

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, FEBRUARY 10, 2014 7:00 P.M.**

**PRESENT:** Mayor E. Reimer  
Councillors C. Brown, C. Crozier, D. Kilpatrick,  
L. Leipert, J. Steinke. E. Solberg  
Municipal Manager A. Crofts  
Manager of Legislative & Land Services S. Simon  
Manager of Engineering K. Minhas (left at 9:11 p.m.)  
Public Service Director D. Schaffer (left at 9:11 p.m.)  
Bylaw Enforcement Officer B. McMillan (left at 9:01 p.m.)

**ABSENT:** Director of Finance & Administration R. Osmond

**1. GENERAL**

Call to Order

**A)** Mayor Reimer called the regular meeting to order at 7:00 p.m.

2014-0066 Adoption of Agenda

**B)** Councillor Steinke moved the Agenda be adopted as presented. – Carried Unanimously.

2014-0067 Accounts Payable

**D)** Councillor Crozier moved the following 69 general vouchers in the amount of \$440,958.97 be received for information. – Carried Unanimously.

ACCOUNTS PAYABLE JANUARY 23 - JANUARY 29, 2014			
COUNCIL MEETING FEBRUARY 10, 2014			
74468	ALBERTA FIRE CHIEFS ASSOCIATION	2014 MEMBERSHIP FEES	\$157.50
74469	ACKLANDS - GRAINGER INC	NUTS OFF AEROSOL, DRILL BITS, AIR HOSE COUPLER KIT, ETC	\$462.60
74470	ACTION PARTS	SHRINK CONNECTORS, TUBING, SPLIT LOOM, GLOVES, ETC	\$307.30
74471	AFFINITY WELDING & MECHANICAL	REPAIR BROKEN MAST UNIT#128 GARBAGE TRUCK	\$637.21
74472	ALTA-WIDE BUILDERS SUPPLIES	LUMBER	\$65.12
74473	AMSC INSURANCE SERVICES LTD.	FEB EMPLOYEE BENEFITS, DEC 2013 HEALTH SPENDING	\$14,212.06
74474	ON MUNICIPAL TAX & REVENUE ASSOC	2014 MEMBERSHIP FEES	\$224.87
74475	ATRON REFRIGERATION	REPAIR FURNACE - LANDFILL	\$535.50
74476	ALBERTA URBAN MUNICIPALITIES ASSOC	2014 MEMBERSHIP FEES	\$5,646.50
74477	THE BOLT GUYS	LOCKNUTS, LOCKWASHERS, HEX NUTS, BOLTS	\$385.32
74478	BROWNLEE LLP	2014 EMERGING TRENDS SEMINAR A.CROFTS, R.OSMOND	\$250.00
74479	COMMUNITY FOOD CONNECTION	REIMBURSE 2013 WATER CHARGES	\$254.80
74480	COSTCO WHOLESALE	PAPER	\$272.93
74481	DUNLOP STERLING WESTERN STAR	BRAKE SHOES UNIT#141 FORD PUMPER TRUCK	\$413.81
74482	ECONOMIC DEVELOPMENT ALLIANCE	FIRST INSTALLMENT OF 2014 REQUISITION	\$16,764.00
74483	FINNING	FILTERS UNIT#142 COMPACTOR, ENGINE OIL - LANDFILL	\$740.93
74484	FOUNTAIN TIRE	REPAIR TIRES UNIT#93 3 TON, UNIT#125 PICK UP TRUCK	\$80.92
74485	GAR-TECH ELECTRICAL	PROJ#114 INSTALL SHUT OFF USED OIL STORAGE - LANDFILL	\$688.68
74486	JOE JOHNSON EQUIPMENT	TRACKLESS SWEEPER BROOM & WIRE UNIT# 145 TRACTOR	\$529.31
74487	MEMORY LANE COMPUTERS	2014 WEB HOSTING RENEWAL	\$287.70
74488	MEDICINE HAT CONSTRUCTION ASSOC	2014 MEMBERSHIP FEES	\$630.00
74489	MEDICINE HAT CO-OP LTD	WIRE BRUSH WHEELS, WD40	\$94.17
74490	SHAW CABLE	FEBRUARY INTERNET SERVICES	\$375.54
74491	MPE ENGINEERING LTD.	PROJ#21 WTP UPGRADE, PROJ#100 RAW WATER SUPPLY	\$12,263.48

