

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, APRIL 28, 2014 7:00 P.M.**

PRESENT: Deputy Mayor C. Brown
Councillors C. Crozier, D. Kilpatrick,
J. Steinke, L. Leipert,
Municipal Manager A. Crofts
Director of Finance & R. Osmond
Administration
Manager of Legislative & S. Simon
Land Services

ABSENT: Mayor E. Reimer
Councillor E. Solberg

1. GENERAL

Call to Order

A) Deputy Mayor Brown called the regular meeting to order at 7:00 p.m.

2014-0236 Adoption of Agenda

B) Councillor Steinke moved the Agenda be adopted as presented. - Carried.

2014-0237 Accounts Payable

C) Councillor Kilpatrick moved the following 68 general vouchers in the amount of \$570,005.27 be received for information. – Carried.

<u>ACCOUNTS PAYABLE</u>			
<u>COUNCIL MEETING APRIL 28, 2014</u>			
<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
74766	CITY OF MEDICINE HAT	UTILITIES & SEWAGE OUTLAY	\$77,331.57
74767	A & B STEEL LTD	SCREWS, BITS, SWITCH	\$74.55
74768	ACE LANDSCAPING	RCMP SNOW REMOVAL	\$1,260.00
74769	ACKLANDS - GRAINGER INC	PICK AXE	\$161.03
74770	ACTION PARTS	HEAT GUN KIT	\$31.49
74771	AFFINITY WELDING & MECHANICAL	CUT OUT PINS ON QUICK ATTACH	\$89.25
74772	ALTA-WIDE BUILDERS SUPPLIES (M	SCREWS, PAINT	\$284.98
74773	AMSC INSURANCE SERVICES(GENERA	UNIT#148 INSURANCE PREMIUM	\$314.08
74774	BIG BROTHERS/BIG SISTERS	MENTORING PROGRAM	\$500.00
74775	BROWN, CHERE	CANADIAN BADLANDS CONFERENCE	\$394.26
74776	C.E.M. HEAVY EQUIPMENT	UNIT#134 FRONT CRANK & SEAL	\$257.23
74777	CHAPMAN, LYLE	SEWER MODELING TRAINING COURSE	\$350.88
74778	CUMMINS WESTERN CANADA	ENGINE SEALANT	\$37.72
74779	CYPRESS GROUP	MONTHLY PHOTOCOPIER MAINTENANCE	\$3,762.20
74780	EPCOR ENERGY SERVICES INC.	LANDFILL ELECTRIC UTILITIES	\$214.24
74781	FARMLAND SUPPLY CENTER LTD	UNIT#128 HYDRAULIC HOSE, HOSE WRAP	\$147.64
74782	GRADWELL, RAYMOND	AB EMERGENCY ALERT USERS	\$180.60
74783	HARV'S JANITORIAL SERVICES	MARCH JANITORIAL SERVICE	\$3,386.25

