

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, NOVEMBER 14, 2016 7:00 P.M.**

PRESENT:

Mayor	E. Reimer
Councillors	D. Kilpatrick, J. Steinke
	C. Brown, L. Leipert
	E. Solberg, C. Crozier
Municipal Manager	A. Crofts
Manager of Legislative & Land Services	S. Simon
Director of Finance & Administration	J. Tu (left at 8:36 p.m.)
Director of Community & Protective Services	K. Dalton (left at 8:23 p.m.)
Director of Planning & Engineering	J. Johansen (left at 8:36 p.m., rejoined at 9:00 p.m.)
Director of Public Services	J. Garland (left at 8:36 p.m., rejoined at 9:00 p.m.)
Municipal Accountant	M. Davies (left at 8:36 p.m.)

ABSENT:**1. GENERAL**

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:00 p.m.

2016-0433 Adoption of Agenda

B) Councillor Leipert moved the agenda be adopted as presented. - Carried.

2016-0434 Accounts Payable

C) Councillor Steinke moved the following 123 general vouchers in the amount of \$492,563.09 be received for information. - Carried.**ACCOUNTS PAYABLE CHEQUE LIST****COUNCIL MEETING NOV 14, 2016**

CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
81004	ACTION PARTS	HEADLAMP	\$12.09
81005	ANDRES, BONNIE	EMPLOYEE REIMBURSEMENT	\$73.49
81006	BILL'S ELECTRIC	CHECK BREAKERS/TIME CLOCK/REPLACE FAN	\$491.40
81007	THE BOLT SUPPLY HOUSE	RAIN JACKET & PANTS/CABINET	\$1,253.60
81008	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$54.92
81009	C.E.M. HEAVY EQUIPMENT	SEAT COVER	\$67.57
81010	CHAMCO INDUSTRIES	COMPRESSOR/TRAVEL/FILTERS	\$2,360.58
81011	CITY OF MEDICINE HAT	CANALTA CONTRIBUTION/911 DISPATCH FEES	\$14,889.50
81012	DUCKERINGS TRANSPORT	SHIP 4 DRUMS	\$461.35
81013	FOX ENERGY	FALL PROTECTION EQUIPMENT INSPECTION	\$663.99
81014	GAR-TECH ELECTRICAL	CAMPGROUND ELECTRICAL REPAIRS	\$78.75

