

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, MARCH 11, 2013 – 7:00 P.M.**

PRESENT: Mayor R. Hazelaar
 Councillors C. Brown, C. Crozier, D. Kilpatrick,
 E. Reimer, E. Solberg, J. Steinke
 Municipal Manager D. Wolanski
 Director of Finance & Administration R. Osmond (left at 8:25 p.m.)
 Manager of Legislative and Land Services S. Simon
 Manager of Engineering K. Minhas (left at 8:25 p.m.)
 Director of Public Services D. Schaffer (left at 8:25 p.m.)

1. GENERAL

Call to Order

A) Mayor Hazelaar called the regular meeting to order at 7:02 p.m.

Adoption of Agenda

B) Councillor Crozier moved the Agenda be adopted as presented. – Carried Unanimously.

Accounts Payable

C) Councillor Reimer moved the following 67 general vouchers in the amount of \$1,066,208.49 be received for information. – Carried Unanimously.

ACCOUNTS PAYABLE FEBRUARY 20 - FEBRUARY 28, 2013			
COUNCIL MEETING MARCH 11, 2013			
72290	ALBERTA FIRE CHIEFS ASSOC	2013 MEMBERSHIP FEE	\$157.50
72291	A & B STEEL	DRILL BITS, TUBING	\$19.30
72292	ACE LANDSCAPING	JANUARY SNOW REMOVAL RCMP	\$1,260.00
72293	ACKLANDS	OIL ABSORBANT	\$23.49
72294	ACTION PARTS	DOOR HANDLE, WIPER BLADES, BATTERIES, OIL FILTERS, ETC	\$522.55
72295	AMSC INSURANCE	MARCH EMPLOYEE HEALTH BENEFITS	\$13,975.55
72296	ATRON REFRIGERATION	FURNACE REPAIRS ARENA LOBBY & WASHROOMS	\$354.90
72297	BENCHMARK ASSESSMENT	FEBRUARY - APRIL ASSESSMENT FEES	\$14,106.75
72298	BENCHMARK GEOMATICS	BUILDING GRADES - 329 REDCLIFF WAY SW	\$157.50
72299	BIG HILL SERVICES	KICKPLATE – ARENA	\$103.95
72300	THE BOLT SUPPLY HOUSE	BOLTS, NUTS, WASHERS, ETC	\$149.81
72301	BOSS LUBRICANTS	GREASE, OIL	\$1,081.40
72302	BOUNDARY EQUIPMENT	GRADER BLADE UNIT# 102 GRADER	\$2,096.01
72303	CANSEL	PRINthead FOR PLOTTER	\$215.90
72304	C.E.M. HEAVY EQUIPMENT	FRONT CRANK SEAL AND SLEEVE, FILTERS UNIT#134 LOADER	\$527.85
72305	CITY OF MEDICINE HAT	JANUARY SEWAGE OUTLAY, VARIOUS UTILITY PAYMENTS	\$55,059.46
72306	CLEARTECH INDUSTRIES	ROTOMETER, INLET FILTERS	\$903.25
72307	FARMLAND SUPPLY CENTRE	FITTINGS UNIT #124 EXCAVATOR, HOSE UNIT# 94 GARBAGE, ETC	\$141.23
72308	FOX ENERGY SYSTEMS	SIGN STICKERS, VARIOUS ROAD SIGNS	\$1,454.15
72309	GAR-TECH ELECTRICAL	REPAIRS LF & SENIORS, DECORATIONS, REPLACE SWITCHES TH	\$2,586.26
72310	HARV'S JANITORIAL SERVICES	JANUARY JANITORIAL SERVICES	\$3,386.25
72311	REDCLIFF HOME HARDWARE	WATER COOLER LF, FURNACE FILTERS, STEP LADDER, ETC	\$758.48
72312	HYDRODIG	HYDROVAC 1501 HIGHWAY AVE N	\$924.00
72313	JOHN'S WATER HAULING	WATER DELIVERY TO LANDFILL	\$90.00

