

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, MARCH 23, 2015 7:00 P.M.**

PRESENT:

Mayor	E. Reimer	
Councillors	C. Brown, L. Leipert	
	C. Crozier, J. Steinke	
	D. Kilpatrick, E. Solberg	
Municipal Manager	A. Crofts	
Manager of Legislative & Land Services	S. Simon	
Manager of Engineering	K. Minhas	(left meeting at 7:39 p.m.)
Director of Community & Protective Services	K. Dalton	(arrived at 7:09 p.m., left at 7:48 p.m.)
Director of Finance & Administration	J. Kwok	(left meeting at 7:48 p.m.)

ABSENT:**1. GENERAL**

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:00 p.m.

2015-0126 Adoption of Agenda

B) Councillor Leipert moved the agenda be adopted as amended. Further that one additional item be added to the agenda as "Item 7 (A) Labour (2)". - Carried.

2015-0127 Accounts Payable

C) Councillor Brown moved the following 79 general vouchers in the amount of \$319,048.62 be received for information.
- Carried.

ACCOUNTS PAYABLE**COUNCIL MEETING MARCH 23, 2015**

CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
76924	COCOA BEAN CAFE	MEALS ON WHEELS	\$747.02
76925	CMA ALBERTA	MEMBERSHIP FEES	\$987.00
76926	CITY OF MEDICINE HAT	CITY UTILITIES	\$6,754.06
76927	CIBC VISA	FEB VISA	\$27,319.33
76928	CENTRAL SHARPENING	SHARPEN ICE KNIFE	\$231.00
76929	C.E.M. HEAVY EQUIPMENT	HEATER & HYDRAULIC PARTS	\$975.81
76930	CANSEL	PLOTTER PAPER	\$251.66
76931	CANADIAN ENERGY	BATTERIES	\$327.54
76932	BROWN, CHERE	RURAL HEALTH ACTION PLAN TRAVEL	\$96.60
76933	ATRON REFRIGERATION & AIR COND	COMPRESSOR SERVICE CALL	\$89.25
76934	ACTION PARTS	BATTERIES, AIR & OIL FILTERS	\$500.90

76935	ACE LANDSCAPING	FEB RCMP SNOW REMOVAL	\$1,260.00
76936	WOOD, DALE	ALBERTA HUNTER EDUCATION COURSE	\$2,375.00
76937	TRICO LIGHTING PRODUCTS	STRIP LIGHTS	\$214.83
76938	NEUFELD, ANNA	REFUND UTILITY DEPOSIT	\$100.00
76939	MBSI CANADA	HOSTED BACKUP & WIRELESS SECURITY	\$1,659.45
76940	THE WAY CHRISTIAN MISSION FELL	FACILITY DEPOSIT REFUND	\$175.00
76941	RITE-WAY FENCING	REFUND UTILITY DEPOSIT	\$100.00
76942	TELUS MOBILITY	CELL SERVICE	\$527.84
76943	TELUS COMMUNICATION INC.	PHONE SERVICE	\$1,678.27
76944	SOUTH COUNTRY GLASS	DROP-IN CENTRE & SENIORS CENTRE DOORS	\$204.75
76945	SHOCKWARE WIRELESS INC.	LANDFILL INTERNET	\$256.15
76946	SANATEC ENVIRONMENTAL	LANDFILL SEPTIC TANK	\$147.00
76948	REDCLIFF BAKERY	COOKIES	\$45.20
76949	SUNCOR ENERGY PRODUCTS PARTNER	LANDFILL FUEL	\$1,437.60
76950	NAPA PARTS & PIECES MEDICINE H	AIR FILTERS	\$321.70
76951	LETHBRIDGE MOBILE SHREDDING	FEB SHREDDING	\$46.20
76952	JOE JOHNSON EQUIPMENT	MOWER BLADES, BEARINGS, CONVEYER	\$3,972.87
76953	INDUSTRIAL MACHINE INC.	CLUTCH, PUMP IMPELLOR	\$1,123.78
76954	REDCLIFF HOME HARDWARE	DRILL BITS, PAINT	\$45.44
76955	HAT AGRI SERVICE	WEATHER STRIPPING	\$61.32
76956	FARMLAND SUPPLY CENTER LTD	BLEACH, HYDRAULIC HOSE & COVER	\$234.18
76957	EPCOR ENERGY SERVICES INC.	LANDFILL ELECTRIC	\$184.98
76958	DAN JANE VENTURES	PROPANE	\$87.00
76959	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$616.00
76960	CORIX WATER PRODUCTS LIMITED P	WATER METERS & SUPPLIES	\$3,825.84
76961	DR. HELGAARD VAN DER MERWE	PHYSICIAN SERVICE CONTRACT	\$64,309.00
77085	ALBERTA MUNICIPAL CLERKS ASSOC	MEMBERSHIP FEES	\$160.00
77086	A.G. CORE INC.	CRUSHED GRAVEL	\$6,050.13
77087	ALBERTA URBAN MUNICIPALITIES A	MEMBERSHIP FEES	\$5,816.82
77088	THE BOLT SUPPLY HOUSE LTD.	ICE MELT	\$355.95
77089	BROWNLEE LLP	PROFESSIONAL SERVICES	\$1,150.70
77090	CANSEL	PLOTTER INK	\$279.85
77091	CPA CANADA	CPA STANDARDS & GUIDELINES	\$156.45
77092	CITY OF MEDICINE HAT	CITY UTILITIES	\$19,849.54
77093	CANADIAN PACIFIC RAILWAY	VANDALISM REPAIRS	\$392.36
77094	DAN JANE VENTURES	PROPANE	\$145.00
77095	FARMLAND SUPPLY CENTER LTD	CAMLOCK	\$38.94
77096	FINNING (CANADA) A DIVISION OF	IDLER PULLEY & BELT	\$360.71
77097	RECEIVER GENERAL	PAYROLL STAT DEDUCTIONS	\$31,225.15
77098	FRANCOTYP-POSTALIA CANADA INC	POSTAGE RIBBON & SEALER	\$193.27
77099	HARV'S JANITORIAL SERVICES	FEB JANITORIAL SERVICE	\$3,386.25
77100	REDCLIFF HOME HARDWARE	SAFETY KIT, CHAINSAW OIL & PARTS	\$598.04
77101	HYDRACO INDUSTRIES LTD.	MECHANICAL SERVICE & REPAIR	\$202.03

