

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, SEPTEMBER 9, 2013 7:00 p.m.**

PRESENT: Mayor R. Hazelaar
Councillors C. Brown, C. Crozier, D. Kilpatrick
E. Reimer, J. Steinke

Municipal Manager D. Wolanski
Manager of Legislative and S. Simon
Land Services
Director of Finance & R. Osmond
Administration

ABSENT: Councillor E. Solberg
Manager of Engineering K. Minhas
Director of Public Services D. Schaffer

1. GENERAL

Call to Order

A) Mayor Hazelaar called the regular meeting to order at 7:00 p.m.

Adoption of Agenda

B) Councillor Reimer moved the Agenda be adopted as amended to remove the Collective 650 Mountain Bike presentation. – Carried Unanimously.

Accounts Payable

C) Councillor Steinke moved the following 109 general vouchers in the amount of \$1,405,431.82 be received for information. – Carried Unanimously.

| ACCOUNTS PAYABLE AUGUST 15, 2013 - AUGUST 29, 2013 | | | |
|--|------------------------|---|--------------|
| COUNCIL MEETING SEPTEMBER 9, 2013 | | | |
| 73370-73442 | VOID | PRINTER ERROR | \$0.00 |
| 73443 | AB MAINTENANCE | GARNISHMENT OF WAGES | \$680.64 |
| 73444 | A & B STEEL | 1/2" JAW END SWIVEL | \$40.07 |
| 73445 | ADOA | 2013 CONFERENCE REGISTRATION | \$400.00 |
| 73446 | CITY OF MEDICINE HAT | JULY UTILITY ACCOUNTS, JULY SEWAGE OUTLAY | \$100,059.53 |
| 73447 | CLEARTECH INDUSTRIES | SODIUM HYPOCHLORITE WTP | \$617.40 |
| 73448 | COSTCO WHOLESALE | COPY PAPER, COFFEE | \$258.63 |
| 73449 | CPR | JULY FLASHER CONTRACT | \$666.74 |
| 73450 | EPCOR ENERGY SERVICES | JULY ELECTRIC UTILITY LANDFILL | \$118.20 |
| 73451 | GAR-TECH ELECTRICAL | REPLACE RELAY ON WTP PUMP, REPAIR FAULTS JESMOND LIFT STN | \$1,035.84 |
| 73452 | GAS CITY HYDRO VAC | REPAIR VARIOUS CURB STOPS | \$1,220.63 |
| 73453 | GRASSROOTS | PROJ#40 EASTSIDE PHASE 1 LANDSCAPING & PARKS | \$123,879.39 |
| 73454 | LADY CARMEN TRUCKING | SUPPLY & APPLY CALCIUM CHLORIDE FOR DUST CONTROL | \$4,095.00 |
| 73455 | LETHBRIDGE HERALD | JULY ADVERTISING, JULY TO SEPTEMBER SUBSCRIPTIONS | \$3,980.11 |
| 73456 | LETHBRIDGE MOBILE | JULY SHREDDING SERVICE | \$46.20 |
| 73457 | LIFESAVING SOCIETY | BRONZE MEDALLION - CANADIAN LIFESAVING MANUALS | \$91.14 |
| 73458 | MEDICINE HAT NEWS | JULY ADVERTISING | \$1,659.00 |
| 73459 | MPE ENGINEERING | PROJ#21 WTP UPGRADE, PROJ#99 PUMP, PROJ#100 PIPELINE | \$44,412.74 |
| 73460 | PC CORP | JUNE & JULY INFORMATION SYSTEM SUPPORT | \$1,660.31 |
| 73461 | SUNCOR | DYED DIESEL - LANDFILL; DYED DIESEL, CLEAR DIESEL & FUEL - YARD | \$17,262.46 |
| 73462 | PINNACLE INTERNATIONAL | AIR FILTER UNIT#88, COLLAR UNIT#132 | \$117.77 |
| 73463 | LAPP | LAPP CONTRIBUTIONS REGULAR PAY TO AUGUST 10, 2013 | \$17,535.83 |

