

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, SEPTEMBER 12, 2016 7:00 P.M.**

PRESENT: Mayor E. Reimer
 Councillors C. Crozier, D. Kilpatrick
 C. Brown, J. Steinke
 E. Solberg, L. Leipert

Municipal Manager A. Crofts
 Manager of Legislative S. Simon
 & Land Services
 Director of Finance J. Tu (arrived at 7:01 p.m., left at 8:00 p.m.)
 & Administration
 Director of Planning & J. Johansen
 Engineering

ABSENT:**1. GENERAL**

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:00 p.m.

2016-0328 Adoption of Agenda

B) Councillor Leipert moved the agenda be adopted as presented. - Carried.

2016-0329 Accounts Payable

C) Councillor Kilpatrick moved the following 123 general vouchers in the amount of \$747,611.66 be received for information. - Carried.

ACCOUNTS PAYABLE CHEQUE LIST			
COUNCIL MEETING SEPT 12, 2016			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
80539	A & B STEEL	REBAR	\$489.17
80540	ACTION PARTS	BRAKE PAD SET	\$489.17
80541	ADT SECURITY	ALARM	\$283.58
80542	AIR LIQUIDE	CARBON DIOXIDE	\$630.00
80543	ALTA-WIDE BUILDERS	LUMBER	\$850.97
80544	ANDRES, BONNIE	REIMBURSE COFFEE SUPPLIES	\$53.31
80545	ATB MASTERCARD	VARIOUS EXPENSES	\$9,038.46
80546	ATRON REFRIGERATION	REPAIR POOL BOILER	\$1,739.85
80547	BARTLE & GAMBLE	VALVES	\$207.72
80548	BLUE IMP	EDGING/SWING	\$350.70
80549	THE BOLT SUPPLY HOUSE	SCREWS/NUTS/BOLTS/WASHERS	\$28.87
80550	BRANDT TRACTOR	SWITCH	\$78.23
80551	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$26.25
80552	CANADIAN ENERGY	SAFETY LIGHT BATTERIES	\$48.57

80553	CITY OF MEDICINE HAT	SEWAGE OUTLAY	\$49,337.73
80554	CLEAN HARBOUR	PAINT	\$742.35
80555	CUMMINS WESTERN CANADA	FUEL PUMP TESTER	\$162.48
80556	GAS CITY HYDRO VAC	HYDROVAC	\$1,220.63
80557	REDCLIFF HOME HARDWARE	SEALANT FOAM/COFFEE FILTERS	\$44.08
80558	KIRKS MIDWAY TIRE	REPAIR FLAT TIRE	\$15.75
80559	LETHBRIDGE HERALD	ADVERTISING	\$4,179.98
80560	NAPA AUTO PARTS	STEERING WHEEL COVER	\$12.79
80561	SUNCOR	FUEL	\$3,429.82
80562	PRO COMM SOLUTIONS	PHONE SYSTEM SERVICE	\$206.75
80563	PUROLATOR	SHIPPING	\$28.78
80564	REDCLIFF BAKERY	MPC LUNCHES	\$153.68
80565	RECEIVER GENERAL	POLICING COSTS	\$257,075.42
80566	CANADIAN RED CROSS	WSI COURSE PACKAGE	\$329.70
80567	SITE ONE LANDSCAPING	WEED RESTRICTOR/IRRIGATION PARTS	\$454.63
80568	STARKS PLUMBING & HEATING	REFUND TAX PMT	\$4,289.56
80569	SUMMIT MOTORS	FILTERS	\$559.33
80570	TELUS COMMUNICATIONS	RADIO SERVICE	\$20.12
80571	BERTS VACUUMS	TOILET PAPER/PAPER TOWEL	\$167.90
80572	CAZES, WADE	REFUND TAX PMT	\$852.62
80573	MANDEVILLE, KATHY	REFUND UTILITY PMT	\$213.85
80574	PERSIAN DREAMS & CANINE	BYLAW SERVICES	\$25.00
80575	TRANSIT PAVING	CONCRETE & ASPHALT	\$28,098.54
80576	ULTIMATE SPAS & POWERSPORTS	POOL CHEMICAL	\$31.70
80577	WORKER'S COMPENSATION	PREMIUMS	\$3,463.75
80578	49 NORTH LUBRICANTS	GREASE	\$423.02
80579	A & B STEEL	GREASE GUNS	\$556.50
80580	AG-PLUS MECHANICAL	FILTERS/OIL CAP/BLADE WIPE	\$560.31
80581	AMSC INSURANCE	HEALTH SPENDING	\$545.47
80582	THE BOLT SUPPLY HOUSE	SAFETY GLASSES/GLOVES	\$120.35
80583	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$26.25
80584	CANADIAN ENERGY	BATTERY.CORE DEPOSITS	\$224.26
80585	CHARTRAND, BILL	REIMBURSE TRAVEL EXPENSE	\$160.00
80586	CLEARTECH INDUSTRIES	CHEMICALS	\$2,061.57
80587	CUPE	UNION DUES	\$2,770.10
80588	FARMLAND	HYDRO HOSE FITTING	\$108.69
80589	REDCLIFF HOME HARDWARE	VARIOUS SUPPLIES FPR PARKS & REC	\$553.56
80590	KAIZEN LABS	WATER ANALYSIS	\$123.90
80591	KIRK'S MIDWAY	FLAT REPAIR	\$15.75
80592	MELHAM, MIKE	REIMBURSE TRAVEL EXPENSE	\$160.00
80593	SHAW	INTERNET	\$129.05
80594	PARK ENTERPRISE	PERMITS	\$105.00
80595	SUNCOR	FUEL	\$10,622.42
80596	THE PRINTER	BUSINESS CARDS	\$142.80