81015	REDCLIFF HOME HARDWARE	GARBAGE BAGS/PLIERS/ANTIFREEZE/CEMENT	\$1,469.90
81016	HYDRODIG	REPAIR CURB STOPS	\$934.50
81017	KIRK'S MIDWAY TIRE	TIRES	\$2,037.00
81018	KOST FIRE EQUIPMENT	FIRE EXTINGUISHER TEST	\$701.40
81019	LIFESAVING SOCIETY	EXAM FEES	\$136.00
81020	SHAW CABLE	INTERNET	\$129.05
81021	MURRAY CHEVERLOT CADILLAC	HEATER CONTROLL MODULE	\$242.04
81022	SUNCOR	FUEL	\$1,701.03
81023	REDCLIFF PUBLIC LIBRARY	LIBRARY OPERATIONAL TRANSFER	\$54,452.91
81024	REDCLIFF MUSEUM	CURATOR WAGES	\$10,000.00
81025	RODEO FORD	REPLACE SPARK PLUGS	\$630.55
81026	TELUS COMMUNICATIONS	2-WAY RADIO SERVICE	\$20.12
81027	DARLEY, KEELY	PROGRAMMING	\$442.00
81028	BERT'S VACUUMS	TOILET PAPER	\$97.65
81029	LKAUTZ, CARLA	REFUND FACILITY DEPOSIT	\$50.00
81030	UNGER, ISAAK	REFUND KEY DEPOSIT	\$250.00
81031	LEWIS, LYNN	REFUND CREDIT ON ACCOUNT	\$15.00
81032	MOENCH, AMI	REFUND CREDIT ON ACCOUNT	\$189.69
81033	WESTERN CANADA WELDING	WIRE	\$43.21
81034	MASTERCARD	VARIOUS	\$13,973.92
81036	FORAN EQUIPMENT	SLOPE REDEMPTION	\$3,150.00
81037	AMEC	WATER TREATMENT PLANT UPGRADE	\$178.13
81038	ATRON	WATER HEATER REPAIRS/REPLACE COMPRESSOR	\$12,656.60
81039	AUMA	QUEEN'S PRINTER SUBSCRIPTION RENEWAL	\$131.25
81040	CASEY, LORNE	TRAVEL REIMBURSEMENT	\$65.00
81041	CITY AUTO PARTS	FILTER	\$152.15
81042	CITY OF MEDICINE HAT	SPECIAL TRANSIT	\$61,790.00
81043	CYPRESS GROUP	PHOTOCOPIER FEES	\$205.05
81044	DAVIES, MIKE	TRAVEL REIMBURSEMENT	\$481.00
81045	DIAMOND SOFTWARE	ESEND CONSULT/ENHANCEMENT RENEWAL/PLAN	\$21,507.11
81046	FAST TIMES MACHINING	TRUCK MAST MACHINING/REMOVE REDI ROD	\$3,765.51
81047	FOX ENERGY	DSIGNS/BARRICADE BOARDS/	\$1,007.21
81048	HAT AGRI SERVICE	SEAL KIT/BLADES/HITCHES	\$1,409.38
81049	REDCLIFF HOME HARDWARE	ENGINE PARTS/LABOUR	\$330.67
81050	JACOB'S WELDING	WELD CAPS/WELD BLOCKS	\$955.24
81051	KIRK'S MIDWAY TIRE	TIRE REPAIR/NEW TIRES	\$1,197.00
81052	KOST FIRE EQUIPMENT	FIRE EXTINGUISHER FEES	\$783.83
81053	LATERAL INNOVATIONS	HOSTING FEE FOR GARBAGE TRUCK GPS	\$970.20
81054	MELHAM, MIKE	TRAVEL REIMBURSEMENT	\$100.00
81055	MPECO	WATER TREATMENT PLANT - CONSTRUCTION	\$138,150.25
81056	MURRAY CHEVROLET CADILLAC	DEFROST CABLE	\$76.21
81057	PARK ENTERPRISES	PERMITS	\$1,183.56

81058	PITNEY WORKS	FOLDER/STUFFER FEES	\$36.58
81059	PRO COMM SOLUTIONS	CELL PHONE	\$593.25
81060	SAFETY CODES COUNCIL	PERMIT SAFETY CODES	\$454.80
81061	SHOCKWARE	INTERNET	\$52.45
81062	SIMON, SHANON	TRAVEL REIMBURSEMENT	\$100.93
81063	STEIER, BARRY	TRAVEL REIMBURSEMENT	\$200.00
81064	SUMMIT MOTORS	COOLANT/CLAMPS/FARET	\$461.79
81065	SUPERIOR TRUCK EQUIPMENT	PROXIMITY SWITCH	\$88.14
81066	TELUS MOBILITY	CELL SERVICE	\$32.11
81067	EXACT CONCRETE	LIFT AND LEVEL MAIN ST	\$9,660.00
81068	TOWN OF REDCLIFF	PETTY CASH	\$425.45
81069	WOLSELEY	FRAMES/GRATES/MANHOLE COVERS	\$995.15
81070	WSP CANADA	RIVERVIEW GROUND WATER MONITORING WELLS	\$7,350.00
81071	ACTION PARTS	SEAL/DEEP CREEP	\$55.39
81072	AG-PLUS	TOOTH BIT, PLANE BIT/BOBCAT AUGER	\$21.47
81073	ALTA-WIDE BUILDERS	CEILING TILE	\$880.74
81074	AMSC	BENEFITS	\$17,187.03
81075	ANDRES, BONNIE	EMPLOYEE REIMBURSEMENT	\$81.30
81076	ATRON REFRIGERATION	COMPRESSOR REBUILD	\$11,498.87
81077	BAKKER, BERNIE	TRAVEL ADVANCE	\$300.00
81078	BENCHMARK ASSESSMENT	ASSESSMENT FEES	\$16,246.91
81079	THE BOLT SUPPLY HOUSE	BOLTS & TERMINAL KIT/CABLE TIES	\$373.91
81080	BRANDT TRACTOR	STEERING LINKAGE	\$2,393.51
81081	BRUCE'S SEWER SERVICE	LINE CLEAN OUT	\$850.50
81082	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$27.06
81083	C.E.M. HEAVY EQUIPMENT	ELEMENT BREATHER	\$92.22
81084	CITY OF MEDICINE HAT	ELECTRIC	\$7,337.82
81085	CLEAN HARBOURS	PAINT RECYCLING	\$1,044.59
81086	CLOVERDALE PAINT	PAINT	\$143.64
81087	COCOA BEAN CAFÉ	MEALS ON WHEELS	\$368.55
81088	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
81089	C.U.P.E	UNION DUES	\$1,829.55
81090	EPCOR	UTILITIES	\$178.72
81091	FARMLAND SUPPLY	COUPLERS	\$128.60
81092	FATHER'S PIZZA	BUDGET LUNCH	\$109.88
81093	FIREWORKS SPECTACULAR	GST	\$350.00
81094	FORAN EQUIPMENT	SLOPE REDEMPTION	\$21,087.15
81095	FOX ENERGY	STREET BLADES	\$104.90
81096	GAR-TECH ELECTRICAL	RAW WATER GENERATOR BUILD. A/C INSTALL CIRCUITS	\$945.00
81097	HARV'S JANITORIAL SERVICES	JANITORIAL SERVICES	\$3,948.00
81098	REDCLIFF HOME HARDWARE	CEMENT/TOOL KIT/ANCHORS/BOLTS/SCREWS/NUTS	\$441.74
81099	JACOB'S WELDING	WORK TABLE	\$1,522.50

