

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, JANUARY 9, 2017 @ 7:00 P.M.**

**PRESENT:** Mayor E. Reimer  
Councillors D. Kilpatrick  
L. Leipert  
J. Steinke (arrived at 7:06 p.m.)  
C. Crozier

Municipal Manager A. Crofts (left at 8:06 p.m.)  
Manager of Legislative S. Simon (left at 8:06, returned at 8:26 p.m.)  
& Land Services  
Director of Planning & J. Johansen (left at 8:06 p.m.)  
Engineering  
Director of Community & K. Dalton (left at 7:22 p.m.)  
Protective Services

**ABSENT:** Councillors C. Brown  
E. Solberg

**1. GENERAL**

Call to Order

**A)** Mayor Reimer called the regular meeting to order at 7:03 p.m.

2017-0001 Adoption of Agenda

**B)** Councillor Crozier moved the agenda be adopted as presented. - Carried.

2017-0002 Accounts Payable

**C)** Councillor Leipert moved the following 162 general vouchers in the amount of \$480,103.37 be received for information. - Carried.

**ACCOUNTS PAYABLE CHEQUE LIST**

**COUNCIL MEETING JAN 9, 2017**

<b><u>CHEQUE #</u></b>	<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
81279	A & B STEEL	CABLE TIES/EXTENSION CORD/BOOSTER CABLE	\$400.55
81280	AIR LIQUIDE	CO2	\$630.00
81281	BEHREND'S	BENCH PLAQUE	\$293.87
81282	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$26.25
81283	FARMLAND	FUEL HOSE/SWIVEL/TAPE	\$285.51
81284	CITY OF MEDICINE HAT	ELECTRIC	\$1,753.24
81285	GADER, SALEH	REFUND CONSTRUCTION DEPOSIT	\$4,000.00
81286	GARLAND, JAMIE	EMPLOYEE REIMBURSEMENT	\$230.81
81287	MBSI CANADA	HOSTED BACKUP	\$1,071.00
81288	MEDICINE HAT MONUMENTAL	LEVELLING MONUMENTS	\$4,252.50
81289	SHAW CABLE	INTERNET	\$274.84
81290	NAPA AUTO PARTS	BATTERIES	\$780.82