80597	PRO COMM SOLUTIONS	CELL PHONES/CASES	\$850.50
80598	PUROLATOR	SHIPPING	\$308.01
80599	PROVINCIAL TREASURER	ACTS	\$82.95
80600	REDCLIFF LADIES SOFTBALL ASSOC	REF KEY DEPOSIT	\$125.00
80601	ROSENAU TRANSPORT	FREIGHT	\$1,063.46
80602	SOUTHERN DOOR	DOOR REPAIRS/FOLLOW UP	\$2,494.73
80603	TELUS MOBILITY	CELL SERVICE	\$33.84
80604	BREWMASTER	MEALS ON WHEELS SUPPLIES	\$27.25
80605	SAUVEY, MELINDA	REFUND LIONS PARK/KEY DEPOSIT	\$225.00
80606	APPLIED INDUSTRIAL	SEAL/SHIPPING	\$73.12
80607	MBSI	HOSTED BACK UP	\$1,071.00
80608	GAINSBOROUGH, JEFF	REFUND RENT A POOL	\$60.00
80609	SOUTH COUNTRY COOP	CHEMICALS	\$224.98
80610	BEST BOUQUET FLOWERS	BEREAVEMENT	\$78.75
80611	DALY, CATHERINE	REFUND SWIM LESSON	\$20.00
80612	COPEMAN, JENNIFER	REFUND SWIM LESSON	\$55.00
80613	TOWN OF REDCLIFF	EMPLOYEE TAX PAYMENTS	\$700.00
80614	TOMKO SPORTS	PICKLEBALL PAINT/COURT SUPPLIES	\$393.64
80615	WESTERN CANADA WELDING	CUTTING DISKS	\$24.05
80616	WESTERN TRACTOR	SPREADER	\$1,527.34
80617	WOLSLEY	ELBOW/VALVE BOX/PIPE/TUBE ZINC/SOCKET/TEE	\$6,888.85
80618	49 NORTH LUBRICANTS	LUBE/ANTIFREEZE/OIL/TRANSMISSION FLUID	\$3,345.84
80619	ALBERTA FIRE CHIEFS ASSOC	FPW KIT	\$573.71
80620	ACTION PARTS	BRAKE PAD SETS/ROTORS/BULBS/GLUE/LUBE	\$98.94
80621	AG-PLUS MECHANICAL	BIT	\$286.90
80622	ALTA-WIDE BUILDERS	LUMBER	\$16.13
80623	AMSC INSURANCE	BENEFITS	\$17,355.81
80624	BARTLE & GIBSON	FLUSH VALVE	\$134.46
80625	BENCHMARK GEOMATICS	FOOTING CHECK	\$157.50
80626	BENS OFFICE MACHINES	PRINTER	\$498.75
80627	BIG HILL SERVICES	BOARD CLEANING	\$1,372.28
80628	THE BOLT SUPPLY HOUSE	MARKING PAINT	\$170.50
80629	CITY OF MEDICINE HAT	ELECTRIC	\$11,521.25
80630	CLEAN HARBOUR	PAINT RECYCLING	\$819.77
80631	COURTYARD LAW CENTER	PROFESSIONAL SERVICES	\$577.81
80632	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
80633	CYPRESS GROUP	COPIER FEES	\$324.02
80634	EPCOR	UTILITIES	\$186.34
80635	FARMLAND SUPPLY	HYDRAULIC HOSE/BUSHING/COUPLER/ORING	\$144.79
80636	GAS CITY HYDRO VAC	HYDROVAC	\$984.38
80637	REDCLIFF HOME HARDWARE	TUBING/KEYS/BAIT/SEALANT/WOOL PADS/KEY TAGS	\$109.31
80638	JACOBS WELDING	FABRICATE CATTLE GUARDS	\$3,018.75
80639	JOE JOHNSON EQUIPMENT	FILTERS/BLADE SPINDLE/SEAL/NUT	\$538.78
80640	KIRK'S MIDWAY TIRE	CHANGE OVER/TIRE TUBE	\$60.90

