

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, NOVEMBER 24, 2014 7:00 P.M.**

**PRESENT:** Mayor E. Reimer  
Councillors C. Brown, D. Kilpatrick  
L. Leipert, C. Crozier, J. Steinke

Municipal Manager A. Crofts  
Director of Finance & J. Kwok  
Administration  
Manager of Legislative & S. Simon (left at 9:16 p.m., returned 9:35 p.m.)  
Land Services  
Director of Community & K. Dalton (left at 9:00 p.m.)  
Protection Services  
Manager of Engineering K. Minhas (left at 9:00 p.m.)  
Public Services Director J. Garland (left at 9:00 p.m.)

**ABSENT:** Councillor E. Solberg

**1. GENERAL**

Call to Order

**A)** Mayor Reimer called the regular meeting to order at 7:02 p.m.

2014-0575 Adoption of Agenda

**B)** Councillor Crozier moved the agenda be adopted as amended, to add under category "Other" of the November 24, 2014 Agenda, "D) Auditor's Statement". - Carried

2014-0576 Accounts Payable

**C)** Councillor Leipert moved the following 49 general vouchers in the amount of \$297,911.17 be received for information. - Carried

**ACCOUNTS PAYABLE**

**COUNCIL MEETING NOVEMBER 24, 2014**

<b><u>CHEQUE #</u></b>	<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
76097	CIBC VISA	VARIOUS TRANSACTIONS	\$10,086.33
76098	LOCAL AUTHORITIES PENSION PLAN	LAPP CONTRIBUTIONS	\$14,579.76
76099	RECEIVER GENERAL	STAT DEDUCTIONS	\$26,547.30
76100	TOWN OF REDCLIFF	PAYROLL	\$69,161.31
76148	ENSTEEL INDUSTRIES LTD.	3 CU YARD GARBAGE BINS	\$32,550.00
76149	NSC MINERALS	ROAD SALT	\$1,888.92
76150	MBSI CANADA	LAPTOPS	\$2,369.18
76151	XEROX CANADA LTD.	COPIER MAINTENANCE	\$23.89