81100	JOHANSEN, JAMES	EMPLOYEE REIMBURSEMENT	\$11.03
81101	KAL TIRE	TRIES/CHANGE OVER	\$794.39
81102	KEYWAY SECUIRTY	KEYS/KEY CABINET/REPAIR LOCK	\$253.05
81103	KIRK'S MIDWAY TIRE	CHANGE OVER	\$105.00
81104	KOST FIRE EQUIPMENT	BACKFLOW TESTING/FIRE EXTINGUISHER SERVICE	\$519.75
81105	L & B SHARPENING	CHAINSAW SHARPENING	\$37.80
81106	LEIPERT, LARRY	TRAVEL REIMBURSEMENT	\$341.01
81107	LETHBRIDGE SHREDDING	SHREDDING	\$72.45
81108	MBSI	HOSTED BACKUP	\$1,071.00
81109	MEDICINE HAT REFRIGERATION	INSTALL A/C UNIT	\$5,927.25
81110	SHAW CABLE	INTERNET	\$84.95
81111	SUNCOR	FUEL	\$3,457.09
81112	PRO COMM SOLUTIONS	HOTSPOT/ANNUAL MAINTENANCE CONTRACT	\$1,800.75
81113	SAFETY BUZZ	CONFINED SPACES	\$540.54
81114	SANATEC ENVIRONMENT	VACUUM SEPTIC TANK	\$152.25
81115	SCHEFFER ANDREW	SURVEY LAGOONS/RIVER VALLEY PARK	\$2,924.26
81116	TELUS COMMUNICATIONS	PHONE SERVICE	\$1,768.11
81117	TELUS MOBILITY	CELL SERVICE	\$286.64
81118	HACH SALES	LAMP ASSEMBLY	\$176.61
81119	GREYLINE INSTRUMENTS	LOGGERS RETURNED FOR EVALUATION	\$1,120.35
81120	FAIRHURST, CAM	TRAVEL REIMBURSEMENT	\$125.00
81121	CONCRETE LIFTING	LIFT AND LEVEL FRONT ENTRANCE	\$677.25
81122	HARTY, BRENDAN	REFUND CONSTRUCTION DEPOSIT	\$500.00
81123	NORHAUGEN, KARL	REFUND SEWER SCOPE DEPPOSIT	\$100.00
81124	PALMER, KARA	REFUND HUNTER'S ED COURSE	\$112.35
81125	SHEWARD, MARGARET	REFUND FACILITY DEPOSIT	\$50.00
81126	J & L SHUTTLE SERVICE	GRAND OPENING BUS RENTAL	\$420.00
81127	ZEP SALES	SOAP	\$344.45
		TOTAL	\$492,563.09

2. DELEGATION

City of Medicine Hat
- Notify Me Now

A) M. Brown, Coordinator HSE & EM Training & Development, City of Medicine Hat was in attendance to discuss the Emergency Management Regional Mass Notification System presentation to Council.

