

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, APRIL 27, 2015 7:00 P.M.**

**PRESENT:**

Mayor	E. Reimer	
Councillors	C. Brown, L. Leipert, C. Crozier, D. Kilpatrick, E. Solberg, J. Steinke	
Municipal Manager	A. Crofts	
Manager of Legislative & Land Services	S. Simon	
Manager of Engineering	K. Minhas	(left at 8:39 p.m.)
Director of Community & Protective Services	K. Dalton	(arrived at 7:02 p.m., left at 8:33 p.m.)
Director of Finance & Administration	J. Kwok	(left at 9:19 p.m.)
Director of Public Services	J. Garland	(left at 9:19 p.m.)

**ABSENT:****1. GENERAL**

Call to Order

**A)** Mayor Reimer called the regular meeting to order at 7:01 p.m.

2015-0190 Adoption of Agenda

**B)** Councillor Leipert moved the agenda be adopted as presented. - Carried.

2015-0191 Accounts Payable

**C)** Councillor Steinke moved the following 102 general vouchers in the amount of \$1,783,666.50 be received for information. - Carried.

<b>ACCOUNTS PAYABLE</b>			
<b>COUNCIL MEETING APRIL 27, 2015</b>			
<b>CHEQUE #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
77196	EPCOR ENERGY SERVICES INC.	LANDFILL ELECTRIC UTILITIES	\$147.57
77197	MIKE DAVIES	COFFEE & WATER	\$60.76
77198	CYPRESS GROUP	PHOTOCOPIER MAINTENANCE CONTRACT	\$5,544.02
77199	C.U.P.E.	EMPLOYEE UNION DUES	\$1,950.38
77200	CROFTS, ARLOS	LGAA TRAVEL	\$522.08
77201	CITY OF MEDICINE HAT	GAS/ELECTRIC UTILITIES	\$6,057.88
77202	CIBC	SUPPLEMENTAL PENSION PLAN	\$1,253.90
77203	C.E.M. HEAVY EQUIPMENT	LOADER FREIGHT	\$1,953.00
77204	THE BOLT GUYS	ANCHORS	\$33.00
77205	BENCHMARK GEOMATICS INC.	GRADE PLAN	\$262.50
77206	AMEC EARTH & ENVIRONMENTAL	PROGRESS PAYMENT - WTP	\$969.94
77207	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUMS	\$893.21

