

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, NOVEMBER 23, 2015 7:00 P.M.**

PRESENT:

Mayor	E. Reimer	
Councillors	C. Brown, C. Crozier	
	D. Kilpatrick, L. Leipert	
	J. Steinke, E. Solberg	
Municipal Manager	A. Crofts	
Manager of Legislative & Land Services	S. Simon	
Director of Finance & Administration	J. Tu	(left at 7:32 p.m.)
Director of Public Services	J. Garland	(left at 7:29 p.m.)
Interim Manager of Engineering	M. Savard	(left at 7:29 p.m.)

ABSENT:**1. GENERAL**

	Call to Order	A) Mayor Reimer called the regular meeting to order at 7:00 p.m.
2015-0548	Adoption of Agenda	B) Councillor Crozier moved the agenda be adopted as presented. - Carried.
2015-0549	Accounts Payable	C) Councillor Leipert moved the following 73 general vouchers in the amount of \$242,767.33 be received for information. - Carried.

<u>ACCOUNTS PAYABLE</u>			
<u>COUNCIL MEETING NOVEMBER 23, 2015</u>			
<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
78761	ACTION PARTS	12 VOLT BATTERIES	\$446.06
78762	CANADIAN LINEN & UNIFORM SERVICES	COVERALLS	\$44.02
78763	CIBC VISA	VARIOUS EXPENSES	\$11,502.27
78765	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
78766	DAN JANE VENTURES	PROPANE	\$112.45
78767	ECCO HEATING PRODUCTS LTD.	RAIN CAP	\$45.78
78768	EPCOR ENERGY SERVICES INC.	LF UTILITIES	\$178.19
78769	FIVE STAR UNIFORMS	BYLAW UNIFORMS	\$663.36
78770	FOX ENERGY SYSTEMS INC.	OFF LEASH SIGNS	\$157.19
78771	GREYHOUND COURIER EXPRESS	SWITCH FOR SUPERIOR TRUCKING	\$28.58
78772	HARV'S JANITORIAL SERVICES	OCT JANITORIAL SERVICES	\$3,832.50
78773	ROGER HUBERDEAU	LF OPERATIONS COURSE	\$95.00
78774	LETHBRIDGE HERALD	SEPT ADS	\$876.29