2016-0435

Councillor Steinke moved the presentation of M. Brown, Coordinator HSE & EM Training & Development, City of Medicine Hat to discuss the Emergency Management Regional Mass Notification System, be received for information.
- Carried.

2016 Redcliff Parks &
Recreation Master Plan

B) Director of Community & Protective Services, was in attendance to provide a presentation to council regarding the 2016 Redcliff Parks & Recreation Master Plan.

2016-0436

Councillor Leipert moved the presentation by the Director of Community & Protective Services regarding the 2016 Redcliff Parks & Recreation Master Plan, be received for information.
- Carried.

3. MINUTES

2016-0437 Organizational Council
meeting held October 24, 2016

A) Councillor Kilpatrick moved the minutes of the Organizational Council meeting held October 24, 2016, be adopted as presented. - Carried.

2016-0438 Council meeting held October
24, 2016

B) Councillor Crozier moved the minutes of the Council meeting held October 24, 2016, be adopted as presented.
- Carried.

2016-0439 Special Council meeting held
November 2, 2016

C) Councillor Brown moved the minutes of the Special Council meeting held November 2, 2016, be adopted as presented.
- Carried.

2016-0440 Special Council meeting held
November 5, 2016

D) Councillor Steinke moved the minutes of the Special Council meeting held November 5, 2016, be adopted as presented. - Carried.

2016-0441 Redcliff and District Recreation
Services Board meeting held
November 7, 2016

E) Councillor Brown moved the minutes of the Redcliff and District Recreation Services Board meeting held November 7, 2016, be received for information. - Carried.

2016-0442 Redcliff Public Library Board
meeting held June 29, 2016

F) Councillor Steinke moved the minutes of the Redcliff Public Library Board meeting held June 29, 2016, be received for information. - Carried.

4. BYLAWS

2016-0443 Bylaw No. 1832/2016, Property
Tax Penalty Bylaw

A) Councillor Leipert moved Bylaw No. 1832/2016, Property Tax Penalty Bylaw, be given second reading.
- Carried.

2016-0444 Bylaw No. 1832/2016, Property
Tax Penalty Bylaw

Councillor Steinke moved Bylaw No. 1832/ 2016, Property Tax Penalty Bylaw, be given third reading. - Carried.

Councillor Kilpatrick declared a pecuniary interest and abstained from discussion and voting on Bylaws 1833/2016, Bylaw 1834/2016 and Bylaw 1835/2016. Councillor Kilpatrick advised he is a landlord in the community and could be affected. Councillor Kilpatrick left the room at 7:50 p.m.

Councillor Leipert declared a pecuniary interest and abstained from discussion and voting on Bylaws 1833/2016, Bylaw 1834/2016 and Bylaw 1835/2016. Councillor Leipert advised he is a landlord in the community and could be affected. Councillor Leipert left the room at 7:50 p.m.

- 2016-0445 Bylaw No. 1833/2016, Water Rates Bylaw **B)** Councillor Solberg moved Bylaw No. 1833/2016, Water Rates Bylaw, be given first reading. - Carried.
- 2016-0446 Bylaw No. 1834/2016, Sewer Rates Bylaw **C)** Councillor Crozier moved Bylaw No. 1834/2016, Sewer Rates Bylaw, be given first reading. - Carried.
- 2016-0447 Bylaw No. 1835/2016, Garbage Rates and Collection Bylaw **D)** Councillor Steinke moved Bylaw No. 1835/2016, Garbage Rates and Collection Bylaw, be given first reading. - Carried.
- Councillors Kilpatrick and Leipert rejoined the meeting at 7:57 p.m.
- 2016-0448 Bylaw No. 1836/2016, Records Retention Bylaw **E)** Councillor Crozier moved Bylaw No. 1836/2016 Records Retention Bylaw, be given first reading. - Carried.

