

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, MARCH 10, 2014 7:00 P.M.**

PRESENT: Mayor E. Reimer
 Councillors C. Brown, D. Kilpatrick,
 J. Steinke, L. Leipert, E. Solberg
 Municipal Manager A. Crofts
 Director of Finance & R. Osmond (arrived at 7:06 p.m.)
 Administration
 Manager of Legislative & S. Simon
 Land Services
 Manager of Engineering K. Minhas
 Public Services Director D. Schaffer

ABSENT: Councillor C. Crozier

1. GENERAL

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:03 p.m.

2014-0107 Adoption of Agenda

B) Councillor Steinke moved the Agenda be adopted as amended to change the order of delegations with Collective 670 Mountain Bike Club becoming 2.A) and Southern Alberta MedicAir Helicopter Air Lift Operations becoming 2.B). – Carried Unanimously.

2014-0108 Accounts Payable

C) Councillor Kilpatrick moved the following 106 general vouchers in the amount of \$434,904.79 be received for information. – Carried Unanimously.

ACCOUNTS PAYABLE			
COUNCIL MEETING MARCH 10, 2014			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
74537	ACE LANDSCAPING	SNOW REMOVAL - RCMP BUILDING	\$1,260.00
74538	ACTION PARTS	CAULKING GUN, THREADLOCKER, WIRE TIES	\$68.62
74539	ALBERTA DEVELOPMENT OFFICERS A	ADOA MEMBERSHIP - BS	\$100.00
74540	BENCHMARK ASSESSMENT	ASSESSMENT FEES	\$14,812.09
74541	BOSS LUBRICANTS	HYDRAULIC FLUID, TRACTOR FLUID, ANTIFREEZE	\$1,839.92
74542	C.E.M. HEAVY EQUIPMENT	HYDRAULIC FILTER ELEMENTS & PARTS	\$1,252.16
74543	CIBC VISA	TABLETS, CASES, CAMERAS, CLOCKS	\$5,352.00
74544	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$666.74
74545	CROZIER, CATHY	TRAVEL REIMBURSEMENT	\$300.00
74546	DAN JANE VENTURES	PROPANE	\$420.31
74547	DUNLOP STERLING WESTERN STAR	TAPERED BEARINGS	\$10.84
74548	EPCOR ENERGY SERVICES INC.	LANDFILL ELECTRIC UTILITIES	\$290.90
74549	FARMLAND SUPPLY CENTER LTD	HYDRAULIC/FUEL/AIR HOSES & FITTINGS	\$88.28