78775	SUNCOR ENERGY PRODUCTS	TAX REFUND	\$1,902.92
78776	PRIME PRINTING	RECEIPTS	\$496.65
78777	PROVINCIAL TREASURER	LAPP CONTRIBUTIONS	\$18,677.10
78778	PUROLATOR	SHIP - SHAREK CO	\$27.28
78779	RESOURCE ALLOCATION CONCEPTS	FMW ANNUAL MAINTENANCE	\$2,403.45
78780	REDCLIFF BAKERY	MPC	\$40.32
78781	RECEIVER GENERAL	PAYRILL OCT 18-31/15	\$39,816.61
78782	SCHEFFER ANDREW LTD.	PLANNING SERVICES	\$4,795.35
78783	TELUS COMMUNICATION INC.	OCT-NOV TELEPHONE SERVICE	\$2,268.16
78784	TELUS MOBILITY	OCT-NOV CELL - FH/LF/PS/WTP/CS&PS	\$234.52
78785	TRIPLE R EXPRESS	BOX PARTS	\$103.95
78786	DIAMOND LINK FENCING INC.	CHAIN LINK FENCE	\$34,726.39
78787	XEROX CANADA LTD.	PRO 232 COPIER MAINTENANCE	\$16.28
78788	W.R. MEADOWS	ROAD REPAIR/PALLET	\$1,113.96
78789	WOOD, DALE	HUNTER ED INSTRUCTOR FEES	\$2,850.00
78790	TOWN OF REDCLIFF - LANDFILL	LF TONNAGE	\$7,628.08
78791	STAMPEDE CRANE RIGGING	REMOVE RAW WATER PUMP	\$1,443.75
78792	ZENITH MOTEL & INVESTMENTS LTD.	REF COA INACTIVE AR ACCT	\$163.76
78793	ESSENTIAL COIL WELL SERVICE	REF COA INACTIVE AR ACCT	\$54.75
78794	G.C.E.S.	REF COA INACTIVE UT ACCT	\$336.49
78795	PRECISION DRILLING CORPORATION	TAX REFUND	\$1,460.54
78835	ACTION PARTS	HITCH	\$264.83
78836	BENCHMARK GEOMATICS INC.	FOOTING CHECK 943 MASKELL PL	\$210.00
78837	BERGER'S PLUMBING & CO.	REPAIR GAS LEAK MUSEUM	\$366.54
78838	THE BOLT SUPPLY HOUSE LTD.	GLOVES/CUTTING WHEELS	\$283.20
78839	BRANDT TRACTOR LTD.	CUSHION/VBELT/COUPLINGS	\$332.27
78840	CANADIAN ENERGY	WHEEL CHARGER	\$514.49
78841	CIBC	MGMT SUPP PENSION	\$1,276.98
78842	CITY OF MEDICINE HAT	SEPT- OCT ELECTRIC	\$65,433.93
78843	CLOVERDALE PAINT INC.	REPAIR KIT SEALS	\$90.66
78844	COURTYARD LAW CENTER	EMPLOYEE MATTERS	\$617.16
78845	C.U.P.E.	OCT 17 7 31 UNION DUES	\$2,015.54
78846	FARMLAND SUPPLY CENTER LTD	CLAMPS/ PART C & L ALUM	\$155.40
78847	FORTY MILE GAS CO-OP LTD.	LF UTILITIES	\$130.16
78848	GAR-TECH ELECTRICAL	POWER SOCKET INSTALL	\$129.69
78849	H2O HAULING LTD.	HAUL WATER LF	\$105.00
78850	REDCLIFF HOME HARDWARE	DOG TREATS/MAT/COUPLING/NIPPLE/TARP/LAMPS	\$461.36
78851	KIRK'S MIDWAY TIRE	NEW TIRES/WINTER TIRES	\$1,537.20
78852	KOST FIRE EQUIPMENT LTD.	BACKFLOW TESTING/HOOD FIRE SUPPRESSION	\$446.78
78853	LETHBRIDGE MOBILE SHREDDING	OCT SHREDDING	\$46.20
78854	LOGOS EMBROIDERY	EMBROIDARY ON BYLAW CLOTHING	\$113.40
78855	PAD-CAR MECHANICAL LTD.	HVAC MAINTANENCE RCMP	\$523.69
78856	PARK ENTERPRISES LTD.	OLD BUILDING PERMITS	\$1,890.00
78857	SUNCOR ENERGY PRODUCTS	DYED DIESEL - LF	\$1,935.00

78858	PROVINCIAL TREASURER (LAPP)	LAPP CONTRIBUTIONS	\$18,677.10
78859	SHOCKWARE WIRELESS INC.	LF INTERNET	\$47.20
78860	SOUTH COUNTRY GLASS	PLACE GLASS IN EXTERIOR METAL DOOR ARENA	\$205.63
78861	PATRICIA SPETZ	REIMBURSE WATER & COFFEE SUPPLIES	\$84.82
78862	SUMMIT MOTORS LTD.	ALTINATOR/LAMP/FILTER/SWITCH/RELAY/CREDITS	\$253.69
78863	TELUS COMMUNICATION INC.	OCT-NOV WEST SIDE LIFT PHONE SERVICE	\$38.03
78864	TELUS MOBILITY	OCT-NOV CELL MUNICIPAL MGR	\$203.70
78865	DIAMOND LINK FENCING INC.	TOP RAIL/RAIL SLEEVE/RAIL END	\$36.91
78866	MBSI CANADA	HOSTED BACKUP	\$1,071.00
78867	DELANEY, HEATHER	TAX REFUND	\$337.97
78868	TOWN OF REDCLIFF	EMPLOYEE TAX PMTS	\$525.00
78869	JENNY TU	REIMBURSE TRAVEL EXPENSE	\$598.92
78870	SCOTT VANCLIEAF	REIMBURSE LEVEL 1 CERT COURSE EXPENSES	\$212.40
78871	IAN WILLIAMS	REIMBURSE PROPANE/SOCKET SET	\$124.22
78872	WOLSELEY MECHANICAL GROUP	CURB & MAIN STOPS/COUPLING/SADDLE/BOX	\$2,091.71
78873	XEROX CANADA LTD.	7655 COPIER MAINTENANCE	\$216.55
73 CHEQUES TOTAL:			\$242,767.33