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| 73464 | RECEIVER GENERAL | STAT DEDUCTIONS REGULAR PAY TO AUGUST 10, 2013 & AUGUST COUNCIL PAY | \$31,035.59 |
| 73465 | RIVERVIEW GOLF CLUB | GOLF COUNCIL, STAFF, FIRE DEPARTMENT EVENT | \$2,563.00 |
| 73466 | SCHEFFER ANDREW | JUNE PLANNING SERVICES | \$960.75 |
| 73467 | STAPLES MEDICINE HAT | TASK CHAIR | \$325.49 |
| 73468 | TELUS COMMUNICATION | AUGUST CELL PHONE, TELEPHONE, RADIO & PAGER CHARGES | \$226.83 |
| 73469 | TELUS MOBILITY | AUGUST CELL PHONE, TELEPHONE, RADIO & PAGER CHARGES | \$413.25 |
| 73470 | HACH SALES AND SERVICE | INSTRUMENT CALIBRATION WTP | \$1,402.70 |
| 73471 | HARNETT, AMBER | REFUND SWIM LESSON | \$31.00 |
| 73472 | GRAHAM, MIKE | REFUND POOL RENTAL | \$50.00 |
| 73473 | COZART, BRETT | REFUND UTILITY OVERPAYMENT | \$500.00 |
| 73474 | TERRED CONSTRUCTION | RAISE CHAIN LINK FENCE LOT 17, BLOCK 13, PLAN 0913590 | \$525.00 |
| 73475 | TOWN OF REDCLIFF | REGULAR PAY TO AUGUST 10, 2013 & AUGUST COUNCIL PAY | \$85,105.43 |
| 73476 | TOWN OF REDCLIFF - LF | JULY LANDFILL TONNAGE | \$6,902.93 |
| 73477 | TRANSIT PAVING | PROJ#85 DIRKSON DRIVE INDUSTRIAL | \$525.00 |
| 73478 | TRICO LIGHTING | METAL HALIDE BULB | \$125.69 |
| 73479 | AB FIRE CHIEFS ASSOC | 2013 FIRE PREVENTION WEEK KIT | \$547.28 |
| 73480 | ACTION PARTS | OIL FILTERS, MOTOR TREATMENT, DEEP CREEP LUBE | \$77.54 |
| 73481 | ADT SECURITY SERVICES | SEMI ANNUAL ALARM SERVICES - RCMP | \$271.36 |
| 73482 | AFFINITY WELDING | WELD FRAME UNIT#121 MOWER | \$66.94 |
| 73483 | AMSC INSURANCE | SEPTEMBER EMPLOYEE HEALTH BENEFITS | \$13,585.58 |
| 73484 | BECHTOLD, ALLAN | REFUND KEY & RENTAL DEPOSIT | \$225.00 |
| 73485 | BIG EAGLE SERVICES | REMOVE LEACHATE AT LANDFILL | \$3,661.88 |
| 73486 | BIG HILL SERVICES | ARENA BOARD CLEANING | \$656.25 |
| 73487 | C.E.M. HEAVY EQUIPMENT | REPAIR DIFFERENTIAL UNIT#134 LOADER | \$7,120.72 |
| 73488 | CLOVERDALE PAINT | YELLOW ROAD PAINT | \$104.37 |
| 73489 | COMMERCIAL SOLUTIONS | COVERALLS FOR FIRE DEPARTMENT | \$3,219.23 |
| 73490 | COSTCO WHOLESALE | ART SHOW LUNCH | \$77.56 |
| 73491 | DAVIES, MIKE | REIMBURSE FOR POSTAGE | \$247.40 |
