

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, FEBRUARY 9, 2015 7:00 P.M.**

**PRESENT:** Mayor E. Reimer  
 Councillors C. Brown, E. Solberg  
 L. Leipert, C. Crozier  
 J. Steinke, D. Kilpatrick

Municipal Manager A. Crofts  
 Manager of Legislative & S. Simon  
 Land Services  
 Director of Finance & J. Kwok (left the meeting at 7:33 p.m.)  
 Administration

**ABSENT:****1. GENERAL**

Call to Order

**A)** Mayor Reimer called the regular meeting to order at 7:00 p.m.

2015-0059 Adoption of Agenda

**B)** Councillor Leipert moved the agenda be adopted as amended, adding one Legal item to In Camera. - Carried.

2015-0060 Accounts Payable

**C)** Councillor Steinke moved the following 68 general vouchers in the amount of \$347,154.38 be received for information. - Carried.

<u>ACCOUNTS PAYABLE</u>			
<u>COUNCIL MEETING FEBRUARY 9, 2015</u>			
<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
76651	GLADUE, JONELLE	TRAVEL REIMBURSEMENT	\$175.48
76652	FOX ENERGY SYSTEMS INC.	FIRE EXTINGUISHERS, BRACKETS, PPE	\$1,087.05
76653	ECONOMIC DEVELOPMENT ALLIANCE	1ST OF 2 YEARLY INSTALLMENTS	\$16,764.00
76654	DAN JANE VENTURES	PROPANE	\$319.00
76655	DALTON, R. KIM	TRAVEL REIMBURSEMENT	\$150.00
76656	CITY OF MEDICINE HAT	REGIONAL EVENT CENTRE	\$10,000.00
76657	CBV COLLECTION SERVICES LTD.	ANNUAL FEE & COMMISSION	\$268.42
76658	BOSS LUBRICANTS	GREASE, OIL, LUBRICANTS	\$1,059.57
76659	BEN'S OFFICE MACHINES LTD.	BLACK RIBBON CARTRIDGE	\$76.07
76660	BAKKER, BERNIE	TRAVEL ADVANCE	\$275.00
76661	ALBERTA MUNICIPAL ENFORCEMENT	AMEA MEMBERSHIP	\$60.00
76662	ALBERTA NWT COMMAND	PLEDGE FOR COMMEMORATIVE HISTORY BOOK	\$545.00
76663	ROSENAU TRANSPORT LTD	BOUNDARY EQUIPMENT FREIGHT	\$320.88
76664	SANDAU, TROY	TRAVEL ADVANCE	\$275.00

76665	SIMON, SHANON	NEWSLETTER POSTAGE	\$381.57
76666	STEHRE, BRIAN	CONT ED REIMBURSEMENT	\$480.00
76667	SUMMIT MOTORS LTD	BATTERIES	\$491.19
76668	TELUS MOBILITY	ENG CELL & GPS DATA	\$18.47
76669	WESTERS, JOHN	CONTRACTED LABOUR	\$247.50
76670	MIKE SPENCER GEOMETRICS LTD	LANDFILL SURVEYING	\$15,579.36
76671	MBSI CANADA	BACKUP SERVICE AND EQUIPMENT	\$435.75
76672	HILLIER, DANIELLE	FACILITY DEPOSIT REFUND	\$175.00
76673	TOWN OF REDCLIFF	FEB COUNCIL PAY	\$6,923.68
76674	URBAN DEVELOPMENT INSTITUTE ME	2015 MEMBERSHIP	\$525.00
76675	ROCKY MOUNTAIN PHOENIX	FIRE HOSES	\$491.25
76676	RECEIVER GENERAL	STAT DEDUCTIONS - FEB COUNCIL PAY	\$570.57
76677	REDCLIFF BAKERY	MPC LUNCH	\$69.30
76678	SUNCOR ENERGY PRODUCTS PARTNER	LANDFILL FUEL	\$10,086.66
76679	TASHA OPPERMAN	UNIFORM REIMBURSEMENT	\$6.29
76680	SHAW CABLE	TOWN HAL INTERNET	\$125.90
76681	MEDICINE HAT CONSTRUCTION ASSO	2015 MEMBERSHIP	\$630.00
76682	MEMORY LANE COMPUTERS	2015 WEB HOSTING\	\$287.70
76683	KWOK, JENNIFER	REIMBURSE CRIMINAL RECORD CHECK	\$53.00
76684	INDUSTRIAL MACHINE INC.	RESISTOR KIT & BRACKETS	\$168.21
76685	REDCLIFF HOME HARDWARE	DRIVER BITS, SCREWS, KITCHEN SUPPLIES	\$142.11
76686	CIBC VISA	DECEMBER VISA	\$18,391.82
76687	ALBERTA GFOA	2015 MEMBERSHIP	\$208.95
76688	REDCLIFF PUBLIC LIBRARY	1ST OF 3 ALLOTMENTS	\$53,217.21
76689	XEROX CANADA LTD.	PHOTOCOPIER MAINTENANCE	\$23.23
76690	IB WILLIAMS	SUPPLIES REIMBURSEMENT	\$119.34
76691	TRICO LIGHTING PRODUCTS	TUBE LIGHT & BULBS	\$194.68
76692	TOWN OF REDCLIFF	REGUALR PAYROLL	\$67,872.84
76693	FODE, LYNN	FACILITY DEPOSIT REFUND	\$150.00
76694	LANG, RICHARD	FACILITY DEPOSIT REFUND	\$150.00
76695	CONSTANCE JONES	CONTRACTED LABOUR	\$1,462.50
76696	SOCIETY OF LOCAL GOVT MANAGERS	2015 CLGM MEMBERSHIP & WORKSHOP	\$784.00
76697	RECEIVER GENERAL	STAT DEDUCTIONS - REGULAR PAYROLL	\$31,105.78
76698	GREYHOUND COURIER EXPRESS	PARTS FREIGHT	\$78.59
76699	REDCLIFF HOME HARDWARE	BLOWER, THERMOMETER, BOLTS	\$701.95
76700	HYDRODIG	HYDRODIG CURBSTOP	\$483.00
76701	INDUSTRIAL BACKHOES LTD.	PORTABLE HYDRANT DEPOSIT REFUND	\$2,000.00
76702	KILPATRICK, DWIGHT	SUPPLIES REIMBURSEMENT	\$29.34
76703	LIFESAVING SOCIETY	AFFILIATION FEES	\$100.00
76704	TASHA OPPERMAN	UNIFORM & SUPPLIES REIMBURSEMENT	\$266.55
76705	PC CORP INC.	OFFSITE CLOUD BACKUP	\$1,214.64
76706	SUNCOR ENERGY PRODUCTS PARTNER	LANDFILL FUEL	\$1,639.22
76707	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS - REGULAR PAYROLL	\$15,883.64