*B. E. R.*

81291	PARK ENTERPRISES	PERMITS	\$2,445.58
81292	PRECISION GIANT SYSTEMS	CALIBRATE SCALES	\$1,649.66
81293	PRIME PRINTING	BUSINESS CARDS	\$63.00
81294	REDCLIFF BAKERY	REFRESHMENTS FOR REC PLAN	\$23.20
81295	RIDEOUT, CLARA	TRAVEL REIMBURSEMENT	\$84.00
81296	SCHEFFER ANDREW	PLANNING SERVICES	\$11,355.75
81297	TELUS COMMUNICATIONS	PHONE SERVICE	\$38.02
81298	TELUS MOBILITY	CELL SERVICE	\$286.38
81299	TRIPLE R EXPRESS	SHIPPING	\$34.65
81300	BREWMASTER	MEALS ON WHEEL SUPPLIES	\$85.01
81301	SOUTH COUNTRY COOP	WHEEL BARROW	\$183.74
81303	LAPP, SHIRLEY	REFUND REFLEXOLOGY CLASS	\$42.00
81304	TOWN OF REDCLIFF	LANDFILL TONNAGE	\$7,838.26
81305	TROPHY AND ENGRAVING WORLD	NAME BADGES	\$52.24
81306	WOOD, DALE	FIRE ARMS COURSE FEES	\$2,185.00
81307	CLM DISTRIBUTION POOL & SPA	POOL VACUUM	\$5,641.65
81308	COTTONWOOD COULEE MASSAGE	REFLEXOLOGY COURSE FEES	\$183.75
81310	A & B STEEL	EXTENTION CORD/HAND TOOLS	\$103.95
81311	ACTION PARTS	BRAKLEEN/CUTTER.SLIMLITE	\$374.86
81312	AMRON CONSTRUCTION	LOT PURCHASE	\$74,700.00
81313	ATB MASTERCARD	VARIOUS EXPENSES	\$14,340.89
81314	ATRON REFRIGERATION	FURNACE MAINTENANCE	\$224.18
81315	BK REPAIR	SERVICE CALL/REPAIR GRILL	\$305.03
81316	THE BOLT SUPPLY HOUSE	TORQUE WRENCH/CUT OFF TOOL	\$472.45
81317	BOSS LUBRICANTS	KEROSENE, OIL	\$1,046.65
81318	BRAZEL CONSTRUCTION	GRINDER/EXCAVATOR	\$7,402.80
81319	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$27.06
81320	CBV COLLECTION	COMMISSION FEES	\$95.58
81321	CITY OF MEDICINE HAT	ELECTRIC/SEWAGE OUTLAY	\$39,830.43
81322	CYPRESS COUNTY	GRADER BLADES	\$383.52
81324	FARMLAND SUPPLY	HYDRAULIC HOSES	\$161.04
81325	FORT GARRY FIRE TRUCKS	LADDER RACK/HANDLE	\$325.72
81326	FORTY MILE	UTILITIES	\$187.67
81327	GAR-TECH ELECTRICAL	REPAIR FLOOD LIGHT	\$126.02
81328	GAS CITY HYDRO	HYDRO VAC WATER MAIN	\$1,811.25
81329	GOVERNMENT OF ALBERTA	COMMISSIONER OF OATHS RENEWAL	\$50.00
81330	H2O HAULING	HAUL WATER TO LANDFILL	\$105.00
81331	HAT AGRI SERVICE	BLADE	\$651.00
81332	REDCLIFF HOME HARDWARE	BLOWER/EXT CORD/SNOW PUSHER/BLOWER TUBE	\$388.22
81333	KIRK'S MIDWAY TIRE	TIRES/TUBES/LABOUR/O-RING	\$4,573.80
81334	KOST FIRE EQUIPMENT	ADAPTER/O-RING/VALVE STEM/EXITING RECHARGE	\$425.20
81335	LETHBRIDGE HERALD	ADVERTISING	\$454.10
81336	MPE ENGINEERING	WATER TREATMENT PLANT UPGRADE	\$48,573.42



