



COUNCIL MEETING

MONDAY, FEBRUARY 10, 2014

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, FEBRUARY 10, 2014 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
1. GENERAL	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Accounts Payable *	For Information
2. DELEGATION	
A) Merna Prevost * Re: Drainage Issue	
3. PUBLIC HEARING	
A) Bylaw 1764/2014 to amend the Land Use Bylaw for Lot 41 & 42, Block 91, Plan 9411418 (15 3 Street NW) Change Land to change the Use from R-1 Residential to H Horticulture *	
Registered speaker(s): Simon Clewlow, Clayton Hurlbert, Jeff Stigter	
B) Bylaw 1765/2014 to amend the Land Use Bylaw for Lot 11, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 12-13, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 14 -16, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 17, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 18-19, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 21-22, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 20, 23 & 24, Block 2, Plan 5094AV (32 Dutton St. NE) to Change Land Use from Commercial Highway to I-1 Light Industrial *	
4. MINUTES	
A) Council meeting held January 27, 2014 *	For Adoption
B) Redcliff Planning Board Special meeting held February 4, 2014 *	For Information
C) Redcliff and District Recreation Services board meeting held February 6, 2014 *	For Information

5. BYLAWS

- A)** Bylaw 1764/2014 to amend the Land Use Bylaw for
Lot 41 & 42, Block 91, Plan 9411418 (15 3 Street NW) Change Land
to change the Use from R-1 Residential to H Horticulture * 2nd/3rd Reading
- B)** Bylaw 1765/2014 to amend the Land Use Bylaw for 2nd/3rd Reading
Lot 11, Block 2, Plan 5094AV (14 Dutton St. NE)
Lot 12-13, Block 2, Plan 5094AV (14 Dutton St. NE)
Lot 14 -16, Block 2, Plan 5094AV (14 Dutton St. NE)
Lot 17, Block 2, Plan 5094AV (14 Dutton St. NE)
Lot 18-19, Block 2, Plan 5094AV (14 Dutton St. NE)
Lot 21-22, Block 2, Plan 5094AV (14 Dutton St. NE)
Lot 20, 23 & 24, Block 2, Plan 5094AV (32 Dutton St. NE)
to Change Land Use from Commercial Highway to I-1 Light Industrial *

6. STAFF RECOMMENDATIONS

- A)** Recreational Vehicles * For Consideration
- B)** Global Position System (GPS) Survey equipment Wireless Connectivity* For Consideration
- C)** Bylaw Enforcement Vehicle * For Consideration
- D)** TRAVIS-MJ (Transportation Routing and Vehicle Information System – For Consideration
Multi-Jurisdiction) Permitting system *
- E)** Methanex Corporation Community Advisory Panel * For Consideration

7. CORRESPONDENCE

- A)** Methanex * For Information
Re: Medicine Hat Quarterly Business Update – Q4 2013

8. OTHER

- A)** Community Information Night (Town Hall Meeting) * For information

9. RECESS

10. IN CAMERA

- A)** Labour (1)

11. ADJOURN

ACCOUNTS PAYABLE JANUARY 23 - JANUARY 29, 2014			
COUNCIL MEETING FEBRUARY 10, 2014			
74468	ALBERTA FIRE CHIEFS ASSOCIATION	2014 MEMBERSHIP FEES	\$157.50
74469	ACKLANDS - GRAINGER INC	NUTS OFF AEROSOL, DRILL BITS, AIR HOSE COUPLER KIT, ETC	\$462.60
74470	ACTION PARTS	SHRINK CONNECTORS, TUBING, SPLIT LOOM, GLOVES, ETC	\$307.30
74471	AFFINITY WELDING & MECHANICAL	REPAIR BROKEN MAST UNIT#128 GARBAGE TRUCK	\$637.21
74472	ALTA-WIDE BUILDERS SUPPLIES	LUMBER	\$65.12
74473	AMSC INSURANCE SERVICES LTD.	FEB EMPLOYEE BENEFITS, DEC 2013 HEALTH SPENDING	\$14,212.06
74474	ON MUNICIPAL TAX & REVENUE ASSOC	2014 MEMBERSHIP FEES	\$224.87
74475	ATRON REFRIGERATION	REPAIR FURNACE - LANDFILL	\$535.50
74476	ALBERTA URBAN MUNICIPALITIES ASSOC	2014 MEMBERSHIP FEES	\$5,646.50
74477	THE BOLT GUYS	LOCKNUTS, LOCKWASHERS, HEX NUTS, BOLTS	\$385.32
74478	BROWNLEE LLP	2014 EMERGING TRENDS SEMINAR A.CROFTS, R.OSMOND	\$250.00
74479	COMMUNITY FOOD CONNECTION	REIMBURSE 2013 WATER CHARGES	\$254.80
74480	COSTCO WHOLESALE	PAPER	\$272.93
74481	DUNLOP STERLING WESTERN STAR	BRAKE SHOES UNIT#141 FORD PUMPER TRUCK	\$413.81
74482	ECONOMIC DEVELOPMENT ALLIANCE	FIRST INSTALLMENT OF 2014 REQUISITION	\$16,764.00
74483	FINNING	FILTERS UNIT#142 COMPACTOR, ENGINE OIL - LANDFILL	\$740.93
74484	FOUNTAIN TIRE	REPAIR TIRES UNIT#93 3 TON, UNIT#125 PICK UP TRUCK	\$80.92
74485	GAR-TECH ELECTRICAL	PROJ#114 INSTALL SHUT OFF USED OIL STORAGE - LANDFILL	\$688.68
74486	JOE JOHNSON EQUIPMENT	TRACKLESS SWEEPER BROOM & WIRE UNIT# 145 TRACTOR	\$529.31
74487	MEMORY LANE COMPUTERS	2014 WEB HOSTING RENEWAL	\$287.70
74488	MEDICINE HAT CONSTRUCTION ASSOC	2014 MEMBERSHIP FEES	\$630.00
74489	MEDICINE HAT CO-OP LTD	WIRE BRUSH WHEELS, WD40	\$94.17
74490	SHAW CABLE	FEBRUARY INTERNET SERVICES	\$375.54
74491	MPE ENGINEERING LTD.	PROJ#21 WTP UPGRADE, PROJ#100 RAW WATER SUPPLY	\$12,263.48
74492	MURRAY, CINDY	HALOWEEN NIGHT & SKATE WITH SANTA SUPPLIES, ETC	\$308.31
74493	PALLISER AIRSHED SOCIETY	2014 MEMBERSHIP FEES	\$826.88
74494	PC CORP INC.	2014 DELL SONICWALL, 2014 ARCSERVE	\$948.57
74495	PRAIRIE ROSE SCHOOL DIV.NO.8	JANUARY TO JUNE 2014 FAMILY/SCHOOL LIAISON WORKER	\$14,400.00
74496	PROVINCIAL TREASURER - LAPP	REISSUE MAY LAPP CONTRIBUTIONS	\$17,059.46
74497	PETROLEUM TANK MANAGEMENT	PROJ#114 PLAN REVIEW & SAFETY CODES FEE - OIL STORAGE	\$212.00
74498	REIMER, ERNIE	TRAVEL EXPENSES MAYORS & REEVES CONFERENCE	\$96.60
74499	ROSENAU TRANSPORT LTD	FREIGHT OF PARTS UNIT# 145 TRACTOR	\$122.13
74500	SANATEC ENVIRONMENTAL	PUMP SEPTIC - LANDFILL	\$136.50
74501	SUMMIT MOTORS LTD	AIR VALVE KIT UNIT#128 GARBAGE TRUCK	\$66.49
74502	TELUS COMMUNICATION INC.	JANUARY TELEPHONE, CELL PHONE, RADIO & PAGER CHARGES	\$18.88
74503	TELUS MOBILITY	JANUARY TELEPHONE, CELL PHONE, RADIO & PAGER CHARGES	\$65.63
74504	TRIPLE R EXPRESS	FREIGHT OF PARTS UNIT#134 LOADER - LANDFILL	\$31.50
74505	BENOIT, KARLA	REFUND UTILITY CREDIT	\$21.58
74506	INSTABOX	BALLOT BOXES	\$77.87
74507	MEZEI, DELWYN	REFUND UTILITY CREDIT	\$17.35
74508	TRICO LIGHTING PRODUCTS	BULBS - STREETLIGHTS & TOWN HALL, STRIP LIGHTING -PS	\$497.81
74509	WOOD, DALE	FIREARMS SAFETY INSTRUCTOR FEES	\$855.00
74510	A & B STEEL LTD	TUBING, WELDING LENSES	\$92.98
74511	ACTION PARTS	HOSE CLAMPS	\$30.03
74512	AFFINITY WELDING & MECHANICAL	GARBAGE CAN TABS	\$630.00
74513	BEN'S OFFICE MACHINES LTD.	RIBBON FOR TICKET PRINTER - LANDFILL	\$62.69
74514	THE BOLT GUYS	FLAT WASHERS, RAGS, QUICK PIN	\$66.20
74515	CACTUS COMMUNICATIONS	PHONE WALL CHARGER	\$41.95
74516	CENTRAL SHARPENING	BLADE SHARPEN UNIT#101 ZAMBONI	\$128.10
74517	FOUNTAIN TIRE	REPAIRS UNIT#136 F150, #128 GARBAGE TRUCK & #144 LOADER	\$123.29
74518	GLENTEL WIRELESS CENTRE	REPLACE MIC AT PS RADIO	\$99.75
74519	KILPATRICK, DWIGHT	TRAVEL EXPENSES 2013 AUMA	\$296.00
74520	MED. HAT CHAMBER OF COMMERCE	STATE OF THE CITY LUNCHEON	\$189.00
74521	MEDICINE HAT MOTO-SPORTS LTD.	GASKETS, ORINGS, ETC	\$24.11
74522	PITNEY WORKS	FEBRUARY FOLDER/STUFFER CONTRACT SERVICE	\$145.77
74523	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS TO JANUARY 25, 2014	\$17,980.97
74524	PUROLATOR	FREIGHT OF WATER SAMPLES - WTP	\$27.81
74525	RECEIVER GENERAL	STATUTORY DEDUCTIONS REGULAR PAY TO JANUARY 25, 2014	\$26,755.09

74526	RECEIVER GENERAL RCMP	POLICING COSTS TO DECEMBER 31, 2013	\$240,440.96
74527	ROCKY MOUNTAIN EQUIPMENT	RADIATOR, ETC U#110 LOADER, CABLE, ETC U#88 LOADER	\$3,814.05
74528	SAFEGUARD BUSINESS SYSTEMS	PURCHASE ORDER FORMS	\$505.16
74529	SOUTHERN DOOR	DOOR PUSHER SPRING	\$42.00
74530	TELUS MOBILITY	JANUARY TELEPHONE, CELL PHONE, RADIO & PAGER CHARGES	\$36.70
74531	PALUMBO, TERRY	REFUND RENTAL DEPOSIT	\$50.00
74532	PAHL, COURTNEY	REFUND RENTAL DEPOSIT	\$150.00
74533	TOWN OF REDCLIFF	REGULAR PAY TO JANUARY 25, 2014	\$57,027.36
74534	TRICO LIGHTING PRODUCTS	LIGHTING FOR PS	\$15.75
74535	UPS CANADA	PROJ#109 LED CLOCK - ARENA RENOVATIONS	\$75.44
74536	WESTERN CANADA CEMETERY ASSOC.	2014 MEMBERSHIP FEES	\$65.00
	TOTAL CHEQUES: 69	AMOUNT OF CHEQUES:	\$440,958.97

January 21, 2013

Merna Prevost
Box 197
Redcliff, AB
T0J 2P0

RECEIVED
JAN 21 2014
TOWN OF REDCLIFF

Manager of Legislative and Land Services

Dear Ms. Simon,

Upon Budget Proposal 2014 deadline, I submitted to Robert Osmond Proposal for consideration regarding Improvement of Drainage and Ditches along 3rd Ave. NW from 8th St to 5th street and from 2nd Ave through to 4th Ave NW. My Proposal has not been placed on the Agenda and I have not been made aware of any discussions for consideration.

I have taken the liberty of giving each Council Member a copy of the Proposal in that they can review the information prior to the meeting date.

Please place my Proposal submission on the Agenda for the Council Meeting January 27th.

Thank you

Regards,



Merna Prevost
238 5th ST. NW
Redcliff, AB

BUDGET PLANNING PROCESS SUBMISSION FORM

The personal information requested on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act (FOIP). The information collected will be used as required to contact those who have submitted projects about their submissions. If you have any questions about the collection or use of your personal information, contact the Town of Redcliff's FOIP Coordinator at 1 – 3rd Street NE, Redcliff, AB, T0J 2P0 or 403-548-3618.

Note: Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide enough detail that the intent of your suggestion is well understood.

Contact Information (in case we have questions about your idea):

Name: MERNA & ROGER PREVOST

Organization (if applicable): _____

Phone Daytime: 403 548 6634 Phone Evening: SAME

Fax: _____ E-Mail: _____

Address: 238 5th ST NW

Project Information:

Operational Area: (Service, Facility, Infrastructure Programs or Other) _____

Project Title: DRAINAGE DITCH 3RD AVE NW & 5th ST NW to 8th ST NW
5th AVE NW FROM 2ND AVE TO 4TH AVE

Can this idea be undertaken in stages? Yes ☐ No ☒

Estimated one time cost: SEE ATT. Estimated Annual Operating Cost: _____

Description: (Provide as much detail as possible e.g., pictures, diagrams, examples, web pages, etc.).

(Please attach sheet if more space is required): SEE ATT:

Please indicate the strategic focus area(s) the project will impact and how it will benefit our community: (provide details)

SEE ATT.

How would you recommend your proposed project be funded and why?

Tax Rates / Utility Rates / User Fees / Other: _____

Why? SEE ATT:

_____ (Please attach sheet if more space is required).

Do you consider this to be a Community: Want ☐ or Need ☒

Date: Nov. 15/13 Signature: [Signature]

Attachment to 2014 Budget Proposal

Project Title: Drainage Ditch . 3rd Ave. NW, 5th St. NW to 8th St. 5th Ave. NW from 2nd Ave to 4th Ave

Merna and Roger Prevost
238 5th St NW

Cost:

- this project would be comparable to Broadway East and Old Highway North West as per drainage and overall appearance

Description:

- 21 photos detail the current conditions created by poor drainage management by developers of greenhouses which is the major contributing factor to this flooding
- 2 pgs. Survey shows where the excessive storm water flows to and accumulates

Strategic Focus:

- adequate storm drainage in this area will help reduce the water table in the area and subsequent water seeping into weeping tile around basements.
- will reduce the risk of storm water entering sanitary sewer manholes at these low lying avenues and street
- Provide a healthier outdoor environment and eliminate standing stagnant water which attracts and breed mosquito and other unwanted pest such as cave crickets moving into homes as a result of flooding
- improve the overall appearance in the neighborhood

Project Funding:

As you can see from the Survey the greenhouses have either been expanded or been new construction from 2003 forward including 2013. Each developer leveled their properties and pushed the excess dirt into the previous ditch areas leaving no ditch for drainage. We feel it most important the the greenhouse developers be held financially responsible for a portion for the removal of their dirt which they pushed into the ditches. The balance to be funded by the province.

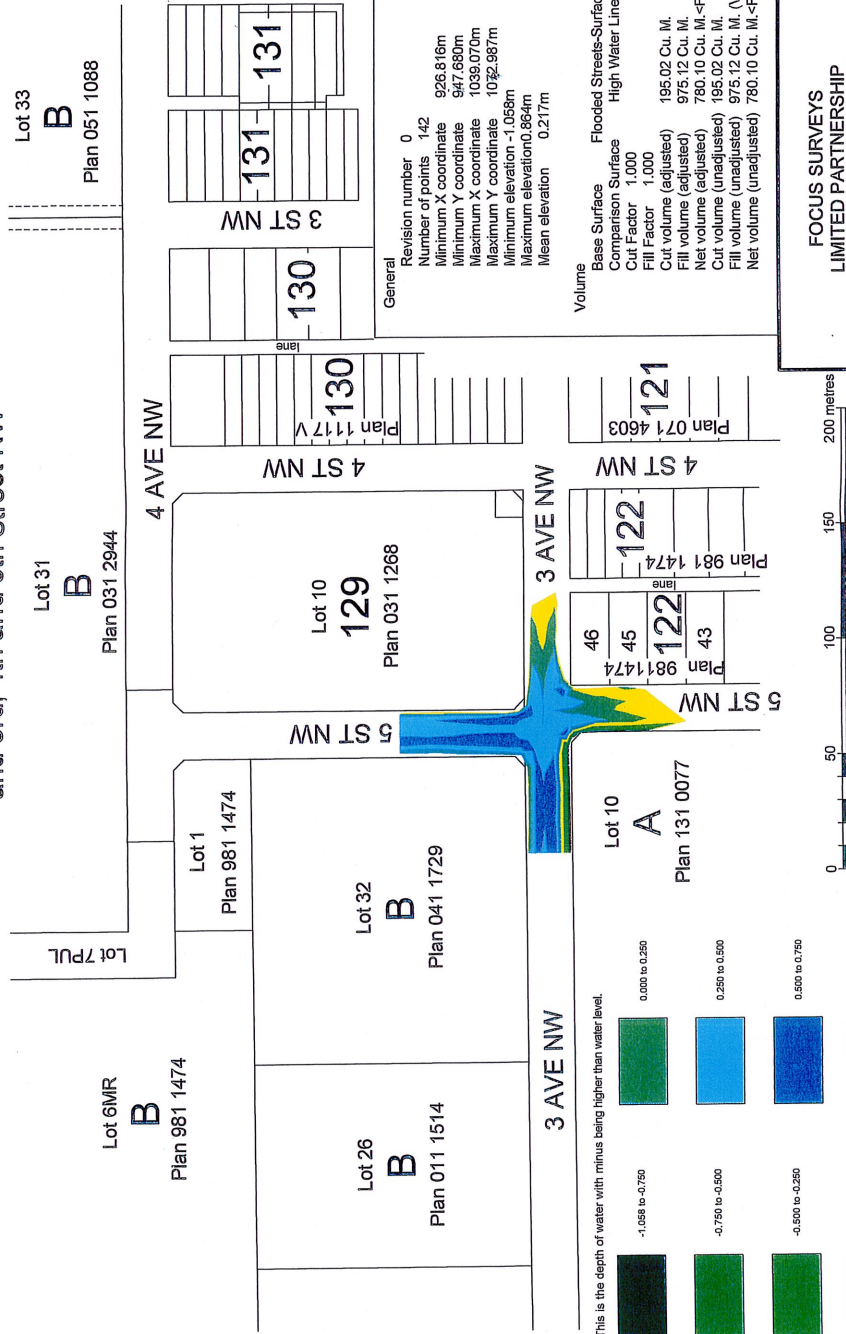
We developed in 2001-2002 we were required to maintain the drainage ditch and install a culvert at our driveways. No one else has done this they all filled in the drainage area. There is no longer a drainage ditch on 5th between 2Ave and 4th Ave nor on 3rd from 5th St to 8th St.

Personal cost to us in preparing this submission is \$2341.92 (Survey) \$3.57 (Printing)

Redcliff

Volume Survey of

Portions of 3rd and 4th Avenue NW
and 3rd, 4th and 5th Street NW



General	TIN
Revision number	0
Number of points	142
Minimum X coordinate	926.816m
Minimum Y coordinate	947.680m
Maximum X coordinate	1039.070m
Maximum Y coordinate	1032.987m
Minimum elevation	-1.058m
Maximum elevation	0.864m
Mean elevation	0.217m
Number of triangles	221
Maximum triangle area	71.37sq.m
Minimum triangle area	0.00sq.m
Minimum triangle length	0.015m
Maximum triangle length	21.872m

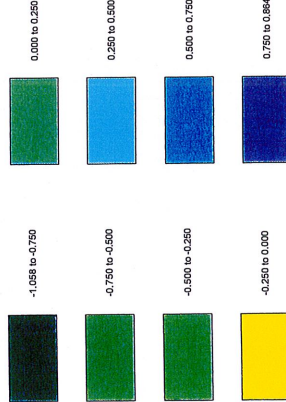
Volume	Base Surface	Flooded Streets-Surface
	Comparison Surface	High Water Line-100-Surface
	Cut Factor	1.000
	Fill Factor	1.000
	Cut volume (adjusted)	195.02 Cu. M.
	Fill volume (adjusted)	975.12 Cu. M.
	Net volume (adjusted)	780.10 Cu. M. <Fill>
	Cut volume (unadjusted)	195.02 Cu. M.
	Fill volume (unadjusted)	975.12 Cu. M.
	Net volume (unadjusted)	780.10 Cu. M. <Fill>

FOCUS SURVEYS LIMITED PARTNERSHIP

Suite 302, 623 4th Street S.E. Medicine Hat, AB T1A 0L1
Phone: (403) 827-3707

Drawn by: TJF
Checked by:
Drawing File: 010045366-SDMCD1-R02
File: 010045366
Date: August 7, 2013

This is the depth of water with minus being higher than water level.

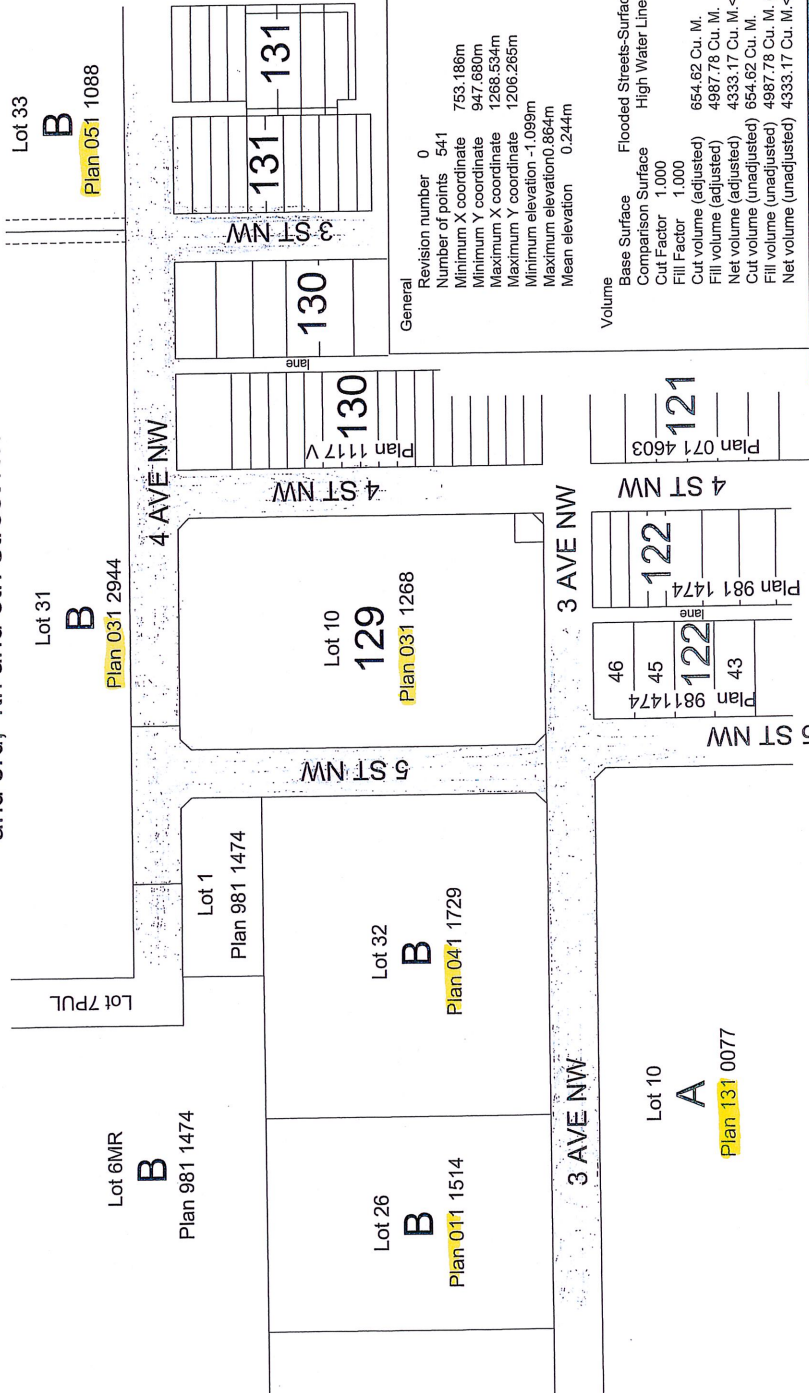


Scale 1:2000

Redcliff

Volume Survey of

Portions of 3rd and 4th Avenue NW and 3rd, 4th and 5th Street NW



General		TIN	
Revision number	0	Number of triangles	879
Number of points	541	Maximum triangle area	80.56sq.m
Minimum X coordinate	753.186m	Minimum triangle area	0.00sq.m
Minimum Y coordinate	947.680m	Minimum triangle length	0.028m
Maximum X coordinate	1268.534m	Maximum triangle length	25.360m
Maximum Y coordinate	1206.265m		
Minimum elevation	-1.099m		
Maximum elevation	0.864m		
Mean elevation	0.244m		

