

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, SEPTEMBER 23, 2013 7:00 p.m.**

PRESENT: Mayor R. Hazelaar
Councillors C. Brown, C. Crozier, D. Kilpatrick,
E. Solberg, J. Steinke

Municipal Manager D. Wolanski
Director of Finance & Administration R. Osmond (left at 9:05 pm; returned at 9:22 pm)
Manager of Engineering K. Minhas (left at 8:43 p.m.)
Director of Public Services D. Schaffer (left at 8:43 p.m.)

ABSENT: Councillor E. Reimer
Manager of Legislative and Land Services S. Simon

1. GENERAL

Call to Order

A) Mayor Hazelaar called the regular meeting to order at 7:00 p.m.

Adoption of Agenda

B) Councillor Crozier moved the Agenda be adopted as amended. – Carried Unanimously.

Accounts Payable

C) Councillor Kilpatrick moved the following 65 general vouchers in the amount of \$884,390.73 be received for information. – Carried Unanimously.

ACCOUNTS PAYABLE SEPTEMBER 6, 2013 - SEPTEMBER 12, 2013			
COUNCIL MEETING SEPTEMBER 23, 2013			
73553	ACKLANDS	FUEL PUMPS, FUEL PUMP METERS, TRAFFIC PYLONS	\$3,481.77
73554	AFFINITY WELDING	WELD CYLINDER UNIT#128 GARBAGE TRUCK	\$254.63
73555	THE BOLT SUPPLY HOUSE	CUTTING WHEELS	\$25.31
73556	BOSS LUBRICANTS	GREASE, TRANSMISSION FLUID, GAS ENGINE OIL, HYDRAULIC 32 OIL	\$2,079.74
73557	BROVAC	REMOVE LEACHATE LANDFILL	\$1,344.00
73558	CACTUS COMMUNICATIONS	RADIOS & PROGRAMMING, REPLACE CABLE & MOUNT- FIRE DEPT	\$2,472.70
73559	CIBC VISA	AWWOA TRAINING, POOL TRAINING, ADVERTISING, ETC	\$6,386.92
73560	CLEARTECH INDUSTRIES	SODIUM HYPOCHLORITE - POOL, ALUM & CHLORINE - WTP	\$11,452.19
73561	COCOA BEAN CAFE	AUGUST MEALS ON WHEELS	\$642.60
73562	CONSTRUCTION SUPPLY	SIKAFLEX SEALANT - ARENA	\$78.59
73563	CONVERGINT TECHNOLOGIES	SOFTWARE & UPDATES TO CONTROLLER - LIONS WATER PARK	\$952.56
73564	CANADIAN PACIFIC RAILWAY	AUGUST FLASHER CONTRACT	\$666.74
73565	VOID	PRINTER ERROR	\$0.00
73566	EPCOR ENERGY SERVICES	AUGUST ELECTRIC UTILITY - LANDFILL	\$126.04
73567	FORT GARRY FIRE TRUCKS	LADDER RACK HANDLE - FIRE DEPT	\$68.15
73568	GRADWELL, RAYMOND	REIMBURSE FOR EMBROIDERY ON COVERALLS - FIRE DEPT	\$47.00
73569	GREYHOUND COURIER EXPRESS	FREIGHT OF PARTS U#123 LOADER- WTP, U#134 LOADER - LANDFILL	\$52.17
73570	HARV'S JANITORIAL SERVICES	AUGUST JANITORIAL SERVICES	\$3,386.25
73571	KAIZEN LAB	WATER ANALYSIS	\$2,859.82
73572	KIRK'S MIDWAY TIRE	TIRE TUBE UNIT#145 MT6 TRACTOR	\$10.50
73573	LETHBRIDGE MOBILE SHREDDING	AUGUST SHREDDING SERVICE	\$46.20
73574	LIFESAVING SOCIETY	BRONZE CROSS & BRONZE MEDALLION EXAM FEES	\$238.00
73575	MNP	2012 FCSS REVIEW	\$1,102.50
73576	MEDICINE HAT CO-OP	FOAM ROLLERS	\$18.86

