

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, OCTOBER 24, 2016 7:00 P.M.**

PRESENT: Deputy Mayor J. Steinke
Councillors D. Kilpatrick
C. Brown
L. Leipert
E. Solberg
C. Crozier

Municipal Manager A. Crofts
Manager of Legislative S. Simon
& Land Services
Director of Finance J. Tu
& Administration
Director of Community & K. Dalton
Protective Services
Director of Planning & J. Johansen
Engineering

ABSENT: Mayor E. Reimer

1. GENERAL

Call to Order

A) Deputy Mayor Steinke called the regular meeting to order at 7:01 p.m.

2016-0396 Adoption of Agenda

B) Councillor Leipert moved the agenda be adopted as amended, to switch the order of the presentations under Delegations. - Carried.

2016-0397 Accounts Payable

C) Councillor Solberg moved the following 87 general vouchers in the amount of \$161,939.00 be received for information. - Carried.

| <u>ACCOUNTS PAYABLE CHEQUE LIST</u> | | | |
|-------------------------------------|-----------------------------------|------------------------|---------------|
| <u>COUNCIL MEETING OCT 24, 2016</u> | | | |
| <u>CHEQUE #</u> | <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
| 80917 | A & B STEEL | BLADE/WHEEL/SHOVEL | \$341.72 |
| 80918 | ACTION PARTS | SILICONE/BRAKE CLEANER | \$126.03 |
| 80919 | AIR LIQUIDE | CARBON DIOXIDE | \$630.00 |
| 80920 | THE BOLT SUPPLY HOUSE | STEEL RIVETS | \$114.96 |
| 80921 | BOSS LUBRICANTS | TRANSMISSION FLUID/OIL | \$1,337.18 |
| 80922 | BRANDT TRACTOR | PARTS FOR BOMAG | \$4,322.45 |
| 80923 | CANADIAN LINEN & UNIFORM SERVICES | COVERALLS/TOWELS | \$26.25 |
| 80924 | C.E.M. HEAVY EQUIPMENT | FORK TINE | \$1,890.00 |

