

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, APRIL 25, 2016 7:00 P.M.**

**PRESENT:**

Mayor	E. Reimer
Councillors	C. Crozier, D. Kilpatrick, L. Leipert, J. Steinke E. Solberg, C. Brown
Municipal Manager	A. Crofts (left at 7:42 p.m., returned 7:51 p.m.)
Manager of Legislative & Land Services	S. Simon (left at 7:42 p.m., returned 7:51 p.m.)
Director of Finance & Administration	J. Tu (left 7:42 p.m., returned 7:51 p.m., left 8:08 p.m., returned 8:10 p.m., left 9:02 p.m.)
Director of Public Services	J. Garland (arrived 7:15 p.m., left 7:25, returned 7:51, left 9:44)
Director of Planning & Engineering	J. Johansen (arrived 7:04 p.m., left 7:25, returned 7:51, left 9:44)

**ABSENT:****1. GENERAL**

- |                              |  |
|------------------------------|--|
| Call to Order                | <b>A)</b> Mayor Reimer called the regular meeting to order at 7:01 p.m.  |
| 2016-0158 Adoption of Agenda | <b>B)</b> Councillor Steinke moved the agenda be adopted as amended to add an additional Intermunicipal Relations Item to the In Camera Agenda. - Carried. |
| 2016-0159 Accounts Payable   | <b>C)</b> Councillor Leipert moved the following 75 general vouchers in the amount of \$475,327.93 be received for information. - Carried.                 |

<u>ACCOUNTS PAYABLE CHEQUE LIST</u>			
<u>COUNCIL MEETING APRIL 25, 2016</u>			
<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
79748	ACTION PARTS	PUMP, LIGHT, FILTERS, BELTS, PADS, CAPS	\$537.63
79749	THE BOLT SUPPLY HOUSE	BOLTS, NUTS, WASHERS	\$63.68
79750	BRANDT TRACTOR	BELT, IDLER, TENSIONER	\$457.38
79751	CANADIAN LINEN & UNIFORM	COVERALLS AND TOWELS	\$21.42
79752	CHAMCO	RAW WATER PUMP REPAIR	\$1,052.58
79753	CITY OF MEDICINE HAT	CITY UTILITIES	\$2,009.23
79754	CLOVERDALE PAINT	ROAD PAINT	\$820.90
79755	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
79756	EPCOR	LANDFILL UTILITIES	\$162.06
79757	FARMLAND	HOSE, COUPLERS, TIPS	\$90.99

79758	FORM-TECH MACHINING	WELD SPROCKETS	\$89.25
79759	DEAN HARRISON	REIMBURSE PARK PASS	\$54.00
79760	HARV'S JANITORIAL	JANITORIAL SERVICES	\$3,948.00
79761	REDCLIFF HOME HARDWARE	ELBOW, ADAPTER, COUPLING, BUSHING	\$121.04
79762	JOE JOHNSON	HYDRAULIC FILTER	\$169.30
79763	KAIZEN LAB	THM TESTING	\$483.00
79764	KIRK'S MIDWAY TIRE	FLAT REPAIR	\$15.75
79765	MCL - WASTE MANAGEMENT	FILTERS, CABLES, LABOUR	\$2,392.55
79766	PAD-CAR MECHANICAL	HVAC MAINTENANCE	\$398.08
79767	SUNCOR	FUEL	\$1,530.48
79768	PITNEY WORKS	FOLDER/STUFFER CONTRACT	\$151.50
79769	PRIME PRINTING	BLANK PURCHASE ORDERS & CHEQUES	\$987.00
79770	RECEIVER GENERAL	STATUTORY DEDUCTIONS	\$31,257.99
79771	ROSENAU	TRANSPORT CYLINDERS	\$192.71
79772	SANATEC	PUMP LANDFILL SEPTIC TANK	\$141.75
79773	SECUTEK	FIRE HALL ALARM	\$65.99
79774	SNAP ON TOOLS	A/C TOOLS FOR SHOP	\$4,867.63
79775	SUMMIT MOTORS	GROMMETS, TAIL LAMP, BACK UP LAMP	\$221.82
79776	TELUS	PHONE SERVICE	\$38.02
79777	TELUS MOBILITY	CELL PHONE SERVICE	\$242.86
79778	TRIPLE R EXPRESS	TRANSPORT BOX OF PARTS	\$103.95
79779	MBSI CANADA	HOSTED BACK UP	\$1,071.00
79780	BERT'S VACUUMS	PAPER TOWEL	\$40.95
79781	TOWN OF REDCLIFF	LANDFILL TONNAGE	\$6,488.62
79782	UNITED RENTALS	COMPRESSOR OIL	\$266.92
79783	WALBERGER, ROBERT	ASET MEMBERSHIP DUES	\$315.00
79784	WESTERN DIESEL WHOLESALE	SEAL KITS	\$386.85
79785	WOLSLEY	ADAPTER, CURB STOPS, SADDLE, BUSHINGS	\$987.92
79786	XEROX	PHOTOCOPIER MAINTENANCE	\$336.64
79787	A&B STEEL	GREASE GUN	\$418.95
79788	BOUNDARY EQUIPMENT	WAFER POLY	\$826.09
79789	CANADIAN LINEN UNIFORM	COVERALLS AND TOWELS	\$21.42
79790	CITY OF MEDICINE HAT	CITY UTILITIES, SEWAGE OUTLAY	\$59,180.67
79791	CIVILTEC	NORTHWEST LIFT STATION	\$5,559.91
79792	COMMUNITY GARDEN ADVISORY	UTILITY REFUND	\$593.22
79793	FARMLAND	HYDRAULIC HOSE & TIP	\$85.24
79794	FORAN EQUIPMENT	SLOPE REMEDIATION	\$43,459.84
79795	FORTY MILE	LANDFILL UTILITIES	\$147.67
79796	FOX ENERGY	SIGNS	\$280.19
79797	REDCLIFF HOME HARDWARE	GARBAGE BAGS	\$88.17
79798	HYDRODIG	HYDROVAC	\$483.00
79799	JACOB'S WELDING	REPAIR WIND SCREEN, WELD BRUSHES & FRAME	\$2,412.90
79800	JOE JOHNSON	SUPER SMOKER	\$2,914.96



