



**COUNCIL MEETING**

**MONDAY, APRIL 8, 2013**

**7:00 P.M.**

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, APRIL 8, 2013 – 7:00 P.M.  
REDCLIFF TOWN COUNCIL CHAMBERS**

<b><u>AGENDA ITEM</u></b>	<b><u>RECOMMENDATION</u></b>
<b>1. GENERAL</b>	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Accounts Payable *	For Information
D) Bank Summary for February 28, 2013 *	For Information
<b>2. MINUTES</b>	
A) Council meeting held March 25, 2013 *	For Adoption
B) Redcliff Public Library Board meeting held February 26, 2013 *	For Information
C) Redcliff/Cypress Regional Waste Management Authority meeting held on March 22, 2013 *	For Information
i) Redcliff/Cypress Regional Waste Management Authority Agreement *	Auth. Signing
<b>3. POLICIES</b>	
A) Policy 78 Provision of Facilities to Service Clubs *	For Discussion
B) Policy 90 Residential Land Listing on MLS *	For Discussion
<b>4. CORRESPONDENCE</b>	
A) Alberta Municipal Affairs * Re: 2012/13 Regional Collaboration Program (RCP) grant of \$250,000.00 for Regional Emergency Management	For Information
B) Alberta Municipal Affairs * Re: Minister's Awards for Municipal Excellence	For Information
C) Alberta Transportation * Re: AMWWP Grant for Water Treatment Plant Upgrade Project	For Information
D) Alberta Sport, Recreation Parks & Wildlife Foundation * Re: Municipal Recreation/Tourism Areas Grant Program	For Information
E) Josie Huberdeau * Re: Request for upgrade of BMX track	For Consideration

- |           |   |                   |
|-----------|---|-------------------|
| <b>F)</b> | Kendra Kivimaki *<br>Re: Request for Skateboard Park            | For Consideration |
| <b>G)</b> | Sunshine Greenhouses *<br>Re: Parking on Boulevard              | For Consideration |
| <b>H)</b> | Redcliff Lions Club *<br>Re: Mayor's Walk Friday, June 14, 2013 | For Consideration |

**5. OTHER**

- |           |   |                   |
|-----------|---|-------------------|
| <b>A)</b> | Gordon Memorial United Church *<br>Re: Request for Temporary Road Closure for Blessing of the Bikes | For Consideration |
| <b>B)</b> | Municipal Manager Performance Appraisal – Schedule Date   | For Discussion    |
| <b>C)</b> | Request for Decision – Recreational Vehicles *  | For Discussion    |

**6. RECESS**

**7. IN CAMERA SESSION**

- A) Legal**

**8. ADJOURNMENT**

ACCOUNTS PAYABLE MARCH 19 - MARCH 27, 2013			
COUNCIL MEETING APRIL 8, 2013			
72411	ACE LANDSCAPING	FEBRUARY SNOW REMOVAL RCMP	\$1,260.00
72412	ACTION PARTS	BATTERIES UNIT #135 - SWEEPER, SILICONE	\$262.13
72413	BENCHMARK GEOMATICS	GRADE PLAN 525 5 AVE SW, SITE PLAN MARGARET WOODING DRAINAGE	\$1,323.00
72414	BRANDT TRACTOR	STARTER UNIT #135 - SWEEPER	\$158.51
72415	BROWNLEE LLP	LOCAL IMPROVEMENT BYLAW REVIEW	\$3,879.02
72416	CARVER CONSTRUCTION	PROJ#99 RAW WATER PUMP STATION	\$66,211.52
72417	CITY OF MEDICINE HAT	VARIOUS UTILITY ACCOUNTS, FEBRUARY SEWAGE OUTLAY	\$64,096.98
72418	CANADIAN PACIFIC RAILWAY	FEBRUARY FLASHER CONTRACT	\$667.24
72419	CYPRESS VIEW FOUNDATION	2013 INTERIM REQUISITION	\$50,427.00
72420	FARMLAND SUPPLY	HYDRAULIC HOSES, HOSE PROTECTOR UNIT #128 GARBAGE	\$125.25
72421	FOCUS INTEC.	SURVEY 1117V, 108, 1-3	\$1,050.00
72422	FOX ENERGY SYSTEMS	ROAD SIGN STICKERS	\$56.70
72423	GAR-TECH ELECTRICAL	CHANGE BALLASTS FIRE HALL & ARENA, RAW WATER PUMP CONNECTIONS	\$433.13
72424	GREYHOUND COURIER	FREIGHT OF PARTS UNIT #123 LOADER & UNIT #134 LOADER	\$67.74
72425	HARV'S JANITORIAL	FEBRUARY JANITORIAL SERVICES	\$3,386.25
72426	REDCLIFF HOME HARDWARE	BOOSTER CABLES, GARBAGE CANS, TOILET TANK LID, JIG SAW, ETC	\$976.78
72427	HYDRODIG	HYDROVAC 113 2 ST NE	\$354.38
72428	JOHN'S WATER HAULING	WATER DELIVERY LANDFILL	\$90.00
72429	KOST FIRE EQUIPMENT	SEMI ANNUAL SERVICE FIRE SUPPRESSION SYSTEM SENIORS	\$132.56
72430	MNP LLP	2012 INTERIM AUDIT FEES - 1ST INSTALLMENT	\$4,305.00
72431	MEDICINE HAT NEWS	FEBRUARY ADVERTISING	\$829.50
72432	SHAW CABLE	MARCH INTERNET SERVICES - PS, WTP, TOWN HALL, FIRE HALL	\$375.54
72433	MPE ENGINEERING	PROJ#21 WTP, PROJ#99 RAW WATER PUMP, PROJ#100 RAW WATER SUPPLY	\$48,167.39
72434	PC CORP	JANUARY BACK UP MANAGER, FEBRUARY SUPPORT SERVICE	\$1,601.25
72435	SUNCOR ENERGY	DYED DIESEL LANDFILL & PS, CLEAR DIESEL - PS, FUEL - PS	\$14,164.71
72436	PINNACLE INTERNATIONAL	BATTERY UNIT #135 SWEEPER, OIL SAMPLE BOTTLES LANDFILL, FILTERS	\$915.29
72437	PITNEY BOWES	POSTAGE MACHINE REFILL	\$2,100.00
72438	PRAIRIE ROSE SCHOOL	2012 ELECTRICITY MARGARET WOODING COURT / RINK	\$158.77
72439	PRIME PRINTING	ROCK MONUMENT BROCHURES	\$516.60
72440	PROVINCIAL TREASURER	LAPP CONTRIBUTIONS TO MARCH 9, 2013	\$17,143.52
72441	PUROLATOR	COURIER DOCUMENTS PROJ#115 & GRANTS, FREIGHT WTP ROTOMETER	\$101.66
72442	REDCLIFF BAKERY	SPECIAL MPC MEETING LUNCH MARCH 1, 2013	\$68.25
72443	RECEIVER GENERAL	STATUTORY DEDUCTIONS REGULAR PAY TO MARCH 9, 2013	\$28,328.14
72444	ROSENAU TRANSPORT	FREIGHT OF WTP CYLINDERS	\$449.16
72445	TELUS COMMUNICATION	MARCH CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$38.04
72446	TELUS MOBILITY	MARCH CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$85.72
72447	MIKES ROADHOUSE	FEBRUARY MEALS ON WHEELS	\$1,823.85
72448	TORONTO STAMP	DOG TAGS	\$396.48
72449	IT YUDA	HP 450 GB HARD DRIVES FOR SERVER	\$2,047.50
72450	GD MASONRY	BRICK REPAIR ARENA	\$5,460.00
72451	STEWART, HEATHER	REFUND OF COURSE FEES	\$40.95
72452	STROH, MATTHEW	REFUND OF COURSE FEES	\$81.69
72453	GRAY, ELAINE & ALLISON	PROJ #100 RAW WATER PIPELINE UROW & ACCESS EASEMENT	\$96,000.00
72454	TOWN OF REDCLIFF	COW SUPPER FEBRUARY 11, POP& JUICE, DONUTS CIF ANNOUNCEMENT	\$232.15
72455	TOWN OF REDCLIFF LANDFILL	FEBRUARY LANDFILL TONNAGE	\$2,947.02
72456	TRICO LIGHTING PRODUCTS	FLOURESCENT LIGHTBULBS RCMP	\$150.82
72457	XEROX	1ST QUARTER WC7655 COPIER SERVICE	\$50.19
72458	ZEP SALES	TOILET PAPER & CLEANER ARENA	\$742.89
72459			
- 72638	VOID	PRINTER ERROR	\$0.00
72639	A & B STEEL	14" CUTOFF BLADES	\$60.38
72640	ACTION PARTS	OIL FILTER, WINDSHIELD WASHER FLUID, FITTINGS, OIL ABSORBANT, ETC	\$174.58
72641	AMSC INSURANCE SERVICES	APRIL EMPLOYEE HEALTH BENEFITS, FEBRUARY HEALTH SPENDING ACCT	\$13,855.94
72642	ATRON REFRIGERATION	REPAIR HOT WATER TANK SENIORS	\$161.70
72643	BLUE IMP	COIL SPRING FOR ANIMAL RIDE AT 6TH ST NE PARK	\$169.05
72644	CANSEL	PAPER FOR PLOTTER	\$89.17
72645	C.E.M. HEAVY EQUIPMENT	BLADES & BATTERY RELAY U#134 LOADER; LENS ASSEMBLY U#123 LOADER	\$3,525.33
72646	CENTRAL SHARPENING	SHARPEN BLADE UNIT#101 ZAMBONI	\$78.75
72647	CLEARTECH INDUSTRIES	SODIUM HYPOCHLORITE, CHLORINE GAS CYLINDERS WTP	\$1,211.66
72648	CYPRESS COUNTY	2012 EXCAVATION LOAN LANDFILL	\$37,706.24
72649	DAN JANE VENTURES	PROPANE	\$246.09
72650	FOCUS INTEC.	REAL PROPERTY REPORT 1117V, 108, 1-3	\$1,050.00
72651	FORTY MILE GAS CO-OP	FEBRUARY GAS UTILITY LANDFILL	\$214.59
72652	FOX ENERGY SYSTEMS	SCBA REFILL, GLOVES, SIGN BLADES	\$321.67
72653	GREYHOUND COURIER	FREIGHT OF PARTS UNIT #123 LOADER & UNIT #134 LOADER	\$44.04
72654	HI WAY 9 EXPRESS	FREIGHT OF PARTS UNIT #134 LOADER	\$87.64
72655	JOE JOHNSON EQUIPMENT	CONVEYOR REBUILD KIT UNIT #135 SWEEPER	\$2,695.65
72656	LETHBRIDGE HERALD	FEBRUARY ADVERTISING	\$966.92
72657	LETHBRIDGE MOBILE SHREDDING	FEBRUARY SHREDDING SERVICE TOWN HALL	\$44.10
72658	MEMORY LANE COMPUTERS	EMPLOYEE COMPUTER PURCHASE	\$1,553.16

