

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, MARCH 9, 2015 7:00 P.M.**

PRESENT:	Mayor Councillors	E. Reimer C. Brown L. Leipert C. Crozier J. Steinke D. Kilpatrick	
	Municipal Manager Manager of Legislative & Land Services Manager of Engineering	A. Crofts S. Simon	
	Director of Finance & Administration Operations Supervisor	K. Minhas	(left at 7:03 p.m., returned at 7:04 p.m.) (left the meeting at 7:30 p.m.)
		J. Kwok	(left the meeting at 8:02 p.m.)
		E. Huberdeau	(left at 7:03 p.m., returned at 7:04 p.m.) (left the meeting at 7:40 p.m.)
ABSENT:	Councillor	E. Solberg	

1. GENERAL

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:00 p.m.

2015-0094 Adoption of Agenda

B) Councillor Steinke moved the agenda be adopted as amended. Further that item 7C be added to the agenda as "Computer Hardware". - Carried.

2015-0095

Councillor Steinke moved to meet In Camera at 7:03 p.m.
- Carried.

Manager of Engineering and Operations Supervisor left the meeting at 7:03 p.m.

2015-0096

Councillor Steinke moved to return to regular session at 7:04 p.m. - Carried.

Manager of Engineering and Operations Supervisor returned to the meeting at 7:04 p.m.

2015-0097 Accounts Payable

C) Councillor Crozier moved the following 146 general vouchers in the amount of \$1,864,348.70 be received for information. - Carried.

ACCOUNTS PAYABLE**COUNCIL MEETING MARCH 9, 2015**

CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
76761	AMEC EARTH & ENVIRONMENTAL	WTP - PROGRESS PAYMENT	\$1,135.05
76762	CIBC VISA	JANUARY VISA	\$5,202.05
76763	A & B STEEL LTD	LEAD BINDER, LOCKS, RIVETS	\$294.38
76764	ACE LANDSCAPING	JANUARY RCMP SNOW REMOVAL	\$1,260.00
76765	AMSC INSURANCE SERVICES LTD.	HEALTH SPENDING ACCOUNT	\$547.23
76766	ATRON REFRIGERATION & AIR COND	HEATING SYSTEM MAINTENANCE & REPAIRS	\$8,170.54
76767	BENCHMARK ASSESSMENT CONSULTAN	ASSESSMENT FEES	\$15,494.33
76768	CIBC	SUPPLEMENTAL PENSION PLAN	\$3,066.87
76769	CENTRAL SHARPENING	SHARPEN ICE KNIFE	\$112.35
76770	BOUNDARY EQUIPMENT CO. LTD.	GRADER BLADE, SWEEPER BRUSHES	\$2,332.05
76771	C.U.P.E.	UNION DUES	\$2,036.79
76772	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$616.00
76774	EPCOR ENERGY SERVICES INC.	LANDFILL ELECTRIC SERVICE	\$174.37
76775	FINNING (CANADA) A DIVISION OF	OIL, FILTERS	\$586.02
76776	M.P. ECO MECHANICAL PROCESS IN	WTP - PROGRESS PAYMENT	\$212,116.09
76777	PALL CORPORATION	WTP - PROGRESS PAYMENT	\$134,456.25
76778	MACARTHUR, VICKI	SUPPLEMENTAL PENSION PLAN	\$216.58
76779	LETHBRIDGE MOBILE SHREDDING	SHREDDING CONTRACT	\$85.58
76780	KILPATRICK, DWIGHT	SDAB TRAINING TRAVEL	\$46.00
76781	INLAND CONCRETE, A DIVISION OF	DE-ICING SAND	\$3,015.29
76782	REDCLIFF HOME HARDWARE	GLOVES, GARBAGE BAGS, OIL	\$98.64
76783	HAT AGRI SERVICE	GLASS DOOR	\$423.96
76784	FOX ENERGY SYSTEMS INC.	BARRICADE SIGNS	\$640.71
76785	PC CORP INC.	OFFSITE CLOUD BACK-UP	\$1,141.36
76786	SUNCOR ENERGY PRODUCTS PARTNER	LANDFILL FUEL	\$1,701.29
76787	PITNEY WORKS	FOLDER/STUFFER CONTRACT	\$334.14
76788	PRIME PRINTING	ENVELOPES	\$825.30
76789	PROVINCIAL TREASURER - LAP	2014 LAPP ADJUSTMENT	\$116.21
76790	REIMER, ERNIE	MAYOR & REEVES MEETING TRAVEL	\$92.00
76791	SCHEFFER ANDREW LTD.	PLANNING SERVICES	\$469.88
76792	STEEP ROCK LTD.	ROADCRUSH	\$163.97
76793	SUMMIT MOTORS LTD	HOSE & EXTENSION	\$57.52
76794	SUPERIOR TRUCK EQUIPMENT	FLOATING HEAD SPRING	\$56.28
76795	TELUS COMMUNICATION INC.	TELEPHONE SERVICE	\$1,684.48
76796	TELUS MOBILITY	CELL PHONE SERVICE	\$265.62
76797	HANCOCK, AMY	FACILITY DEPOSIT REFUND	\$50.00
76798	KELLOUGH, TERRI	FACILITY DEPOSIT REFUND	\$50.00
76799	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PAYMENTS	\$155.00
76800	TOWN OF REDCLIFF	PUBLIC SERVICES PETTY CASH	\$86.70