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73577	PITNEY WORKS	SEPTEMBER FOLDER STUFFER CONTRACT	\$145.77
73578	PRITCHARD & COMPANY	LEGAL FEES FOR LAND SALES 40,132,1117V AND 14,13,0913590	\$550.73
73579	SCHEFFER ANDREW	JULY PLANNING SERVICES	\$249.38
73580	SUPERIOR TRUCK EQUIPMENT	PIN ASSEMBLY UNIT#128 GARBAGE TRUCK	\$692.41
73581	TELUS COMMUNICATION	SEPTEMBER CELL PHONE, TELEPHONE, RADIO & PAGER CHARGES	\$1,782.74
73582	TELUS MOBILITY	SEPTEMBER CELL PHONE, TELEPHONE, RADIO & PAGER CHARGES	\$469.11
73583	ST. AMBROSE MEN'S CLUB	REFUND KEY DEPOSIT	\$125.00
73584	MIKES ROADHOUSE	AUGUST MEALS ON WHEELS	\$670.95
73585	LATTER DAY SAINTS CHURCH	REFUND KEY & RENTAL DEPOSIT	\$225.00
73586	PARKINSON, KEVIN	TRAVEL EXPENSES POOL OPERATOR COURSE	\$173.04
73587	BOYCHUK, MERVIN	REFUND OVERPAYMENT ON PROPERTY TAX ROLL# 0262100	\$369.50
73588	DISTRICT 4 LITTLE LEAGUE	REFUND KEY & RENTAL DEPOSIT	\$250.00
73589	WHEATLAND COUNTY	2013 MUNICIPAL PROPERTY TAX SEMINAR REGISTRATION T.PRICE	\$60.00
73590	TERRED CONSTRUCTION	PROJECT#118 - FENCE FOR BRANDEN PRIMEAU ICE RINK REHAB	\$7,413.00
73591	WOLSELEY MECHANICAL GROUP	REPAIR CLAMPS, SADDLES, COUPLINGS, BUSHINGS, FITTINGS, ETC	\$3,157.39
73592			
73617	VOID	PRINTER ERROR	\$0.00
73618	AB MAINTENANCE ENFORCEMENT	GARNISHMENT OF WAGES	\$226.00
73619	BENCHMARK ASSESSMENT	AUGUST TO OCTOBER ASSESSMENT, TAX RECOVERY APPRAISAL	\$14,995.84
73620	BENCHMARK GEOMATICS	GRADE PLAN 313 5 AVE. S.W.	\$210.00
73621	CITY OF MEDICINE HAT	AUGUST UTILITY ACCOUNTS, AUGUST SEWAGE OUTLAY	\$94,147.83
73622	DESJARDINS FINANCIAL SECURITY	LIFE INSURANCE PREMIUMS SCHAFER	\$661.50
73623	GAR-TECH ELECTRICAL	WIRE FUEL PUMPS - PS, REPAIR WATER LEVEL INDICATOR - WTP	\$236.25
73624	REDCLIFF HOME HARDWARE	PAINT, TOTE BOXES, SEAT U#111 MOWER, CARBERATOR, OIL, ETC	\$1,790.04
73625	L.W. DENNIS CONTRACTING	PROJECT#100 - RAW WATER SUPPLY PIPELINE UPGRADE	\$533,523.37
73626	MEDICINE HAT CO-OP	TARP, POPUP ROTOR, SPRAY BODY, NOZZLE	\$49.63
73627	MPE ENGINEERING	PROJECT#126 - SOUTH SASKATCHEWAN RIVER FLOOD EVENT	\$8,544.69
73628	MURRAY, CINDY	REIMBURSE FOR 2013 PENNY CARNIVAL SUPPLIES	\$389.68
73629	NAPA AUTO PARTS	SHOCK ABSORBER UNIT#128 GARBAGE TRUCK, ELECTRIC TAPE	\$110.78
73630	SUNCOR ENERGY PRODUCTS	AUGUST DIESEL, DYED DIESEL AND FUEL - PS, LANDFILL	\$14,921.11
73631	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS TO SEPTEMBER 7, 2013	\$16,633.55
73632	RECEIVER GENERAL	STATUTORY DEDUCTIONS REG PAY SEPT 7, 2013, SEPT COUNCIL PAY	\$24,130.88
73633	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK - LANDFILL	\$136.50
73634	SIMPLY WATER	BOTTLED WATER - POOL	\$85.00
73635	COLORADO SHALE PRODUCTS	RED SHALE - TRAILS	\$3,780.00
73636	NICKLE, KANDICE	REFUND UTILITY DEPOSIT	\$100.00
73637	WIRTH, KRISTOPHER	REFUND UTILITY CREDIT	\$99.55
73638	NEUFELD, MARIA	REFUND UTILITY CREDIT	\$141.84
73639	MUNSON, ELIZABETH	REFUND UTILITY CREDIT	\$103.50
73640	TOWN OF REDCLIFF	JULY EMPLOYEE PROPERTY TAX PAYMENTS	\$400.00
73641	TOWN OF REDCLIFF	REGULAR PAY TO SEPTEMBER 7, 2013, SEPTEMBER COUNCIL PAY	\$68,801.09
73642	TRANSIT PAVING	ASPHALT REPAIRS	\$42,080.85
73643	WORKERS COMPENSATION BOARD	JULY & AUGUST WCB PREMIUMS	\$3,963.99
	TOTAL CHEQUES: 65	AMOUNT OF CHEQUES:	\$884,390.73

Bank Summary to June 30, 2013

D) Councillor Steinke moved the Bank Summary to June 30, 2013 be received for information. – Carried Unanimously.

