

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
TUESDAY, NOVEMBER 12, 2013 7:00 P.M.**

**PRESENT:** Mayor E. Reimer  
 Councillors C. Brown, C. Crozier, D. Kilpatrick,  
 L. Leipert, J. Steinke

Acting Municipal Manager R. Osmond (Left at 8:55 p.m.; returned at 9:10 p.m.)  
 Manager of Legislative & S. Simon (Left at 8:40 p.m.; returned at 9:10 p.m.)  
 Land Services  
 Acting Director of Finance & M. Davies (Left at 8:40 p.m.; returned at 8:55 p.m.)  
 Administration  
 Manager of Engineering K. Minhas

**ABSENT:** Councillor E. Solberg

**1. GENERAL**

Call to Order **A) Mayor Reimer called the regular meeting to order at 7:00 p.m.**

Adoption of Agenda **B) Councillor Leipert moved the Agenda be adopted as presented. – Carried Unanimously.**

Accounts Payable **C) Councillor Crozier moved the following 100 general vouchers in the amount of \$1,462,174.25 be received for information. – Carried Unanimously.**

ACCOUNTS PAYABLE OCTOBER 24 - NOVEMBER 1, 2013			
COUNCIL MEETING NOVEMBER 12, 2013			
73785			
-			
73931	VOID	PRINTER ERROR	\$0.00
73932	ALBERTA HOTEL & LODGING ASSOC	2014 ONLINE CAMPGROUND DIRECTORY LISTING	\$204.75
73933	ALTA-WIDE BUILDERS SUPPLIES	FOAM INSULATION FOR UTILITY SERVICE	\$243.52
73934	ALBERTA MUNICIPAL DATA SHARING	2013 ANNUAL MEMBERSHIP FEE	\$200.00
73935	AMSC INSURANCE SERVICES LTD.	NOVEMBER EMPLOYEE HEALTH BENEFITS	\$12,494.86
73936	AMEC EARTH & ENVIRONMENTAL	PROJECT #100 - RAW WATER SUPPLY PIPELINE UPGRADE	\$1,972.79
73937	ATRON REFRIGERATION	ARENA START UP & INSPECTIONS	\$5,992.35
73938	BRANDT TRACTOR LTD.	HEATER TEMPERATURE CONTROL KNOB UNIT#102 GRADER	\$7.50
73939	CAPITAL GLASS LTD.	WINDSHIELD UNIT#107 3/4 TON TRUCK - FIRE DEPARTMENT	\$252.00
73940	DELL, KRISTIN	BUDGET TRAINING ON FMW & EXCEL SPREADSHEET - C.RIDEOUT	\$87.50
73941	DUNLOP STERLING WESTERN STAR	WINDOW CRANK, HEATER SWITCH, WIPERS UNIT#94 GARBAGE TRUCK	\$80.71
73942	FORTY MILE GAS CO-OP LTD.	SEPTEMBER GAS UTILITY - LANDFILL	\$71.11
73943	FOUNTAIN TIRE	REPAIR FLAT TIRE UNIT#128 GARBAGE TRUCK	\$55.37
73944	FOX ENERGY SYSTEMS INC.	MARKING PAINT, ROAD SIGNS	\$1,344.74
73945	GAR-TECH ELECTRICAL	OVERLOAD RELAY PUMP#3 - WTP, DISCONNECT PUMP - POOL	\$498.23
73946	GIRL GUIDES OF CANADA	2013 CANADA DAY ACTIVITIES	\$150.00
73947	GRADWELL, RAYMOND	TRAVEL ADVANCE AEMA SUMMIT NOVEMBER 3-5	\$500.00
73948	GREYHOUND COURIER EXPRESS	FREIGHT OF PARTS UNIT#142 COMPACTOR - LANDFILL	\$25.19
73949	LACELLE, ROSS	REIMBURSE DRIVER'S MEDICAL & LICENSE	\$121.30
73950	LOGOS INC.	JACKETS	\$331.80
73951	SHAW CABLE	NOVEMBER INTERNET SERVICES	\$375.54
73952	MPE ENGINEERING LTD.	PROJECT #21 WTP, PROJECT #99 PUMP, PROJECT#100 WATER SUPPLY	\$42,174.31
73953	OVERHEAD DOOR	REPAIR DOOR - PS	\$106.05
73954	PARK ENTERPRISES LTD.	JULY PERMITS	\$300.62
73955	PC CORP INC.	JULY & AUGUST BACK UP MANAGER	\$1,405.69