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74550	HARV'S JANITORIAL SERVICES	JANITORIAL SERVICES	\$3,386.25
74551	JOHN'S WATER HAULING (A DIVIS	WATER DELIVERY TO LANDFILL	\$90.00
74552	LETHBRIDGE MOBILE SHREDDING	MONTHLY SHREDDING	\$69.30
74553	LIFESAVING SOCIETY	AFFILIATION FEES	\$100.00
74554	MCMILLAN, BRIAN	CLASS 1 LICENSE MEDICAL	\$100.00
74555	MEDICINE HAT NEWS	JANUARY ADVERTISING - VOLUNTEER FIREFIGHTER	\$368.55
74556	MIKE'S ROADHOUSE	MEALS ON WHEELS	\$1,256.85
74557	OSMOND, ROBERT	COFFEE, CUTLERY, BATH TISSUE	\$253.65
74558	PC CORP INC.	BACKUP MANAGER	\$866.25
74559	THE PRINTER	COMMISSIONER OF OATHS REPLACEMENT STAMP	\$25.10
74560	RECEIVER GENERAL	STATUTORY DEDUCTIONS	\$597.52
74561	SAFETY CODES	SAFETY CODES PERMITS	\$820.53
74562	SANATEC ENVIRONMENTAL	PUMP LANDFILL SEPTIC TANK	\$136.50
74563	SUMMIT MOTORS LTD	AIR SPRING	\$154.50
74564	TELUS COMMUNICATION INC.	MONTHLY TELEPHONE SERVICE	\$1,730.39
74565	TELUS MOBILITY	MONTHLY CELL PHONE SERVICE	\$433.05
74566	BREWMASTER WHOLESALE FOODS &	CUPS, CONTAINERS, LIDS	\$83.69
74567	CENERA	FOIP TRAINING	\$1,837.50
74568	TOWN OF REDCLIFF	COUNCIL PAY	\$6,997.28
74569	VOLUNTEER ALBERTA	VOLUNTEER ALBERTA MEMBERSHIP	\$80.00
74570	WOLSELEY MECHANICAL GROUP	SERVICE BOX RODS & BOOTS	\$2,847.97
74571	XEROX CANADA LTD.	PHOTOCOPIER MAINTENANCE	\$79.17
74572	CIBC	SUPPLEMENTAL PENSION PLAN	\$1,746.16
74573	C.U.P.E.	UNION DUES	\$2,010.72
74574	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS	\$17,907.82
74575	RECEIVER GENERAL	STATUTORY DEDUCTIONS	\$27,893.67
74576	TOWN OF REDCLIFF	PROPERTY TAX DEDUCTIONS	\$500.00
74577	TOWN OF REDCLIFF	PAYROLL TRANSFER	\$56,612.31
74578	ACTION PARTS	FLOORDRY, SAFETY RACK AND HARDWARE	\$570.40
74579	ATRON REFRIGERATION & AIR COND	REC-TANGLE FURNACE REPAIR, ZAMBONI HOT WTR	\$333.90
74580	ALBERTA URBAN MUNICIPALITIES A	AUMA ASSOCIATE MEMBERSHIP	\$52.50
74581	BATTERY DIRECT	ALTERNATOR CORE	\$329.70
74582	BOSS LUBRICANTS	HYDRAULIC OIL, CONTAINER, ENVIRO FEE	\$1,240.68
74583	CANADIAN ASSOCIATION OF MUNICI	JOB POSTINGS ADVERTISEMENTS	\$577.50
74584	CANADIAN BADLANDS LTD.	ANNUAL LEVY	\$2,794.00
74585	C.E.M. HEAVY EQUIPMENT	CHARGE AIR COOLER	\$4,657.68
74586	CENTRAL SHARPENING	SHARPEN ICE KNIFE	\$226.80
74587	CITY OF MEDICINE HAT	UTILITIES	\$76,107.16
74588	CLEARTECH INDUSTRIES INC.	ALUMINUM SULPHATE LIQUID	\$7,314.50
74589	CROFTS, ARLOS	RELOCATION EXPENSES	\$2,600.00
74590	CROZIER, CATHY	ARB RECERTIFICATION TRAVEL	\$180.00
74591	FARMLAND SUPPLY CENTER LTD	HYDRAULIC HOSE FOR GARBAGE TRUCK	\$284.31
74592	FEDERATION OF CANADIAN MUNICIP	FCM MEMBERSHIP	\$1,089.44
74593	FORM-TECH MACHINING	BUFF PULLEY ON BOMAG	\$84.00
74594	FORTY MILE GAS CO-OP LTD.	LANDFILL UTILITIES	\$295.63