72659	MNP LLP	2012 INTERIM AUDIT FEES - 2ND INSTALLMENT	\$8,400.00
72660	MEDICINE HAT CO-OP	ZIP DISKS	\$62.90
72661	MEDICINE HAT CSRD #20	1ST QUARTER SEPARATE SCHOOL TAX	\$45,863.68
72662	PARK ENTERPRISES	FEBRUARY PERMITS	\$1,817.13
72663	PUROLATOR	FREIGHT OF PARTS UNIT #128 GARBAGE	\$33.55
72664	RECEIVER GENERAL	2013 RADIO LICENSE RENEWAL FIRE HALL	\$229.00
72665	ROSENAU TRANSPORT	FREIGHT OF PARTS UNIT #135 SWEEPER	\$95.87
72666	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK LANDFILL	\$126.00
72667	SCHAEFFER ANDREW	FEBRUARY PLANNING SERVICES	\$813.75
72668	S.P.C.A.	2013 OPERATIONAL / BUILDING MAINTENANCE GRANT	\$8,372.00
72669	STEH, BRIAN	REIMBURSE TRAVEL EXPENSES ALUP PLANNING LAW B.STEHR	\$1,010.00
72670	TELUS COMMUNICATION	MARCH CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$123.36
72671	PEGGY GIZEN CONSULTING	LIFEBOARDING COURSE INSTRUCTOR FEES	\$503.38
72672	SURE LOCK HOMES	REFUND CONSTRUCTION DAMAGE DEPOSITS	\$3,500.00
72673	SADLER, CORY	REFUND UTILITY DEPOSIT	\$100.00
72674	FULL THROTTLE MOTORCYCLE	REFUND UTILITY CREDIT ON ACCOUNT	\$135.99
72675	TOWN OF REDCLIFF	2012 EXCAVATION LOAN LANDFILL	\$37,706.24
72676	TRICO LIGHTING PRODUCTS	FLOURESCENT LIGHTBULBS ARENA	\$110.09
72677	WCB	JANUARY & FEBRUARY WCB PREMIUMS, 2012 ADJUSTMENT	\$2,991.62
72678	WESTERN CANADA WELDING	OXYGEN BOTTLE REFILL	\$63.81
72679	WE CARE HOME HEALTH CARE	FEBRUARY HOME CARE SERVICE	\$224.00
72680	WOLSELEY MECHANICAL	TEMPERATURE CONTROL VALVE ARENA	\$692.50
72681	WOOD, DALE	FIREARMS SAFETY INSTRUCTOR FEES	\$2,090.00
72682	XEROX	1ST QUARTER PRO232 COPIER SERVICE	\$45.98
72683	ZEP SALES	TRUCK WASH, VEHICLE WASH	\$318.24
72684 - 72686	VOID	PRINTER ERROR	\$0.00
72687	JOE JOHNSON EQUIPMENT	PROJ#92 PARKS MAINTENANCE VEHICLE - 2013 TRACKLESS MT6 TRACTOR	\$137,686.50
72688	MPE ENGINEERING	PROJ#100 RAW WATER SUPPLY, PROJ#99 WATER PUMP, PROJ#21 WTP	\$38,844.96
72689	TOWN OF REDCLIFF	REGULAR PAY TO MARCH 23, 2013	\$55,723.86
	TOTAL CHEQUES: 96	AMOUNT OF CHEQUES:	\$836,221.34

# BANK SUMMARY FOR FEBRUARY 28, 2013

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	155,580.04 ✓	65,115.80 ✓	220,695.84
DAILY DEPOSITS	123,075.08	118,289.76	241,364.84
CIBC DIRECT DEPOSITS/ TELEBANKING	165,763.05		165,763.05
INTEREST EARNED	6,591.27		6,591.27
T-BILL REDEMPTIONS	300,000.00		300,000.00
OTHER DIRECT DEPOSITS	73,261.67		73,261.67
SUBTOTAL	668,691.07	118,289.76	786,980.83
CHEQUES	(1,295,587.04)	(117,758.00)	(1,413,345.04)
ASFF QUARTERLY PAYMENTS	0.00		0.00
DEBENTURE PAYMENTS	(121,800.50)		(121,800.50)
T-BILL PURCHASES	0.00		0.00
NSF CHEQUES	0.00		0.00
OTHER DIRECT WITHDRAWALS	(6,756.70)		(6,756.70)
SUBTOTAL	(1,424,144.24)	(117,758.00)	(1,541,902.24)
<b>TOTAL</b>	<b>(599,873.13) ✓</b>	<b>65,647.56 ✓</b>	<b>(534,225.57)</b>
BANK CLOSING BALANCE	271,485.30	65,647.56	337,132.86
ADD:O/S DEPOSITS	2,595.99		2,595.99
LESS:O/S CHEQUES	(873,954.42)		(873,954.42)
<b>TOTAL</b>	<b>(599,873.13) ✓</b>	<b>65,647.56 ✓</b>	<b>(534,225.57)</b>

## INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	10,100,000.00
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,638,434.03 ✓
<b>TOTAL INVESTMENTS</b>		<b>11,738,434.03</b>

TOWN OF REDCLIFF

MAR 25 2013

FINANCE DEPT.

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, MARCH 25, 2013 – 7:00 P.M.**

**PRESENT:** Mayor R. Hazelaar  
Councillors C. Crozier, D. Kilpatrick,  
E. Reimer, J. Steinke  
Municipal Manager D. Wolanski  
Director of Finance & Administration R. Osmond  
Manager of Legislative and Land Services S. Simon  
Director of Public Services D. Schaffer

**ABSENT:** Councillor C. Brown, E. Solberg

**1. GENERAL**

Call to Order **A)** Mayor Hazelaar called the regular meeting to order at 7:01 p.m.