76708	A & B STEEL LTD	FLAT IRON	\$49.56
76709	ALBERTA DEVELOPMENT OFFICERS A	2015 MEMBERSHIP	\$100.00
76710	AMSC INSURANCE SERVICES LTD.	EMPLOYEE BENEFITS	\$14,572.02
76711	ALBERTA URBAN MUNICIPALITIES A	2015 MEMBERSHIP	\$52.50
76712	THE BOLT SUPPLY HOUSE LTD.	CUTTING WHEEL, GLOVES, FLASHLIGHT	\$94.39
76713	CLOVERDALE PAINT INC.	PAINT, STAIN, PAINTING SUPPLIES	\$137.27
76714	COMMUNITY FOOD CONNECTION	REFUND 2014 UTILITIES	\$308.23
76715	CYPRESS VIEW FOUNDATION	2015 REQUISITION	\$66,136.00
76716	DAN JANE VENTURES	PROPANE	\$116.00
76717	FOUNTAIN TIRE	FLAT TIRE REPAIRS	\$183.31
76718	FOX ENERGY SYSTEMS INC.	SAFETY GLASSES	\$63.84
68 CHEQUES TOTAL:			\$347,154.38

2015-0061 Bank Summary to December 31, 2014

**D)** Councillor Kilpatrick moved the Bank Summary to December 31, 2014 be received for information. - Carried.

## 2. DELEGATION

**A)** Staff Sergeant Maxwell of the RCMP was in attendance to present the RCMP Quarterly Report.

2015-0062

Councillor Solberg moved the RCMP Quarterly Report presented by Staff Sergeant Maxwell be received for information. - Carried

## 3. MINUTES

2015-0063 Council meeting held January 12, 2015 (amendment)

**A)** Councillor Leipert moved that Administration amend the January 12, 2015 Council Meeting Minutes resolution numbers to reflect the correct year and motion numbers. - Carried.

2015-0064 Council meeting held January 26, 2015

**B)** Councillor Crozier moved the minutes of the Council meeting held January 26, 2015 be adopted as presented. - Carried.

2015-0065 Redcliff Public Library Board meeting held November 25, 2014

**C)** Councillor Steinke moved the Redcliff Public Library Board meeting held November 25, 2014 be received for information. - Carried.

## 4. REQUESTS FOR DECISION

2015-0066 Town of Redcliff 2015-2017 Strategic Priorities Plan

**A)** Councillor Kilpatrick moved that the Town of Redcliff 2015-2017 Strategic Priorities Plan be adopted as presented. - Carried.

**5. CORRESPONDENCE**

- 2015-0067 Kids Help Phone Information letter dated January 21, 2015  
**A)** Councillor Solberg moved the Kids Help Phone Information letter dated January 21, 2015 be received for information. Further that the information be referred to Redcliff Family & Community Support Services Board for further assessment.  
- Carried.
- 2015-0068 City of Medicine Hat letter dated January 16, 2015  
Re: Medicine Hat Regional Events Centre  
**B)** Councillor Leipert moved the City of Medicine Hat letter dated January 16, 2015, extending a thank you for the donation towards the Medicine Hat Regional Events Centre, be received for information. - Carried.
- 2015-0069 Rosemary Page letter dated February 5, 2015  
Re: Redcliff Community Garden  
**C)** Councillor Kilpatrick moved the letter from Rosemary Page dated February 5, 2015 regarding the Utility Refund for the Redcliff Community Garden, be received for information.  
- Carried.
- 2015-0070 Leaders of Tomorrow Awards letter dated January 30, 2015  
**D)** Councillor Brown moved that the Leaders of Tomorrow Awards letter dated January 30, 2015 and brochure be received for information. - Carried.