2. DELEGATION

Vulnerability Assessment Final Report

A) D. Wolanski presented the Hazards, Risks, Vulnerability Assessment Final Report from consultant MNP.



Councillor Solberg moved the Hazards, Risks, Vulnerability Assessment Final Report presented by D. Wolanski be received for information. Further that the report specific to Redcliff be included in the next Council package for information. – Carried Unanimously.

3. MINUTES

Council meeting held September 9, 2013

A) Councillor Crozier moved the minutes of the Council meeting held September 9, 2013 be adopted as presented. – Carried Unanimously.

Special Council meeting held September 17, 2013

B) Councillor Steinke moved the Special Council meeting held September 17, 2013 be adopted as presented. – Carried Unanimously.

Redcliff and District Recreation Services Board meeting held September 3, 2013

C) Councillor Solberg moved the Redcliff and District Recreation Services Board meeting held September 3, 2013 be received for information. – Carried Unanimously.

Redcliff Family and Community Support Services Board notes for meeting held September 10, 2013

D) Councillor Crozier moved the Redcliff Family and Community Support Services Board notes for the meeting held September 10, 2013 be received for information. – Carried Unanimously.

Redcliff Planning Board meeting held September 17, 2013

E) Councillor Steinke moved the minutes of the Redcliff Planning Board meeting held September 17, 2013 be received for information. – Carried Unanimously.

Condo Conversion Application 2013-Condo-01
Lots 31, 32, and 33-34, Block 86, Plan 1117V (5 2 Street NE)

i) Councillor Solberg moved Condo Conversion Application 2013-Condo-01, Lots 31, 32, and 33-34, Block 86, Plan 1117V (5 2 Street NE) be approved as presented. – Carried Unanimously.

Municipal Planning Commission meeting held September 18, 2013

F) Councillor Solberg moved the minutes of the Municipal Planning Commission meeting held September 18, 2013 be received for information. – Carried Unanimously.

4. BYLAWS

Bylaw 1756/2013, Procedural Bylaw

A) Councillor Steinke moved Bylaw 1756/2013, Procedural Bylaw be given second reading, as amended. – Carried Unanimously.

Councillor Brown moved Bylaw 1756/2013 be given third reading. – Carried Unanimously.

Bylaw 1757/2013, Fire Services Bylaw

B) Councillor Crozier moved to have administration make changes to the Fire Services Bylaw and bring back to Council for first reading at the October 15, 2013 Council meeting. – Carried Unanimously.

5. STAFF RECOMMENDATIONS

Northbound Right Turn Lane Addition
Broadway Ave and Mitchell Street
Intersection

A) Councillor Kilpatrick moved to proceed with the investigation of a feasibility study of the intersection to address the level of service issues identified in the 2010 Roadway System Master Plan (RSMP) and include the dedicated right turn lane analysis in the feasibility study.
- Defeated.

6. POLICIES

Policy 059, Sustainable Infrastructure
Policy

A) Councillor Kilpatrick moved Policy 059 – Sustainable Infrastructure Policy be approved as presented and further that Policy 011 – Frontage Prepayment be cancelled. - Carried Unanimously.

Policy 086, Computer Policy

B) Councillor Crozier moved to adopt Policy 086 – Computer Policy as presented. - Carried Unanimously.

Policy 108, Firefighter Training
Requirements Policy

C) Councillor Solberg moved that Policy 108 – Firefighter Training Requirements be cancelled. - Carried Unanimously.

Policy 109, Harassment/Workplace
Violence Policy

D) Councillor Steinke moved to adopt Policy 109 – Harassment/Workplace Violence as amended.

Motion was withdrawn by Councillor Steinke

Councillor Steinke moved to adopt Policy 109 – Harassment/Workplace Violence as presented.
– Carried Unanimously.

7. CORRESPONDENCE

Alberta Environment and Sustainable
Resource Development
Re: \$20 million dollars dedicated to
2013 Flood Recovery Erosion Control
Program

A) Councillor Solberg moved correspondence dated August 22, 2013 from Alberta Environment and Sustainable Resource Development advising that \$20 million have been dedicated to the 2013 Flood Recovery Erosion Control Program be received for information. – Carried Unanimously.

