

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, OCTOBER 28, 2013 7:00 P.M.**

PRESENT: Mayor
Councillors

E. Reimer
C. Brown, C. Crozier, D. Kilpatrick,
L. Leipert, E. Solberg, J. Steinke

Acting Municipal Manager
Manager of Legislative &
Land Services
Acting Director of Finance &
Administration

R. Osmond
S. Simon

M. Davies (left at 7:29 pm; returned at 7:30 p.m.)

1. GENERAL

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:02 p.m.

Adoption of Agenda

B) Councillor Crozier moved the Agenda be adopted as amended to add Item 8.E. Seating arrangement. – Carried Unanimously.

Accounts Payable

C) Councillor Steinke moved the following 51 general vouchers in the amount of \$460,497.91 be received for information. – Carried Unanimously.

ACCOUNTS PAYABLE OCTOBER 4 - OCTOBER 18, 2013			
COUNCIL MEETING OCTOBER 28, 2013			
Cheque	Vendor	Description	Amount
73734	ACKLANDS - GRAINGER INC	FIRE EXTINGUISHER, TRIANGLE WARNING KIT, WD40	\$114.54
73735	AFFINITY WELDING & MECHANIC	REPAIR CYLINDER EAR ON GARBAGE TRUCK UNIT#128	\$133.88
73736	AMEC EARTH & ENVIRONMENTAL	PROJ#57, 125, & 100 - PROFESSIONAL SERVICES	\$4,045.08
73737	BIG HILL SERVICES	PROJ#118 - HOCKET NET SET	\$1,758.75
73738	BRANDT TRACTOR LTD.	STEERING PARTS FOR GRADER UNIT#102 AND SENSORS FOR COMPACTOR UNIT#142	\$2,273.41
73739	BROWNLEE LLP	LOCAL IMPROVEMENT BYLAW REVIEW	\$765.38
73740	CARVER CONSTRUCTION LTD	PROJ#99 PROGRESS PAYMENT #7	\$178,726.07
73741	CIBC VISA	AUTOCAD, CANADA POST, STAPLES, TRACTOR REPAIRS, COURSES	\$6,916.83
73742	CITY OF MEDICINE HAT	TOWN OF REDCLIFF GAS AND ELECTRIC UTILITIES, SEWER OUTLAY	\$105,508.20
73743	CANADIAN PACIFIC RAILWAY	FLASHER MAINTENANCE CONTRACT	\$666.74
73744	CYPRESS GROUP	PHOTOCOPIER TONER COPIES	\$1,579.62
73745	DAN JANE VENTURES	PROPANE	\$164.66
73746	DAVIES, MIKE	PAPER FOR NEWSLETTERS	\$125.92
73747	DIAMOND MUNICIPAL SOLUTIONS	WEBINAR, UPGRADE, TECH SERVICES	\$413.71
73748	EPCOR ENERGY SERVICES INC.	LANDFILL ELECTRIC UTILITIES	\$133.21
73749	FARMLAND SUPPLY CENTER LTD	HYDRAULIC HOSES & ADAPTERS	\$64.18
73750	GARLAND, JAMIE	APWA CONFERENCE	\$909.71
73751	GENIVAR CONSULTANTS LP	PROJ#32 - POST CONSTRUCTION ENGINEERING	\$372.75
73752	GRASSROOTS LANDSCAPING	PROJ#40 - LANDSCAPING HOLDBACK RELEASE	\$13,764.38
73753	HARV'S JANITORIAL SERVICES	SEPTEMBER JANITORIAL SERVICES - TOWN HALL, PUBLIC SERVICES, RCMP	\$3,386.25
73754	REDCLIFF HOME HARDWARE	ANTIFREEZE, GARBAGE CANS, ROPE, CAULKING GUN, CALCULATOR	\$1,581.23