77208	GARLAND, JAMIE	AWWOA TRAVEL	\$250.00
77209	ISL ENGINEERING & LAND SERVICE	EASTSIDE ASP PROGRESS PAYMENT	\$9,594.51
77210	KPMG	AUDIT SERVICES	\$10,500.00
77211	KWOK, JENNIFER	STORM WATER FINANCING TRAVEL	\$146.56
77212	LETHBRIDGE MOBILE SHREDDING	SHREDDING CONTRACT	\$65.89
77213	SUNCOR ENERGY PRODUCTS PARTNER	LANDFILL FUEL	\$1,419.40
77214	PRITCHARD & COMPANY LLP	PROFESSIONAL SERVICES	\$3,584.21
77215	PRO COMM SOLUTIONS INC.	PHONE SYSTEM SERVICE	\$1,575.00
77216	RECEIVER GENERAL	GST PAYMENTS	\$16,153.96
77217	ROSENAU TRANSPORT LTD	CLEARTECH FREIGHT	\$668.16
77218	SANATEC ENVIRONMENTAL	LANDFILL SEPTIC TANK	\$147.00
77219	SECURTEK - A SASKTEL COMPANY	FIRE HALL SECURITY ALARM	\$65.99
77220	SHOCKWARE WIRELESS INC.	LANDFILL INTERNET	\$47.20
77221	TELUS MOBILITY	CELL PHONE SERVICE	\$1,317.00
77222	BREWMASTER WHOLESALE FOODS & C	MEALS ON WHEELS CONTAINERS	\$57.91
77223	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PAYMENTS	\$1,680.00
77224	REDCLIFF FIREMEN SOCIAL CLUB	SOCIAL CLUB DUES	\$300.00
77225	UNITED WAY OF SOUTH EASTERN AL	EMPLOYEE DONATIONS	\$86.00
77226	FLINT FIELD SERVICES	WELDING REPAIRS	\$905.63
77227	WILLIE'S 24 HOUR TOWING LTD.	HAUL TRUCK TO CALGARY	\$735.00
77228	CIBC VISA	MARCH VISA	\$666.54
77241	RECEIVER GENERAL	STAT DEDUCTIONS	\$1,039.42
77243	TELUS COMMUNICATION INC.	TELEPHONE SERVICE	\$1,667.66
77244	TELUS MOBILITY	CELL PHONE SERVICE	\$82.64
77245	PROVINCIAL TREASURER - LAP	EMPLOYEE PENSION	\$17,133.08
77246	RECEIVER GENERAL	STAT DEDUCTIONS	\$31,726.88
77247	TOWN OF REDCLIFF	REGULAR PAYROLL	\$65,907.30
77248	SOCIETY OF LOCAL GOVT MANAGERS	MUNICIPAL LEADERSHIP CONFERENCE	\$599.00
77249	M.P. ECO MECHANICAL PROCESS IN	PROGRESS PAYMENT - WTP	\$1,517,476.69
77281	ACE LANDSCAPING	RCMP BUILDING SNOW REMOVAL	\$1,260.00
77282	ACTION PARTS	BELTS, BULBS, LUBRICANTS, BATTERIES	\$201.36
77283	THE BOLT SUPPLY HOUSE LTD.	REFLECTIVE RAINGEAR	\$205.80
77284	CAPITAL GLASS LTD.	WINDSHIELD	\$288.75
77285	CENTRAL SHARPENING	SHARPEN ICE KNIFE	\$90.30
77286	CHAMCO INDUSTRIES LTD.	FIELD SERVICE PUMP, TRAVEL, LABOUR	\$2,552.55
77287	CITY OF MEDICINE HAT	GAS/ELECTRIC UTILITIES	\$2,374.41
77288	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$616.00
77289	DIAMOND MUNICIPAL SOLUTIONS	WATER METER & DIAMOND UPGRADES	\$448.88
77290	FARMLAND SUPPLY CENTER LTD	HYDRAULIC HOSE	\$485.38
77291	FOX ENERGY SYSTEMS INC.	SAFETY EQUIPMENT	\$151.52
77292	HARV'S JANITORIAL SERVICES	JANITORIAL SERVICES	\$3,386.25
77293	REDCLIFF HOME HARDWARE	BUSHINGS & PLUGS	\$11.50
77294	LETHBRIDGE HERALD	MARCH ADVERTISING	\$236.25