77102	KIRK'S MIDWAY TIRE	TIRES	\$5,717.25
77103	LETHBRIDGE HERALD	FEBRUARY ADVERTISING	\$402.15
77104	SHAW CABLE	INTERNET SERVICE	\$261.19
77105	SUNCOR ENERGY PRODUCTS PARTNER	LANDFILL FUEL	\$8,685.22
77106	PRIME PRINTING	NEWSLETTER FOLDING	\$101.85
77107	PRITCHARD & COMPANY LLP	PROFESSIONAL SERVICES	\$1,027.69
77108	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS	\$16,731.88
77109	PUROLATOR	PARTS FREIGHT	\$68.04
77110	ROSENAU TRANSPORT LTD	PARTS FREIGHT	\$68.39
77111	SCHAFFER, DARRELL	RRSP	\$397.04
77112	SKRIVER, DOUG	LANDFILL FIREFIGHTING COURSE TRAVEL	\$471.72
77113	SUMMIT MOTORS LTD	PARTS & LABOUR	\$8,016.24
77114	TELUS COMMUNICATION INC.	PHONE SERVICE	\$38.03
77115	TELUS MOBILITY	CELL SERVICE	\$120.32
77116	TRIPLE R EXPRESS	PARTS FREIGHT	\$67.20
77117	MOBILE MINI CANADA	SEA CANS	\$9,765.00
77118	GAJJAR, VYOM	VARIOUS MILEAGE	\$52.90
77119	MCMENEMY, DAVID	ICE RENTAL REFUND	\$105.00
77120	CERTIFIED LABORATORIES	RED AEROSOL	\$219.40
77121	TOWN OF REDCLIFF	REGULAR PAYROLL	\$65,617.60
77122	TOWN OF REDCLIFF - LANDFILL	LANDFILL TONNAGE	\$3,734.43
77123	VOLUNTEER ALBERTA	MEMBERSHIP FEES	\$80.00
77124	XEROX CANADA LTD.	PHOTOCOPIER MAINTENANCE & ENGINEERING METER	\$333.40
77125	ROCKY MOUNTAIN EQUIPMENT CANAD	BACKHOE RENTAL	\$3,150.00
77127	ROCKY MOUNTAIN EQUIPMENT CANAD	BOOM DAMAGE INSPECTION	\$165.92
79 CHEQUES TOTAL:			\$319,048.62