B. E. R.

74784	SHAW CABLE	TOWN HALL INTERNET	\$120.65
74785	OSMOND, ROBERT	MAYORS CAUCUS	\$553.48
74786	PITNEY WORKS	MONTHLY FOLDER/STUFFER CONTRACT	\$160.77
74787	PRITCHARD & COMPANY LLP	PROFESSIONAL SERVICES	\$952.61
74788	PRO FLOW PLUMBING & HEATING CO	DRAIN CLEAN, POWER JET LINES	\$315.00
74789	PROVINCIAL TREASURER - LAP	PENSION PREMIUMS	\$17,680.72
74790	REDCLIFF BAKERY	RV OPEN HOUSE COOKIES	\$22.00
74791	RECEIVER GENERAL	STAT DEDUCTIONS	\$28,145.03
74792	ROCKY MOUNTAIN PHOENIX	HIGH PRESSURE SCBA	\$22,465.80
74793	SOUTHERN REWIND LIMITED	BEARINGS, LABOUR, SHOP SUPPLIES	\$572.57
74794	STEHR, BRIAN	ALUP COURSE	\$992.18
74795	SUMMIT MOTORS LTD	COOLANT HOSE, TANK, CONDITIONER	\$681.65
74796	SUPERIOR TRUCK EQUIPMENT	UNIT#128 RINGS, WASHERS, ROLLERS, BUSHINGS	\$171.73
74797	TELUS COMMUNICATION INC.	PHONE SERVICE	\$1,702.35
74798	TELUS MOBILITY	PS/BYLAW/ENG CELL PHONE	\$461.35
74799	EXOVA	STORM POND WATER ANALYSIS	\$459.89
74800	BREWMASTER WHOLESALE FOODS	STYROFOAM CONTAINERS & LIDS	\$110.04
74801	TOWN OF REDCLIFF	REGULAR PAYROLL	\$56,572.60
74802	UNITED RENTALS	J-TAMPER RENTAL	\$88.99
74803	WILLIE'S 24 HOUR TOWING LTD.	TOW TRUCK CHARGE	\$63.00
74804	WSP CANADA INC	PROJ#130 PROG PMT#2	\$4,141.20
74805	WOOD, DALE	FIREARMS SAFETY COURSE	\$2,660.00
74806	HOLLAND, ROD	AUGER LINE TO STREET	\$252.00
74807	BOTH, DAVID	REFUND INACTIVE UT ACCOUNT	\$14.66
74808	BATUS FINANCE	REFUND DEPOSIT INACTIVE UT ACCOUNT	\$100.00
74809	ACTION AUGER CANADA INC.	REFUND DUPLICATE PAYMENT	\$81.30
74810	JODI BANMAN	ZUMBA CLASS	\$600.00
74811	MILLER, KORRIE	REC-TANGLE DEPOSIT REFUND	\$150.00
74812	JANES, KAREN	REC-TANGLE DEPOSIT REFUND	\$50.00
74813	SYNERGY MARKETING DVI OF MRG	RESCUE/ESCAPE KNIVES	\$460.95
74814	TATARYN, HOLLY	SENIORS CENTRE RENTAL/DEPOSIT/KEY REFUND	\$232.75
74815	SHINE FACTORY CRACKMASTERS	UNIT#130 BOX COVER	\$1,458.45
74816	TELUS MOBILITY	FIRE RESCUE TRUCK PHONE & WTP PAGER	\$53.34
74817	TELUS COMMUNICATION INC.	PHONE SERVICE	\$1,599.09
74818	SANIWORKS LTD.	DRIVE BELTS	\$134.36
74819	SCHEFFER ANDREW LTD.	NORTHSIDE FSR PROFESSIONAL SERVICES	\$8,603.70
74820	ROSENAU TRANSPORT LTD	CHLORINE CYLINDERS SHIPPING	\$353.49
74821	PUROLATOR	WATER SAMPLES & PARTS SHIPPING	\$134.90
74822	MPE ENGINEERING LTD.	PROJ#21 PROG PMT#43	\$86,028.08
74823	MIKE'S ROADHOUSE	MEALS ON WHEELS FEB & MAR	\$4,336.24
74824	MEDICINE HAT TAI CHI & QUI-GONG	TAI-CHI	\$500.00
74825	FORTY MILE GAS CO-OP LTD.	LANDFILL GAS UTILITIES	\$775.25
74826	DILLMAN, EVAN	CLASS 3 LEARNERS/ROAD TEST	\$166.20
74827	CITY OF MEDICINE HAT	UTILITIES & SEWAGE OUTLAY	\$114,785.24
74828	AMEC EARTH & ENVIRONMENTAL	PROJ#100 PROG PMT#3	\$881.63

74829	A & B STEEL LTD	ANGLE IRON & DISC	\$47.86
74830	CIBC VISA	MARCH VISA	\$8,109.35
74831	PROVINCIAL TREASURER - LAPP	PENSION PREMIUMS	\$17,626.80
74832	RECEIVER GENERAL	STAT DEDUCTIONS	\$28,343.48
74833	TOWN OF REDCLIFF	REGULAR & COUNCIL PAY	\$66,254.57
68 CHEQUES TOTAL:			\$570,005.27

2014-0238 Bank Summary to January 31, 2014

D) Councillor Crozier moved the Bank Summary to January 31, 2014 be received for information. – Carried.

2. DELEGATION

Ensminger, Beck and Thompson (EBT)

A) Ensminger, Beck and Thompson (EBT) were in attendance to present the 2013 Financial statements for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority.