Adoption of Agenda **B)** Councillor Reimer moved the Agenda be adopted as amended. – Carried Unanimously.

Accounts Payable **C)** Councillor Steinke moved the following 54 general vouchers in the amount of \$283,667.65 be received for information. – Carried Unanimously.

<b>ACCOUNTS PAYABLE MARCH 5 - MARCH 14, 2013</b>			
<b>COUNCIL MEETING MARCH 25, 2013</b>			
72357	A & B STEEL	SQUARE TUBE	\$180.43
72358	TYCO INTEGRATED SECURITY	SEMI-ANNUAL ALARM SERVICES RCMP	\$271.36
72359	AG-PLUS MECHANICAL	PROJECT#113 SKID STEER, TRADE UNIT#81 BOBCAT	\$41,978.59
72360	AMSC INSURANCE	2013 INSURANCE PREMIUMS	\$130,681.78
72361	AUMA	2013 ASSOCIATE MEMBERSHIP - DSCHAFER	\$52.50
72362	BEAVER PLASTICS	MEALS ON WHEELS CONTAINERS	\$320.82
72363	THE BOLT GUYS	SCREWS, GREASE, BIT SET	\$64.91
72364	BRANDT TRACTOR	WIPER BLADES, NOZZLES, SCREWS, NUTS UNIT#102 GRADER	\$175.73
72365	CANSEL	SURVEY VESTS, SPIKES, MEASURING WHEEL, LATH	\$500.85
72366	C.E.M. HEAVY EQUIPMENT	HYDRAULIC FITTINGS UNIT#124 EXCAVATOR	\$148.70
72367	CIBC	SUPPLEMENTAL PENSION PLAN TO FEBRUARY 23, 2013	\$2,475.98
72368	CLOVERDALE PAINT	ORANGE & BLACK PAINT, BRUSHES, PAINT CAN SPOUT	\$195.93
72369	HYDRODIG	PROJECT#106 EAST MARGARET WOODING LANE DRAINAGE	\$354.38
72370	KIRK'S MIDWAY TIRE	REPAIR FLAT TIRE UNIT#93 FORD 3 TON	\$64.05
72371	LETHBRIDGE HERALD	JANUARY ADVERTISING, 1 <sup>ST</sup> QUARTER COMMENTATOR	\$4,207.61
72372	MEDICINE HAT NEWS	JANUARY ADVERTISING	\$2,488.50
72373	SHAW CABLE	MARCH INTERNET SERVICE TOWN HALL	\$100.15
72374	NIEDERMAYER, MARK	FEBRUARY GUITAR INSTRUCTOR FEES	\$315.00
72375	PARK ENTERPRISES	JANUARY PERMITS	\$1,127.43
72376	REDCLIFF BAKERY	MPC LUNCH FEBRUARY 19, 2013	\$68.25
72377	RECEIVER GENERAL	2013 RADIO LICENSE RENEWAL	\$721.00
72378	SCHEFFER ANDREW	JANUARY PLANNING SERVICES	\$1,176.00
72379	SIMON, SHANON	REIMBURSE TRAVEL EXPENSES EMERGING TRENDS	\$255.76
72380	STEHR, BRIAN	REIMBURSE TRAVEL EXPENSES ALUP PLANNING LAW	\$988.12
72381	TELUS	MARCH CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$120.94
72382	TELUS MOBILITY	FEBRUARY CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$33.55
72383	STEINKEY, TAMARA	REFUND RENTAL DEPOSIT	\$50.00
72384	ROBINS, AMANDA	REFUND RENTAL DEPOSIT	\$50.00

72385	WEEKES, LISA	REFUND RENTAL DEPOSIT	\$50.00
72386	TRICO LIGHTING PRODUCTS	BALLASTS & LAMPS FIRE HALL	\$61.17
72387	WESTERN CANADA WELDING	WELDING RODS	\$93.56
72388	WIL-DEN MECHANICAL	METERING URINAL VALVE, SHOWER VALVE & HEAD ARENA	\$1,109.93
72389	WOOD, DALE	FEBRUARY FIREARMS INSTRUCTOR FEES	\$760.00
72390	AMSC INSURANCE	JANUARY EMPLOYEE HEALTH SPENDING ACCOUNT	\$323.27
72391	CBV COLLECTION SERVICES	JANUARY COLLECTION SERVICE FEES	\$204.46
72392	CIBC VISA	HOTEL DEPOSITS, PLANNING LAW COURSE BSTEHR, PRINTERS, ETC	\$5,905.53
72393	DAN JANE VENTURES	DECEMBER, JANUARY & FEBRUARY PROPANE	\$948.20
72394	PRICE, TAMMY	REIMBURSE TRAVEL EXPENSES ARB CLERK TRAINING	\$306.68
72395	RECEIVER GENERAL	STATUTORY DEDUCTIONS MARCH COUNCIL PAY	\$629.52
72396	SOUTH COUNTRY GLASS	AUTOMATIC DOOR MAINTENANCE LIBRARY, SENIORS, TOWN HALL	\$409.50
72397	TELUS	MARCH CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$1,706.38
72398	JACOB'S WELDING	WELD QUICK CONNECT UNIT# 134 LOADER LANDFILL	\$283.50
72399	RATHJE, OWEN	FEBRUARY SKATE MARSHALL	\$150.00
72400	VALOIS, ROEDER	REFUND UTILITY CREDIT	\$9.02
72401	GOMEZ, KYLER	REFUND UTILITY CREDIT	\$28.50
72402	SC COMPUTING	REPLACE COMPUTER MOTHERBOARD	\$89.25
72403	TOWN OF REDCLIFF	MARCH COUNCIL PAY	\$7,207.22
72404	WIL-DEN MECHANICAL	REPAIR FROZEN WATERLINES IN CHANGE ROOMS ARENA	\$16,744.48
72405	WOLSELEY	FLUSH VALVE ARENA	\$144.61
72406	EPCOR	FEBRUARY ELECTRIC UTILITY LANDFILL	\$213.46
72407	PITNEY BOWES LEASING	CANADA POST RATE DOWNLOAD ON POSTAGE MACHINE	\$418.95
72408	PITNEY WORKS	MARCH SERVICE CONTRACT FOLDER / STUFFER	\$145.77
72409	TELUS MOBILITY	MARCH CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$335.22
72410	TOWN OF REDCLIFF	REGULAR PAY TO MARCH 9, 2013	\$56,221.15
	TOTAL CHEQUES: 54	AMOUNT OF CHEQUES:	\$283,667.65

Bank summary to January 31, 2013

**D)** Councillor Reimer moved the Bank Summary to January 31, 2013 be received for information. – Carried Unanimously.

## 2. MINUTES

Council meeting held March 11, 2013

**A)** Councillor Crozier moved the minutes of the Council meeting held March 11, 2013 be adopted as presented. – Carried Unanimously.

Committee of the Whole meeting held March 11, 2013

**B)** Councillor Kilpatrick moved the minutes of the Committee of the Whole meeting held March 11, 2013 be received for information. – Carried Unanimously.

Redcliff Family and Community Support Services Board meeting held March 12, 2013

**C)** Councillor Reimer moved the minutes of the Redcliff Family and Community Support Services Board meeting held March 12, 2013 be received for information. – Carried Unanimously.

Community Food Connections Association Food Charter

**i)** Councillor Reimer moved that Administration seek more information on the Community Food Connections Association Food Charter and what the Town's involvement /commitment would be and bring back the Food Charter to a future Council meeting for further consideration. – Carried Unanimously.

Redcliff Public Library Board meeting held January 29, 2013

**D)** Councillor Steinke moved the minutes of the Redcliff Public Library Board meeting held January 29, 2013 be received for information. – Carried Unanimously.

**3. STAFF RECOMMENDATION**

Community Food Connections  
Association of South Eastern Alberta  
Re: Reimbursement of Water Costs

**A)** Councillor Crozier moved to authorize the reimbursement of \$344.67 to the Community Food Connections Association of South Eastern Alberta for the cost of water related to the Redcliff Community Garden during the 2012 season. – Carried Unanimously.

Strategic Direction Amendments

**B)** Councillor Crozier moved that the Strategic Direction 2012-2014 be adopted as presented. – Carried Unanimously.

Reports from Council Format

**C)** Councillor Reimer moved that the Mayor and Council prepare monthly reports to Council under the following guidelines:

1. The Mayor and Council will submit their information electronically to the Municipal Manager no later than two weeks prior to the meeting in which the report is to be included.
2. The Mayor and Council will submit information related to their attendance at meetings/events in which they submit an expense claim to the Town for reimbursement.
3. The Municipal Manager will compile all of the information into one report.
4. The report will be included in the last Council meeting of each month and in the only meeting of the month when there is one.