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73956	SUNCOR ENERGY PRODUCTS	DYED DIESEL - LANDFILL	\$9,020.28
73957	PRIME PRINTING	ENVELOPES	\$978.60
73958	THE PRINTER	ELECTION BALLOTS	\$273.00
73959	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS REGULAR PAY TO OCTOBER 19, 2013	\$17,041.88
73960	REDCLIFF BAKERY	MPG LUNCH OCTOBER 16, 2013	\$68.25
73961	RECEIVER GENERAL	STATUTORY DEDUCTIONS REGULAR PAY TO OCTOBER 19, 2013	\$23,763.48
73962	RECEIVER GENERAL RCMP	POLICING COSTS TO JUNE 30, 2013, 2012/13 RECONCILIATION	\$487,287.82
73963	ROCKY MOUNTAIN PHOENIX	SCBA (SELF CONTAINED BREATHING APPARATUS)	\$21,583.80
73964	RODEO FORD SALES LIMITED	TEMPERATURE BLEND DOOR ACTUATOR UNIT#137 FORD TRUCK	\$421.23
73965	ROSENAU TRANSPORT LTD	FREIGHT OF PARTS UNIT#128 GARBAGE TRUCK, FENCE SLATS	\$106.72
73966	SCHEFFER ANDREW LTD.	AUGUST PLANNING SERVICES	\$1,254.75
73967	SIMSON MAXWELL	CHARGE AIR ELBOW, HOSE CLIPS UNIT#117 BOMAG LANDFILL	\$430.58
73968	TELUS COMMUNICATION INC.	OCTOBER CELL PHONE, TELEPHONE, RADIO & PAGER SERVICE	\$18.88
73969	TELUS MOBILITY	OCTOBER CELL PHONE, TELEPHONE, RADIO & PAGER SERVICE	\$75.41
73970	HIRSCH SIGNS & SILKSCREENING	ELECTION SIGNS	\$128.74
73971	TRIPLE R EXPRESS	FREIGHT OF PARTS UNIT#134 LOADER - LANDFILL	\$35.70
73972	DOMINION PRECAST LTD	PARK BENCHES, TRASH RECEPTACLES, BENCH MOUNTING HARDWARE	\$10,452.75
73973	THORN, CHRISTA	REFUND UTILITY CREDIT	\$93.73
73974	STRINGAM DENECKY LLP	REFUND LETTER OF COMPLIANCE FEE	\$60.00
73975	TOWN OF REDCLIFF	GIFT D.WOLANSKI, PRINTS & MEMORY CARD INVESTIGATION, ETC	\$274.65
73976	TOWN OF REDCLIFF	REGULAR PAY TO OCTOBER 19, 2013	\$65,674.63
73977	TOWN OF REDCLIFF - LANDFILL	SEPTEMBER LANDFILL TONNAGE	\$5,628.15
73978	TRANSIT PAVING INC	PROJ#57 3RD ST SE, PROJ#110 OLD TRANSCANADA HWY, PROJ#125, ETC	\$685,336.79
73979	WOOD, DALE	HUNTER EDUCATION INSTRUCTOR FEES	\$2,470.00
73980	XEROX CANADA LTD.	SEPTEMBER COPIER FEES WC7655 AND PRO 232	\$187.01
73981	AB MAINTENANCE ENFORCEMENT	GARNISHMENT OF WAGES	\$137.60
73982	ACKLANDS - GRAINGER INC	GLOVES, REPAIR HAMMER DRILL, DEFIBULATOR BATTERY, ETC	\$1,080.01
73983	ACTION PARTS	BATTERY CHARGER, BATTERY ACID NEUTRALIZER, COURTESY LAMP	\$1,008.50
73984	AMSC INSURANCE SERVICES LTD.	SEPTEMBER EMPLOYEE HEALTH SPENDING ACTIVITY	\$129.17
73985	ANDERSON, VINCE	SOUTHERN AB FIRE CONFERENCE TRAVEL EXPENSES	\$540.66
73986	AUMA	MUNICIPAL MANAGER JOB POSTING	\$288.75
73987	BIG EAGLE SERVICES	LEACHATE EVACUATION - LANDFILL	\$1,383.38
73988	THE BOLT SUPPLY HOUSE LTD.	CUTOFF WHEELS, GRINDER, GRINDING WHEELS	\$153.40
73989	DIAMOND MUNICIPAL SOLUTIONS	2014 COPPER SUPPORT PLAN, ENHANCEMENTS	\$13,465.31
73990	DUNLOP STERLING	12 VOLT BATTERIES	\$283.47
73991	DURAGLAS COMPOSITES	GRAVELINERS, BASES	\$3,438.75
73992	FOUNTAIN TIRE	REPAIR FLAT TIRES U#94 GARBAGE TRUCK, UNIT#119 INTERNATIONAL	\$101.89
73993	FOX ENERGY SYSTEMS INC.	BALL DIAMOND SIGN, SUMMER & WINTER GLOVES	\$117.25
73994	GARLAND, JAMIE	REIMBURSE SHOP VAC, HAMMER DRILL, SOCKETS, SCREWDRIVERS, ETC	\$839.72
73995	GRADWELL, RAYMOND	SOUTHERN AB FIRE CONFERENCE TRAVEL EXPENSES	\$258.36
73996	HAUCK, PAT	2013 ELECTION REMUNERATION	\$200.00
73997	INLAND CONCRETE	WASHED DE-ICING SAND	\$6,706.52
73998	JACOB'S WELDNG LTD.	REPAIR WINDSCREENS AND PIPING - LANDFILL	\$2,504.25
73999	JOE JOHNSON EQUIPMENT	FILTERS UNIT#145 MT6 TRACTOR	\$436.31
74000	LUTZ, VIC	2013 ELECTION REMUNERATION	\$1,450.00
74001	CFMY-FM	RADIO ADVERTISING REDCLIFF DAYS	\$420.00
74002	PALMER, VAL	2013 ELECTION REMUNERATION	\$555.00
74003	PUROLATOR	FREIGHT OF PARTS UNIT#128 GARBAGE TRUCK, SEWAGE FLOW METER	\$90.30
74004	RESOURCE ALLOCATION CONCEPTS	2013/14 FMW ANNUAL MAINTENANCE	\$3,218.25
74005	RECEIVER GENERAL	STATUTORY DEDUCTIONS NOVEMBER COUNCIL PAY	\$629.52
74006	ROCKY MOUNTAIN PHOENIX	PRIMER SWITCH UNIT#141 FORD PUMPER TRUCK	\$43.05
74007	ROSENAU TRANSPORT LTD	FREIGHT OF CHLORINE CYLINDERS - WTP	\$323.66
74008	SANDAU, TROY	TRAVEL ADVANCE WATER DISTRIBUTION SYSTEMS, WATER WEEK	\$300.00
74009	SCHAEFFER, DARRELL	REIMBURSE COFFEE SUPPLIES	\$73.00
74010	SIMON, SHANON	2013 ELECTION REMUNERATION & SUPPLIES	\$871.39
74011	SOUTH COUNTRY GLASS	FRONT DOOR MAINTENANCE - LIBRARY	\$149.63
74012	SUMMIT MOTORS LTD	AIR SPRING UNIT#128 GARBAGE TRUCK, FILTERS UNIT#119 INTL, ETC	\$407.16
74013	REDCLIFF LADIES FASTBALL	REFUND KEP DEPOSIT	\$125.00
74014	MUNICIPAL WORLD INC	MUNICIPAL MANAGER JOB POSTING	\$446.25
74015	HACH SALES AND SERVICE CANADA	NEW CIRCUIT BOARD & INSTALLATION FOR CHLORINE ANALYZER	\$1,060.50
74016	SCHNELL, GLEN	REFUND UTILITY CREDIT	\$54.88