2014-0239 Town of Redcliff Audit Findings Report

i)
a) Councillor Steinke moved the Audit Findings Report for the Town of Redcliff for 2013 be received for information. – Carried.

2014-0240 Financial Statements

b) Councillor Leipert moved the Financial Statements for The Town of Redcliff for 2013 be signed by the Mayor, Municipal Manager, and Director of Finance and Administration. – Carried.

2014-0241 Redcliff/Cypress Regional Waste Management Authority Audit Findings Report

ii)
a) Councillor Crozier moved the Audit Findings Report for the Redcliff/Cypress Regional Waste Management Authority for 2013 be received for information. – Carried.

2014-0242 Financial Statements

b) Councillor Kilpatrick moved the Financial Statements for the Redcliff/Cypress Regional Waste Management Authority for 2013 be signed by Mayor, Municipal Manager, and Director of Finance and Administration. – Carried.

R. Osmond left at 7:14 p.m., returned at 7:16 p.m.

2014-0243 S/Sgt. S. Maxwell
Re: RCMP report to Council

B) Councillor Crozier moved the RCMP report to Council to March 31, 2014 presented by S/Sgt. S. Maxwell be received for information. – Carried.

3. MINUTES

2014-0244 Council meeting held April 14, 2014

A) Councillor Steinke moved the minutes of the Council meeting held April 14, 2014 be adopted as presented. – Carried.

- 2014-0245 Redcliff Planning Board meeting held April 22, 2014 **B)** Councillor Leipert moved the minutes of the Redcliff Planning Board meeting held April 22, 2014 be received for information. - Carried.
- 2014-0246 Municipal Planning Commission meeting held April 16, 2014 **C)** Councillor Kilpatrick moved the minutes of the Municipal Planning Commission meeting held April 16, 2014 be received for information. - Carried.
- 2014-0247 Land Use Bylaw Enforcement **i)** Councillor Leipert moved the question from the Municipal Planning Commission regarding Land Use Bylaw enforcement be received for information. - Carried.
- 2014-0248 Redcliff Improvement Partnerships (RIP) **D)** Councillor Kilpatrick moved the minutes of the Redcliff Improvement Partnerships (RIP) held March 27, 2014 be received for information. - Carried.
- 2014-0249 Economic Development Alliance meeting held March 18, 2014 **E)** Councillor Steinke moved the minutes of the Economic Development Alliance meeting held March 18, 2014 be received for information. - Carried.

4. BYLAWS

- 2014-0250 Bylaw 1782/2014 Fees, Charges, and Rates Bylaw **A)** Councillor Crozier moved Bylaw 1782/2014 Fees, Charges, and Rates Bylaw be given first reading. - Carried.
- 2014-0251 Councillor Steinke moved Bylaw 1782/2014 Fees, Charges, and Rates Bylaw be given second reading. - Carried.
- 2014-0252 Councillor Kilpatrick moved Bylaw 1782/2014 Fees, Charges, and Rates Bylaw be presented for third reading. - Carried Unanimously
- 2014-0253 Councillor Steinke moved Bylaw 1782/2014 Fees, Charges, and Rates Bylaw be given third reading. - Carried.

5. REQUEST FOR DECISION

- 2014-0254 Urban Development Institute Membership **A)** Councillor Crozier moved to attain membership with the Urban Development Institute (UDI) at a cost of \$500.00, to be funded from the 2014 operational budget. - Carried.
- 2014-0255 Encroachment Permit Application
Re: Lot 6-7, Block A, Plan 9111515 **B)** Councillor Leipert moved that the Municipal Manager be authorized to sign an encroachment agreement with David and Alanna Minor of 315 Mitchell Street NE (Lot 7, Block A, Plan 9111515). - Carried.

6. POLICIES

- 2014-0256 Policy 126, Code of Conduct – Committees, Boards, and Commissions **A)** Councillor Kilpatrick moved Policy 126, Code of Ethics and Conduct for Members Appointed to Redcliff Committees, Boards and Commissions be approved as presented. - Carried.