– Carried Unanimously.

Pitch-In Week

**D)** Councillor Crozier moved that the Town of Redcliff support Pitch-In Week by offering free dumping at the Landfill to local residents delivering yard and household waste during the week of April 22 to 27, 2013. Further that Council participates in a clean-up of the downtown area on Saturday, April 20 and that advertising be placed asking for community participation. – Carried Unanimously.

Local Improvement Conversion Bylaw  
Delay

**E)** Councillor Kilpatrick moved to delay the first reading of the bylaw to convert the local improvement taxes for rehabilitation and reconstruction projects to at large levies to no later than June 10, 2013 to allow administration additional time to review the bylaw from a legal and legislative perspective and prepare for information for public consultation. – Carried Unanimously.

Year End Motions required for Various Transactions

F) Councillor Crozier moved to approve transfers to and from reserves and operating funds as follows:

### **1. OPERATING FUNDS**

#### **Street Lighting account**

**2.32.06.254.000**

Following an approximate 37% increase in energy commodity charges in 2010/11, it was forecasted that rates would somewhat normalize in 2012. Although we have seen a 3% reduction this was far less than expectations during the 2012 budget process. As a result, street lighting costs were higher than budgeted in 2012.

Total Budget \$75,000.00 and actual \$100,341.24.

**\$25,341.24**

#### **Gas & Oil account 2.99.43.521.000**

The most significant contribution to this over expenditure is linked to the new Al-Jon compactor. The new compactor uses more fuel than the compactor it replaced; these costs are partially offset by the machine's performance efficiencies. Fuel costs remain at levels previously identified as elevated, which has been addressed in the 2013 operating budget.

Total Budget \$70,000.00 and actual \$93,136.83

**\$23,136.83**

#### **Miscellaneous Service account**

**2.99.43.219.000**

Advertising expenses for seasonal positions was higher than the previous years, totalling \$1,945.38 in 2012. In addition, vacuum truck services for leachate removal were expensed at \$6,107.50 this year.

Total Budget \$1,000.00 and actual \$8,052.88.

**\$7,052.88**

#### **R & M Supplies Various Town Vehicles account 2.xx.65.520.xxx**

The following vehicle repairs beyond established budgets for 2012 were required for the continued operation of our vehicles and equipment.

- Unit #102 – '95 John Deere Grader
  - Weld blades (\$1,180.00)
  - Gear box (\$8,573.84)
  - Recap tires, casing, changeovers (\$3,040.00)
- Unit #128 – '08 Interna SF637 Garbage Truck
  - Master Lift Cam Repair (\$1,070.22)
  - A/C Compressor Repair (\$2,057.19)

Budget and Motions \$92,584.18 and actual \$108,615.10

**\$16,030.92**

## **2. GRANTS & DONATIONS RESERVE**

The unused portion of the \$80,000 budget for the 2010 Transportation Master Plan was not carried forward to the 2012 budget when the project was closed during the 2011 yearend. The charges in 2012 for this project of \$18,754.08 leave \$10,006.16 for carry forward to 2013. The 2012 amount was withdrawn from the G & D Reserve. Funds withdrawn from this reserve:

**\$18,754.08**

In 2012 there was a payment made using donations to the Parent & Caregivers of Children with Disabilities Support Group for childcare expenses. Additionally the funds held in trust for the group were returned as their status as an organization has changed and now administer their own funds. Funds withdrawn from this reserve:

**\$2,231.97**

## **3. LANDFILL RESERVE**

The Redcliff/Cypress Regional landfill Authority surplus was transferred to this reserve. Funds added to this reserve:

**\$218,173.34**

Principal payments on the Redcliff/Cypress Regional landfill Authority's excavation loan shared between the Town and County was transferred to this reserve for payment in 2013. Funds added to this reserve:

**\$64,000.00**

#### **4. LAND DEVELOPMENT RESERVE**

In 2012, the proceeds from land sales were contributed to this reserve. Funds added to this reserve:

**\$90,292.40**

- Carried Unanimously

#### **4. CORRESPONDENCE**

LaVar Payne, M.P.  
Re: National Health & Fitness Day Program

**A)** Councillor Steinke moved

WHEREAS:

Canada by nature offers abundant recreational and fitness opportunities through such things as our mountains, oceans, lakes, forests, parks, and wilderness;

We as Canadians could therefore be the healthiest and fittest people on earth;

Participation rates in healthy physical activities have been declining;

We have public facilities to promote health and fitness;

Canadians recognize the growing concern over chronic disease and other impediments to health and fitness;

Health and fitness ought to be promoted for Canadians of all ages and abilities;

The first week of June is Environment Week in Canada, and walking and cycling are great ways to reduce vehicle pollution and encourage physical fitness; and

We all aspire to increase participation by Canadians in health, recreational sports, and fitness activities;

THEREFORE:

We proclaim National Health & Fitness day in the Town of Redcliff as the first Saturday in June;

In order to leverage the effect of our proclamation, we shall advise the Federation of Canadian Municipalities of our proclamation. - Carried unanimously.

Alberta Justice and Solicitor General  
Re: Finding Solutions to Address Marijuana Grow Operations (MGOs)

**B)** Councillor Crozier moved correspondence from Alberta Justice and Solicitor General dated March 8, 2013 regarding solutions to address marijuana grow operations (MGOs) be received for information. –

Carried Unanimously.

Alberta Municipal Affairs  
Re: Municipal Sustainability Initiative (MSI) – 2011 Capital Statement of Funding and Expenditures (SFE)

**C)** Councillor Kilpatrick moved correspondence from Alberta Municipal Affairs dated March 8, 2013 regarding Municipal Sustainability Initiative (MSI) – 2011 Capital Statement of Funding and Expenditures (SFE) be received for information. – Carried Unanimously.

Western Economic Diversification Canada  
Re: Redcliff Aquatic Centre Facility Rehabilitation Project No. C001601

**D)** Councillor Crozier moved correspondence from Western Economic Diversification Canada dated March 15, 2013 regarding Redcliff Aquatic Centre Facility Rehabilitation Project No. C001601 not being selected for a CIIF grant be received for information. – Carried Unanimously.

## 5. OTHER

Pritchard & Company  
Re: Application for Encroachment Permit

**A)** Councillor Crozier moved that the Encroachment Permit for Inge Bennie at 540 3<sup>rd</sup> Street S.E. (Lot 39-40, Block 4, Plan 3042AV) for encroachment of a fence as identified on Real Property Report dated September 21, 2012 be denied. Further that Administration prepare amendments to the Encroachment Permit bylaw as discussed. Further that the applicant reapply subsequent to the passing of an amended bylaw. – Carried.

Redcliff Victim Services  
Re: Letter of Support for Grant Application

**B)** Councillor Reimer moved correspondence from Redcliff Victim Services dated March 16, 2013 requesting a letter of support for the grant application to the Solicitor General be received for information. Further that a letter of support be sent to Redcliff Victim Services. – Carried Unanimously.

Municipal Manager's Report to Council

**C)** Councillor Steinke moved that the Municipal Manager's report to Council dated March 25, 2013 be received for information. – Carried Unanimously.

## 6. ADJOURNMENT

Adjournment

Councillor Steinke moved to adjourn the meeting at 8:04 p.m. – Carried Unanimously.

