

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, FEBRUARY 11, 2013 – 7:00 P.M.**

PRESENT: Deputy Mayor C. Crozier
Councillors C. Brown, D. Kilpatrick,
E. Reimer, J. Steinke
Municipal Manager D. Wolanski
Director of Finance & R. Osmond
Administration
Manager of Legislative and S. Simon
Land Services
Public Services Director D. Schaffer
Bylaw Enforcement Officer B. McMillan
RCMP Sgt. D. Ness
Cypress Courier C. Weiss (left at 8:01 p.m.)

ABSENT: Mayor R. Hazelaar
Councillor E. Solberg

1. GENERAL

Call to Order

A) Deputy Mayor Crozier called the regular meeting to order at 7:02 p.m.

Adoption of Agenda

B) Councillor Reimer moved the Agenda be adopted as amended. – Carried Unanimously.

Accounts Payable

C) Councillor Steinke moved the following 57 general vouchers in the amount of \$559,209.39 be received for information. – Carried Unanimously.

ACCOUNTS PAYABLE JANUARY 22, 2013 - JANUARY 31, 2013			
COUNCIL MEETING FEBRUARY 11, 2013			
72178	ACTION PARTS	PROBE EXTENSION	\$86.95
72179	ATRON REFRIGERATION	FURNACE REPAIRS - WTP & ARENA	\$2,962.00
72180	BROWNLEE LLP	2013 EMERGING TRENDS SEMINAR - SS	\$125.00
72181	CAMA	2013/2014 MEMBERSHIP FEES - DW	\$262.50
72182	CENTRAL SHARPENING	SHARPEN BLADE UNIT#101 ZAMBONI	\$78.75
72183	CITY OF MEDICINE HAT	VARIOUS UTILITY ACCOUNTS, DECEMBER SEWAGE OUTLAY	\$45,164.22
72184	EDA	1ST INSTALLMENT - 2013 FUNDING COMMITMENT	\$16,764.00
72185	FORTY MILE GAS	DECEMBER GAS UTILITY - LANDFILL	\$348.46
72186	GADER, SALEH	REFUND OVERPAYMENT FOR LANE WORK	\$1,725.23
72187	KIRK'S MIDWAY TIRE	TIRE REPAIRS UNIT# 132 KUBOTA	\$42.00
72188	LGAA	2013 MEMBERSHIP FEES - SS	\$147.00
72189	MEMORY LANE	2013 WEB HOSTING	\$287.70
72190	MNP LLP	2011 FCSS REVIEW ENGAGEMENT	\$2,205.00
72191	MH CSRD #20	4TH INSTALLMENT 2012 SCHOOL TAX LEVY	\$44,744.38
72192	MH WHOLESALE FOODS	MOW CONTAINERS & LIDS	\$119.60
72193	SHAW CABLE	FEBRUARY INTERNET FEES - TOWN HALL, FIRE HALL	\$204.43
72194	M.P. ECO MECHANICAL	HOLDBACK PROJ#61 BROADWAY COURT LIFT STATION	\$34,043.65
72195	PARK ENTERPRISES	DECEMBER PERMITS	\$584.64
72196	SUNCOR ENERGY	DYED DIESEL - LANDFILL	\$1,449.54
72197	PITNEY BOWES	POSTAGE MACHINE LEASE - FEBRUARY 1 TO APRIL 30, 2013	\$227.02
72198	RECEIVER GENERAL	STATUTORY DEDUCTIONS FOR JANUARY COUNCIL PAY	\$629.52
72199	RECEIVER GENERAL RCMP	4TH QTR 2012 POLICING COSTS, 2011/12 ADJUSTMENT	\$246,286.17

