

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, AUGUST 19, 2013 7:00 p.m.**

PRESENT: Mayor R. Hazelaar
Councillors C. Brown, C. Crozier,
E. Reimer, J. Steinke

Municipal Manager D. Wolanski
Manager of Legislative and S. Simon
Land Services
Manager of Engineering K. Minhas (arrived at 7:53 p.m.)
Acting Director of Public Services J. Garland (left at 7:10 p.m.; returned at 7:11 p.m.)
(left at 8:47 p.m.; returned at 8:48 p.m.)

ABSENT: Councillor D. Kilpatrick, E. Solberg
Director of Finance & R. Osmond
Administration

1. GENERAL

Call to Order A) Mayor Hazelaar called the regular meeting to order at 7:05 p.m.

Adoption of Agenda B) Councillor Crozier moved the Agenda be adopted as amended. – Carried Unanimously.

Accounts Payable C) Councillor Reimer moved the following 177 general vouchers in the amount of \$1,183,455.21 be received for information. – Carried Unanimously.

ACCOUNTS PAYABLE JULY 9, 2013 - AUGUST 6, 2013			
COUNCIL MEETING AUGUST 19, 2013			
73193	AB MAINTENANCE ENFORCEMENT	GARNISHMENT OF WAGES	\$550.00
73194	BENCHMARK GEOMATICS	FOOTING CHECK	\$157.50
73195	THE BOLT SUPPLY HOUSE	PORTABLE CHOP SAW BLADE	\$101.85
73196	CIBC VISA	LONG SERVICE AWARDS, HOTEL CPA CONFERENCE K.DELL, ETC	\$7,267.67
73197	CANADIAN PACIFIC RAILWAY	JUNE FLASHER CONTRACT	\$667.24
73198	EPCOR ENERGY SERVICES	JUNE ELECTRIC UTILITY - LANDFILL	\$108.92
73199	FOCUS CORPORATION	PROFESSIONAL SERVICES FOR UTILITY RIGHT OF WAY NE1/4 6-13-6W4M	\$315.00
73200	GAR-TECH ELECTRICAL	REPAIR TO TOWN HALL DIMMER AND RCMP BALLAST	\$174.29
73201	GREYHOUND COURIER EXPRESS	FREIGHT OF PARTS FOR LANDFILL	\$19.09
73202	JOE JOHNSON EQUIPMENT	TROUBLESHOOT NOISE IN STEERING UNIT# 145 - MT6 TRACTOR	\$1,369.20
73203	LES'S DRAIN CLEANING SERVICE	ANNUAL SEWER MAINTENANCE	\$630.00
73204	LETHBRIDGE MOBILE SHREDDING	JUNE SHREDDING SERVICE	\$46.20
73205	MEDICINE HAT CO-OP	LATCHING SOLENOID	\$43.09
73206	SUNCOR	FUEL, CLEAR & DYED DIESEL - YARD, DYED DIESEL - LANDFILL	\$21,512.60
73207	PITNEY WORKS	JULY FOLDER/STUFFER CONTRACT	\$145.77
73208	SCHEFFER ANDREW	MAY PLANNING SERVICES	\$299.25
73209	TELUS COMMUNICATION	JULY CELL PHONE, TELEPHONE, RADIO & PAGER CHARGES	\$1,731.22
73210	TELUS MOBILITY	JULY CELL PHONE, TELEPHONE, RADIO & PAGER CHARGES	\$550.72
73211	MIKES ROADHOUSE	JUNE MEALS ON WHEELS	\$1,512.00
73212	GATEWAY MECHANICAL	REPAIR OVEN - SENIORS DROP IN	\$596.96
73213	WATSON POOLS	LITE SHOCK - POOL	\$3,906.00
73214	ANDERSON, RENEE	REFUND POOL RENTAL	\$50.00
73215	SLJIVIC, CRYSTAL	REFUND POOL RENTAL	\$40.00
73216	HAUSAUER, LAURIE	REFUND SWIM LESSON	\$21.00
73217	CHALKLEY, NIKKI	REFUND SWIM LESSON	\$21.00

