

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
TUESDAY, OCTOBER 13, 2015 7:00 P.M.**

PRESENT: Deputy Mayor D. Kilpatrick
Councillors C. Brown, L. Leipert,
J. Steinke, C. Crozier,
E. Solberg

Municipal Manager A. Crofts
Manager of Legislative S. Simon (left at 8:07 p.m., returned at 8:09 p.m.)
& Land Services (left at 9:36 p.m., returned at 9:42 p.m.)

Manager of Engineering K. Minhas (left at 8:07 p.m.)
Director of Finance J. Tu (left at 8:48 p.m.)
& Administration
Director of Community K. Dalton (arrived at 7:01 p.m., left at 8:48 p.m.)
& Protective Services

ABSENT: Mayor E. Reimer

1. GENERAL

Call to Order

A) Deputy Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.

2015-0455 Adoption of Agenda

B) Councillor Solberg moved the agenda be adopted as presented. - Carried.

2015-0456 Accounts Payable

C) Councillor Steinke moved the following 68 general vouchers in the amount of \$268,456.40 be received for information. - Carried.

ACCOUNTS PAYABLE			
COUNCIL MEETING OCTOBER 13, 2015			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
78292	ACKLANDS - GRAINGER INC	BOOTS	\$139.03
78293	ACTION PARTS	FILTERS, LOCKS, WIPER BLADES	\$147.95
78294	AMSC INSURANCE SERVICES LTD	EMPLOYEE BENEFITS	\$15,911.91
78295	BECHTOLD, ALLAN	FACILITY & KEY DEPOSIT REFUND	\$225.00
78296	BENCHMARK ASSESSMENT CONSULTANTS	TAX RECOVERY APPRAISALS	\$1,233.75
78298	CANADIAN LINEN & UNIFORM SERVICES	COVERALLS	\$21.42
78299	CLEARTECH INDUSTRIES INC	ALUMINUM SULPHATE, HYDROCHLORIC ACID	\$15,932.25
78300	D & M PLASTICS INC	GARBAGE BIN LIDS	\$10,147.47
78301	DAN JANE VENTURES	PROPANE	\$126.00
78302	FARMLAND SUPPLY CENTER LTD	LOCKS, CLAMPS, PIPE	\$28.49
78303	FAMILY & COMMUNITY SUPPORT	ASSOCIATION MEMBERSHIP	\$733.00