72200	STAPLES	SIGN HOLDER FOR NEWSLETTERS	\$57.38
72201	STEELE, MELISSA	REFUND RENTAL DEPOSIT	\$225.00
72202	KENNEDY, SHANE JOHN	REFUND GUITAR LESSONS	\$117.60
72203	PINNACLE HR	REVIEW COLLECTIVE AGREEMENT	\$803.25
72204	TOWN OF REDCLIFF	JANUARY COUNCIL PAY	\$7,207.22
72205	TRANSIT PAVING	PROJECT# 85 - DIRKSON DRIVE INDUSTRIAL	\$2,249.06
72206	TRICO LIGHTING	CASE OF LIGHTS, BALLAST, COVER, TUBE GUARDS - ARENA	\$346.73
72207	VOLUNTEER ALBERTA	2013 MEMBERSHIP RENEWAL	\$50.00
72208			
72228	VOID	PRINTER ERROR	\$0.00
72229	ACKLANDS - GRAINGER	SWEEPING COMPOUND, DRILL BITS, BRUSHES, WELDING RODS, ETC	\$336.02
72230	ACTION PARTS	12 VOLT BATTERIES - UNIT#88 LOADER	\$353.77
72231	AMSC INSURANCE	DECEMBER 2012 HEALTH SPENDING, FEBRUARY EMPLOYEE BENEFITS	\$15,919.47
72232	AUMA	PUBLIC SERVICES OPERATIONS SUPERVISOR JOB POSTING	\$288.75
72233	AUMA	2013 MEMBERSHIP FEES	\$5,378.21
72234	CANADIAN BADLANDS	TOURISM DEVELOPMENT CONFERENCE SPONSORSHIP, 2013 MEMBERSHIP	\$3,548.00
72235	CITY OF MEDICINE HAT	VARIOUS UTILITY ACCOUNTS	\$9,428.40
72236	CONSTRUCTION SUPPLY	MASONARY BITS	\$33.45
72237	FARMLAND SUPPLY	HYDRAULIC HOSE, COUPLERS, ADAPTORS, ETC	\$577.98
72238	GIRL GUIDES OF CANADA	CANADA DAY FACE PAINTING, TATTOOS, CLEAN UP, HANDOUTS	\$150.00
72239	MH CSRD #20	2012 SUPPLEMENTARY LEVY - SEPARATE SCHOOL TAX	\$45.95
72240	MINISTER OF FINANCE	2012 SUPPLEMENTARY LEVY - PUBLIC SCHOOL TAX	\$5,489.98
72241	SHAW CABLE	FEBRUARY INTERNET FEES - PS, WTP	\$167.90
72242	NSC MINERALS	FINE ROAD SALT	\$2,501.39
72243	PUROLATOR	FREIGHT OF WTP SUPPLIES	\$30.86
72244	QUICK WAY ELECTRIC	ANNUAL FIRE ALARM INSPECTION - TH, ARENA, RCMP, SENIORS	\$1,387.18
72245	STEEP ROCK	ROADCRUSH	\$2,314.89
72246	TELUS COMMUNICATION	JANUARY CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$123.36
72247	CANADA MUNICIPAL JOBS	PUBLIC SERVICES OPERATIONS SUPERVISOR JOB POSTING	\$147.00
72248	PACHOLEK, STACY	REFUND RENTAL DEPOSIT	\$50.00
72249	WESTERN CANADA WELDING	WELDING ROD	\$108.63
72250	CIBC	SUPPLEMENTAL PENSION TO JANUARY 26, 2013	\$2,475.55
72251	CUPE	UNION DUES TO JANUARY 26, 2013	\$1,762.72
72252	PROVINCIAL TREASURER	LAPP CONTRIBUTIONS TO JANUARY 26, 2013	\$15,665.15
72253	RECEIVER GENERAL	STATUTORY DEDUCTIONS FOR REGULAR PAY TO JANUARY 26, 2013	\$25,714.98
72254	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PAYMENTS TO JANUARY 26, 2013	\$550.00
72255	TOWN OF REDCLIFF	REGULAR PAY TO JANUARY 26, 2013	\$55,115.80
	TOTAL CHEQUES: 57	AMOUNT OF CHEQUES	\$559,209.39

Bank Summary to December 31, 2012

D) Councillor Steinke moved the Bank Summary to December 31, 2012 be received for information. – Carried Unanimously.

2. DELEGATION

RCMP Report To Council

A) Sgt. D. Ness was in attendance to present the 2012 Yearly RCMP Report to Council. Sgt. Ness also requested that Council submit their 2013 policing priorities to him, noting that he would like to have his report submitted by April 1, 2013. Consensus was that Council would discuss 2013 policing priorities at their next Committee of the Whole Meeting.

D. Wolanski left the meeting at 7:07 p.m. and re-joined at 7:09 p.m.

Councillor Reimer moved the 2012 Yearly RCMP report presented by Sgt. D. Ness be received for information. – Carried Unanimously.

Sgt. D. Ness left the meeting at 7:30 p.m.

Bylaw Enforcement Officer Report to Council

B) B. McMillan, Bylaw Enforcement Officer was in attendance to present his report to Council.

Councillor Brown moved the Bylaw Enforcement Officer Report to Council for the period of October 22, 2012 to February 11, 2013 presented by B. McMillan, Bylaw Enforcement Officer be received for information. – Carried Unanimously.