*B. Reimer*

74492	MURRAY, CINDY	HALOWEEN NIGHT & SKATE WITH SANTA SUPPLIES, ETC	\$308.31
74493	PALLISER AIRSHED SOCIETY	2014 MEMBERSHIP FEES	\$826.88
74494	PC CORP INC.	2014 DELL SONICWALL, 2014 ARCSERVE	\$948.57
74495	PRAIRIE ROSE SCHOOL DIV.NO.8	JANUARY TO JUNE 2014 FAMILY/SCHOOL LIAISON WORKER	\$14,400.00
74496	PROVINCIAL TREASURER - LAPP	REISSUE MAY LAPP CONTRIBUTIONS	\$17,059.46
74497	PETROLEUM TANK MANAGEMENT	PROJ#114 PLAN REVIEW & SAFETY CODES FEE - OIL STORAGE	\$212.00
74498	REIMER, ERNIE	TRAVEL EXPENSES MAYORS & REEVES CONFERENCE	\$96.60
74499	ROSENAU TRANSPORT LTD	FREIGHT OF PARTS UNIT# 145 TRACTOR	\$122.13
74500	SANATEC ENVIRONMENTAL	PUMP SEPTIC - LANDFILL	\$136.50
74501	SUMMIT MOTORS LTD	AIR VALVE KIT UNIT#128 GARBAGE TRUCK	\$66.49
74502	TELUS COMMUNICATION INC.	JANUARY TELEPHONE, CELL PHONE, RADIO & PAGER CHARGES	\$18.88
74503	TELUS MOBILITY	JANUARY TELEPHONE, CELL PHONE, RADIO & PAGER CHARGES	\$65.63
74504	TRIPLE R EXPRESS	FREIGHT OF PARTS UNIT#134 LOADER - LANDFILL	\$31.50
74505	BENOIT, KARLA	REFUND UTILITY CREDIT	\$21.58
74506	INSTABOX	BALLOT BOXES	\$77.87
74507	MEZEI, DELWYN	REFUND UTILITY CREDIT	\$17.35
74508	TRICO LIGHTING PRODUCTS	BULBS - STREETLIGHTS & TOWN HALL, STRIP LIGHTING -PS	\$497.81
74509	WOOD, DALE	FIREARMS SAFETY INSTRUCTOR FEES	\$855.00
74510	A & B STEEL LTD	TUBING, WELDING LENSES	\$92.98
74511	ACTION PARTS	HOSE CLAMPS	\$30.03
74512	AFFINITY WELDING & MECHANICAL	GARBAGE CAN TABS	\$630.00
74513	BEN'S OFFICE MACHINES LTD.	RIBBON FOR TICKET PRINTER - LANDFILL	\$62.69
74514	THE BOLT GUYS	FLAT WASHERS, RAGS, QUICK PIN	\$66.20
74515	CACTUS COMMUNICATIONS	PHONE WALL CHARGER	\$41.95
74516	CENTRAL SHARPENING	BLADE SHARPEN UNIT#101 ZAMBONI	\$128.10
74517	FOUNTAIN TIRE	REPAIRS UNIT#136 F150, #128 GARBAGE TRUCK & #144 LOADER	\$123.29
74518	GLENTEL WIRELESS CENTRE	REPLACE MIC AT PS RADIO	\$99.75
74519	KILPATRICK, DWIGHT	TRAVEL EXPENSES 2013 AUMA	\$296.00
74520	MED. HAT CHAMBER OF COMMERCE	STATE OF THE CITY LUNCHEON	\$189.00
74521	MEDICINE HAT MOTO-SPORTS LTD.	GASKETS, ORINGS, ETC	\$24.11
74522	PITNEY WORKS	FEBRUARY FOLDER/STUFFER CONTRACT SERVICE	\$145.77
74523	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS TO JANUARY 25, 2014	\$17,980.97
74524	PUROLATOR	FREIGHT OF WATER SAMPLES - WTP	\$27.81
74525	RECEIVER GENERAL	STATUTORY DEDUCTIONS REGULAR PAY TO JANUARY 25, 2014	\$26,755.09
74526	RECEIVER GENERAL RCMP	POLICING COSTS TO DECEMBER 31, 2013	\$240,440.96
74527	ROCKY MOUNTAIN EQUIPMENT	RADIATOR, ETC U#110 LOADER, CABLE, ETC U#88 LOADER	\$3,814.05
74528	SAFEGUARD BUSINESS SYSTEMS	PURCHASE ORDER FORMS	\$505.16
74529	SOUTHERN DOOR	DOOR PUSHER SPRING	\$42.00
74530	TELUS MOBILITY	JANUARY TELEPHONE, CELL PHONE, RADIO & PAGER CHARGES	\$36.70
74531	PALUMBO, TERRY	REFUND RENTAL DEPOSIT	\$50.00
74532	PAHL, COURTNEY	REFUND RENTAL DEPOSIT	\$150.00
74533	TOWN OF REDCLIFF	REGULAR PAY TO JANUARY 25, 2014	\$57,027.36
74534	TRICO LIGHTING PRODUCTS	LIGHTING FOR PS	\$15.75
74535	UPS CANADA	PROJ#109 LED CLOCK - ARENA RENOVATIONS	\$75.44
74536	WESTERN CANADA CEMETERY ASSOC.	2014 MEMBERSHIP FEES	\$65.00
	TOTAL CHEQUES: 69	AMOUNT OF CHEQUES:	\$440,958.97