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73218	FORSYTH, NOREEN	REFUND SWIM LESSON	\$21.00
73219	TYCO INTEGRATED SECURITY	3RD QTR ALARM SERVICES - WTP	\$116.92
73220	XEROX CANADA	APRIL/MAY PRO232 COPIES	\$9.33
73221	CIBC	SUPPLEMENTAL PENSION TO JUNE 29	\$3,835.65
73222	RECEIVER GENERAL	STATUTORY DEDUCTIONS JULY COUNCIL PAY	\$629.52
73223	TOWN OF REDCLIFF	JULY COUNCIL PAY	\$7,207.22
73224	ACKLANDS - GRAINGER	MARKING PAINT	\$303.73
73225	ACTION PARTS	PRJ# 91 & 112 1/2 TON TRAILER HITCHES, U#136 FORD F150 HITCH, ETC	\$1,173.46
73226	THE BOLT SUPPLY HOUSE	BOLTS, NUTS & WASHERS	\$33.11
73227	BOSS LUBRICANTS	GEAR OIL, TRACTOR FLUID	\$2,116.76
73228	C & H IRRIGATION	TUBING, HOSE & CLAMP	\$508.26
73229	CBV COLLECTION SERVICES	JUNE COLLECTION FEES	\$29.90
73230	CANADIAN ARENA PRODUCTS	PRJ# 118 ICE RINK DEPOSIT	\$17,766.00
73231	C.E.M. HEAVY EQUIPMENT	FILTERS, ELEMENTS, WIPER BLADES UNIT#134 LOADER	\$747.71
73232	CITY OF MEDICINE HAT	JUNE UTILITIES	\$73,713.53
73233	CLEARTECH INDUSTRIES	ALUMINUM SULPHATE	\$3,759.79
73234	DAVIS PONTIAC BUICK GMC	LEAF SPRING ASSY & BUMPER, BRACKET UNIT#118 CHEV 3 TON	\$1,193.61
73235	DIAMOND MUNICIPAL SOLUTIONS	GP2010 UPGRADE	\$4,688.25
73236	DUNLOP STERLING	TIE ROD UNIT#94 GARBAGE TRUCK	\$74.41
73237	FISCHER, ROD	REFUND EMPLOYEE PROPERTY TAX PAYMENT	\$75.00
73238	FOUNTAIN TIRE	NEW TIRE UNIT#111 TORO MOWER	\$161.64
73239	GNJ LINE CONTRACTING	BORE WATER LINES AT 27 1 ST. S.W. AND WATERPARK	\$1,575.00
73240	REDCLIFF HOME HARDWARE	GAS CAPS, TRIMMER HEADS & HANDLE, LADDER, CHAIN OIL, ETC	\$559.30
73241	JOHN'S WATER HAULING	WATER DELIVERY TO LANDFILL	\$90.00
73242	PAD-CAR MECHANICAL	REPLACE SUMP PUMP TOWN HALL	\$4,112.19
73243	PC CORP	APRIL & JUNE INFORMATION SYSTEM SUPPORT	\$1,630.13
73244	PINNACLE INTERNATIONAL	GOVERNOR, AIR DRYER, CABIN AIR FILTER UNIT# 128 GARBAGE TRUCK	\$441.25
73245	ROSENAU TRANSPORT	FREIGHT OF CYLINDERS & DRUMS - WTP	\$933.16
73246	SALBRO CONSULTING SERVICES	2012 ANNUAL REPORTS - LANDFILL	\$23,762.83
73247	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK - LANDFILL	\$136.50
73248	STEEP ROCK	1" SCREENED ROCK	\$1,622.67
73249	STRUCK, WENDY	SUMMER ART PROGRAM MATERIALS	\$350.00
73250	GOYER, JIM	REFUND POOL RENTAL	\$50.00
73251	ELLE, CLIFFORD	REFUND KEY & RENTAL DEPOSIT	\$225.00
73252	TOWN OF REDCLIFF	NOZZLE, BATERIES, COFFEE, SWIMMERS, POOL SUPPLIES, ETC	\$174.90
73253	TOWN OF REDCLIFF - LANDFILL	JUNE LANDFILL TONNAGE	\$5,955.63
73254	XEROX CANADA	JULY WC7655 COPIER SERVICE, JUNE COPIES	\$496.80
73255	AB MAINTENANCE ENFORCEMENT	GARNISHMENT OF WAGES	\$680.64
73256	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS TO JULY 13, 2013	\$17,677.07
73257	RECEIVER GENERAL	STATUTORY DEDUCTIONS REGULAR PAY TO JULY 13, 2013	\$36,513.05
73258	TOWN OF REDCLIFF	REGULAR PAY TO JULY 13, 2013	\$86,458.17
73259	A & B STEEL	12" CULVERTS & COUPLERS	\$887.96
73260	ACTION PARTS	WIPER BLADES U#121 TRACTOR, MIRRORS U#115 GMC 3500	\$67.18
73261	AMSC INSURANCE SERVICES	JUNE HEALTH SPENDING ACTIVITY, AUGUST EMPLOYEE BENEFITS	\$14,392.85
73262	BROWNLEE	PROFESSIONAL SERVICES - LOCAL IMPROVEMENT BYLAW REVIEW	\$12,194.94
73263	CARVER CONSTRUCTION	PROJ#99 RAW WATER PUMP STATION	\$310,483.28
73264	CLEAR SKY RADIO	ADVERTISING FOR REDCLIFF DAYS	\$420.00
73265	CLEARTECH INDUSTRIES	REPAIR CHLORINATOR - WTP	\$333.15
73266	CYPRESS COUNTY	2013 ANNEXATION PAYMENT	\$40,000.00
73267	CYPRESS GROUP	2ND QTR TOSHIBA & CANON COPIER SERVICE	\$3,992.49
73268	FINNING	FILTERS, OIL, OIL ANALYSIS KITS, AIR FILTERS UNIT#142 COMPACTOR	\$988.98
73269	FORTY MILE GAS CO-OP	JUNE GAS UTILITY - LANDFILL	\$67.03
73270	FOUNTAIN TIRE	TIRE REPAIR & NEW TIRES UNIT# 115 GMC 3500	\$487.02
73271	GRADWELL, RAYMOND	REIMBURSE FOR PUMP REPAIR PARTS UNIT#99 DODGE 1/2 TON	\$25.80
73272	GREYHOUND COURIER EXPRESS	FREIGHT OF PARTS FOR LANDFILL	\$62.31
73273	HARV'S JANITORIAL SERVICES	JUNE JANITORIAL SERVICES	\$3,386.25
73274	LETHBRIDGE HERALD	JUNE ADVERTISING	\$1,078.20
73275	LIFESAVING SOCIETY	CANADIAN LIFESAVING MANUAL - BRONZE MEDALLION BOOKS	\$233.94
73276	L.W. DENNIS CONTRACTING	PRJ#100 RAW WATER SUPPLY PIPELINE UPGRADE	\$172,024.21
73277	MACARTHUR, VICKI	EYEWEAR REIMBURSEMENT	\$200.00
73278	MEDICINE HAT MINOR SOFTBALL	REFUND BALL DIAMOND RENTAL	\$103.95