77295	MEDICINE HAT NEWS	MARCH ADVERTISING	\$464.52
77296	SUNCOR ENERGY PRODUCTS PARTNER	LANDFILL FUEL	\$1,749.29
77297	PRAIRIE ROSE SCHOOL DIV.NO.8	OUTDOOR RINK ELECTRICAL COST	\$97.44
77298	PRIME PRINTING	BLANK PURCHASE ORDERS	\$597.45
77299	PRITCHARD & COMPANY LLP	PROFESSIONAL SERVICES	\$4,228.88
77300	PRO COMM SOLUTIONS INC.	PHONE SYSTEM SERVICE	\$185.33
77301	REDCLIFF ACTION SOCIETY	COORDINATOR POSITION	\$3,000.00
77302	ROCKY MOUNTAIN EQUIPMENT CANAD	DOOR SPRING GAS SHOCK	\$129.36
77303	PATRICIA SPETZ	CRIMINAL RECORD CHECK	\$53.00
77304	SUPERIOR TRUCK EQUIPMENT	BEARINGS & HYDRAULIC CYLINDERS	\$3,608.65
77305	TELUS COMMUNICATION INC.	TELEPHONE SERVICE	\$38.03
77306	TELUS MOBILITY	CELL PHONE SERVICE	\$123.83
77307	HACH SALES AND SERVICE CANADA	WATER TESTING SUPPLIES & CHEMICALS	\$1,163.83
77308	MBSI CANADA	HOSTED BACKUP	\$1,071.00
77309	DYKSTRA, JENNIFER	INSTRUCTOR FEES	\$360.00
77310	TOWN OF REDCLIFF - LANDFILL	LANDFILL TONNAGE CHARGES	\$5,012.98
77311	UNITED RENTALS	RAMMER/TAMPER	\$3,648.75
77312	BIG EAGLE SERVICES	REMOVE LEACHATE	\$2,929.50
77313	CHERE BROWN	BADLANDS & AGM CONFERENCE TRAVEL	\$225.40
77314	C.E.M. HEAVY EQUIPMENT	AIR, FUEL, & OIL FILTERS	\$316.33
77315	CITY OF MEDICINE HAT	GAS/ELECTRIC UTILITIES	\$21,306.26
77316	CLOVERDALE PAINT INC.	TRAFFIC PAINT	\$1,537.74
77317	MIKE DAVIES	PAPER, WATER, BATTERIES	\$412.33
77318	FARMLAND SUPPLY CENTER LTD	HYDRAULIC HOSES	\$719.10
77319	FINNING (CANADA) A DIVISION OF	OIL, FILTER, OIL ANALYSIS	\$670.55
77320	FORTY MILE GAS CO-OP LTD.	LANDFILL GAS UTILITIES	\$220.28
77321	GAR-TECH ELECTRICAL	REPLACEMENT PHOTOCCELL SWITCH	\$103.37
77322	GAS CITY HYDRO VAC	HYDROVAC ALLEY	\$1,102.50
77323	H2O HAULING LTD. (A DIVISION O	HAUL WATER TO LANDFILL	\$210.00
77324	REDCLIFF HOME HARDWARE	TILLER, EDGER, BATTERIES, PAINT SUPPLIES	\$772.27
77325	JACOB'S WELDNG LTD.	LOADER WELDING	\$661.50
77326	JOE JOHNSON EQUIPMENT	PRESSURE REGULATOR, VALVES	\$1,055.81
77327	KIRK'S MIDWAY TIRE	TIRES	\$252.00
77328	JENNIFER KWOK	3 COMPUTER MONITORS	\$422.07
77329	SHAW CABLE	INTERNET SERVICE	\$261.19
77330	SUNCOR ENERGY PRODUCTS PARTNER	LANDFILL FUEL	\$1,288.19
77331	PRECISION GIANT SYSTEMS INC	SCALE CALIBRATION & SUPPLIES	\$1,541.61
77332	THE PRINTER	DOOR HANGERS	\$348.60
77333	ROCKY MOUNTAIN PHOENIX	ADAPTERS	\$345.42
77334	SAFETY CODES	1ST QUARTER PERMITS	\$268.62
77335	SCHEFFER ANDREW LTD.	PLANNING SERVICES	\$2,567.25
77336	SUMMIT MOTORS LTD	BRAKE DRUMS	\$261.61
77337	BOYLAN IMAGING	POOL PICTURE REPRINTS	\$73.44

77338	PRACTICA	BAGS	\$236.07
77339	LAWSON, JANICE	FACILITY DEPOSIT & KEY REFUND	\$225.00
77340	WESTERN CANADA WELDING PRODUCT	OXYGEN TANKS	\$64.35
77341	XEROX CANADA LTD.	PHOTOCOPIER MAINTENANCE CONTRACT	\$179.98
102 CHEQUES TOTAL:			\$1,783,666.50

## 2. DELEGATION

ISL Engineering & Land  
Services  
Re: Inflow & Infiltration  
Study Presentation

2015-0192

**A)** Geoffrey Schulmeister of ISL Engineering & Land Services was in attendance to present the Inflow & Infiltration Study.

Councillor Solberg moved that the Inflow & Infiltration Study presentation of Geoffrey Schulmeister, ISL Engineering & Land Services be received for information. - Carried.

Director of Community & Protective Services arrived at 7:02 p.m.

