

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, APRIL 13, 2015 7:00 P.M.**

PRESENT:	Mayor Councillors	E. Reimer C. Brown, L. Leipert, C. Crozier, D. Kilpatrick, E. Solberg
	Municipal Manager	A. Crofts (left at 7:35pm, returned at 7:43pm)
	Manager of Legislative & Land Services	S. Simon (left at 7:03pm, returned at 7:05pm) (left at 7:35pm, returned at 7:43pm)
	Manager of Engineering	K. Minhas (left at 7:03pm, returned at 7:43pm) (left at 8:10pm, returned at 9:07pm)
	Director of Community & Protective Services	K. Dalton (left at 7:03pm, returned at 7:43pm) (left at 8:13pm)
	Director of Finance & Administration	J. Kwok (left at 7:35pm, returned at 7:43pm) (left at 8:39pm, returned at 9:07pm)
	Director of Public Services	J. Garland (left at 7:03pm, returned at 7:43pm) (left at 8:39pm)
ABSENT:	Councillor	J. Steinke

1. GENERAL

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:00 p.m.

2015-0154 Adoption of Agenda

B) Councillor Leipert moved the agenda be adopted as presented. - Carried.

2015-0155 Accounts Payable

C) Councillor Kilpatrick moved the following 68 general vouchers in the amount of \$399,159.95 be received for information. - Carried.

ACCOUNTS PAYABLE			
COUNCIL MEETING APRIL 13, 2015			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
77128	FORTY MILE GAS CO-OP LTD.	LANDFILL GAS UTILITIES	\$98.13
77129	DAN JANE VENTURES	PROPANE	\$87.00
77130	CGA ALBERTA	MEMBERSHIP FEES	\$1,065.75
77131	CENTRAL SHARPENING	SHARPEN ICE KNIFE	\$417.90
77132	C.E.M. HEAVY EQUIPMENT	LOADER REPAIRS	\$14,375.37
77133	CAMROSE & DISTRICT SUPPORT SER	DIRECTORS NETWORK REGISTRATION	\$150.00