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|-------|-------------------------------|--|-------------|
| 80925 | CITY OF MEDICINE HAT | ELECTRIC | \$7,512.44 |
| 80926 | COCOA BEAN | REDCLIFF/MEDICINE HAT COUNCIL DINNER | \$716.65 |
| 80927 | CANADIAN PACIFIC RAILWAY | FLASHER CONTRACT FEE | \$621.00 |
| 80928 | C.U.P.E | UNION DUES | \$2,076.83 |
| 80929 | EPCOR ENERGY SERVICES | UTILITIES | \$136.72 |
| 80930 | FARMLAND SUPPLY CENTER | METER TEST KIT/HOSES/TIPS/CAM LOCKS/ELBOWS | \$2,838.79 |
| 80931 | FLASHING CANINES | REFUND FACILITY /KEY DEPOSIT | \$225.00 |
| 80932 | FORAN EQUIPMENT | REFUND COA INACTIVE UTILITY ACCT | \$40.32 |
| 80933 | HARV'S JANITORIAL | JANITORIAL SERVICES | \$3,948.00 |
| 80934 | REDCLIFF HOME HARDWARE | DUCT TAPE/SILICONE/LABOUR | \$107.56 |
| 80935 | KIRK'S MIDWAY TIRE | BALANCE | \$63.00 |
| 80936 | LMT ENTERPRISES | SEAL CRACKS/FILL POTHOLES | \$9,975.00 |
| 80937 | LETHBRIDGE HERALD | ADVERTISING | \$390.60 |
| 80938 | LETHBRIDGE MOBILE SHREDDING | SHREDDING | \$46.20 |
| 80939 | MIDDLETON, RENA | EMPLOYEE REIMBURSEMENT | \$78.50 |
| 80940 | PALL CORPORATION | PROGRAMMING SERVICES | \$894.60 |
| 80941 | PARK ENTERPRISES | PERMITS | \$969.99 |
| 80942 | SUNCOR | FUEL | \$7,909.85 |
| 80943 | THE PRINTER | BUSINESS CARDS | \$163.80 |
| 80944 | REIMER, ERNIE | TRAVEL REIMBURSEMENT | \$213.44 |
| 80945 | ROBERTSON'S IMPLEMENTS | FILTERS | \$257.63 |
| 80946 | SANATEC | PUMP SEPTIC TANK | \$152.25 |
| 80947 | SPETZ, PATRICIA | EMPLOYEE REIMBURSEMENT | \$34.20 |
| 80948 | SUMMIT MOTORS | FILTERS | \$1,869.97 |
| 80949 | SUPERIOR TRUCK EQUIPMENT | TRUCK MAST PARTS | \$4,624.85 |
| 80950 | TELUS COMMUNICATIONS | PHONE SERVICE | \$1,741.90 |
| 80951 | TELUS MOBILITY | CELL SERVICE | \$308.22 |
| 80952 | TRIPLE R EXPRESS | SHIPPING | \$34.65 |
| 80953 | MBSI | HOSTED BACK UP | \$1,071.00 |
| 80954 | XL HOMES OILFIELD MAINTENANCE | REFUND DEPOSIT | \$100.00 |
| 80955 | TOWN OF REDCLIFF | EMPLOYEE PROPERTY TAXES | \$550.00 |
| 80956 | REDCLIFF FIREMAN SOCIAL CLUB | 3RD QTR FIRE PAY | \$255.00 |
| 80957 | UNITED WAY | EMPLOYEE DONATIONS | \$40.00 |
| 80958 | WOLSLEY MECHANICAL | FLANGE/ADAPTER | \$101.39 |
| 80959 | A & B STEEL | PUMPER MARKERS/GREASE GUN/REBAR/SHAFT | \$235.95 |
| 80960 | ACTION PARTS | HEAD LAMP | \$24.17 |
| 80961 | AMSC INSURANCE | HEALTH SPENDING ACCOUNT BENEFITS | \$28.08 |
| 80962 | B & C APPLIANCE SERVICE | SERVICE-RECTANGLE | \$115.50 |
| 80963 | BOSS LUBRICANTS | OIL | \$191.52 |
| 80964 | BROWN, CHERE | AUMA CONVENTION | \$551.00 |
| 80965 | CITY OF MEDICINE HAT | ELECTRIC/SEWAGE OUTLAY | \$62,943.00 |
| 80966 | FORTY MILE GAS COOP | LANDFILL UTILITIES | \$108.38 |
| 80967 | FOX ENERGY | COVERALLS/SIGNS | \$766.33 |
| 80968 | H2O HAULING | HAUL WATER TO LANDFILL | \$105.00 |