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Mayor

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Manager of Legislative and Land Services

# BANK SUMMARY FOR JANUARY 31, 2013

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	(752,676.61) ✓	10,000.00 ✓	(742,676.61)
DAILY DEPOSITS	210,354.87	181,391.81	391,746.68
CIBC DIRECT DEPOSITS/ TELEBANKING	263,905.26		263,905.26
INTEREST EARNED	6,981.57		6,981.57
T-BILL REDEMPTIONS	1,700,000.00		1,700,000.00
OTHER DIRECT DEPOSITS	6,583.33		6,583.33
SUBTOTAL	2,187,825.03	181,391.81	2,369,216.84
CHEQUES	(1,273,200.79)	(126,276.01)	(1,399,476.80)
ASFF QUARTERLY PAYMENTS	0.00		0.00
DEBENTURE PAYMENTS	0.00		0.00
T-BILL PURCHASES	0.00		0.00
NSF CHEQUES	0.00		0.00
OTHER DIRECT WITHDRAWALS	(6,367.59)		(6,367.59)
SUBTOTAL	(1,279,568.38)	(126,276.01)	(1,405,844.39)
<b>TOTAL</b>	<b>155,580.04</b> ✓	<b>65,115.80</b> ✓	<b>220,695.84</b>
BANK CLOSING BALANCE	596,528.42	65,115.80	661,644.22
ADD:O/S DEPOSITS	6,081.32		6,081.32
LESS:O/S CHEQUES	(447,029.70)		(447,029.70)
<b>TOTAL</b>	<b>155,580.04</b> ✓	<b>65,115.80</b> ✓	<b>220,695.84</b>

## INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	10,400,000.00 ✓
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,637,178.11 ✓
<b>TOTAL INVESTMENTS</b>		<b>12,037,178.11</b>

TOWN OF REDCLIFF  
 MAR 19 2013  
 FINANCE DEPT.

## REDCLIFF PUBLIC LIBRARY BOARD

## Minutes

February 26<sup>th</sup>, 2013 8:00 PMVision Statement

*The Redcliff Public Library is your doorway to reading, dreaming, and inspiring family literacy.*

**Attending:** Catharine Richardson, Jim Steinke, Valarie Westers, Robin Corry, Tim Regan, Mark Adcock, Brian Lowery & Dianne Smith

**Also attending:** Tracy Weinrauch, Recording Secretary

**Not in attendance:** Brian Pattison

**Call to order:** 8:00 pm

**Additions/Deletions to Agenda:** Additions to the agenda include RPL Survey Results ; Friends of the Library Report ; ECmap. Deletions include Policy on Gifts For Long Time Staff & Board Members.

**Approval of Agenda:** Val moved to accept the agenda as amended. Robin 2<sup>nd</sup>. All in favor. Carried.

**Approval of Minutes for January meeting:** Val moved to accept the minutes. Tim 2<sup>nd</sup>. All in favor. Carried.

**Financial Statements for January:** Brian moved to accept. Robin 2<sup>nd</sup>. All in favor. Carried.

**Accounts Payable:** Mark moved for information only. Brian 2<sup>nd</sup>. All in favor. Carried.

**Librarian's Report:** Memberships in the first 2 months of the year have had an increase when compared to the same time last year.

The library will be closed on March 16<sup>th</sup> for inventory.

Our LEGO at the Library program has really taken off. In the first 3 weeks of the program we have had over 100 people participate and had one family donate two kits to the program.

We still have space available for the video conference "How To Understand and Manage Cyber-bullying" on March 12<sup>th</sup> 6:00 – 7:30 pm.

The application for funding for our summer student position has been submitted.

**Financial Report:** Nothing to report.

**Personnel Report:** Nothing to report.

**Policy Committee:** Val moved to accept the Borrowing Policy. Brian 2<sup>nd</sup>. All in favor. Carried.

**IT Committee:** Nothing to report.



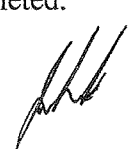
**Old & Unfinished Business:** - Tracy looked into Board Liability Insurance. We received documentation that we are covered but one question about a statement in the information needs clarification.

*When they are incorporated (as our members are), they can:*

- *Own assets*
- *Incur debts*
- *Sue and be sued*

**New Business:**

- Committees have been formed. They are as follows:
  - **FINANCE/IT**
    - Dianne
    - Mark
    - Tim
    - Catharine - Chair
    - Brian P.
  - **PERSONNEL**
    - Val – Chair
    - Robin
    - Brian Lowery
    - Brian Pattison
    - Tim
  - **POLICY**
    - Val – Chair
    - Robin
    - Dianne
    - Mark
    - Catharine
  - **NEEDS ASSESSMENT**
    - Brian
    - Catharine
    - Brian Lowery
    - Dianne
- No suggestions for Shortgrass improvement
- Val suggested that the Small Town Saturday Night Video be suggested in our accomplishments. Val moved to accept the Annual Government Report. Mark 2<sup>nd</sup>. All in favor. Carried.
- Robin moved to accept the 2012 Year End Financial Documents. Catharine 2<sup>nd</sup>. All in favor. Carried.
- The annual surveys for the library were completed over the past month. It was great to see that overall the patrons that were completely satisfied with our services had increased. However, there was one comment that should be looked into. "Upgrade washroom facilities for handicap accessibility" After a discussion about this, the general consensus is that it would only be minor changes, so Tracy will look into this and bring back some information to the next meeting.
- The Friends of the Library have been busy getting their society up and running with all the paperwork that needs to be completed.

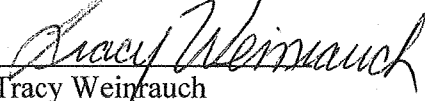


- Val discussed the ECmap project. There has been some interesting statistics brought forward from the project and there is another meeting on March 7 @ 4:30 pm. Let Val know if you are interested in attending.

**Next Regular meeting:** March 26<sup>th</sup>, 2013 @ 7:00 pm.

Adjourned at 8:55 pm.

Secretary

  
Tracy Weinrauch

Chair

  
Jim Steinke

**REDCLIFF/CYPRESS REGIONAL WASTE MANAGEMENT AUTHORITY REGULAR MEETING  
FRIDAY, MARCH 22, 2013  
TOWN OF REDCLIFF**

Present:	Town of Redcliff:	Mayor	R. Hazelaar
		Councillor	C. Crozier
		Municipal Manager	D. Wolanski
		Landfill Treasurer:	R. Osmond
		Landfill Manager:	D. Schaffer
		Recording Secretary	S. Simon (arrived at 3:09 p.m.)
	Cypress County:	Councillor	J. Clark
		Public Works Supervisor	R. Bleau
	Ridgeline Energy Services		Jason Flatla
			Walter Brodowski
Absent:	Cypress County	Councillor	L. Pahl

**1. CALLED TO ORDER**

D. Wolanski called the meeting to order at 2:03 p.m. and called for the election of a Chairman.

J. Clark nominated R. Hazelaar to be chairman. R. Hazelaar accepted.

**2. ADOPTION OF AGENDA**

C. Crozier moved the agenda be adopted as amended. – Carried.

**3. MINUTES OF PREVIOUS MEETING**

J. Clark moved the minutes of the meeting of December 6, 2012 be adopted as presented. Further, that another meeting of the Landfill Authority be scheduled and held following the completion of the financial statements. – Carried.

**4. NEW BUSINESS**

**A) Proposal from Ridgeline Energy Services Inc. to accept and treat industrial and oilfield wet and liquid wastes and recyclables at their existing soil treatment facility**

J. Flatla and representatives from Ridgeline Greenfill were in attendance to present their proposal to amend their existing agreement with the Redcliff/Cypress Regional Waste Management Authority to accept and treat industrial and oilfield wet and liquid wastes and recyclables at their existing soil treatment facility.

Ridgeline and D. Schaffer met with Alberta Environment and discussed regulations and approvals. AE confirmed that approval and regulation would be

under the jurisdiction of the ERCB. Ridgeline would like to make application to the ERCB shortly which would require other requirements such as notification to neighbouring properties.

S. Simon joined at 3:09 p.m.

Concerns were expressed with regard to the risk of contamination; however, were addressed by J. Flatla. Concerns were also expressed regarding the amended agreement including the rates paid to the Landfill Authority.

J. Clark moved the proposal from Ridgeline Energy Services Inc. to accept and treat industrial and oilfield wet and liquid waste and recyclables at their existing soil treatment facility be received for information. Further that the proposed amendment to the current agreement with Ridgeline Energy Services Inc. be forwarded to the Cypress County Council and Town of Redcliff Council for consideration. And further that the Town of Redcliff as the Administrative Body for the Redcliff/Cypress Regional Waste Management Authority propose additional amendments to the agreement to renegotiate the rate in a years time.  
– Carried.

**B) SAEWA Proposal**

The Committee discussed the Southern Alberta Energy to Waste Association (SAEWA) and its goal to establish a energy from waste facility that could handle the processing of municipal solid waste. SAEWA is seeking the participation and support of Cypress County and Town of Redcliff. SAEWA has attended a Cypress County Council meeting and provided a presentation on their concept of a energy from waste facility and asking for their support. D. Schaffer attended that meeting. Cypress County has decided it will not be participating. It was noted that SAEWA is still in the early stages of planning and development of their concept. There will be a .40 / capita charge to participate. It is estimated that it will cost 500 million to construct the facility

Discussion ensued. It was commented that participation is not feasible in comparison to fees charged at the Landfill.