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77134	THE BOLT GUYS	DRILL BIT	\$29.36
77135	BERGER'S PLUMBING & CO.	LIBRARY URINAL REPAIR	\$249.45
77136	AMSC INSURANCE SERVICES LTD.	HEALTH SPENDING ACCOUNT	\$787.94
77137	A.G. CORE INC.	ROADCRUSH GRAVEL	\$2,865.99
77138	ACTION PARTS	BELTS, CLEANER, FILTERS	\$102.54
77139	ACKLANDS - GRAINGER INC	GLOVES, SIGNS, PROTECTANT	\$112.12
77140	ZEP SALES & SERVICE OF CANADA	PAPER TOWELS, SOAP	\$296.28
77141	WOOD, DALE	FIREARM SAFETY COURSE FEES	\$2,565.00
77142	WESTERN CANADA CEMETERY ASSOC.	ANNUAL MEMBERSHIP	\$65.00
77143	WORKERS COMPENSATION BOARD	WCB PREMIUMS	\$3,103.62
77144	KINAHAN, AMANDA	DEPOSIT REFUND	\$150.00
77145	DARLEY, KEELY	DANCE, TEEN, FAMILY NIGHTS	\$731.00
77146	CONSTANCE JONES	CONTRACTED LABOUR	\$243.75
77147	TELUS COMMUNICATION INC.	TELEPHONE SERVICE	\$19.68
77148	SOUTH COUNTRY GLASS	AUTOMATIC DOOR MAINTENANCE	\$204.75
77149	REDCLIFF BAKERY	MPS LUNCH	\$69.30
77150	PITNEY WORKS	FOLDER/STUFFER CONTRACT	\$145.77
77151	SUNCOR ENERGY PRODUCTS PARTNER	LANDFILL FUEL	\$1,444.26
77152	PARK ENTERPRISES LTD.	IN TOWN PERMITS	\$1,833.07
77153	PALLISER AIRSHED SOCIETY	PAS FEE	\$826.88
77154	PAD-CAR MECHANICAL LTD.	HVAC MAINTENANCE	\$885.52
77155	SHAW CABLE	TOWN HALL INTERNET	\$125.90
77156	MACDESIGN SCREENWORKS INC.	BYLAW HATS	\$21.00
77157	KLEARWATER EQUIPMENT AND TECHN	ISOPAC	\$1,556.10
77158	KIRK'S MIDWAY TIRE	TIRES	\$726.60
77159	JOE JOHNSON EQUIPMENT	CABIN AIR FILTER, WATER PUMP	\$1,326.48
77160	REDCLIFF HOME HARDWARE	PAINT, DRILL BITS	\$19.09
77161	HAT AGRI SERVICE	FILTERS, BELTS, BLADES	\$472.98
77162	FRANCOTYP-POSTALIA CANADA INC	POSTAGE MACHINE LEASE	\$110.09
77163	DAN JANE VENTURES	PROPANE	\$145.00
77164	DALTON, R. KIM	ICS200 TRAVEL	\$357.60
77165	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$384.29
77166	COCOA BEAN CAFE	REDCLIFF/CYPRESS MEAL, MEALS ON WHEELS	\$1,637.48
77167	BROWNLEE LLP	PROFESSIONAL SERVICES	\$2,611.32
77168	BOSS LUBRICANTS	GREASE, HYDRAULIC OIL	\$1,615.53
77169	THE BOLT SUPPLY HOUSE LTD.	RAIN GEAR	\$91.35
77170	BENCHMARK GEOMATICS INC.	ASSESSMENT/APPRaisal SERVICES	\$262.50
77171	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUMS	\$177,483.53
77172	ACTION PARTS	FILTERS	\$279.69
77173	A & B STEEL LTD	TOW STRAP, PIN ACHORS	\$134.76
77174	GARLAND, JAMIE	COFFEE SUPPLIES	\$62.92
77175	REDCLIFF HOME HARDWARE	CLEANING SUPPLIES	\$191.68
77176	MEDICINE HAT LICENCE CENTRE	VEHICLE REGISTRATION	\$84.45

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77177	MEDICINE HAT NEWS	SUBSCRIPTION	\$254.99
77178	SUNCOR ENERGY PRODUCTS PARTNER	LANDFILL FUEL	\$1,582.96
77179	PITNEY WORKS	FOLDER/STUFFER CONTRACT	\$15.00
77180	PRITCHARD & COMPANY LLP	PROFESSIONAL SERVICES	\$269.33
77181	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS	\$17,153.54
77182	PUROLATOR	PARTS FREIGHT	\$100.06
77183	REIMER, ERNIE	RURAL EDUCATION TRAVEL	\$403.00
77184	ROCKY MOUNTAIN EQUIPMENT CANAD	LOADER REPAIRS	\$38,610.56
77185	SHOCKWARE WIRELESS INC.	LANDFILL INTERNET	\$47.20
77186	SUMMIT MOTORS LTD	BRAKE POTS	\$120.08
77187	TELUS MOBILITY	CELL PHONE SERVICE	\$17.69
77188	HACH SALES AND SERVICE CANADA	CALIBRATIONS	\$2,352.00
77189	LOWE, MAKELA	DEPOSIT REFUND	\$50.00
77190	CALLAWAY, EDWARD	UT SIGN-ON REFUND	\$181.50
77191	CYCLONE DRILLING	REFUND INACTIVE UT	\$78.76
77192	GILSON, STEVE	REFUND INACTIVE UT	\$20.00
77193	WSP CANADA INC	PROFESSIONAL SERVICES	\$2,157.49
77194	RECEIVER GENERAL	STAT DEDUCTIONS	\$31,376.16
77195	TOWN OF REDCLIFF	REGULAR & COUNCIL PAY	\$81,743.86
68 CHEQUES TOTAL:			\$399,159.95

2015-0156 Bank Summary to January 31, 2015

D) Councillor Solberg moved the Bank Summary to January 31, 2015 be received for information. - Carried.

