

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
TUESDAY, MAY 24, 2016 7:00 P.M.**

PRESENT: Mayor E. Reimer
Councillors C. Crozier, D. Kilpatrick,
L. Leipert, C. Brown,
J. Steinke

Municipal Manager A. Crofts
Manager of Legislative S. Simon (left at 8:07 p.m., returned at 8:20 p.m.)
& Land Services
Director of Finance J. Tu (left at 7:36 p.m., returned at 7:42 p.m.)
& Administration (left the meeting at 8:07 p.m.)

Director of Community & K. Dalton (left at 7:33 p.m.)
Protective Services

Director of Planning & J. Johansen (left the meeting at 7:56 p.m.)
Engineering

ABSENT: Councillor E. Solberg

1. GENERAL

- Call to Order A) Mayor Reimer called the regular meeting to order at 7:01 p.m.
- 2016-0212 Adoption of Agenda B) Councillor Leipert moved the agenda be adopted as presented. - Carried.
- 2016-0213 Accounts Payable C) Councillor Brown moved the following 49 general vouchers in the amount of \$240,410.34 be received for information. - Carried.

<u>ACCOUNTS PAYABLE CHEQUE LIST</u>			
<u>COUNCIL MEETING MAY 24, 2016</u>			
<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
79873	AMEC EARTH & ENVIRONMENTAL	WATER TREATMENT PLANT PROGRESS PAYMENT	\$1,234.80
79874	BONNIE ANDRES	SUPPLIES	\$101.00
79875	ATB FINANCIAL MASTERCARD	CREDIT CARD PURCHASES	\$11,353.89
79876	BENCHMARK ASSESSMENT CONSULTAN	ASSESSMENT SERVICES	\$16,126.16
79877	CITY OF MEDICINE HAT	CITY UTILITIES	\$6,193.53
79878	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
79879	EPCOR ENERGY SERVICES INC.	LANDFILL UTILITIES	\$150.39
79880	JONELLE GLADUE	MILEAGE	\$30.82
79881	HARV'S JANITORIAL SERVICES	JANITORIAL SERVICES	\$3,948.00
79882	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICE	\$72.45

79883	MEDICINE HAT LICENCE CENTRE	VEHICLE REGISTRATION	\$84.45
79884	SUNCOR ENERGY PRODUCTS PARTNER	FUEL	\$11,987.04
79885	PUROLATOR	PARTS FREIGHT	\$30.92
79886	RECEIVER GENERAL	STAT DEDUCTIONS	\$33,767.79
79887	TELUS COMMUNICATION INC.	PHONE SERVICE	\$1,755.59
79888	TELUS MOBILITY	CELL PHONE SERVICE	\$269.64
79889	ACTION PARTS	TECH PRO CLASS	\$131.25
79890	AIR LIQUIDE CANADA INC	BULK CARBON DIOXIDE	\$7,468.08
79891	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUMS	\$21,125.34
79892	AMEC GEOMATICS LTD	MAPPING FEE	\$125.00
79893	THE BOLT SUPPLY HOUSE LTD.	CUTTING DISCS, WASHERS	\$51.86
79894	CHERE BROWN	BADLANDS AGM TRAVEL	\$833.88
79895	CANADIAN LINEN & UNIFORM SERVI	COVERALLS	\$21.42
79896	C.E.M. HEAVY EQUIPMENT	SLIP JOINT	\$529.33
79897	COCOA BEAN CAFE	MEALS ON WHEELS	\$434.70
79898	CANADIAN PUBLIC WORKS ASSOCIAT	MEMBERSHIP FEE	\$267.75
79899	CYPRESS COMMUNICATIONS LTD.	RADIOS	\$708.02
79900	CYPRESS COUNTY	CURVED CARBIDE, GRADER BLADE	\$1,783.47
79901	FARMLAND SUPPLY CENTER LTD	BALL VALE, HOSE CLAMPS, FITTINGS	\$100.06
79902	FORAN EQUIPMENT INC	COULEE SLUMPING PROGRESS PAYMENT	\$51,392.41
79903	FOX ENERGY SYSTEMS INC.	SIGNS, STRAPS	\$448.25
79904	H2O HAULING LTD. (A DIVISION O	HAUL WATER TO LANDFILL	\$105.00
79905	REDCLIFF HOME HARDWARE	COFFEE/CLEANING SUPPLIES, HARDWARE	\$256.76
79906	INLAND CONCRETE, A DIVISION OF	WASHED DE-ICING SAND	\$3,111.41
79907	KPMG	AUDIT SERVICES	\$16,695.00
79908	LADY CARMEN TRUCKING LTD.	APPLY CALCIUM TO ROADS	\$3,150.00
79909	MCL - WASTE SYSTEMS ENVIRONMEN	IGNITION SWUTCH	\$143.46
79910	RODEO FORD SALES LIMITED	HALF TON PICKUP TRUCK	\$34,446.51
79911	ROSENAU TRANSPORT LTD	PUCK BOARD SKID	\$103.94
79912	SANATEC ENVIRONMENTAL	PUMP LANDFILL SEPTIC	\$152.25
79913	SITEONE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	\$6,439.52
79914	SUMMIT MOTORS LTD	BRKAE VALVES, FILTERS	\$1,381.32
79915	DARLEY, KEELY	MARCH/APRIL TOWN PROGRAMMING	\$433.50
79916	MEDICINE HAT MEN'S RECREATION	REFUND OVERPAYMENT	\$288.75
79917	MARCHAND, KATIE	REFUND KEY DEPOSIT	\$125.00
79918	GETZ, LAUREEN ROSE	REFUND KEY & FACILITY DEPOSIT	\$225.00
79919	CLAIRMONT, GYSLAIN	REFUND DRIVER ABSTRACT, CRIMINAL CHECK	\$79.55
79920	CRAATS, WALTER	REFUND SEWER SCOPE DEPOSIT	\$100.00
79921	UNITED RENTALS	AIR FILTER	\$25.08
49 CHEQUES TOTAL:			\$240,410.34

2. DELEGATION

Draft Recreation Master Plan

A) Kim Dalton, Director of Community & Protective Services gave a brief presentation of the Draft Recreation Master Plan.