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73755	INDUSTRIAL MACHINE INC.	BLADE LIFTERS FOR ZAMBONI UNIT#101	\$204.75
73756	KIRK'S MIDWAY TIRE	FLAT TIRE REPAIR FOR UNIT#136	\$37.80
73757	KOST FIRE EQUIPMENT LTD	DROP-IN CENTRE & REC-TANGLE - FALL MAINTENANCE	\$455.71
73758	LETHBRIDGE HERALD	SEPTEMBER ADVERTISING - COMMUNITY SERVICES, ELECTION, COPTER	\$898.84
73759	LETHBRIDGE MOBILE SHREDDING	SEPTEMBER SHREDDING SERVICES	\$46.20
73760	MEDICINE HAT NEWS	SEPTEMBER ADVERTISING - REGIONAL LANDFILL NOTICE	\$272.83
73761	MURRAY CHEV OLDS CADILLAC	HANDLES & HEATER CONTROL MODULE FOR UNIT#115	\$169.60
73762	PAD-CAR MECHANICAL LTD.	FALL HVAC MAINTENANCE AT RCMP BUILDING	\$634.74
73763	PUROLATOR	INDUSTRIAL MACHINE (UNIT#101), Brandt (UNIT#102), KAIZEN, RME	\$168.31
73764	ROBERTSON IMPLEMENT ALBERTA	MOWER BELTS FOR UNIT#121	\$61.11
73765	ROSENAU TRANSPORT LTD	PROJ#118 BIG HILL SERVICES	\$277.50
73766	SANATEC ENVIRONMENTAL	LANDFILL SEPTIC PUMPING	\$136.50
73767	SECURTEK - A SASKTEL COMPAN	FIRE HALL ALARM SYSTEM	\$65.99
73768	STEEP ROCK LTD.	PROJ#40 - ROAD CRUSH	\$5,709.78
73769	SUPERIOR TRUCK EQUIPMENT	MAST LIFT CYLINDER (LEFT), PIN AND BEARING FOR GARBAGE TRUCK UNIT#128	\$1,123.55
73770	TELUS COMMUNICATION INC.	PHONE SERVICES	\$1,822.90
73771	TELUS MOBILITY	CELL PHONE & PAGER SERVICES	\$431.26
73772	MIKES ROADHOUSE	SEPTEMBER MEALS ON WHEELS	\$1,237.95
73773	JAYCO BUILDERS	CONSTRUCTION DAMAGE DEPOSIT REFUND	\$500.00
73774	IKE'S CONSTRUCTION	CONSTRUCTION DAMAGE DEPOSIT REFUND	\$500.00
73775	TOWN OF REDCLIFF	REGULAR & COUNCIL PAY	\$66,466.20
73776	TRICO LIGHTING PRODUCTS	FLOURESCENT LIGHTS	\$68.99
73777	IB WILLIAMS	WRENCH SET	\$62.95
73778	ALBERTA MAINTENANCE ENFORCE	GARNISHMENT OF WAGES	\$316.40
73779	CIBC	SUPPLEMENTARY PENSION PLAN	\$6,824.79
73780	C.U.P.E.	UNION DUES	\$4,283.86
73781	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS	\$17,026.56
73782	RECEIVER GENERAL	STATUTORY DEDUCTIONS	\$23,252.35
73783	UNITED WAY	EMPLOYEE DONATIONS	\$72.00
73784	WORKERS COMPENSATION BOARD	SEPTEMBER AND OCTOBER WCB PREMIUMS	\$3,963.99
	TOTAL CHEQUES: 51	TOTAL AMOUNT OF CHEQUES:	\$460,497.91

2. DELEGATION

Redcliff Public Library Board

A) C. Richardson was in attendance to present the proposed 2014 budget for the Redcliff Public Library.

Councillor Solberg moved the proposed 2014 Redcliff Public Library budget be received for information. Further that it be referred to 2014 Budget Discussions. - Carried Unanimously.

C. Richardson left at 7:13 p.m.

3. MINUTES

Council meeting held October 15, 2013

A) Councillor Steinke moved the minutes of the Council meeting held October 15, 2013 be adopted as amended. - Carried Unanimously.

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Subdivision and Development Appeal Board hearing held October 2, 2013

B) Councillor Kilpatrick moved the minutes of the Subdivision and Development Appeal Board hearing held October 2, 2013 be received for information. – Carried Unanimously.

Municipal Planning Commission meeting held October 16, 2013

C) Councillor Crozier moved the minutes of the Municipal Planning Commission meeting held October 16, 2013 be received for information. – Carried Unanimously.

Redcliff Family and Community Support Services Board Meeting held October 16, 2013

D) Councillor Crozier moved the minutes of the Redcliff Family and Community Support Services Board Meeting held October 16, 2013 be received for information. – Carried Unanimously.

Economic Development Alliance meeting held September 18, 2013

E) Councillor Steinke moved the minutes of the Economic Development Alliance meeting held September 18, 2013 be received for information. – Carried Unanimously.

4. BYLAWS

Bylaw 1757/2013, Fire Services Bylaw

A) Councillor Crozier moved to direct Administration to research further refinements to the bylaw including feedback from business owners and from the fire department. – Carried Unanimously.

M. Davies (left at 7:29 pm; returned at 7:30 p.m.)

5. STAFF RECOMMENDATIONS

Municipal Manager Hiring Strategy

A) Councillor Steinke moved that the entire Council may participate in the interview process for the Municipal Manager position. Further that interviews be scheduled for the afternoons of November 7th and 8th. - Carried Unanimously.