74595	FOX ENERGY SYSTEMS INC.	FIRST AID TRAINING, CUSTOM SIGNS	\$4,218.74
74596	GARLAND, JAMIE	LANDFILL OPERATORS BASICS TRAVEL	\$441.20
74597	GAR-TECH ELECTRICAL	REMOVE POLE CHRISTMAS DECORATIONS	\$1,022.67
74598	GRASSROOTS LANDSCAPING	DEPOSIT REFUND PORTABLE HYDRANT METER	\$2,000.00
74599	REDCLIFF HOME HARDWARE	GARBAGE BAGS, VARIOUS PAINTS	\$593.69
74600	JIM'S ELECTRIC (2006) LTD.	FIRE ALARM SYSTEM	\$485.47
74601	KEYWAY SECURITY LOCKSMITHS LTD	GREEN PADLOCK KEYS	\$51.19
74602	KILPATRICK, DWIGHT	ARB TRAINIGN TRAVEL	\$988.98
74603	KIRK'S MIDWAY TIRE	TIRE REPAIR, CHANGEOVER ON LIGHT TRUCK	\$246.75
74604	KOST FIRE EQUIPMENT LTD	FIRE BOOT	\$193.99
74605	MCL - WASTE SYSTEMS ENVIRONMEN	AL-JON COMPACTOR PARTS	\$769.61
74606	MEDICINE HAT CO-OP LTD	EXTENSION CORD & BULBS	\$59.83
74607	SHAW CABLE	MONTHLY INTERNET	\$375.54
74608	MOSKAL MECHANICAL	FILTER REPAIR	\$4,173.13
74609	NANA'S & PAPA'S COIN LAUNDRY	BUNKER GEAR CLEANING	\$143.55
74610	NELSON'S RADIATOR	RECORE RADIATOR - FRONT END LOADER	\$5,407.50
74611	PARK ENTERPRISES LTD.	IN TOWN PERMITS	\$1,710.47
74612	PC CORP INC.	TECH SUPPORT & MAINTENANCE	\$1,388.63
74613	SUNCOR ENERGY PRODUCTS	LANDFILL FUEL	\$11,693.11
74614	PRITCHARD & COMPANY LLP	PROFESSIONAL SERVICES - LEGAL FEES	\$1,387.58
74615	PRO COMM SOLUTIONS INC.	REC-TANLGE TELEPHONE REPAIRS	\$105.00
74616	PUROLATOR	CEM HEAVY EQUIPMENT SHIPPING	\$223.11
74617	REDCLIFF BAKERY	MPC LUNCH	\$68.25
74618	CNH CAPITAL C3083	BOOM BUMPER	\$763.68
74619	ROCKY MOUNTAIN PHOENIX	ALTERNATOR	\$664.65
74620	ROSENAU TRANSPORT LTD	CHLORINE CYLINDERS	\$175.67
74621	REDCLIFF SKATING CLUB	REC-TANGLE RENTAL DEPOSIT REFUND	\$125.00
74622	SENFTE, COLIN	OPERATORS SEMINAR TRAVEL	\$200.00
74623	SOCIETY OF LOCAL GOVT MANAGERS	MUNICIPAL LEADERSHIP WORKSHOP - AC	\$499.00
74624	SOUTH COUNTRY GLASS	4X4 BUTT HINGES	\$63.00
74625	S.P.C.A.	2014 OPERATING GRANT	\$8,548.00
74626	SUMMIT MOTORS LTD	FUEL CONDITIONER, FILTERS, SHOP SUPPLIES	\$594.83
74627	TELUS COMMUNICATION INC.	MONTHLY TELEPHONE SERVICE	\$18.88
74628	TELUS MOBILITY	MONTHLY CELL PHONE SERVICE	\$104.43
74629	BUECKERT, ABE	BUSINESS CARDS, DEPOSIT REFUNDS	\$322.00
74630	MONTEITH, PHIL	FAMILY DAY EVENT FOOD	\$96.40
74631	CAMPBELL, MANDI	REFUND AUGER LINE	\$257.25
74632	MCBAIN, JOHN	MOTOROLA MINITOR & CHARGER	\$68.54
74633	MIKE SPENCER GEOMETRICS LTD	LEACHATE POND TENDER DOCUMENTS	\$6,927.90
74634	TOWN OF REDCLIFF	JANUARY LANDFILL CHARGES	\$3,586.91
74635	TRICO LIGHTING PRODUCTS	LENS COVER, POT LIGHTS, BULBS	\$597.48
74636	WALKER, TRISH (TISHA)	SENIOR'S CENTRE RENATL DEPOSIT REFUND	\$100.00
74637	ZEP SALES & SERVICE OF CANADA	HAND TOWELS & SOAP	\$279.27
74638	RIVERVIEW GOLF CLUB	EVER S&F	\$2,363.29
74639	LUCKETT WENMAN & ASSOCIATES	GST REFUND FEE	\$3,549.32

