

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, DECEMBER 11, 2017 @ 7:00 P.M.**

<b>PRESENT:</b>	Mayor	D. Kilpatrick	
	Councillors	S. Cockle	
		C. Crozier	(left at 8:56 p.m., returned 9:08 p.m., left at 9:30 p.m., returned 9:38 p.m.)
		C. Czember	
		L. Leipert	
		J. Steinke	
	Municipal Manager	Arlos Crofts	
	Manager of Legislative & Land Services	S. Simon	
	Director of Finance & Administration	J. Tu	(left at 7:30 p.m.)
	Director of Community & Protective Services	K. Dalton	(left at 7:30 p.m.)
Director of Planning & Engineering	J. Johansen	(left at 7:30 p.m., returned 8:03 p.m., left at 9:08 p.m.)	
Director of Public Services	C. Popick	(left at 7:30 p.m., returned 9:08 p.m.)	
<b>ABSENT:</b>	Councillor	E. Solberg	
<b>1. GENERAL</b>			
	Call to Order	<b>A)</b> Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.	
2017-0487	Adoption of Agenda	<b>B)</b> Councillor Steinke moved the Agenda be adopted as amended to remove Item 5 C Riverview Golf Club Loan Request. - Carried.	
2017-0488	Accounts Payable	<b>C)</b> Councillor Leipert moved the accounts payables for the Town of Redcliff and Redcliff Cypress Regional Waste Management Authority, be received for information. - Carried.	
2017-0489	Bank Summary to November 30, 2017	<b>D)</b> Councillor Cockle moved the Bank Summary to November 30, 2017, be received for information. - Carried.	
<b>2. DELEGATION</b>			
	Ask The Experts Re: LED Digital Sign Board	<b>A)</b> Kevin Panko of Ask The Experts, was in attendance to provide a presentation to Council with respect to an LED Digital Sign Board in Redcliff.	

*BS DEK*

2017-0490

Councillor Leipert moved the presentation by Kevin Panko of Ask The Experts regarding an LED Digital Sign Board in Redcliff, be received for information. Further that Administration review and provide options and recommendations with regard to the proposal on an LED Digital Sign Board. - Carried.

### 3. MINUTES

2017-0491 Council meeting held November 27, 2017

**A)** Councillor Cockle moved the minutes of the Council meeting held November 27, 2017, be adopted as presented. - Carried.

2017-0492 Riverview Golf Club meeting held October 24, 2017

**B)** Councillor Czember moved the minutes of the Riverview Golf Club meeting held October 24, 2017, be received for information. - Carried.

2017-0493 Redcliff Public Library Board meeting held October 24, 2017

**C)** Councillor Steinke moved the minutes of the Redcliff Public Library Board meeting held October 24, 2017, be received for information. - Carried.

### 4. BYLAWS

2017-0494 Bylaw No. 1850/2017, A Bylaw to repeal Bylaw 1675/2010, Tax Certificate or Letter of Compliance

**A)** Councillor Crozier moved Bylaw 1850/2017, a Bylaw to repeal Bylaw 1675/2010, Tax Certificate or Letter of Compliance Bylaw, be given first reading. - Carried.

2017-0495

Councillor Leipert moved Bylaw 1850/2017, a Bylaw to repeal Bylaw 1675/2010, Tax Certificate or Letter of Compliance Bylaw, be given second reading. - Carried.

2017-0496

Councillor Czember moved Bylaw 1850/2017, a Bylaw to repeal Bylaw 1675/2010, Tax Certificate or Letter of Compliance Bylaw, be presented for third reading. - Carried Unanimously.

2017-0497

Councillor Steinke moved Bylaw 1850/2017, a Bylaw to repeal Bylaw 1675/2010, Tax Certificate or Letter of Compliance Bylaw, be given third reading. - Carried.

### 5. REQUESTS FOR DECISION

2017-0498 Encroachment Permit Application Re: Lot 38-40, Block 18, Plan 1117V (438 – 4 Street SE)

**A)** Councillor Czember moved that the Municipal Manager be authorized to sign an encroachment agreement with Johan and Elizabeth Giesbrecht of 438 – 4 Street SE (Lot 38-40, Block 18, Plan 1117V). - Carried.

