

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, SEPTEMBER 26, 2016 7:00 P.M.**

PRESENT: Deputy Mayor J. Steinke
Councillors D. Kilpatrick
C. Brown, L. Leipert

Manager of Legislative & Land Services S. Simon
Director of Finance J. Tu
& Administration
Director of Community & K. Dalton
Protective Services

ABSENT: Mayor E. Reimer
Municipal Manager A. Crofts
Councillors E. Solberg, C. Crozier

1. GENERAL

Call to Order

A) Deputy Mayor Steinke called the regular meeting to order at 7:02 p.m.

2016-0352 Adoption of Agenda

B) Councillor Leipert moved the agenda be adopted as presented. - Carried.

2016-0353 Accounts Payable

C) Councillor Brown moved the following 75 general vouchers in the amount of \$222,314.63 be received for information. - Carried.

ACCOUNTS PAYABLE CHEQUE LIST

COUNCIL MEETING SEPT 26, 2016

<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
80662	AIR LIQUID	CARBON DIOXIDE	\$630.00
80663	CANADIAN LINEN	COVERALLS/TOWELS	\$26.25
80664	COCOA BEAN	MEALS ON WHEELS	\$652.05
80665	DIAMOND SOFTWARE	UTILITY CONVERT TO ESEND	\$49.88
80666	FARMLAND SUPPLY	COUPLER SET/WAND	\$25.48
80667	GAS CITY HYDRO VAC	HYDROVAC WATER MAIN	\$1,220.63
80668	GUY, MELISSA	EMPLOYEE REIMBURSEMENT	\$20.00
80669	HARV'S JANITORIAL SERVICES	JANITORIAL SERVICES	\$3,948.00
80670	HAT AGRI SERVICE	COMPLETE SHIELD/FREIGHT	\$333.27
80671	REDCLIFF HOME HARDWARE	PAINT/CASH BOX/RETURN	\$135.06
80672	HYDRODIG	HYDROVAC CURB STOPS	\$603.75
80673	INLAND	CONCRETE	\$748.13
80674	SUNCOR	FUEL	\$2,102.29
80675	PUROLATOR	SHIPPING	\$39.14
80676	TELUS COMMUNICATIONS	PHONE SERVICE	\$101.02

80677	TELUS MOBILITY	CELL SERVICE	\$255.26
80678	TRIPLE R EXPRESS	SHIPPING	\$224.70
80679	BOUNCE OF FUN	BOUNCE CASTLE - CORN FEAST	\$189.00
80681	1099121 ALBERTA LTD	REFUND FACILITIES/KEY DEPOSIT	\$225.00
80682	GREEN, SANDRA	REFUND FACILITIES/KEY DEPOSIT	\$225.00
80683	A & B STEEL LTD	GREASE GUN	\$145.95
80684	ACTION PARTS	ALTERNATOR/FUSES/BATTERY/DUST MASKS	\$380.85
80685	ATB M/C	VARIOUS EXPENSES	\$18,990.98
80686	BIG HILL SERVIES	ICE LOGO	\$360.38
80687	BLUE IMP	PARK BENCH	\$1,698.17
80688	THE BOLT SUPPLY HOUSE	NUTS/BOLTS/WASHERS	\$14.78
80689	BRUCE'S SEWER SERVICE	REPAIR SEWER LINE	\$834.75
80690	CAMPBELL, TRAVIS	EMPLOYEE REIMBURSEMENT	\$60.00
80691	CANADIAN LINEN	COVERALLS/TOWELS	\$26.25
80692	CANSEL	INK	\$894.99
80693	C.E.M HEAVY EQUIPMENT	TRANSMISSION FILTER/ELEMENT RETURN	\$731.95
80695	CITY OF MEDICINE HAT	ELECTRIC/SEWAGE OUTLAY	\$73,232.01
80696	CORIX	WATER METERS	\$8,044.42
80697	CROFTS, ARLOS	REFUND FACILITIES/KEY DEPOSIT	\$225.00
80698	CUPE	UNION DUES	\$2,752.64
80699	DIAMOND SOFTWARE	ESEND UPGRADE	\$854.10
80700	FARMLAND SUPPLY	HOSE/FITTINGS/SEALS	\$371.24
80701	FORTY MILE GAS	LANDFILL UTILITIES	\$85.65
80702	FOX ENERGY	SPRAYING SUITS	\$20.90
80703	FRANCOTYP-POSTALIA	POSTAGE MACHINE FEES	\$110.09
80704	GRAND RENTAL STATION	CANDY FLOSS MACHINE	\$56.70
80705	H2O HAULING	HAUL WATER TO LANDFILL	\$105.00
80706	REDCLIFF HOME HARDWARE	VARIOUS SUPPLIES FOR CPS/LANDFILL/PS	\$1,685.73
80707	JET ICE	ICE LOGO	\$94.34
80708	JOHANSEN, JAMES	MUNICIPAL PLANNING COURSES	\$885.00
80709	KIRK'S MIDWAY TIRES	CHANGE OVER/TUBES	\$132.30
80710	KOST FIRE EQUIPMENT	RCMP FIRE INSPECTION	\$367.50
80711	SHAW	INTERNET	\$274.84
80712	SUNCORE	FUEL	\$914.38
80713	RECEIVER GENERAL	REGULAR PAY	\$33,927.81
80714	RED HAT COOP	REFUND FACILITY/KEY DEPOSIT	\$225.00
80715	ROBERTSON'S IMPLEMENT	RADIATOR CAP	\$40.24
80716	SAFETY BUZZ	FIRST AID/CPR COURSES	\$300.30
80717	SCHEFFER ANDREW	PLANNING SERVICES	\$6,198.42
80718	SIMPLY WATER	BOTTLED WATER	\$75.00
80719	STEEP ROCK	SCREENED ROCK/ROADCRUSH	\$3,095.37
80720	SUMMIT MOTORS	FILTERS/FUEL CONDITIONER	\$422.03
80721	TELUS COMMUNICATIONS	PHONE SERVICE	\$20.12
80722	BERTS VACUUMS	TOILET PAPER/PAPER TOWEL/GARBAGE BAGS	\$352.17