74640	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS	\$17,738.09
74641	RECEIVER GENERAL	STATUTORY DEDUCTIONS	\$28,576.19
74642	TOWN OF REDCLIFF	PAYROLL TRANSFER	\$66,752.23
	106 Cheques Total:		\$434,904.79

2. DELEGATION

2014-0109 Collective 670 Mountain Bike Club
Re: Mountain Bike trail network

A) Blaine Fairbrother and Monica Burtha were in attendance to give a presentation in regard to Collective 670 Mountain Bike Club's proposal for a Mountain Bike trail network.

Councillor Solberg moved the presentation regarding Collective 670 Mountain Bike Club's proposal for a Mountain Bike trail network in the Town of Redcliff be received for information. – Carried Unanimously.

2014-0110 Southern Alberta MedicAir Helicopter Air Lift Operation (H.A.L.O.)

B) David Friesen was in attendance to give a presentation on Southern Alberta MedicAir Helicopter Air Lift Operation (H.A.L.O.).

Councillor Steinke moved the presentation on Southern Alberta MedicAir Helicopter Air Lift Operation (H.A.L.O.) be received for information. – Carried Unanimously.

3. MINUTES

2014-0111 Council meeting held February 24, 2014

A) Councillor Kilpatrick moved the minutes of the Council meeting held February 24, 2014 be adopted as presented. – Carried Unanimously.

2014-0112 Redcliff and District Recreation Services Board meeting held on March 3, 2014

B) Councillor Solberg moved the minutes of the Redcliff and District Recreation Services Board meeting held on March 3, 2014 be received for information. - Carried Unanimously.

2014-0113 Mountain Bike Trail Desktop Review

i) Councillor Brown moved to support 670 Collective Mountain Bike Club exploring the development of a mountain bike trail and skills park in the Town of Redcliff in principle beginning with a desktop review of the proposed trail, conditional to 670 Collective Mountain Bike Club being responsible for costs relating to the desktop review. – Carried Unanimously.

2014-0114 Shortgrass Library System Board Meeting held on December 4, 2013

C) Councillor Kilpatrick moved the minutes of the Shortgrass Library System Board meeting held on December 4, 2013 be received for information. – Carried Unanimously.

2014-0115 Economic Development Alliance of Southeast Alberta meeting held January 15, 2014

D) Councillor Steinke moved the minutes of the Economic Development Alliance of Southeast Alberta meeting held January 15, 2014 be received for information. – Carried Unanimously.

4. BYLAWS

A) Councillor Leipert refrained from discussion and voting due to a pecuniary interest.

L. Leipert left the meeting at 8:02 p.m.

2014-0117 Bylaw 1767/2014 being a bylaw to amend Bylaw 1267/2000, being the Portion of 100 Block and 200 block of 3rd Street NE Water System Main Line Bylaw

Councillor Brown moved Bylaw 1767/2014 being a bylaw to amend Bylaw 1267/2000, being the Portion of 100 Block and 200 block of 3rd Street NE Water System Main Line Bylaw be given first reading. – Carried Unanimously.

2014-0118 Bylaw 1768/2014 to amend Bylaw 1269/2000, being the Portion of 100 block and 200 block of 3rd Street NE Sanitary Sewer System Main Line Bylaw

B) Councillor Steinke moved Bylaw 1768/2014 to amend Bylaw 1269/2000, being the Portion of 100 block and 200 block of 3rd Street NE Sanitary Sewer System Main Line Bylaw be given first reading. – Carried Unanimously.