2016-0214

Councillor Leipert moved the presentation by Kim Dalton, Director of Community & Protective Serves, regarding the Draft Recreation Master Plan, be received for information.

3. MINUTES

2016-0215 Council meeting held May 9, 2016

A) Councillor Crozier moved the minutes of the Council meeting held May 9, 2016, be adopted as presented.
- Carried.

2016-0216 Municipal Planning Commission meeting held May 18, 2016

B) Councillor Leipert moved the minutes of the Municipal Planning Commission meeting held May 18, 2016, be received for information. - Carried.

2016-0217 Redcliff Senior Citizens Business meeting held May 5, 2016

C) Councillor Steinke moved the minutes of the Redcliff Senior Citizens Business meeting held May 5, 2016, be received for information. - Carried.

4. REQUESTS FOR DECISION

2016-0218 Town Hall Roof Repair

A) Councillor Kilpatrick moved that the Community and Protective Services Department be authorized to proceed with replacing the roof at the administration building located at 1 - 3rd Street NE, Redcliff, to a maximum budget of \$67,000.00. Funding to be provided from purchasing reserve. - Carried.

2016-0219 Proposed Development Permit Grading Information Requirements

B) Councillor Kilpatrick moved to accept the proposed process clarification as it relates to how development applications are received as per the Land Use Bylaw 1786/2014, and Policy 52 (2009), Land Development Policy. Further, have Administration prepare an information bulletin for distribution to builders and industry professionals in the area as well as potential development permit applicants. And, further, that Administration review Policy 52 (2009), Land Development Policy. - Carried.

5. CORRESPONDENCE

2016-0220 Shortgrass Library System
Re: Budget Requests for 2017 and 2018

A) Councillor Crozier moved correspondence from Shortgrass Library System dated April 22, 2016, regarding Budget Requests for 2017 and 2018, be received for information. Further, to refer to the aforementioned correspondence to the 2017 Budget discussions. - Carried.

B L R

2016-0221 Alberta Municipal Affairs
Re: Municipal Government Act
Review

B) Councillor Steinke moved correspondence from Alberta Municipal Affairs dated May 2, 2016, regarding the Municipal Government Act Review, be received for information.
- Carried.

6. OTHER

2016-0222 Financial Report to March 31,
2016

A) Councillor Steinke moved the Financial Report to March 31, 2016, be received for information. - Carried.

Director of Community & Protective Services left the meeting at 7:33 p.m.

2016-0223 Municipal Manager Report to
Council May 24, 2016

B) Councillor Leipert moved the Municipal Manager Report to Council May 24, 2016, be received for information.
- Carried.

2016-0224 Mayor's Report to Council May
24, 2016

C) Councillor Brown moved the Mayor's Report to Council, be received for information. - Carried.

2016-0225 Council's Report to Council
May 24, 2016

D) Councillor Brown moved the Council's Report to Council May 24, 2016, be received for information. - Carried.

2016-0226 Council Important Meetings
and Events May 24, 2016

E) Councillor Brown moved the Council Important Meetings & Events May 24, 2016, be received for information. - Carried.

7. RECESS

Mayor Reimer called for a recess at 7:36 p.m.

Director of Finance & Administration left the meeting at 7:36 p.m.

Mayor Reimer reconvened the meeting at 7:41 p.m.

8. IN CAMERA

2016-0227

Councillor Brown moved to meet In Camera at 7:41 p.m.
- Carried.

Director of Finance & Administration rejoined the meeting at 7:42 p.m.

Director of Planning & Engineering left the meeting at 7:56 p.m.

Director of Finance & Administration left the meeting at 8:07 p.m.

Manager of Legislative & Land Services left the meeting at 8:07 p.m. and returned at 8:20 p.m.

2016-0228

Councillor Leipert moved to return to regular session at 8:20 p.m. - Carried.

2016-0229 Assessment Services

Councillor Crozier moved to authorize Administration to enter into a contract with Benchmark Assessment Consultants Inc. for provision of assessment services for a term of August 1, 2016 to July 31, 2021 based on a fee structure as follows:

August 1, 2016 to July 31, 2017 @ \$23.00 per parcel plus GST
August 1, 2017 to July 31, 2018 @ \$24.00 per parcel plus GST
August 1, 2018 to July 31, 2019 @ \$24.00 per parcel plus GST
August 1, 2019 to July 31, 2020 @ \$25.00 per parcel plus GST
August 1, 2020 to July 31, 2021 @ \$25.00 per parcel plus GST

- Carried.

2016-0230 Redcliff Public Library Board

Councillor Leipert moved to terminate the appointment of B. Pattison from the Redcliff Public Library Board in accordance with the Town of Redcliff Bylaw No. 1680/2011, The Redcliff Library Board, Section 9.2 (i) which states as follows:

9.2(i) Council may by resolution terminate the appointment of any member of the Board if:
(i) the member is absent from more than three
(3) consecutive meetings of the Board.

And further, that Council extends appreciation and gratitude to B. Pattison for his valued time spent sitting on the Redcliff Public Library Board serving the community. - Carried.

9. ADJOURNMENT

2016-0231 Adjournment

Councillor Steinke moved to adjourn the meeting at 8:23 p.m. - Carried.


Mayor


Manager of Legislative & Land Services