72314	L & B SHARPENING	CHAIN SAW SHARPENING	\$63.00
72315	LETHBRIDGE MOBILE SHREDDING	JANUARY SHREDDING SERVICE	\$83.48
72316	LIFESAVING SOCIETY	AFFILIATION FEES	\$100.00
72317	MNP LLP	2012 INTERIM AUDIT FEES	\$12,600.00
72318	MH CONSTRUCTION ASSOC	2013 ASSOCIATE MEMBERSHIP FEE	\$630.00
72319	MH CO-OP	CHISEL, HAMMER, SILICONE, EMERY CLOTH, CUTOFF WHEELS	\$105.70
72320	MH FAMILY SERVICE	FCSS GRANT	\$2,000.00
72321	MH WHOLESALE FOODS	MEALS ON WHEELS CONTAINERS AND LIDS	\$47.94
72322	SHAW CABLE	MARCH INTERNET - PS, WTP, FIREHALL	\$246.49
72323	MURRAY CHEV OLDS	FUSE BLOCK MODULE UNIT #126 ENGINEERING TRUCK	\$405.93
72324	NANA'S & PAPA'S	HEM UNIFORM PANTS FIRE DEPT	\$25.90
72325	OSMOND, ROBERT	REIMBURSE MAILING COSTS FOR NEWSLETTERS	\$367.29
72326	PAD-CAR MECHANICAL	REPAIR FURNACE RCMP	\$92.82
72327	PALLISER AIRSHED SOCIETY	2013 MEMBERSHIP FEE	\$826.88
72328	SUNCOR	DIESEL - PS, DYED DIESEL - LF	\$9,767.45
72329	PINNACLE INTERNATIONAL	SIDE DOOR GLASS UNIT# 132 SWEEPER, BELT UNIT# 119 INTL, ETC	\$473.05
72330	PRECISION GIANT SYSTEMS	WEIGH SCALE REPAIRS & CALIBRATION - LANDFILL	\$10,527.88
72331	PRIME PRINTING	NEWSLETTER FOLDING SERVICE	\$91.35
72332	PUROLATOR	FREIGHT OF PARTS UNIT# 128 GARBAGE TRUCK	\$97.92
72333	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK - LANDFILL	\$126.00
72334	SOUTHERN AB RECREATION ASSOC	2013 MEMBERSHIP FEE	\$100.00
72335	STEEP ROCK	3/4" ROADCRUSH	\$3,731.33
72336	SUPERIOR TRUCK EQUIPMENT	PICK UP HEAD, CAM FOLLOWER, PIN, ETC UNIT# 128 GARBAGE	\$2,366.70
72337	MUNICIPAL WORLD	JOB POSTING - PS OPERATIONS SUPERVISOR	\$446.25
72338	MIKES ROADHOUSE	JANUARY MEALS ON WHEELS	\$2,041.20
72339	REDCLIFF - LANDFILL	JANUARY LANDFILL TONNAGE	\$3,303.79
72340	WESTERN CANADA CEMETERY ASSOC	2013 MEMBERSHIP FEE	\$65.00
72341	WESTERN CANADA WELDING	WELDING ROD	\$22.59
72342	WE CARE HOME HEALTH CARE	JANUARY HOME CARE SERVICES	\$224.00
72343	CITY OF MEDICINE HAT - GAS UTILITY	PROJ#99 - METER SET & SERVICE LINE, NATURAL GAS SYSTEM	\$4,578.00
72344	CRANSTON, CAROL	REIMBURSE COW SUPPER FEBRUARY 25, 2013	\$78.70
72345	C.U.P.E.	UNION DUES TO FEBRUARY 23, 2013	\$1,793.18
72346	HARRISON, DEAN	TRAVEL ADVANCE - AWWOA SEMINAR & WORKSHOP	\$400.00
72347	INFILCO DEGREMONT	PROJ#21 - WTP SUPER PULSATOR CLARIFICATION SYSTEM	\$74,448.12
72348	PALL CORPORATION	PROJ#21 - WTP MEMBRANE FILTRATION SYSTEM	\$537,825.00
72349	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO FEBRUARY 23, 2013	\$15,670.58
72350	REDCLIFF PUBLIC LIBRARY	2013 - FIRST INSTALLMENT	\$47,750.00
72351	RECEIVER GENERAL	STATUTORY DEDUCTIONS REGULAR PAY TO FEBRUARY 23, 2013	\$25,833.18
72352	STANTEC CONSULTING	PROJ#40 - EASTSIDE PHASE 1 LANDSCAPING & PARKS	\$1,806.00
72353	WATSON POOLS	PROJ#115 - PMT #3 UPGRADE POOL HYDRAULICS	\$86,010.75
72354	TOWN OF REDCLIFF	FEBRUARY EMPLOYEE PROPERTY TAXES	\$550.00
72355	TOWN OF REDCLIFF	REGULAR PAY TO FEBRUARY 23, 2013	\$55,647.56
72356	TRANSIT PAVING	HOLDBACK PROJ# 89, 103, 104, 85, 96, 82 & PAVEMENT MARKING	\$62,781.94
	TOTAL CHEQUES: 67	AMOUNT OF CHEQUES:	\$1,066,208.49

2. PUBLIC HEARING

Bylaw 1737/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Maximum Requirements for Building Height for C-2 Downtown Commercial District, C-HWY Highway Corridor Commercial District, I-1 Light Industrial District, I-2 Heavy Industrial District, and R-3 Medium Density Residential District

A) Mayor Hazelaar called the Public Hearing for Bylaw 1737/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Maximum Requirements for Building Height for C-2 Downtown Commercial District, C-HWY Highway Corridor Commercial District, I-1 Light Industrial District, I-2 Heavy Industrial District, and R-3 Medium Density Residential District to order at 7:03 p.m.