81337	PARK ENTERPRISES	PERMITS	\$2,663.65
81338	PURULATOR	SHIPPING	\$108.84
81339	RECEIVER GENERAL	STATUTORY DEDUCTIONS	\$356.96
81340	ROSENAU TRANSPORT	SHIPPING	\$600.59
81341	SOUTHLAND TRANSPORTATION	TRANSPORTATION FOR YOUTH EXPO	\$115.50
81342	STEINKE, JAMES	TRAVEL REIMBURSEMENT	\$99.00
81343	ST.JOHN'S AMBULANCE	BABYSITTING COURSE FEE	\$600.00
81344	SUMMIT MOTORS	OIL SEAL REPAIR LUBER/PARTS	\$166.44
81345	BOYLAN IMAGING	TOWN BROCHURES	\$2,047.50
81346	LUCKETT WENMAN & ASSOCIATE	GOVERNMENT REFUNDS	\$3,186.41
81347	DARLEY, KEELY	INSTRUCTOR FEES	\$102.00
81348	LEVIN, SAMANTHA	REFUND CREDIT ON INACTIVE ACCOUNT	\$12.47
81349	WORKER'S COMPENSATION	DECEMBER INSTALLMENT	\$3,463.75
81350	WESTERN CANADA WELDING	WELDING CABLE/TERMINAL/CLAMP/TUBE	\$492.46
81351	WESTERN DIESEL	INSULATOR	\$63.60
81352	WOOD, DALE	FIRE ARMS COURSE INSTRUCTOR FEES	\$1,140.00
81353	REDCLIFF FIREMAN SOCIAL CLUB	4TH QUARTER PAY	\$255.00
81357	A & B STEEL	STEEL MESH	\$42.93
81358	ACTION PARTS	BATTERY/BLOWER MOTOR	\$196.29
81359	AG-PLUS MECHANICAL	BITS/BOLTS/NUTS/AUGER BIT/BLOCK	\$2,023.25
81360	ALBERTA MUNICIPAL ENFORCEMENT ASSOC	RENEW MEMBERSHIP	\$60.00
81361	AMSC INSURANCE	HEALTH SPENDING	\$893.44
81362	ANDRES, BONNIE	EMPLOYEE REIMBURSEMENT	\$135.02
81363	ALBERTA PUBLIC WORKS ASSOC	JOB POSTINGS	\$52.50
81364	ARMOR EXPRESS	VESTS	\$866.25
81365	ATRON REFRIGERATION	MAINTENANCE ON HEATING EQUIPMENT/MOTOR/FAN	\$671.48
81366	BARTLE & GIBSON	REPAIR KIT/HYDRANT	\$52.58
81367	BILL'S ELECTRIC	TIME CLOCK TRIPPERS	\$10.50
81368	THE BOLT SUPPLY HOUSE	GLOVES/GREASE GUN	\$565.05
81369	BRANDT TRACTOR	12 VOLT RELAYS	\$31.63
81370	BRUCE'S SEWER SERVICE	CLEAR DAMAGED SEWER	\$2,268.00
81371	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$27.06
81372	CAPITAL GLASS	WINDSHIELD	\$241.50
81373	C.E.M. EQUIPMENT	DUST SEALS	\$23.69
81374	CORIX WATER PRODUCTS	METERS	\$26,345.94
81375	COURTYARD LAW	PROFESSIONAL SERVICES	\$5,249.79
81376	CUMMINS WESTERN DIESEL	GENERATOR MAINTENANCE	\$8,320.42
81377	DIAMOND SOFTWARE	LANDFILL COMPANY SET UP	\$149.63
81378	FARMLAND SUPPLY CENTER	HOSE	\$68.78
81379	FRANCOTYP-POSTALIA	POSTAGE MACHINE FEES	\$110.09
81380	GRAVELINES PAINTING	PAINT FIRE HALL	\$2,415.00
81381	REDCLIFF HOME HARDWARE	GLUE/DRYWALL PLUGS/PHONES/WATER/FLAPPER	\$292.08
81382	J.BALMER SAFETY CONSULTING	CABINET/SMART PADS/PAD POUCHES	\$486.74

81383	KAIZEN LAB	WATER ANALYSIS	\$3,092.36
81384	KEYWAY SECURITY	KEYS	\$266.54
81385	KIRK'S MIDWAY TIRE	SERVICE TRUCK LABOUR/REPAIR FLAT TIRE	\$147.00
81386	LES' DRAIN CLEANING	SEWER MAINTENANCE	\$756.00
81387	LETHBRIDGE TACTICAL	BY-LAW UNIFORM	\$640.43
81388	MBSI CANADA	HOSTED BACKUP	\$1,155.00
81389	SHAW CABLE	INTERNET	\$129.05
81390	PARK ENTERPRISES	PERMITS	\$210.00
81391	PRO FLOW PLUMBING	SEWER MAINTENANCE	\$420.00
81392	PUROLATOR	SHIPPING	\$105.17
81393	REDCLIFF MINOR HOCKEY	REFRESHMENTS FOR SKATE WITH SANTA	\$216.00
81394	SAFETY BUZZ	RED CROSS CERTIFICATION	\$669.06
81395	SALBRO CONSULTING	LANDFILL GAS MONITORING/GROUND WATER MONITORING	\$47,924.47
81396	SCHEFFER ANDREW	PLANNING SERVICES	\$30,767.63
81397	SNAP ON TOOLS	BATTERY CHARGER/COVER/SCOPE	\$2,011.96
81398	SOUTH COUNTRY GLASS	REPLACE BOARD FOR HANDICAP DOOR	\$777.00
81399	SOUTHERN OASIS ENTERPRISES	HYDROSEEDER/TRAILER/MULCH	\$7,000.00
81400	STEIER, BARRY	EMPLOYEE REIMBURSEMENT	\$209.99
81401	SUMMIT MOTORS	FILTERS	\$1,255.10
81402	TELUS	PHONE SERVICE	\$20.12
81403	TELUS MOBILITY	CELLS ERVICE	\$37.41
81404	CIVIC INFO BC	JOB POSTINGS	\$315.00
81405	BERT'S VACUUM & EQUIPMENT	CLEANER	\$75.60
81406	SOUTH COUNTRY COOP	CHEMICAL	\$1,098.99
81407	KAREN MURPHY	GRASS SEED	\$725.55
81408	SCHMALTZ, GAIL	REFUND DEPOSIT	\$100.00
81409	HALPENNY, BEVERLY	REFUND CREDIT ON ACCOUNT	\$11.68
81410	MCWHINNIE, SCOTT	REFUND CREDIT ON ACCOUNT	\$201.26
81411	KLAPP, LINDA	CLEANING SUPPLIES	\$165.25
81412	TRICO LIGHTING	LIGHT COVERS	\$258.67
81413	LMT ENTERPRISES	RAW WATER PUMP/RIVER VALLEY PARK EROSION	\$42,453.29
81415	SAFETY CODES	PERMIT SAFETY CODES	\$158.46
81416	SCHEFFER ANDREW	PLANNING SERVICES	\$10,940.80
81417	SOLBERG, ERIC	PAYROLL ADVANCE	\$1,000.00
81418	MERIAM, DIANNE	REISSUE CHEQUE	\$100.00
81419	GARTLY, MURRAY	REISSUE CHEQUE	\$27.50
81420	DOOLEY, DANIEL	REISSUE CHEQUE	\$150.00
81421	TOWN OF REDCLIFF	PETTY CASH	\$230.00
81422	TOWN OF REDCLIFF	PETTY CASH	\$19.75
81423	YOUNG, STEVEN	REISSUE CHEQUE	\$316.00
81424	ACKLANDS GRAINGER	AED PAD	\$56.70
81425	ALBERTA POUND AND RESCUE CENTRE	ANIMAL SERVICES	\$1,000.00
81426	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$27.06