76152	BANMAN, BOLDT MARIA	REF DEP COA INACTIVE UTILITY	\$100.00
76153	FLEMMER, WAYNE	REF DEP COA INACTIVE UTILITY	\$100.00
76154	LITTLECHILDS, TAMMIE	REF FACILITY DEPOSIT, KEY	\$225.00
76155	MALONE, LAURIE	REFUND BABYSITTING COURSE	\$70.35
76156	GORDON A MCINTOSH INC	STRATEGIC PLANNING WORKSHOP	\$5,223.36
76157	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PMTS	\$450.00
76158	REDCLIFF FIREMEN SOCIAL CLUB	SOCIAL CLUB DUES	\$645.00
76159	TOWN OF REDCLIFF - LANDFILL	LANDFILL TONNAGE	\$19,952.47
76160	TRICO LIGHTING PRODUCTS	STRIP LIGHT, FLOOD LIGHT	\$74.86
76161	UNITED WAY	EMPLOYEE DONATIONS	\$48.00
76162	WOOD, DALE	HUNTERS ED INSTRUCTOR FEES	\$2,945.00
76163	CONSTANCE JONES	CONTRACTED LABOUR	\$1,706.25
76164	BREWMASTER WHOLESALE FOODS & C	MEALS ON WHEELS	\$106.31
76165	MARY TULIP	CONTRACTED LABOUR	\$625.00
76166	TELUS MOBILITY	NOVEMBER CELL PHONE SERVICE	\$684.19
76167	TELUS COMMUNICATION INC.	NOVEMBER PHONE SERVICE	\$1,604.34
76168	ROSENAU TRANSPORT LTD	TRANSPORT CARBOYS,	\$123.57
76169	PRITCHARD & COMPANY LLP	PROFESSIONAL SERVICES	\$1,524.60
76170	SUNCOR ENERGY PRODUCTS PARTNER	DYED DIESEL FOR LF	\$2,109.86
76171	PC CORP INC.	TECH SUPPORT AND MAINTENANCE	\$1,871.63
76172	PARK ENTERPRISES LTD.	MONTHLY IN-TOWN PERMITS	\$724.35
76173	MEDICINE HAT NEWS	OCT ADVERTISING FOR RECEPTIONIST & IT	\$1,433.25
76174	LADY CARMEN TRUCKING LTD.	SUPPLY AND APPLY CACL2 ON RR64	\$2,835.00
76176	KOST FIRE EQUIPMENT LTD	ANNUAL EXTINGUISHER SERVICE	\$351.86
76177	KEYWAY SECURITY LOCKSMITHS LTD	REPIN & MASTER KEY, KEYS CUT	\$64.05
76178	JIM'S ELECTRIC (2006) LTD.	REFUND ELECTRICAL PERMIT	\$94.58
76179	REDCLIFF HOME HARDWARE	FLAG, BOLTS/WASHERS, ENG REPAIR KIT, BAGS	\$301.78
76180	HARV'S JANITORIAL SERVICES	OCT JANITORIAL SERVICE	\$3,386.25
76181	GAS CITY HYDRO VAC	TRENCH TO LOCATE UTILITIES	\$984.38
76182	EPCOR ENERGY SERVICES INC.	OCT LANDFILL UTILITIES	\$114.81
76183	DAN JANE VENTURES	PROPANE	\$58.00
76184	C.U.P.E.	EMPLOYEE UNION DUES	\$1,882.28
76185	CANADIAN PACIFIC RAILWAY	MAINTENANCE - FLASHER CONTRACT	\$616.00
76186	CORIX WATER PRODUCTS LIMITED P	WATER METERS	\$3,419.64
76187	COCOA BEAN CAFE	MEALS ON WHEELS	\$529.20
76188	CITY OF MEDICINE HAT	OCT ELECTRIC SERVICE	\$24,056.74
76189	BOUNDARY EQUIPMENT CO. LTD.	BUCKET FOR LOADER, ADAPTER	\$15,253.35
76190	THE BOLT GUYS	WASHERS	\$47.25
76191	BENCHMARK ASSESSMENT CONSULTAN	ASSESSMENT SERVICE FEES	\$30,988.66
76192	AMSC INSURANCE SERVICES LTD.	MONTHLY BENEFIT FEES	\$13,302.95
76193	ACTION PARTS	FLOOD LAMP, PROTECTANT SPRAY, BULBS	\$70.31
49 CHEQUES TOTAL:			\$297,911.17



**2. DELEGATION**

- |           |  |  |
|-----------|--|--|
| 2014-0577 | ATCO Gas - Local Fire Department Donation Presentation | <b>A)</b> Councillor Steinke moved information regarding the ATCO Gas - Local Fire Department Donation presentation be received for information. - Carried |
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**3. MINUTES**

- |           |   |  |
|-----------|---|--|
| 2014-0578 | Council meeting held November 10, 2014  | <b>A)</b> Councillor Kilpatrick moved the minutes of the Council meeting held November 10, 2014 be adopted as amended. - Carried   |
| 2014-0579 | Special Council meeting held November 5, 2014                                       | <b>B)</b> Councillor Leipert moved the minutes of the Special Council meeting held November 5, 2014 be adopted as presented. - Carried   |
| 2014-0580 | Special Council meeting held November 8, 2014                                       | <b>C)</b> Councillor Brown moved the minutes of the Special Council meeting held November 8, 2014 be adopted as presented. - Carried   |
| 2014-0581 | Redcliff Senior Citizens Business meeting held November 6, 2014                     | <b>D)</b> Councillor Steinke moved the minutes of the Redcliff Senior Citizens Business meeting held November 6, 2014 be received for information. - Carried                     |
| 2014-0582 | Subdivision & Development Appeal Board meeting held November 6, 2014                | <b>E)</b> Councillor Kilpatrick moved the minutes of the Subdivision & Development Appeal Board meeting held November 6, 2014 be received for information. - Carried             |
| 2014-0583 | Redcliff/Cypress Regional Waste Management Authority meeting held November 13, 2014 | <b>F)</b> Councillor Crozier moved the minutes of the Redcliff/Cypress Regional Waste Management Authority meeting held November 13, 2014 be received for information. - Carried |