2. MINUTES

- 2015-0128 Council meeting held March 9, 2015
A) Councillor Steinke moved the minutes of the Council meeting held March 9, 2015 be adopted as presented. - Carried.
- 2015-0129 Redcliff Public Library Board meeting held January 27, 2015
B) Councillor Crozier moved the minutes of the Redcliff Public Library Board meeting held January 27, 2015 be received for information. - Carried.
- 2015-0130 Municipal Planning Commission meeting held March 18, 2015
C) Councillor Kilpatrick moved the minutes of the Municipal Planning Commission meeting held March 18, 2015 be received for information. - Carried.
- 2015-0131 Redcliff Family & Community Support Services meeting held March 10, 2015
D) Councillor Leipert moved the minutes of the Redcliff Family & Community Support Services meeting held March 10, 2015 be received for information. - Carried.

- 2015-0132 Redcliff & District Recreation Services Board meeting held March 16, 2015 **E)** Councillor Solberg moved the minutes of the Redcliff & District Recreation Services Board meeting held March 16, 2015 be received for information. - Carried.
- 2015-0133 Subdivision & Development Appeal Board meeting held March 11, 2015 **F)** Councillor Steinke moved the minutes of the Subdivision & Development Appeal Board meeting held March 11, 2015 be received for information. - Carried.
- 2015-0134 Cypress View Foundation meeting held February 4, 2015 **G)** Councillor Brown moved the minutes of the Cypress View Foundation Board meeting held February 4, 2015 be received for information. - Carried.
- 2015-0135 Cypress View Foundation meeting held February 11, 2015 **H)** Councillor Steinke moved the minutes of the Cypress View Foundation Board meeting held February 11, 2015 be received for information. - Carried.
- 2015-0136 Shortgrass Library System meeting held November 26, 2014 **I)** Councillor Crozier moved the minutes of the Shortgrass Library System meeting held November 26, 2014 be received for information. - Carried.
- 2015-0137 Shortgrass Library System meeting held December 10, 2014 **J)** Councillor Kilpatrick moved the minutes of the Shortgrass Library System meeting held December 10, 2014 be received for information. - Carried.

3. REQUESTS FOR DECISION

- 2015-0138 Economic Development Strategy **A)** Councillor Leipert moved that the Town of Redcliff work, in coordination with the EDA, to organize an open house (facilitated by the EDA) for the Redcliff Business community and to establish dates for an Economic Development Strategy/Visioning session for Council on May 2, 2015 from 9:00 a.m. to 3:00 p.m. - Carried.
- 2015-0139 Water Distribution System Enhancement Grant Application (SCF) **B)** Councillor Crozier moved that the Town of Redcliff submit a grant application through the Small Communities Fund (SCF), under the grant terms of the Alberta Building Canada Program, to the Government of Alberta to partially fund 66.66% of the construction of a new Potable Water reservoir with Pump Station north of the TransCanada Highway #1, to meet with the pressure losses and fire demand in the water distribution system as identified in the Multi Yearly Capital Improvement Plan (MYCIP) of the Town, with an estimated cost of \$2,700,000.00 plus GST. Further that the municipality utilize the Municipal Sustainability Initiative (MSI) Capital grant to fund the remaining 33.34% of the proposed project. The initiation and completion of this project would be dependent upon being successful with the grant applications. - Carried.

2015-0140 Wastewater System
Enhancement Grant Application
(SCF)

C) Councillor Leipert moved that the Town of Redcliff discuss and upgrade the sewer outfall capacity in the City of Medicine Hat as identified in the Multi Yearly Capital Improvement Plan (MYCIP) of the Town, at an estimated budget amount of \$3.0 Million. Further that the administration submit an application to Municipal Affairs to partially fund this construction through the Small Communities Fund (SCF) terms under Alberta Building Canada Fund program announced by the Government of Canada and Alberta. The remaining budget for the construction to be funded from the Municipal Sustainability Initiative (MSI) Capital grant. - Carried.

Manager of Engineering left the meeting at 7:39 p.m.