## 2. DELEGATION

Merna Prevost  
Re: Drainage Issue

A) Merna Prevost was in attendance to discuss a drainage issue along 3 Avenue NW from 8 Street to 5 Street and from 2 Avenue to 4 Avenue NW.

2014-0068

Councillor Brown moved the presentation regarding drainage issues presented by Merna Prevost be received for information. Further that Administration prepare a report and provide possible solutions to drainage issues along 3 Avenue NW from 8 Street to 5 Street and from 2 Avenue to 4 Avenue NW. – Carried Unanimously.



**3. PUBLIC HEARING**

Bylaw 1764/2014 to amend the Land Use Bylaw for Lot 41 & 42, Block 91, Plan 9411418 (15 3 Street NW) Change Land to change the Use from R-1 Residential to H Horticulture

**A)** Mayor Reimer called the Public Hearing for Bylaw 1764/2014 to amend the Land Use Bylaw for Lot 41 & 42, Block 91, Plan 9411418 (15 3 Street NW) Change Land to change the Use from R-1 Residential to H Horticulture to order at 7:25 p.m.

Jeff Stigter, the applicant, was in attendance to explain the reasons for the proposed rezoning of the property.

Simon Clewlow, Clayton Hurlbert, were in attendance to express their opposition to the proposed zoning change. The Manager of Legislative and Land Services read the written submission from Simon Clewlow who was in opposition to the proposed zoning changes.

Mayor Reimer declared the Public Hearing closed at 7:37 p.m.

Bylaw 1765/2014 to amend the Land Use Bylaw for Lot 11, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 12-13, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 14 -16, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 17, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 18-19, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 21-22, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 20, 23 & 24, Block 2, Plan 5094AV (32 Dutton St. NE) to Change Land Use from Commercial Highway to I-1 Light Industrial

**B)** Mayor Reimer called the Public Hearing for Bylaw 1765/2014 to amend the Land Use Bylaw for Lot 11, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 12-13, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 14 -16, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 17, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 18-19, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 21-22, Block 2, Plan 5094AV (14 Dutton St. NE) Lot 20, 23 & 24, Block 2, Plan 5094AV (32 Dutton St. NE) to Change Land Use from Commercial Highway to I-1 Light Industrial to order at 7:37 p.m.

Lyle Klug provided the reasons for the proposed rezoning.

The Manager of Legislative and Land Services advised Council of written concerns expressed by the Development Officer who felt the change in zoning could potentially create more intensive use of the property.

Mayor Reimer declared the Public Hearing closed at 7:44 p.m.

**4. MINUTES**

2014-0069 Council meeting held January 27, 2014

**A)** Councillor Steinke moved the minutes of the Council meeting held January 27, 2014 be adopted as presented. – Carried Unanimously.

2014-0070 Redcliff Planning Board Special meeting held February 4, 2014

**B)** Councillor Leipert moved the minutes of the Redcliff Planning Board Special meeting held February 4, 2014 be received for information. - Carried Unanimously.

2014-0071 Redcliff and District Recreation Services board meeting held February 6, 2014

**C)** Councillor Brown moved the minutes of the Redcliff and District Recreation Services board meeting held February 6, 2014 be received for information. – Carried Unanimously.

## 5. BYLAWS

2014-0072 Bylaw 1764/2014 to amend the Land Use Bylaw for Lot 41 & 42, Block 91, Plan 9411418 (15 3 Street NW) to change the Land Use from R-1 Residential to H Horticulture

**A)** Councillor Kilpatrick moved Bylaw 1764/2014 to amend the Land Use Bylaw for Lot 41 & 42, Block 91, Plan 9411418 (15 3 Street NW) to change the Land Use from R-1 Residential to H Horticulture be given second reading. – Defeated.