2. DELEGATION

KPMG LLP presentation of the Auditor's Report for the Town of Redcliff Financial Statements and the Redcliff Cypress Regional Waste Management Authority Financial Statements

A) Derek Taylor, Partner of KPMG LLP was in attendance to present the Auditor's Report regarding the Town of Redcliff Financial Statements and the Redcliff Cypress Regional Waste Management Authority Financial Statements.

2015-0157

Councillor Kilpatrick moved to meet in camera at 7:02 p.m.
- Carried.

Director of Public Services, Manager of Engineering, Director of Community & Protective Services left the meeting at 7:03 p.m.

Manager of Legislative & Land Services left the meeting at 7:03 p.m. and returned at 7:05 p.m.

Municipal Manager, Director of Finance & Administration, Manager of Legislative & Land Services left the meeting at 7:35 p.m.

2015-0158

Councillor Kilpatrick moved to return to regular session at 7:43 p.m.

Municipal Manager, Manager of Legislative & Land Services, Director of Finance & Administration, Director of Community & Protective Services and Manager of Engineering returned at 7:43 p.m.

2015-0159

Councillor Leipert moved that the Financial Statements of the Town of Redcliff for the year ended December 31, 2014, be approved as presented. Further that the Mayor, Municipal Manager, and Director of Finance & Administration be authorized to sign the financial statements. - Carried.

2015-0160

Councillor Solberg moved that the Financial Statements of Redcliff Cypress Regional Waste Management Authority for the year ended December 31, 2014, be received for information. - Carried.

3. MINUTES

2015-0161 Council meeting held March 23, 2015

A) Councillor Brown moved the minutes of the Council meeting held March 23, 2015 be adopted as presented. - Carried.

2015-0162 Redcliff Public Library Board meeting held February 24, 2015

B) Councillor Brown moved the minutes of the Redcliff Public Library Board meeting held February 24, 2015 be received for information. - Carried.

4. REQUESTS FOR DECISION

2015-0163 Offsite Levy Bylaw and Background Report Project

A) Councillor Brown moved that the Town of Redcliff award the Offsite Levy Bylaw and Background Report Project excluding preparation of an offsite levy bylaw to Associated Engineering in the amount of \$28,358.00 plus GST. - Defeated.

2015-0164

Councillor Leipert moved that the Town of Redcliff award the Offsite Levy Bylaw and Background Report Project to CORVUS Business Advisors in the amount of \$42,000.00 plus GST and \$3,600.00 plus GST for bylaw preparation through CORVUS's recommended legal advisors. Further the remaining \$4,400.00 of the approved budget be utilized for contingency for unseen expenses during the preparation of the report/bylaw. - Carried.

Manager of Engineering left the meeting at 8:10 p.m.

- 2015-0165 Parks and Recreation Master Plan Terms of Reference **B)** Councillor Brown moved that the Town of Redcliff adopt the proposed Parks and Recreation Master Plan Terms of Reference. - Carried.
- 2015-0166 City of Medicine Hat 911 Emergency Dispatch Agreement **C)** Councillor Crozier moved to adopt the proposed E911 Dispatch Services Agreement with the City of Medicine Hat. Further that the Municipal Manager and the Mayor be authorized to sign the agreement. - Carried.
- Director of Community & Protective Services left the meeting at 8:13 p.m.
- 2015-0167 Chamber of Commerce Sponsorship **D)** Councillor Leipert moved that the Town of Redcliff provide sponsorship to the Medicine Hat and District Chamber of Commerce for the hosting of this year's Alberta Chamber of Commerce Provincial Conference held in the form of sponsoring a refreshment/networking break in the amount of \$1,000.00, to be funded from operations. - Carried.
- 2015-0168 Janitorial Services Contract Re: Redcliff Public Library & Redcliff Seniors Centre **E)** Councillor Kilpatrick moved to enter into a contract with Harv's Janitorial Services Inc. for janitorial services for the Redcliff Senior Citizens Centre in the amount of \$425.00 per month to the end of December 2015, to be funded from operations. Further that the quote information for janitorial services for the Redcliff Public Library be forwarded to the Redcliff Public Library for their consideration. - Carried.