| 73492 | VOID | ERROR | \$0.00 |
| 73493 | FORTY MILE GAS CO-OP | JULY GAS UTILITY LANDFILL | \$60.90 |
| 73494 | GARLAND, JAMIE | HOTEL – K.PARKINSON POOL 1 COURSE, RED DEER | \$251.02 |
| 73495 | GAR-TECH ELECTRICAL | REPAIR LIGHTS RCMP | \$285.77 |
| 73496 | HOME HARDWARE | DRILL BITS, PAINT, BUG SPRAY, TARPS, FLAG, KEYS, GARBAGE BAGS, ETC | \$760.97 |
| 73497 | JOHN'S WATER HAULING | WATER DELIVERY TO LANDFILL | \$90.00 |
| 73498 | KOST FIRE EQUIPMENT | RECHARGE EXTINGUISHERS | \$76.07 |
| 73499 | MH CONSTRUCTION ASSOC | CONSTRUCTION SAFETY TRAINING D.FERNETTI & N.VANDERSLOOT | \$136.50 |
| 73500 | MEDICINE HAT CO-OP | MIXED ROBERTSON CARIBINER, BITS, COUPLINGS, COVERS | \$74.87 |
| 73501 | SHAW CABLE | SEPTEMBER INTERNET SERVICES | \$375.54 |
| 73502 | PC CORP | MS PROJECT PRO 2013 MEDIALESS | \$1,349.25 |
| 73503 | PUROLATOR | FREIGHT OF SAMPLES, POOL VAC, PARTS UNIT#115, CHLORINATOR, ETC | \$633.61 |
| 73504 | R & N MAINTENANCE | 2013 LINE PAINTING | \$4,916.11 |
| 73505 | RECEIVER GENERAL | STATUTORY DEDUCTIONS ADDITIONAL PAY | \$2,463.41 |
| 73506 | CANADIAN RED CROSS | SWIM KIDS PROGRESS BOOKLETS, PRESCHOOL PROGRESS BOOKLETS | \$99.75 |
| 73507 | ROSENAU TRANSPORT | FREIGHT OF CHLORINE CYLINDERS | \$430.64 |
| 73508 | SANATEC ENVIRONMENTAL | CLEAN OUT ARENA SUMP PIT, VACCUUM RIVER VALLEY PARK WASHROOMS | \$346.50 |
| 73509 | SMILEMAKERS | PENNY CARNIVAL PRIZES | \$299.13 |
| 73510 | SCTY LOCAL GOVT MGRS | RETURNING OFFICER & ELECTION TRAINING S.SIMON, V.LUTZ | \$157.50 |
| 73511 | STEHR, BRIAN | REFUND KEY DEPOSIT | \$125.00 |
| 73512 | TELUS COMMUNICATION | AUGUST CELL PHONE, TELEPHONE, RADIO & PAGER CHARGES | \$122.71 |
| 73513 | TELUS MOBILITY | AUGUST CELL PHONE, TELEPHONE, RADIO & PAGER CHARGES | \$92.82 |
| 73514 | GREEN, JOHN | REFUND KEY & RENTAL DEPOSIT | \$225.00 |
| 73515 | STRUCK, WENDY | SUMMER ART PROGRAM INSTRUCTION FEES | \$2,050.00 |
| 73516 | WAITES, JEFFERY | REFUND SWIM LESSON | \$20.00 |
| 73517 | ALLEN, MEGAN | REFUND POOL RENTAL | \$50.00 |
| 73518 | ALLEN, SHERRY | REFUND POOL RENTAL | \$50.00 |
| 73519 | BENZ, LAURA | REFUND SWIM LESSON | \$21.00 |