Volume	
Base Surface	Flooded Streets-Surface
Comparison Surface	High Water Line-100-Surface
Cut Factor	1.000
Fill Factor	1.000
Cut volume (adjusted)	654.62 Cu. M.
Fill volume (adjusted)	4987.78 Cu. M.
Net volume (adjusted)	4333.17 Cu. M. <Fill>
Cut volume (unadjusted)	654.62 Cu. M.
Fill volume (unadjusted)	4987.78 Cu. M.
Net volume (unadjusted)	4333.17 Cu. M. <Fill>

Drawn by: T.J.F. Chk'd by:

Drawing File: 010045366-SDMC01-R01

File: 010045366

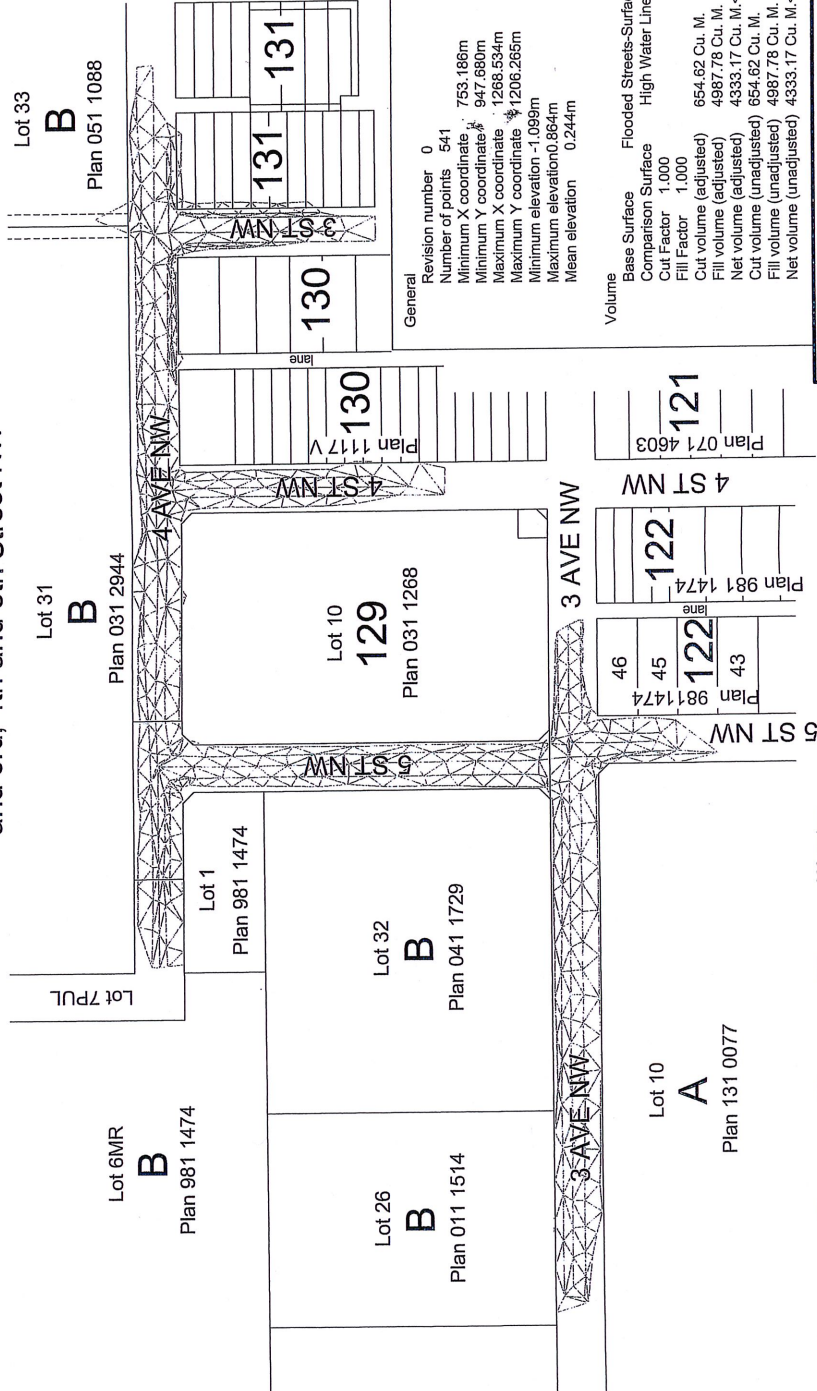
Date: August 6, 2013

FOCUS SURVEYS
LIMITED PARTNERSHIP
Suite 302, 623 4th Street S.E. Medicine Hat, AB. T1A 0L1
Phone: (403) 527-3707

Redcliff

Volume Survey of

Portions of 3rd and 4th Avenue NW
and 3rd, 4th and 5th Street NW



General		TIN	
Revision number	0	Number of triangles	879
Number of points	541	Maximum triangle area	80.56sq.m
Minimum X coordinate	753.186m	Minimum triangle area	0.02sq.m
Minimum Y coordinate	947.680m	Minimum triangle length	0.028m
Maximum X coordinate	1266.534m	Maximum triangle length	25.360m
Maximum Y coordinate	1206.266m		
Minimum elevation	-1.099m		
Maximum elevation	0.864m		
Mean elevation	0.244m		

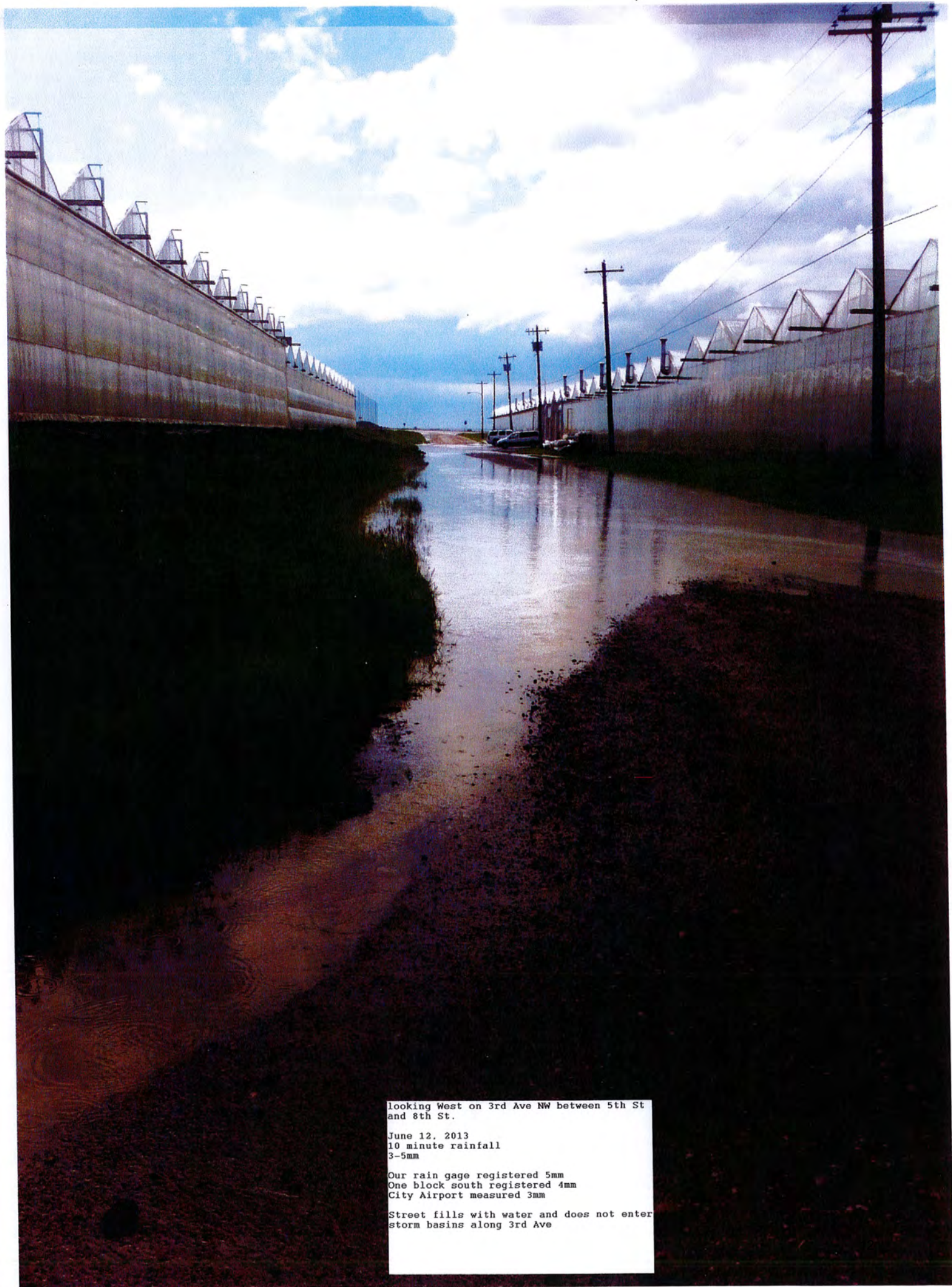
Volume		Flooded Streets-Surface	
Base Surface	Comparison Surface	High Water Line-100-Surface	
Cut Factor	1.000		
Fill Factor	1.000		
Cut volume (adjusted)	654.62 Cu. M.		
Fill volume (adjusted)	4987.78 Cu. M.		
Net volume (adjusted)	4333.17 Cu. M. <Fill>		
Cut volume (unadjusted)	654.62 Cu. M.		
Fill volume (unadjusted)	4987.78 Cu. M.		
Net volume (unadjusted)	4333.17 Cu. M. <Fill>		

FOCUS SURVEYS
LIMITED PARTNERSHIP
Suite 302, 623 4th Street S.E. Medicine Hat, AB, T1A 0L1
Phone: (403) 927-3707



Scale 1:2000

Drawn by: T.J.F. Chkd by:
Drawing File: 010045366-SDMCO1-R01
File: 010045366
Date: August 6, 2013

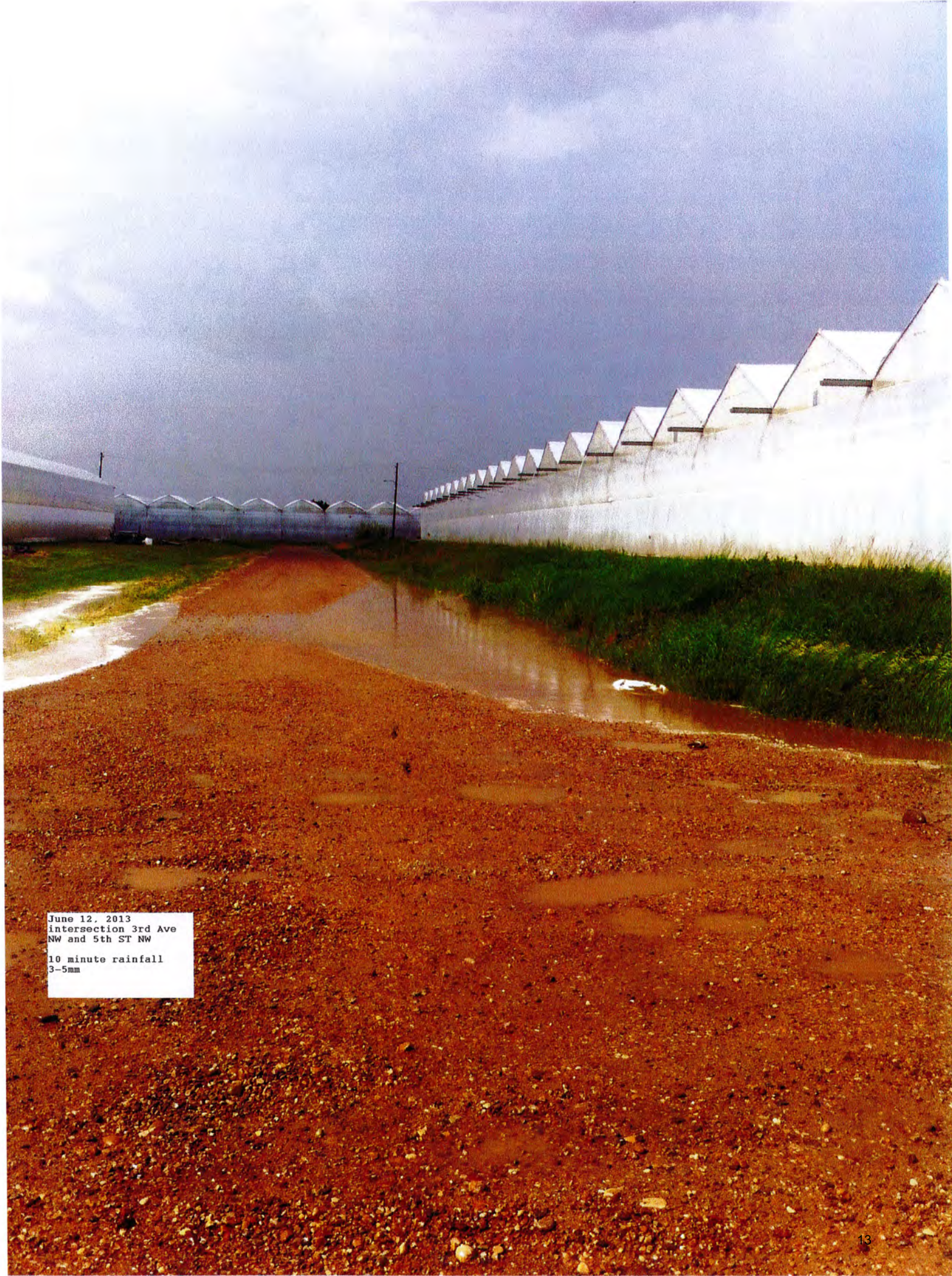


looking West on 3rd Ave NW between 5th St
and 8th St.

June 12, 2013
10 minute rainfall
3-5mm

Our rain gage registered 5mm
One block south registered 4mm
City Airport measured 3mm

Street fills with water and does not enter
storm basins along 3rd Ave



June 12, 2013
intersection 3rd Ave
NW and 5th ST NW
10 minute rainfall
3-5mm



Intersection of 5th St NW and 3rd AVE

June 12, 1013
10 minute rainfall
3-5mm

Our gage registered 5mm
One block south registered 4mm
City Airport measured 3mm

The storm basins along 4th are higher
than the pavement and the rain runs
past, rounds the corner and into this
basin at 5th and 3rd NW

June 12, 2013... after rain had
stopped, greenhouse drain at corner
of 3rd Ave NW and 5th ST NW ...South
west storm drain of intersection.

4:05 PM



June 12, 2013 erosion of dirt
bank after rainfall and run off
from greenhouse roof
Corner of 5th St NW and 3rd Ave
NW
Eroded dirt fills up storm
basin




July 6th. 2013 12:44PM
refuse left in boulevard area from
flood waters.
Note: level of flow that forced
refuse up this high





July 6th. 2013
Height of water flow at
intersection of 5th St NW and
3rd Ave NW




July 6th. 2013. rain stopped at
4:30 AM

Photo taken at 7:20 PM

Storm Basin at NE corner of
intersection at
5th st NW and 3rd Ave NW


Still full of storm water not
draining



July 6th, 2013, 7:23 PM
Rainfall stopped at 4:30 AM

Storm Basin at South west
corner of intersection still
full of water

5th St NW and 3rd Ave NW



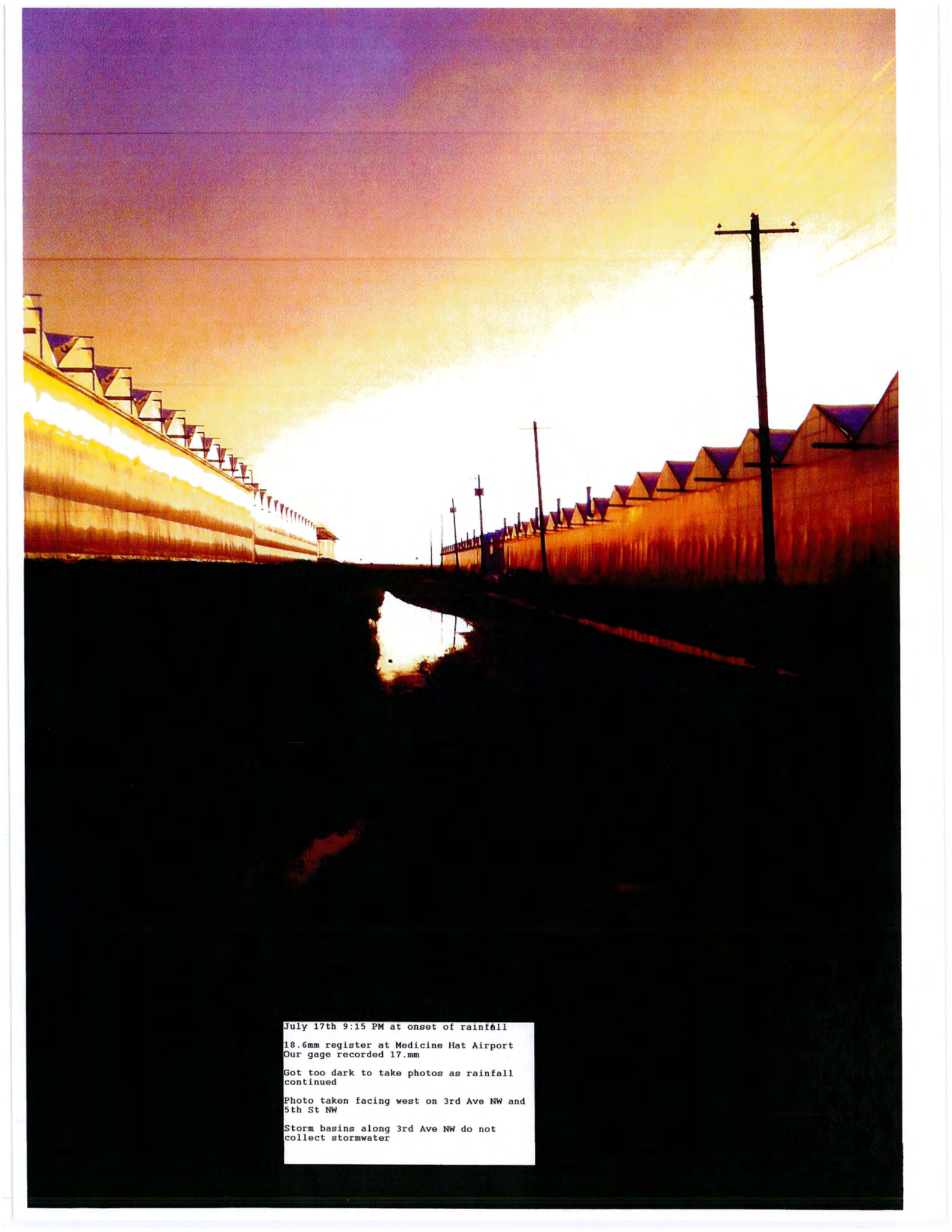
July 6th, 2013 Photo taken
at 7:20 PM. rainfall stopped
at 4:30AM

Storm basin at NW corner of
5th St NW and 3rd Ave

Still full of water not
draining

JULY 6TH - 8:44 PM
CATCH BASIN
S.E. CORNER OF
3RD AVE & 5TH ST. NW






July 17th 9:15 PM at onset of rainfall

18.6mm register at Medicine Hat Airport
Our gage recorded 17. mm

Got too dark to take photos as rainfall
continued

Photo taken facing west on 3rd Ave NW and
5th St NW

Storm basins along 3rd Ave NW do not
collect stormwater



Grading and leveling of this last Greenhouse on 3rd Ave NW is completed and there is no drainage ditch left at all. All stormwater from all these greenhouses runs directly into the street. The Storm basins along 3rd between 8th and 5th are filled with weed, mud and refuse. The weeds take up a good portion of the Avenue as they are growing on the dirt which has been pushed into 3rd Ave ditch area.

JULY 17TH

9:05 PM

ONSET OF RAINFALL
POURING OF GREENHOUSE ROOF
SUBSEQUENT STREET FLOODING
3RD AVE NW & 8TH ST NW




JULY 17TH
7 MINUTES OF
RAINFALL POURING
INTO STREET ON
3RD AVE NW






August 20, 2013 5PM

Greenhouse construction on 8th StNW and 3rd Ave. Grading interior area and pushing excess dirt into drainage ditch along 3rd Ave NW through to 5th st NW. Each of the houses along 3rd NW have been done in this fashion and have filled in the drainage ditch and contribute to the flooding of this area. There is no ditch left for any drainage to storm basins anywhere along 3rd from 8th St to 5th St.



August 20th. 2013
Before grading and pushing
dirt out of greenhouse into
the drainage ditch was
completed

A photograph showing a drainage ditch or stormwater channel. The ditch is filled with water, and a long, dark shadow of a person is cast across it from the left. The right bank of the ditch is heavily overgrown with tall, yellowish-green grasses and weeds. The left bank is composed of reddish-brown gravel and dirt. In the background, a paved road and some buildings are visible under a bright sky.

August 21, 7:27 PM

facing east on 3rd between 8th ST
NW and 5th ST NW

zero drainage, no ditch left to
drain storm water into storm basins
along 3rd Ave as a result of
Greenhouse development practices.

stagnation green sludge




Photo taken Sept 12, 2013
Recorded on our rain gage we
received 7.4mm of rainfall on
September 9th.

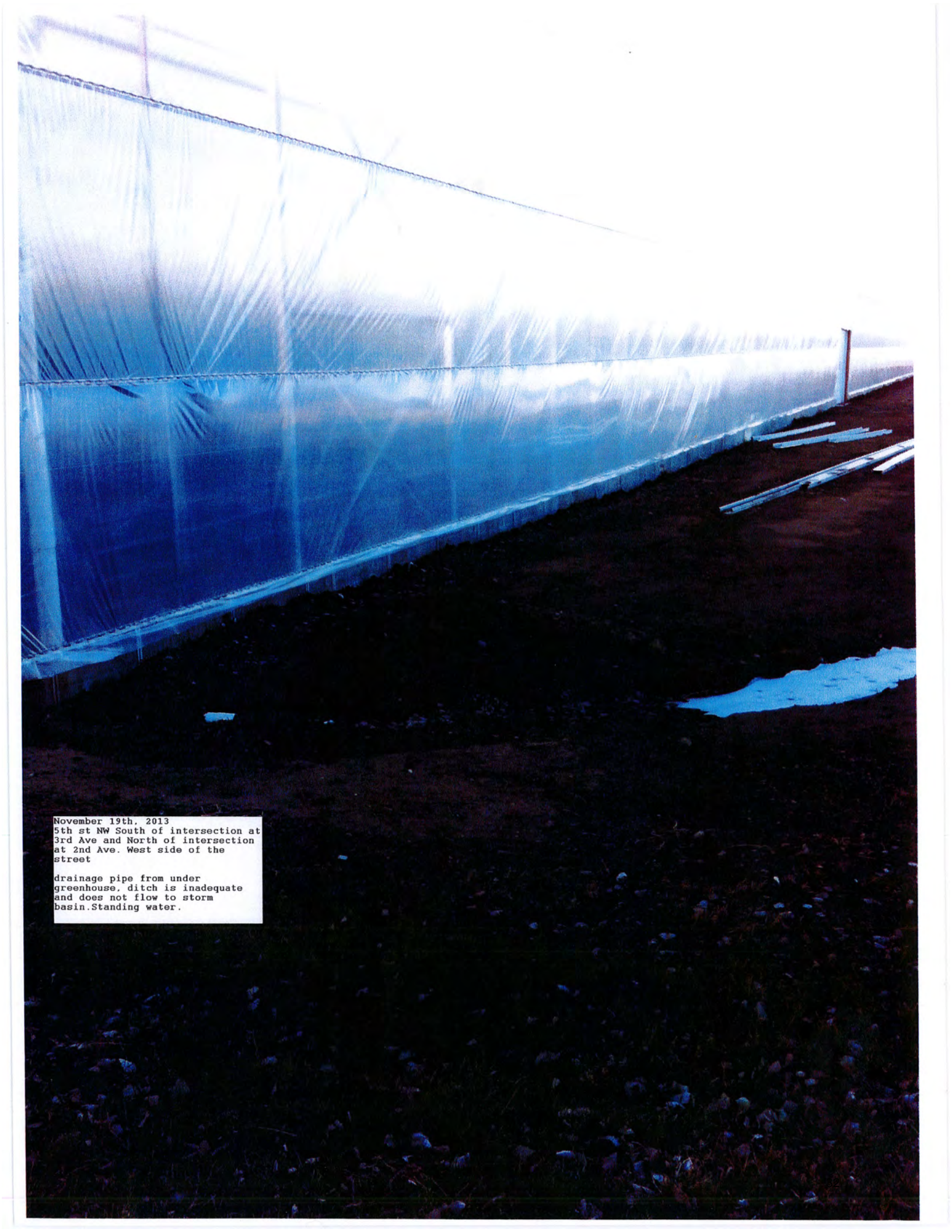
Storm water still not drained.