**6. OTHER**

- 2015-0071 Council office hours - Councillor Brown's request  
**A)** Councillor Brown moved that Administration send an email to all Council Members inquiring about their availability to establish set Council Member's Office hours to be available at Town Office to meet with the public. - Carried.
- 2015-0072 Landfill Graphs to January 31, 2015  
**B)** Councillor Crozier moved the Landfill Graphs to January 31, 2015, be received for information. - Carried.
- 2015-0073 Council Important Meetings & Events February 9, 2015  
**C)** Councillor Solberg moved the Council Important Meetings & Events February 9, 2015 be received for information. - Carried.

**7. RECESS**

Mayor Reimer called for a recess at 7:33 p.m.

Director of Finance & Administration left the meeting at 7:33 p.m.

Mayor Reimer reconvened the meeting at 7:41 p.m.

**8. IN CAMERA**

- 2015-0074  
Councillor Crozier moved to meet In Camera at 7:41 p.m.  
- Carried.

- 2015-0075 Councillor Leipert moved to return to regular session at 9:28 p.m. - Carried.
- 2015-0076 Land Sale  
Re: Lot 44 Block 130 Plan 0111821 (311 - 3 Street NW)  
Councillor Kilpatrick moved to rescind the motion of August 21, 2006 which states "*Councillor Nunweiler moved to authorize Administration to offer for sale Lot 44, Block 130, Plan 0111821 with pricing to be established as per the pricing formula in Policy No. 2006-053 being the Land Sales Policy. - Carried.*" Further that a new offer to purchase Lot 44, Block 130, Plan 0111821 (313 3 Street NW) be extended based on rates established in the current Land Sales Policy conditional to consolidation with Lots 35-37, Block 130, Plan 1117V (311 3 St. NW) and Lot 38, Block 130, Plan 1117V (309 3 St NW) and payment of any outstanding taxes on Lots 35-37, Block 130, Plan 1117V (311 3 St. NW) and Lot 38, Block 130, Plan 1117V (309 3 St NW). This offer valid is until March 31, 2015. - Carried.
- 2015-0077 Physician Return of Service Agreement  
Councillor Crozier moved that the proposed return of service agreement with the interested physician be ratified and further to authorize the Mayor and Municipal Manager to execute said agreement on behalf of the municipality.
- 2015-0078 Adjournment  
Councillor Steinke moved to adjourn the meeting at 9:34 p.m. – Carried.

## 9. ADJOURNMENT



Mayor



Manager of Legislative and Land Services



DEC 14 BANK SUMMARY

**BANK SUMMARY FOR DECEMBER 31, 2014**

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	\$ 774,818.35	9,999.94	784,818.29
DAILY DEPOSITS	404,744.09	213,835.67	618,579.76
DIRECT DEPOSITS	242,284.57	0.00	242,284.57
GOV'T GRANT	531,911.00	0.00	531,911.00
INTEREST EARNED	7,148.55	0.00	7,148.55
T-BILL REDEMPTIONS	2,100,000.00	0.00	2,100,000.00
OTHER DIRECT DEPOSITS	646,010.11	0.00	646,010.11
<b>SUBTOTAL</b>	<b>3,932,098.32</b>	<b>213,835.67</b>	<b>4,145,933.99</b>
CHEQUES	(3,610,454.36)	(143,547.48)	(3,754,001.84)
ASFF QUARTERLY PAYMENTS	(437,325.73)	0.00	(437,325.73)
DEBENTURE PAYMENTS	(258,925.67)	0.00	(258,925.67)
T-BILL PURCHASES	0.00	0.00	0.00
NSF CHEQUES	0.00	0.00	0.00
OTHER DIRECT WITHDRAWALS	(2,729.04)	0.00	(2,729.04)
<b>SUBTOTAL</b>	<b>(4,309,434.80)</b>	<b>(143,547.48)</b>	<b>(4,452,982.28)</b>
<b>TOTAL</b>	<b>397,481.87</b>	<b>80,288.13</b>	<b>477,770.00</b>
BANK CLOSING BALANCE	2,076,091.28	80,288.13	2,156,379.41
ADD:O/S DEPOSITS	0.00	0.00	0.00
LESS:O/S CHEQUES	(1,678,609.41)	0.00	(1,678,609.41)
<b>TOTAL</b>	<b>397,481.87</b>	<b>80,288.13</b>	<b>477,770.00</b>
<b>INVESTMENTS</b>			
CIBC PREMIUM T-BILL FUND		5.12.02.321	9,000,000.00
CCU SHORT TERM INVEST/LANDFILL		5.12.02.126	1,511,290.75
<b>TOTAL INVESTMENTS</b>			<b>10,511,290.75</b>

diff 0.00

*BL*