7. CORRESPONDENCE

2014-0257 Alberta Municipal Affairs
Re: Ministerial Order No.
L:112/12 and L:001/14
Directives Concluded

A) Councillor Kilpatrick moved correspondence dated April 15, 2014 from Alberta Municipal Affairs regarding Ministerial Order No. L:112/12 and L:001/14 confirming Directives being concluded be received for information. - Carried.

2014-0258 Alberta Municipal Affairs
Re: Bill 27, the Flood Recovery
and Reconstruction Act

B) Councillor Crozier moved correspondence dated April 16, 2014 from Alberta Municipal Affairs regarding Bill 27, the Flood Recovery and Reconstruction Act amendments be received for information. – Carried.

8. OTHER

2014-0259 Award of Infill and Infiltration
Contract

A) Councillor Crozier moved the memorandum dated April 28, 2014 from Municipal Manager Arlos Crofts regarding Award of Infill and Infiltration Contract be received for information. – Carried.

2014-0260 Municipal Manager Report to
Council

B) Councillor Kilpatrick moved the Municipal Manager Report to Council for April 28, 2014 be received for information. – Carried.

2014-0261 Mayor and Council Committee
Reports

C) Councillor Leipert moved the Mayor and Council Committee Reports be received for information. – Carried.

9. RECESS

Deputy Mayor Brown called for a recess at 8:01 p.m.

Deputy Mayor Brown reconvened the meeting at 8:04 p.m.

10. IN CAMERA

2014-0262 Meet In Camera

Councillor Leipert moved to meet In Camera to discuss one (1) Labour, matter at 8:04 p.m. – Carried.

2014-0263 Return to Open Session

Councillor Leipert moved to return to Open Session at 8:08 p.m. – Carried.

2014-0264 Appointment to
Boards and Commissions

Councillor Leipert moved to appoint Camille Reimer to the Physician Recruitment and Retention Committee with a term to expire December 31, 2014. - Carried

2014-0265

Councillor Crozier moved to appoint Sandra Burton to the Physician Recruitment and Retention Committee with a term to expire December 31, 2014. – Carried.

2014-0266

Councillor Steinke moved to appoint Beatrice Gursky to the Physician Recruitment and Retention Committee with a term to expire December 31, 2014. – Carried.

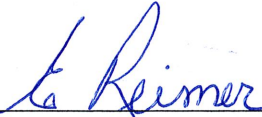
2014-0267

Councillor Leipert moved to appoint Mayor Reimer and Councillor Brown to the Physician Recruitment and Retention Committee. – Carried.


11. ADJOURNMENT

2014-0268 Adjournment

Councillor Crozier moved to adjourn the meeting at 8:10 p.m. – Carried.



Mayor



Manager of Legislative and Land Services

BANK SUMMARY FOR JANUARY 31, 2014

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	214,432.95	10,000.00	224,432.95
DAILY DEPOSITS	270,928.68	120,843.52	391,772.20
CIBC DIRECT DEPOSITS/ TELEBANKING	255,343.90	0.00	255,343.90
INTEREST EARNED	8,340.53	0.00	8,340.53
T-BILL REDEMPTIONS	0.00	0.00	0.00
OTHER DIRECT DEPOSITS	0.00	0.00	0.00
SUBTOTAL	534,613.11	120,843.52	655,456.63
CHEQUES	(677,962.94)	(120,843.52)	(798,806.46)
ASFF QUARTERLY PAYMENTS	0.00	0.00	0.00
DEBENTURE PAYMENTS	0.00	0.00	0.00
T-BILL PURCHASES	0.00	0.00	0.00
NSF CHEQUES	0.00	0.00	0.00
OTHER DIRECT WITHDRAWALS	(9,322.16)	0.00	(9,322.16)
SUBTOTAL	(687,285.10)	(120,843.52)	(808,128.62)
TOTAL	61,760.96	10,000.00	71,760.96
BANK CLOSING BALANCE	251,679.81	10,000.00	261,679.81
ADD:O/S DEPOSITS	90,442.69	0.00	90,442.69
LESS:O/S CHEQUES	(280,361.54)	0.00	(280,361.54)
TOTAL	61,760.96	10,000.00	71,760.96

INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	11,750,000.00
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,502,749.32
TOTAL INVESTMENTS		13,252,749.32

AS ER