74017	GREYLINE INSTRUMENTS INC.	PORTABLE SEWAGE FLOW METER, PIPE MOUNTING BAND	\$3,643.50
74018	CAMPBELL, STEPHEN	REFUND UTILITY CREDIT	\$14.66
74019	WYATT, MONTY	REFUND UTILITY CREDIT	\$1,000.00
74020	MACK, MICHELLE	REFUND UTILITY CREDIT	\$17.82
74021	SC COMPUTING INC.	REFUND UTILITY CREDIT	\$133.27
74022	MICHAUD, PAUL	REFUND UTILITY CREDIT	\$18.00
74023	LUTZ, PEGGY	2013 ELECTION REMUNERATION	\$400.00
74024	GROSE, LONA	2013 ELECTION REMUNERATION	\$400.00
74025	TURNER, MELINDA	2013 ELECTION REMUNERATION	\$325.00
74026	MCNEIL, CHRISTINA	2013 ELECTION REMUNERATION	\$200.00
74027	TOWN OF REDCLIFF	NOVEMBER COUNCIL PAY	\$7,757.20
74028	TRICO LIGHTING PRODUCTS	LIGHTING - TOWN HALL	\$104.74
74029	WILLIS, HAZEL	2013 ELECTION REMUNERATION	\$325.00
74030	WOLSELEY MECHANICAL GROUP	TEMPERATURE CONTROL CARTRIDGE - ARENA	\$696.41
74031	WOOD, DALE	CANADIAN FIREARMS SAFETY INSTRUCTOR FEES	\$2,185.00
	TOTAL CHEQUES: 100	AMOUNT OF CHEQUES:	\$1,462,174.25

## 2. MINUTES

Council meeting held October 28, 2013

**A)** Councillor Steinke moved the minutes of the Council meeting held October 28, 2013 be adopted as amended. – Carried Unanimously.

Council Organizational meeting held October 28, 2013

**B)** Councillor Crozier moved the minutes of the Council Organizational meeting held October 28, 2013 be adopted as presented. - Carried Unanimously.