76801	TROPHY AND ENGRAVING WORLD	NAME PLATES	\$158.60
76802	WESTERN CANADA WELDING PRODUCT	WELDING RODS	\$203.97
76803	HARV'S JANITORIAL SERVICES	JANITORIAL SERVICE	\$3,386.25
76805	PUROLATOR	PARTS FREIGHT	\$31.87
76806	RECEIVER GENERAL	PAYROLL STAT DEDUCTIONS	\$33,377.82
76807	ST. JOHN AMBULANCE	BABYSITTING COURSE	\$600.00
76808	POLAR PIN	LAPEL PINS	\$1,595.48
76809	GIRARD, NICOLE	FACILITY DEPOSIT & RENTAL REFUND	\$139.25
76810	RAYMACK WATERS LTD	ZAMBONI INSPECTION	\$1,621.10
76811	TOWN OF REDCLIFF	COUNCIL PAY	\$1,250.00
76812	TOWN OF REDCLIFF	REGULAR PAY	\$69,118.60
76813	WOLSELEY MECHANICAL GROUP	GASKETS	\$1,471.36
76814	THE PRINTER	BUSINESS CARDS	\$117.60
76815	PRITCHARD & COMPANY LLP	PROFESSIONAL SERVICES	\$1,162.62
76816	MEDICINE HAT NEWS	JANUARY ADVERTISING	\$1,858.08
76817	MEDICINE HAT CO-OP LTD	STARTING FLUID	\$16.34
76818	MACDESIGN SCREENWORKS INC.	BYLAW CLOTHING	\$131.25
76819	LETHBRIDGE HERALD	JANUARY ADVERTISING	\$4,191.58
76820	KEYWAY SECURITY LOCKSMITHS LTD	RE-KEY TOWN HALL	\$486.15
76821	JOE JOHNSON EQUIPMENT	BELTS, FILTERS, ANTENNA	\$946.27
76822	REDCLIFF HOME HARDWARE	GARBAGE BAGS, TIES, HOSE, ICE MELT	\$156.35
76823	GREYHOUND COURIER EXPRESS	PARTS FREIGHT	\$50.92
76824	GLADUE, JONELLE	MILEAGE	\$31.28
76825	GAR-TECH ELECTRICAL	REMOVE DECORATIONS, LIBRARY LIGHTS	\$772.76
76826	DAVIDSON, CRYSTAL	PROGRAM EVENT GUIDE	\$50.00
76827	COSTCO WHOLESALE	PAPER, WATER, POP	\$460.47
76828	CITY OF MEDICINE HAT	CITY UTILITIES	\$12,018.00
76829	C.E.M. HEAVY EQUIPMENT	LANDFILL PARTS	\$1,300.60
76830	CARBON CONTROLS	VELOCITY LOGGER & EXTENSION CABLE	\$7,518.27
76831	BOUNDARY EQUIPMENT CO. LTD.	BUCKET TOOTH, TOOTH PIN, PIN LOCK	\$633.11
76832	THE BOLT SUPPLY HOUSE LTD.	SAFETY VESTS	\$351.96
76833	ACKLANDS - GRAINGER INC	GLOVES, GARBAGE BAGS, OIL	\$53.61
76834	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS	\$16,959.20
76835	H2O HAULING LTD. (A DIVISION O	HAUL WATER TO LANDFILL	\$105.00
76836	GAR-TECH ELECTRICAL	DOOR REPAIRS	\$260.87
76837	GARLAND, JAMIE	WATER MAIN REPAIR/CROSS CONNECTION TRAINING	\$95.00
76838	FORTY MILE GAS CO-OP LTD.	LANDFILL GAS UTILITIES	\$288.19
76839	DAVIS PONTIAC BUICK GMC LTD	REPAIR SHIFTING LINKAGE	\$546.24
76840	DAN JANE VENTURES	PROPANE	\$261.00
76841	CITY OF MEDICINE HAT	CITY UTILITIES	\$65,077.68
76842	CITY AUTO PARTS	WORK LAMP, WIRING KIT	\$97.68
76843	C.E.M. HEAVY EQUIPMENT	SCRAPER NUTS & BOLTS	\$78.33
76844	BRANDT TRACTOR LTD.	SOLENOID, SENDER, SWITCH	\$791.04