80641	LETHBRIDGE MOBILE SHREDDING	SHREDDING	\$85.58
80642	MEDICINE HAT CSRD #20	2016 SCHOOL REQUISITION	\$181,382.75
80643	SHAW CABLE	INTERNET SERVICE	\$84.95
80644	PARK ENTERPRISES	PERMITS	\$2,713.60
80645	SUNCOR ENERGY	FUEL	\$1,899.77
80646	PITNEY WORKS	FOLDER/STUFFER FEES	\$159.08
80647	PUROLATOR	SHIPPING	\$49.12
80648	RECEIVER GENERAL	STATUTORY DEDUCTIONS	\$35,416.99
80649	ROSENAU TRANSPORT	SHIPPING	\$169.61
80650	SANATEC ENVIRONMENT	VACUUM SEPTIC TANK	\$152.25
80651	SHOCKWARE	INTERNET SERVICE	\$52.45
80652	STEEP ROCK	SCREENED ROCK	\$625.09
80653	SUMMIT MOTORS	PARTS/LABOUR/FUEL CONDITIONER	\$2,384.15
80654	TELUS	PHONE SERVICE	\$1,810.94
80655	TELUS MOBILITY	CELL SERVICE	\$161.53
80656	B & L LAWN & HOME MAINTENANCE	FENCING/DECKING	\$147.00
80657	WATSON POOLS	GEMS REBUILD KIT	\$325.50
80658	608381 AB LTD	REFUND DUPLICATE TAX PAYMENT	\$4,289.56
80659	KAREN MURRAY	GRASS SEED	\$308.00
80660	ED MILLER	REFUND CAMPGROUND FEES	\$30.00
80661	FORAN EQUIPMENT	SLOPE REDEMPTION	\$67,277.56
			\$747,611.66

2. DELEGATION

Darryl Pasicka
Re: Chain Link Hedge

A) Darryl Pasicka, resident of Redcliff, was in attendance to give a presentation regarding Chain Link Hedge.

2016-0330

Councillor Solberg moved the presentation by Darryl Pasicka, resident of Redcliff, regarding Chain Link Hedge, be received for information. - Carried.

3. MINUTES

2016-0331 Council meeting held August 15, 2016

A) Councillor Crozier moved the minutes of the Council meeting held August 15, 2016, be adopted as presented. - Carried.

2016-0332 Municipal Planning Commission meeting held August 17, 2016

B) Councillor Steinke moved the minutes of the Municipal Planning Commission meeting held August 17, 2016, be received for information. - Carried.

2016-0333 Subdivision & Development Appeal Board hearing held August 17, 2016

C) Councillor Kilpatrick moved the minutes of the Subdivision & Development Appeal Board hearing held August 17, 2016, be received for information. - Carried.

- 2016-0334 Redcliff Senior Citizens Business meeting September, 2016 **D)** Councillor Steinke moved the minutes of the Redcliff Senior Citizens Business meeting September, 2016, be received for information. - Carried.