DK *\$*

78304	GAR-TECH ELECTRICAL	PUBLIC SERVICES OFFICE LIGHT REPAIR	\$115.94
78305	GAS CITY HYDRO VAC	HYDROVAC SERVICES	\$3,150.01
78306	REDCLIFF HOME HARDWARE	COFFEE & CLEANING SUPPLIES, ANTIFREEZE	\$1,911.93
78307	KIRK'S MIDWAY TIRE	LOADER TIRE REPAIR	\$483.00
78308	KOST FIRE EQUIPMENT LTD	ANNUAL FIRE EXTINGUISHER TESTING	\$110.25
78309	JODI NAMETH	TAX SEMINAR TRAVEL	\$326.00
78310	PARK ENTERPRISES LTD	IN TOWN PERMITS	\$3,450.27
78311	SUNCOR ENERGY PRODUCTS	FUEL	\$1,446.17
78312	PRECON PRECAST PRODUCTS	MANHOLE & HATCH	\$3,540.34
78313	PRITCHARD & COMPANY LLP	PROFESSIONAL SERVICES	\$1,020.09
78314	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS	\$17,283.97
78315	RESOURCE ALLOCATION CONCEPTS	BUDGET SOFTWARE ROLLOVER ADD-IN	\$787.50
78316	BARRY STEIER	SECURITY CAMERA	\$73.47
78317	TELUS MOBILITY	CELL PHONE SERVICE	\$20.27
78318	BERT'S VACUUMS & EQUIPMENT RENTAL	CLEANING SUPPLIES	\$100.90
78320	TAYLOR'S USED TIRES	TIRES	\$105.00
78321	WOLSELEY MECHANICAL GROUP	BRASS CLOSET SPUD	\$16.91
78322	WESTERN CANADA WELDING PRODUCT	WELDING SUPPLIES RENTAL	\$335.37
78323	TRICO LIGHTING PRODUCTS	STREET LAMP REPAIR	\$440.37
78324	WALL, SUZANNA	FACILITY & KEY DEPOSIT REFUND	\$225.00
78325	WANT, TROY	REFUND CONSTRUCTION DEPOSIT	\$1,000.00
78326	LARSON, MICHELLE	FACILITY & KEY DEPOSIT REFUND	\$350.00
78327	VAN DER PLOEG, LAURA	FACILITY & KEY DEPOSIT REFUND	\$225.00
78328	MILLER, SHAUN	FACILITY & KEY DEPOSIT REFUND	\$225.00
78329	TOWN OF REDCLIFF	REGULAR & COUNCIL PAYROLL	\$79,093.76
78330	RECEIVER GENERAL	STAT DEDUCTIONS	\$28,170.39
78331	ALBERTA URBAN MUNICIPALITIES	JOB POSTINGS	\$945.00
78332	BERNIE BAKKER	APWA TRAVEL ADVANCE	\$175.00
78333	BROVAC (A DIVISION OF 654963 AB)	LIFT STATION CLEANING	\$546.00
78334	CANADIAN LINEN & UNIFORM SERVICES	COVERALLS	\$23.86
78335	CAPITAL GLASS LTD	WINDSHIELD	\$255.15
78336	CIBC VISA	MONTHLY VISA	\$15,255.24
78337	ARLOS CROFTS	COURSE FEE REIMBURSEMENT	\$26.75
78338	RICHARD DALTON	EMERGENCY MANAGEMENT TABLETS	\$12,002.86
78339	MIKE DAVIES	COURSE FEE REIMBURSEMENT	\$26.75
78340	ENVIRONMENTAL METAL WORKS LTD	GARBAGE BINS	\$24,953.25
78341	FOX ENERGY SYSTEMS INC	COVERALLS, SAFETY GLASSES, CARTRIDGES	\$245.28
78342	GAR-TECH ELECTRICAL	CHECK FLOOD LIGHTS	\$78.75
78343	MELISSA GUY	TAX SEMINAR TRAVEL	\$50.00
78344	REDCLIFF HOME HARDWARE	PIPE, HARDWARE, CLEANING SUPPLIES	\$189.08
78345	KEYWAY SECURITY LOCKSMITHS LTD	TOWN HALL DOOR REPAIR	\$102.90
78346	KOST FIRE EQUIPMENT LTD	ANNUAL FIRE EXTINGUISHER TESTING	\$120.75
78347	OVERHEAD DOOR	DOOR REPAIR	\$150.15

78348	PUROLATOR	PARTS FREIGHT	\$28.68
78349	RECEIVER GENERAL	STAT DEDUCTIONS	\$2,048.75
78350	ROSENAU TRANSPORT LTD	PARTS FREIGHT	\$377.42
78351	ERIC SOLBERG	AUMA TRAVEL	\$853.12
78352	WHITE FOX COIL TUBING LTD	SAND CHIPS, 3/4" CRUSH & CLEAN ROCK	\$4,644.26
78353	AWAKEN PERSONAL ENLIGHTENMENT	PROGRAM FEES	\$160.00
78354	ROYAL EXCELLENCE SERVICES LTD	CONCESSION CLEANING	\$472.50
78355	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PAYMENTS	\$691.00
78356	TOWN OF REDCLIFF	FIREFIGHTER PAY	\$8,031.25
78357	UNITED WAY OF SOUTH EASTERN AB	EMPLOYEE DONATIONS	\$60.00
78358	IAN WILLIAMS	REAGENT, PH INDICATORS, TABLETS	\$58.38
78359	WOLSELEY MECHANICAL GROUP	PIPE, ADAPTERS, BUSHINGS, BOXES	\$1,475.52
78360	WSP CANADA INC	PROJ#152 QA TESTING	\$5,239.50
78361	ZEP SALES & SERVICE OF CANADA	CLEANING SUPPLIES	\$516.07
68 CHEQUES TOTAL:			\$268,456.40

2015-0457 Bank Summary to June 30, 2015

D) Councillor Crozier moved the Bank Summary to June 30, 2015 be received for information. - Carried.

Director of Community & Protective Services arrived at 7:01 p.m.

2. PUBLIC HEARING

Public Hearing
Re: Bylaw 1807/2015,
Eastside Area Structure Plan
2015

A) Deputy Mayor Kilpatrick called the Public Hearing for Bylaw 1807/2015, Eastside Area Structure Plan 2015, to order at 7:01 p.m.