Green house workers taking a
break from trenching bank and
installing pipes that feed
directly into drainage ditch
that is no longer there



November 14th. 2013

Full view of inadequate
drainage ditch to storm basin
along greenhouse on 5th St NW
between 3rd Ave and 2nd Ave



November 19th, 2013
5th st NW South of intersection at
3rd Ave and North of intersection
at 2nd Ave. West side of the
street

drainage pipe from under
greenhouse, ditch is inadequate
and does not flow to storm
basin. Standing water.

**BYLAW NO. 1764/2014
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA**

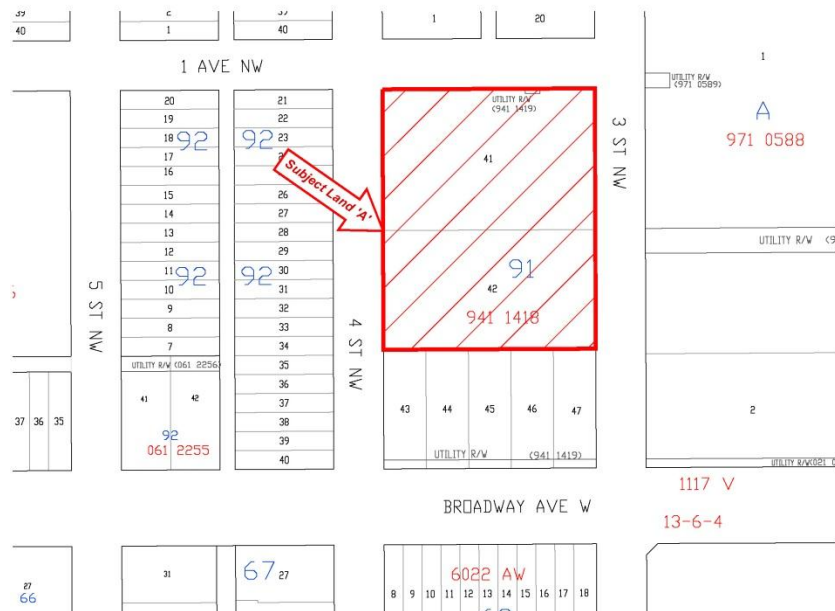
A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW:

WHEREAS the lands described as

<u>Legal Description</u>	<u>Civic Address</u>
Lot 41, Block 91, Plan 9411418	25 3 St. NW
Lot 42, Block 91, Plan 9411418	15 3 St. NW

(herein referred to as "Subject Land A", is presently designated R-1 Single Family Residential District under the Town of Redcliff Land Use Bylaw;

AND WHEREAS it is proposed that 'Subject Land 'A' be designated H Horticultural District. 'Subject Land A' is located as indicated on the following map.



AND WHEREAS copies of this bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act R.S.A. 2000, Ch. M-26;

AND WHEREAS a public hearing with respect to this bylaw was held in the Council Chambers at the Town of Redcliff on the 10th day of February, A.D. 2014.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. This bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1764/2013.
2. The land described as

<u>Legal Description</u>	<u>Civic Address</u>
Lot 41, Block 91, Plan 9411418	25 3 St. NW
Lot 42, Block 91, Plan 9411418	15 3 St. NW

is hereby designated H Horticultural District

3. This bylaw shall come into force on the date of final reading and signing thereof.

READ a first time the 13th day of January, 2014

READ a second time the _____ day of _____.

READ a third time the _____ day of _____.

PASSED and **SIGNED** the _____ day of _____, _____.

MAYOR

MANAGER OF LEGISLATIVE AND LAND SERVICES

**BYLAW NO. 1765/2014
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA**

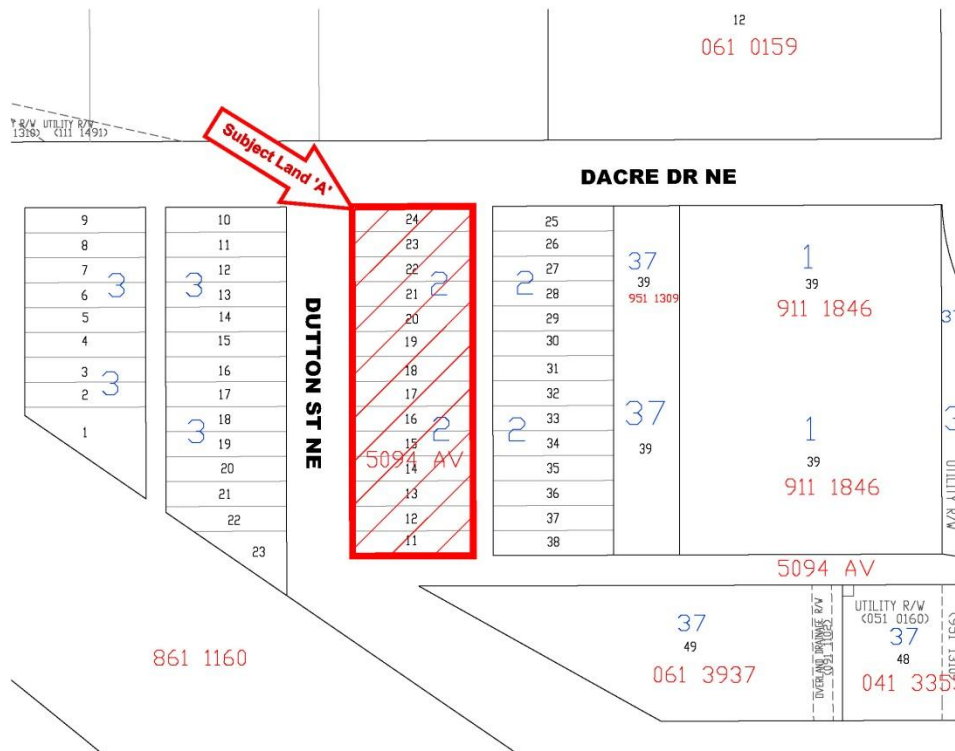
A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW:

WHEREAS the lands described as

<u>Legal Description</u>	<u>Civic Address</u>
Lot 11, Block 2, Plan 5094AV	14 Dutton St. NE
Lot 12-13, Block 2, Plan 5094AV	14 Dutton St. NE
Lot 14 -16, Block 2, Plan 5094AV	14 Dutton St. NE
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Lot 18-19, Block 2, Plan 5094AV	14 Dutton St. NE
Lot 21-22, Block 2, Plan 5094AV	14 Dutton St. NE
Lot 20, 23 & 24, Block 2, Plan 5094AV	32 Dutton St. NE

(herein referred to as "Subject Land A", is presently designated C-HWY Highway Corridor Commercial District under the Town of Redcliff Land Use Bylaw;

AND WHEREAS it is proposed that 'Subject Land 'A' be designated I-1 Light Industrial District. 'Subject Land A' is located as indicated on the following map.



AND WHEREAS copies of this bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act R.S.A. 2000, Ch. M-26;

AND WHEREAS a public hearing with respect to this bylaw was held in the Council Chambers at the Town of Redcliff on the 10th day of February, A.D. 2014.

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is hereby designated I-1 Light Industrial District

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READ a first time the 13th day of January, 2014.

READ a second time the _____ day of _____, _____.

READ a third time the _____ day of _____, _____.

PASSED and **SIGNED** the _____ day of _____, _____.

MAYOR

MANAGER OF LEGISLATIVE AND LAND SERVICES

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JANUARY 27, 2013 7:00 P.M.**

PRESENT:

Mayor	E. Reimer
Councillors	C. Brown, C. Crozier, L. Leipert, J. Steinke. E. Solberg
Municipal Manager	A. Crofts
Acting Municipal Manager	R. Osmond
Manager of Legislative & Land Services	S. Simon
Acting Director of Finance & Administration	M. Davies
Manager of Engineering	K. Minhas (left at 8:32 p.m.)
Public Service Director	D. Schaffer (left at 8:32 p.m.)
Operations Supervisor	J. Garland (left at 7:56 p.m.)

ABSENT:

Councillor	D. Kilpatrick
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1. GENERAL

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:00 p.m.

2014-0043 Adoption of Agenda

B) Councillor Solberg moved the Agenda be adopted as presented. – Carried Unanimously.

Welcome Arlos Crofts

C) Mayor Reimer welcomed Arlos Crofts, Municipal Manager and his family to the Town of Redcliff. The Mayor provided Council with a brief overview of A. Crofts' municipal experience. Mayor Reimer extended his appreciation to Robert Osmond for a job well done during his appointment as the Acting Municipal Manager. He also expressed his gratitude to Council for their co-operation and looks forward to working with everyone.

2014-0044 Accounts Payable

D) Councillor Steinke moved the following 33 general vouchers in the amount of \$244,785.88 be received for information. – Carried Unanimously.

ACCOUNTS PAYABLE JANUARY 10 - JANUARY 16, 2014			
COUNCIL MEETING JANUARY 27, 2014			
74435	ART'S EXCAVATING	PROJ#114 DECOMMISSION WASTE OIL TANK	\$14,049.00
74436	BOUNDARY EQUIPMENT	GRADER BLADES UNIT#102 GRADER, CUTTING EDGE UNIT#110 LOADER	\$1,521.74
74437	CANADIAN PACIFIC RAILWAY	DECEMBER FLASHER CONTRACT	\$666.74
74438	CYPRESS GROUP	OCTOBER TO DECEMBER TOSHIBA & CANON COPIER FEES	\$4,456.26
74439	EPCOR ENERGY SERVICES	DECEMBER ELECTRIC UTILITY LANDFILL	\$233.15
74440	LETHBRIDGE HERALD	DECEMBER ADVERTISING	\$1,660.32
74441	LETHBRIDGE MOBILE SHREDDING	DECEMBER SHREDDING SERVICE, ELECTION SHREDDING SERVICE	\$69.30
74442	MEDICINE HAT NEWS	DECEMBER ADVERTISING	\$368.55
74443	MPE ENGINEERING	PROGRAM & INSTALL SCADA COMPUTER - WTP	\$2,357.25
74444	PC CORP	NOVEMBER BACK UP MANAGER, DECEMBER INFORMATION SYSTEM SUPPORT	\$1,699.69
74445	SUNCOR ENERGY	DYED DIESEL - LANDFILL	\$1,642.86
74446	TELUS COMMUNICATION	HIGH SPEED JULY-NOVEMBER POOL, JAN TELEPHONE, CELL, RADIO & PAGER	\$1,842.36
74447	TELUS MOBILITY	JANUARY TELEPHONE, CELL, RADIO & PAGER CHARGES	\$395.53
74448	NIVEN, LAWRENCE	EXECUTIVE SEARCH MUNICIPAL MANAGER	38 \$2,500.00

74449	TOWN OF REDCLIFF - LANDFILL	DECEMBER LANDFILL TONNAGE	\$2,714.96
74450	XEROX CANADA	DECEMBER PRO 232 COPIER FEES	\$15.21
74451	ATRON REFRIGERATION	FURNACE REPAIRS - ARENA DRESSING ROOM, CAMPGROUND, TOWN HALL	\$1,269.45
74452	CITY OF MEDICINE HAT	DECEMBER UTILITIES, DECEMBER SEWAGE OUTLAY	\$68,054.42
74453	FORTY MILE GAS CO-OP	DECEMBER GAS UTILITY - LANDFILL	\$325.64
74454	GREYHOUND COURIER	FREIGHT OF PARTS - CEM HEAVY EQUIPMENT	\$28.87
74455	JIM'S ELECTRIC	ANNUAL FIRE ALARM INSPECTIONS - RCMP, TOWN HALL, SENIORS, ARENA	\$1,591.78
74456	JOHN'S WATER HAULING	WATER DELIVERY TO LANDFILL	\$90.00
74457	MINISTER OF FINANCE	2013 SUPPLEMENTARY SCHOOL TAX	\$4,431.85
74458	PARK ENTERPRISES	NOVEMBER & DECEMBER PERMITS	\$2,894.27
74459	PC CORP	HP 1 YEAR POST WARRANTY HARDWARE SUPPORT	\$711.90
74460	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS REGULAR PAY TO JANUARY 11, 2014	\$18,419.47
74461	PUROLATOR	FREIGHT OF PARTS - BRANDT, JOE JOHNSON, WATER SAMPLES - WTP	\$161.85
74462	RECEIVER GENERAL	STATUTORY DEDUCTIONS REGULAR PAY TO JAN 11, 2014, JAN COUNCIL PAY	\$28,701.26
74463	ROCKY MOUNTAIN PHOENIX	THROTTLE CABLE, ETC UNIT#88 LOADER, RADIATOR, ETC UNIT#110 LOADER	\$3,350.06
74464	SCHOFFER ANDREW	NOVEMBER & DECEMBER PLANNING SERVICES	\$14,599.71
74465	TOWN OF REDCLIFF	REGULAR PAY TO JANUARY 11, 2014, JANUARY COUNCIL PAY	\$63,816.16
74466	WE CARE	DECEMBER HOME HEALTH CARE SERVICES	\$112.00
74467	XEROX CANADA	DECEMBER WC7655 COPIER FEES	\$34.27
	TOTAL CHEQUES: 33	AMOUNT OF CHEQUES	\$244,785.88

2. DELEGATION

Gary Demke
Re: Tax Penalty

A) Gary Demke was in attendance to discuss his concerns regarding Tax Penalties for his property in Redcliff.

2014-0045

Councillor Solberg moved the presentation regarding Tax Penalty concerns from Gary Demke be received for information. – Carried Unanimously.

3. MINUTES

2014-0046 Council meeting held January 13, 2014

A) Councillor Leipert moved the minutes of the Council meeting held January 13, 2014 be adopted as presented. – Carried Unanimously.

2014-0047 Redcliff Planning Board meeting held January 21, 2014

B) Councillor Leipert moved the minutes of the Redcliff Planning Board meeting held January 13, 2014 be received for information. - Carried Unanimously.

2014-0048 Economic Development Alliance of Southeast Alberta meeting held December 18, 2013

C) Councillor Crozier moved the minutes of the Economic Development Alliance of Southeast Alberta meeting held December 18, 2013 be received for information. – Carried Unanimously.

4. STAFF RECOMMENDATIONS

2014-0049 Request to Reverse Property Tax Penalty

A) Councillor Brown moved that the Town of Redcliff deny the request to reverse penalties levied on tax rolls #0188850, #0188860 and #0188845 on July 1, 2013. - Carried.

2014-0050 Community Information Night (Town Hall Meeting)

B) Councillor Brown moved to authorize Administration to select dates and coordinate with Council via an electronic poll to reschedule the Community Information Night (Town Hall Meeting) to engage the Community and

discuss what the Town goals are for 2014. – Carried Unanimously.

2014-0051 Access to South Saskatchewan River

C) Councillor Leipert moved the Town of Redcliff provide a 3m wide walking access through the area south east of the property. Further that Administration prepare a project estimate that includes all required building surveillance, security systems, parking, road, and drainage improvements and present the project estimate for approval. – Defeated.

2014-0052

Councillor Steinke moved the Town of Redcliff continue to restrict access to the critical infrastructure area between River Road and the South Saskatchewan River to Authorized personnel with no Public access. Further, that the area of the Raw Water Pump Station will be surrounded with chain link fence as originally designed by MPE Engineering and signage will be put in place to ensure users in this area are aware of the restriction. - Carried Unanimously.

2014-0053 RCMP Priorities

D. Councillor Crozier moved that the Town of Redcliff RCMP priorities for 2014 be forwarded to S/Sgt. Sean Maxwell as follows:

1. Drugs (continued enforcement and relations with ALERT)
2. Traffic (speeding/stop signs/U-turns)
3. Community Projects (speed board/education)
4. Check Stops (continued visibility)

- Carried Unanimously.

J. Garland, Operations Supervisor left at 7:56 p.m.

5. CORRESPONDENCE

2014-0054 Redcliff Lions Club
Re: Mayor's Walk June 13, 2014

A) Councillor Steinke moved correspondence dated January 23, 2014 from the Redcliff Lions Club requesting that the Town provide child swim passes to be awarded to children raising \$15.00 for the 2014 Mayor's Walk and also requesting permission to use a Golf Cart on the trail system in order to set out signs for the Mayor's Walk on Friday June 13, 2013 be received for information. Further that the Town of Redcliff will provide a complimentary swim pass to each child and youth (under 17 years) who raise \$15.00 or more for the 2014 Mayor's Walk. Further that the Redcliff Lions Club be permitted to use a golf cart on the Town of Redcliff trail system for the purposes of placing and removing signs for the 2014 Mayor's Walk. – Carried Unanimously.

2014-0055 Alberta Municipal Affairs
Re: Roles and Responsibilities Workshop

B) Councillor Brown moved correspondence dated January 17, 2014 from Alberta Municipal Affairs regarding Roles and Responsibilities Workshop extension to time requirements for completion to March 31, 2014 be received for information. – Carried Unanimously.

6. OTHER

- 2014-0056 2014 Operating and Capital Budgets / 2014 Multi Year Capital Infrastructure Plan (MYCIP) **A)** Councillor Crozier moved to approve the 2014 Multi Year Capital Infrastructure Plan (MYCIP) and give preliminary approval to the 2014 Operating and Capital Budgets as presented. - Carried.
- 2014-0057 Acting Municipal Manager's Report to Council **B)** Councillor Brown moved the Acting Municipal Manager's report to Council be received for information. – Carried Unanimously.
- 2014-0058 Request from K. Donais Re: donation of 100th Anniversary History Book **C)** Councillor Crozier moved the request from K. Donais for the donation of a 100th Anniversary Book (Bricks, Bottles and Babies) for presentation to M. Sissons be received for information. Further that the Municipal Manager be authorized to provide a donation to K. Donais for presentation to M. Sissons. The item for donation shall be the discretion of the Municipal Manager. – Carried Unanimously.
- 2014-0059 Schedule Roles and Responsibilities Session **D)** Councillor Steinke moved to schedule the Alberta Municipal Affairs Roles and Responsibilities Workshop on March 4, 2014 from 4:30 p.m. to 10:30 p.m. – Carried Unanimously.
- 2014-0060 National Dementia Strategy A Resolution in Support of a National Dementia Strategy **E)** Council Crozier moved correspondence dated January 23, 2014 from Claude Gravell, MP regarding National Dementia Strategy and Private Members Bill C-356 be received for information. – Carried Unanimously.
- 2014-0061 Councillor Solberg moved that
- Whereas Alzheimer's disease and other dementias are progressive, degenerative diseases of the brain that cause thinking and memory to become seriously impaired;
- Whereas Alzheimer's disease and other dementias most often occur in people over the age of 65 but can strike adults at any age; and
- Whereas Alzheimer's disease and other dementias affect more than 500,000 Canadians currently and that this figure is projected to reach 1.1 million within a generation; and
- Whereas Alzheimer's disease and other dementias also takes their toll on hundreds of thousands of families and care partners; and
- Whereas an estimated further three million Canadians face the burden and challenges of providing care for those suffering with Alzheimer's disease and other dementias; and

Whereas there is no known cause or cure for this devastating illness; and

Whereas the cost related to the health care system is in the billions and only going to increase, at a time when our health care system is already facing enormous financial challenges; and

Whereas Canada, unlike many countries, does not have a national dementia strategy; and

Whereas there is an urgent need to plan and raise awareness and understanding about Alzheimer's disease and other dementias for the sake of improving the quality of life of the people it touches; and

Whereas MP Claude Gravelle Nickel Belt has introduced Bill C-356, *An Act respecting a National Strategy for Dementia*, as he works for broad, all party and non partisan support for an issue that touches us all. His legislation calls for a national plan that includes the development of strategies in primary health care, in health promotion and prevention of illness, in community development, in building community capacity and care partner engagement, investments in research and other (advisory board, objectives, investment in research, and caregivers and more)

Now therefore, the Town of Redcliff calls on all levels of government and the Federation of Municipalities to adopt a national dementia strategy, and urges all citizens of our communities to become more aware and engaged concerning the far-reaching effects of this devastating disease.

Further to authorize the Mayor to sign the resolution in support of a National Dementia Strategy. – Carried Unanimously.

7. RECESS

Mayor Reimer called for a recess at 8:32 p.m.

D. Schaffer and K. Minhas left the meeting at 8:32 p.m.

Mayor Reimer reconvened the meeting at 8:46 p.m.

8. IN CAMERA

Councillor Steinke moved to meet In Camera to discuss three (3) Legal matters and one (1) Labour matter at 8:46 p.m. – Carried Unanimously.

2014-0063 Return to Open Session

Councillor Leipert moved to return to Open Session at 9:09 p.m. – Carried Unanimously.

2014-0064 Board and Commissions

Councillor Crozier moved to appoint Lisa Weekes to the Redcliff Family and Community Support Services (FCSS) Board with a term to expire December 31, 2014. – Carried Unanimously.

9. ADJOURNMENT

2014-0065 Adjournment

Councillor Steinke moved to adjourn the meeting at 9:11 p.m. – Carried Unanimously.

Mayor

Manager of Legislative and Land Services

**REDCLIFF PLANNING BOARD SPECIAL MEETING
TUESDAY, FEBRUARY 4, 2014
TOWN OF REDCLIFF COUNCIL CHAMBERS AT 9:00 AM
MINUTES**

PRESENT: Mayor E. Reimer
Councillor L. Leipert
Municipal Manager A. Crofts
Manager of Legislative & Land Services S. Simon
Manager of Engineering K. Minhas
Executive Assistant C. Cranston

ABSENT: Planning Consultant K. Snyder

1. CALL TO ORDER

Municipal Manager called the meeting to order at 9:04 a.m.

2. ADOPTION OF AGENDA

L. Leipert moved that the agenda be adopted as amended. – Carried.

3. ELECTION OF CHAIRPERSON

L. Leipert moved that the Municipal Manager Arlos Crofts be appointed as Chairman. – Carried.

4. PREVIOUS MINUTES

L. Leipert moved the minutes of January 21, 2014 be accepted as presented. – Carried.

5. OLD BUSINESS

A) Recreational Vehicles

The Board reviewed the proposed changes to the Land Use Bylaw and Traffic Bylaw. Manager of Legislative and Land Services advised the Board that the Bylaw Enforcement Officer and the Development Officer had reviewed the proposed changes and provided input. The Board was advised that the Planning Consultant recommended that the proposed bylaws be presented to the public at another open house. The Board reviewed recommended changes to the draft bylaws.

Recommendation: It was the consensus of the Board to direct Administration to revise the proposed amendments to the Land Use Bylaw and Traffic Bylaw to regulate recreational vehicles in the Town of Redcliff, as discussed. Further to request Council's decision on two options for the short term use of RV's. Further that Council considers authorizing Administration to proceed with scheduling another Open House to provide the residents

of Redcliff with an opportunity to review proposed changes to the Land Use Bylaw and Traffic Bylaw prior to Administration bringing the bylaws to Council for first reading.

6. FUTURE/ONGOING PROJECT LISTING

- A)** Subdivision Plan Lot 1, Block 8, Plan 0412179 (Future Protective Services Site)
- B)** I-XL Development
- C)** Engineering and Development Plan Review
- D)** River Terrace Area Structure Plan
- E)** Joint Area Structure Plan (ASP) with Cypress County

7. ADJOURNMENT

The meeting was adjourned at 10:11 a.m. – Carried.

REDCLIFF AND DISTRICT RECREATION SERVICES BOARD
Council Chambers Town Office
February 3, 2014 at 7:00 pm

Present: Chere Brown, Christina McNeil, Jeff Wilson, Chuck Henson, Tim Reimer
and Cindy Murray

Absent: Eric Solberg with regrets

Guests: Blaine Fairbrother, Monica Bartha and Jacques LeBlanc from the 670
Collective Mountain Bike Club

(Blaine Fairbrother, Monica Bartha and Jacques LeBlanc arrived at 7 pm)

MOUNTAIN BIKE TRAIL PRESENTATION

Blaine Fairbrother, Monica Bartha and Jacques LeBlanc, representative of the 670 Collective Mountain Bike Club made a presentation regarding the potential development of a mountain biking trail and pump track in Redcliff. The cost of development should be minimal as most of the work will be done by volunteers.