2014-0073 Bylaw 1765/2014 to amend the Land Use Bylaw for Lot 11, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 12-13, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 14 -16, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 17, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 18-19, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 21-22, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 20, 23 & 24, Block 2, Plan 5094AV (32 Dutton St. NE)  
to change the Land Use from Commercial Highway to I-1 Light Industrial

**B)** Councillor Leipert moved Bylaw 1765/2014 to amend the Land Use Bylaw for Lot 11, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 12-13, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 14 -16, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 17, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 18-19, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 21-22, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 20, 23 & 24, Block 2, Plan 5094AV (32 Dutton St. NE)  
to change the Land Use from Commercial Highway to I-1 Light Industrial be given second reading. – Carried.

2014-0074

Councillor Steinke moved Bylaw 1765/2014 to amend the Land Use Bylaw for Lot 11, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 12-13, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 14 -16, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 17, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 18-19, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 21-22, Block 2, Plan 5094AV (14 Dutton St. NE)  
Lot 20, 23 & 24, Block 2, Plan 5094AV (32 Dutton St. NE)  
to change the Land Use from Commercial Highway to I-1 Light Industrial be given third reading. – Carried.



**6. STAFF RECOMMENDATIONS**

2014-0075 Recreational Vehicles

**A)** Councillor Crozier moved to accept the proposed amendments to the Land Use Bylaw and Traffic Bylaw to incorporate regulations relating to recreational vehicles as amended. Further that Administration schedule an open house to bring awareness to the community of the proposed amendments. And further, that following the open house that Land Use Bylaw amendments and Traffic Bylaw amendments be brought to Council for consideration of first reading. – Carried Unanimously.

2014-0076 Global Position System (GPS)  
Survey equipment Wireless  
Connectivity

**B)** Councillor Leipert moved that the Town of Redcliff allow Administration to sign up for a month-to-month Mobile Internet Flex Plan with Telus Mobility for wireless data usage up to 2GB at a maximum rate of \$45.00/month, plus a \$10.00 one-time fee for the SIM card purchase. – Carried Unanimously.

2014-0077 Bylaw Enforcement Vehicle

**C)** Councillor Kilpatrick moved to approve and authorize Administration to reallocate money currently budgeted for a vehicle to be used by Bylaw and Administration instead of Public Services and to add an additional \$5,000.00 to the budget, funded from the Equipment Replacement Reserve, and that the current fleet of vehicles be moved to accommodate the needs of the other departments. - Carried.

B. McMillan left at 9:01 p.m.

2014-0078 TRAVIS-MJ (Transportation  
Routing and Vehicle  
Information System - Multi-  
Jurisdiction) Permitting system

Councillor Crozier moved that the Mayor and Municipal Manager be authorized to sign the Memorandum of Agreement with the Ministry of Transportation (Alberta) for the purpose of utilizing the TRAVIS-MJ permitting system as well as for the sharing of permit fees. - Carried Unanimously.

2014-0079 Methanex Corporation  
Community Advisory Panel

**D.** Councillor Brown moved that the appointment of Mayor Ernie Reimer and Councilor Dwight Kilpatrick to the Methanex Corporation Community Advisory Panel at the Organizational Meeting of October 28, 2013 be rescinded. - Carried Unanimously.

**7. CORRESPONDENCE**2014-0080 Methanex  
Re: Medicine Hat Quarterly  
Business Update – Q4 2013

**A)** Councillor Brown moved correspondence dated January 22, 2014 from Methanex Corporation regarding Medicine Hat Quarterly Business Update – Q4 2013 be received for information.. – Carried Unanimously.

**8. OTHER**

2014-0081 Community Information Night  
(Town Hall Meeting)

A) Councillor Brown moved the memo from the Municipal Manager advising that the Community Information Night (Town Hall Meeting) has been scheduled for Thursday March 13, 2014 from 5:30 pm – 7:30 pm be received for information. - Carried Unanimously.

**9. RECESS**

Mayor Reimer called for a recess at 9:11 p.m.

D. Schaffer and K. Minhas left the meeting at 9:11 p.m.

Mayor Reimer reconvened the meeting at 9:18 p.m.

**10. IN CAMERA**

2014-0082 Meet In Camera

Councillor Leipert moved to meet In Camera to discuss one (1) Labour matter at 9:19 p.m. – Carried Unanimously.

2014-0083 Return to Open Session


Councillor Crozier moved to return to Open Session at 9:26 p.m. – Carried Unanimously.

**11. ADJOURNMENT**

2014-0084 Adjournment

Councillor Steinke moved to adjourn the meeting at 9:26 p.m. – Carried Unanimously.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Manager of Legislative and Land Services