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| 80969 | HARRISON, DEAN | TRAVEL REIMBURESMENT | \$120.00 |
| 80970 | HAT AGRI SERVICE | BELT/FILTERS | \$398.05 |
| 80971 | REDCLIFF HOME HARDWARE | SEALANT FOAM/TUBING/COFFE SUPPLIES/DRILL KIT | \$234.47 |
| 80972 | JACOB'S WELDING | PIN SOCKETS/MAST | \$378.00 |
| 80973 | JOE JOHNSON EQUIPMENT | CONVEYOR SWITCH | \$112.92 |
| 80974 | KEYWAY SECURITY | KEYS | \$59.85 |
| 80975 | KILPATRICK, DWIGHT | TRAVEL REIMBURSEMENT | \$586.00 |
| 80976 | SHAW CABLE | INTERNET | \$274.84 |
| 80977 | PALL CORPORATION | TECH PHONE SUPPORT | \$6,072.15 |
| 80978 | SUNCOR | FUEL | \$3,507.49 |
| 80979 | PRIME PRINTING | FOLDING NEWSLETTER | \$145.95 |
| 80980 | PUROLATOR | SHIPPING | \$55.42 |
| 80981 | REIMER, ERNIE | TRAVEL REIMBURSEMENT | \$75.00 |
| 80982 | ROBERTSONS IMPLEMENTS | FILTERS/RELAY/BUTTON/SPRING | \$648.53 |
| 80983 | SAFETY BUZZ | CONFINED SPACES COURSE | \$540.54 |
| 80984 | SCHEFFER ANDREW | PLANNING SERVICES | \$1,653.75 |
| 80985 | SITEONE LANDSCAPE | FITTINGS | \$86.24 |
| 80986 | SOLBERG, ERIC | TRAVEL REIMBURSEMENT | \$412.00 |
| 80987 | STEINKE, JAMES | TRAVEL REIMBURSEMENT | \$230.39 |
| 80988 | SUMMIT MOTORS | FILTERS | \$258.24 |
| 80989 | TELUS MOBILITY | CELL SERVICE | \$193.24 |
| 80990 | SCHNELL, GLEN | REFUND COA INACTIVE UTILITY ACCT | \$126.76 |
| 80991 | B&L LAWN & HOME MAINTENANCE | LANDSCAPING-SLOPE REDEMPTION | \$5,013.75 |
| 80992 | MBSI | HOSTED BACK UP | \$1,071.00 |
| 80993 | FAIRHURST, CAM | TRAVEL ADVANCE | \$125.00 |
| 80994 | WELLSITE ENVIRONMENTAL | REFUND COA INACTIVE UTILITY ACCT | \$119.06 |
| 80995 | GUNDERSON, THOMAS | REFUND COA INACTIVE UTILITY ACCT | \$256.00 |
| 80996 | TYMRYK, AUDREY | REFUND COA INACTIVE UTILITY ACCT | \$38.82 |
| 80997 | TOWN OF REDCLIFF | LANDFILL CHARGES | \$9,485.45 |
| 80998 | TRICO LIGHTING | BULBS | \$25.18 |
| 80999 | WORKERS COMPENSATION BOARD | PREMIUMS | \$3,463.75 |
| 81000 | WESTERN CANADA WELDING | OXYGEN/ACETYLENE | \$245.25 |
| 81001 | WOLSLEY MECHANICAL | SADDLE/ELBOWS/MAIN LOCK | \$482.19 |
| 81002 | W.R.MEADOWS | ROAD REPAIR | 899.04 |
| 81003 | CROZIER, CATHY | TRAVEL REIMBURSEMENT | 617.81 |
| | | TOTAL - 87 CHEQUES | \$161,939.00 |

2016-0398 Bank Summary to September 30, 2016

D) Councillor Kilpatrick moved the Bank Summary to September 30, 2016, be received for information. - Carried.

2. DELEGATION

Catherine Richardson
Re: Redcliff Public Library

A) Catherine Richardson of the Redcliff Public Library Board, was in attendance to provide a presentation to council regarding the Redcliff Public Library 2017 Budget Proposal.

2016-0399

Councillor Kilpatrick moved the presentation by Catherine Richardson of the Redcliff Public Library Board regarding the Redcliff Public Library 2017 Budget Proposal, be received for information. Further, to refer this matter to the 2017 Budget discussions. - Carried.

Todd Poland and James
Hobson of CIBC Wood Gundy
Re: Investments

B) Todd Poland and James Hobson of CIBC Wood Gundy were in attendance to provide a presentation to Council regarding Investments.

2016-0400

Councillor Kilpatrick moved the presentation to Council regarding Investments, presented by Todd Poland and James Hobson of CIBC Wood Gundy, be received for information. - Carried.

3. MINUTES

2016-0401 Council meeting held October
11, 2016

A) Councillor Brown moved the minutes of the Council meeting held October 11, 2016, be adopted as presented. - Carried.