5. POLICIES

- 2015-0169 Policy No. 023, Investment Policy **A)** Councillor Crozier moved that Policy 023 (2013) Investment Policy be approved as presented with amendments. - Carried.
- 2015-0170 Policy No. 105, Vaccinations - Flu & Hepatitis Policy **B)** Councillor Leipert moved that Policy 105 (2007) Vaccinations - Flu & Hepatitis be approved as presented with amendments. - Carried.
- 2015-0171 Policy No. 071, Water and Sanitary Sewer Line Maintenance Policy **C)** Councillor Crozier moved that Policy 71 (1998) Water and Sanitary Sewer Line Maintenance Policy be approved as presented. - Carried.
- 2015-0172 Policy No. 085, Highway and/or Intersection Inspection and Maintenance Policy **D)** Councillor Kilpatrick moved that Policy 85 (1999) Highway and/or Intersection Inspection and Maintenance Policy be approved as presented. - Carried.
- 2015-0173 Policy No. 101, Water and Sewer Service Connection Policy **E)** Councillor Leipert moved that Policy 101 (2005) Water and Sewer Service Connection Policy be approved as presented. - Carried.

Director of Public Services and Director of Finance & Administration left the meeting at 8:39 p.m.

6. CORRESPONDENCE

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| 2015-0174 | Government of Alberta
Re: Emergency Management Exercise (EMX15) 24-26 February, 2015 | A) Councillor Crozier moved correspondence from the Government of Alberta regarding Emergency Management Exercise (EMX15) 24-26 February, 2015, be received for information. - Carried. |
| 2015-0175 | Redcliff Public Library
Re: Redcliff Public Library Silent Auction | B) Councillor Brown moved correspondence from Redcliff Public Library regarding Redcliff Public Library Silent Auction, be received for information. Further to authorize Administration to donate a Family Season Swim Pass to the Redcliff Public Library Silent Auction. - Carried. |
| 2015-0176 | Alberta Municipal Affairs
Re: Qualifying projects through Municipal Sustainability Initiative (MSI) | C) Councillor Kilpatrick moved correspondence from Alberta Municipal Affairs dated March 18, 2015 regarding qualifying projects through Municipal Sustainability Initiative (MSI), be received for information. - Carried. |
| 2015-0177 | Partners for the Saskatchewan River Basin
Re: Integrated Water Resource Management | D) Councillor Leipert moved correspondence from Partners for the Saskatchewan River Basin dated March 20, 2015, regarding Integrated Water Resource Management, be received for information. - Carried. |
| 2015-0178 | Alberta Municipal Affairs
Re: Landfill Cell Construction grant - Intermunicipal Collaboration | E) Councillor Crozier moved correspondence from Alberta Municipal Affairs dated March 19, 2015, regarding Landfill Cell Construction grant - Intermunicipal Collaboration, be received for information. - Carried. |
| 2015-0179 | Alberta Municipal Affairs
Re: Regional Landfill Expansion grant - Intermunicipal Collaboration | F) Councillor Kilpatrick moved correspondence from Alberta Municipal Affairs dated March 23, 2015, regarding Regional Landfill Expansion grant - Intermunicipal Collaboration, be received for information. - Carried. |
| 2015-0180 | Worker's Compensation Board
Re: April 28 - National Day of Mourning | G) Councillor Solberg moved correspondence from Worker's Compensation Board dated March 24, 2015, regarding April 28 - National Day of Mourning, be received for information. Further that Town of Redcliff Flags be lowered April 28, 2015 in support of National Day of Mourning. - Carried. |
| 2015-0181 | Alberta Municipal Affairs
Re: 2014 Municipal Sustainability Initiative (MSI) | H) Councillor Kilpatrick moved correspondence from Alberta Municipal Affairs dated March 25, 2015, regarding 2014 Municipal Sustainability Initiative (MSI), be received for information. - Carried. |

7. OTHER

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|-----------|---|--|
| 2015-0182 | Landfill Graphs to March 31, 2015 | A) Councillor Crozier moved the Landfill Graphs to March 31, 2015, be received for information. - Carried. |
| 2015-0183 | Cypress View Foundation
Financial Statements | B) Councillor Brown moved the Cypress View Foundation Financial Statements, be received for information. - Carried. |



2015-0184 Memo Re: Landfill Loader

C) Councillor Solberg moved the Memo regarding purchase of a new Wheel Loader for Redcliff Cypress Regional Waste Management Authority be received for information.
- Carried.