73279	SHAW CABLE	AUGUST INTERNET SERVICES	\$375.54
73280	PARK ENTERPRISES	JUNE PERMITS	\$439.03
73281	PC CORP	APRIL, MAY & JUNE BACK UP MANAGER	\$1,716.76
73282	SUNCOR	CLEAR DIESEL - PUMP HOUSE (FLOOD), DYED DIESEL - LANDFILL	\$7,380.49
73283	PINNACLE INTERNATIONAL	LATCH U#128 GARBAGE, POWER-STEERING RESERVOIR U#119 INTL	\$107.20
73284	PUROLATOR	FREIGHT OF CHLORINATOR - WTP	\$33.16
73285	REDCLIFF BAKERY	MPC LUNCH JULY 17, 2013	\$68.25
73286	SALBRO CONSULTING SERVICES	2011 GROUNDWATER REPORT	\$15,628.14
73287	STAPLES MEDICINE HAT	NAME TAG KITS - FLOOD	\$36.34
73288	TELUS COMMUNICATION	JULY CELL PHONE, TELEPHONE, RADIO & PAGER CHARGES	\$122.71
73289	TELUS MOBILITY	JULY CELL PHONE, TELEPHONE, RADIO & PAGER CHARGES	\$117.49
73290	KUYSTERMANS, ALEX	REFUND INACTIVE UTILITY ACCOUNT	\$22.06
73291	MEDICINE HAT AUTISM SUPPORT	REFUND KEY & RENTAL DEPOSIT	\$225.00
73292	DARKSIDE PROPERTY MGMT	REFUND INACTIVE UTILITY ACCOUNT	\$260.75
73293	DEBOLT, MICHELLE	REFUND KEY & RENTAL DEPOSIT	\$225.00
73294	MEXICANA	REFUND INACTIVE UTILITY ACCOUNT	\$87.47
73295	1083025 ALBERTA	REFUND PROPERTY TAX OVERPAYMENT	\$1,136.64
73296	TOWN OF REDCLIFF	COFFEE, ICE PACKS FOR SHIPPING WTP SAMPLES, FITTINGS, ETC	\$165.80
73297	WCB	MAY, JUNE, JULY PREMIUMS	\$3,963.99
73298	WE CARE HOME HEALTH CARE	JUNE HOMECARE	\$112.00
73299	A & B STEEL	REDI ROD, BOLT HOOKS	\$44.96
73300	ACTION PARTS	LED & PIVOT WORKLIGHTS	\$26.74
73301	BATTERY DIRECT	DISCOVER 6 VOLT BATTERY TOWN HALL	\$16.63
73302	CANSEL	REPAIRS TO HP PLOTTER - ENGINEERING	\$677.97
73303	DEL	AUTO CRANE REMOTE UNIT#115 GMC 3500	\$935.05
73304	CLEARTECH INDUSTRIES	ALUMINUM SULPHATE, CHLORINE - WTP	\$13,107.38
73305	EECOL ELECTRIC	RELAY	\$96.60
73306	ENSTEEL INDUSTRIES	3 CUBIC YARD EMCO STYLE GARBAGE BINS	\$45,570.00
73307	FARMLAND SUPPLY CENTER	INDUSTRIAL BLEACH, PUMP - POOL	\$330.75
73308	FOUNTAIN TIRE	TIRE REPAIR UNIT#108 01 BOBCAT, NEW TIRES UNIT#122 LOADER	\$905.40
73309	FOX ENERGY SYSTEMS	SIGN, CALIBRATE GAS DETECTOR, RESPIRATOR, RAIN JACKETS, ETC	\$664.92
73310	GRAND RENTAL STATION	CANADA DAY TENTS, PA SYSTEM, CANDY FLOSS MACHINE	\$1,155.00
73311	XYLEM WATER SOLUTIONS	INSPECT & REPAIR NW STORM POND	\$334.95
73312	KLEARWATER EQUIPMENT	ISOPAC	\$2,513.70
73313	MH CHAMBER OF COMMERCE	2013/14 MEMBERSHIP	\$409.50
73314	MEDICINE HAT CO-OP	QUICK CONNECT, CONNECTOR, VALVE BOX COVER	\$29.37
73315	MURRAY, CINDY	REIMBURSE CANADA DAY MUSIC, MOVIE RENTAL, PENNY CARNIVAL, ETC	\$1,591.50
73316	PAD-CAR MECHANICAL	REPLACE FLOAT IN SUMP PUMP AT PUBLIC SERVICES SHOP	\$468.55
73317	PC CORP	JULY INFORMATION SYSTEM SUPPORT	\$181.13
73318	PINNACLE INTERNATIONAL	THROTTLE LEVER & SPRINGS UNIT#93 3 TON, RUBBER HOSE WINDOWS, SEAL, SEAT BELT KIT, FUEL PUMP, ETC U#121	\$219.99
73319	ROBERTSON IMPLEMENT	TRACTOR	\$736.98
73320	ROSENAU TRANSPORT	FREIGHT OF PUMP, CYLINDERS, FILTER FABRIC, HYPOCHLORITE	\$886.94
73321	SOUTH COUNTRY GLASS	REPAIR AUTOMATIC DOOR AT LIBRARY	\$454.13
73322	STATEMENT ENTERPRISES	MOVIE IN THE PARK - JULY 20, 2013	\$4,462.50
73323	WATSON POOLS	CHLOR OUT, ALGECIDE - POOL	\$431.34
73324	SLJIVIC, CRYSTAL	REFUND POOL RENTAL	\$10.00
73325	BREWMASTER WHOLESale	STYROFOAM CONTAINERS & LIDS	\$61.06
73326	NATIONAL NEON DISPLAYS	MESSAGE BOARD REPAIR	\$231.00
73327	CHALKEY, NIKKI	REFUND SWIM LESSON	\$21.00
73328	AB MAINTENANCE ENFORCEMENT	GARNISHMENT OF WAGES	\$680.64
73329	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS TO JULY 27, 2013	\$17,575.97
73330	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO JULY 27, 2013	\$30,310.48
73331	TOWN OF REDCLIFF	REGULAR PAY TO JULY 27, 2013	\$79,875.82
73332	A & B STEEL	SPRING LOCKING HOOKS, SCREW PIN ANCHOR SHACKLES, TUBING	\$56.09
73333	AL'S AUDIO	SCREEN - MUNICIPAL AFFAIRS MUNICIPAL INSPECTION PRESENTATION	\$36.75
73334	ATRON REFRIGERATION	SPRING HVAC MAINTENANCE AT LANDFILL, WTP, PS, POOL, LIBRARY, ETC	\$1,723.32
73335	BENCHMARK GEOMATICS	FOOTING CHECK 938 MANOR PLACE, GRADE PLAN 40 RIVERVIEW DR. SE	\$367.50
73336	C.E.M. HEAVY EQUIPMENT	TURBO CHARGER UNIT#134 LOADER	\$2,997.75
73337	CIBC VISA	POSTAGE, LANTERNS, EOC OPERATIONS MEALS, FILTER	\$4,000.95