No one was in attendance from the public.

Mayor Hazelaar declared the Public Hearing closed at 7:04 p.m.

Bylaw 1738/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend Parking and Loading Requirements for Greenhouse Use

B) Mayor Hazelaar called the Public Hearing for Bylaw 1738/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend Parking and Loading Requirements for Greenhouse Use to order at 7:04 p.m.

No one was in attendance from the public. No written submissions were received.

Brief discussion ensued by Council members regarding the proposed changes.

Mayor Hazelaar declared the Public Hearing closed at 7:06 p.m.

3. MINUTES

Council Meeting held February 25, 2013

A) Councillor Steinke moved the minutes of the Council meeting held February 25, 2013 be adopted as presented. – Carried Unanimously.

Committee of the Whole meeting held February 25, 2013

B) Councillor Reimer moved the minutes of the Committee of the Whole meeting held February 25, 2013 be received for information. – Carried Unanimously.

Municipal Planning Commission Special meeting held on March 1, 2013

C) Councillor Crozier moved the minutes of the Municipal Planning Commission Special meeting held on March 1, 2013 be received for information. Further in regard to Development Permit Application 12-DP-078, that Administration send a letter to the applicant stating the process required to obtain Council approval (as the road right-of-way land owner) now that the Development Authority (MPC) has granted development approval. Further that a copy of the letter be forwarded to the Municipal Planning Commission for information. – Carried Unanimously.

Development Permit Application 12-DP-078



Shortgrass Library System meeting held on November 21, 2012

D) Councillor Kilpatrick moved the minutes of the Shortgrass Library System meeting held on November 21, 2012 be received for information. – Carried Unanimously.

Canadian Badlands meeting held on January 9, 2013

E) Councillor Reimer moved the minutes of the Canadian Badlands meeting held on January 9, 2013 be received for information. – Carried Unanimously.

4. BYLAWS

Bylaw 1737/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Maximum Requirements for Building Height for C-2 Downtown Commercial District, C-HWY Highway Corridor Commercial District, I-1 Light Industrial District, I-2 Heavy Industrial District, and R-3 Medium Density Residential District

A) Councillor Crozier moved Bylaw 1737/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Maximum Requirements for Building Height for C-2 Downtown Commercial District, C-HWY Highway Corridor Commercial District, I-1 Light Industrial District, I-2 Heavy Industrial District, and R-3 Medium Density Residential District be given second reading. – Carried Unanimously.

Councillor Steinke moved Bylaw 1737/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the Maximum Requirements for Building Height for C-2 Downtown Commercial District, C-HWY Highway Corridor Commercial District, I-1 Light Industrial District, I-2 Heavy Industrial District, and R-3 Medium Density Residential District be given third reading. – Carried.

Bylaw 1738/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend Parking and Loading Requirements for Greenhouse Use

B) Councillor Reimer moved Bylaw 1738/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend Parking and Loading Requirements for Greenhouse Use be given second reading. – Carried Unanimously.

Councillor Steinke moved Bylaw 1738/2013 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to amend Parking and Loading Requirements for Greenhouse Use be given third reading. – Carried Unanimously.

Bylaw 1739/2013 to amend Bylaw No. 1296/2001, being the 300 Block – 4th Street SW Road Project Bylaw and Bylaw No. 1471/2006 being a Bylaw to amend Bylaw No. 1296/2001

C) Councillor Brown moved Bylaw 1739/2013 to amend Bylaw No. 1296/2001, being the 300 Block – 4th Street SW Road Project Bylaw and Bylaw No. 1471/2006 being a Bylaw to amend Bylaw No. 1296/2001 be given second reading. – Carried Unanimously.



Councillor Kilpatrick moved Bylaw 1739/2013 to amend Bylaw No. 1296/2001, being the 300 Block – 4th Street SW Road Project Bylaw and Bylaw No. 1471/2006 being a Bylaw to amend Bylaw No. 1296/2001 be given third reading. – Carried Unanimously.