5. REQUESTS FOR DECISION

- 2016-0449 Community Organization Property Tax Exemption Regulation **A)** Councillor Leipert moved that the Town of Redcliff exempt the following properties from property taxation in accordance with the Community Organization Property Tax Exemption Regulation for the 2017, 2018 and 2019 taxation years.
- i) Redcliff Community Curling Club
 - ii) Riverview Golf Club
 - iii) German Canadian Harmony Club
- Carried.
- 2016-0450 Pat's Off-Road Transport Bulk Water Station Agreement **B)** Councillor Kilpatrick moved that Administration be authorized to extend the Development Agreement with Pat's Off-Road Transport for a Bulk Water Station on Lot 7, Block 1, Plan 7911064 for a term of three (3) years. - Carried.
- 2016-0451 Seniors Lease Agreement **C)** Councillor Brown moved to grant the Redcliff Seniors Society request for a continuance of the existing Seniors Drop-In Centre lease agreement through to the end of 2017 (December 31, 2017), and further, to authorize the Municipal Manager to sign said continuance. - Carried.
- 2016-0452 Alberta Community Partnership Grant Application for Regional Solid Waste Study **D)** Councillor Steinke moved that Redcliff Town Council supports and authorizes the submission of an ACP inter-municipal collaboration grant application of \$200,000 for a Regional Solid Waste Study with the City of Medicine Hat and Cypress County. Further, that the City of Medicine Hat be designated as the managing partner for the application. - Carried.

6. POLICIES

2016-0453 Policy No. 130, Off-site Levies Policy

A) Councillor Crozier moved Policy 130, Off-site Levies be revised to a maximum per residential lot levy for each zone as presented. – Defeated.

Director of Community & Protective Services left the meeting at 8:23 p.m.

7. CORRESPONDENCE

2016-0454 Alberta Municipal Affairs
Re: Municipal Sustainability Initiative

A) Councillor Kilpatrick moved correspondence from Alberta Municipal Affairs dated September 29, 2016 regarding the Municipal Sustainability Initiative, be received for information. – Carried.

2016-0455 TransCanada
Re: TransCanada operated pipeline information

B) Councillor Leipert moved correspondence from TransCanada received November 7, 2016 regarding TransCanada operated pipeline information, be received for information. – Carried.

8. OTHER

2016-0456 Redcliff/Cypress Regional
Waste Management Authority
Re: Landfill Graphs to October 31, 2016

A) Councillor Crozier moved the Redcliff/Cypress Regional Waste Management Authority Landfill Graphs to October 31, 2016, be received for information. – Carried.

2016-0457 Council Important Meetings &
Events November 14, 2016

B) Councillor Leipert moved the Council Important Meetings & Events November 14, 2016, be received for information. – Carried.

9. RECESS

Mayor Reimer called for a recess at 8:29 p.m.

Director of Finance & Administration left the meeting at 8:29 p.m.

Director of Public Services left the meeting at 8:29 p.m.

Director of Planning & Engineering left the meeting at 8:29 p.m.

Mayor Reimer reconvened the meeting at 8:36 p.m.

10. IN CAMERA

2016-0458

Councillor Brown moved to meet In Camera at 8:36 p.m.
- Carried.

Director of Public Services rejoined the meeting at 9:00 p.m.

Director of Planning & Engineering rejoined the meeting at 9:00 p.m.

2016-0459

Councillor Steinke moved to return to regular session at 9:13 p.m. - Carried.

2016-0460 Lot 5, Block 12, Plan 0913590
(1118 – 9th Avenue SE)

Councillor Leipert moved to offer to purchase Lot 5, Block 12, Plan 0913590 (1118 – 9th Avenue SE) back from Amron Construction Ltd. as per the sales price less accumulated fees for non-compliance of agreement terms for September and October 2016 and less a \$500.00 administrative fee. – Carried.

2016-0461 Lot U2, Block 1, Plan 7510870

Councillor Kilpatrick moved to authorize the sale of Lot U2, Block 1, Plan 7510870 as per established market prices with the following conditions:

- Town of Redcliff subdivide the parcel and retain ownership of the land required for future road improvements.
- The purchaser consolidate the remainder of Lot U2, Block 1, Plan 7510870 with Lot 1, Block 1, Plan 7510870 (602 Railway Dr). – Carried.

11. ADJOURNMENT

2016-0462 Adjournment

Councillor Leipert moved to adjourn the meeting at 9:19 p.m.
- Carried.



Mayor Reimer



Manager of Legislative & Land Services