received for information. – Carried Unanimously.

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Josie Huberdeau

Re: Request for upgrade of BMX track

E) Councillor Crozier moved correspondence from Josie Huberdeau received on April 2, 2013 requesting upgrades to the BMX track be received for information. Further, that Administration discuss with the Engineering and Public Services departments future options for the BMX track and bring back to a subsequent Council meeting for discussion. Further that a copy of the letter be forwarded to the Redcliff and District Recreation Services Board for their information. Further that a letter be sent to J. Huberdeau thanking her for her letter and advising that the Town will be looking at options for the BMX Track. - Carried Unanimously.

Kendra Kivimaki

Re: Request for Skateboard Park

F) Councillor Brown moved correspondence from Kendra Kivimaki received on April 2, 2013 requesting a skateboard park be constructed in the Town of Redcliff next to the Aquatic Centre be received for information. Further, that K. Kivimaki be advised that the Town of Redcliff supports the idea of a skateboard park and will be reviewing options in detail. Further that the letter be forwarded to the Redcliff and District Recreation Services Board for input. - Carried Unanimously.

Sunshine Greenhouses

Re: Parking on Boulevard

G) Councillor Crozier moved correspondence from Sunshine Greenhouses Ltd. received on April 3, 2012 requesting consideration for use of the boulevard adjacent to Lot 10, Block A, Plan 1310077 on 2nd Avenue NW for parking be received for information. Further that parking on the boulevard be permitted as per site plan and constructed in accordance with Town Standards and Policies. Further that drainage is maintained to the satisfaction of the Town of Redcliff Manager of Engineering. - Carried Unanimously.

Redcliff Lions Club

Re: Mayor's Walk Friday, June 14, 2013

H) Councillor Solberg moved correspondence dated March 22, 2013 from the Redcliff Lions Club requesting that the Town provide child swim passes to be awarded to children raising \$15.00 for the 2013 Mayor's Walk and also requesting permission to use a Golf Cart on the trail system in order to set out signs for the Mayor's Walk on Friday June 14, 2013 be received for information. Further that the Town of Redcliff will provide a complimentary swim pass to each child and youth (under 17 years) who raise \$15.00 or more for the 2013 Mayor's Walk. Further that the Redcliff Lions Club be permitted to use a golf cart on the Town of Redcliff trail system for the purposes of setting and removing signs for the 2013 Mayor's Walk. – Carried Unanimously.

K. Crozier

5. OTHER

Gordon Memorial United Church
Re: Request for Temporary Road
Closure for Blessing of the Bikes

A) Councillor Solberg moved the request received on April 1, 2013 from Gordon Memorial United Church requesting permission for a temporary road closure of 4th Avenue between 2nd and 3rd Street SE for Blessing of the Bikes on May 5, 2013 from 2:00 p.m. to 5:00 p.m. be approved. Further that the Public Services Director be authorized to deposit barricades at the Church on Friday and retrieve them on Monday morning allowing the Church committee to place and remove the barricades to facilitate a temporary closure of 4th Avenue SE. – Carried Unanimously.

Municipal Manager Performance
Appraisal – Schedule Date

B) Councillor Solberg moved that the Municipal Manager's Performance Appraisal be scheduled for May 13, 2013 In Camera Session. – Carried Unanimously.

Request for Decision – Recreational
Vehicles

C) Councillor Crozier moved that administration investigate, prepare, and bring forward for first reading Land Use Bylaw and Traffic Bylaw amendments related to Recreational Vehicle regulations and restrictions. – Carried.

6. RECESS

Mayor Hazelaar called a recess at 8:04 p.m.

K. Minhas, left at 8:12 p.m.

Mayor Hazelaar reconvened the meeting at 8:12 p.m.

7. IN CAMERA

In Camera

Councillor Solberg moved to meet In Camera to discuss two Legal matters at 8:12 p.m. – Carried Unanimously.

Return to Open Session

Councillor Solberg moved to return to open session at 8:48 p.m. – Carried Unanimously.

Ridgeline Energy Services Inc. proposal

Councillor Crozier moved that the Ridgeline Energy Services Inc. proposal to accept and treat industrial and oilfield wet and liquid wastes and recyclables at their existing soil treatment facility at the Redcliff/Cypress Regional Landfill be approved as amended. Further that the Mayor and Municipal Manager be authorized to sign the agreement. – Carried.

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RCMP Occupancy Agreement

Councillor Solberg moved that the Town of Redcliff position in regard to the RCMP Occupancy agreement remains the same and that Administration continue with negotiations. – Carried Unanimously.

8. ADJOURNMENT

Adjournment

Councillor Solberg moved to adjourn the meeting at 8:50 p.m. – Carried Unanimously.



Mayor



Manager of Legislative and Land Services

BANK SUMMARY FOR FEBRUARY 28, 2013

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	155,580.04 ✓	65,115.80 ✓	220,695.84
DAILY DEPOSITS	123,075.08	118,289.76	241,364.84
CIBC DIRECT DEPOSITS/ TELEBANKING	165,763.05		165,763.05
INTEREST EARNED	6,591.27		6,591.27
T-BILL REDEMPTIONS	300,000.00		300,000.00
OTHER DIRECT DEPOSITS	73,261.67		73,261.67
SUBTOTAL	668,691.07	118,289.76	786,980.83
CHEQUES	(1,295,587.04)	(117,758.00)	(1,413,345.04)
ASFF QUARTERLY PAYMENTS	0.00		0.00
DEBENTURE PAYMENTS	(121,800.50)		(121,800.50)
T-BILL PURCHASES	0.00		0.00
NSF CHEQUES	0.00		0.00
OTHER DIRECT WITHDRAWALS	(6,756.70)		(6,756.70)
SUBTOTAL	(1,424,144.24)	(117,758.00)	(1,541,902.24)
TOTAL	(599,873.13) ✓	65,647.56 ✓	(534,225.57)
BANK CLOSING BALANCE	271,485.30	65,647.56	337,132.86
ADD: O/S DEPOSITS	2,595.99		2,595.99
LESS: O/S CHEQUES	(873,954.42)		(873,954.42)
TOTAL	(599,873.13) ✓	65,647.56 ✓	(534,225.57)

INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	10,100,000.00
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,638,434.03 ✓
TOTAL INVESTMENTS		11,738,434.03

TOWN OF REDCLIFF

MAR 25 2013

FINANCE DEPT.

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