Schedule Items for Council

B) Councillor Crozier moved to schedule

<u>Item</u>	<u>Date</u>	<u>Time</u>
Council Orientation	November 6, 2013	5:15 pm
Facilities Project Tour	To Be Determined (Spring 2014)	
Redcliff Town Hall Meeting	January 21, 2014	7:00 pm
Strategic Planning Session	To Be Determined (Spring 2014)	
RV Bylaw Public Meeting	December 12, 2013	
Inter-Municipal Co-operation Evening	To Be Determined (Spring 2014)	

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FOIP Training Session	To Be Determined	
Alberta Municipal Affairs Roles and Responsibilities Session	December 11, 2013	4:30 p.m. – 10:30 pm
Economic Outlook Summit	October 30, 2013	9:00 am – 5:00 pm
Council Public Budget Review	November 16 and 18, 2013	8:30 am – 5:00 pm
AUMA Convention	November 20-22, 2013	
George Cuff Governance Session	November 25, 2013	

- Carried Unanimously.

6. POLICIES

Policy 055, Personnel Hiring

A) Councillor Crozier moved to approve Policy 055 – Personnel Hiring be approved as presented. - Carried Unanimously.

7. CORRESPONDENCE

Alberta Health Services
Re: The External Relations Unit

A) Councillor Brown moved correspondence dated October 15, 2013 from Alberta Health Services regarding the External Relations Unit be received for information. Further that Administration contact the External Relations Unit and advise that the Town's primary concern is physician recruitment and they are seeking assistance in physician recruitment. Further that Administration contact the owner of the vacant Doctor's office to see if the Town of Redcliff can be of assistance in advertising. – Carried Unanimously.

Alberta Sport, Recreation, Parks, and Wildlife Foundation
Re: Redcliff River Valley Park

B) Councillor Crozier moved correspondence dated October 9, 2013 from Alberta Sport, Recreation, Parks, and Wildlife Foundation regarding the 2013 Municipal Recreation / Tourism Areas annual operating grant be received for information. – Carried Unanimously.

8. OTHER

Alberta Urban Municipalities Association (AUMA) Convention

A)

Registration

i) Councillor Steinke moved the Alberta Urban Municipalities Association Convention information regarding registration be received for information. – Carried Unanimously.

Meeting with Ministers

ii) Councillor Solberg moved to direct Administration to arrange for meetings during the AUMA Convention as follows:

- Alberta Transportation – not required
- Alberta Environment – not required
- Alberta Municipal Affairs – to discuss flood mitigation
- Alberta Health Services – to discuss physician recruitment

- Carried Unanimously.

Economic Development Alliance Summary for 2013

B) Councillor Steinke moved the Economic Development Alliance Summary for 2013 be received for information. - Carried Unanimously.

Acting Municipal Manager Report

C) Councillor Crozier moved the Acting Municipal Manager Report for October 28, 2013 be received for information. – Carried Unanimously.

Council Project Proposal Form

D) Councillor Kilpatrick moved the Council Project Proposal Form be received for information. – Carried Unanimously.

Seating Arrangements

E) Councillor Crozier moved to defer discussions about Council Chambers modifications to 2014 Budget discussions. – Carried Unanimously.

9. RECESS

Recess

Mayor Reimer called a recess at 9:14 p.m.

Mayor Reimer reconvened the meeting at 9:25 p.m.

10. IN CAMERA

In Camera

Councillor Leipert moved to meet In Camera to discuss three (3) labour matters at 9:25 p.m. – Carried Unanimously.

Return to Open Session

Councillor Crozier moved to return to Open Session at 9:37 p.m. – Carried Unanimously.

Boards and Commission
Re: Termination of Sam Wertypora

Councillor Steinke moved to terminate the appointment of Sam Wertypora to the Municipal Planning Commission and Redcliff Family and Community Support Services Board effective immediately. Further that Administration proceeds with advertising the board vacancies. – Carried Unanimously.

Redcliff Planning Board
Re: Appointment of Lana Kuystermans

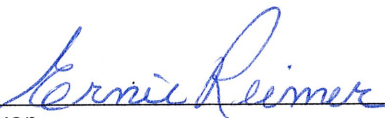
Councillor Steinke moved to appoint Lana Kuystermans to the Redcliff Public Library board with a term to expire

December 31, 2014 - Carried Unanimously.


11. ADJOURNMENT

Adjournment

Councillor Steinke moved to adjourn the meeting at 9:38 p.m. – Carried Unanimously.



Mayor



Manager of Legislative and Land Services