2014-0119 Bylaw 1769/2014 being a bylaw to amend Bylaw 1480/2006, being the 3rd Street NE (200 block) Road Widening, Curb, Gutter, Sidewalk, Streetlights and Related Appurtenances Bylaw and amend Bylaw 1665/2010, a bylaw to amend Bylaw 1480/2006

C) Councillor Kilpatrick moved Bylaw 1769/2014 being a bylaw to amend Bylaw 1480/2006, being the 3rd Street NE (200 block) Road Widening, Curb, Gutter, Sidewalk, Streetlights and Related Appurtenances Bylaw and amend Bylaw 1665/2010, a bylaw to amend Bylaw 1480/2006 be given first reading. - Carried Unanimously.

L. Leipert returned to the meeting at 8:07 p.m.

2014-0120 Bylaw 1770/2014 being a bylaw to amend Bylaw 1421/2005, being the Highway Avenue NE (800-1000 blocks) Paving Project Bylaw and to amend Bylaw 1517/2007 being a Bylaw to amend Bylaw 1421/2005, being the Highway Avenue NE (800-1000 blocks) Paving Project Bylaw

D) Councillor Solberg moved Bylaw 1770/2014 being a bylaw to amend Bylaw 1421/2005, being Highway Avenue NE (800-1000 blocks) Paving Project Bylaw and to amend Bylaw 1517/2007 being a Bylaw to amend Bylaw 1421/2005, being the Highway Avenue NE (800-1000 Blocks) Paving Project Bylaw be given first reading. – Carried Unanimously.

2014-0121 Bylaw 1771/2014 being a bylaw to amend Bylaw 1309/2002, being the South Railway Street NE Storm Sewer Project Bylaw and Bylaw 1355/2003 being a bylaw to amend Bylaw 1309/2002

E) Councillor Kilpatrick moved Bylaw 1771/2014 being a bylaw to amend Bylaw 1309/2002, being the South Railway Street NE Storm Sewer Project Bylaw and Bylaw 1355/2003 being a bylaw to amend Bylaw 1309/2002 be given first reading. – Carried Unanimously.



5. STAFF RECOMMENDATIONS

- 2014-0122 Northwest Storm Management **A)** Councillor Steinke moved that Administration be authorized to proceed with the Northwest Storm Management plan as follows:
- a) for 2014, continue with maintenance as normal while working to complete the diagnostic issues; for example, lift station pump outputs, force main performance, monitoring of pond levels and lift station controls, etc...
 - b) Council consider the proposed capital projects and their corresponding priority in the MYCIP during the 2015 budget preparations.
 - c) Carry out enforcement of existing policies and bylaws and implement and enforce from this point on the proposed policy changes in this report. Further to limit the surface release rate to recommended practices in the other municipalities and alter the setbacks in the Land Use bylaw for greenhouses coverage. -
- 2014-0123 Councillor Leipert moved to amend motion 2014-0122 to add:
- d) Administration to initiate negotiations with the City of Medicine Hat for additional Sanitary Sewer trunk line capacity. – Carried Unanimously.
- 2014-0124 Councillor Kilpatrick moved to amend motion 2014-0122 to amend
- b) to include rehabilitation of sanitary sewer manhole covers to a maximum cost of \$7,000.00. – Carried Unanimously.
- 2014-0122 Councillor Steinke moved that Administration be authorized to proceed with the Northwest Storm Management plan as follows:
- a) for 2014, continue with maintenance as normal while working to complete the diagnostic issues; for example, lift station pump outputs, force main performance, monitoring of pond levels and lift station controls, etc...
 - b) Council consider the proposed capital projects and their corresponding priority in the MYCIP during the 2015 budget preparations and to include rehabilitation of sanitary sewer manhole covers to a maximum cost of \$7,000.00.
 - c) Carry out enforcement of existing policies and bylaws and implement and enforce from this point on the proposed policy changes in this report. Further to limit the surface release rate to recommended practices in the other municipalities and alter the setbacks in the Land Use bylaw for greenhouses coverage.



d) Town of Redcliff to initiate negotiations with the City of Medicine Hat for additional Sanitary Sewer trunk line capacity. – Carried Unanimously.