Redcliff Public Library Board meeting held September 24, 2013

**C)** Councillor Steinke moved the minutes of the Redcliff Public Library Board meeting held September 24, 2013 be received for information. – Carried Unanimously.

## 3. BYLAWS

Bylaw 1758/2013, being the Temporary Borrowing Bylaw

**A)** Councillor Leipert moved Bylaw 1758/2013, being the Temporary Borrowing Bylaw be given first reading. – Carried Unanimously.

## 4. STAFF RECOMMENDATIONS

Permit Services Contract  
Re: Park Enterprises

**A)** Councillor Steinke moved that Administration be authorized to sign an extension to the existing agreement with Park Enterprises until December 31, 2014 allowing for administration to properly prepare a detailed plan related to regaining accreditation for the Town of Redcliff in the building discipline and include said plans in the 2015 budget discussions. - Carried.

Volunteer Fire Fighters Residency Requirement

**B)** Councillor Crozier moved to repeal the current residency requirement and that henceforth members of the Town of Redcliff Volunteer Fire Department will be at the discretion of Administration. Further that Administration develop a policy to permanently establish this requirement. - Defeated

Councillor Kilpatrick moved to repeal the current



residency requirement and that henceforth members of the Town of Redcliff Volunteer Fire Department must reside or be employed in a permanent position within the corporate limits of the Town of Redcliff. Further that Administration develop a policy to permanently establish this requirement. - Carried.

Pat's Off-Road Transport Bulk Water Station Agreement

**C)** Councillor Steinke moved that Administration be authorized to extend the Development Agreement with Pat's Off-Road Transport for a Bulk Water Station on Lot 7, Block 1, Plan 7911064 for a term of three (3) years. - Carried.

## 5. CORRESPONDENCE

Alberta Municipal Affairs  
Re: Status on Ministerial Directives

**A)** Councillor Crozier moved correspondence dated October 28, 2013 from Alberta Municipal Affairs regarding status on Ministerial Directives be received for information. – Carried Unanimously.

Alberta Transportation  
Re: Municipal Grant Payment

**B)** Councillor Leipert moved correspondence dated October 24, 2013 from Alberta Transportation regarding Municipal Grant Payment for the year 2013 of \$284,000.00 for Federal Gas Tax Fund and \$335,280.00 for Basic Municipal Transportation Grant for a total of \$619,280.00 be received for information. – Carried Unanimously.

## 6. OTHER

Redcliff/Cypress Regional Landfill  
Graphs to October 31, 2013

**A)** Councillor Crozier moved the Redcliff/Cypress Regional Landfill Graphs to October 31, 2013 be received for information. – Carried Unanimously.

Major Capital Project Update

**B)** Councillor Steinke moved the Major Capital Project Update be received for information. - Carried Unanimously.

Letter to Minister of Municipal Affairs on  
progress of Directives update

**C)** Councillor Brown moved the Letter to the Minister of Municipal Affairs on progress of Directives update be received for information. – Carried Unanimously.

Council Photos

**D)** Councillor Brown moved to authorize Administration to arrange for professional individual and group photos be taken of Council members. – Carried.

Letter to City of Medicine Hat Council  
Re: initiating discussion regarding  
public transportation, community  
recycling program, and sanitary sewage  
outlay

**E)** Councillor Crozier moved that a letter be sent to the City of Medicine Hat Council requesting consideration for initiating discussion regarding public transportation, community recycling program, and sanitary sewage outlay. - Carried Unanimously.



**7. RECESS**

Recess

Mayor Reimer called a recess at 8:10 p.m.

Mayor Reimer reconvened the meeting at 8:16 p.m.

**8. IN CAMERA**

In Camera

Councillor Kilpatrick moved to meet In Camera to discuss one (1) Legal and two (2) labour matters at 8:16 p.m. – Carried Unanimously.

L. Leipert left at 8:22 p.m., returned at 8:50 p.m.

S. Simon and M. Davies Left at 8:40 p.m.

R. Osmond left at 8:55 p.m.

M. Davies returned at 8:55 p.m.

S. Simon and R. Osmond returned at 9:10 p.m.

Return to Open Session

Councillor Steinke moved to return to Open Session at 9:10 p.m. – Carried Unanimously.


Municipal Manager Hiring


Councillor Brown moved to cease interviews to hire a Municipal Manager. Further that Administration contact L. Niven, Recruitment Consultant to proceed with the next steps for hiring. – Carried Unanimously.

**11. ADJOURNMENT**

Adjournment

Councillor Kilpatrick moved to adjourn the meeting at 9:11 p.m. – Carried Unanimously.

  
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Mayor

  
\_\_\_\_\_  
Manager of Legislative and Land Services