Brian Conger and Sue Paton, ISL Engineering and Land Services Ltd. were in attendance and provided a presentation regarding the proposed Eastside Area Structure Plan 2015.

Deputy Mayor Kilpatrick asked if there was anyone in the gallery that wished to speak to the matter.

Gerard Klotz, resident of 12 Riverview Drive SE inquired about the storm ponds and direction of flow to the pond at the golf course and if any ground water level monitors are installed. Further he inquired about the proposed historic park and the age of the water and sewer facilities and who would be replacing them in the future.

The matters were briefly discussed and Mr. Klotz was advised that infrastructure replacement requirements are to be considered in the future.

Deputy Mayor Kilpatrick declared the Public Hearing closed at 7:26 p.m.

3. DELEGATION

Staff Sgt. Sean Maxwell
Re: RCMP Quarterly Report
(July to September, 2015)

A) Staff Sgt. Sean Maxwell was in attendance to present the RCMP Quarterly Report (July to September, 2015).

2015-0458

Councillor Solberg moved the RCMP Quarterly Report for the period July to September, 2015, presented by Staff Sgt. Sean Maxwell, be received for information. - Carried.

Drew Barnes, MLA

B) MLA Drew Barnes was in attendance to provide an update to the municipality on current government initiatives and some of the initiatives he has been involved in such as extension of the Wildhorse Border Crossing hours and Twinning Highway No. 3 project. MLA Drew Barnes invited Council to contact him with regards to any concerns they may have. And further he invited them to prepare a Community Infrastructure Project Priority List that he will take forward on behalf of the Town for funding support.

2015-0459

Councillor Steinke moved the presentation of MLA Drew Barnes, be received for information. - Carried.

4. MINUTES

2015-0460 Council meeting held
September 28, 2015

A) Councillor Leipert moved the minutes of the Council meeting held September 28, 2015, be adopted as presented. - Carried.

2015-0461 Redcliff and District Recreation
Services Board meeting held
October 5, 2015

B) Councillor Solberg moved the minutes of the Redcliff and District Recreation Services Board meeting held October 5, 2015, be received for information. - Carried.

i) Off Leash Dog Park Area

2015-0462

Councillor Solberg moved that the Town of Redcliff create an off leash dog park area along the existing leashed river valley trail (1000m) as indicated in the proposed off leash trail sketch, furthermore that Administration prepare amendments to the Town of Redcliff's Bylaw No. 1810/2015 for the licensing, regulating and confinement of dogs. - Carried.

2015-0463 Subdivision & Development
Appeal Board meeting held
September 21, 2015

C) Councillor Crozier moved the minutes of the Subdivision & Development Appeal Board meeting held September 21, 2015, be received for information. - Carried.




5. BYLAWS


- 2015-0464 Bylaw 1807/2015, Eastside Area Structure Plan 2015 **A)** Councillor Crozier moved Bylaw 1807/2015, Eastside Area Structure Plan Bylaw, be given second reading as amended. - Carried.
- 2015-0465 Councillor Steinke moved Bylaw 1807/2015, Eastside Area Structure Plan Bylaw, be given third reading. - Carried.
- 2015-0466 Bylaw 1810/2015, Dog Control Bylaw **B)** Councillor Leipert moved Bylaw 1810/2015, Dog Control Bylaw, be given second reading as amended. - Carried.
- Manager of Legislative & Land Services left the meeting at 8:07 p.m. and returned at 8:09 p.m.
- Manager of Engineering left the meeting at 8:07 p.m.

6. REQUESTS FOR DECISION

- 2015-0467 Budget Process
Re: Reschedule Dates for Budget Review **A)** Councillor Leipert moved to reschedule the dates for the 2016 Special Council meeting budget review as the 20th and 21st of November, 2015 from 8:30 a.m. to 5:00 p.m. each day. - Carried.
- 2015-0468 Tax Recovery Auction
Re: Reschedule the Date for the Tax Recovery Auction **B)** Councillor Solberg moved to reschedule the tax recovery auction date from December 3, 2015 at 10:30 a.m. to December 15, 2015 at 10:30 a.m. - Carried.
- 2015-0469 Building Accreditation / Permit Services
Re: Gas, Electric, Plumbing, Building **C)** Councillor Crozier moved to direct Administration to pursue a short term extension for permit services for the gas, electric, and plumbing disciplines with Park Enterprises Ltd. to allow for substantial closure of the outstanding building permit files. Further that Administration pursue accreditation in the building discipline and to issue a Request for Proposal for permit services in the gas, electric, plumbing and building disciplines. - Carried