80723	DEMKE ENTERPRISES	REFUND CONSTRUCTION DEPOSIT	\$1,000.00
80724	CLAIRMONT, GUS	EMPLOYEE REIMBURSEMENT	\$219.10
80725	HULBERT, ELAINE	REFUND FACILITY/KEY DEPOSIT	\$225.00
80726	SMITH, TODD	REFUND CREDIT ON ACCOUNT	\$84.37
80727	KURT'S IRON WORKS	VAULT LID	\$1,496.78
80728	CHILAKO DRILLING SERVICES	DRILLING TO INSTALL MONITORING WELLS	\$34,882.16
80729	CMLS FINANCIAL	REFUND PROPERTY TAX OVER PAYMENT	\$635.84
80730	ROYAL CANADIAN LEGION	BAND FOR CORN FEAST	\$375.00
80731	VANDERHORST, MONICA	REFUND KEY DEPOSIT	\$125.00
80732	MCKINLEY, SAMANTHA	REFUND SWIM LESSON	\$15.00
80733	KERR, JODI	REFUND FACILITY/KEY DEPOSIT	\$225.00
80734	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PAYMENTS	\$550.00
80735	TOWN OF REDCLIFF	LANDFILL TONNAGE	\$11,382.78
80736	TRICO LIGHTING	BULBS	\$257.92
80737	WOLSLEY	RUBBER SLEEVE	\$79.42
			\$222,314.63

2016-0354 Bank Summary to August 31, 2016

D) Councillor Brown moved the Bank Summary to August 31, 2016, be received for information. - Carried.

2. MINUTES

2016-0355 Council meeting held September 12, 2016

A) Councillor Kilpatrick moved the minutes of the Council meeting held September 12, 2016, be adopted as presented. - Carried.

2016-0356 Municipal Planning Commission meeting held September 21, 2016

B) Councillor Leipert moved the minutes of the Municipal Planning Commission meeting held September 21, 2016, be received for information. - Carried.

2016-0357 Subdivision & Development Appeal Board hearing held September 8, 2016

C) Councillor Brown moved the minutes of the Subdivision & Development Appeal Board hearing held September 8, 2016, be received for information. - Carried.

2016-0358 Redcliff/Cypress Regional Waste Management Authority meeting held September 14, 2016

D) Councillor Kilpatrick moved the minutes of the Redcliff/Cypress Regional Waste Management Authority meeting held September 14, 2016, be received for information. - Carried.