Bylaw 1740/2013 to amend Bylaw No. 1357/2003, being the 1st Avenue SW (300 – 500 Blocks) Storm Sewer Project Bylaw and Bylaw 1469/2006 being a Bylaw to amend Bylaw 1357/2003

D) Councillor Crozier moved Bylaw 1740/2013 to amend Bylaw No. 1357/2003, being the 1st Avenue SW (300 – 500 Blocks) Storm Sewer Project Bylaw and Bylaw 1469/2006 being a Bylaw to amend Bylaw 1357/2003 be given second reading. – Carried Unanimously.

Councillor Steinke moved Bylaw 1740/2013 to amend Bylaw No. 1357/2003, being the 1st Avenue SW (300 – 500 Blocks) Storm Sewer Project Bylaw and Bylaw 1469/2006 being a Bylaw to amend Bylaw 1357/2003 be given third reading. – Carried Unanimously.

Bylaw 1741/2013 to amend Bylaw No. 1358/2003, being the 1st Avenue SW (600-700 Blocks) Storm Sewer Project Bylaw and Bylaw 1470/2006 being a bylaw to amend bylaw 1358/2003

E) Councillor Kilpatrick moved Bylaw 1741/2013 to amend Bylaw No. 1358/2003, being the 1st Avenue SW (600-700 Blocks) Storm Sewer Project Bylaw and Bylaw 1470/2006 being a bylaw to amend bylaw 1358/2003 be given second reading. – Carried Unanimously.

Councillor Brown moved Bylaw 1741/2013 to amend Bylaw No. 1358/2003, being the 1st Avenue SW (600-700 Blocks) Storm Sewer Project Bylaw and Bylaw 1470/2006 being a bylaw to amend bylaw 1358/2003 be given third reading. – Carried Unanimously.

5. STAFF RECOMMENDATIONS

Raw Water Pipeline Upgrade Tender
Re: Award contract

A) Councillor Crozier moved that the Town of Redcliff award the contract of the Town of Redcliff Raw Water Pipeline Upgrade to L.W. Dennis Contracting Ltd. in the amount of \$1,220,865.00 excluding GST to be funded as per the Capital Budget. - Carried Unanimously.

Newsletters / Strategic Direction

B) Councillor Brown moved that the Town of Redcliff produce newsletters or communications to the community three times per year and have administration amend the Strategic Direction accordingly. Further, that administration begins the process of producing an annual report as one of said communications to the community beginning in 2014. – Carried Unanimously.



Motions to Confirm Previous
Discussions

C) Councillor Brown moved the following:

1. That no changes to the Off Leash area be considered at this time.
2. That no consideration to purchasing water rights from Mr. Konosky be given.
3. That Redcliff Council believes the language in the IDP is clear in relation to development and that Cypress County be informed of this position in regards to the request for an applicant to construct an additional road access within the protected areas identified in the IDP.
4. That the Town of Redcliff is in favour of the proposed driving range location and construction including poles and netting. Further, that the Municipal Manager write a letter to the golf course informing them of this position.
5. That the Old RCMP building be listed on the open market with a qualified real estate agent to be chosen by the Municipal Manager.
6. That administration proceed with investigating new Town pins that are of superior quality to existing pins.
7. That the Town of Redcliff in principle is in favour of further investigation regarding a future historical park at the IXL Brick Plant location pending further plans and initial and future cost implications.
8. That administration begin plans and preparations for a Town Hall meeting to be held sometime in May or June of 2013. Further, that a social function with local municipal partners as per the strategic direction be delayed until after the fall election.
9. That the Town of Redcliff not proceed with electronic vote counting machines for the fall municipal election, as amended. – Carried.

Bylaw 1733/2013, Subdivision and
Development Appeal Board Bylaw

D) Councillor Brown moved that administration bring forward for approval an amended Subdivision and Development Appeal Board Bylaw with adjustments related to Council members sitting on the board for certain appeals. – Carried Unanimously.

Policy 69, Remuneration & Benefits for
Management Personnel

E) Councillor Steinke moved that Policy 69 Remuneration & Benefits for Management Personnel be approved as presented.

Councillor Solberg requested a recorded vote.

In Favour – Mayor R. Hazelaar, Councillor C. Brown, Councillor C. Crozier, Councillor D. Kilpatrick, Councillor E. Reimer, Councillor E. Solberg, Councillor J. Steinke

– Carried Unanimously.



2013 RCMP Priorities

F) Councillor Crozier moved that the Town of Redcliff RCMP Council priorities for the upcoming year be forwarded to Staff Sgt. Dave Ness as follows:

1. Drugs (continued enforcement and relations with ALERT)
2. Traffic (speeding/stop signs/U-turns)
3. Community Projects (speed board/education)
4. Check Stops (continued visibility). – Carried Unanimously.