7. CORRESPONDENCE

- 2015-0470 Alberta Municipal Affairs
Re: Municipal Sustainability Initiative - qualifying capital projects **A)** Councillor Crozier moved correspondence from Alberta Municipal Affairs dated September 17, 2015 regarding Municipal Sustainability Initiative - qualifying capital projects, be received for information. - Carried.
- 2015-0471 Alberta Municipal Affairs
Re: Municipal Sustainability Initiative - operating spending plan **B)** Councillor Leipert moved correspondence from Alberta Municipal Affairs dated September 17, 2015 regarding Municipal Sustainability Initiative - operating spending plan, be received for information. - Carried.
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- 2015-0472 Community Foundation of Southeastern Alberta
Re: 2015 Medicine Hat's Vital Signs
C) Councillor Solberg moved correspondence from Community Foundation of Southeastern Alberta dated October 5, 2015 regarding 2015 Medicine Hat's Vital Signs, be received for information. - Carried.
- 8. OTHER**
- 2015-0473 Tri-Area Intermunicipal Development Plan
A) Councillor Crozier moved the Memo dated October 13, 2015 regarding the Tri-Area Intermunicipal Development Plan, be received for information. - Carried.
- 2015-0474 Bylaw 1811/2015, Subdivision & Development Appeal Board Bylaw
B) Councillor Leipert moved Bylaw 1811/2015, Subdivision and Development Appeal Board be given first reading. - Carried.
- 2015-0475 Bylaw 1812/2015, Subdivision Approving Authority Bylaw
Councillor Crozier moved Bylaw 1812/2015, Subdivision Approving Authority Bylaw be given first reading. - Carried.
- 2015-0476 Bylaw 1813/2015, Municipal Planning Commission Bylaw
Councillor Leipert moved Bylaw 1813/2015, Municipal Planning Commission Bylaw be given first reading. - Carried.
- 2015-0477 Bylaw 1814/2015, Bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw
Councillor Steinke moved Bylaw 1814/2015, a Bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw be given first reading. - Carried.
- 2015-0478 Policy 112, Condominium Development Policy
Councillor Crozier moved Policy 112, Condominium Development Policy be approved as presented. - Carried.
- 2015-0479 Policy 24, Release of Information Policy
Councillor Solberg moved Policy 24, Release of Information Policy, be approved as presented. - Carried.
- 2015-0480 Public Transit Services for Redcliff
C) Councillor Leipert moved to direct Administration to contact the City of Medicine Hat and request a cost estimate for the Town of Redcliff to take part in a trial for provision of transit services to the Town of Redcliff to be considered in the 2016 Budget discussions. - Defeated.
- 2015-0481
Councillor Crozier moved to direct Administration to continue discussions and further explorations of the transit options for the Town of Redcliff. - Carried.
- 2015-0482 Redcliff/Cypress Regional Landfill Graphs to September 30, 2015
D) Councillor Steinke moved the Redcliff/Cypress Regional Landfill Graphs to September 30, 2015, be received for information. - Carried.
- 2015-0483 Council Important Meetings & Events October 13, 2015
E) Councillor Brown moved the Council Important Meetings & Events October 13, 2015, be received for information as amended. - Carried.
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9. RECESS

Deputy Mayor Kilpatrick called for a recess at 8:48 p.m.

Director of Community & Protective Services and the Director of Finance & Administration left the meeting at 8:48 p.m.

Deputy Mayor Kilpatrick reconvened the meeting at 8:56 p.m.

10. IN CAMERA

2015-0484

Councillor Crozier moved to meet In Camera at 8:56 p.m.
- Carried.

Manager of Legislative & Land Services left the meeting at 9:36 p.m. and returned at 9:42 p.m.

2015-0485

Councillor Brown moved to return to regular session at 9:42 p.m. - Carried.

2015-0486

Councillor Brown moved to appoint Nina Romeril to the Redcliff Public Library Board, with a term to expire December 31, 2016.
- Carried.

11. ADJOURNMENT

2015-0487 Adjournment

Councillor Brown moved to adjourn the meeting at 9:44 p.m.
- Carried.



Deputy Mayor



Manager of Legislative and Land Services