Funding would likely be required for signage and assessments. Donations or grants may be available to cover some of these costs. The club will provide a proposed scope of work and cost estimates to C. Murray. Discussions and recommendations will follow.

(Blaine Fairbrother, Monica Bartha and Jacques LeBlanc left at 8:20 pm)

1. CALL TO ORDER

Meeting was called to order at 8:27 pm.

2. ADOPTION OF THE AGENDA

C. Henson moved adoption of the agenda. CARRIED.

3. ADOPTION OF THE MINUTES

C. McNeil moved adoption of the December 2, 2013 minutes. CARRIED.

4. BUSINESS ARISING FROM THE MINUTES

5.1 Canada Day Grant Application Authorization

Council authorized the application for Canada Day funding through the federal government Celebrate Canada program.

6. OLD BUSINESS

6.1 Policies, Procedures and Bylaws - Bylaw 1193/99 Review

Tabled.

6.2 2014 Calendars and Projects

A calendar of events and grant deadlines was circulated to board members. This will be reviewed at each meeting.

6.3 Off Leash Area

Board members discussed the off leash area. There are concerns with the site, including the location. The board requested that Community Services use social media and the Town Hall Open House to give the public an opportunity for input. Results will be reported to the board in April.

7. DIRECTOR'S REPORT

Toboggan Party – The toboggan party that was planned for the end of January had to be postponed due to weather. The event may be rescheduled before the end of March.

Program and Event Guide – The completed Program and Event Guide for January to April was circulated. The guide for May to August will be mailed out by mid April.

8. NEW BUSINESS**8.1 Circuit**

Information was provided regarding a simple, low cost, indoor opportunity for winter fitness in local areas. An exercise circuit is developed and different stations are set up using minimal equipment. The program is self-directed and could be available anytime the facility is open.

The board requested that C. Murray research the program further and report at the next meeting.

8.2 P.L.A.Y. (Physical Literacy And You)

Physical Literacy is the basis for all fundamental movement skills. Children who are physically literate tend to be active throughout their lifespan.

The Medicine Hat Be Fit for Life Centre recently organized a Physical Literacy And You (P.L.A.Y.) partnership. The purpose is inform, educate and share resources that pertain to the physical literacy of children, youth and adults.

A Community Services Department representative will attend the February 11 meeting and provide a report at the next meeting.

8.3 Volunteer Celebration

The Volunteer Celebration will be held on April 11, 2014 at the Redcliff Legion. Tickets will be available by March 1. It was suggested that nominees could be presented with Town of Redcliff gift cards in lieu of plaques.

The board will consider a nomination for Volunteer of the Year at the March meeting.

8.4 Town of Redcliff Open House

Community Services will have a display at the upcoming open house to be hosted by the Town of Redcliff in the next few weeks. Board members requested that notice when the date is confirmed.

9. UPCOMING MEETINGS/CONFERENCE/WORKSHOPS**9.1 Town Hall Open House March**

9.2 P.L.A.Y. (Physical Literacy And You) February 11 Medicine Hat

10. CORRESPONDENCE

11. DATE OF NEXT MEETING - March 3, 2014

12. ADJOURNMENT
The meeting was adjourned at 9:45 pm.

**BYLAW NO. 1764/2014
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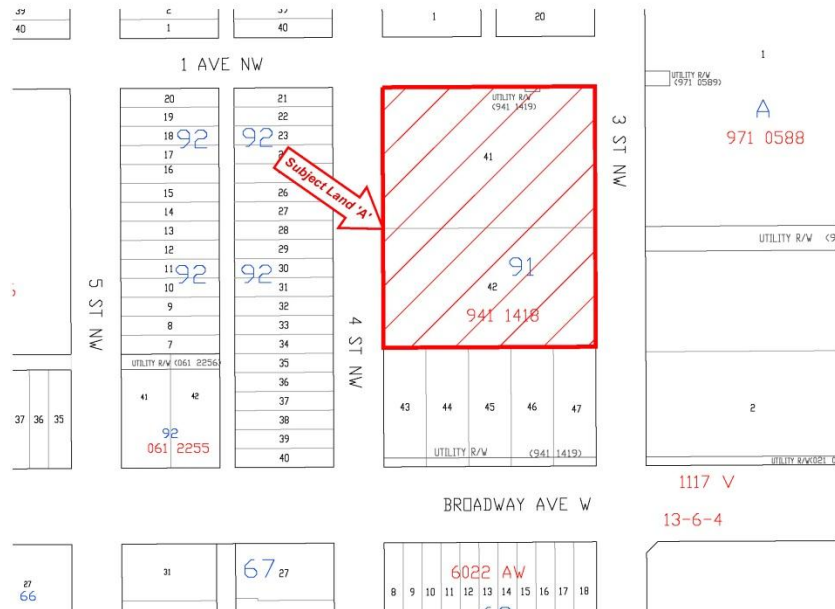
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3. This bylaw shall come into force on the date of final reading and signing thereof.

READ a first time the 13th day of January, 2014

READ a second time the _____ day of _____.

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PASSED and **SIGNED** the _____ day of _____, _____.

MAYOR

MANAGER OF LEGISLATIVE AND LAND SERVICES

**BYLAW NO. 1765/2014
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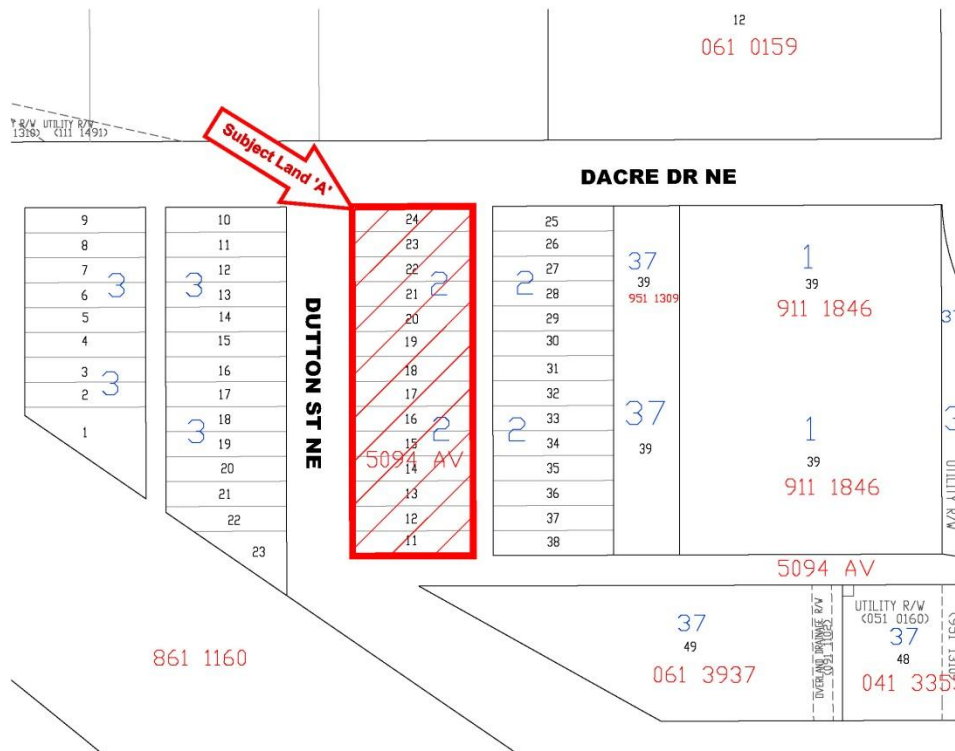
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PASSED and **SIGNED** the _____ day of _____, _____.

MAYOR

MANAGER OF LEGISLATIVE AND LAND SERVICES

TOWN OF REDCLIFF REQUEST FOR DECISION

DATE: February 10, 2014

PROPOSED BY: Shanon Simon, Manager of Legislative and Land Services

TOPIC: Recreational Vehicle (RVs) Regulations

PROPOSAL: Amend the Land Use Bylaw and Traffic Bylaw to incorporate regulations for recreational vehicles

BACKGROUND:

In 2013 a review of regulations for RVs was initiated as a result of concerns being brought forward. Administration and Bylaw Enforcement had reported receiving an increased number of complaints related to RVs being unsightly (e.g. RVs parked across lawns/sideways) and safety issues (setbacks and parking on the street). Concerns were expressed to Council and direction given to Administration to investigate further. Research indicated that regulations pertaining to RVs in other communities ranged from extremely restrictive to extremely lax. Council took this as an opportunity to ask for feedback from the community on their thoughts on regulations for recreational vehicles.

In December 2013 an open house was held. In conjunction a questionnaire was mailed out and placed on the website with links put on both Facebook and Twitter. The questionnaire could be completed online or submitted to the Town office. Safety and aesthetic concerns were the focus of the questions. The deadline for submissions was January 3, 2013. Since that time the Redcliff Planning Board has reviewed the survey results and recommended several amendments be made to the Land Use Bylaw and the Traffic Bylaw. The Planning Consultant and the Manager of Legislative and Land Services worked together to draft amendments to the Land Use Bylaw and the Traffic Bylaw for consideration.

Another meeting of the Redcliff Planning Board meeting was held February 4, 2014 and the Board recommended that proposed amendments to the Land Use Bylaw and the Traffic Bylaw be brought forward to Council for consideration. Further that an open house be scheduled to make the community aware of the proposed amendments to the Land Use Bylaw and Traffic Bylaw affecting recreational vehicles.

In regard to the open house it could be held as a separate event or alternatively in conjunction with the Town Hall meeting.

ATTACHMENTS:

1. Redcliff Planning Board Minutes January 21, 2013 (includes survey results)
2. Redcliff Planning Board Minutes February 4, 2014
3. Proposed amendments to the Land Use Bylaw
4. Proposed amendments to the Traffic Bylaw

OPTIONS:

1. To accept the proposed amendments to the Land Use Bylaw and Traffic Bylaw to incorporate regulations relating to recreational vehicles as presented. Further to schedule an open house to bring awareness to the Community of the proposed amendments. And further that following the open house Land Use Bylaw amendments and Traffic Bylaw

amendments be brought to Council for consideration of first reading.

2. To accept the proposed amendments to the Land Use Bylaw and Traffic Bylaw to incorporate regulations relating to recreational vehicles as amended. Further to schedule an open house to bring awareness to the Community of the proposed amendments. And further that following the open house that Land Use Bylaw amendments and Traffic Bylaw amendments be brought to Council for consideration of first reading.
3. Bring forward Land Use Bylaw amendments and Traffic Bylaw amendments for first reading as presented.
4. Bring forward Land Use Bylaw amendments and Traffic Bylaw amendments for first reading as amended.


RECOMMENDATION:

Option 1 or 2.

MOTION:

1. Councillor _____ moved to accept the proposed amendments to the Land Use Bylaw and Traffic Bylaw to incorporate regulations relating to recreational vehicles as presented. Further to schedule an open house to bring awareness to the Community of the proposed amendments. And further that following the open house Land Use Bylaw amendments and Traffic Bylaw amendments be brought to Council for consideration of first reading.
2. Councillor _____ moved to accept the proposed amendments to the Land Use Bylaw and Traffic Bylaw to incorporate regulations relating to recreational vehicles as amended. Further to schedule an open house to bring awareness to the Community of the proposed amendments. And further that following the open house that Land Use Bylaw amendments and Traffic Bylaw amendments be brought to Council for consideration of first reading.
3. Councillor _____ moved to bring forward Land Use Bylaw amendments and Traffic Bylaw amendments for first reading as presented.
4. Councillor _____ moved to bring forward Land Use Bylaw amendments and Traffic Bylaw amendments for first reading as amended.

SUBMITTED BY:



Manager of Legislative & Land Services



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. 2014.

**REDCLIFF PLANNING BOARD MEETING
TUESDAY, JANUARY 21, 2014
TOWN OF REDCLIFF COUNCIL CHAMBERS AT 9:00 AM
MINUTES**

PRESENT:	Mayor	E. Reimer
	Councillor	L. Leipert
	Acting Municipal Manager	R. Osmond
	Manager of Legislative & Land Services	S. Simon
	Manager of Engineering	K. Minhas
	Planning Consultant	K. Snyder

ABSENT: Executive Assistant C. Cranston

1. CALL TO ORDER

Acting Municipal Manager called the meeting to order at 9:04 a.m.

2. ADOPTION OF AGENDA

The agenda was adopted as presented. – Carried.

3. PREVIOUS MINUTES

The minutes of the November 19, 2013 were accepted as presented. – Carried.

4. NEW BUSINESS

A) Recreational Vehicles

Re: Survey Results (Graphs Attached)

The Redcliff Planning Board reviewed and discussed the results of the recreational vehicle survey. Manager of Legislative and Land Services advised that in total 270 responses were received. 69 of those were written responses and were inputted into the online survey. The results were then summarized in the attached graphs. The Manager of Legislative and Land Services briefed the Board on the approximate 110 additional comments submitted with the surveys. Several comments included that owners of properties should have the freedom to place RVs on their lots as they choose. Some comments related to safety. There were concerns relayed about aesthetics. Some felt that the questions were too vague. There was a suggestion that the Town provide a storage area for RVs.

The Board recommended the following action on each of the questions posed.

1. RVs should be parked only on a roadway immediately beside the owner's residence for a maximum of 48 consecutive hours. After 48 hours a RV should be moved off the street for at least 48 hours before it may be parked again on the roadway beside the owner's residence.

Recommend amending the Traffic Bylaw to incorporate wording with reflects that RV's should only be parked beside an owner's residence for a maximum of 48 hours and then should be removed for at least 48 hours prior to again being parked beside an owner's residence. Further that alternate wording for "immediately beside the owner's residence" be considered such as "adjacent to".

2. RVs stored in a front yard should be located a specific distance (1 - 3 meters, or 3 - 10 feet) from a sidewalk or road.

Recommend amending the Land Use Bylaw to incorporate wording which regulates that RV's must be parked 1 m away from the sidewalk.

3. If stored in a sideyard, there should be a minimum distance (0.5 - 2 meters, or 1.5 - 6.5 feet) between an RV and the adjacent property.

Recommend no changes.

4. Slide-outs should not project into a road or sidewalk when parked on or off-street.

Recommend that the Traffic Bylaw be amended to incorporate wording that would restrict slide outs on RV's from being extended into the roadway.

5. Parked RVs should not obstruct motorists' views and should be subject to all applicable traffic safety regulations.

Recommend that both the Traffic Bylaw and Land Use Bylaw be amended to incorporate wording that parked RV's should not obstruct motorists' views and should be subject to all applicable traffic safety regulations.

6. Electrical cords and hoses connected to RVs should follow the same Town regulations as electric cords used for cold starting vehicles in winter.

Recommend amending the Traffic Bylaw to incorporate wording that electrical cords and hoses connected to RVs follow the same regulations as electric cords used for cold starting vehicles in winter.

7. Use of RVs as temporary housing (less than 30 days) should be allowed under certain circumstances (i.e. housing renovations or temporary guest accommodation.)

Recommend that the Land Use Bylaw be amended to allow for RV's to be used as temporary housing up to a maximum of 30 days for certain circumstances such as housing renovations or temporary guest accommodation.

8. RVs should not be parked at a random angle across the lot when parked in a front yard.

Recommend no change.

9. RVs should be parked on a hard surface finish (i.e. concrete, asphalt, gravel or paving stone.)

Recommend no change.

10. The number of RVs stored at the same time on one lot should be limited to a total of 1 - 3 units.

Recommend that the Land Use Bylaw be amended to incorporate wording which restricts the number of RV's of a certain length (length to be determined) to a maximum of three units allowed on property.

The Board further suggested that a second open house be scheduled to show the exact changes being proposed in the community.

Consensus of the Board was that Administration and the Planning Consultant would draft proposed wording that would be presented to Council for consideration at the February 10th Council meeting. A Special Planning Board meeting was scheduled for February 4th to review the draft wording.

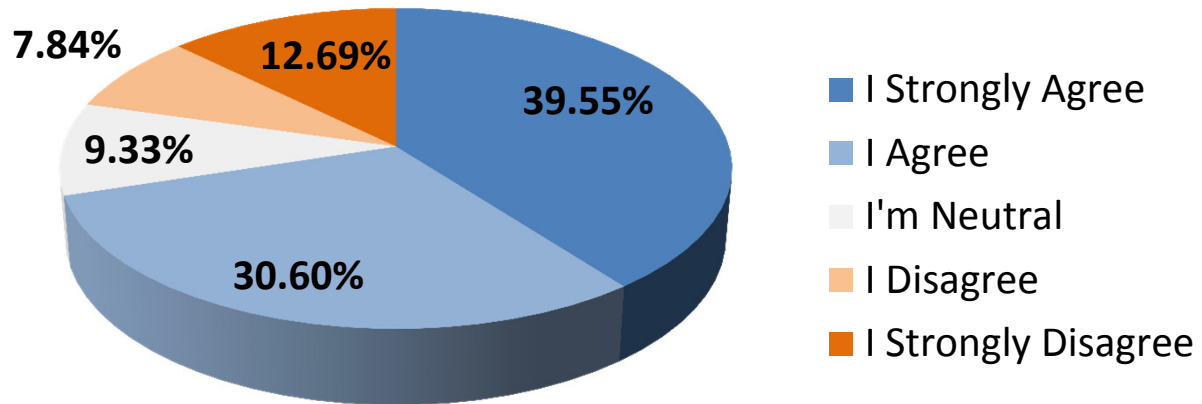
5. FUTURE/ONGOING PROJECT LISTING

- A) Subdivision Plan Lot 1, Block 8, Plan 0412179 (Future Protective Services Site)
- B) I-XL Development
- C) Engineering and Development Plan Review
- D) River Terrace Area Structure Plan
- E) Joint Area Structure Plan (ASP) with Cypress County

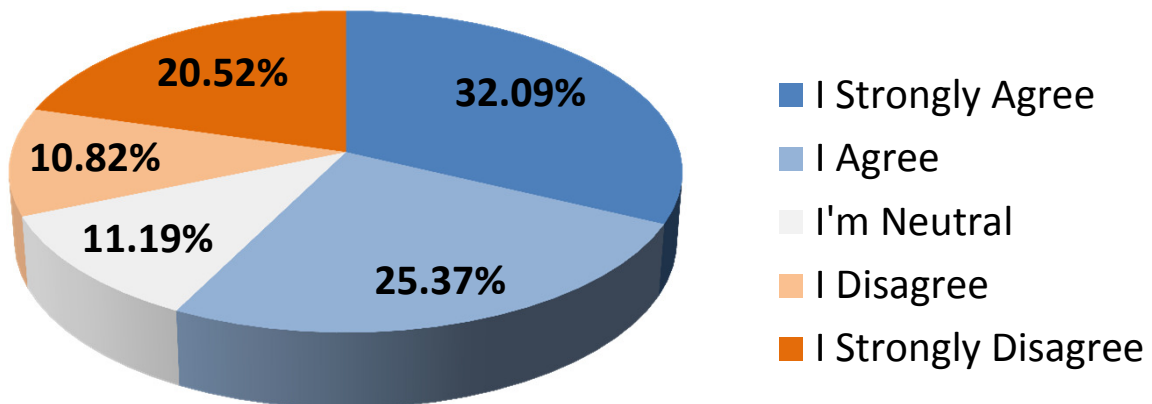
6. ADJOURNMENT

The meeting was adjourned at 10:27 a.m. – Carried.

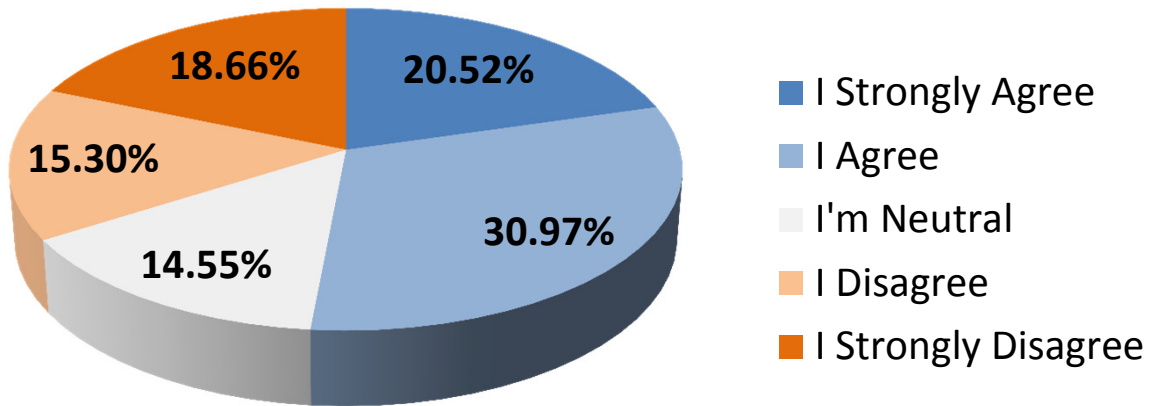
RVs should be parked only on a roadway immediately beside the owner's residence for a maximum of 48 consecutive hours. After 48 hours a RV should be moved off the street for at least 48 hours before it may be parked again on the roadway beside the owner's



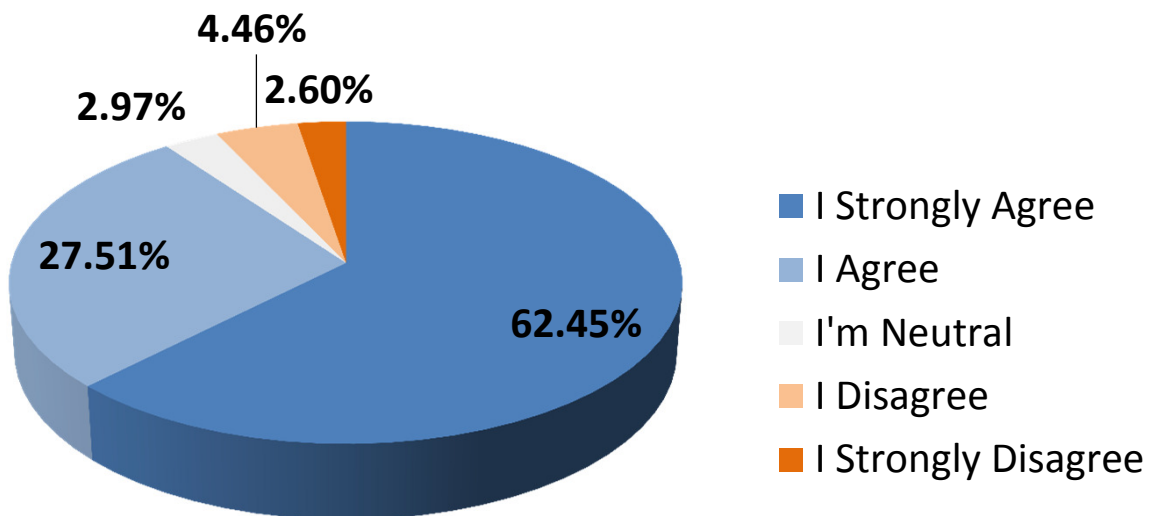
RVs stored in a front yard should be located a specific distance (1 - 3 meters, or 3 - 10 feet) from a sidewalk or road.



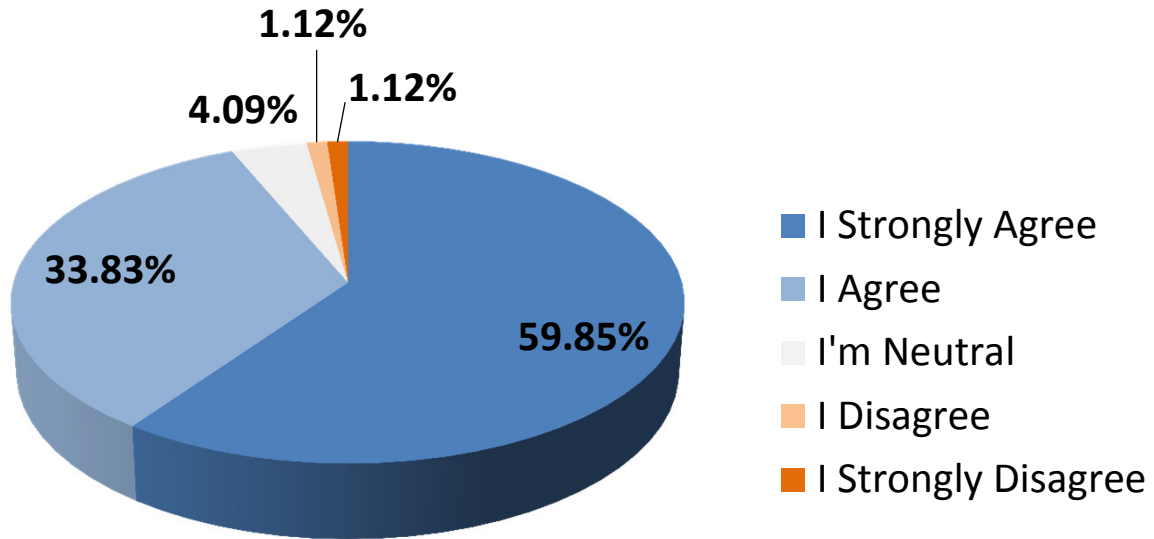
If stored in a sideyard, there should be a minimum distance (0.5 - 2 meters, or 1.5 - 6.5 feet) between an RV and the adjacent property.