2. MINUTES

- 2015-0550 Council meeting held November 9, 2015 **A)** Councillor Kilpatrick moved the minutes of the Council meeting held November 9, 2015, be adopted as presented. - Carried.
- 2015-0551 Redcliff Family and Community Support Services meeting held November 10, 2015 **B)** Councillor Kilpatrick moved the minutes of the Redcliff Family and Community Support Services meeting held November 10, 2015, be received for information. - Carried.

3. BYLAWS

- 2015-0552 Bylaw 1811/2015, Subdivision & Development Appeal Board **A)** Councillor Steinke moved Bylaw 1811/2015, Subdivision & Development Appeal Board Bylaw, be given third reading. - Carried.
- 2015-0553 Bylaw 1812/2015, Subdivision Approving Authority **B)** Councillor Leipert moved Bylaw 1812/2015, Subdivision Approving Authority Bylaw, be given third reading. - Carried.
- 2015-0554 Bylaw 1813/2015, Municipal Planning Commission **C)** Councillor Crozier moved Bylaw 1813/2015, Municipal Planning Commission Bylaw, be given third reading. - Carried.
- 2015-0555 Bylaw 1814/2015, Land Use Bylaw (Amendment) **D)** Councillor Steinke moved Bylaw 1814/2015, Land Use Bylaw (Amendment) Bylaw, be given third reading. - Carried.
- 2015-0556 Bylaw 1815/2015, Fees, Rates and Charges Bylaw **E)** Councillor Crozier moved Bylaw 1815/2015, Fees, Rates and Charges Bylaw, be given first reading. - Carried.

4. REQUESTS FOR DECISION

- 2015-0557 Doubtful Accounts Receivable **A)** Councillor Leipert moved that the Director of Finance and Administration be authorized to write off the total amount of \$4,480.33, \$4,405.33 for outstanding utility accounts, and \$75 for outstanding general accounts as presented in the enclosed list. - Carried.
- 2015-0558 Appointment to Municipal Planning Commission **B)** Councillor Kilpatrick moved to appoint Councillor Jim Steinke, Councillor Larry Leipert, Councillor Eric Solberg and Mayor Ernie Reimer as Alternate, to the Municipal Planning Commission effective January 1, 2016 with a term to expire at the 2016 Organizational Meeting. - Carried.

5. CORRESPONDENCE

- 2015-0559 Cheré Brown
Re: Absence Request **A)** Councillor Leipert moved correspondence from Cheré Brown received November 17, 2015, regarding request to be absent from approximately December 16, 2015 to the end of February, 2016, be received for information. Further, Council authorizes the request of Councillor Cheré Brown to be absent for a period of approximately December 16, 2015 to the end of February, 2016. - Carried.
- 2015-0560 Federation of Canadian Municipalities
Re: Unity Strength Collaboration **B)** Councillor Solberg moved correspondence from the Federation of Canadian Municipalities regarding Unity Strength Collaboration, be received for information. Further, to authorize Administration to continue being an FCM Member for 2016. - Carried.