3. REQUESTS FOR DECISION

2016-0359 Cypress County Land Use Bylaw Amendment 2016/41

A) Councillor Leipert moved Cypress County Land Use Bylaw Amendment No. 2016/41 be received for information, and that Administration notify Cypress County that it has no comments. - Carried.

2016-0360 Utility Reimbursement

B) Councillor Kilpatrick moved to approve the property owner of 216 Broadway Avenue SE request for reimbursement of \$640 (1/3 x \$1,920) utility payment from February to June of 2016, and further that the Town charge one unit less until a business license is issued for the office space that is vacant.
- Defeated.

4. POLICIES

2016-0361 Policy No. 104, Outdoor Lighting - M. Wooding School, Basketball Court, Ice Rink

A) Councillor Brown moved Policy No. 104, Outdoor Lighting - M. Wooding School, Basketball Court/Ice Rink be approved as presented. - Carried.

5. CORRESPONDENCE

2016-0362 Alberta Municipal Affairs
Re: Municipal Sustainability Initiative Capital Grants

A) Councillor Leipert moved correspondence from Alberta Municipal Affairs dated August 31, 2016 regarding Municipal Sustainability Initiative Capital Grants, be received for information. - Carried.

2016-0363 Alberta Development Officers Association Re: Proclamation

B) Councillor Brown moved the Proclamation from the Alberta Development Officers Association regarding Alberta Development Officers Week September 25 to October 1, 2016, be received for information. Further, to declare the week of September 25 to October 1, 2016 be designated as Alberta Development Officer's Week in Redcliff, Alberta. - Carried.

2016-0364 Community Futures
Re: Appointment of Director to Community Futures/Entre-Corp Business Development Board

C) Councillor Brown moved correspondence from Community Futures dated September 12, 2016, regarding the Appointment of Director to Community Futures/Entre-Corp Business Development Board be received for information and, further, to defer appointment of a Council member to Community Futures /Entre-Corp Business Development Board to the 2016 Organizational meeting for consideration. - Carried.

2016-0365 Chat 94.5 FM 2015 Food Drive

D) Councillor Kilpatrick moved correspondence from Chat 94.5 FM 2015 Food Drive, regarding the Town of Redcliff's support of the Chat 94.5 FM 2015 Food Drive, be received for information. - Carried.

6. OTHER

2016-0366 Draft Seniors Lease Agreement

A) Councillor Leipert moved the Memo dated September 26, 2016, regarding the Draft Seniors Lease Agreement, be received for information. Further that Administration bring back additional information for further discussion and consideration.
- Carried.



- 2016-0367 Inflow & Infiltration Memo **B)** Councillor Leipert moved the Memo dated September 26, 2016, regarding Sanitary Sewer System, be received for information. - Carried.
- 2016-0368 Municipal Manager's Report to Council September 26, 2016 **C)** Councillor Kilpatrick moved the Municipal Manager's Report to Council September 26, 2016, be received for information. - Carried.
- 2016-0369 Community Services Program & Events Guide
Re: Sept. - December, 2016 **D)** Councillor Brown moved the Community Services Program and Events Guide, September - December, 2016, be received for information. - Carried.
- 2016-0370 Redcliff Community Newsletter Issue 12 **E)** Councillor Brown moved the Redcliff Community Newsletter Issue 12, be received for information. - Carried.
- 2016-0371 Council Important Meetings & Events September 26, 2016 **F)** Councillor Kilpatrick moved the Council Important Meetings & Events September 26, 2016, be received for information. - Carried.

7. RECESS

Deputy Mayor Steinke called for a recess at 7:42 p.m.

Deputy Mayor Steinke reconvened the meeting at 7:45 p.m.

8. IN CAMERA

- 2016-0372 Councillor Leipert moved to meet In Camera at 7:45 p.m. - Carried.
- 2016-0373 Councillor Leipert moved to return to regular session at 7:52 p.m. - Carried.
- 2016-0374 Councillor Kilpatrick moved to amend Policy 69, Remuneration & Benefits for Out-of-Scope Personnel as presented. - Carried.
- 2016-0375 Councillor Brown moved to appoint Jacqueline Hope-Hammel to the Redcliff Public Library Board with a term to expire December 31, 2017. - Carried.

9. ADJOURNMENT

- 2016-0376 Adjournment Councillor Leipert moved to adjourn the meeting at 7:57 p.m. - Carried.


Deputy Mayor Steinke


Manager of Legislative & Land Services