J. Clark moved the Southern Alberta Energy from Waste Association proposal be received for information. – Carried.

**C) Redcliff/Cypress Regional Waste Management Authority Agreement**

Committee discussed the proposed amendments to the Redcliff/Cypress Regional Waste Management Authority as presented.

C. Crozier moved that the Redcliff/Cypress Regional Waste Management Authority Agreement with amendments as proposed and discussed be forwarded to the Cypress County Council and Town of Redcliff for consideration. Further to include wording in the agreement that if the Redcliff/Cypress Regional Waste Management Authority wants to enter into an agreement with a third party that it

be forwarded to the Cypress County Council and Town of Redcliff Council for consideration. – Carried.

**D) Waste Management Study Terms of Reference**

Reference was made to the proposal to develop a Solid Waste Management Plan and potentially expand the role of the Redcliff Cypress Regional Waste Management Authority. This project has been discussed and included in the budget since 2010 but was delayed to see if the Town was able to negotiate an agreement with the City with regard to the City providing recycling. To date no agreement with the City has been reached. D. Schaffer indicated he would like to get the project started and would like input on what should be included in the terms of reference.

Committee discussed the suggestions of D. Schaffer but felt they were focused heavily on recycling which is not a very feasible initiative. It was questioned if the study should be undertaken. Concerns were expressed with regard to the estimated budget.

C. Crozier moved that D. Schaffer, Landfill Manager put out Request for Proposal for a Solid Waste Management Plan. Further that the proposals be brought back to the authority for evaluation and consideration. – Carried.

**E) Landfill Closures Due to High Winds**

R. Hazelaar expressed concern with the closure of the Landfill on windy days. His main concern is that some materials may still be accepted on windy days; however, customers are being turned away without being asked what they are bringing to the Landfill. Further commenting that there should be signage prior to people driving all the way out to the Landfill stating if the Landfill is closed.

It was noted that signage could be placed and costs would be within budget. Further that notices could be handed out for a month or two to people coming out to the landfill explaining the closure rules and what materials may still be accepted on windy days.

**5. ADJOURNMENT**

J. Clark moved adjournment of the meeting at 4:19 p.m. – Carried.

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Chairman

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Secretary

## **REDCLIFF/ CYPRESS REGIONAL WASTE MANAGEMENT AUTHORITY**

AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, AD. 2006.

BETWEEN: THE TOWN of REDCLIFF and **the** CYPRESS COUNTY including the hamlets of SUFFIELD, SEVEN PERSONS, DUNMORE, WALSH, IRVINE, HILDA, and SCHULER; being hamlets located within the boundaries of the Cypress County being referred to hereafter as the participating municipalities.

WHEREAS the participating municipalities have had an existing agreement starting December 16, 1986 to present, to constitute, operate, and maintain regional collection transfer and disposal of garbage facilities for the benefit of all participating municipalities; and

WHEREAS the participating municipalities wish to update the agreement to reflect the current operating arrangements.

WHEREAS the participating municipalities have acquired sufficient land on which to operate a regional solid waste landfill system.

NOW THEREFORE THE PARTIES HERETO AGREE AS FOLLOWS:

### **ORGANIZATIONAL**

1. (A) The participating municipalities shall have joint authority to construct, maintain, control and manage a regional solid waste landfill system.  
  
(B) The name of the authority under subsection (a) shall be the REDCLIFF/CYPRESS REGIONAL WASTE MANAGEMENT AUTHORITY, HEREIN-AFTER CALLED THE "AUTHORITY".
2. (A) The Authority shall consist of:  
Two (2) representatives from the Town of Redcliff  
Two (2) representatives from the Cypress County;  
  
Each municipality may appoint an alternate member who will represent them in the absence of their regular member.
3. (A) Only the four members appointed, or their alternates in absence of the regular members, as set out in Section 2 shall have voting rights on the authority. A tied vote will be considered lost.  
  
(B) In the interest of continuity and discussion alternate members may attend all meetings, have full discussion privileges, but not be allowed to vote except in the absence of a regular member.

## **MEETINGS**

4. (A) There shall be an annual meeting of the Authority. The date and time of the annual meeting shall be set by mutual agreement of the partners
- (B) The annual meeting shall be attended by members of the Authority.
- (C) Additional meetings may be called as deemed necessary by the partners
- (D) Three (3) of the members of the Authority constitute a quorum.

## **OPERATIONS AND MANAGEMENT**

5. (A) The Town of Redcliff shall be the administrative body of the landfill system with respect to keeping of records, collection of levies and the disbursement of funds collected, always pursuant to the directives and approvals of the Authority.
- (B) The administrative body shall be responsible for the hiring of personnel, operation and maintenance of equipment, to set the policies for the day to day operation and management of the landfill system and the Administrative Body shall operate and manage the landfill system in accordance with such policy and shall be responsible for the levy and collection of operating costs.
- (C) The administrative body shall be permitted to charge an administration fee, the amount of which shall be determined by mutual agreement between the Authority and the Town.

## **OFFICERS**

6. The officers of the Authority shall include:
  - (A) a Chairman.
  - (B) a Secretary and Treasurer to be provided by the Town of Redcliff.
  - (C) a Manager of Operations to be provided by the Town of Redcliff.
  - (D) any other officers as deemed necessary by the Authority.
7. The Chairman shall:
  - (A) preside over all meetings of the Authority.
  - (B) vote as a normal member of the Authority.
  - (C) In the absence of the Chairman the meeting members will choose an interim Chairman for that meeting only.
8. The Secretary shall:
  - (A) attend all meetings of the Authority as a non-voting member,
  - (B) take minutes and shall mail copies of the minutes to all members.
  - (C) make all necessary arrangements for meetings of the Authority, including reservation of meeting rooms and notification to all members of the upcoming meetings within a reasonable length of time before the meetings.

9. The Treasurer shall:
  - (A) attend all meetings of the Authority as a non-voting member,
  - (B) together with the Manager of Operations prepare a proposed budget for the upcoming year of operations and present this to the Authority at the annual organizational meeting.
  - (C) prepare a statement of revenue and expenditures for each year of operation of the regional solid waste system for auditing as required and present this to the Authority at the annual meeting.
  - (D) keep records of all revenue and expenditures made on behalf of the Authority, or supervise such record keeping if this is contracted to another agency.
10. The Manager of Operations shall:
  - (A) attend all meetings of the Authority as a non-voting member.
  - (B) be responsible for managing the day to day operations of the regional waste system and submit reports in accordance with the policies of the Authority.
  - (C) together with the Treasurer prepare a proposed budget for the upcoming year of operations and present this to the Authority at the annual organizational meeting.
11. (A) Any voting member on the Authority that becomes vacant for any reason shall be filled by the appropriate participating municipality within sixty (60) days of the date the vacancy occurred.

## **FINANCING**

12. The Authority may enter into an agreement or agreements with the Government of the Province of Alberta or any of its agencies regarding the provision of assistance to the Authority to defray capital or operating costs. Should the Authority deem it appropriate to enter into an agreement with another third party, such agreement will be subject to prior approval by both of the Councils of the participating municipalities.
13. All capital and operating expenses required to construct, maintain, manage, operate and use the regional waste management system in excess of any assistance provided by the Provincial Government shall be provided by the participating municipalities in accordance with cost sharing set out in Section 14.
14. ~~All operating costs of the landfill site will be paid by the Landfill Authority, and any deficit will be shared equally between the municipal partners.~~  
All operating costs of the landfill site will be paid by the Landfill Authority. Any deficit will be contributed equally by the municipal partners. Contributed funds will be repaid without interest from the next annual surplus of the Authority. The deficit from 2009 of \$13,303.32, where each municipal partner contributed \$6,651.66 and the deficit from 2010 of \$100,239.76, where each municipal partner contributed \$50,119.88 will be repaid in 2013 from the 2012 surplus.
15. The Administrative body shall have the power to approve all capital or operating expenditures approved in the annual budget.
16. Unbudgeted expenditures exceeding ten thousand (\$10,000) dollars per item, shall be subject to prior approval by both of the Councils of the participating municipalities. In

the case of an emergency, (i.e. essential service requiring immediate resolution, such as life safety issues, or legally/legislatively obligated to pay) the Authority hereby grants the Municipal Manager of the Town of Redcliff, upon notification and approval from Cypress County Manager, the authority to disregard the normal budget process and proceed without an authorized budget to purchase up to a maximum of \$75,000.00 per incident. Any such incident shall be reported to the Mayor and Reeve respectively as soon as possible and reported to each Council at the next Council meeting. This funding will be deemed to be "from operations".