- 2017-0499 Special Transit Agreement Extension **B)** Councillor Czember moved to adopt the proposed Special Transit Services Agreement with the City of Medicine Hat. Further that the Municipal Manager and the Mayor be authorized to sign the agreement. - Carried.
- 2017-0500 Riverview Golf Club Raw Water Agreement **C)** Councillor Cockle moved to continue charging the Riverview Golf Course \$0.18 per m3 for raw water on an annual basis as has been done since 2013. - Carried.

## 6. CORRESPONDENCE

- 2017-0501 Legislative Assembly  
Re: Congratulations **A)** Councillor Crozier moved correspondence from the Legislative Assembly dated November 15, 2017 regarding Congratulations, be received for information. - Carried.
- 2017-0502 Alberta Municipal Affairs  
Re: Gas Tax Fund **B)** Councillor Leipert moved correspondence from Alberta Municipal Affairs dated November 15, 2017, regarding the Gas Tax Fund, be received for information. - Carried.
- 2017-0503 Alberta Municipal Affairs  
Re: Municipal Sustainability Initiative (MSI) **C)** Councillor Steinke moved correspondence from Alberta Municipal Affairs dated November 7, 2017, regarding the Municipal Sustainability Initiative (MSI), be received for information. - Carried.
- 2017-0504 Medicine Hat & District Food Bank (1992) Association  
Re: CHAT Food Drive **D)** Councillor Cockle moved correspondence from Medicine Hat & District Food Bank (1992) Association received November 24, 2017, regarding the CHAT Food Drive, be received for information. - Carried.

## 7. OTHER

- 2017-0505 Memo to Council **A)** Councillor Crozier moved the Memo to Council dated December 11, 2017, regarding Cypress County Development Application DP17/208, be received for information. - Carried.
- 2017-0506 Municipal Manager Report to Council December 11, 2017 **B)** Councillor Czember moved the Municipal Manager Report to Council December 11, 2017, be received for information. - Carried.
- 2017-0507 Redcliff/Cypress Regional Waste Management Authority  
Re: Landfill Graphs to November 30, 2017 **C)** Councillor Crozier moved the Redcliff / Cypress Regional Waste Management Authority Landfill Graphs to November 30, 2017, be received for information. - Carried.
- 2017-0508 Council Important Meetings & Events December 11, 2017 **D)** Councillor Cockle moved the Council Important Meetings & Events December 11, 2017, be received for information. - Carried.





**8. RECESS**

Mayor Kilpatrick called for a recess at 7:30 p.m.

The Director of Finance & Administration, Director of Planning & Engineering, Director of Community & Protective Services and Director of Public Services left the meeting at 7:30 p.m.

Mayor Kilpatrick reconvened the meeting at 7:40 p.m.

**9. IN CAMERA (Confidential Session)**

2017-0509

Councillor Leipert moved to meet In Camera to discuss one land matter under Section 16 of the *Freedom of Information and Protection of Privacy Act*; two Third Party Business Interest matters under Section 16; and Appointments to Boards and Commissions under Sections 17 & 24 of the aforementioned Act at 7:40 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting:

Municipal Manager

Manager of Legislative & Land Services

Director of Planning & Engineering  
(Joined at 8:03 p.m., left at 8:36 p.m.)

Director of Public Services  
(Joined at 9:08 p.m.)

Gary Simpson of Landmark Properties joined the In Camera session at 8:03 p.m. to discuss a land matter, and left at 8:36 p.m.

Councillor Crozier declared a pecuniary interest and excused herself from the meeting at 8:56 p.m. and returned at 9:08 p.m.

2017-0510

Councillor Czember moved to return to regular session at 9:30 p.m. - Carried.

Councillor Crozier declared pecuniary interest and excused herself from the meeting at 9:30 p.m.