## 3. MINUTES

2015-0193 Council meeting held April 13, 2015

**A)** Councillor Crozier moved the minutes of the Council meeting held April 13, 2015 be adopted as presented. - Carried.

2015-0194 Municipal Planning  
Commission meeting held April  
15, 2015

**B)** Councillor Kilpatrick moved the minutes of the Municipal Planning Commission meeting held April 15, 2015 be received for information. - Carried.

2015-0195 Citizen's Advisory Committee  
meeting held April 15, 2015

**C)** Councillor Crozier moved the minutes of the Citizen's Advisory Committee meeting held April 15, 2015 be received for information. - Carried.

2015-0196 Subdivision & Development  
Appeal Board hearing held  
April 16, 2015  
Re: 15-DP-014 - Lot 6, Block  
12, Plan 0913590 (1122 - 9  
Avenue SE)

**D)** Councillor Leipert moved the minutes of the Subdivision & Development Appeal Board hearing held April 16, 2015 be received for information. - Carried.

## 4. BYLAWS

2015-0197 Bylaw 1800/2015, Dog Control  
Bylaw

**A)** Councillor Solberg moved Bylaw 1800/2015, Dog Control Bylaw be given first reading. - Carried.

2015-0198

Councillor Kilpatrick moved Bylaw 1800/2015, Dog Control Bylaw be given second reading. - Carried.

2015-0199

Councillor Crozier moved Bylaw 1800/2015, Dog Control Bylaw be presented for third reading. - Defeated.

- 2015-0200 Bylaw 1802/2015, Fees, Rates & Charges Bylaw  
Re: Rectangle Ice Rental Rates  
**B)** Councillor Leipert moved Bylaw 1802/2015, Fees, Rates & Charges Bylaw be given first reading. - Carried.
- 2015-0201 Councillor Kilpatrick moved Bylaw 1802/2015, Fees, Rates & Charges Bylaw be given second reading. - Carried.
- 2015-0202 Councillor Leipert moved Bylaw 1802/2015, Fees, Rates & Charges Bylaw be presented for third reading. - Defeated.
- Director of Community & Protective Services left the meeting at 8:33 p.m.

## 5. REQUESTS FOR DECISION

- 2015-0203 River Valley Residents Treated Water Servicing  
**A)** Councillor Leipert moved that the Town undertake the River Valley Fire Hydrant Project Option 1 with no contribution from the Town. Further, that Administration initiates the local improvement process to fund the project based on continued interest from River Valley Residents. - Carried.
- Manager of Engineering left the meeting at 8:39 p.m.
- 2015-0204 Alternative Service Delivery - Solid Waste Collection and Recycling  
**B)** Councillor Leipert moved that the Town of Redcliff continue providing solid waste collection as it is currently being provided (through the Town of Redcliff). - Carried.

## 6. POLICIES

- 2015-0205 Policy No. 014, Bereavement and Serious Illness of Staff and Prominent Members of the Community  
**A)** Councillor Crozier moved that Policy 014 (2015) Bereavement and Serious Illness of Staff and Prominent Members of the Community be adopted as presented. - Carried.
- 2015-0206 Policy No. 043, Public Notification of Meetings  
**B)** Councillor Kilpatrick moved that Policy 043 (2015) Public Notification of Meetings be adopted as amended. - Carried.
- 2015-0207 Policy No. 056, Policy on Public Notices and Press/Media Releases  
**C)** Councillor Crozier moved that Policy 056 (2015) Policy on Public Notices and Press/Media Releases be adopted as presented. - Carried.
- 2015-0208 Policy No. 047, Insurance Claims Policy  
**D)** Councillor Steinke moved that Policy 047 (2015) Insurance Claims Policy be adopted as presented. - Carried.
- 2015-0209 Policy No. 002, Cash & Cash Equivalents Handling Policy  
**E)** Councillor Crozier moved that Policy 002 (2015) Cash & Cash Equivalents Handling Policy be adopted as amended. - Carried.