17. The remuneration and expenses of the members of the Authority for attendance at meetings and for carrying out their duties shall be calculated at the rate set by each municipality in accordance with their policies on appointments and shall be paid by the respective municipalities. The Authority from its funds, will pay for expenses of members that are specifically approved to attend conventions, seminars, and other business related to the Authority.
18. Each year's operating budget shall include transfers to reserve funds as established by the Administrative Body which shall be held for the purpose of replacing, maintaining & upgrading various landfill related operational and capital requirements. These funds plus interest shall be kept in a savings or term deposit. Any surplus funds at the end of the year are to be transferred to the Operations Contingency Reserve.
19. The Authority shall have total responsibility and control of those matters and systems pertaining to waste management as agreed to by the participating municipalities, within the boundaries of the participating municipalities, and all new facilities and systems will be subject to the approval of the Authority, as agreed herein.

## **GENERAL**

20.
  - (A) The participating municipalities agree that the Authority shall have total responsibility and control of all matters pertaining to the maintenance, control, management and operation of the regional waste landfill system.
  - (B) The Administrative Body shall be delegated the power to construct, maintain, control and manage the Redcliff/Cypress Regional Waste Management System referred to herein and shall be empowered to receive and disperse funds for the purpose of the said undertaking.
  - (C) Each municipality shall be responsible for its own collection system and hauling to the regional landfill site.
  - (D) This agreement shall continue from year to year unless terminated as provided hereinafter. Any participating municipality may terminate their participation in writing to all of the other participating municipalities of its intention to withdraw from the agreement, at least one (1) year in advance of the effective withdrawal date.
  - (E) Any municipality which is not a party to this agreement may become a member of the Authority and participate in the regional waste system by the approval of

the Councils of all participating municipalities.

- (F) The Authority shall maintain a contract of comprehensive general liability insurance with an insurer licensed in Alberta in the amount of not less than *two million (\$2,000,000) dollars* inclusive, against bodily injury, death, and property damage to third parties arising out of the occurrence involving the use of operation, or maintenance of any of the components of the project; the insurance policy shall include completed operations coverage and contractual liability sufficient to cover the provision of this agreement.
- (G) This agreement may be amended by the unanimous approval of the members of the Authority and in order to become binding, all amendments must be ratified by all participating municipalities.
- (H) This agreement inures to the benefit of and is binding upon the parties to this agreement and their respective successors and approved assigns.
- (I) The Redcliff / Cypress Regional Waste Management Authority Agreement dated ~~December 1986~~ May 2006 is hereby superseded upon approval and signing of this agreement

THIS AGREEMENT is executed by the parties as of the \_\_\_\_\_ day of \_\_\_\_\_ 2013.

Town of Redcliff

\_\_\_\_\_  
Municipal Manager

\_\_\_\_\_  
Mayor

Cypress County

\_\_\_\_\_

\_\_\_\_\_

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** April 8, 2013

**PROPOSED BY:** David Wolanski

**TOPIC:** Policy 078 - POLICY ON PROVISION OF FACILITIES TO SERVICE CLUBS

**PROPOSAL:** Consider amendments to Policy 078

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**BACKGROUND:**

As part of the on-going review of policies administration is presenting Policy 078 for Council's consideration. This policy was last adopted and reviewed by Council in 1998. Despite this period of time and very few instances where the policy has been utilized, administration is not proposing any major amendments at this time. Minor wording has been altered as well as formatting the policy for consistency.

Policy 078 with proposed amendments is attached for reference.

**OPTIONS:**

1. Leave the policy as is currently constituted.
2. Discuss amendments and bring forward to a future Council meeting for consideration.

**RECOMMENDATION:**

It would be my recommendation that Option 2 be chosen.

**SUGGESTED MOTION(S):**

Councillor \_\_\_\_\_ moved that amendments to Policy 078 be incorporated as discussed. Further that the policy be brought forward to a subsequent Council meeting for further discussion and approval.

Councillor \_\_\_\_\_ moved that no changes be made to Policy 078 except the date change reflecting Council's review of the policy and that it be brought forward to a subsequent Council meeting for consideration.

**SUBMITTED BY:** \_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager

**APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_ AD. 2013.**

Approved: May 25, 1998

**POLICY ON PROVISION OF FACILITIES TO SERVICE CLUBS****BACKGROUND**

The Town of Redcliff has a large number of facilities that are utilized by various non-profit Redcliff Service Clubs and Redcliff organizations.

At times, these organizations at time request the use of facilities at no charge or at reduced fees. These requests often come with very little notice. and most often this is on an very short notice basis.

Administration for the Town of Redcliff Administration requires direction on the process for handling such requests for reduction in rates for use of Town owned and managed facilities.

**POLICY**

1. It shall be the policy of the Town of Redcliff that Requests for a reduction of fees or elimination of fees for use of Town of Redcliff facilities shall be forwarded to Municipal Manager.

2. The Municipal Manager shall prepare a staff recommendation "Request for Decision" to Council clearly indicating that the request is from a non-profit service club or organization active in the community and that the function or event is a fund raising activity or a community endeavor.

3. In the event the request is not presented provided to the Municipal Manager in time for it to be presented to a meeting of Town Council for consideration before the event occurs, the organization shall pay the standard fees and may be reimbursed at a future time after the matter has been considered by Council.

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** April 8, 2013

**PROPOSED BY:** David Wolanski

**TOPIC:** Policy 090 – RESIDENTIAL LAND LISTING ON MLS

**PROPOSAL:** Consider Cancellation of Policy 090

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**BACKGROUND:**

Policy 090 details the processes related to listing residential land that the Town has for sale on the MLS (Multiple Listing Service) that is utilized by the real estate industry. If you recall, Council had a similar policy related to commercial land that was recently cancelled. Slight wording changes were added to the Land Sales policy indicating that any commercial lands not listed in the Land Sales policy would have to come to Council for consideration.

The Town of Redcliff has not listed residential land on MLS with a real estate agent for a number of years and administration does not intend to do so in the near future. If there was ever a time when administration or Council felt that it was in the best interests of the Town of Redcliff to list residential land on MLS with a real estate agent it would perhaps be more appropriate for administration to come to Council whereby they could adopt a resolution indicating such with all of the requirements for choosing a real estate agent, timeframes, pricing, etc. Minor wording could be added to the Land Sales Policy detailing that process of coming to Council for consideration.

Policy 090 is attached for reference.

**OPTIONS:**

1. Bring forward Policy 090 to a future Council meeting for consideration of cancellation with minor amendments to the Land Sales Policy.
2. Keep Policy 090 intact; however, discuss amendments to be brought forward at a future Council meeting for consideration.

**RECOMMENDATION:**

It would be my recommendation that Option 1 be chosen.

**SUGGESTED MOTION(S):**

Councillor \_\_\_\_\_ moved that Policy 090 be brought forward to a subsequent Council meeting for consideration of cancellation. Further, that minor amendments be made to the Land Sales Policy detailing processes for possible residential land listing on MLS and said policy be brought forward for consideration at the same meeting of Council that cancellation of Policy 090 would be considered.

Councillor \_\_\_\_\_ moved that amendments to Policy 090 as discussed be incorporated and brought forward to a subsequent Council meeting for consideration.

SUBMITTED BY: \_\_\_\_\_  
Department Head

  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_ AD. 2013.

Approved by Council - July 19, 1999

## **RESIDENTIAL LAND LISTING ON MLS**

### **BACKGROUND**

The Town of Redcliff has residential properties for sale and benefits from sale of residential properties

The Town of Redcliff expects if residential properties were listed on MLS it would generate additional sales.

Town of Redcliff real property may be listed with a Qualified Member who will market the property through the Medicine Hat Real Estate Board=s Multiple Listing service.