B. McMillan, Bylaw Enforcement Officer left the meeting at 7:38 p.m.

3. PUBLIC HEARING

Bylaw 1735/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Land Use District for Lot 1-3, Block 108, Plan 1117V (102 4 Street NE) from C-3 General Commercial District to DC Direct Control District

A) Deputy Mayor Crozier called the Public Hearing for Bylaw 1735/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Land Use District for Lot 1-3, Block 108, Plan 1117V (102 4 Street NE) from C-3 General Commercial District to DC Direct Control District to order at 7:38 p.m.

Manager of Legislative and Land Services advised she had received an inquiry with regard to the proposed DC (Direct Control) zoning and the development application process.

No one was in attendance from the public.

Councillor Crozier declared the Public Hearing closed at 7:44 p.m.

4. MINUTES

Council Meeting held January 28, 2013

A) Councillor Reimer moved the minutes of the Council meeting held January 28, 2013 be adopted as presented. – Carried Unanimously.

Committee of the Whole meeting held January 28, 2013

B) Councillor Kilpatrick moved the minutes of the Committee of the Whole meeting held January 28, 2013 be received for information. – Carried Unanimously.

Redcliff Public Library Board meeting held October 30, 2012

C) Councillor Steinke moved the minutes of the Redcliff Public Library Board meeting held October 30, 2012 be received for information. – Carried Unanimously.

Redcliff Public Library Board meeting
held November 28, 2012

D) Councillor Brown moved the minutes of the Redcliff Public Library Board meeting held November 28, 2012 be received for information. – Carried Unanimously.

5. BYLAWS

Bylaw 1733/2013, being the Subdivision and Development Appeal Board Bylaw

A) Councillor Brown moved Bylaw 1733/2013, being the Subdivision and Development Appeal Board Bylaw be given second reading as amended. – Carried Unanimously.

Councillor Kilpatrick moved Bylaw 1733/2013, being the Subdivision and Development Appeal Board Bylaw be given third reading. – Carried Unanimously.

Bylaw 1734/2013 being the Municipal Planning Commission Bylaw

B) Councillor Kilpatrick moved Bylaw 1734/2013 being the Municipal Planning Commission Bylaw be given second reading as amended. – Carried Unanimously.

Councillor Steinke moved Bylaw 1734/2013 being the Municipal Planning Commission Bylaw be given third reading. – Carried Unanimously.

C. Weiss left the meeting at 8:01 p.m.

Bylaw 1736/2013 being a bylaw to repeal Bylaw 1648/2013 being the Building and Development Permit Bylaw

C) Councillor Brown moved Bylaw 1736/2013 being a bylaw to repeal Bylaw 1648/2013 being the Building and Development Permit Bylaw be given second reading. – Carried Unanimously.

Councillor Reimer moved Bylaw 1736/2013 being a bylaw to repeal Bylaw 1648/2013 being the Building and Development Permit Bylaw be given third reading. – Carried Unanimously.

Bylaw 1735/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Land Use District for Lot 1-3, Block 108, Plan 1117V (102 4 Street NE) from C-3 General Commercial District to DC Direct Control District

Councillor Reimer moved Bylaw 1735/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Land Use District for Lot 1-3, Block 108, Plan 1117V (102 4 Street NE) from C-3 General Commercial District to DC Direct Control District be given second reading as amended. – Carried Unanimously.

Councillor Steinke moved Bylaw 1735/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Land Use District for Lot 1-3, Block 108, Plan 1117V (102 4 Street NE) from C-3 General Commercial District to DC Direct Control District be given third reading. – Carried Unanimously.

Bylaw 1737/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Maximum Requirements for Building Height for C-2 Downtown Commercial District, C-HWY Highway Corridor Commercial District, I-1 Light Industrial District, I-2 Heavy Industrial District, and R-3 Medium Density Residential District

D) Councillor Reimer moved Bylaw 1737/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Maximum Requirements for Building Height for C-2 Downtown Commercial District, C-HWY Highway Corridor Commercial District, I-1 Light Industrial District, I-2 Heavy Industrial District, and R-3 Medium Density Residential District be given first reading. – Carried Unanimously.

Bylaw 1738/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend Parking and Loading Requirements for Greenhouse Use

E) Councillor Brown moved Bylaw 1738/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend Parking and Loading Requirements for Greenhouse Use. – Carried Unanimously.

6. STAFF RECOMMENDATIONS

Disposal of Surplus Equipment

A) Councillor Brown moved that the Town of Redcliff accept the trade-in value of \$7,100.00 for our current 1994 Bobcat 852 Skid Steer as offered by Ag-Plus Mechanical Ltd. on the purchase of one new Bobcat S590 Skid Steer. – Carried Unanimously.