4. BYLAWS

- 2016-0335 Bylaw 1829/2016, Off-site Levy Bylaw **A)** Councillor Crozier moved Bylaw 1829/2016, Off-site Levy Bylaw, be given third reading as amended. - Carried.

5. REQUESTS FOR DECISION

- 2016-0336 Alberta Municipal Affairs Internship Program Re: Land Use Planning **A)** Councillor Brown moved that Administration submit a grant application for the Town of Redcliff to be a host organization in the Municipal Administration Internship Program - Land Use Planning Stream starting in the 2017 calendar year; further to re-allocate \$60,000.00 budget funds to be used for the Town's contribution of the grant program. - Carried.
- 2016-0337 2016 Investment **B)** Councillor Brown moved that Administration be authorized to invest \$2.5M with CIBC Wood Gundy in short-term bonds (invested for a term of two and a half years to four years). - Carried.
- 2016-0338 Budget Timeline **C)** Councillor Brown moved to establish the dates for the 2017 budget review as the 2nd of November and the 5th of November from 8:30 a.m. to 5:00 p.m. each day. - Carried.

6. POLICIES

- 2016-0339 Policy 039 (2016), Direct Control Development Application Process **A)** Councillor Leipert moved Policy No. 039 (2016) - Direct Control Zone Development Application process be approved as presented. - Carried.
- 2016-0340 Policy 130 (2016), Off-site Levies Policy **B)** Councillor Crozier moved Policy 130 (2016), Off-site Levies be approved as presented. - Carried.
- 2016-0341 Policy 102 (2016), Perimeter Fencing **C)** Councillor Brown moved to direct Administration to amend Policy No. 102 (2016) - Perimeter Fence Adjacent to Parks and Public Reserves and to include as an allowable modification, the installation of chain link hedge. - Defeated.



7. CORRESPONDENCE

- | | | |
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| 2016-0342 | Muscular Dystrophy Awareness Month
- Proclamation | A) Councillor Brown moved Proclamation for Muscular Dystrophy Awareness with regard to proclaiming Muscular Dystrophy Month Awareness in September, 2016, be received for information. Further, to declare September 2016 as Muscular Dystrophy Awareness Month in Redcliff, Alberta.
- Carried. |
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8. OTHER

- | | | |
|-----------|--|---|
| 2016-0343 | Memo - Front Yard Fence Heights | A) Councillor Crozier moved the Memo regarding Front Yard Fence Heights dated September 12, 2016, be received for information. - Carried. |
| 2016-0344 | Redcliff/Cypress Regional Waste Management Authority
Re: Landfill Graphs to August 31, 2016 | B) Councillor Leipert moved the Redcliff/Cypress Regional Waste Management Authority Landfill Graphs to August 31, 2016, be received for information. - Carried. |
| 2016-0345 | Council Important Meetings & Events September 12, 2016 | C) Councillor Kilpatrick moved the Council Important Meetings & Events September 12, 2016, be received for information.
- Carried. |
| 2016-0346 | Off-site Levy Bylaw | D) Councillor Brown moved Administration to consult with the development industry on the 2017 Off-site Levy rate calculations and present Bylaw 1829/2016 - Off-site Levies, amended to include the 2017 rates to Council for the first Council meeting in March of 2017. - Carried. |

9. RECESS

Mayor Reimer called for a recess at 8:00 p.m.

Director of Finance & Administration left the meeting at 8:00 p.m.

Mayor Reimer reconvened the meeting at 8:11 p.m.

10. IN CAMERA

- | | |
|-----------|---|
| 2016-0347 | Councillor Brown moved to meet In Camera at 8:11 p.m.
- Carried. |
| 2016-0348 | Councillor Leipert moved to return to regular session at 8:36 p.m. - Carried. |

2016-0349 Boards and Commissions

Councillor Brown moved to receive for information, the resignation of George Hunt from the Redcliff Recreation Services Board dated August 23, 2016. - Carried.

2016-0350 CUPE

Councillor Steinke moved to approve the proposed Letter of Understanding and remove the Municipal Accountant, I.T. Systems Analyst, and Engineering Tech 3 classifications from the bargaining unit and subsequently amend Policy 069. - Carried.


11. ADJOURNMENT

2016-0351 Adjournment

Councillor Leipert moved to adjourn the meeting at 8:37 p.m. - Carried.



Mayor



Manager of Legislative & Land Services