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| 73520 | KRELL, MC | REFUND SWIM LESSON | \$42.00 |
| 73521 | GOLDADE, SHAYE | REFUND SWIM LESSON | \$42.00 |
| 73522 | FRENCH, JOYCE & ALVIN | REFUND SWIM LESSON | \$21.00 |
| 73523 | GAINSBOROUGH, MICHELLE | REFUND SWIM LESSON | \$21.00 |
| 73524 | TD WATERHOUSE | ADDITIONAL PAY | \$5,311.49 |
| 73525 | JURILIBER LIMITED | PLANNING LAW & PRACTISE IN ALBERTA UPDATE 3 | \$105.00 |
| 73526 | TRANSIT PAVING | PROJ#96 1 ST. SW (1 AVE INTERSECTION & 200 BLK) | \$525.00 |
| 73527 | WE CARE | JULY HOME CARE SERVICES | \$280.00 |
| 73528 | WOLSELEY MECHANICAL | STAINLESS STEEL RODS, SERVICE BOXES, TOP SECTIONS | \$1,221.21 |
| 73529 | AB MAINTENANCE | GARNISHMENT OF WAGES | \$550.00 |
| 73530 | ACTION PARTS | AIR FILTERS, HYDRAULIC FILTER, OIL FILTER, FUEL FILTER UNIT# 110 LOADER | \$132.16 |
| 73531 | AG-PLUS MECHANICAL | GRADER BLADE, BOLTS, NUTS UNIT# 144 LOADER | \$383.27 |
| 73532 | AMSC INSURANCE | JULY HEALTH SPENDING ACTIVITY | \$679.83 |
| 73533 | ATRON REFRIGERATION | SUPPLY & INSTALL EXHAUST FAN, REPLACE MOTOR OVERLOAD - WTP | \$2,939.71 |
| 73534 | BIG HILL SERVICES | WHITE ICE PAINT, PAPER LINE KIT, GOAL CREASE, BLUE PAINT - ARENA | \$937.59 |
| 73535 | CARVER CONSTRUCTION | PROJ# 99 RAW WATER PUMP STATION | \$692,918.26 |
| 73536 | CUPE | UNION DUES TO JULY 31, 2013 | \$2,520.11 |
| 73537 | FOUNTAIN TIRE | NEW TIRES UNIT#134 LOADER - LANDFILL | \$11,212.88 |
| 73538 | GRADWELL, RAYMOND | REIMBURSE HOSE REEL, PUMP PARTS, HOOK UNIT#99 1/2 TON | \$148.37 |
| 73539 | KEYWAY SECURITY | REPAIR INSIDE REAR DOOR TOWN HALL | \$97.65 |
| 73540 | MPE ENGINEERING | PROJ#21 WTP UPGRADE, PROJ#99 PUMP, PROJ#100 PIPELINE | \$57,182.59 |
| 73541 | PC CORP | MARCH BACK UP MANAGER | \$393.75 |
| 73542 | LAPP | LAPP CONTRIBUTIONS REGULAR PAY TO AUGUST 24, 2013 | \$17,534.45 |
| 73543 | REDCLIFF BAKERY | MPC LUNCH AUGUST 21, 2013 | \$68.25 |
| 73544 | RECEIVER GENERAL | STATUTORY DEDUCTIONS REGULAR PAY TO AUGUST 24, 2013 | \$28,511.13 |
| 73545 | RED HAT COOPERATIVES | REFUND KEY & RENTAL DEPOSIT | \$225.00 |
| 73546 | ROBERSTON IMPLEMENT | REAR WINDOW & GASKET UNIT# 121 TRACTOR | \$408.72 |
| 73547 | ROSENAU TRANSPORT | FREIGHT OF HYPOCHLORITE - POOL | \$354.21 |
| 73548 | STATEMENT ENTERPRISES | REPLACE CHEQUE 73322 | \$4,462.50 |
| 73549 | DIAMOND LINK FENCING | CHAIN LINK FENCING TENSION BARS, BANDS & TIES | \$176.35 |
| 73550 | TERRED CONSTRUCTION | REPAIR FENCE - 9 RIVERVIEW | \$855.75 |
| 73551 | TOWN OF REDCLIFF | COW SUPPER JULY 15, 2013 & AUG 19, 2013, TIE DOWNS & CHAIN UNIT#127, ETC | \$287.80 |
| 73552 | TOWN OF REDCLIFF | REGULAR PAY TO AUGUST 24, 2013 | \$78,927.32 |
| | TOTAL CHEQUES: 109 | AMOUNT OF CHEQUES: | \$1,405,431.82 |