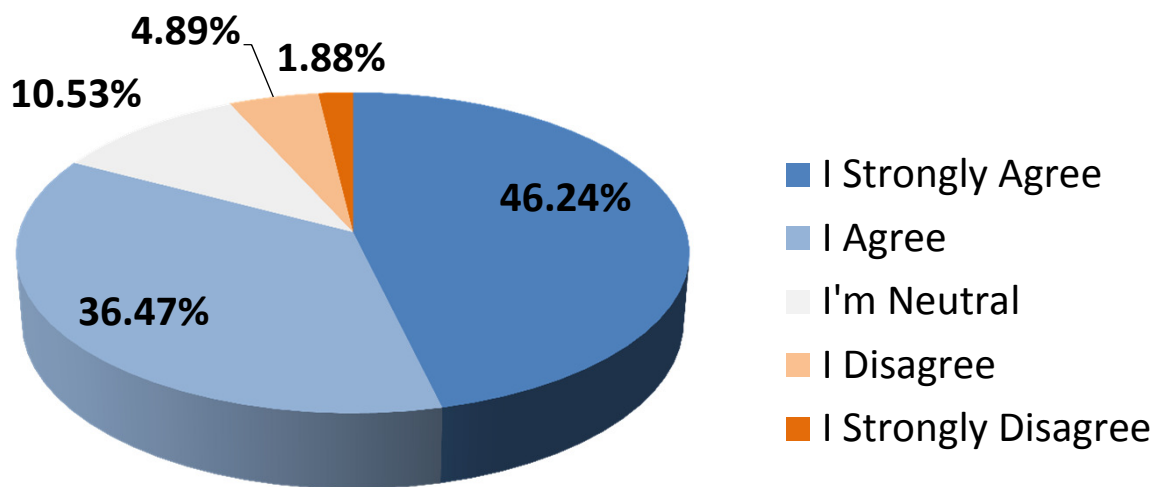
Slide-outs should not project into a road or sidewalk when parked on or off-street. |



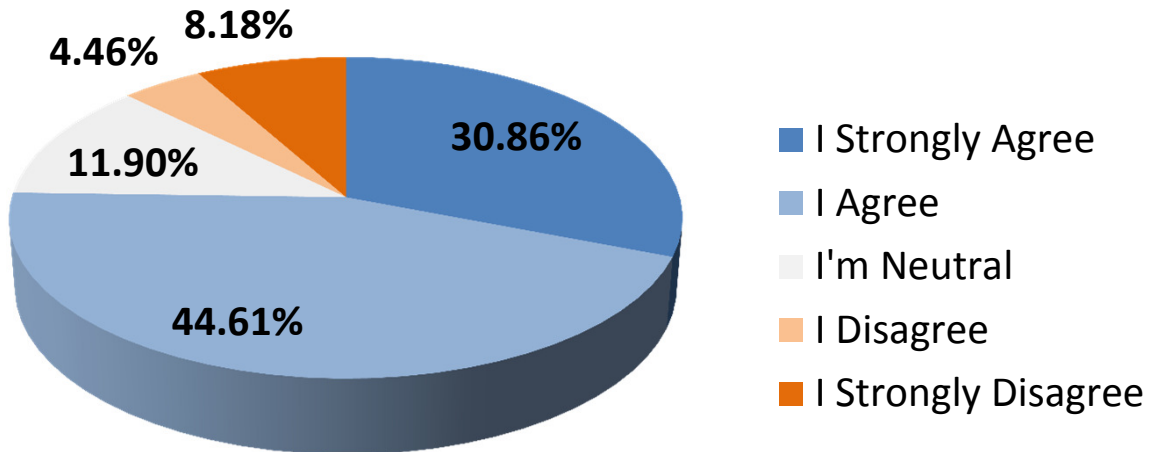
Parked RVs should not obstruct motorists' views and should be subject to all applicable traffic safety regulations. |



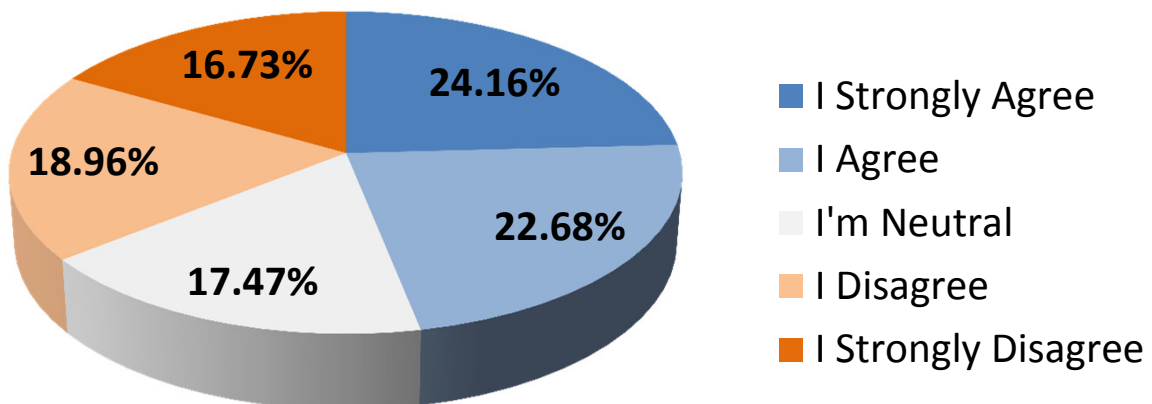
Electrical cords and hoses connected to RVs should follow the same Town regulations as electric cords used for cold starting vehicles in winter. |



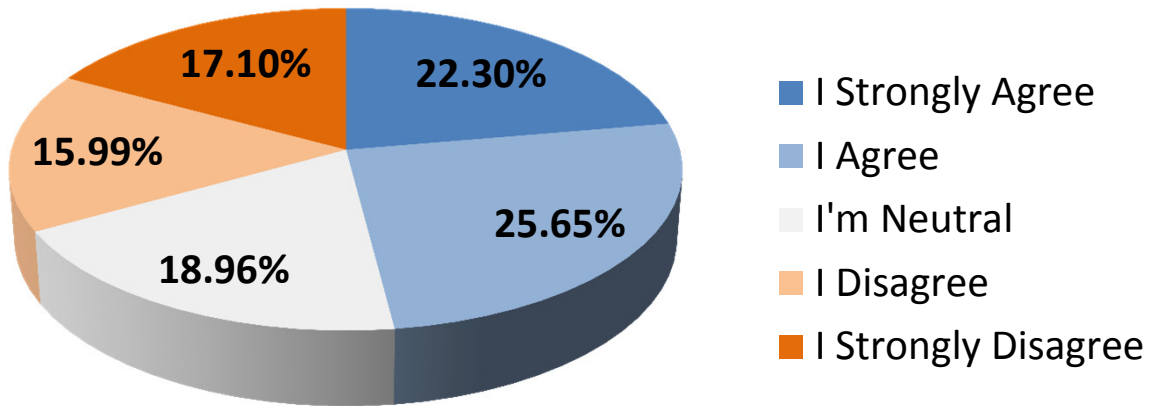
Use of RVs as temporary housing (less than 30 days) should be allowed under certain circumstances (i.e. housing renovations or temporary guest accommodation.) |



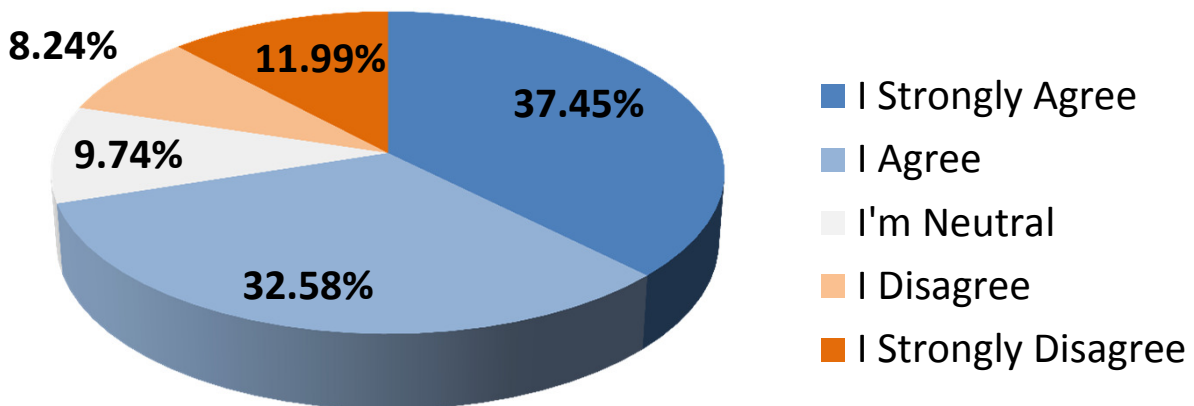
RVs should not be parked at a random angle across the lot when parked in a front yard. |



RVs should be parked on a hard surface finish (i.e. concrete, asphalt, gravel or paving stone.) |



The number of RVs stored at the same time on one lot should be limited to a total of 1 - 3 units. |



**REDCLIFF PLANNING BOARD SPECIAL MEETING
TUESDAY, FEBRUARY 4, 2014
TOWN OF REDCLIFF COUNCIL CHAMBERS AT 9:00 AM
MINUTES**

PRESENT:	Mayor	E. Reimer
	Councillor	L. Leipert
	Municipal Manager	A. Crofts
	Manager of Legislative & Land Services	S. Simon
	Manager of Engineering	K. Minhas
	Executive Assistant	C. Cranston

ABSENT:	Planning Consultant	K. Snyder
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1. CALL TO ORDER

Municipal Manager called the meeting to order at 9:04 a.m.

2. ADOPTION OF AGENDA

L. Leipert moved that the agenda be adopted as amended. – Carried.

3. ELECTION OF CHAIRPERSON

L. Leipert moved that the Municipal Manager Arlos Crofts be appointed as Chairman. – Carried.

4. PREVIOUS MINUTES

L. Leipert moved the minutes of January 21, 2014 be accepted as presented. – Carried.

5. OLD BUSINESS

A) Recreational Vehicles

The Board reviewed the proposed changes to the Land Use Bylaw and Traffic Bylaw. Manager of Legislative and Land Services advised the Board that the Bylaw Enforcement Officer and the Development Officer had reviewed the proposed changes and provided input. The Board was advised that the Planning Consultant recommended that the proposed bylaws be presented to the public at another open house. The Board reviewed recommended changes to the draft bylaws.

Recommendation: It was the consensus of the Board to direct Administration to revise the proposed amendments to the Land Use Bylaw and Traffic Bylaw to regulate recreational vehicles in the Town of Redcliff, as discussed. Further to request Council's decision on two options for the short term use of RV's. Further that Council considers authorizing Administration to proceed with scheduling another Open House to provide the residents

of Redcliff with an opportunity to review proposed changes to the Land Use Bylaw and Traffic Bylaw prior to Administration bringing the bylaws to Council for first reading.

6. FUTURE/ONGOING PROJECT LISTING

- A)** Subdivision Plan Lot 1, Block 8, Plan 0412179 (Future Protective Services Site)
- B)** I-XL Development
- C)** Engineering and Development Plan Review
- D)** River Terrace Area Structure Plan
- E)** Joint Area Structure Plan (ASP) with Cypress County

7. ADJOURNMENT

The meeting was adjourned at 10:11 a.m. – Carried.

Town of Redcliff LUB RV Regulation Amendments

Amendment to section 66 to remove current RV regulations from LUB:

66. OBJECTS AND VEHICLES PROHIBITED IN RESIDENTIAL DISTRICTS

- (1) No person shall keep or permit in any part of a yard in any residential district:
 - (a) any dismantled, dilapidated or wrecked vehicle for more than fourteen (14) successive days;
 - (b) no more than two (2) unlicensed vehicles and they shall not be located within the front yard;
 - ~~(c) more than one (1) recreational vehicle provided it does not interfere with vehicular traffic on the street and undermine the amenities of the adjacent properties;~~
 - ~~(d) a recreational vehicle being used for living or sleeping accommodations;~~
 - (e) a recreational vehicle stored or placed with any chattel, landings, skirting, decks or other such object that is unsightly or tends to affect adversely the amenities of the District;
 - (f) a commercial vehicle or school bus with a gross vehicle weight (GVW) rating in excess of 4,500 kg for longer than is reasonably necessary to load or unload the vehicle;
 - (g) an industrial or construction vehicle with a gross vehicle weight (GVW) rating in excess of 4,500 kg except when such a vehicle is required pursuant to a development or building permit for that site.
 - (h) any object or chattel that in the opinion of the Development Authority is unsightly or tends to affect adversely the amenities of the District;
 - (i) any excavation, storage or piling up of material required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavations assumes full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction work.

Amendment to the Definition of a Recreational Vehicle in the LUB:

153) **Recreational Vehicle** means a ~~portable structure designed and built to be carried on a vehicle, or a unit designed and built to be transported on its own wheels to provide temporary living accommodation for travel and recreational purposes and includes, but is not limited to such vehicles as a motor home, a camper and a holiday trailer, but does not include a manufactured or mobile home.~~

153) **Recreational Vehicle** means a *vehicle or trailer that is designed for recreational or travel purposes and includes but is not limited to motor homes, travel trailers, fifth wheel travel trailers, tent trailers, toy haulers, boats, campers whether located on a truck or other vehicle or not, and a trailer used to transport any of the above, but does not include sea-doo's, ski-doo's, all-terrain vehicles, hunting buggies, and other small scale recreational vehicles.*

Amendment to the General Land Use Regulations to include a new Section:

72. **Recreational Vehicles**

(1) *Off-street storage of recreational vehicles:*

- (a) *The total number of recreational vehicles allowed to be stored on a residential property at the same time shall be limited to three (3).*
- (b) *A recreational vehicle stored in a garage shall not be included in the total number of recreational vehicles allowed to be stored on a residential property.*
- (c) *A recreational vehicle stored in a carport or portable garage and shelter shall be included in the total number of recreational vehicles allowed to be stored on a residential property.*
- (d) *A recreational vehicle stored in a front yard must be located 1 m from the nearest edge of a public roadway or public sidewalk.*
- (e) *Off-street storage of a recreational vehicle must be in accordance with Section 46, Corner Visibility Triangle, of this Bylaw.*

(2) *Temporary Use of a Recreational Vehicle as a Dwelling Unit*

- (a) *An owner or operator of a recreational vehicle may temporarily use one (1) stored recreational vehicle as a dwelling unit provided that:*
 - (i) *the temporary use of the recreational vehicle meets the*

requirements of this Bylaw;

- (ii) the recreational vehicle utilized for temporary use must be located on private property for the duration of the use.*
- (iii) the temporary use of the recreational vehicle is for the purpose of guest accommodation or to provide accommodation while renovations to the principal building are occurring;*
- (iv) the temporary use of the recreational vehicle occurs for less than 30 days;*

or

(2) Temporary Use of a Recreational Vehicle as a Dwelling Unit

- (a) An owner or operator of a recreational vehicle may make application to the Town for the temporary use of one (1) stored recreational vehicle provided that:*
 - (i) the application meets the requirements of this Bylaw;*
 - (ii) the recreational vehicle proposed for temporary use must be located on private property for the duration of the use.*
 - (iii) the temporary use of the recreational vehicle is for the purpose of guest accommodation or to provide accommodation while renovations to the principal building are occurring;*
 - (iv) the application proposes the temporary use of the recreational vehicle for less than 30 days;*
- (b) The requirements of an application for temporary use of a stored recreational vehicle shall be at the discretion of the Development Officer.*

(3) The regulations contained in this Section are in addition to and not in place of the regulations contained in the Traffic Bylaw.

**BYLAW NO: ~~1681/2011~~ XXXX/2014
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA**

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A BYLAW OF THE TOWN OF REDCLIFF TO PROVIDE FOR THE CONTROL AND REGULATION OF PEDESTRIAN AND VEHICULAR TRAFFIC.

NOW THEREFORE THE MUNICIPAL CORPORATION OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

SHORT TITLE

1. This Bylaw shall be called "The Traffic Bylaw" and shall be taken to apply within the municipal boundaries of the Town of Redcliff.

DEFINITIONS

2. In this Bylaw the definitions described in Section (1) of the Traffic Safety Act RSA 2000 C. T-6, as amended (hereinafter referred to as the *Traffic Safety Act*) shall apply to this Bylaw and in addition the following definitions shall apply:

- a) **"Bus"** means a motor vehicle designed for carrying more than ~~43~~ 11 passengers that is used or intended to be used for the transportation of persons.
- b) **"Bylaw Enforcement Officer"** means any Peace Officer, member of the Royal Canadian Mounted Police or person designated by the municipality as the Bylaw Enforcement Officer.
- c) **"Bus Stop"** or **"Bus Zone"** means that portion of a highway adjacent to the curb designated by the Sign Bylaw as being reserved exclusively for the loading and unloading of buses.
- d) **"Commercial Vehicle"** means a motor vehicle designated or used for the carriage of goods, wares or merchandise and includes a vehicle within the meaning of the *Traffic Safety Act*.
- e) **"Council"** means the municipal council of the Town, duly assembled and acting as such.
- f) **"Cul-de-Sac"** means local roads which are terminated at one end, with the provision for turning vehicles.
- g) **"Curb"** means the concrete or asphalt edge of a highway or the division point between the highway and boulevard or sidewalk.
- h) **"Director"** means the person appointed to the position of ~~Manager of Public Services~~ Public Services Director for the Town of Redcliff.
- i) **"Holiday"** means and includes every Sunday, and any other day defined as a holiday in the *Interpretation Act (Alberta)* and any day or portion of a day proclaimed by the Mayor or by the Council of the Town as a Civic Holiday.

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- j) **"Gross Vehicle Weight (GVW)"** means the maximum weight of a motor vehicle or combination of attached motor vehicles and the load thereon specifically authorized by law to operate on a highway including the maximum weight specified in the registration certificate issued under the Motor Vehicle Administration Act R.S.A. 1980 c. M-22 for that motor vehicle.
- k) **"Loading Zone"** means that portion of a highway adjacent to the curb designated by the Sign Bylaw as reserved exclusively for the loading and unloading of commercial vehicles.
- l) **"Manager"** means a person appointed to the position of Municipal Manager for the Town of Redcliff.
- m) **"Metered Space"** means the portion of a highway or other parcel of land marked out for the accommodation of a vehicle and adjacent to which a parking meter has been installed.
- n) **"Parade" or "Procession"** shall mean any group of pedestrians other than a military or funeral procession numbering more than fifty (50) and marching or walking on the highway or on the sidewalk or any group of vehicles other than a military or funeral procession and numbering ten (10) or more, or both.
- o) **"Parking Meter"** means a mechanical device for the computation of time that a vehicle may be parked in a metered space.
- p) **"Public Property"** means publicly owned land including land owned by the Town.
- q) **"Private Property"** means land that is privately owned.
- r) "Recreational Vehicle" means a vehicle or trailer that is designed for recreational or travel purposes and includes but is not limited to motor homes, travel trailers, fifth wheel travel trailers, tent trailers, toy haulers, boats, campers whether located on a truck or other vehicle or not, and a trailer used to transport any of the above, but does not include sea-doo's, ski-doo's, all-terrain vehicles, hunting buggies and other small scale recreational vehicles.
- rs) **"Sign Bylaw"** means a bylaw of the Town of Redcliff entitled *Traffic Control Devices Bylaw*.
- st) **"Ticket Controlled Space"** means that portion of land owned or controlled by the Town designated pursuant to this Bylaw for the accommodation of motor vehicles and on which a ticket dispenser or dispensers are installed.
- tu) **"Ticket Dispenser"** means an automatic or other mechanical meter or device erected, maintained or operated on any such land for the purpose of allotting and controlling parking spaces for vehicles by the dispensing of tickets or coupons to the drivers of vehicles parked or intended to be parked in any such parking space.
- uy) **"Town"** means the Municipal Corporation of the Town of Redcliff or the area contained within the Town boundaries as the context requires.

STOPPING STANDING PARKING

3. No person shall park a motor vehicle, trailer, ~~vacation or holiday trailer~~ recreational vehicle in an alley unless he is actively engaged in:
 - a) the loading or unloading of goods from a commercial vehicle for a period not exceeding thirty (30) minutes, or,
 - b) the loading or unloading of goods or passengers from a vehicle other than a commercial vehicle for a period not exceeding five (5) minutes,provided the vehicle described in subsections (a) or (b) does not obstruct the free passage of pedestrian and vehicular traffic through such alley.
4. No person shall stop a motor vehicle in a loading zone except:
 - a) for a period not exceeding five (5) minutes for the purpose of and while actively engaged in loading or unloading passengers, or,
 - b) for a period not exceeding thirty (30) minutes for the purpose of and while actively engaged in loading or unloading of merchandise or other materials.
5. No person shall park a trailer on a highway unless the trailer is attached to a motor vehicle by which it may be drawn. ~~This provision does not apply to a tent, vacation or holiday trailer provided the tent, vacation or holiday trailer is being loaded or unloaded and is parked for that purpose for a period not exceeding forty eight (48) hours.~~
6. No person who sells, repairs or services motor vehicles for compensation shall park or leave any such motor vehicle in his control on a highway.
7. No person shall leave any motor vehicle parked on a highway for a continuous period exceeding seventy-two (72) hours.
8. No person shall park a motor vehicle, other than a passenger vehicle, of a length together with any trailer attached thereto, greater than six (6) metres on any highway unless:
 - a) such person is actively engaged in loading or unloading passengers, merchandise or personal effects,
 - b) such parking is permitted by a sign erected pursuant to the Sign Bylaw.
9. No person shall park a vehicle or trailer of any type:
 - a) on private property without the express consent of the owner thereof or other person in charge of the property;
 - b) on a boulevard;
 - c) in a park or on other public property unless specifically authorized to do so by the Director or Manager;
10. Notwithstanding any other provision of this Bylaw, the following classes of motor vehicles are exempt from parking prohibition:

- a) emergency vehicles,
- b) public utility vehicles,
- c) municipal or other government public works vehicles,
- d) towing service vehicles

while any such vehicle is being used in work requiring that it be stopped or parked in contravention of any such prohibition.

11. No person shall leave a motor vehicle on a highway indicated by a sign pursuant to the Sign Bylaw, that such highway has been cleared or is about to be cleared for the purpose of a parade, road maintenance, snow removal or street sweeping.
12. No person shall park a motor vehicle in such a way as to obstruct an emergency exit from any building or posted fire lane around a building.
13. No person shall unload a car carrier on a highway or public property unless such public property is designated for that purpose.
14. When Parking on a roadway, a driver shall park his vehicle with the sides of it parallel to the curb edge of the roadway, unless a sign indicates that angle parking is permitted or required, with the right hand wheels thereof not more than 500 millimetres from the right hand curb or edges of the roadway; and facing in the direction of travel authorized for the highway.

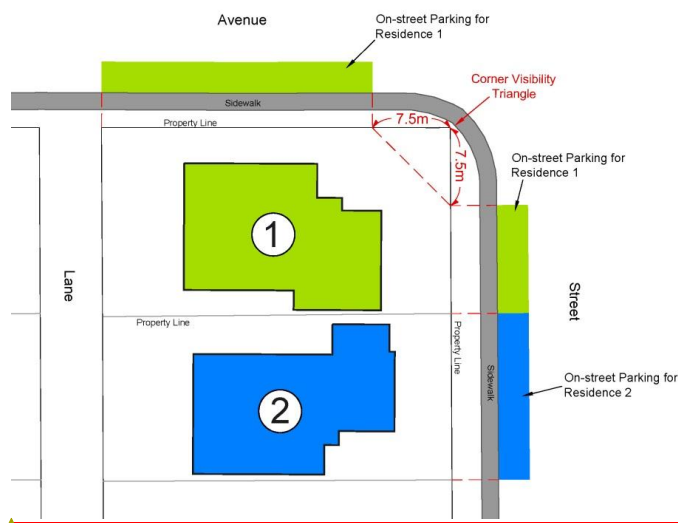
PARKING AND STORAGE OF RECREATIONAL VEHICLES

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15. In addition to this Section, recreational vehicles parked or stored on a public highway are subject to all other applicable regulations within this bylaw.