2015-0141 Off Leash Dog Park

D) Councillor Solberg moved that the Town of Redcliff create an off leash dog park area along and south of the existing river valley trail (980m) as indicated in the proposed off leash trail sketch, furthermore, that Administration prepare amendments to the Town of Redcliff's Bylaw No. 1627/2009 for the licensing, regulating and confinement of dogs. - Carried.

Director of Finance & Administration and Director of
Community & Protective Services left the meeting at 7:48 p.m.

2015-0142 Janitorial Services Contract

E) Councillor Kilpatrick moved to rescind motion 2014-0592 which states: *"Councillor Leipert moved to authorize Administration to award the contract for Janitorial Services for Town Hall, Public Services Building and the Protective Services Building to Advantage Cleaning in an amount of \$2,595.00/month conditional to Advantage Cleaning meeting the security clearance requirements of the RCMP for the Protective Services Building. The term of the contract shall be from January 1, 2015 to December 31, 2017. Further that the Manager of Legislative & Land Services be authorized to sign the agreement. And further that Administration request quotes from Advantage Cleaning for the Redcliff Public Library and Redcliff Seniors Centre."* Further to authorize Administration to award the contract for Janitorial Services for Town Hall, Public Services Building and the Protective Services Building to Harv's Janitorial in an amount of \$3,225.00/month. The term of the contract shall be from April 1, 2015 to December 31, 2015. Further that the Manager of Legislative & Land Services be authorized to sign the agreement. - Carried.

Handwritten signature: D. ER

4. CORRESPONDENCE

- 2015-0143 Gordon Memorial United Church letter received March 10, 2015
Re: Blessing of the Bikes, Sunday, May 3, 2015
- 2015-0144 Alberta Recreation & Parks Association letter dated March 6, 2015
Re: ARPA's Excellence Series
- 2015-0145 Alberta Recreation & Parks Association letter dated March 6, 2015
Re: Professional Development - Spring Sessions
- 2015-0146 Municipal Manager Report March 23, 2015
- 2015-0147 Councillor Report to Council March 23, 2015
- 2015-0148 Mayor's Report to Council March 23, 2015
- 2015-0149 Council Important Meetings & Events March 23, 2015
- A)** Councillor Solberg moved correspondence from Gordon Memorial United Church received March 10, 2015 regarding the Blessing of the Bikes Service on Sunday, May 3, 2015, be received for information. Further that the request for permission for a temporary road closure of 4th Avenue between 2nd and 3rd Street SE for Blessing of the Bikes Service on Sunday, May 3, 2015 from 10:00 a.m. to 1:00 p.m. be approved. And further that the Public Services Director be authorized to deposit barricades at the Church on Friday and retrieve them on Monday morning allowing the Church committee to place and remove the barricades to facilitate a temporary closure of 4th Avenue SE. - Carried.
- B)** Councillor Crozier moved the Alberta Recreation & Parks Association letter dated March 6, 2015 regarding ARPA's Excellence Series, be received for information. - Carried.
- C)** Councillor Kilpatrick moved the Alberta Recreation & Parks Association letter dated March 6, 2015 regarding Professional Development - Spring Sessions, be received for information. - Carried.
- A)** Councillor Solberg moved the Municipal Manager Report of March 23, 2015, be received for information. - Carried.
- B)** Councillor Steinke moved the Councillor Report to Council of March 23, 2015, be received for information. - Carried.
- C)** Councillor Leipert moved the Mayor's Report to Council of March 23, 2015, be received for information. - Carried.
- D)** Councillor Solberg moved the Council Important Meetings & Events March 23, 2015 be received for information. - Carried.

6. RECESS

Mayor Reimer called for a recess at 7:56 p.m.

Mayor Reimer reconvened the meeting at 8:02 p.m.

7. IN CAMERA

2015-0150

Councillor Solberg moved to meet In Camera at 8:03 p.m.
- Carried.

2015-0151

Councillor Leipert moved to return to regular session at 8:18 p.m. - Carried.

2015-0152

Councillor Solberg moved to accept the resignation of Tim Reimer from the Redcliff & District Recreation Services Board dated March 19, 2015. Further to appoint Karen Worrell to the Redcliff & District Recreation Services Board with a term to expire December 31, 2015. - Carried

8. ADJOURNMENT

2015-0153 Adjournment

Councillor Crozier moved to adjourn the meeting at 8:18 p.m.
– Carried.



Mayor



Manager of Legislative and Land Services