6. CORRESPONDENCE

Redcliff Lions Club
Re: Request permission to erect
emblem sign near Broadway Ave

A) Councillor Crozier moved correspondence from the Redcliff Lions Club dated March 5, 2013 requesting permission to erect an emblem sign on Saamis Drive be received for information. Further that the Redcliff Lions Club be granted permission to place a single sided 18" reflective emblem sign along Saamis Drive just before the Legion Avenue of Trees Memorial on Broadway Avenue E between the Block Parent and C.O.P.S. signs. Further that proposed signage meet the requirements of the Land Use Bylaw. Further that the Public Services Department assist with installation of the Sign. All costs to be the responsibility of the Redcliff Lions Club. – Carried Unanimously.

7. OTHER

Redcliff/Cypress Regional Landfill
Graphs to February 28, 2013

A) Councillor Reimer moved the Redcliff/Cypress Regional Landfill Graphs to February 28, 2013 be received for information. – Carried Unanimously.

Local Improvements

B) Councillor Steinke moved the information provided by the Director of Finance and Administration regarding Local Improvement and Sustainable Infrastructure Strategy be received for information. – Carried Unanimously.

Councillor Kilpatrick moved to

1. Direct Administration to proceed with the amendments to policy and budget for the implementation of the Sustainable Infrastructure Strategy. Furthermore, to develop an information campaign to provide the public with insight into Council's intention only incur debt for new infrastructure and large community facilities, establish a component of the municipal tax rate for existing infrastructure sustainability and focus grant spending on the infrastructure gap by proceeding with



rehabilitating and reconstructing existing assets.

2. Direct Administration to prepare a Bylaw to establish an At Large borrowing authority to allow the conversion of all rehabilitation and reconstruction projects previously levied as local improvement taxes to be collected as part of the component established in the municipal tax rate for existing infrastructure sustainability. Furthermore, to schedule a non-statutory public hearing to allow the public additional opportunity to comment on the proposed changes to rehabilitation and reconstruction projects previously levied as local improvement taxes.

3. Direct Administration to include in the preparation of the 2013 Tax Rate bylaw an alternative to allow the conversion of all rehabilitation and reconstruction projects previously levied as local improvement taxes to be collected as part of the component established in the municipal tax rate for existing infrastructure sustainability with a consideration for properties that have chosen to prepay the local improvements. - Carried.

Mayor's Report to Council
Re: Age-Friendly Information Workshop

C) Councillor Crozier moved that the Mayor's report to Council regarding the Age-Friendly Information Workshop which was held in Medicine Hat on March 6, 2013 be received for information. Further that the Strategic Direction 2012-2013 be reviewed and amended to include the Town of Redcliff supporting an Age-Friendly community in the future as a priority and be brought back to Council for approval. – Carried Unanimously.

2013 Municipal Election

D) Councillor Reimer moved the Memo received from the Manager of Legislative and Land Services dated March 6, 2013 regarding 2013 Municipal Election be received for information. – Carried Unanimously.

Councillor Kilpatrick moved to appoint Victor Lutz as the Returning Officer for the 2013 Municipal Election. Further that remuneration for election workers for the 2013 Municipal election be established as follows:

Returning Officer	\$920.00
Deputy Returning Officer	\$460.00
Deputy Poll Clerks	\$250.00
Advance Poll Clerks	\$155.00
Election Seminar Attendance	\$75.00

- Carried Unanimously.



8. RECESS

Mayor Hazelaar called a recess at 8:25 p.m.

D. Schaffer, K. Minhas, and R. Osmond left at 8:25 p.m.

Mayor Hazelaar reconvened the meeting at 8:33 p.m.

9. IN CAMERA

In Camera

Councillor Brown moved to meet In Camera to discuss a Land matter at 8:33 p.m. – Carried Unanimously.

Return to Open Session

Councillor Reimer moved to return to open session at 8:40 p.m. – Carried Unanimously.

10. ADJOURNMENT

Land Sale
Lot U2, Block 1, Plan 7510870

Councillor Solberg moved the request from C. Wall to purchase Lot U2, Block 1, Plan 7510870 be received for information. Further that C. Wall be advised that Lot U2, Block 1, Plan 7510870 is not available for sale at this time. – Carried Unanimously.

Adjournment

Councillor Kilpatrick moved to adjourn the meeting at 8:40 p.m. – Carried Unanimously.



Mayor



Manager of Legislative and Land Services