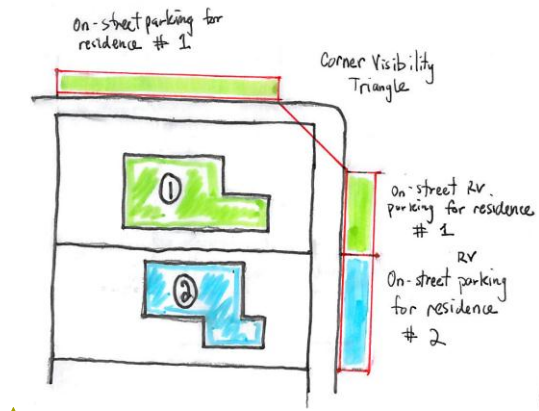
On-street parking of recreational vehicles:

- (a) No person shall park a recreational vehicle on an area of a public highway that is not immediately adjoining the owner or operator's place of residence.



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- (b) An owner or operator of a recreational vehicle must not park the recreational vehicle on the area of the highway immediately adjoining the owner or operator's place of residence for a period of more than 48 consecutive hours;
- (c) An owner or operator of a recreational vehicle must not park the recreational vehicle on the area of the highway immediately adjoining the owner or operator's place of residence if the recreational vehicle was previously parked on that area of the highway at any time during the preceding 48 hour period;
- (d) No person shall park a recreational vehicle on a public highway in such a way as to allow any part of the recreational vehicle to project into a public sidewalk or obstruct the free passage of vehicular traffic on a highway.
- (e) No person shall park removable camper accommodation, either permanently or temporarily, on any portion of any public highway after the same has been removed from the motor vehicle.

To determine the time a recreational vehicle has been parked in a location where parking is restricted to a specific time, a Bylaw Enforcement Officer may place an erasable chalk mark on the tread face of the tire of a parked or stopped recreational vehicle without such Bylaw Enforcement Officer or the Town incurring any liability for so doing.

PARKING FOR PERSON WITH DISABILITIES

16. In this Section,

- a) "permit" means a valid handicap placard or licence plate that is issued or recognized by the Solicitor General of Alberta;
- b) "public parking area" means public property that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles; and
- c) "private parking area" means private property that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles.

17. The Manager is hereby authorized to designate parking places on public parking area for the exclusive use of persons with disabilities who display a permit on their vehicles.
18. The Manager shall cause any parking place so designated to be marked with a sign or other marking approved by the Manager.
19. The owner, tenant, occupant or person in control of private parking area may designate any number of parking places on the property for the exclusive use of persons with disabilities who display a permit on their vehicles and is in accordance with applicable municipal and provincial standards.
20. An owner, tenant, occupant or person in control of private property who designates a parking place pursuant to ~~subsection 4-3~~ 19 shall cause the parking place to be marked with a sign or other marking approved by the Manager or similar to that approved by the Manager.
21. A parking place that prior to the coming into force of this Section has been marked by a sign or other marking as being a parking place for the exclusive use of persons with disabilities who display a permit on their vehicles shall be deemed to be a parking place designated pursuant to ~~subsections 4-1 or 4-3, 17 or 19~~, provided that the sign or other marking is in a form approved by the Manager or similar to that approved by the Manager.
22. No person shall stop or park a vehicle in a parking place designated pursuant to this Section unless:
 - a) a permit is displayed on the vehicle, and
 - b) the vehicle is operated by, or is being used to transport, a person with a disability.

MUNICIPAL PUBLIC PARKING

23. No person shall park any motor vehicle upon any Town owned or leased land designated as a Municipal Public Parking area and for which parking tickets are required to be purchased by means of a ticket dispenser or by any other means, unless such person shall comply with all conditions and restrictions posted by sign or signs on the said area or printed on the said ticket.
24. No person shall park any motor vehicle upon land designated as a Municipal Public Parking area in such a manner as to occupy more space than such a motor vehicle should normally occupy if parked properly in a parallel position to the motor vehicles that may be parked on either side of the said motor vehicle.
25. No person shall park any motor vehicle in excess of six (6) metres in length on any Municipal Public Parking area unless in a portion of that Municipal Public Parking area so designed by signs as being reserved for motor vehicles in excess of six (6) metres.
26. No person shall park any motor vehicle in a municipal public parking area in such a manner as to block, obstruct, impede or hinder the access or egress of any other vehicle.

PARKING

27. Where a sign erected pursuant to the Sign Bylaw restricts the parking of motor vehicles, it shall be an offence to park a motor vehicle between or in excess of the time or times so designated.
28. If, after the issuance of a violation ticket concerning a first violation of ~~subsection 627~~ hereof, a person allows the motor vehicle to be parked for further periods of time in excess of that permitted on the sign, then a second and additional offences shall be deemed to have occurred.
29. Notwithstanding the provisions of the *Traffic Safety Act*, a motor vehicle may be parked at an angle to the curb in a cul-de-sac provided that the vehicle is parked in such a manner as not to interfere with the free flow of traffic in the cul-de-sac.
30. Where any type of motor vehicle has removable camping accommodation installed on it, the operator or owner of the motor vehicle or any person in charge of the motor vehicle shall not, either permanently or temporarily, leave the camping accommodation or other removable portion of the motor vehicle used for this purpose on any portion of a highway after the same has been removed from the motor vehicle.
31. In order to determine the time which a motor vehicle has been parked in a location where parking is restricted to a specific time, a Bylaw Enforcement Officer, may place an erasable chalk mark on the tread face of the tire of a parked or stopped motor vehicle without such Bylaw Enforcement Officer, or the Town incurring any liability for so doing.

PARKING METERS - PERMITTED TIME

32. Unless specifically permitted by the other provisions of this Bylaw, no person shall allow a vehicle to remain parked in a metered space for a period of time in excess of the maximum permitted time indicated on either the meter or on the parking signs pertaining to that space, regardless of whether or not there has been a violation of any other provision of this Bylaw. A further offence shall be deemed to have occurred for each subsequent period of time, in excess of that permitted by either the meter or the parking signs that the vehicle remains so parked.
33. The driver of any vehicle parked in a metered space shall immediately, after parking his vehicle in such metered space deposit or cause to be deposited in the parking meter adjacent to such metered space a coin or coins of Canada sufficient to cover the period for which he intends to park in accordance with the instructions shown on the parking meter and shall turn the handle of the meter in accordance with the instruction shown thereon. Upon deposit of such coin or coins and the turning of the handle on the parking meter the operator shall be entitled, subject to any restrictions indicated by applicable traffic signs or markings, to park his vehicle in the metered space for a period indicated on the parking meter.
34. No person shall allow a vehicle or any part thereof to remain for any period of time in a metered space while the parking meter adjacent to the metered space shows a "violation" or "time expired" flag.
35. ~~Subsection 7.2-34~~ does not apply between the hours of 6 p.m. on any evening and 9 a.m. of the following morning or on any holiday.

PARKING METERS - METERED SPACE

36. Unless the Traffic Safety Act or another provision of this Bylaw otherwise permits, when parking a motor vehicle in a metered space the operator of the motor vehicle shall so park it that:
- a) it is wholly within the metered space and does not cross any painted line marking out such space,
 - b) in the absence of painted lines, the front or rear bumper is as close as possible to the meter governing such space.
37. Where a motor vehicle or the combination of a motor vehicle and a holiday trailer exceeds the length of a single metered space, the operator may park such motor vehicle or such combination of motor vehicle and holiday trailer so that it occupies two but not more than two spaces.

PARKING METERS - PERMITS

38. The Manager in his discretion may issue permits to such motor vehicles bearing licence plates from the Province of Alberta indicating that they are commercial motor vehicles and allowing them in consideration of a fee, to use parking meter spaces without depositing coins in the meters.
39. The owner or operator of the motor vehicle to which such a permit is issued shall affix to the front windshield of the motor vehicle or such other space as the Manager shall approve a sticker indicating that the motor vehicle may be parked in a metered space without depositing a coin therein.
40. Where a metered space is hooded for the benefit of a person other than for a purpose required by the Town the person for whose benefit it is hooded shall pay a fee.
41. The fee payable for a permit issued pursuant to ~~subsections 9, 9.2 and 15~~ 38, 40 & 68 shall be an amount fixed from time to time by an ordinary motion of Council.
42. When a parking meter has been covered with a hood by or pursuant to the instructions of a Bylaw Enforcement Officer, such hood is deemed to be a traffic control device.

OPERATION OF A VEHICLE

43. No person shall drive a vehicle over an unprotected fire hose.
44. No person shall drive a motor vehicle by which a second vehicle is being towed unless the tow rope, cable or chain does not exceed 3.5m in length.
45. Notwithstanding the direction of a traffic control device, no one shall drive a vehicle into an intersection unless the condition of traffic in and adjacent to the intersection is such that he may drive through the intersection without impeding the passage of other vehicles or pedestrians on the highway.
46. No person shall drive a vehicle in an alley at a speed greater than twenty (20) kilometres per hour.

PARADES/PROCESSIONS

47. A driver of a motor vehicle in the lead of a funeral procession approaching an intersection where a stop sign or traffic control device is posted requiring the motor vehicle to stop, shall stop the motor vehicle as required by the Traffic Safety Act and shall not drive the motor vehicle into the intersection until it is safe to do so. Motor Vehicles that follow in the funeral procession may then proceed through the intersection without stopping subject to the direction of a Bylaw Enforcement Officer.

BICYCLES AND MOTORCYCLES

48. A person travelling upon any sled, toboggan, skis, roller skates, or any toy vehicle, tricycle, bicycle or similar device shall not cling to or attach himself or his conveyance to any motor vehicle upon a highway.
49. No one shall leave a two wheeled vehicle on a highway other than at the curb or edge of the highway other than in an upright position.
50. A Bylaw Enforcement Officer may impound any bicycle or motorcycle parked in contravention of this Bylaw and the provisions of the Bylaw relating to the removal and impoundment of vehicles shall apply with the necessary modifications.
51. No person shall ride or park a cycle on any sidewalk except where expressly permitted to do so by this Bylaw. Children's bicycles or tricycles having a wheel diameter of less than fifty (50) centimetres are excepted from this provision.

HEAVY TRUCK - DEFINITION

52. For the purpose of this section;
- a) **"heavy truck"** means all motor vehicles, with or without load that exceeds any one of the following: a gross vehicle weight in excess of 7500 kilograms, or an overall length, inclusive of any attached trailer, of 7.0 meters, or an overall height of 2.74 meters.
 - b) **"heavy truck route"** means the heavy truck route shown on Schedule "B" of this Bylaw.
 - c) **"highway tractor"** means a motor vehicle commonly referred to as a semi-trailer tractor (pulling unit only) but does not include a semi-trailer.
 - d) **"restricted heavy truck route"** means the restricted heavy truck route shown on Schedule "B" of this Bylaw.
 - e) **"heavy truck area"** means the area outlined in Schedule "C" of this Bylaw designated for the parking of heavy trucks.
 - f) **"restricted heavy truck area"** means the area outlined in Schedule "C" of this Bylaw.
 - g) **"semi-trailer"** means any trailer pulled by a heavy truck and includes a trailer commonly referred to as a "pup" or "pup trailer".
53. A motor vehicle which does not have a registration certificate with a specified gross vehicle weight (GVW) shall be deemed to have a gross vehicle weight (GVW) in excess

of 7500 kilograms unless established otherwise. The onus or burden of establishing that the motor vehicle has a gross vehicle weight (GVW) of less than 7500 kilograms in any court proceedings shall be on the person charged with the offence under the Bylaw.

PARKING AND OPERATION OF HEAVY TRUCKS

54. No person shall operate a heavy truck on a highway other than a heavy truck route or a restricted heavy truck route.
55. No person shall park a heavy truck or semi-trailer on private property or public property except in the area designated as a "heavy truck area" or other public property designated for that purpose by a sign erected pursuant to the Sign Bylaw.
56. Notwithstanding paragraph ~~14.1~~, 56 heavy trucks or a combination of heavy trucks and semi-trailers may be allowed to park on private property in a restricted heavy truck area provided, however, that:
 - a) only one heavy truck may be parked per legal land description or consolidated land description as established from time to time by the tax roll of the Town where the legal land description or consolidated land description consists of an area of 1 acre or less;
 - b) not more than two heavy trucks or combination of heavy trucks and semi-trailers may be parked per legal land description or consolidated land description as established from time to time by the tax roll of the Town where the legal land description or consolidated land description consists of an area more than 1 acre.
57. No person shall park a heavy truck or semi-trailer on any restricted heavy truck route.
58. No person shall operate a heavy truck on a restricted heavy truck route between the times indicated by a sign erected pursuant to the Sign Bylaw.
59. Notwithstanding Sections ~~14 and 14.1~~, 54 and 55 a person shall be exempt from prosecution under the Bylaw if:
 - a) the heavy truck was being operated on the most direct route between two points, one point being the nearest heavy truck route or restricted heavy truck route and,
 - b) the other point is a location where,
 - i) goods or merchandise are being delivered or collected for a commercial purpose;
 - ii) heavy trucks are authorized to park;
 - iii) a building is being moved, provided the necessary permits have been issued by the Town;
 - iv) an authorized business premise is located and used for the repair or service of heavy motor vehicles.
 - c) the person is operating a bus or motorhome;
 - d) the person is operating a heavy truck owned by or contracted for service by the Town while actively engaged in providing the service.
60. No person while operating a heavy truck off of the heavy truck route for any of the reasons set forth in Section ~~(14.5)~~ 59 shall exceed a speed of thirty (30) kilometres per

hour.

61. No person shall operate an engine brake within the Town limits.
62. Notwithstanding any other provision of this Bylaw, no person shall operate a heavy truck on any highway when the weight of the vehicle or any combination of vehicles and the load thereon is in excess of the maximum specified weight indicated by a sign erected pursuant to the Sign Bylaw or by public notice that such restriction is in effect.
63. Wherever in his opinion, there is a contravention of ~~subsection 14.8.62~~, a Bylaw Enforcement Officer may order the driver or other person in charge or control of a motor vehicle or combination of attached motor vehicles suspected of being on a highway in contravention of such ~~subsection~~ to take such motor vehicle or combination of attached motor vehicles to the nearest adequate weigh scale to determine the gross weight of such motor vehicle or combination of attached motor vehicles. The weight slip or slips shall be given to the Bylaw Enforcement Officer and may be retained by him, and if the gross weight of the motor vehicle or combination of attached motor vehicles is in excess of the maximum gross weight for the motor vehicle or combination of attached motor vehicles, the Bylaw Enforcement Officer, in addition to any prosecution for contravention of the Bylaw, may require that any load or portion thereof in excess of maximum gross weight for the motor vehicle or combination of attached motor vehicles shall be removed before the motor vehicle or combination of attached motor vehicles is again taken upon a highway.
64. A weight slip given to a Bylaw Enforcement Officer and submitted by him in evidence in court shall be *prima facie* proof of the authenticity of the weight slip and of the particulars thereon submitted in evidence, and of the accuracy of the weight scale used.
65. A person driving or in charge or control of a motor vehicle or combination of attached motor vehicles suspected by a Bylaw Enforcement Officer of being on a highway in contravention of the Bylaw shall, when requested by the Bylaw Enforcement Officer, produce for such officer's inspection any official registration certificate or interim registration certificate for such motor vehicle or combination of attached motor vehicles that may have been issued by the Government of the Province of Alberta.
66. Particulars obtained by a Bylaw Enforcement Officer from a registration certificate produced to him and submitted by him as evidence in court shall be *prima facie* proof of the authenticity of such certificate and of the particulars thereon submitted in evidence.
67. A person may apply to the Manager for a permit to allow on a highway a motor vehicle or combination of attached motor vehicles with a gross weight in excess of maximum gross weight for the motor vehicle or combination of attached motor vehicles. The Manager may grant such a permit for such periods as he may set out therein or refuse to grant a permit, and from any such refusal there shall be an appeal to the Council of the Town.

RESTRICTIONS ON DIMENSIONS OF VEHICLES

68. Except as otherwise provided in ~~subsection 15.2.70~~, or unless he has first obtained a permit as provided in ~~subsection 15.3.71~~, a person shall not drive or have on a roadway a motor vehicle or combination of attached motor vehicles with any dimension, either including or excluding any load thereon, greater than the following:
 - a) width - two metres sixty centimetres (2.60m),

- b) height from road surface - four metres fifteen centimetres (4.15m),
- c) length (total length of motor vehicle, or combination of attached motor vehicle) twenty three (23) metres.

69. Notwithstanding the provisions of ~~subsection 15-~~ upon receiving permission from the Bylaw Enforcement Officer and subject to the owner of the motor vehicle assuming the full responsibility for damage to his own motor vehicle, property or cargo as well as any damage to underpasses, bridges, telephone, telegraph or power wires or any overhead structure a person may drive on a public thoroughfare a motor vehicle which is not more than four metres fifteen centimetres (4.15m) in height from the pavement or road.

70. The maximum width of two metres sixty centimetres (2.60m) referred to in ~~subsection 15-~~ does not apply to buses, mobile homes or house trailers, any of which type of motor vehicles may have a maximum width not in excess of three metres five centimetres (3.05m) and be used on a highway without a permit.

71. Notwithstanding ~~subsections 15-, 15.1. and 15.2. 68, 69, and 70~~ a person may apply to the Bylaw Enforcement Officer for a permit to allow on a public thoroughfare in the Town, a motor vehicle or combination of attached motor vehicles with one dimension or more in excess of the maximum dimensions referred to in ~~subsection 15- or 15.2. 68 or 70~~ of this Section and the Bylaw Enforcement Officer may:

- a) grant a permit for such purpose and for such periods as he may set out therein,
- b) refuse to grant such a permit but the person applying for the permit may appeal from such refusal to the Council of the Town.

POWERS OF BYLAW ENFORCEMENT OFFICERS **OFFENSES AND PENALTIES**

72. Any person who contravenes any provision of this Bylaw is guilty of an offense.

73. A person who is guilty of an offense under this Bylaw is liable to pay a fine of not less than the specified penalty for that offense and not more than \$2,000.00 or, in default of payment, to imprisonment for a period of not more than six (6) months.

74. Where a Bylaw Enforcement Officer believes on reasonable and probable grounds that an offense has taken place consisting of a breach or contravention of this Bylaw, he may commence proceedings by issuing either a summons/violation ticket (Part 2) or an offense notice/violation ticket (Part 3) in accordance with the provisions of the *Provincial Offenses Procedure Act*, R.S.A. Chapter P 21.5.

75. Notwithstanding the provisions of Section ~~46.2, 74~~ if a Bylaw Enforcement Officer believes on reasonable and probable grounds that an offense has taken place consisting of a breach or a contravention of this Bylaw relating to Sections ~~5, 6, 7 or 8 23-37~~, then the Bylaw Enforcement Officer may issue a violation ticket in such form as may be prescribed from time to time by the Manager.

76. Service of the violation ticket is sufficient if the violation ticket is:

- a) personally served;

- b) attached to the vehicle in respect of which the offense is alleged to have occurred, in which case the violation ticket need not specify the name of the person alleged to have committed the offense if the vehicle is described on the violation ticket by license plate number.

- 77. The Manager may authorize a person other than a Bylaw Enforcement Officer to issue and serve a violation ticket in respect of any alleged offense and in such cases all of the provisions of this Bylaw relating to violation tickets shall apply mutatis mutandis as though the violation ticket had been issued and served by a Bylaw Enforcement Officer.
- 78. A violation ticket placed upon or affixed to a vehicle pursuant to the provisions of this Section shall not be removed from the vehicle by anyone other than a Bylaw Enforcement Officer or a person lawfully entitled to possession of the vehicle.
- 79. The penalty amounts that the Town will accept as payment for the alleged offenses under Sections ~~5, 6, 7 and 8~~ 23-37 may be fixed from time to time by ordinary motion of council.

PAYMENTS

REDUCED PENALTIES FOR PROMPT PAYMENT

- 80. Upon the issuance and service of a violation ticket, the Town will accept payment of the penalty amount prescribed therein and upon payment to a person authorized by the Manager to receive such payment, there shall be issued an official receipt and such payment shall be accepted in lieu of prosecution for the alleged offence.
- 81. The Manager may, upon approval from time to time by an ordinary motion of Council, prescribe in the violation ticket reduced penalty amounts for prompt and early payment.
- 82. Upon payment of the reduced penalty amount to a person authorized by the Manager to receive such payment, within the time specified in the violation ticket, there shall be issued an official receipt and such payment shall be accepted in lieu of the prosecution of the alleged offense.
- 83. Nothing in this Bylaw shall be read or construed as:
 - a) preventing any person from exercising his right to defend an allegation that he has committed an offence under the Bylaw.
 - b) preventing any Bylaw Enforcement Officer from issuing a summons or offence notice under the *Provincial Offences Procedure Act* or otherwise initiating court process in any manner permitted by law, in respect of an alleged offence for which a violation ticket may be issued.
- 84. If any provision of the Bylaw provides for an exception or an exemption, the onus or burden of establishing the exception or exemption in any Court proceedings shall be on the person charged with the offence under the Bylaw.

SPECIFIED PENALTIES

- 85. If a summons or offence notice under Part 2 or Part 3 of the *Provincial Offences Procedure Act*, R.S.A. 1980 c. P-21.5 is issued in respect of an alleged contravention of a provision of this Bylaw, the summons or offence notice may provide for a specified

penalty. The specified penalties or amount shall be set out in Schedule "A" in the case of offences listed in that Schedule.

REMOVAL AND IMPOUNDMENT OF VEHICLES

86. If a Bylaw Enforcement Officer forms the opinion on reasonable and probable grounds that a vehicle is parked in contravention of any provision of this Bylaw, the Bylaw Enforcement Officer may cause the vehicle to be removed to a place of impoundment designated for that purpose by the Manager and the vehicle shall remain impounded until it is claimed by the owner or his agent.
87. When a vehicle is removed and impounded pursuant to the Bylaw, the registered owner or other person alleged to have committed the parking offence shall be served with a summons or offence notice under the *Provincial Offences Procedure Act* in respect of the alleged offence, as soon as practicable after the removal and impoundment of the vehicle.
88. A vehicle impounded pursuant to this Bylaw shall remain impounded, notwithstanding that it may have been claimed by the owner or his agent, until:
- a) all towing and storage charges in respect of removal and impoundment of the vehicle have been paid in full;

GENERAL

89. A Bylaw Enforcement Officer or a person authorized by the Town may enforce the provisions of this Bylaw without the Bylaw Enforcement Officer or person authorized by the Town, the owner of the property on which an alleged offence has occurred, or the Town incurring liability for doing so.
90. Each separate provision of this Bylaw shall be deemed to be independent of all other provisions and if any provision of this Bylaw is deemed or declared to be invalid all other provisions shall remain valid and enforceable.
91. Should a provision of this Bylaw conflict with a provision of any other Bylaw of the Town, the provisions of this Bylaw shall prevail.
92. Bylaw No 4457/2006 1681/2011 of the Town of Redcliff is repealed.

READ a first time this _____ day of _____, 2014.

READ a second time this _____ day of _____, 2014.

READ a third time this _____ day of _____, 2014.

PASSED and SIGNED this _____ day of _____, 2014.