76845	ADT SECURITY SERVICES CANADA I	RCMP ALARM	\$271.36
76846	ACTION PARTS	BULBS, GLOVES, CREEPER	\$125.28
76847	REDCLIFF HOME HARDWARE	HINGES, COFFEE SUPPLIES	\$94.82
76848	JOE JOHNSON EQUIPMENT	HYDRAULIC MOTOR	\$1,646.45
76849	KEYWAY SECURITY LOCKSMITHS LTD	ARENA KEYS	\$24.57
76850	MEDICINE HAT CO-OP LTD	PARTS ORGANIZER	\$20.94
76851	SHAW CABLE	INTERNET SERVICE	\$261.19
76852	PARK ENTERPRISES LTD.	IN TOWN PERMITS	\$730.99
76853	PC CORP INC.	ROUTINE MAINTENANCE	\$1,026.38
76854	SUNCOR ENERGY PRODUCTS PARTNER	LANDFILL FUEL	\$1,674.24
76855	ROCKY MOUNTAIN EQUIPMENT CANAD	BACKHOE RENTAL	\$2,163.00
76856	ROSENAU TRANSPORT LTD	PARTS FREIGHT	\$400.13
76857	SANATEC ENVIRONMENTAL	LANDFILL SEPTIC TANK	\$136.50
76858	TELUS COMMUNICATION INC.	LIFT STATION & TWO-WAY RADIOS	\$57.71
76859	TELUS MOBILITY	MANAGER CELL SERVICE	\$114.23
76860	FEHR, GERHARD	REFUND UTILITY	\$100.00
76876	LEAGUE PIPELINE	REFUND UTILITY	\$39.62
76877	JOHNSON, CODY	REFUND UTILITY	\$100.00
76878	SVEUM, KEITH	REFUND UTILITY	\$100.00
76879	LEIPERT, COLE	REFUND UTILITY	\$100.00
76880	SIEMENS, ABRAM	REFUND UTILITY	\$35.59
76881	KLASSEN, TRUDY	REFUND UTILITY	\$148.37
76882	GWYNT CONSTRUCTION	REFUND UTILITY	\$12.05
76883	RICHMOND, ANDREA	REFUND UTILITY	\$43.78
76884	SOUTHERN ALBERTA CHILD AND FAM	FACILITY DEPOSIT REFUND	\$175.00
76885	MEDICINE HAT & DISTRICT CHAMBE	MINISTER'S LUNCHEON (E.REIMER)	\$31.50
76886	KLASSEN, BEN	REFUND UTILITY	\$100.00
76887	MBSI CANADA	HOSTED BACKUP	\$1,071.00
76888	XEROX CANADA LTD.	PHOTOCOPIER MAINTENANCE	\$178.47
76889	TRICO LIGHTING PRODUCTS	LIGHTS	\$362.23
76890	TOWN OF REDCLIFF - LANDFILL	JANUARY TONNAGE	\$4,063.92
76891	L & B SHARPENING	CHAINSAW CHAIN SHARPENING	\$84.00
76892	ISL ENGINEERING & LAND SERVICE	EASTSIDE AREA STRUCTURE PLAN FEES	\$22,834.98
76893	REDCLIFF HOME HARDWARE	KEYS, HOSE, CHAIN, OIL	\$51.68
76894	DAN JANE VENTURES	PROPANE	\$87.00
76895	D.A. ELECTRIC LTD.	CAPITAL PROJECT –RAW WATER PUMP STATION	\$861.26
76896	C.U.P.E.	UNION DUES	\$2,068.83
76897	CIBC	SUPPLEMENTAL PENSION PLAN	\$1,265.46
76898	CARBON CONTROLS	EXTENSION CABLE	\$288.75
76899	CAPITAL GLASS LTD.	REAR WINDOW	\$326.55
76900	CANSEL	PLOTTER TONER	\$421.26
76901	THE BOLT SUPPLY HOUSE LTD.	CUTTING WHEEL, ADHESIVES	\$61.19
76902	AMEC EARTH & ENVIRONMENTAL	PROGRESS PAYMENT- RAW WATER PUMP STATION	\$7,661.88