6. OTHER

- 2015-0561 Subdivision Application
2015 SUB 01
Re: Lot 4 & 5, Block 1, Plan 0511507 (1401 & 1451 Highway Avenue SE) **A)** Councillor Leipert moved the Subdivision Application 2015 SUB 01 (Lot 4 & 5, Block 1, Plan 0511507 - 1401 & 1451 Highway Avenue SE) be approved conditional to:
1. Provision of a Phase 1 Environmental Site Assessment authenticated by a professional engineer licensed to practice in the Province of Alberta be provided to the Town. Any recommendations contained in the ESA are to be followed by the owner at the owner's expense. The ESA should note that it was prepared considering the proposed use of the land;
 2. Payment of any outstanding taxes;
 3. Applicant to provide documentation that the requirements of the following service providers to service the parcels created, including registration of utility right-of-ways have been met:

- Gas Servicing - City of Medicine Hat Gas Department
- Electric Servicing - City of Medicine Hat Electric Department
- Telecommunications
 - Telus
 - Shaw;

Registration of a 3.5 metre wide UROW in favour of the service providers along the north boundary of Lot 7 will be deemed to have met the UROW requirement of the service providers.

Requirements and/or registration of required Utility Right of Way(s) for service providers are at the applicant/owner's expense;

4. The Town requires a dedication of land at the northwest corner of Lot 6 to be dedicated as a road widening to restore an adequate boulevard on the road right-of-way, to the satisfaction of the Manager of Engineering. It is estimated that the total land area to be dedicated will be approximately 100 square metres.

Further it is recommended that the applicant / owner be advised that a site stormwater management plan will be required at the time of development applications for all parcels created.

- Carried.

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| 2015-0562 | Municipal Manager's Report
November 23, 2015 | B) Councillor Crozier moved the Municipal Manager's Report November 23, 2015, be received for information. - Carried. |
| 2015-0563 | Mayor's Report to Council
November 23, 2015 | C) Councillor Kilpatrick moved the Mayor's Report to Council November 23, 2015, be received for information. - Carried. |
| 2015-0564 | Councillor's Report to Council
November 23, 2015 | D) Councillor Solberg moved the Councillor's Report to Council November 23, 2015, be received for information. - Carried. |
| 2015-0565 | Council Important Meetings &
Events November 23, 2015 | E) Councillor Leipert moved the Council Important Meetings & Events November 23, 2015, be received for information. - Carried. |

Director of Public Services and Interim Manager of Engineering left the meeting at 7:29 p.m.

7. RECESS

Mayor Reimer called for a recess at 7:32 p.m.



Director of Finance & Administration left the meeting at 7:32 p.m.

Mayor Reimer reconvened the meeting at 7:36 p.m.

8. IN CAMERA

2015-0566

Councillor Steinke moved to meet In Camera at 7:36 p.m.
- Carried.

Councillor Leipert left the meeting at 7:47 p.m. and returned at 8:16 p.m.

Manager of Legislative & Land Services left the meeting at 8:20 p.m. and returned at 8:22 p.m.

2015-0567

Councillor Leipert moved to return to regular session at 8:22 p.m. - Carried.

2015-0568

Councillor Crozier moved to reappoint Mark Adcock to the Redcliff Public Library Board with a term to expire December 31, 2018. - Carried.

2015-0569

Councillor Brown moved to reappoint Meredith Conboy to the Redcliff Family & Community Support Services Board with a term to expire December 31, 2018. - Carried.

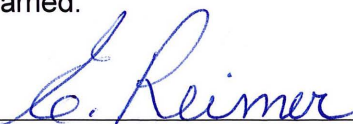
2015-0570

Councillor Solberg moved to reappoint Ron Sneath to the Palliser Economic Partnership with a term to expire at the Organizational Meeting held in 2016. - Carried.

9. ADJOURNMENT

2015-0571 Adjournment

Councillor Kilpatrick moved to adjourn the meeting at 8:24 p.m.
- Carried.



Mayor



Manager of Legislative and Land Services