81427	CAMERON KEMP LAW OFFICE	REFUND CREDIT ON ACCOUNT	\$34.00
81428	CUPE	UNION DUES	\$2,068.62
81429	DIAMOND SOFTWARE	MANAGEMENT REPORTER TRAINING	\$748.13
81430	FLAGWORKS	FLAGS	\$1,823.64
81431	GAR-TECH ELECTRICAL	INSTALL BREAKER	\$78.75
81432	GOVERNMENT OF ALBERTA	2016 LINEAR ASSESSMENT	\$404.20
81433	LOGOS EMBROIDERY	JACKETS	\$278.25
81434	PRITCHARD & COMPANY	REFUND CREDIT ON ACCOUNT	\$34.00
81435	PUROLATOR	SHIPPING	\$41.53
81436	RECEIVER GENERAL	STATUTORY DEDUCTIONS	\$551.82
81437	ROBERTSON IMPLEMENT	SERVICE MANUAL	\$619.50
81438	ROCKY MOUNTAIN EQUIPMENT	EDGE	\$340.73
81439	SALBRO CONSULTING	PREPERATION OF GROUNDWATER CONTOURS	\$2,980.17
81440	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK	\$152.25
81441	SECURTEK	FIRE HALL ALARM	\$72.29
81442	SPETZ, PATRICIA	EMPLOYEE REIMBURSEMENT	\$34.20
81443	SPIDER ELECTRIC	TROUBLE SHOOT TANK HEATER	\$157.50
81444	SUMMIT MOTORS	RIGHT FRONT AIR LINE	\$25.59
81445	TELUS COMMUNICATIONS	PHONE SERVICE	\$1,744.24
81446	LEWIN, SAMANTHA	REFUND DEPOSIT	\$150.00
81447	CANDRILL ENTERPRISES	REFUND CREDIT ON ACCOUNT	\$117.18
162 CHEQUES - TOTAL			\$480,103.37

2017-0003 Bank Summary to November 30, 2016

**D)** Councillor Crozier moved the Bank Summary to November 30, 2016, be received for information. - Carried.

## 2. MINUTES

2017-0004 Special Council meeting held December 12, 2016

**A)** Councillor Kilpatrick moved the minutes of the Special Council meeting held December 12, 2016, be adopted as presented. - Carried.