76903	XEROX CANADA LTD.	PHOTOCOPIER MAINTENANCE	\$37.32
76904	TOWN OF REDCLIFF	REGULAR & COUNCIL PAY	\$74,535.94
76905	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PAYMENTS	\$150.00
76906	MIKKELSON, CORY	FACILITY DEPOSIT REFUND	\$150.00
76907	DESJARLAIS, CHANTAL	FACILITY DEPOSIT REFUND	\$150.00
76908	WALLS, MARK	REFUND UTILITY	\$100.00
76909	SCHNELL, GLEN	REFUND UTILITY	\$100.00
76910	TELUS MOBILITY	CELL PHONE SERVICE	\$22.13
76911	SIMON, SHANON	EMERGING TRENDS TRAVEL	\$257.60
76912	SCHEFFER ANDREW LTD.	PLANNING SERVICES	\$2,116.80
76913	RECEIVER GENERAL	PAYROLL STAT DEDUCTIONS	\$31,718.54
76914	PUROLATOR	PARTS FREIGHT	\$50.65
76915	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS	\$16,773.24
76916	PRAIRIE ROSE SCHOOL DIV.NO.8	SCHOOL LIASON WORKER	\$14,400.00
76917	SUNCOR ENERGY PRODUCTS PARTNER	LANDFILL FUEL	\$2,992.57
76918	TASHA OPPERMAN	UNIFORM	\$169.10
76919	MPE ENGINEERING LTD.	WTP - PROGRESS PAYMENT	\$18,886.88
76920	M.P. ECO MECHANICAL PROCESS IN	WTP - PROGRESS PAYMENT	\$1,019,955.24
76921	SHAW CABLE	INTERNET SERVICE	\$131.90
76922	LIFESAVING SOCIETY	MEMBERSHIP FEES	\$30.00
76923	BLATZ, DUANE	REFUND TAX OVERPAYMENT	\$1,000.00
146 CHEQUES TOTAL:			\$1,864,348.70

2. MINUTES

2015-0098 Council meeting held February 23, 2015

A) Councillor Leipert moved the minutes of the Council meeting held February 23, 2015 be adopted as presented. - Carried.

2015-0099 Cypress View Foundation meeting held January 15, 2015

B) Councillor Steinke moved the minutes of the Cypress View Foundation meeting held January 15, 2015 be received for information. - Carried.

3. BYLAWS

2015-0100 Bylaw 1799/2015 to amend Bylaw No. 1358/2003 being the 1st Avenue SW (600-700 Blocks) Storm Sewer Project Bylaw and Bylaw 1470/2006 being a bylaw to amend bylaw 1358/2003

A) Councillor Leipert moved Bylaw 1799/2015 to amend Bylaw No. 1358/2003 being the 1st Avenue SW (600-700 Blocks) Storm Sewer Project Bylaw and Bylaw 1470/2006 being a bylaw to amend bylaw 1358/2003 be given first reading. - Carried.

