

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JANUARY 22, 2018 @ 7:00 P.M.**

PRESENT:

Mayor	D. Kilpatrick
Councillors	S. Cockle, C. Crozier
	C. Czember, L. Leipert
	J. Steinke
Municipal Manager	Arlos Crofts
Manager of Legislative & Land Services	S. Simon
Municipal Accountant	M. Davies (left at 7:52 p.m.)
Director of Planning & Engineering	J. Johansen
Planning Specialist	J. Zukowski
Director of Public Services	C. Popick (left at 7:52 p.m.)

ABSENT: Councillor: E. Solberg

1. GENERAL

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| | Call to Order | A) Mayor Kilpatrick called the regular meeting to order at 7:31 p.m. |
| 2018-0027 | Adoption of Agenda | B) Councillor Leipert moved the Agenda be adopted as presented. - Carried. |
| 2018-0028 | Accounts Payable | C) Councillor Cockle moved the accounts payables for the Town of Redcliff and Redcliff Cypress Regional Waste Management Authority, be received for information. - Carried. |
| 2018-0029 | Bank Summary to December 31, 2017 | D) Councillor Steinke moved the Bank Summary to December 31, 2017, be received for information. - Carried. |

2. MINUTES

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| 2018-0030 | Council meeting held January 8, 2018 | A) Councillor Czember moved the minutes of the Council meeting held January 8, 2018, be adopted as presented. - Carried. |
| 2018-0031 | Municipal Development Plan Steering Committee meeting held January 11, 2018 | B) Councillor Leipert moved the minutes of the Municipal Development Plan Steering Committee meeting held January 11, 2018, be received for information. - Carried. |

3. REQUESTS FOR DECISION

2018-0032 Digital Billboards

A) Councillor Crozier moved that Administration deal with the issue of electronic billboards in the complete update of the Land Use Bylaw scheduled to occur in 2018. Council understands that it may be a year before electronic billboards are allowed if they are allowed at all. - Carried.

2018-0033 Asset Management Grant

B) Councillor Leipert moved that:

Be it resolved that Redcliff Town Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Town of Redcliff Asset Management Program Project.

Be it therefore resolved that the Town of Redcliff commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Preserve, organize and catalog all of the information on the Town's assets to expedite the access and use of this information in the future.
- Assess the condition of the Town's asset's and estimate the value of, life left and replacement costs.
- Develop a maintenance, rehab and replacement plan based on the risks of failure, level of service provided financial constraints, and opportunities that may present.

Be it further noted that the Redcliff Town Council has approved a capital budget of \$70,000 in its 2018 capital budget for acquiring a working asset management program.

Be it further resolved that the Town of Redcliff commits an estimated \$85,000 in staff resources towards the costs of this initiative.

- Carried.

2018-0034 Seniors Drop-In Centre Rental Agreement

C) Councillor Leipert moved that administration complete the draft of a lease agreement with the Redcliff Seniors Society to operate and manage the facility and partner with the Town for as many grant opportunities as possible to assist in implementing facility improvements. Under this scenario the Town would still be responsible for all major maintenance, repair, and capital upgrades. Further, that this draft be brought back to council once complete for final approval.
- Carried.



4. CORRESPONDENCE

- 2018-0035 Alberta Order of Excellence
Re: Nominations
- A)** Councillor Crozier moved correspondence from the Office of the Lieutenant Governor dated November 30, 2017 regarding the Alberta Order of Excellence nominations, be received for information. - Carried.

5. OTHER

- 2018-0036 Municipal Manager Report to
Council January 22, 2018
- A)** Councillor Steinke moved the Municipal Manager Report to Council January 22, 2018, be received for information. - Carried.
- 2018-0037 Council Important Meetings &
Events January 8, 2018
- B)** Councillor Cockle moved the Council Important Meetings & Events January 22, 2018, be received for information. - Carried.

6. RECESS

Mayor Kilpatrick called for a recess at 7:52 p.m.

Director of Public Services and Municipal Accountant left at 7:52 p.m.

Mayor Kilpatrick reconvened the meeting at 8:10 p.m.

7. IN CAMERA (Confidential Session)

- 2018-0038
- Councillor Steinke moved to meet In Camera to discuss two land matters under Sections 16 and 24 of the *Freedom of Information and Protection of Privacy Act*; one intergovernmental matter under Sections 21 and 24; and one Board appointment matter under Section 17 of the aforementioned Act at 8:11 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Municipal Manager; Manager of Legislative & Land Services; Director of Planning & Engineering; and Planning Specialist.

- 2018-0039
- Councillor Czember moved to return to regular session at 9:09 p.m. - Carried.

- 2018-0040 Estimated Construction Costs
of Eastside Commercial
Phase 1
- Councillor Crozier moved that Administration proceed with the Scaled Back Interim Design of the Eastside Commercial - Phase 1 and enter into negotiations with a developer to purchase the property. - Carried.

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| 2018-0041 | Proposed Land Swap with IXL in Eastside | Councillor Cockle moved that Administration proceed with negotiating a land swap with IXL. Further that Administration obtain the services of a Land Appraiser to estimate market values. - Carried. |
| 2018-0042 | Proposed Closure of the CPR Crossing of 8 th Street NW | Councillor Crozier moved that Administration is to send letter to CPR, Cypress County and Alberta Transportation stating the Town's desire to have the 8 th Street crossing of the CPR line to remain open and outlining the potential impacts to the Town from a closure of this crossing. Furthermore if the CPR still is desirous to closure of this crossing they need to have a Traffic Impact Assessment conducted to determine the impact to the Town's transportation network. Additionally, CPR should be prepared to hold a public open house and be prepared to pay for mitigation of the impacts of closing the crossing. - Carried. |
| 2018-0043 | Appointment to Boards & Commissions | Councillor Leipert moved that Todd Read be appointed to the Assessment Review Board subject to passing the required Assessment Review Board Training for a term to expire December 31, 2020. Further that Todd Read be appointed to the Subdivision and Development Appeal Board with a term to expire December 31, 2020. - Carried. |

8. ADJOURNMENT

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| 2018-0044 | Adjournment | Councillor Steinke moved to adjourn the meeting at 9:14 p.m.
- Carried. |
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 Mayor Kilpatrick



 Manager of Legislative & Land Services