MAYOR

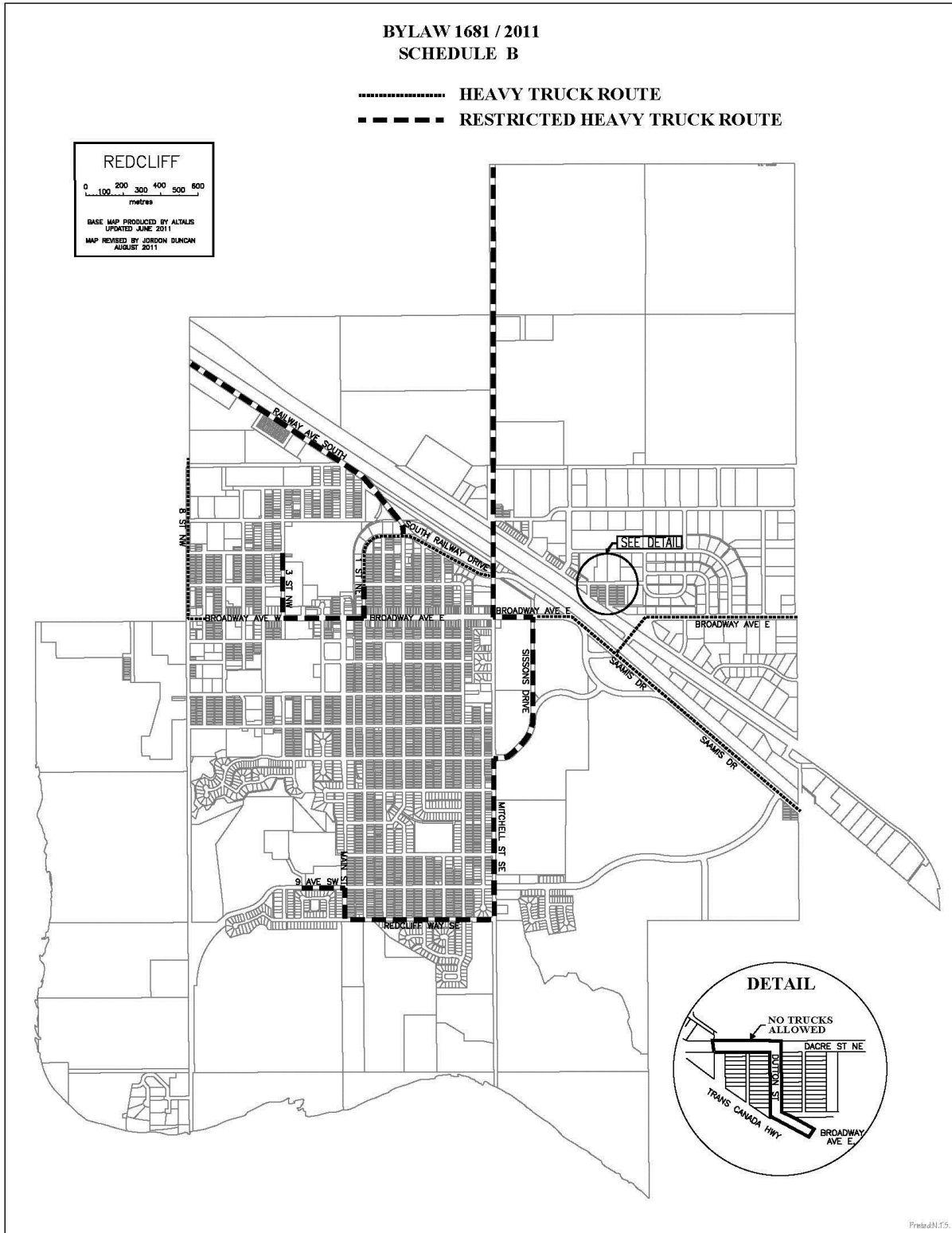
MUNICIPAL SECRETARY

Schedule "A"
Penalty Section

Stopping, Standing, Parking	Section	Penalty
• Parking in an alley other than as and when specifically permitted	3(a) 3(b)	\$ 50.00
• Parking in a loading zone other than as and when specifically permitted	3.1.(a) <u>4 (a)</u> 3.1.(b) <u>4 (b)</u>	\$ 50.00
• Parking a trailer on a highway	3.2 <u>5</u>	\$ 50.00
• Parking a motor vehicle for sale or being repaired or serviced on a highway	3.3 <u>6</u>	\$ 50.00
• Parking a motor vehicle on a highway for a continuous period exceeding 72 hours	3.4 <u>7</u>	\$ 50.00
• Parking a motor vehicle greater than 6m including trailer	3.5.(a) <u>8 (a)</u> 3.5.(b) <u>8 (b)</u>	\$ 50.00
• Parking on private property, boulevard, park or public property without consent of owner	3.6.9 (a), 3.6.9 (b) 3.6.9 (c)	\$ 50.00
• Parking on a highway cleared for parade	3.8.11	\$ 50.00
• Parking in such a manner to obstruct emergency exit or posted fire lane	3.9.12	\$ 100.00
Unloading a car carrier on highway or public property	3.10. <u>13</u>	\$ 50.00
<u>Parking and Storage of Recreational Vehicles</u>	<u>Section</u>	<u>Penalty</u>
<u>Parking a recreational vehicle in a manner so that is not on a public highway immediately adjoining the owner or operator's place of residence.</u>	<u>4 15 (a)</u>	<u>\$ 50.00</u>
<u>Parking a recreational vehicle on a public highway immediately adjoining the owner or operators residence for a period longer than 48 hours.</u>	<u>4 15 (b)</u>	<u>\$ 50.00</u>
<u>Parking a recreational vehicle on a public highway immediately adjoining the owner or operators residence when the recreational vehicle was previously parked on that area of the public highway at any time during the preceding 48 hour period.</u>	<u>4 15 (c)</u>	<u>\$ 50.00</u>
<u>Parking a recreational vehicle on a public highway in such a way as to allow any part of the recreational vehicle to project into a public sidewalk.</u>	<u>4 15 (d)</u>	<u>\$ 50.00</u>
<u>Parking a removable camper, either permanently or temporarily, on any portion of any public highway after the same has been removed from the motor vehicle.</u>	<u>4 15 (e)</u>	<u>\$ 50.00</u>
Parking for Persons with Disabilities	Section	Penalty
• Stopping or parking in designated place without permit	4.6.22	\$ 50.00
Municipal Public Parking	Section	Penalty
• Illegally parking in a municipal public parking area	5. <u>23</u>	\$ 50.00
• Occupying more than one space in a municipal parking	5.1. <u>24</u>	\$ 50.00

area		
• Parking a motor vehicle in excess of 6m in a municipal parking area	5.225.	\$ 50.00
• Parking in a municipal public parking area and obstructing or impeding access of other vehicles	5.3 26.	\$ 50.00
Parking	Section	Penalty
• Parking a motor vehicle in excess of specified time	6. 27	\$ 50.00
• Parking improperly in a cul-de-sac	6.2. 29	\$ 50.00
• Leaving camping accommodation on a highway	6.3. 30	\$ 50.00
• Parking meter violation	7., 7.2. 32, 34	\$ 30.00
• Failing to park within metered space	8.36 (a), 8.36 (b)	\$ 30.00

Operation of Motor Vehicle	Section	Penalty
• Driving over an unprotected fire hose	40.43	\$ 200.00
• Towing a vehicle improperly	40.1.44	\$ 100.00
• Blocking an intersection	40.2.45	\$ 100.00
• Driving vehicle in an alley in excess of speed limit	40.3.46	\$ 100.00
Parades/Processions	Section	Penalty
Refer to Section	41.47	\$ 50.00
Bicycles/Motorcycles	Section	Penalty
• Attach body or conveyance to a motor vehicle	42.48	\$ 100.00
• Parking two wheeled vehicle on highway	42.1.49	\$ 50.00
• Riding cycle on sidewalk	42.3.51	\$ 50.00
Heavy Truck Routes	Section	Penalty
• Operating heavy truck off of heavy truck route or restricted truck route	44.54	\$ 200.00
• Parking heavy truck in other than a designated area	44.155	\$ 200.00
• Parking more than one heavy truck in restricted heavy truck area	44.256(a)	\$ 200.00
• Parking more than two heavy trucks or combination of heavy trucks and semi-trailers in a restricted heavy truck area.	44.256(b)	\$200.00
• Park heavy truck or semi-trailer on restricted heavy truck route	44.3.57	\$ 200.00
• Operate a heavy truck on a restricted heavy truck route except as permitted	44.4.58	\$ 200.00
• Operate a heavy truck in excess of speed limit	44.6.60	\$ 200.00
• Operating an engine brake	44.7.61	\$ 250.00
• Operate a motor vehicle on a highway in excess of allowed weight (sign or public notice)	44.8.62	\$ 200.00
Restrictions on Dimensions of Vehicles	Section	Penalty
• Operate a motor vehicle in excess of allowed dimensions	45.68(a) 45.68(b) 45.68(c)	\$ 200.00
• Bus, mobile home or house trailer in excess of dimensions	45.1.69	\$ 200.00
• Unlawful removal of ticket	46.6.78	\$ 100.00

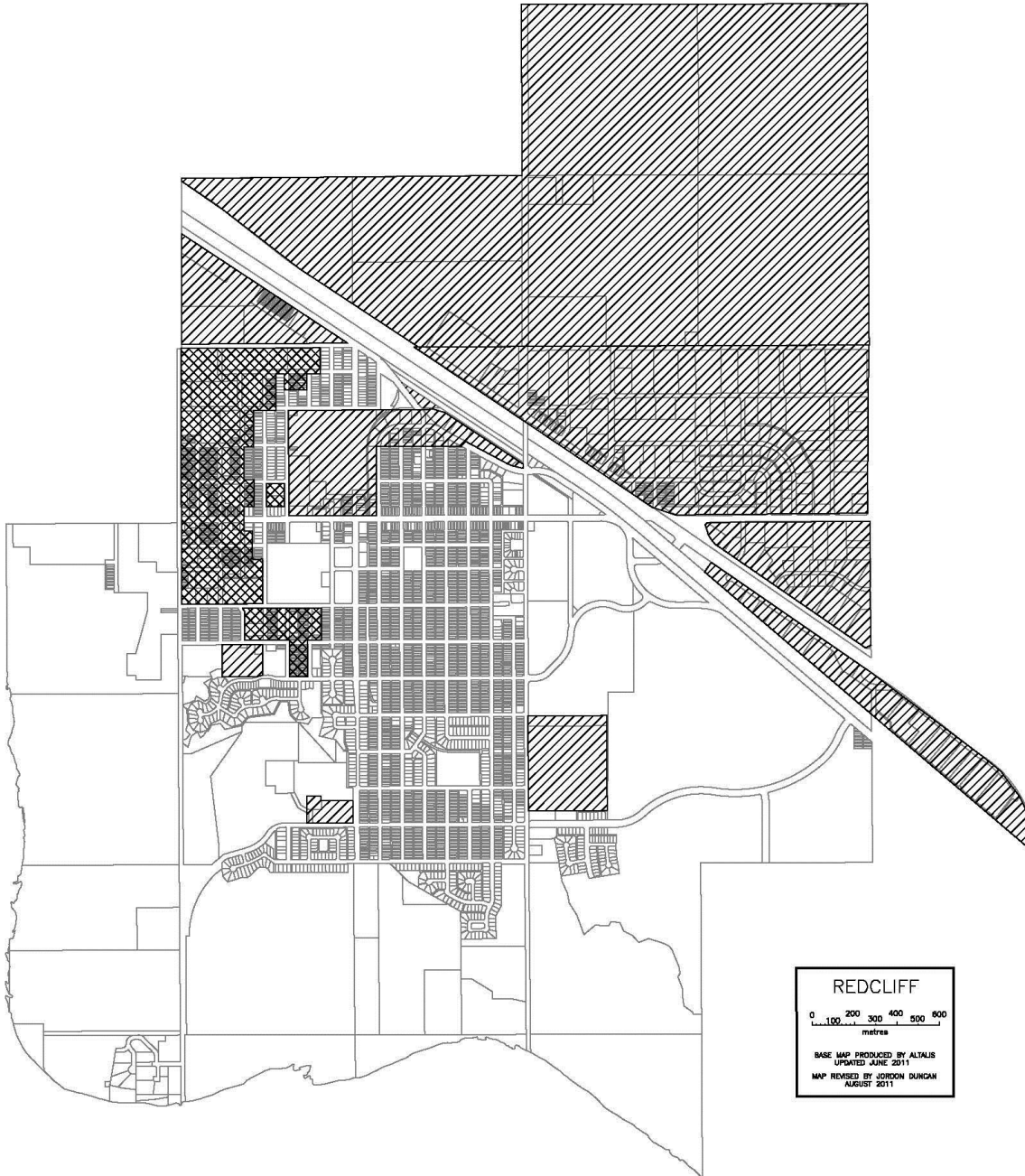


**BYLAW 1681 / 2011
SCHEDULE C**



HEAVY TRUCK AREA

RESTRICTED HEAVY TRUCK AREA



Printed N.T.S.

TOWN OF REDCLIFF

Request for Decision (RFD)

DATE: February 10, 2014

PROPOSED BY: Khalil Minhas, Manager of Engineering

TOPIC: Global Position System (GPS) Survey equipment Wireless Connectivity

PROPOSAL: To allow the administration to sign up a wireless data plan with Telus

BACKGROUND:

Town's Engineering Department has been equipped with GPS survey equipment to carry out GIS data collection and in-house survey work on various capital and operating projects, and has proved to be invaluable to the department. The GPS system consists of a hand held rover, a base station receiver and a radio antenna. The base station and radio antenna were installed on the roof of Town Hall, and cables were passed through the roof to receiver and radio transmitter equipment installed in the server room. The rover connects to the radio wirelessly while doing survey work in the field.

While surveying in 2013, the GPS system functioned reasonably well, although Engineering staff noted that the connectivity between the rover and radio antenna was not as stable as should be expected. An investigation into this issue with the equipment supplier late in the fall determined that the radio cable was damaged during installation by Public Services staff (which occurred from passing the cable through an existing roof conduit that didn't have adequate space to accommodate new cables). The cable problem has degraded the radio signal over time, and currently the GPS equipment only operates within a two-block radius of Town Hall. Surveying in the River Valley area has also been extremely limited – during troubleshooting this was determined to be a line-of-sight issue between the rover and radio tower (due to the extreme elevation differences), and was not related to the damaged radio cable issue.

To correct the connectivity issues, a couple solutions were discussed:

- Install a new conduit through the roof of Town Hall, install a new radio antenna cable and raise the antenna 3m, at an estimated cost of \$1,500. This would re-establish radio coverage to the majority of Redcliff, although surveying in the River Valley would still be extremely limited.
- In order to establish radio coverage in the River Valley, a mobile repeater would have to be purchased and set up on the coulee edge as required. This configuration would also require installation of a new roof conduit and new radio antenna cable, and raising the antenna 3m with an approximate cost of \$4,000. Repeater set up and tear down time would impact productivity.
- The rover has cellular data communication capability. By purchasing a SIM card for the rover (a one-time cost) and a monthly mobile internet data plan, the rover can communicate with the base station receiver using existing cellular towers and the internet, rather than using the radio tower on Town Hall. Due to the height and location of the existing cellular towers, cellular coverage in the River Valley will not be an issue. The equipment supplier noted that many major cities (Calgary, Edmonton, Saskatoon, etc.) have used this setup without any compromise to data accuracy or network security. The Town's IT department assessed security concerns with the IT consultant, and determined this type of setup is adequately secure and will be easy to set up. The initial SIM card purchase is \$10, and the monthly Flex Data Plan would be \$45 (although monthly data costs could be as low as \$10, dependent on reduced data usage in the winter months). The supplier is also willing to provide a credit for the return of the redundant radio equipment, at used equipment rates.

After discussion, it was determined that obtaining a SIM card and wireless data plan through a local service provider (Telus Mobility) would be the most economical option and offer complete Town survey coverage. The following three options are presented for Council review and approval.

Options:

1. Allow administration to sign up a month-to-month Mobile Internet Flex Plan with Telus Mobility for wireless data usage up to 2GB at a maximum rate of \$45/month, plus a \$10 one-time fee for the SIM card purchase. After a successful trial period to confirm the cellular setup has corrected connectivity issues, the Engineering department will return redundant equipment to the supplier for a credit.
2. Install a new roof conduit and new antenna wire, raise the antenna 3m at Town Hall, and purchase a repeater at an approximate cost of \$4,000.
3. Install a new roof conduit with new antenna wire and raise the antenna 3m at Town Hall at an approximate cost of \$1,500. GPS surveys would not be possible or will be extremely limited in the River Valley area.

Recommendation:

The Engineering Department recommends Option 1.

Suggested Motions:

1. Councilor _____ moved that the Town of Redcliff allow administration to sign up a month-to-month Mobile Internet Flex Plan with Telus Mobility for wireless data usage up to 2GB at a maximum rate of \$45/month, plus a \$10 one-time fee for the SIM card purchase.
2. Councilor _____ moved that the Town of Redcliff install a new roof conduit and new antenna wire, raise the antenna 3m at Town Hall, and purchase a repeater at an approximate cost of \$4,000.
3. Councilor _____ moved that the Town of Redcliff install a new roof conduit with new antenna wire and raise the antenna 3m at Town Hall for an approximate cost of \$1,500. GPS surveys would not be possible or will be extremely limited in the River Valley area.

SUBMITTED BY: _____


Department Head

APPROVED BY: _____


Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____ AD. 2014

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: February 10, 2014

PROPOSED BY: Bylaw Enforcement

TOPIC: Bylaw Vehicle

PROPOSAL: Request for the approval to purchase an all-wheel drive vehicle to be used for the purpose of bylaw enforcement as well as administration travel.

BACKGROUND:

The Bylaw Enforcement Officer is required to be on call for any emergencies that arise within the Town of Redcliff. Recently, it has become the duty of the Bylaw Enforcement Officer to attend emergency planning sessions with neighbouring municipalities and counties. These responsibilities, in addition to his daily obligations, require the Bylaw Enforcement Officer to be able to travel safely and efficiently to and from all destinations. During the winter months, the current 2 wheel drive truck is unable to gain traction in the snow and ice, and poses a significant safety risk. It also significantly slows down response time to any call he is required to attend.

This proposal would replace the current rear-wheel drive pickup truck with an all-wheel drive small sport utility vehicle still capable of transporting dogs and other relocated wildlife. This vehicle would also be used by staff members travelling in a Town vehicle to various training sessions during periods when bylaw enforcement is not using the vehicle.

In the current 2014 Budget, \$25,000 has been approved for the purchase of a new truck for public services. With this proposal, the budgeted vehicle purchase would simply move from Public Services to Bylaw Enforcement. The money would be used to purchase a new vehicle for bylaw, the current bylaw truck would be transferred to engineering, and the current engineering truck would be transferred to public services.

There is a need for an additional \$5,000 for specific vehicle customization. The Bylaw Enforcement vehicle would require decals, all-season mats as well as a barrier to keep animals in the cargo area. Engineering would require a lockable cover to the current bylaw truck.

OPTIONS:

1. To approve and authorize administration to reallocate money currently budgeted for a vehicle to be used by bylaw and administration instead of public services and to add an additional \$5,000 to the budget, funded from the Equipment Replacement Reserve.
2. To deny the request for a reallocation of money within the budget.

RECOMMENDATION:

That Council approve and authorize administration to reallocate money currently budgeted for a vehicle to be used for the purchase of a new bylaw/administration vehicle and that the current fleet of vehicles is moved to accommodate the needs of the other departments.

SUGGESTED MOTION(S):

1. Councillor _____ moved to approve and authorize administration to reallocate money currently budgeted for a vehicle to be used by bylaw and administration instead of public services and to add an additional \$5,000 to the budget, funded from the Equipment Replacement Reserve, and that the current fleet of vehicles be moved to accommodate the needs of the other departments.
2. Councillor _____ moved that the budgeted items within the current budget remain.

SUBMITTED BY: _____
Department Head


Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. **2014.**

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: February 10, 2014

PROPOSED BY: Municipal Manager

TOPIC: TRAVIS-MJ (Transportation Routing and Vehicle Information System – Multi-Jurisdiction) Permitting system

PROPOSAL: To consider entering into agreement with TRAVIS-MJ

BACKGROUND:

The transporting of overweight and over dimensional trucks requires a provincial permit in all instances as well as municipal approval (if the trip uses municipal roads as part of the route). Currently, the Town of Redcliff processes overweight and over dimensional load permits when municipal roads are utilized. The provincial TRAVIS-MJ system will provide a streamlined (one stop shopping) process for applicants seeking permits and may also have the potential to catch more municipal permits that may be missed (as some carriers often approach the municipal permitting of overweight and over dimensional trucks with an “ask for forgiveness later” approach). The current permit process lacks coordination and requires applicants to contact multiple organizations and provide the similar information to each organization.

If the Town enters into agreement to participate within TRAVIS-MJ there would be no financial expense based impact. The Fees would be collected by TRAVIS-MJ and then remitted on a quarterly basis back to the Town. As use of this system has the potential to encourage more applicants to obtain the necessary municipal permits the corresponding potential of increased permit revenue may also be realized.

In addition, the Province has committed to sharing permit revenues with municipalities who are participating in the TRAVIS-MJ initiative. A new permit fee system has been proposed which reflects municipal costs for issuing permits. Under this fee system, municipalities will receive their administration fee as set by the municipality as well as a prorated portion of the mileage-based permit fee. The prorated portion will ensure that municipalities are able to operate and maintain their data in TRAVIS-MJ at no additional cost. It is expected that this new fee system will come into effect on April 1, 2014.

In addition, the Province will also provide training and assistance, at no cost to the Town, with the initial municipal set-up and data entry into TRAVIS-MJ.

ATTACHMENTS

1. Correspondence from Alberta Transportation dated January 28, 2014.
2. Overview of the TRAVIS (Transportation Routing & Vehicle Information Systems) Multi-Jurisdiction Permitting System
3. TRAVIS Memorandum of Agreement

OPTIONS:

1. To enter into agreement with the province (Ministry of Transportation) to utilize TRAVIS-MJ and for the purpose of sharing of permit fees.
2. To not participate and not enter into agreement with the province to utilize TRAVIS-MJ and for the purpose of sharing permit fees.

RECOMMENDATION:

That Council considers option 1.

SUGGESTED MOTION(S):

1. Councillor _____ moved that the Mayor and Municipal Manager be authorized to sign the Memorandum of Agreement with the Ministry of Transportation (Alberta) for the purpose of utilizing the TRAVIS-MJ permitting system as well as for the sharing of permit fees.
2. Councillor _____ moved that correspondence from Alberta Transportation dated January 28, 2014 regarding Overview of the TRAVIS (Transportation Routing & Vehicle Information Systems) Multi-Jurisdiction Permitting System and the TRAVIS Memorandum of Agreement be received for information.

SUBMITTED BY:

Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. 2014.



ALBERTA
TRANSPORTATION

AR60311

January 28, 2014

*Office of the Minister
MLA, Grande Prairie-Wapiti*

Town of Redcliff
His Worship Ernie Reimer
PO Box 40
Redcliff AB T0J 2P0

RECEIVED
FEB - 3 2014
TOWN OF REDCLIFF

Dear His Worship Ernie Reimer:

I am pleased to announce the implementation of TRAVIS Multi-Jurisdiction (TRAVIS-MJ) and the sharing of permit fees with our municipal partners effective April 1, 2014.

My department, in partnership with industry and municipal governments, has developed a multi-jurisdiction permitting system for oversize and overweight vehicles. As previously advised, the new system is intended to be a more efficient permitting process that will enhance our services to industry by providing a one-stop permit program. Enclosed is a communiqué providing further details on the program.

In order for TRAVIS-MJ to operate smoothly and effectively for all users, we must ensure that collectively we keep industry informed of any changes and that we ensure data and rules are accurate and current.

To acknowledge and confirm your commitment to ensuring an efficient one-stop-shop overweight/overdimension permitting program in Alberta, my department will forward two copies of an Agreement for your review and signature which outlines the responsibilities of both parties under the TRAVIS-MJ permit program.

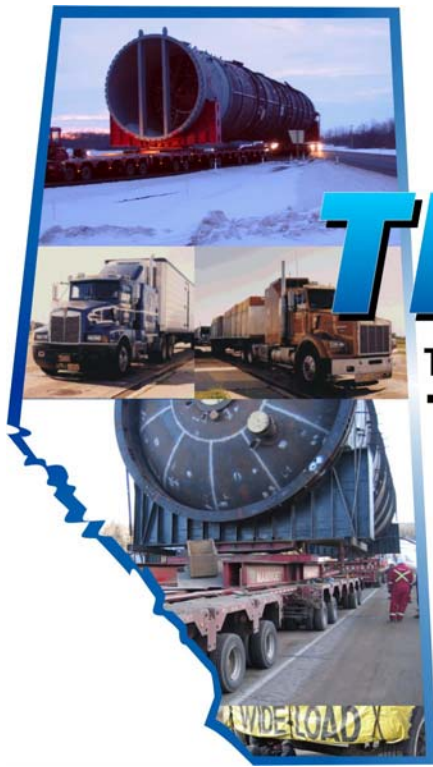
If you have any questions regarding TRAVIS-MJ, please contact Ms. Kerry Leslie, TRAVIS Specialist, at 403-755-6175, toll free in Alberta by first dialing 310-0000.

Sincerely,

Wayne Drysdale
Minister

Attachment

cc: Government MLA's
Kerry Leslie, TRAVIS Specialist, Alberta Transportation



TRAVIS

Transportation Routing and Vehicle Information System

... from data to decisions

“Serving the needs of industry and government to promote safety, efficiency and infrastructure protection”

Overview of the TRAVIS Multi-Jurisdiction Permitting System

Transport Engineering Branch
January 28, 2014

Introduction

The intent of this communiqué is to provide an introduction and overview of Alberta's TRAVIS Multi-Jurisdiction permitting initiative.

Background

The movement of overweight and overdimensional trucks requires a provincial permit in all instances and municipal approval if the trip uses municipal roads as part of the route. The current permit process lacks coordination and requires applicants to contact multiple organizations and provide the same data to each jurisdiction.