		FABRIC, ETC	
73338	DB PERKS & ASSOCIATES	REPAIRS TO DOLPHIN VACCUUM - POOL	\$1,427.79
73339	FINNING	PRE-MIX COOLANT	\$136.08
73340	FOX ENERGY SYSTEMS	COVERALLS	\$52.24
73341	GAR-TECH ELECTRICAL	MESSAGE BOARD REPAIR	\$236.25
73342	HARV'S JANITORIAL SERVICES	JULY JANITORIAL SERVICES	\$3,386.25
73343	HYDRACO INDUSTRIES	HYDRAULIC CYLINDER REPAIR UNIT#128 GARBAGE TRUCK	\$9,550.00
73344	LES'S DRAIN CLEANING SERVICE	ANNUAL SEWER MAINTENANCE	\$126.00
73345	MEDICINE HAT LICENCE CENTRE	DUPLICATE REGISTRATION UNIT#104 DODGE 1/2 TON	\$22.45
73346	PARK ENTERPRISES	MARCH AND MAY PERMITS	\$1,601.78
73347	PINNACLE INTERNATIONAL	CUSHION, COLLAR, SPACER, PINS UNIT#132 KUBOTA SWEEPER/MOWER	\$93.79
73348	PITNEY WORKS	AUGUST FOLDER/STUFFER CONTRACT	\$145.77
73349	PRECISION GIANT SYSTEMS	WEIGH SCALE REPAIRS & CALIBRATION - LANDFILL	\$2,781.14
73350	ROSENAU TRANSPORT	FREIGHT OF HYPOCHLORITE SOLUTION - POOL	\$319.60
73351	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK - LANDFILL	\$136.50
73352	STEEP ROCK	3/4" ROADCRUSH, RIP RAP	\$3,903.48
73353	TELUS COMMUNICATION	JULY/AUG CELL PHONE, TELEPHONE, RADIO & PAGER CHARGES	\$1,618.36
73354	TELUS MOBILITY	JULY CELL PHONE, TELEPHONE, RADIO & PAGER CHARGES	\$36.28
73355	EXOVA	WATER ANALYSIS	\$169.75
73356	MIKES ROADHOUSE	JULY MEALS ON WHEELS, FOAM CONTAINERS	\$1,444.24
73357	WATSON POOLS	CYANURIC TABS - POOL	\$81.90
73358	BREWMASTER WHOLESALE	MEALS ON WHEELS CONTAINERS	\$67.88
73359	BARABE, TARA	REFUND SWIM LESSON	\$52.00
73360	PRAIRIE PRECAST	CONCRETE BARRIERS	\$3,622.50
73361	WAITES, JEFFERY	REFUND ART CLASS FEE	\$63.00
73362	PATTERSON, ANGIE	REFUND SWIM LESSON	\$21.00
73363	STUBBINS, CHRISTINA	REFUND SWIM LESSON	\$42.00
73364	MARTIN, BRANDI	REFUND SWIM LESSON	\$42.00
73365	MITCHELL, DERICE	REFUND KEY & RENTAL DEPOSIT	\$125.00
73366	FRANCHETTO, KAREN	REFUND SWIM LESSON	\$21.00
73367	GROVE, ROXANNE	REFUND ART CLASS FEES	\$58.80
73368	WOLANSKI, DAVID	REIMBURSE FOR RETIREMENT WATCH - V.MACARTHUR	\$452.81
73369	ZEP SALES & SERVICE	FORMULA 50 DEGREASER, TNT VEHICLE WASH SOAP	\$318.24
	TOTAL CHEQUES: 177	AMOUNT OF CHEQUES:	\$1,183,455.21