- 2015-0101 Councillor Kilpatrick moved Bylaw 1799/2015 to amend Bylaw No. 1358/2003 being the 1st Avenue SW (600-700 Blocks) Storm Sewer Project Bylaw and Bylaw 1470/2006 being a bylaw to amend bylaw 1358/2003 be given second reading. - Carried.
- 2015-0102 Councillor Crozier moved Bylaw 1799/2015 to amend Bylaw No. 1358/2003 being the 1st Avenue SW (600-700 Blocks) Storm Sewer Project Bylaw and Bylaw 1470/2006 being a bylaw to amend bylaw 1358/2003 be presented for third reading. - Carried Unanimously.
- 2015-0103 Councillor Brown moved Bylaw 1799/2015 to amend Bylaw No. 1358/2003 being the 1st Avenue SW (600-700 Blocks) Storm Sewer Project Bylaw and Bylaw 1470/2006 being a bylaw to amend bylaw 1358/2003 be given third reading. - Carried.

4. REQUESTS FOR DECISION

- 2015-0104 2015 Insurance Premiums **A)** Councillor Kilpatrick moved to authorize Administration to pay 2015 Insurance Premiums in the amount of \$145,820.98. The difference between the original estimated budget and the actual invoice amount (\$19,820.98) will be funded from additional revenue by increasing taxes. Further to increase the Budget an additional \$5,000.00 to accommodate any additions throughout 2015. The total increase to the Budget will be \$24,820.98. - Carried.
- 2015-0105 Cypress County Development Permit Application 15/10
Re: Quinton Pancoast (SE 20-13-6 W4th) **B)** Councillor Leipert moved Cypress County Development Permit Application 15/10 (Quinton Pancoast - SE 20-13-6 W4th) for storage of oilfield perforating supplies (shaped charges) be received for information. Further that Administration send a letter to Cypress County advising of Redcliff Council's concerns that this type of proposal imposes restrictions on development within certain distances from an explosive storage site and may adversely affect the development of the Town's land that is adjacent. Further it was suggested that the proposed development be issued a temporary approval with a maximum term of five years. - Carried.
- 2015-0106 Encroachment Permit Application
Re: 221 - 6th Street SE (Lot 25, Block E, Plan 8210AS) **C)** Councillor Kilpatrick moved that the Town of Redcliff not enter into an encroachment agreement with Dustin Tizzard and Jodana Tokamp of 221 - 6th Street SE (Lot 25, Block E, Plan 8210AS). Further that the owner of the property be advised that placement of the shed is to meet the requirements of the Town of Redcliff's Land Use Bylaw. - Carried.



- 2015-0107 Subdivision Approving Authority (SAA) / Municipal Planning Commission (MPC) / Subdivision & Development Appeal Board (SDAB) **D)** Councillor Kilpatrick moved that Administration review and propose amendments to the applicable Town Bylaws and Policies for consideration by Council to transfer the subdivision approving authority to the Municipal Planning Commission and amend the composition of the Municipal Planning Commission and Subdivision and Development Appeal Board to include Council member representation. - Carried.
- 2015-0108 670 Collective Facility Use Agreement **E)** Councillor Brown moved that the Town of Redcliff enter into a facility agreement with 670 Collective for the Skills Park and mountain bike trail network, as amended, conditional to acceptable Historical Resource Assessment clearance. And furthermore, authorize the Mayor and Municipal Manager to sign the agreement on behalf of the municipality. - Carried.