2015-0185 Council Important Meetings & Events April 13, 2015

D) Councillor Solberg moved the Council Important Meetings & Events April 13, 2015 be received for information.
- Carried.

8. RECESS

Mayor Reimer called for a recess at 8:58 p.m.

Mayor Reimer reconvened the meeting at 9:07 p.m.

Manager of Engineering and Director of Finance & Administration rejoined the meeting at 9:07 p.m.

9. IN CAMERA

2015-0186

Councillor Leipert moved to meet In Camera at 9:07 p.m.
- Carried.

2015-0187

Councillor Leipert moved to return to regular session at 9:56 p.m. - Carried.

2015-0188 Coulee Slope Failure

Councillor Leipert moved that the Town of Redcliff fix the coulees slumping south of walking trails south of Redcliff Way SW/Kipling Pt SW with a cost of \$1,002,000.00 including engineering and monitoring the slope inclination with the costs as recommended in the Slope Stability Assessment Report for Kipling Area from Parkland Geotechnical Consulting Ltd. and monitor the Slope inclination south of Jesmond Drive, with a budget of \$24,000.00 and re-grade and cover the open cracks with a cost of \$49,100.00 quoted by MJB Enterprises on interim basis until a permanent repair can be done. Further that the Town should meet with the property owners near the affected areas and ask them to reduce or stop watering the lawn and alter the roof and back yard drainage where possible. Further to prioritize these projects in the MYCIP and include such projects in the 2015 capital budget. - Carried.

10. ADJOURNMENT

2015-0189 Adjournment

Councillor Leipert moved to adjourn the meeting at 10:05 p.m.
- Carried.

Mayor

Manager of Legislative and Land Services

JAN 15 BANK SUMMARY

BANK SUMMARY FOR JANUARY 31, 2015

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	\$ 397,481.87	80,288.13	477,770.00
DAILY DEPOSITS	365,470.38	147,375.41	512,845.79
DIRECT DEPOSITS	259,374.61	0.00	259,374.61
GOV'T GRANT	1,027,745.00	0.00	1,027,745.00
INTEREST EARNED	7,815.16	0.00	7,815.16
T-BILL REDEMPTIONS	0.00	0.00	0.00
OTHER DIRECT DEPOSITS	32,271.30	0.00	32,271.30
SUBTOTAL	1,692,676.45	147,375.41	1,840,051.86
CHEQUES	-1,507,968.13	-217,693.60	-1,725,661.73
ASFF QUARTERLY PAYMENTS	0.00	0.00	0.00
DEBENTURE PAYMENTS	0.00	0.00	0.00
T-BILL PURCHASES	0.00	0.00	0.00
NSF CHEQUES	-6,520.69	0.00	-6,520.69
OTHER DIRECT WITHDRAWALS	-18,161.37	0.00	-18,161.37
SUBTOTAL	-1,532,650.19	-217,693.60	-1,750,343.79
TOTAL	557,508.13	9,969.94	567,478.07
BANK CLOSING BALANCE	1,280,175.67	9,969.94	1,290,145.61
ADD: O/S DEPOSITS	74,443.71	0.00	74,443.71
LESS: O/S CHEQUES	-797,111.25	0.00	-797,111.25
TOTAL	557,508.13	9,969.94	567,478.07
INVESTMENTS			
CIBC PREMIUM T-BILL FUND		5.12.02.321	9,000,000.00
CCU SHORT TERM INVEST/LANDFILL		5.12.02.126	1,512,060.89
TOTAL INVESTMENTS			10,512,060.89

B. ER