2. DELEGATION

Staff Sgt. Sean Maxwell, RCMP

A) Staff Sgt. Sean Maxwell was in attendance to introduce himself to Council.

J. Garland left at 7:10 p.m.; returned at 7:11 p.m.

Councillor Brown moved the verbal introduction of Staff Sgt. Sean Maxwell be received for information. - Carried

Staff Sgt. Maxwell left at 7:16 p.m.

3. PUBLIC HEARING

Bylaw 1755/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Land Use District for Lot 39, Block 61, Plan 1310076 and Lot 47, Block 34, Plan 1212279 from H Horticultural to HC-RD Horticultural and Commercial Mixed Use Restricted District

A) Mayor Hazelaar called the Public Hearing for Bylaw 1755/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Land Use District for Lot 39, Block 61, Plan 1310076 and Lot 47, Block 34, Plan 1212279 from H Horticultural to HC-RD Horticultural and Commercial Mixed Use Restricted District to order at 7:16 p.m.

No one was in attendance from the public.

Cypress County provided a written response advising that they had no concerns or comments for the proposed Bylaw.

Mayor Hazelaar declared the Public Hearing closed at 7:17 p.m.

4. MINUTES

Council meeting held July 15, 2013

A) Councillor Reimer moved the minutes of the Council meeting held July 15, 2013 be adopted as presented. – Carried Unanimously.

Special Council Meeting held July 30, 2013

B) Councillor Brown moved the minutes of the Special Council Meeting held July 30, 2013 be adopted as presented. – Carried Unanimously.

Committee of the Whole meeting held July 15, 2013

C) Councillor Crozier moved the minutes of the Committee of the Whole meeting held July 15, 2013 be received for information. – Carried Unanimously.