5. POLICIES

- 2015-0109 Policy 111 (2007), CO₂ Road Crossing **A)** Councillor Crozier moved Policy 111 (2007), CO₂ Road Crossing be approved as presented. - Carried.
- 2015-0110 Policy 008 (1996), Water Meter Policy **B)** Councillor Leipert moved Policy 008 (1996), Water Meter Policy be approved as presented. - Carried.
- Manager of Engineering left the meeting at 7:30 p.m.
- 2015-0111 Policy 035 (2010), Sanitary Sewer Blockage Policy **C)** Councillor Crozier moved Policy 035 (2010), Sanitary Sewer Blockage Policy be approved as presented. - Carried.
- 2015-0112 Policy 70 (2004), Sidewalk Inspection and Maintenance Policy **D)** Councillor Kilpatrick moved Policy 70 (2004), Sidewalk Inspection and Maintenance Policy be approved as presented. - Carried.
- 2015-0113 Policy 103 (2005), Acceptance of Unrestricted Loads at Landfill **E)** Councillor Steinke moved Policy 103 (2005), Acceptance of Unrestricted Loads at Landfill be approved as presented. - Carried.
- 2015-0114 Policy 57 (2012), Enforcement of Bylaws **F)** Councillor Brown moved Policy 57 (2012), Enforcement of Bylaws, be referred to Community and Protective Service's for further review and amendments. - Carried.
- Operations Supervisor left the meeting at 7:40 p.m.
- 2015-0115 Policy 65 (1997), Seized Items - Storage Fees **G)** Councillor Kilpatrick moved Policy 65 (1997), Seized Items - Storage Fees be approved as presented. - Carried.

6. CORRESPONDENCE

- 2015-0116 Alberta Municipal Affairs letter dated February 26, 2015
Re: Federal Small Communities Fund (SCF)
- 2015-0117 Letter from John Westers of Parkside School of February 25, 2015
Re: Donation request for spare computers or other peripherals
- 2015-0118 Redcliff Lions Club letter received February 26, 2015
Re: Mayor's Walk June 19, 2015
- 2015-0119 Alberta International & Intergovernmental Relations letter dated February 23, 2015
Re: Procurement
- A)** Councillor Crozier moved the Alberta Municipal Affairs letter dated February 26, 2015 regarding the Federal Small Communities Fund (SCF), be received for information. - Carried.
- B)** Councillor Kilpatrick moved to authorize the donation of 2 surplus computer towers, 2 keyboards, and 2 mice to the Parkside School for teaching purposes. - Carried.
- C)** Councillor Steinke moved that correspondence dated February 11, 2015 from the Redcliff Lions Club requesting that the Town provide child swim passes to be awarded to children raising \$15.00 for the 2015 Mayor's Walk and also requesting permission to use a Golf Cart on the trail system in order to set out signs for the Mayor's Walk on Friday, June 19, 2015 be received for information. Further that the Town of Redcliff will provide a complimentary swim pass to each child and youth (under 17 years) who raise \$15.00 or more for the 2015 Mayor's Walk. Further that the Redcliff Lions Club be permitted to use a golf cart on the Town of Redcliff trail system for the purposes of placing and removing signs for the 2015 Mayor's Walk. - Carried.
- D)** Councillor Kilpatrick moved that the Alberta International & Intergovernmental Relations letter dated February 23, 2015 regarding procurement be received for information. - Carried.

7. OTHER

- 2015-0120 Landfill Graphs to February 28, 2015
- 2015-0121 Council Important Meetings & Events March 9, 2015
- 2015-0122 Council Computer Hardware
- A)** Councillor Leipert moved the Landfill Graphs to February 28, 2015, be received for information. - Carried.
- B)** Councillor Brown moved the Council Important Meetings & Events March 9, 2015 be received for information. - Carried.
- C)** Councillor Steinke moved the discussions regarding Council Computer Hardware be received for information. - Carried.

8. RECESS

Mayor Reimer called for a recess at 8:02 p.m.

Director of Finance & Administration left the meeting at 8:02 p.m.

Mayor Reimer reconvened the meeting at 8:11 p.m.

9. IN CAMERA

2015-0123

Councillor Steinke moved to meet In Camera at 8:11 p.m.
- Carried.


2015-0124

Councillor Kilpatrick moved to return to regular session at 8:41 p.m. - Carried.


10. ADJOURNMENT

2015-0125 Adjournment

Councillor Steinke moved to adjourn the meeting at 8:41 p.m.
- Carried.



Mayor



Manager of Legislative and Land Services