## Appointments to Boards &amp; Commissions

- 2017-0511    Municipal Planning Commission / Municipal Development Plan Steering Committee    Councillor Leipert moved that Bruce Vine be appointed to the MDP Steering Committee as representative from the Municipal Planning Commission with the term expiring upon adoption of the Municipal Development Plan. – Carried.
- 2017-0512    Councillor Czember moved that Kim Dalton, Director of Community & Protective Services be appointed to the MDP Steering Committee as representative from Town of Redcliff Administration with the term expiring upon adoption of the Municipal Development Plan. – Carried.
- 2017-0513    Councillor Leipert moved that Arnold Frank be appointed to the MDP Steering Committee as representative from Prairie Rose School Division No. 8 with the term expiring upon adoption of the Municipal Development Plan. – Carried.
- 2017-0514    Councillor Czember moved that Tonya Mori, Wendy Harty, Emily Stock and William Crozier, be appointed to the MDP Steering Committee as representatives from the public with the term expiring upon adoption of the Municipal Development Plan. – Carried.
- 2017-0515    Councillor Czember moved that Bill Duncan be reappointed to the Municipal Planning Commission for a three year term to expire on December 31, 2020. – Carried.
- 2017-0516    Councillor Leipert moved that Bruce Vine be reappointed to the Municipal Planning Commission for a three year term to expire on December 31, 2020. – Carried.
- 2017-0517    Councillor Steinke moved that Nicholas Stebanuk be appointed to the Municipal Planning Commission for a one year term to expire on December 31, 2018. – Carried.
- Councillor Crozier rejoined the meeting at 9:38 p.m.
- 2017-0518    Subdivision & Development Appeal Board    Councillor Crozier moved to reappoint Clarke Storle to the Subdivision and Development Appeal Board with a term to expire December 31, 2020. – Carried.
- 2017-0519    Redcliff & District Recreation Services Board    Councillor Cockle moved to reappoint Christina McNeil to the Redcliff & District Recreation Services Board with a term to expire December 31, 2020. – Carried.
- 2017-0520    Councillor Cockle moved to reappoint Sharon Kirvan to the Redcliff & District Recreation Services Board with a term to expire December 31, 2020. – Carried.



- 2017-0521 Councillor Czember moved to appoint Justin Getz to the Redcliff & District Recreation Services Board with a term to expire December 31, 2018. – Carried.
- 2017-0522 Redcliff Public Library Board Councillor Leipert moved to reappoint Brian Lowery to the Redcliff Public Library Board with a term to expire December 31, 2020. - Carried.
- 2017-0523 Councillor Crozier moved to reappoint Catharine Richardson to the Redcliff Public Library Board with a term to expire December 31, 2020. – Carried.
- 2017-0524 Councillor Steinke moved to reappoint Katherine Rankin to the Redcliff Public Library Board with a term to expire December 31, 2020. – Carried.
- 2017-0525 Councillor Steinke moved to appoint Clayton Orge to the Redcliff Public Library Board with a term to expire December 31, 2018. – Carried.
- 2017-0526 Councillor Steinke moved to appoint Wendy Harty to the Redcliff Public Library Board with a term to expire December 31, 2018. – Carried.
- 2017-0527 Assessment Review Board Councillor Leipert moved to appoint Cheré Brown to the Assessment Review Board with a term to expire December 21, 2020. - Carried.
- 2017-0528 Economic Development Alliance Councillor Steinke moved to appoint J.D. Gaetan to the Economic Development Alliance with a term to expire December 31, 2018. - Carried.
- 2017-0529 Solid Waste & Recycling Collection Councillor Crozier moved to authorize administration to enter into contract negotiations with Can Pak Environmental resulting in weekly curbside household solid waste and bi-weekly household recycling collection services being initiated in the Town of Redcliff. Can Pak will also be issued a purchase order for 4500 collection bins. - Carried.
- 2017-0530 Bylaw No. 1851/2017, Garbage Rates Bylaw Councillor Crozier moved that Bylaw 1851/2017, Garbage Rates Bylaw be given first reading. – Carried.
- 2017-0531 Councillor Steinke moved that Bylaw 1851/2017, Garbage Rates Bylaw be given second reading. – Carried.
- 2017-0532 Councillor Crozier moved that Bylaw 1851/2017, Garbage Rates Bylaw be presented for third reading.  
- Carried Unanimously.
- 2017-0533 Councillor Czember moved that Bylaw 1851/2017, Garbage Rates Bylaw be given third reading. – Carried.



10. ADJOURNMENT

2017-0534 Adjournment

Councillor Leipert moved to adjourn the meeting at 9:56 p.m.  
- Carried.

  
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Mayor Kilpatrick  
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Manager of Legislative & Land Services