City of Medicine Hat
Re: Extension of Principle Agreement –
Regionalization of Disaster Services

B) Councillor Crozier moved correspondence dated September 10, 2013 from the City of Medicine Hat regarding extension of Principle Agreement – Regionalization of Disaster Services to December 31, 2014 be received for information. – Carried Unanimously.

Palliser Economic Partnership – Media Release
Re: Transportation Assessment of Southeast Alberta

C) Councillor Solberg moved Media Release correspondence dated September 16, 2013 from Palliser Economic Partnership regarding undertaking of a Transportation Assessment of Southeast Alberta be received for information. – Carried Unanimously.

Travel Alberta
Re: 2013-2016 Business Strategy

D) Councillor Kilpatrick moved correspondence dated August 19, 2013 from Travel Alberta regarding 2013-2016 Business Strategy that outlines their three-year strategic direction, marketing plan and corporate targets be received for information. – Carried Unanimously.

8. OTHER

City of Medicine Hat

A)

Subdivision Application 2013MH010
2811 Box Springs Link NW

i) Councillor Crozier moved Subdivision Application 2013MH010 for 2811 Box Springs Link NW be received for information. – Carried Unanimously.

Subdivision Application 2013MH013
2550 Box Springs Blvd. NW

ii) Councillor Brown moved Subdivision Application 2013MH013 for 2550 Box Springs Blvd. NW be received for information. Further that administration considers water implications in formulating a response to the City of Medicine Hat. – Carried Unanimously

Subdivision Application 2013MH014
2377 Box Springs Blvd. NW

iii) Councillor Kilpatrick moved Subdivision Application 2013MH014 for 2377 Box Springs Blvd. NW be received for information. – Carried Unanimously.

Subdivision Application 2013MH015
2450 Box Springs Blvd. NW

iv) Councillor Crozier moved Subdivision Application 2013MH015 for 2450 Box Springs Blvd. NW be received for information. Further that administration considers water implications in formulating a response to the City of Medicine Hat. – Carried.

Budget Process

B) Councillor Brown moved to approve the MYCIP project ranking matrix as presented and further to establish the dates for the 2014 budget review as Saturday, November 16, 2013 and Monday, November 18, 2013 from 8:00 a.m. to 5:00 p.m. each day. - Carried Unanimously.

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Quarterly Financial Summary
(period ending June 30, 2013)

C) Councillor Crozier moved the Town of Redcliff Quarterly Financial Summary for period ending June 30, 2013 be received for information. – Carried Unanimously.

Municipal Manager's Report to Council

D) Councillor Steinke moved the Municipal Manager's Report be received for information. – Carried Unanimously.

Redcliff/Cypress Regional Landfill
Graphs to August 31, 2013

E) Councillor Steinke moved the Redcliff/Cypress Regional Landfill Graphs to August 31, 2013 be received for information. – Carried Unanimously.

Letter to Minister on Directives

F) Councillor Solberg moved the letter to the Minister of Municipal Affairs regarding Directives be received for information. – Carried Unanimously.

Council Orientation Agenda

G) Councillor Brown moved the Council orientation agenda to take place following the municipal election be approved as presented. – Carried.

9. RECESS

Recess

Mayor Hazelaar called a recess at 8:43 p.m.
Mayor Hazelaar reconvened the meeting at 8:55 p.m.

10. IN CAMERA

In Camera

Councillor Crozier moved to meet In Camera to discuss three labour matters at 8:55 p.m. – Carried Unanimously.

R. Osmond left at 9:05 p.m.

Return to Open Session

Councillor Kilpatrick moved to return to Open Session at 9:22 p.m. – Carried Unanimously.

R. Osmond returned at 9:22 p.m.

Vision Care

Councillor Crozier moved to direct administration to negotiate and discuss changes to the vision care wording in the Collective Agreement with CUPE subject to Council's final approval. – Carried Unanimously.

Appointment of Acting Municipal
Manager

Councillor Brown moved that Robert Osmond, Director of Finance and Administration be appointed Acting Municipal Manager effective October 16, 2013 until the Municipal Manager position is filled on a permanent basis. Further that the appointment will be at the start rate for the Municipal Manager as identified in Policy 69. – Carried Unanimously.



11. ADJOURNMENT

Adjournment

Councillor Steinke moved to adjourn the meeting at 9:24 p.m. – Carried Unanimously.



Mayor



Manager of Legislative and Land Services