2016-0402 Subdivision & Development
Appeal Board hearing held
September 21, 2016

B) Councillor Solberg moved the minutes of the Subdivision & Development Appeal Board hearing held September 21, 2016, be received for information. - Carried.

2016-0403 Mayors & Reeves of
Southwest Alberta meeting
held October 14, 2016

C) Councillor Leipert moved the minutes of the Mayors & Reeves of Southwest Alberta meeting held October 14, 2016, be received for information. - Carried.

2016-0404 Redcliff Senior Citizens
Business meeting held
October 6, 2016

D) Councillor Crozier moved the minutes of the Redcliff Senior Citizens Business meeting held October 6, 2016, be received for information. - Carried.

4. BYLAWS

2016-0405 Bylaw No. 1832 (2016), Tax
Penalty Bylaw

A) Councillor Crozier moved Bylaw No. 1832 (2016), Tax Penalty Bylaw, be given first reading. - Carried.

5. REQUESTS FOR DECISION

- 2016-0406 Temporary Sign in Town Boulevard
A) Councillor Kilpatrick moved to deny the request from Alberta Wide Rally (Medicine Hat Rally Committee) to place a temporary sign in the Boulevard of Broadway Avenue.
- Carried.
- 2016-0407 Encroachment Permit
Application Re: Lot 32, Block 7, Plan 0212632 (364 Kipling Point SW)
B) Councillor Crozier moved that the Municipal Manager be authorized to sign an encroachment agreement with Nicholas Smith of 364 Kipling Point SW (Lot 32, Block 7, Plan 0212632).
- Carried.
- 2016-0408 Insurance Claim
Re: 413 Main Street North
C) Councillor Leipert moved the request for damages to a third party fence from Mike and Susan Wells of 413 Main Street N be approved to a maximum amount of \$3,000.00 subject to submission of final receipt for work completed and signing of a Final Release. - Carried.

6. POLICIES

- 2016-0409 Policy No. 052, Land Development Policy
A) Councillor Brown moved the Memo regarding Policy No. 052, Land Development Policy, be received for information.
- Carried.

7. CORRESPONDENCE

- 2016-0410 Alberta Municipal Affairs
Re: Minister's Awards - Excellence in Public Library Service
A) Councillor Crozier moved correspondence from Alberta Municipal Affairs dated September 13, 2016 regarding Minister's Awards, be received for information. - Carried.
- 2016-0411 Alberta Municipal Affairs
Re: Municipal Sustainability Initiative
B) Councillor Kilpatrick moved correspondence from Alberta Municipal Affairs dated September 14, 2016 regarding Municipal Sustainability Initiative, be received for information.
- Carried.

8. OTHER

- 2016-0412 Town of Redcliff Third Quarter Financial Summary
Re: For the Period Ending September 30, 2016
A) Councillor Crozier moved the Town of Redcliff Third Quarter Financial Summary for the Period Ending September 30, 2016, be received for information. - Carried.
- 2016-0413 Parks & Recreation Master Plan Recommendations
B) Councillor Leipert moved the Parks & Recreation Master Plan Recommendations be received for information. - Carried.
- 2016-0414 Municipal Manager's Report to Council October 24, 2016
C) Councillor Solberg moved the Municipal Manager's Report to Council October 24, 2016, be received for information.
- Carried.



2016-0415 Councillor Report to Council
October 24, 2016

D) Councillor Leipert moved the Councillor Report to Council
October 24, 2016, be received for information. - Carried.

2016-0416 Council Important Meetings &
Events October 24, 2016

E) Councillor Crozier moved the Council Important Meetings &
Events October 24, 2016, be received for information.
- Carried.

9. ADJOURNMENT

2016-0417 Adjournment

Councillor Leipert moved to adjourn the meeting at 8:30 p.m.
- Carried.



Deputy Mayor

Manager of Legislative & Land Services