Redcliff Public Library Board meeting held May 28, 2013

D) Councillor Steinke moved the minutes of the Redcliff Public Library Board meeting held May 28, 2013 be received for information. – Carried Unanimously.

Economic Development Alliance board meeting held May 15, 2013

E) Councillor Crozier moved the minutes of the Economic Development Alliance board meeting held May 15, 2013 be received for information. – Carried Unanimously.

5. BYLAWS

Bylaw 1752/2013 Fees, Rates and Charges Bylaw

A) Councillor Reimer moved Bylaw 1752/2013 Fees, Rates and Charges Bylaw be given second reading as amended. – Carried Unanimously.

Councillor Steinke moved Bylaw 1752/2013 Fees, Rates and Charges Bylaw be given third reading. – Carried Unanimously.

Bylaw 1754/2013, Cemetery Bylaw

B) Councillor Crozier moved Bylaw 1754/2013 being the Cemetery Bylaw be given second reading. – Carried Unanimously.

Councillor Reimer moved Bylaw 1754/2013 being the Cemetery Bylaw be given third reading. – Carried Unanimously.

Bylaw 1755/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Land

C) Councillor Brown moved Bylaw 1755/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Land Use District for Lot 39, Block

Use District for Lot 39, Block 61, Plan 1310076 and Lot 47, Block 34, Plan 1212279 from H Horticultural to HC-RD Horticultural and Commercial Mixed Use Restricted District

61, Plan 1310076 and Lot 47, Block 34, Plan 1212279 from H Horticultural to HC-RD Horticultural and Commercial Mixed Use Restricted District be given second reading. – Carried Unanimously.

Councillor Crozier moved Bylaw 1755/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Land Use District for Lot 39, Block 61, Plan 1310076 and Lot 47, Block 34, Plan 1212279 from H Horticultural to HC-RD Horticultural and Commercial Mixed Use Restricted District be given third reading. – Carried Unanimously.

6. STAFF RECOMMENDATIONS

Assessment Services

Re: Proposals for the supply and delivery of assessment services

A) Councillor Brown moved that the Town of Redcliff have administration sign a contract with Benchmark Assessment Consultants Inc. for the property tax years January 1, 2013 to December 31, 2015 at the rates specified below:

July 2013 – June 2014 \$21.00 per parcel

July 2014 – June 2015 \$22.00 per parcel

July 2015 – June 2016 \$23.00 per parcel.

- Carried Unanimously.

Request to Reverse Penalty

B) Councillor Crozier moved that the Town of Redcliff reverse the penalty of \$1,353.86 levied July 1, 2013 on Tax Roll 0229500, Lot 13, Block 1, Plan 0411924. – Carried Unanimously.

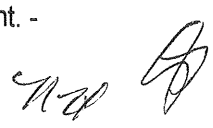
Tax Recovery Auction

Re: Establish terms, conditions and reserve prices

C) Councillor Steinke moved that the Town of Redcliff offer the following property for sale at a public auction to be held on October 24, 2013 at 10:30 am. Meridian 4, Range 6, Township 13, Section 5 SE – reserve bid established at \$23,670.00. Further that the terms of the sale be cash or certified cheque and conditions of the sale be "This property is offered for sale on an 'as is, where is' basis and the Town of Redcliff makes no representations and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use district, buildings, and development conditions, absence or presence of environmental contamination, or the develop ability of the subject land for any intended use by the purchaser." - Carried Unanimously.

MPE Engineering Additional fees for Raw Water Supply Project

D) Councillor Brown moved the Town of Redcliff accept the negotiated additional engineering fees requested by MPE in their letter dated July 24, 2013 with the amount of \$30,064.65 plus GST for Raw Water Pipeline Project. Further that the additional fee to be funded from Water System Reserve and Alberta Municipal Water/Wastewater Partnership (AMWWP) grant. - Carried Unanimously.



Municipal Inspection Recommendations

E) Councillor Reimer moved the Request for Decision dated August 19, 2013 regarding Municipal Inspection Recommendations be received for information. – Carried Unanimously.

Inspection Recommendation #2
That all of council and senior administration attend a roles and responsibilities workshop after the general election in October 2013.

Councillor Brown moved that Town Council and senior administration attend a roles and responsibilities training session in the City of Medicine Hat led by George Cuff on November 25, 2013 for a maximum cost of \$4,250. Further, that a roles and responsibilities training session be scheduled with Alberta Municipal Affairs following the municipal election for all of council and senior administration. – Carried Unanimously.

Inspection Recommendation #3
That a council orientation policy be developed for implementation following the October 2013 general election

Councillor Crozier moved that administration bring forward for consideration prior to the municipal election a policy detailing council orientation following an election. – Carried Unanimously.