**4. BYLAWS**

- |           |   |  |
|-----------|---|--|
| 2014-0584 | Bylaw 1792/2014, Water Rates Bylaw                | <b>A)</b> Councillor Leipert moved Bylaw 1792/2014, Water Rates Bylaw be given first reading. - Carried                |
| 2014-0585 | Bylaw 1793/2014, Sanitary Sewer Rates Bylaw       | <b>B)</b> Councillor Kilpatrick moved Bylaw 1793/2014, Sanitary Sewer Rates Bylaw be given first reading. - Carried    |
| 2014-0586 | Bylaw 1794/2014, Garbage Rates & Collection Bylaw | <b>C)</b> Councillor Crozier moved Bylaw 1794/2014, Garbage Rates & Collection Bylaw be given first reading. - Carried |
| 2014-0587 | Bylaw 1795/2014, Fees, Rates & Charges Bylaw      | <b>D)</b> Councillor Steinke moved Bylaw 1795/2014, Fees, Rates & Charges Bylaw be given first reading. - Carried      |

- 2014-0588 Bylaw 1796/2014, Temporary Borrowing Bylaw **E)** Councillor Kilpatrick moved Bylaw 1796/2014, Temporary Borrowing Bylaw be given first reading. - Carried
- 2014-0589 Councillor Steinke moved Bylaw 1796/2014, Temporary Borrowing Bylaw be given second reading. - Carried
- 2014-0590 Councillor Steinke moved Bylaw 1796/2014, Temporary Borrowing Bylaw be presented for third reading. - Carried Unanimously
- 2014-0591 Councillor Steinke moved Bylaw 1796/2014, Temporary Borrowing Bylaw be given third reading. - Carried

## 5. REQUESTS FOR DECISION

- 2014-0592 Janitorial Services Contract **A)** Councillor Leipert moved to authorize Administration to award the contract for Janitorial Services for Town Hall, Public Services Building and the Protective Services Building to Advantage Cleaning in an amount of \$2,595.00 / month conditional to Advantage Cleaning meeting the security clearance requirements of the RCMP for the Protective Services Building. The term of the contract shall be from January 1, 2015 to December 31, 2017. Further that the Manager of Legislative & Land Services be authorized to sign the agreement. And further that Administration request quotes from Advantage Cleaning for the Redcliff Public Library and Redcliff Seniors Centre. - Carried
- 2014-0593 Reallocation of 2014 Capital Equipment Purchases **B)** Councillor Crozier moved that Administration be authorized to purchase a new 1 ton truck with a revised budget of \$60,000.00 and a new floor scrubber machine for the Rec-Tangle with a budget of \$7,000.00, using reallocation of the \$85,000.00 intended for a 3 ton truck 2014 Capital Purchase. - Carried
- 2014-0594 Eastside Area Structure Plan **C)** Councillor Kilpatrick moved that the Town of Redcliff accept the original proposal from ISL Engineering for Eastside ASP Amendment in the amount of \$59,850.00 with no reduction in the proposed scope of the project. Further that the 2015 Budget for the Eastside ASP Amendment be increased by \$10,000.00. - Carried
- 2014-0595 2014 Engineering Standards Update **D)** Councillor Kilpatrick moved that the Town of Redcliff 2014 Engineering Design Guidelines and Construction Standards be received for information as amended. - Carried
- 2014-0596 15 Mitchell Street NE (Lot 30, Block 80, Plan 1312206)  
Re: Dual Water & Sanitary Services **E)** Councillor Crozier moved that the Town of Redcliff authorize the installation of a second Water and Sanitary Service to 15 Mitchell Street NE (Lot 30, Block 80, Plan 1312206). - Carried