A provincial, municipal, and industrial task group reviewed the movement of oversize loads in the province and made three recommendations:

1. The province should develop an automated permitting system that would, with a single permit application, issue the provincial permit and include all provincial and municipal permissions for the oversize vehicle to travel.
2. The province should charge a single fee for this service and allocate permit revenue to the municipalities on an equitable formula based on municipal roadway type and distance traveled.
3. The province and municipalities should strive to standardize the conditions for the movement of oversize loads.

System

Following the recommendations of the task group, the province has developed the web-based TRAVIS permitting system, which currently processes and issues provincial permits. A provincial GIS routing function (TRAVIS Routing) was introduced in the spring of 2008. The final phase of the system, TRAVIS Multi-Jurisdiction (TRAVIS-MJ), includes routing on municipal roads as well as the incorporation of municipal permit approval business rules and processes.

TRAVIS Routing automatically checks the route and vehicle information to ensure that the roads and bridges on the intended route are adequate for the safe movement of the oversize vehicle, with minimal damage to the infrastructure. If the analysis presents no issues requiring manual review, TRAVIS can automatically approve and issue the permit. This process has significantly reduced the waiting time for industry and has reduced the number of manual errors where permits were issued with incorrect or restricted routes.

The TRAVIS system checks include:

1. Axle weights for the roadway surface, based on seasonal limitations, surface type, roadway structure, etc.
2. Temporary restrictions such as road bans, construction zones, etc.
3. A bridge analysis for each bridge that is being crossed. This analysis considers the actual capacity of the bridge for the specific vehicle, and is not just a review of a list to determine if the bridge is or is not restricted. There is an option to mandate engineer review if required.

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4. Roadway width to assess the accommodation of other vehicles and the requirement for traffic control and escort vehicles.
 5. Vertical clearances for bridges, overpasses, and other overhead obstacles.
 6. Travel past vehicle inspection stations or through municipalities and enforcement areas. Municipal officials at their request can receive automatic notification of permits for oversize loads moving on their roads.
 7. Specific business rules, based on the vehicle, commodity and highways to ensure that the proper permit conditions are included in the permit.

TRAVIS-MJ has been in production, with a pilot group of municipalities, since June 2009. Many of the lessons learned during the pilot phase have been addressed and the final version of TRAVIS-MJ was implemented into production in November 2010. Since then, the Province has been contacting municipalities to demonstrate the system and encourage them to join the initiative.

Municipalities

Each municipality using TRAVIS-MJ for permitting will continue to be the sole road authority for their roads and will continue to set the criteria and make the decisions for allowing the movement of oversize loads on their roads.

The TRAVIS-MJ system is designed to assist municipalities in assessing applications for the movement of oversize vehicles. TRAVIS automatically checks the suitability of oversize vehicle travel on municipal roads, based on the data and rules provided by the municipality. If the information on the application matches the municipal business rules, the system will be able to provide automatic municipal approval. Where the vehicle weights or dimensions exceed any limits stipulated by the municipality, or if there is a routing issue, the move will be denied automatic approval. The applicant can revise the application or ask for it to be forwarded to the municipality for manual review.

The TRAVIS system allows municipalities to require that the permit applicant list the client companies, to facilitate checking for road use agreements and to assign responsibility for road damage.

The initial data upload will include roadway attribute data such as roadway surface type, roadway function, truck routes, local access roads, width, etc. Once the data is in place, free web-based tools will be provided to the municipalities (or their consultant) to maintain the data. Municipalities will have the ability to create business rules in the TRAVIS system for specific reviews and checks. The tools will provide ongoing access to the TRAVIS system to add or remove temporary restrictions for road bans, construction zones, rain-out zones, etc.

Municipalities will have access to a free, web-based permit monitoring page and will also be notified by e-mail of each application and of any permits automatically issued. This will enable them to monitor and enforce the movement of the oversize vehicle. TRAVIS will include periodic customized reports as well as the ability to search the database to answer specific questions.

The benefits to the municipalities of TRAVIS Multi-Jurisdiction include:

- Retention of full authority over municipal road use.
- An online application system to reduce the workload of phone calls and duplicate data entry of the permit information.
- A streamlined, automated approval process, ensuring that all desired analysis, factors, and rules are applied equitably and consistently. Also, the system will ensure that the proper staff members are consulted whenever manual approvals are required.
- The ability to offer 24/7 service at no cost to the municipality.
- A higher frequency of moves obtaining municipal approval, as TRAVIS will automatically notify municipalities of all permit applications using their roads.
- Easy access to a comprehensive permit database, for operational planning and roadway management.
- Participation in a permit revenue sharing system to offset permit approval costs.

Industry

The trucking industry will realize numerous benefits from the implementation of the TRAVIS Multi-Jurisdiction permitting system:

- One window permit application, saving substantial time (and money).
- Single permit document with all provincial and municipal permit conditions.
- Single fee (saving administration costs).
- 24/7 service for permit applications and automatic approval of many permits.
- Immediate feedback on restrictions in various jurisdictions, allowing vehicle or route modification at the application stage.

Permit Fees and Revenue Sharing

The Province has committed to sharing permit revenues with municipalities participating in the TRAVIS-MJ initiative. A new permit fee system has been proposed which reflects municipal costs for issuing permits. Under this fee system, municipalities will receive their administration fee (if applicable) as set by the municipality as well as a prorated portion of the mileage-based permit fee.

The prorated portion will ensure that municipalities are able to operate and maintain their data in TRAVIS-MJ at no additional cost.

It is anticipated that the regulations for the new fee system will be come into effect on April 1, 2014.

In addition, the Province has committed to providing, at no cost to municipalities, assistance with the initial municipal set-up and data entry into TRAVIS MJ.

Q&A

1. **Q.** Will a municipality lose control of what vehicles move on roads under their management?
 - A. No, the municipality will have full control over the vehicles that are allowed to travel on their roads. TRAVIS will apply the business rules and roadway data provided by the municipality to either auto-approve or send the application to the municipality for manual review.
2. **Q.** How will municipalities using a consultant to manage their permits be affected by TRAVIS?
 - A. TRAVIS can notify either the municipality or their appointed agent(s) of permit applications on their roads. The process for approving applications that require manual attention is at the discretion of the municipality. TRAVIS merely requires that a person (authorized by the municipality) submits the approval (or rejection) on a screen within TRAVIS.
3. **Q.** Will TRAVIS handle municipal permit or inspection fees?
 - A. Not inspection fees. The TRAVIS system will collect permit fees as per the *Commercial Vehicle Dimension and Weight Regulation* along with the municipality's administration fee. The management of other fees will remain the responsibility of the municipality, following current processes.
4. **Q.** Will TRAVIS handle permitting for municipal hauls (e.g. gravel hauls) or road ban exemptions?
 - A. Not at this time. The current mandate for TRAVIS is to handle overweight and overdimensional permits only. Expansion of the mandate to include other permit types is under review.
5. **Q.** Will TRAVIS cause increased costs to municipalities?
 - A. The design of TRAVIS emphasized simplicity and ease of operation. It is anticipated that the permit approval process will be simpler than the current manual processes, reducing costs. Data and business rule entry and maintenance will be new activities. The province will assist with the initial data load by providing support for municipal data entry. Ongoing maintenance and updating of the data is a municipal responsibility.
6. **Q.** Will municipalities be able to opt out of using TRAVIS?
 - A. The plan has always been that all municipalities will see the benefits of the TRAVIS program and join voluntarily. We fully expect that all municipalities will see an increase in productivity by leveraging the technology and business processes of the TRAVIS system. Municipalities that do choose to opt out will not participate in the revenue sharing program. They will be responsible for all costs associated with permitting, as they will not be able to charge any permit fees.

-
7. **Q.** How are provincial multi-trip overweight permits handled?
- A.** TRAVIS MJ has been designed to allow carriers with provincial multi-trip overweight permits to apply for a municipal-only single trip overweight permit. The new permit type will have no provincial fees or approvals, as travel on provincial highways is covered by the multi-trip permits. The municipal single trip permit will allow municipalities to individually approve the move and collect the appropriate permit fees.
8. **Q.** How are TAC and tridrive permits handled?
- A.** Right now, there is no approval mechanism in TRAVIS for municipalities to approve TAC and tridrive permits.
9. **Q.** What happens if the weather turns bad and we need to close our roads?
- A.** As the system sits right now, the municipality could run a report to see what permits were active and phone them to advise them of the closure. Another option is to put a condition onto the permit that travel is prohibited if the roads are wet. We are currently working on an enhancement that would identify active permits on closed roads and notify the permit holders and/or their agents via email. Other notification modes (such as text messages) are being investigated as well.

Memorandum of Agreement

The Agreement is made this _____ day of _____, 2014

Between:

Her Majesty the Queen in right of Alberta
as represented by the Minister of Transportation
(hereinafter, the “Province”)

-and-

(hereinafter, the “Municipality”)

Background

The Province has developed the Transportation Routing and Vehicle Information System Multi Jurisdiction (TRAVIS-MJ) to address industry’s need for a simplified, electronic oversize commercial vehicle permitting system. TRAVIS-MJ has the ability to accept a single electronic permit application and apply the rules and requirements of the Province and all affected municipalities to create a single permit document.

TRAVIS-MJ was designed to provide municipalities with a modern permit database tool which gives them the ability to easily approve/deny permits issued by the Province for travel on roads under their authority and to facilitate the sharing of permit revenue between the Province and the municipalities.

TRAVIS-MJ has the ability to charge permit applicants a fee set by the municipality for services provided by the municipality. This fee will be collected by the Province on behalf of each municipality and distributed to municipalities to ensure that the municipalities do not incur any cost in adopting TRAVIS-MJ. Participation in the TRAVIS-MJ initiative requires the maintenance of municipal data on the system as well as day-to-day operation to review and approve permit applications.

Therefore, in consideration of the following terms and conditions, Province and the Municipality agree as follows:

1.0 DEFINITIONS AND INTERPRETATION

1.1 Definitions - In this Agreement, the following expressions have the following meanings:

“Agreement” means this Memorandum of Agreement;

“Fixed Municipal Fee” means the fee that the Municipality is authorized to charge permit applicants in accordance with the *Municipal Government Act* for overweight permit approvals where the Municipality has enacted a bylaw restricting overweight loads and includes the costs of services attributable to approvals for overdimension permits where required to do so pursuant to the applicable permit;

“Parties” or “Party” means the Province and the Municipality or either of the Province or the Municipality;

“Regulation” means the *Commercial Vehicle Dimension and Weight Regulation*

“Total Fee” means the total of the Fixed Administration Fee and the Variable Fee, which is payable by the Province to the Municipality in accordance with this Agreement;

“TRAVIS-MJ” means the Transportation Routing and Vehicle Information System Multi Jurisdiction; and

“Variable Fee” means a prorated fee based on the percentage of actual distance travelled by a permitted commercial vehicle on roads located within the Municipality where the Municipality has direction, control and management of that road.

1.2 Section Numbers - References in this Agreement to section numbers are to the corresponding numbered provisions of this Agreement.

1.3 Entire Agreement - This Agreement is the entire agreement between the Province and the Municipality and supersedes all previous agreements, correspondence, negotiations and understandings. There are no agreements, representations, warranties, terms, conditions or commitments except as expressed in this Agreement.

2.0 TERM

2.1 Initial Term – This Agreement will be in effect for a term of _____ years, commencing on _____ and expiring on _____ (the “Term”), unless sooner terminated in accordance with this Agreement.

2.2 Renewal – Provided that the Municipality is not in default under this Agreement, the Municipality shall have the option exercisable on no less than six months and no more than 12 months’ written notice to the Province prior to the expiry of the Term to extend this Agreement for one additional term of _____ years on the same terms and conditions as this Agreement except there will be no further right to extend the Term.

3.0 THE MUNICIPALITY’S RESPONSIBILITIES

3.1 Permit Applications – The Municipality shall utilize TRAVIS-MJ for the purpose of accepting permit applications submitted by permit applicants through TRAVIS-MJ.

3.2 Permit Approvals – The Municipality shall use TRAVIS-MJ for the purpose of single trip overweight permit approvals where the Municipality has enacted a bylaw restricting overweight loads and approvals for overdimension permits where required to do so pursuant to the applicable permit.

3.3 Data – The Municipality is responsible for maintaining the business rules, road restrictions and other municipal data on TRAVIS-MJ. The Municipality shall provide timely road network data updates to the Province.

3.4 Restriction on other Fees – The Municipality shall not, either directly or through a contractor, charge permit applicants any fee, other than the Fixed Municipal Fee, for the review or approval of single trip overweight permits or overdimension permits.

3.5 Road Damage Charges – The Parties acknowledge and agree this Agreement does not prevent the Municipality from charging permit applicants for visible road or other infrastructure damage attributable to the permitted commercial vehicle.

3.6 Road Use Agreements – The Parties acknowledge and agree this Agreement does not prevent the Municipality from entering into road use agreements or from requiring bonds from permit applicants.

3.7 Use of Contractor – The Municipality may, at its discretion and sole cost, employ a contractor to perform data maintenance, permit approvals, or any other service related to TRAVIS-MJ provided that the use of a contractor by the Municipality does not relieve the Municipality of any of its responsibilities under this Agreement.

3.8 Changes to Fees – The Municipality may change the Fixed Municipal Fee provided that the Municipality notifies the Province in writing no less than six months’ prior to such change taking effect.

4.0 PROVINCE’S RESPONSIBILITIES

4.1 Operation and Maintenance – The Province will maintain and operate TRAVIS-MJ at its sole cost and expense.

4.2 Access – The Province will provide access to TRAVIS-MJ to the Municipality for the purpose of permit acceptance and approval and to update business rules, road restrictions and other municipal data on TRAVIS-MJ, provided that such access will be at no cost to the Municipality.

4.3 Training and Support – The Province shall provide the Municipality with TRAVIS-MJ training and ongoing support at no cost to the Municipality.

4.4 Fee Schedule – The Province will maintain the fee schedule for the Fixed Municipal Fee as generated by the Municipality in TRAVIS-MJ and will update that fee schedule as required at no cost to the Municipality.

5.0 COLLECTION AND PAYMENT OF FEES

5.1 Fixed Municipal Fee – The Municipality may specify a Fixed Municipal Fee by notice in writing to the Province. The Province shall collect the Fixed Municipal Fee from permit applicants on behalf of the Municipality, using TRAVIS-MJ. The Municipality hereby designates the Province as its agent for this purpose.

5.2 Variable Fee – The Province will compute the Variable Fee using TRAVIS-MJ or, in the event TRAVIS-MJ is temporarily unavailable, such alternate comparable mechanisms that may be required. The Province shall collect the Variable Fee from permit applicants using the TRAVIS-MJ system.

5.3 Payment of Fees to Municipality – The Province shall remit the Total Fee collected to the Municipality within 30 days following the end of every quarter of each year during the Term, with the first quarter being from April to June. The Province shall provide a report detailing the Total Fee calculations and the permits to which the fees were applied within 60 days following March 31 of each year during the Term.

5.4 Applicant Cooperation - The Municipality agrees to cooperate with the Province in the completion of any audit, evaluation or inspection of the Total Fee.

5.5 GST - The Municipality acknowledges that Goods and Services Tax (“GST”) must be remitted to the Receiver General of Canada on account of the Fixed Municipal Fee. The Province, acting as agent pursuant to Section 5.1, shall collect GST from permit applicants as agent for the Municipality and pay the same to the Municipality for purposes of remitting to the Receiver General of Canada. The Municipality shall indemnify and hold harmless the Province for any GST, interest, penalties or any related losses, costs or damages in respect of the Province acting as agent for the Municipality in the collection of the Fixed Municipal Fee from permit applicants.

6.0 FEES DISPUTE

6.1 Dispute Notification – The Municipality will have 180 days following receipt of the report provided by the Province under Section 5.3 to notify the Province of any disputes concerning the Total Fee provided to the Municipality. Any such dispute concerning the Total Fee will be addressed through the dispute resolution process described in Article 11.

7.0 COMMUNICATION

7.1 Announcements – The Municipality shall not make any public announcement or issue any press release regarding the entering into of this Agreement or the payment of the Total Fee except in consultation with Province and with the approval of the Province as to the content of the announcement or press release, which approval shall not be unreasonably withheld.

7.2 Disclosure – The Municipality acknowledges and agrees that the Province may disclose this Agreement and its contents by any means chosen by the Province including without limitation tabling it before the Legislature.

7.3 Freedom of Information and Protection of Privacy Act – The Municipality acknowledges that information and records maintained by the Province relating to this Agreement may be subject to the *Freedom of Information and Protection of Privacy Act* (Alberta).

7.4 Use of Information – The Municipality shall use all information provided pursuant to this Agreement solely for Municipal permit purposes and only with respect to municipal roads located within the Municipality where the Municipality has direction, control and management of that road. The Municipality acknowledges that any use of the information for any purpose other than that set out in this Agreement is prohibited.

7.5 Information Security – The Municipality shall ensure that such reasonable security measures are in place as are necessary or advisable to ensure the information is kept secure and confidential and is not accessible to any person other than designated staff.

7.6 Third Party Requests – The Municipality shall promptly notify the Province when it receives any third party subpoena, order or other request for the Information.

7.7 Notification – The Municipality shall immediately notify the Province of any actual or potential loss, unauthorized disclosure, access or use of the Information, or any other breach or potential breach of any term or condition contained in this Agreement.

8.0 TERMINATION

8.1 Termination – This Agreement may be terminated as follows:

- (a) by the Province on not less than x notice provided to the Municipality; or
- (b) forthwith by the Province if the Municipality fails to cure a default under this Agreement within the time period set out in the notice from the Province of the Municipality's default, which time period shall account for the Municipality's ability to cure the default taking commercially reasonable action.

8.2 Effect of Termination – In the event this Agreement is terminated under Section 8.1, the Province will pay the outstanding amount of the Total Fee owing to the Municipality as of the effective date of the termination. The Province shall provide a final report detailing the Total Fee calculations and the permits to which the fees were applied within 60 days following final payment of the outstanding Total Fee. The obligations set out in this Section 8.2 shall survive this Agreement.

9.0 NOTICE

9.1 Notices - Any notice, consent or other communication under this Agreement must be in writing and is effective when delivered by any means, including fax transmission, to the following respective addresses:

(a) if to the Province:

Kim Durdle
Director, Transport Engineering
Transportation
4th fl Provincial Building
4920 - 51 Street
Red Deer, AB
T4N 6K8

Fax: 403 340-5092

(b) if to the Municipality:

Either Party may change its contact information by giving notice to the other Party in the above manner.

10.0 INDEMNITY AND LIABILITY

10.1 Municipal Indemnity – The Municipality shall indemnify and hold harmless the Province, its employees and agents from any and all third party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the Municipality is legally responsible, including those arising out of negligence or wilful acts by the Municipality, or the Municipality's employees or agents.

10.2 Provincial Indemnity – The Province shall indemnify and hold harmless the Municipality, its employees and agents from any and all third party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the Province is legally responsible, including those arising out of negligence or wilful acts by the Province, or the Province's employees or agents.

10.3 Survival – The indemnities provided by the Parties in Section 10.1 and Section 10.2 shall survive this Agreement.

10.4 Errors and Omission – The Municipality acknowledges and agrees that the Province is not liable for any errors or omissions in the TRAVIS data.

10.5 Damage – The Municipality acknowledges and agrees that the Province is not liable for damage to any municipal infrastructure or any other damage caused by commercial vehicles permitted in TRAVIS.

11.0 DISPUTE RESOLUTION

11.1 Consultation - The Parties shall consult each other should there be any disputes arising from the interpretation or implementation of this Agreement, and shall, in good faith, make all reasonable efforts to resolve the matter.

11.2 Reference to Senior Officials – If negotiations fail to resolve the dispute within a reasonable timeframe, the dispute will be referred for a decision to senior officials designated by each Party whose decision will be considered to be final.

12.0 GENERAL

12.1 Amendment and Waiver - No amendment of this Agreement is effective unless made in writing and signed by a duly authorized representative of each of the Province and the Municipality. No waiver of any provision of this Agreement is effective unless made in writing, and any such waiver has effect only in respect of the particular provision or circumstance stated in the waiver. No representation by either of the parties with respect to the performance of any obligation under this Agreement is capable of giving rise to an estoppel unless the representation is made in writing.

12.2 Additional Assurances - The Parties agree to from time to time do all such acts and provide such further assurances and instruments as may reasonably be required in order to carry out the provisions of this Agreement according to their spirit and intent; but this section shall not in any event be construed as obligating the Province to amend or enact any statute or regulation.

12.3 Assignment - The Municipality may not assign this Agreement or any right or benefit under it.

12.4 Alberta Law applies - This Agreement shall be construed, interpreted and applied in accordance with the laws and in the courts of the Province of Alberta.

The Parties have therefore executed this Agreement, each by its duly authorized representative, on the respective dates shown below.

Her Majesty the Queen in right of Alberta
as represented by the Minister of Transportation

Per:

Date

Per:

Date

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: February 10, 2014

PROPOSED BY: Shanon Simon, Manager of Legislative and Land Services

TOPIC: Appointment to Methanex Corporation Community Advisory Panel

PROPOSAL: To rescind appointment of Mayor Ernie Reimer and Councillor Dwight Kilpatrick to the Methanex Corporation Community Advisory Panel.

BACKGROUND:

At the Organizational Meeting held October 28, 2013 Mayor Ernie Reimer and Councillor Dwight Kilpatrick were appointed to the Methanex Corporation Community Advisory Panel. Administration advised Methanex Corporation of the Council members appointed to the Community Advisory Panel. They have since contacted the Town and clarified that it was not their intent to request a member of Council to be appointed to their Board. They would like Rob Hazelaar to continue as a board member as a member of the community. It appears there may have been a misunderstanding when Rob Hazelaar was originally asked to sit on the Board that it was in his capacity as Mayor versus member of community.

OPTIONS:

Rescind the appointment of Mayor Ernie Reimer and Councillor Dwight Kilpatrick to the Methanex Corporation Community Advisory Panel.


RECOMMENDATION:

Administration recommends that the appointment of Mayor Ernie Reimer and Councillor Dwight Kilpatrick to the Methanex Corporation Community Advisory Panel be rescinded.

MOTION:

1. Councillor _____ moved that the appointment of Mayor Ernie Reimer and Councillor Dwight Kilpatrick to the Methanex Corporation Community Advisory Panel at the Organizational Meeting of October 28, 2014 be rescinded.

SUBMITTED BY:



Manager of Legislative & Land Services



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. 2014.

January 22, 2014

Ernie Reimer
Mayor
Town of Redcliff
#1 - 3rd St. N.E. Box 40
Redcliff, AB T0J 2P0

Dear Ernie:

RE: Methanex Medicine Hat Quarterly Business Update – Q4 2013

Happy New Year! The past year was very productive at our Methanex Medicine Hat facility as we successfully completed a \$30 million expansion to the distillation section of our plant. The expansion increased our production capacity by an additional 90,000 tonnes of methanol, resulting in an overall annual capacity of 560,000 tonnes.

In 2013 Methanex also began to explore the feasibility of building a new methanol plant in Medicine Hat. We continue to progress the front-end engineering design and address regulatory approval requirements. The production capacity of the proposed plant is approximately 1.3 million tonnes per year. A new plant would represent a significant project for Methanex and for Medicine Hat as well. It would bring to the community construction jobs, as well as high-quality, well-paying permanent jobs. Methanex's goal is to make a decision on the project by the end of 2014.

Other significant milestones achieved in 2013 at our Medicine Hat facility are the production of one million tonnes of methanol since restarting in 2011 and more than two years of operations without a lost time injury – a testament to our commitment to the Chemical Industry Association of Canada's Responsible Care initiative.

We were honoured to host our Methanex Board of Directors and Executive Leadership Team in November. It was a tremendous opportunity to show them our facility and our community. It was also an opportunity for the leaders to interact with and hear from local community and business leaders.

We are looking forward to an exciting and successful 2014 with new projects that will increase the reliability and efficiency of our operations for the long term. We will continue to focus on the safety and health of our employees and supporting the local community through our social responsibility investment program.

All the best to you and your family. I look forward to opportunities to connect with you this year.

Sincerely,



Paul Daoust
Plant Manager

RECEIVED
JAN 24 2014
TOWN OF REDCLIFF



A *Responsible Care*® Company

Memo



Date: February 10, 2014

From: Arlos Crofts, Municipal Manager

To: Redcliff Town Council

RE: Community Information Night (Town Hall Meeting)

The Community Information Night (Town Hall Meeting) has been scheduled for Thursday, March 13, 2014 between the hours of 5:30 pm and 10:30 pm. It will be hosted at the Redcliff Senior's Drop In Centre, 26 Main Street SE.