Inspection Recommendation #8
That council discontinue the Committee of the Whole meetings and conduct all council matters at regular meetings of council

Councillor Brown moved that Committee of the Whole meetings be discontinued and council proceed with only having regular council meetings as per the current schedule and the Procedural Bylaw be brought forward with amendments reflecting the change. – Carried Unanimously.

Inspection Recommendation #10
That equal access to office space be provided for all of council

Councillor Brown moved administration bring forward for consideration a plan for additional or shared office space for all of council and an inclusive picture of all of council be included in the plans for council chambers and lobby renovations. – Carried Unanimously.

K. Minhas arrived at 7:53 p.m.

Inspection Recommendation #13
That council include, in the Procedural Bylaw, specific criteria regarding delegations that wish to address council, that provides for a more inclusive and transparent process that removes discretionary authority from the Mayor and the CAO

Councillor Brown moved that the Procedural Bylaw be brought back to council for consideration and review of the process by which the public has access to council, prior to the 2013 municipal election. – Carried Unanimously.

E. Reimer left the meeting at 8:03 p.m.

Handwritten initials: "N-1" and a signature.

Inspection Recommendation #16
Administration should enroll in a workshop designed to develop minute taking skills

Councillor Crozier moved that minutes of council meetings include resolution numbers beginning September 9, 2013.

Councillor Crozier withdrew her motion.

E. Reimer re-joined the meeting at 8:06 p.m.

Councillor Steinke moved that minutes of council meetings include resolution numbers beginning January 1, 2014 – Carried Unanimously.

Inspection Recommendation #25
All of council and senior administration receive relevant FOIP training

Councillor Brown moved to direct administration to proceed with investigating required FOIP training, specifically the session from Service Alberta called FOIP General Awareness, for council and senior staff to be held in the Town of Redcliff for a cost of \$1,750.00 plus travel costs for the instructors. Further, that options for training dates following the 2013 municipal election be brought back to council for consideration. – Carried Unanimously.

Inspection Recommendation #26
That council direct administration to develop a policy on public engagement in accordance with Part 7 of the MGA, which could include the various ways council may seek input from the public

Councillor Reimer moved that a separate policy on public engagement be developed by administration and brought forward to council for consideration. – Carried Unanimously.

Inspection Recommendation #27
That council review the water rate bylaw and develop wording to clarify exactly how water is charged to the user

Councillor Steinke moved that the Water Rates Bylaw be reviewed during the normal annual review period. – Carried Unanimously.

Inspection Recommendation #29
That council re-consider the current structure of the land-use bylaw to meet best practice of detailing levels of discretion in the Development Authority section of the bylaw rather than separating discretionary uses in the land-use district

Councillor Steinke moved that the Land Use Bylaw relating to discretionary authority be reviewed by the Redcliff Planning Board and Municipal Planning Commission and recommendations and comments respectively, if any, be brought back to Council for their consideration and review. – Carried Unanimously.

Inspection Recommendation #32
That council re-consider its role as the subdivision approving authority and transfer the responsibilities for subdivision application decision making to the Municipal Planning Commission (MPC). As one alternative to correcting the Subdivision and Development Appeal Board (SDAB) composition issue, councillors would either sit on the Municipal Planning Commission or sit

Councillor Steinke moved that no changes to the subdivision approving authority for the Town of Redcliff be entertained at this time and that the issue will be reviewed in conjunction with the on-going review of bylaws, policies, and plans. – Carried.

on the Subdivision and Development Appeal Board, and the remaining councilor would sit as an alternate on the Subdivision and Development Appeal Board

Inspection Recommendation #34

That council reconsider the composition of the Redcliff Planning Board by removing council representation but retaining the technical and planning expertise of administration and the planning consultant. The Redcliff Planning Board would act as a resource and advisory body to each of the Town's planning authorities. Council may also wish to enhance the role and responsibilities of the Municipal Planning Commission in providing recommendations to council on planning matters to strengthen the contributions it can make to the community. The Redcliff Planning Board need not be established by bylaw as it is a non-statutory body.

Inspection recommendation #35 and #36

Council should investigate alternate methods of dealing with costs of development.

Council explore the benefits of modifying their standard service agreement to include provisions for the recovery of a proportionate share of local improvement costs from benefiting lands when a developer is required to over-size a local improvement and/or front end those costs.

Inspection recommendation #37

Council should consider adopting an off-site levy bylaw to pay for construction of new or expanded infrastructure

Inspection recommendation #39

Administration should provide quarterly reports to council which summarize financial activities and information

Councillor Brown moved to direct administration to bring forward recommendations as to possible cancellation of Bylaw 1414/2005 and how to identify the Redcliff Planning Board, its composition without members of council, and its mandate. – Defeated

Councillor Crozier moved that no changes to the composition of the Redcliff Planning Board be considered at this time; however, that administration bring forward recommendations as to possible cancellation of Bylaw 1414/2005 and how to identify the Redcliff Planning Board, its composition, and its mandate. – Carried.