79801	LETHBRIDGE HERALD	MARCH ADVERTISING	\$612.86
79802	MEDICINE HAT NEWS	MARCH ADVERTISING	\$2,358.72
79803	SHAW	INTERNET SERVICE	\$261.19
79804	MS MUNICIPAL SOLUTION	CONTRACTED LABOUR	\$9,743.42
79805	NAPA AUTO PARTS	AIR FILTERS	\$126.54
79806	SUNCOR	FUEL	\$1,137.61
79807	PUROLATOR	TRANSPORT PACKAGES	\$58.92
79808	RECEIVER GENERAL	1ST QTR FIRE PAY	\$148.75
79809	RODEO FORD	CONNECTOR, SCREEN, GASKET, SEAL	\$139.01
79810	ROY'S WOOD SHOP	LUMBER	\$130.20
79811	SUPERIOR TRUCK EQUIPMENT	GARBAGE TRUCK	\$275,647.20
79812	TELUS COMMUNICATION	PHONE SERVICE	\$20.60
79813	TELUS MOBILITY	CELL PHONE SERVICE	\$225.48
79814	APPLIED INDUSTRIAL TECHNOLOGY	CHAIN, SPROCKET, BEARINGS, HUBS	\$158.22
79815	BERT'S VACCUM & EQUIPMENT	ADAPTER	\$44.52
79816	FRANZ, KIM	REFUND FACILITY KEY DEPOSIT	\$150.00
79817	ALBERTA WINTER GAMES	SPONSORSHIP OF 2016 AB WINTER GAMES	\$1,000.00
79818	REIS, SUSAN	REFUND COA - INACTIVE UTILITY ACCOUNT	\$10.03
79819	GAMZEZ, KYLE	REFUND COA - INACTIVE UTILITY ACCOUNT	\$10.26
79820	WEIR CONSTRUCTION	REFUND DEPOSIT - INACTIVE UTILITY ACCOUNT	\$100.00
79821	TRICO LIGHTING	BULBS	\$104.98
79822	WORKER'S COMPENSATION	APRIL INSTALLMENT	\$3,463.75
75 CHEQUES TOTAL:			\$475,327.93

Director of Planning & Engineering arrived at 7:04 p.m.

2016-0160 Bank Summary to February 29, 2016

D) Councillor Kilpatrick moved the Bank Summary to February 29, 2016 be received for information. – Carried.

## 2. DELEGATION

KPMG LLP presentation of the Town of Redcliff Financial Statements and the Redcliff Cypress Regional Waste Management Authority Financial Statements

A) Derek Taylor, Partner of KPMG LLP was in attendance to present the Town of Redcliff Financial Statements and the Redcliff Cypress Regional Waste Management Authority Financial Statements.

Director of Public Services arrived at 7:15 p.m.

2016-0161

Councillor Solberg moved to meet in camera at 7:25 p.m. - Carried.

Director of Planning & Engineering and Director of Public Services left the meeting at 7:25 p.m.

Manager of Legislative & Land Services, Director of Finance & Administration, and Municipal Manager, left the meeting at 7:42 p.m.

Manager of Legislative & Land Services, Director of Finance & Administration, Municipal Manager, Director of Planning & Engineering and Director of Public Services, rejoined the meeting at 7:51 p.m.

2016-0162

Councillor Leipert moved to return to regular session at 7:51 p.m. - Carried.

2016-0163

Councillor Kilpatrick moved that the Financial Statements for the Town of Redcliff for the year ended December 31, 2015, be approved as presented. Further, that the Mayor, Municipal Manager, and Director of Finance & Administration be authorized to sign the financial statements. - Carried.

2016-0164

Councillor Solberg moved that the Financial Statements for Redcliff/Cypress Regional Waste Management Authority for the year ended December 31, 2015, be received for information. - Carried.

### 3. MINUTES

2016-0165 Council meeting held April 11, 2016

**A)** Councillor Crozier moved the minutes of the Council meeting held April 11, 2016, be adopted as presented. - Carried.