Councillor Steinke arrived to the meeting at 7:06 p.m.

2017-0005 Council meeting held December 12, 2016

**B)** Councillor Crozier moved the minutes of the Council meeting held December 12, 2016, be adopted as presented. - Carried.

2017-0006 Special Council meeting held December 16, 2016

**C)** Councillor Leipert moved the minutes of the Special Council meeting held December 16, 2016, be adopted as presented. - Carried.

2017-0007 Redcliff Family and Community Support Services meeting held December 13, 2016

**D)** Councillor Steinke moved the minutes of the Redcliff Family and Community Support Services meeting held December 13, 2016, be received for information. - Carried.

2017-0008 Municipal Planning  
Commission meeting held  
December 21, 2016

**E)** Councillor Leipert moved the minutes of the Municipal Planning Commission meeting held December 21, 2016, be received for information. - Carried.

### 3. REQUESTS FOR DECISION

2017-0009 Regional Mass Notification  
System - Notify Me Now

**A)** Councillor Crozier moved to enter into an agreement with the City of Medicine Hat and Cypress County for the storage of participants' personal information for the Notify Me Now Regional Mass Notification System. Further, that the Mayor and Municipal Manager be authorized to sign the Personal Information Sharing Agreement for Emergency Management Regional Mass Notification System. - Carried.

### 4. POLICIES

2017-0010 Policy 30, Redcliff Public  
Library Building Maintenance  
Policy

**A)** Councillor Steinke moved that Policy No. 030 (2017) Redcliff Public Library Maintenance Policy be approved as presented. - Carried.

### 5. CORRESPONDENCE

2017-0011 Office of the Lieutenant  
Governor  
Re: The Alberta Order of  
Excellence

**A)** Councillor Crozier moved correspondence from the Office of the Lieutenant Governor dated December 7, 2016 regarding the Alberta Order of Excellence, be received for information. Further, to forward correspondence regarding the Alberta Order of Excellence to the Family & Community Support Services Board for consideration. - Carried.

2017-0012 Redcliff Scholarships for  
Advanced Education

**B)** Councillor Steinke moved correspondence from Redcliff Scholarships for Advanced Education dated December 9, 2016 regarding Scholarship updates and information package, be received for information. Further, that the Town contribute \$500.00 towards the Redcliff Scholarships for Advanced Education initiative to be funded from the Council Initiatives Community Support Fund. - Carried.

### 6. OTHER

2017-0013 Memo - Year End Summary  
Re: Development Permits

**A)** Councillor Leipert moved the Memo - Year End Summary dated January 9, 2017 regarding Development Permits, be received for information. - Carried.

2017-0014 Redcliff/Cypress Regional  
Waste Management Authority  
Re: Landfill Graphs to  
December 31, 2016

**B)** Councillor Crozier moved the Redcliff/Cypress Regional Waste Management Authority Landfill Graphs to December 31, 2016, be received for information. - Carried.



**7. RECESS**

Mayor Reimer called for a recess at 7:22 p.m.

Director of Community & Protective Services left the meeting at 7:22 p.m.

Mayor Reimer reconvened the meeting at 7:41 p.m.

**8. IN CAMERA**

2017-0015

Councillor Steinke moved to meet In Camera at 7:41 p.m.  
- Carried.

Director of Planning & Engineering left the meeting at 8:06 p.m.

Manager of Legislative & Land Services left at 8:06 p.m.

Municipal Manager left at 8:06 p.m.

2017-0016

Councillor Leipert moved to return to regular session at 8:27 p.m. - Carried.

Manager of Legislative & Land Services returned at 8:26 p.m.


2017-0017

Councillor Crozier moved to increase the Municipal Manager remuneration to Step 8 as per Policy 69 (2016), Remuneration and Benefits for Management Personnel, retroactive to January 1, 2017. Further, that remuneration for the Municipal Manager be reviewed annually.

**9. ADJOURNMENT**

2017-0018 Adjournment

Councillor Crozier moved to adjourn the meeting at 8:31 p.m.  
- Carried.



Mayor Reimer



Manager of Legislative & Land Services