Councillor Reimer moved to direct administration to bring forward recommendations for a policy, including draft service agreements, on how a developer will cover the costs of required infrastructure. - Carried

Councillor Crozier moved to direct administration to provide information related to the development of the infrastructure capacity fee policy as well as any new information or recommendations for change. – Carried Unanimously.

Councillor Steinke moved to direct administration to provide simplified quarterly financial summaries, as originally determined by the Director of Finance and Administration and Municipal Manager but subject to suggested changes from council, to council in regular council meeting packages. – Carried Unanimously.

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7. CORRESPONDENCE

Alberta Justice and Solicitor General
Re: 2013-14 New Police Officer Grant
electronically transferred

A) Councillor Crozier moved correspondence dated July 8, 2013 from Alberta Justice and Solicitor General regarding 2013-14 New Police Officer Grant being electronically transferred be received for information. – Carried Unanimously.

J. Garland left at 8:47 p.m.; returned at 8:48 p.m.

Alberta Emergency Management
Agency
Re: Town of Redcliff Application for
Disaster Recovery Program

B) Councillor Steinke moved correspondence dated July 23, 2013 from Alberta Emergency Management Agency regarding Town of Redcliff Application for Disaster Recovery Program for flooding event from June 21 - 28, 2013 be received for information. – Carried Unanimously.

Roger and Merna Prevost
Re concern regarding overland flooding

C) Councillor Reimer moved correspondence dated August 3, 2013 from Roger and Merna Prevost regarding concern of overland flooding and other issues along with the Municipal Managers memo be received for information. Further that administration respond to Roger and Merna Prevost with the details included in the memo. - Carried Unanimously.

Redcliff Public Library 2012 Annual
Report

D) Councillor Steinke moved the 2012 Redcliff Public Library Annual Report be received for information. – Carried Unanimously.

Economic Development Alliance of
Southeast Alberta
Re: Economic Outlook Summit 2013

E) Councillor Steinke moved correspondence received from Economic Development Alliance of Southeast Alberta advising of Economic Outlook Summit 2013 to be held on October 30th, 2013 be received for information. – Carried Unanimously.

Councillor Steinke moved Town purchase a table (8 persons) for the Economic Outlook Summit 2013 at a cost of \$500.00 to be funded from operations. - Carried

Letter from D. Prpick

F) Councillor Brown moved correspondence dated August 13, 2013 from D. Prpick be received for information. – Carried Unanimously.

Alberta Culture
Re: 2013 Stars of Alberta Volunteer
Awards - Call for Nominations

G) Councillor Brown moved correspondence from Alberta Culture received on August 13, 2013 regarding 2013 Stars of Alberta Volunteer Awards – Call for Nominations be received for information. Further that the correspondence from Alberta Culture regarding 2013 Stars of Alberta Volunteer Awards – Call for Nominations be forwarded to Redcliff Family and Community Support Services board, Redcliff Lions Club, Redcliff Royal Canadian Legion, Redcliff and District Recreation Services Board and Redcliff Senior Citizens for their information– Carried Unanimously.

Handwritten initials: RV B

Alberta Municipal Affairs
Re: Initial inspection report prepared by
Activation Analysis Group Inc.

H) Councillor Steinke moved the letter dated August 14, 2013 from Alberta Municipal Affairs regarding initial inspection report prepared by Activation Analysis Group Inc. (AAGA) and submitted to the department in August 2012 be received for information. – Carried Unanimously.

8. OTHER

Municipal Manager's Report

A) Councillor Crozier moved the Municipal Manager's Report to Council dated August 19, 2013 be received for information. – Carried Unanimously.

Landfill Equipment Repairs

B) Councillor Crozier moved the memo dated August 19, 2013 from the Municipal Manager regarding repairs to Landfill Equipment be received for information. – Carried Unanimously.

Municipal Manager
Municipal Inspection Report to Minister
of Municipal Affairs

C) Councillor Steinke moved the Municipal Manager's memo to Council regarding the Municipal Inspection Report to the Minister of Municipal Affairs be received for information. – Carried Unanimously.

Regional Landfill Graphs to July 31,
2013

D) Councillor Reimer moved the Regional Landfill Graphs to July 31, 2013 be received for information. – Carried Unanimously.

9. ADJOURNMENT

Adjournment

Councillor Steinke moved to adjourn the meeting at 9:32 p.m. – Carried Unanimously.



Mayor



Manager of Legislative and Land Services