2014-0125 Additional Water and Sewer Services at 302/308/314/320 and 326 Broadway Avenue West

B) Councillor Kilpatrick moved that the Public Services Department be authorized to install two separate water and sewer services to each property described with municipal address of 302/308/314/320 and 326 Broadway Avenue West to accommodate the construction of a duplex on each lot as requested by the owner Mr. Greg Funk of Supernal Homes. -
– Carried Unanimously.

6. CORRESPONDENCE

2014-0126 Alberta Municipal Affairs
Re: Conditional operating funding component of 2013 Municipal Sustainability Initiative (MSI)

A) Councillor Leipert moved correspondence dated February 27, 2014 from Alberta Municipal Affairs regarding spending plan under the 2013 conditional operating funding component of the Municipal Sustainability Initiative (MSI) be received for information. – Carried Unanimously.

2014-0127 Danielle Smith, MLA
Re: Wildrose 10/10 Community Infrastructure Transfer plan

B) Councillor Kilpatrick moved correspondence dated February 26, 2014 from Daniele Smith, MLA regarding Wildrose 10/10 Community Infrastructure Transfer plan be received for information. – Carried Unanimously.

2014-0128 Economic Development Alliance of Southeast Alberta
Re: Monthly Economic Summary, January 2014

C) Councillor Steinke moved the Economic Development Alliance of Southeast Alberta Monthly Economic Summary for January 2014 be received for information. – Carried Unanimously.

2014-0129 Methanex
Re: Clarification of Community Advisory Panel Process

D) Councillor Leipert moved correspondence dated March 5, 2014 from Methanex regarding clarification of the Methanex Community Advisory Panel Process be received for information. – Carried Unanimously.

2014-0130 Oldman River Regional Services Commission
Re: Commentary and Observations on Draft South Saskatchewan Regional Plan

E) Councillor Solberg moved correspondence dated February 20, 2014 from the Oldman River Regional Services Commission (ORRSC) regarding Commentary and Observations on the Draft South Saskatchewan Regional Plan be received for information. – Carried Unanimously.

7. OTHER

2014-0131 Memo from Municipal Manager
Re: Insurance Renewal for the Town of Redcliff and Redcliff/Cypress Regional Landfill Authority

A) Councillor Brown moved the memo dated March 10, 2014 from the Municipal Manager regarding 2014 General Insurance Renewal for the Town of Redcliff and Redcliff/Cypress Regional Landfill Authority be received for information. - Carried Unanimously.

2014-0132 Cypress County
Re: Bylaw 2014/04 Proposed Land Use Bylaw Amendment

B) Councillor Leipert moved the Cypress County Bylaw 2014/04 proposed Land Use Bylaw amendment be received for information. – Carried Unanimously.

2014-0133 Reminder of Important Dates
 March 2014

C) Councillor Brown moved Reminder of Important Dates for March 2014 be received for information. – Carried Unanimously.

8. RECESS

Mayor Reimer called for a recess at 8:58 p.m.

Mayor Reimer reconvened the meeting at 9:06 p.m.

D. Schaffer, K. Minhas and R. Osmond left the meeting at 9:06 p.m.

9. IN CAMERA

2014-0135 Meet In Camera

Councillor Kilpatrick moved to meet In Camera to discuss two (2) Legal matters at 9:06 p.m. – Carried Unanimously.


2014-0136 Return to Open Session

Councillor Leipert moved to return to Open Session at 9:30 p.m. – Carried Unanimously.


10. ADJOURNMENT

2014-0137 Adjournment

Councillor Kilpatrick moved to adjourn the meeting at 9:30 p.m. – Carried Unanimously.



Mayor



Manager of Legislative and Land Services