2. MINUTES

Council meeting held August 19, 2013

A) Councillor Reimer moved the minutes of the Council meeting held August 19, 2013 be adopted as presented. – Carried Unanimously.

Committee of the Whole meeting held August 19, 2013

B) Councillor Crozier moved the minutes of the Committee of the Whole meeting held August 19, 2013 be received for information. – Carried Unanimously.

Redcliff Planning Board meeting held August 20, 2013

C) Councillor Kilpatrick moved the minutes of the Redcliff Planning Board meeting held August 20, 2013 be received for information. – Carried Unanimously.

Municipal Planning Commission meeting held July 17, 2013

D) Councillor Crozier moved the minutes of the Municipal Planning Commission meeting held July 17, 2013 be received for information. – Carried

Unanimously.

Municipal Planning Commission
meeting held August 21, 2013

E) Councillor Kilpatrick moved the minutes of the Municipal Planning Commission meeting held August 21, 2013 be received for information. – Carried Unanimously.

3. BYLAWS

Bylaw 1756/2013, Procedural Bylaw

A) Councillor Steinke moved Bylaw 1756/2013, Procedural Bylaw be given first reading. – Carried Unanimously.

4. STAFF RECOMMENDATIONS

Audit Services

A) Councillor Brown moved that the Town of Redcliff have Administration sign a contract with Ensminger, Beck & Thompson Chartered Accountants for the audit years January 1, 2013 to December 31, 2015 at the total three-year cost of \$60,000. - Carried Unanimously.

Backflow Preventers

B) Councillor Crozier moved not to proceed with investigation of a back-flow preventer subsidy program for residents. – Carried Unanimously.

Local Improvements

C) Councillor Kilpatrick moved that the Town of Redcliff direct Administration to amend policy #59 – Infrastructure Replacement to reflect Council's position on allowing current local improvements to run their course, prioritizing existing infrastructure for grant funding and the sustainable funding of infrastructure. - Carried.

Shared Council Office Space Plan

D) Councillor Kilpatrick moved to transform the current Mayor's office to a Mayor and Council office available to all members of Council by booking through the Executive Assistant. - Carried Unanimously.

5. POLICIES

Policy 050, Smoking Policy

A) Councillor Crozier moved to adopt Smoking Policy 050 as presented. - Carried Unanimously.

Policy 120, Social Media Policy

B) Councillor Steinke moved to adopt Social Media Policy 120 as presented. - Carried Unanimously.

Policy 121, Council Orientation Policy

C) Councillor moved to adopt Council Orientation Policy 121 as presented. - Carried Unanimously.

Policy 037, Correspondence for
Councillors and Delivery of Information

D) Councillor Steinke moved to adopt Policy 037, Correspondence for Councillors and Delivery of

Packages to Councillors

Information Packages to Councillors as amended. –
Carried Unanimously.

Alberta Municipal Affairs
Re: Southern Alberta Flood Response
Program: Community Stabilization,
Interim House, Disaster Recovery
Program and Long-term Recovery

6. CORRESPONDENCE

A) Councillor Reimer moved correspondence dated August 23, 2013 from Alberta Municipal Affairs regarding Southern Alberta Flood Response Program: Community Stabilization, Interim House, Disaster Recovery Program and Long-term Recovery be received for information. –
Carried Unanimously.

Minister Directives

7. OTHER

A) Councillor Brown moved the Municipal Manager's Report to Council regarding Municipal Inspection – Minister Directives dated September 9, 2013 be received for information. – Carried.

Progress Report to Minister

B) Councillor Crozier moved correspondence dated September 10, 2013 from the Municipal Manager to the Minister of Municipal Affairs providing a progress report in regard to Ministerial Order No. L:112/13 be received for information. – Carried Unanimously.

City of Medicine Hat
Re: Subdivision Application
2013MH009

C) Councillor Steinke moved that the City of Medicine Hat Subdivision Application 2013MH009 be received for information. – Carried Unanimously.

2013 Municipal Election
Re: Candidate Session

D) Councillor Brown moved the memo from the Manager of Legislative and Land Services advising of the 2013 Municipal Election Candidate Training Session be received for information. – Carried Unanimously.

8. IN CAMERA

In Camera

Councillor Steinke moved to meet In Camera to discuss a labour matter at 8:29 p.m. – Carried Unanimously.

E. Reimer left the meeting at 8:29 p.m.; returned at 8:31 p.m.

Return to Open Session

Councillor Crozier moved to return to Open Session at 8:31 p.m. – Carried Unanimously.

Boards and Commission
Application for Redcliff and District
Recreation Services Board

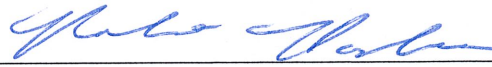
Councillor Steinke moved to appoint Christina McNeil to the Redcliff and District Recreation Services Board for a term to expire on December 31, 2014. – Carried Unanimously.



10. ADJOURNMENT

Adjournment

Councillor Kilpatrick moved to adjourn the meeting at 8:32 p.m. – Carried Unanimously.



Mayor



Manager of Legislative and Land Services