2014-0597 Plumbing Inspections

**F)** Councillor Leipert moved to authorize Administration to draft a Policy for consideration to increase the number of required plumbing inspections to two with one being a below ground inspection and initiate an amendment to the contract with Park Enterprises. - Carried

## 6. POLICIES

Policy 51 Fire Department  
Remuneration

**A)** Councillor Kilpatrick declared a pecuniary interest and removed himself from discussion and voting.

Councillor Kilpatrick left the meeting at 8:25 p.m.

Councillor Brown and Councillor Crozier declared a pecuniary interest. Quorum was lost.

Due to loss of Quorum, Policy 51, Fire Department Remuneration will be deferred to the December 8, 2014 Council meeting as per Bylaw 1781/2014, being the Procedural Bylaw.

Quorum was regained and the meeting continued.

Councillor Kilpatrick rejoined the meeting at 8:27 p.m.

## 7. CORRESPONDENCE

2014-0598 Prairie Rose School Division  
No. 8  
Re: Redcliff 2014 Scholarship  
Awards

**A)** Councillor Crozier moved correspondence from Prairie Rose School Division No. 8 regarding Redcliff 2014 Scholarship Awards be received for information. - Carried

2014-0599 Donald & Elfriede Hoose  
Re: Subdivision Application  
2014 SUB 03, Lots 1-20, Block  
96, Plan 1117V (102 8 Street  
NW)

**B)** Councillor Kilpatrick moved correspondence to Donald & Elfriede Hoose regarding Subdivision Application 2014 SUB 03, Lots 1-20, Block 96, Plan 1117V (102 8 Street NW) be received for information. - Carried

2014-0600 Economic Development  
Alliance letter  
Re: Office location request

**C)** Councillor Steinke moved correspondence from Economic Development Alliance regarding an office location request, be received for information. Further that Administration be authorized to assign appropriate office space to the Economic Development Alliance. - Carried

## 8. OTHER

2014-0601 Mayor's Report to Council  
November 24, 2014

**A)** Councillor Leipert moved the Mayor's Report to Council November 24, 2014 be received for information. - Carried

- 2014-0602    Municipal Manager's Report    **B)** Councillor Steinke moved the Municipal Manager's Report be received for information. – Carried
- 2014-0603    Council Important Meetings and Events, November 24, 2014    **C)** Councillor Kilpatrick moved the Council Important Meetings and Events be received for information. - Carried
- 2014-0604    Auditor's Request    **D)** Councillor Kilpatrick moved to authorize payment of additional fees in the amount of \$9,875.00 to Ensminger, Beck and Thompson regarding provision of auditor services. – Defeated.
- 2014-0605    Councillor Steinke moved to authorize payment of additional fees in the amount of \$8,375.00 to Ensminger, Beck and Thompson regarding provision of auditor services. – Carried.

**9.       RECESS**

Mayor Reimer called for a recess at 9:00 p.m.

The Director of Community & Protective Services left the meeting at 9:00 p.m.

The Director of Finance & Administration left the meeting at 9:00 p.m.

The Director of Public Services left the meeting at 9:00 p.m.

The Manager of Engineering left the meeting at 9:00 p.m.

Mayor Reimer reconvened the meeting at 9:13 p.m.

**10.       IN CAMERA**

- 2014-0606    Councillor Leipert moved to meet In Camera at 9:13 p.m.

Manager of Legislative & Land Services left the meeting at 9:16 p.m.

- 2014-0607    Councillor Steinke moved to return to regular session at 9:35 p.m.


Manager of Legislative & Land Services returned to the meeting at 9:35 p.m.

**11. ADJOURNMENT**

2014-0608 Adjournment

Councillor Brown moved to adjourn the meeting at 9:36 p.m.  
– Carried

  
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Mayor

  
\_\_\_\_\_  
Manager of Legislative and Land Services