Purchase Proposal for Utility Vehicle

B) Councillor Steinke moved the Town of Redcliff purchase the Trackless Series MT6 Municipal Tractor complete with attachments listed from Joe Johnson Equipment Inc. at a cost of \$131,130.00 plus GST with funding as outlined in the 2013 Budget. – Carried.

7. POLICIES

Policy 11, Frontage Prepayment Policy – Town Owned Property

A) Councillor Brown moved Policy 11, Frontage Prepayment Policy – Town Owned Property be approved as presented. – Carried Unanimously.

D. Schaffer left the meeting at 8:26 p.m.

Policy 23, Investment Policy

B) Councillor Kilpatrick moved Policy 23, Investment Policy be approved as presented. – Carried Unanimously.

Policy 42, Computer Purchase Plan

C) Councillor Reimer moved Policy 42, Computer Purchase Plan Policy be approved as presented. – Carried.

Policy 115, Policy and Bylaw Development Review Policy

D) Councillor Brown moved Policy 115, Policy and Bylaw Development Review Policy be approved as presented. – Carried Unanimously.

Policy 20, Accounts Payable Penalties
Policy

E) Councillor Steinke moved Policy 20, Accounts Payable Penalties policy be cancelled. - Carried Unanimously.

8. CORRESPONDENCE

Myers Norris Penny LLP
RE: Engagement Letters

A)

Town of Redcliff

i) Councillor Reimer moved correspondence dated December 10, 2012 from Myers Norris Penny LLP regarding engaging in audit services for the Town of Redcliff be received for information. – Carried Unanimously

Redcliff Cypress Regional Waste
Management Authority

ii) Councillor Reimer moved correspondence dated December 10, 2012 from Myers Norris Penny LLP regarding engaging in audit services for the Redcliff Cypress Regional Waste Management Authority be received for information. – Carried Unanimously

Town of Redcliff FCSS Review

iii) Councillor Steinke moved correspondence dated December 10, 2012 from Myers Norris Penny LLP regarding engaging in audit services for the Town of Redcliff FCSS Review be received for information. – Carried Unanimously

9. OTHER

Council Remuneration

A) Councillor Brown moved the memo prepared by D. Wolanski, Municipal Manager regarding Council Remuneration be received for information. – Carried Unanimously.

2012 Fire Statistics

B) Councillor Brown moved the 2012 Fire Statistics be received for information. - Carried Unanimously.

10. RECESS

Deputy Mayor Crozier called a recess at 9:07 p.m.

Deputy Mayor Crozier reconvened the meeting at 9:14 p.m.

11. IN CAMERA

In Camera

Councillor Reimer moved to meet In Camera at 9:14 p.m. – Carried Unanimously.



Return to Open Session

Councillor Steinke moved to return to open session at 9:46 p.m. – Carried Unanimously.

12. ADJOURNMENT

Adjournment

Councillor Brown moved to adjourn the meeting at 9:46 p.m. – Carried Unanimously.



Mayor



Manager of Legislative and Land Services

BANK SUMMARY FOR DECEMBER 31, 2012

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	374,217.38 ✓	10,000.00 ✓	384,217.38
DAILY DEPOSITS	359,803.50	134,769.05	494,572.55
CIBC DIRECT DEPOSITS/ TELEBANKING	272,713.16		272,713.16
INTEREST EARNED	7,206.00		7,206.00
T-BILL REDEMPTIONS	0.00		0.00
OTHER DIRECT DEPOSITS	654,143.35		654,143.35
SUBTOTAL	1,293,866.01 ✓	134,769.05 ✓	1,428,635.06
CHEQUES	(1,470,216.63)	(134,769.05)	(1,604,985.68)
ASFF QUARTERLY PAYMENTS	(445,692.55)		(445,692.55)
DEBENTURE PAYMENTS	(488,941.72)		(488,941.72)
T-BILL PURCHASES	0.00		0.00
NSF CHEQUES	0.00		0.00
OTHER DIRECT WITHDRAWALS	(15,909.10)		(15,909.10)
SUBTOTAL	(2,420,760.00) ✓	(134,769.05) ✓	(2,555,529.05)
TOTAL	(752,676.61) ✓	10,000.00 ✓	(742,676.61)
BANK CLOSING BALANCE	(105,223.19)	10,000.00	(95,223.19)
ADD:O/S DEPOSITS	21,020.21		21,020.21
LESS:O/S CHEQUES	(668,473.63)		(668,473.63)
TOTAL	(752,676.61) ✓	10,000.00 ✓	(742,676.61)

INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	12,100,000.00 ✓
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,635,781.31 ✓
TOTAL INVESTMENTS		13,735,781.31

TOWN OF REDCLIFF
 JAN 2 0 2013
 FINANCE DEPT.

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