2015-0210 Policy No. 095, Self-Administered Supplementary Pension Plan - Management Employees Policy

**F)** Councillor Solberg moved that Policy 095 (2015) Self-Administered Supplementary Pension Plan - Management Employees Policy be adopted as presented. - Carried.

## 7. CORRESPONDENCE

2015-0211 Dreams  
Re: Donation to support Family Pool Party June 12, 2015

**A)** Councillor Crozier moved to table correspondence from Dreams regarding a donation to support the Family Pool Party June 12, 2015, to the May 11, 2015 Council meeting. - Carried.

2015-0212 Danica Prpick

**B)** Councillor Brown moved correspondence from Danica Prpick dated April 15, 2015 be received for information. - Carried.

2015-0213 Alberta Fire Chiefs Association  
Re: Recruitment & Retention Review

**C)** Councillor Leipert moved correspondence from Alberta Fire Chiefs Association dated April 1, 2015 regarding recruitment and retention review be received for information. Further to refer the matter to Administration for consideration for participation in Volunteer Firefighters Awareness Week scheduled for May 3-9, 2015. - Carried.

2015-0214 Alberta Municipal Affairs  
Re: 14<sup>th</sup> Annual Minister's Awards for Municipal Excellence

**D)** Councillor Solberg moved correspondence from Alberta Municipal Affairs received April 7, 2015 regarding the 14<sup>th</sup> Annual Minister's Awards for Municipal Excellence be received for information. - Carried.

2015-0215 Lac Ste. Anne County  
Re: FCM Women in Municipal Government Fund - Request for Support

**E)** Councillor Kilpatrick moved correspondence from Lac Ste. Anne County dated April 13, 2015, regarding FCM Women in Municipal Government Fund request for support be received for information. - Carried.

2015-0216 Parramatta Water Co-op  
Re: Redcliff Water Treatment Plant

**F)** Councillor Leipert moved correspondence from Parramatta Water Co-op, regarding the possibility of joining the Redcliff Water Treatment Plant, be received for information. - Carried.

## 8. OTHER

2015-0217 Budget 2015  
Re: Final Approval

**A)** Councillor Steinke moved that the 2015 Capital and Operating Budgets for the Town of Redcliff be approved as presented. - Carried.

2015-0218

**i)** Councillor Crozer moved Bylaw 1801/2015, Town of Redcliff Tax Rate Bylaw be given first reading. - Carried.

2015-0219

Councillor Kilpatrick moved Bylaw 1801/2015, Town of Redcliff Tax Rate Bylaw be given second reading. - Carried.

2015-0220

Councillor Solberg moved Bylaw 1801/2015, Town of Redcliff Tax Rate Bylaw be presented for third reading. - Carried Unanimously.



- 2015-0221 Councillor Steinke moved Bylaw 1801/2015, Town of Redcliff Tax Rate Bylaw be given third reading. - Carried.
- 2015-0222 Council's Report to Council April 27, 2015 **B)** Councillor Brown moved the Council's Report to Council April 27, 2015 be received for information. - Carried.
- 2015-0223 Municipal Manager's Report April 27, 2015 **C)** Councillor Steinke moved the Municipal Manager's Report April 27, 2015 be received for information. - Carried.
- 2015-0224 Council Important Meetings & Events April 27, 2015 **D)** Councillor Solberg moved the Council Important Meetings & Events April 27, 2015 be received for information. - Carried.

**9. RECESS**

Mayor Reimer called for a recess at 9:19 p.m.

Mayor Reimer reconvened the meeting at 9:31 p.m.

Director of Finance & Administration and Director of Public Services left the meeting at 9:19 p.m.


**10. IN CAMERA**


- 2015-0225 Councillor Leipert moved to meet In Camera at 9:31 p.m. - Carried.

- 2015-0226 Councillor Kilpatrick moved to return to regular session at 9:51 p.m. - Carried.

**11. ADJOURNMENT**

- 2015-0227 Adjournment Councillor Kilpatrick moved to adjourn the meeting at 9:51 p.m. - Carried.

  
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Mayor

  
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Manager of Legislative and Land Services