2016-0166 Redcliff Family and Community Support Services meeting held on April 12, 2016

**B)** Councillor Brown moved the minutes of the Redcliff Family and Community Support Services meeting held April 12, 2016, be received for information. - Carried.

2016-0167 Redcliff Senior Citizens Business meeting held April 7, 2016

**C)** Councillor Leipert moved the minutes of the Redcliff Senior Citizens Business meeting held April 7, 2016, be received for information. - Carried.

Director of Finance & Administration left at 8:08 p.m.

2016-0168 Subdivision & Development Appeal Board hearing held March 29, 2016

**D)** Councillor Kilpatrick moved the minutes of the Subdivision & Development Appeal Board hearing held March 29, 2016, be received for information. - Carried.

### 4. BYLAWS

Director of Finance & Administration returned at 8:10 p.m.



2016-0169 Bylaw 1830/2016, Annual Reserve Allocation Bylaw

**A)** Councillor Crozier moved that Bylaw 1830/2016, Annual Reserve Allocation Bylaw be given first reading. Further, that Administration be directed to further review and incorporate additional changes to proposed Bylaw 1830/2016, Annual Reserve Allocation Bylaw, such as reviewing and establishing a ceiling for emergency equipment repair under the Purchasing Reserve. And further, to change the title of "Silent Auction Reserve" to "Volunteer Appreciation Reserve".  
- Carried.

## 5. REQUESTS FOR DECISION

2016-0170 Budget 2016  
Re: Final Approval

**A)** Councillor Leipert moved that the Town of Redcliff 2016 Capital and Operating Budgets be approved as presented.  
- Carried.

2016-0171 Development Referral from Cypress County  
Re: Cypress County Application 16/48

**B)** Councillor Kilpatrick moved that Cypress County Development Permit Application 16/48 (Quinton Pancoast - SE 20-13-6 W4th) for storage of oilfield perforating supplies (shaped charges) be received for information. Further, that Administration send a letter to Cypress County advising of Redcliff Council's concerns with and recommendations for the proposal:

- Imposes restrictions on development within certain distances from an explosive storage site.
- May adversely affect the development of lands inside the Town that are adjacent to the site.
- The proposed development be issued a temporary approval with a maximum term of five years.

- Carried.

## 6. CORRESPONDENCE

2016-0172 High River  
Re: Disaster Recovery Program (DRP)

**A)** Councillor Kilpatrick moved correspondence from High River dated April 5, 2016, regarding Disaster Recovery Program (DRP), be received for information. - Carried.

2016-0173 TransCanada Pipelines Limited  
Re: Medicine Hat Compressor Station

**B)** Councillor Solberg moved correspondence from TransCanada Pipelines Limited dated April 8, 2016, regarding Medicine Hat Compressor Station, be received for information.  
- Carried.

2016-0174 Partners for the Saskatchewan River Basin  
Re: Membership

**C)** Councillor Kilpatrick moved correspondence from the Partners for the Saskatchewan River Basin dated March 29, 2016, regarding Membership, be received for information.  
- Carried.

2016-0175 Town of Taber  
Re: Request for Support for  
Funding Application

**D)** Councillor Steinke moved correspondence from the Town of Taber dated April 11, 2016, regarding a request for support for funding application, be received for information.  
- Carried.

## **7. OTHER**

2016-0176 Municipal Manager Report to  
Council

**A)** Councillor Crozier moved the Municipal Manager Report to Council April 25, 2016, be received for information.  
- Carried.

2016-0177 Mayor's Report to Council

**B)** Councillor Leipert moved the Mayor's Report to Council April 25, 2016, be received for information. - Carried.

2016-0178 Council Reports

**C)** Councillor Brown moved the Council Reports April 25, 2016, be received for information. - Carried.

2016-0179 Council Important Meetings and  
Events

**D)** Councillor Crozier moved the Council Important Meetings & Events April 25, 2016, be received for information. Further, that the matter of Council Office Hours be placed on the next Council Agenda for discussion. - Carried.

## **8. RECESS**

Mayor Reimer called for a recess at 9:02 p.m.

Director of Finance & Administration left at 9:02 p.m.

Mayor Reimer reconvened the meeting at 9:10 p.m.

## **9. IN CAMERA**

2016-0180

Councillor Crozier moved to meet In Camera at 9:10 p.m.  
- Carried.

Director of Planning & Engineering and Director of Public Services left at 9:44 p.m.

2016-0181

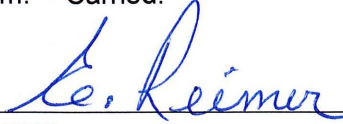
Councillor Steinke moved to return to regular session at 10:14 p.m. - Carried.

Councillor Steinke moved to increase Council Remuneration by \$100.00 per month (split 2/3 base salary and 1/3 general expense) beginning June 1, 2016 to December 31, 2016, to be funded from Operations. - Carried.

**10. ADJOURNMENT**

2016-0182 Adjournment

Councillor Solberg moved to adjourn the meeting at 10:18 p.m. - Carried.



---

Mayor



---

Manager of Legislative and Land Services