In this document the following definitions shall mean:

- a) Residential property shall include residential designated land but shall not include industrial, commercial, highway commercial and horticultural lands;
- b) Listing Agreement means an agreement for the listing of Town of Redcliff owned real property on MLS, entered into between the Town of Redcliff and the real estate agency with which a Qualified Member is associated;
- c) Multiple Listing Service (>MLS=) means the service operated through the auspices of the Real Estate Board whereby real property listed with a member agency of the Real Estate Board may be shown to a prospective purchaser by any licensed Agent or registered salesman who is a member of the Real Estate Board.;
- d) Qualified Member means a person who:
  - i) is a licensed Agent or registered salesman under the Real Estate Agents= Licensing Act R.S.A 1980 c,R-5.;
  - ii) has successfully completed the Alberta Real Estate Association=s Real Estate 2,000 or intermediate course (or equivalent);
  - iii) is a member in good standing of the Real Estate Board;
  - iv) has been approved by Municipal Manager to act as a listing member in respect of Town owned real property.
- e) Real Estate Board means the Medicine Hat Real Estate Board Co-Operative Limited.

**POLICY**

1. Municipal Manager or his designate will determine:
  - a) which residential properties will be listed on MLS.
  - b) what period of time such properties will be listed;
  - c) what type of advertising the Town of Redcliff will require as a term of the Listing Agreement for a Town of Redcliff property to be listed on MLS.
2. The listing price shall be as established in the Land Sales Policy which is exclusive of GST.
3. Municipal Manager or his designate shall execute Listing Agreements in respect of Town of Redcliff owned real properties.
4. Municipal Manager or his designate shall establish and maintain a listing of Qualified Realtors to list Town of Redcliff properties.
5. The Municipal Manager or his designate shall provide a report, as of April 30 and October 31 of each calendar year, to the Administration Committee for consideration of appointment of Qualified Realtor for the next period of listings and this report shall include:
  - i) list of all properties listed for sale during the period;
  - ii) list of all properties sold during the period;
  - ii) report on the amount, quality and effectiveness of advertising undertaken by the Qualified Realtor.
6. The Qualified Realtor shall remain the listing realtor:
  - a) if there is a minimum of one sale of listed residential property during the reporting period;
  - b) should the Qualified Realtor not retain the right to remain the Qualified Realtor for listing purposes the Municipal Manager or his designate shall determine and recommend to Administration Committee which Qualified Realtor should receive the right to be the Qualified Realtor for listing purposes for the next term of six months
7. The commission payable in the event of a sale of an MLS-listed Town of Redcliff property, shall be 5% commission of the sale price.(there shall be no commission paid on GST).

Note: The split of Commission payable between Listing Agent and Selling Agent shall be specified in the Listing Agreement.

8. The Town of Redcliff will include with all Listing Agreements a list of potential purchasers (if any) that have been introduced to that property prior to the execution of the Listing Agreement (the exempt list). The Municipal Manager or his designate shall ensure each listing agreement includes a provision that no commission will be payable by the Town of Redcliff if an Offer to Purchase the property is received within 90 days of the date of execution of the Listing Agreement, from:
  - a) anyone included on the exempt list;
  - b) any person, firm, corporation, partnership or other business organization in whom or in which a person on the exempt list has a pecuniary interest, or in respect of whom or of which a person on the exempt list has a familiar relationship or other substantial connection;
  - c) a person acting on behalf of anyone included under clause 7 (a) or clause 7 (b).
9. All offers to purchase of a residential property must be presented via the Qualified Realtor to the Municipal Manager or his designate and must be in a form acceptable to the Town of Redcliff.



RECEIVED  
Town of Redcliff

Supervisor: \_\_\_\_\_

MAR 27 2013

Action: Council

File # \_\_\_\_\_

AR67223

March 21, 2013

His Worship Normand Boucher  
Mayor, City of Medicine Hat  
580 First Street SE  
Medicine Hat, AB T1A 8E6

Dear Mayor Boucher: *Norm*

Thank you for your partnership's application for a grant under the Regional Collaboration component of the 2012/13 Regional Collaboration Program (RCP). I am pleased to inform you that City of Medicine Hat has been approved for a grant of \$250,000 in support of your project: Regional Emergency Management.

The conditional grant agreement will be mailed shortly to your chief administrative officer to obtain the appropriate signatures.

For any project that may merit enhanced public recognition, please contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at [rcp.grants@gov.ab.ca](mailto:rcp.grants@gov.ab.ca), to discuss specific communication activities to highlight the project, as outlined in the RCP guidelines.

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,

Doug Griffiths  
Minister

*Norm.*  
*I think this is a great initiative!*

copy: Mayor Robert Hazelaar, Town of Redcliff  
Reeve Darcy Geigle, Cypress County  
Ray Barnard, Chief Administrative Officer, Municipal Services,  
City of Medicine Hat  
David Wolanski, Municipal Manager, Town of Redcliff  
Lutz Perschon, Manager, Cypress County

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APR - 3 2013  
TOWN OF REDCLIFF

AR66554

March 27, 2013

His Worship Robert Hazelaar  
Mayor, Town of Redcliff  
PO Box 40  
Redcliff, Alberta T0J 2P0

Dear Mayor Hazelaar:

I am pleased to invite the Town of Redcliff to provide submissions for the 12<sup>th</sup> annual Minister's Awards for Municipal Excellence, which formally recognizes local government excellence and promotes knowledge sharing among municipalities. These awards offer an opportunity to recognize the truly great work being done by local governments in Alberta.

An independent review committee, comprised of representatives from various municipal associations, will recommend award recipients in four categories and one award for outstanding achievement:

Innovation Award – recognizes a leading practice embodying the first use of an idea in a municipal context in Alberta;

Partnership Award – recognizes a leading municipal practice involving consultation, co-ordination, and co-operation with other municipalities, jurisdictions, or organizations;

Smaller Municipality Award – recognizes the innovative practices developed by communities with less than 3,000 residents;

Safe Communities Award – recognizes a leading practice that promotes or improves public safety in municipalities; and

Outstanding Achievement Award – recognizes a municipality or municipal partnership that has helped to inspire action and change that has benefited local-government practices in Alberta. *This award, selected by the review committee, recognizes the best submission from the other categories.*

.../2

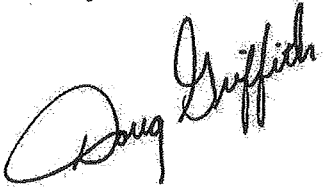
His Worship Robert Hazelaar  
Page 2

Submission forms and additional details can be found on the Municipal Excellence Network website at [www.menet.ab.ca](http://www.menet.ab.ca). The submission deadline is May 24, 2013. Award recipients will be announced at the 2013 fall conventions of the Alberta Association of Municipal Districts and Counties and the Alberta Urban Municipalities Association.

I encourage you to share your success stories, and I look forward to celebrating these successes with your communities and your neighbours.

If you have any questions regarding the Minister's Awards for Municipal Excellence or the Municipal Excellence Network, please direct them to the Municipal Excellence Team, at 780-427-2225, or by email at [menet@gov.ab.ca](mailto:menet@gov.ab.ca).

Sincerely,

A handwritten signature in black ink, appearing to read "Doug Griffiths". The signature is stylized with a large, looping "D" and a cursive "Griffiths".

Doug Griffiths  
Minister

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MAR 27 2013

TOWN OF REDCLIFF

Office of the Regional Director  
SOUTHERN REGION

Box 314  
3 Floor, Administration Building  
909 3 Avenue North  
Lethbridge, Alberta T1H 0H5

Toll-Free Connection  
Outside Edmonton - Dial 310-0000  
Telephone 403-381-5426  
Fax 403-382-4412  
www.transportation.alberta.ca

File No: 1560-WWP-REDC  
Water Treatment Plant Upgrade

March 21, 2013

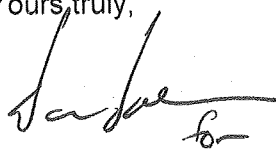
His Worship Robert Hazelaar  
Mayor  
Town of Redcliff  
P.O. Box 40  
Redcliff, AB T0J 2P0

Dear Mayor Hazelaar:

Please be advised that a grant in the amount of \$3,300,000 is being electronically transferred to the Town of Redcliff under the Alberta Municipal Water/Wastewater Partnership for the Water Treatment Plant Upgrade project.

We look forward to working with your town in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Mr. Keith Schenher, Infrastructure Grants Technologist, at 403-382-4069.

Yours truly,



Darrell Camplin, P.Eng.  
Regional Director

KS/clh

cc: Municipal Programs

March 22, 2013

His Worship Robert Hazelaar  
Mayor of Town of Redcliff  
PO Box 40  
Redcliff, AB T0J 2P0

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APR -3 2013

TOWN OF REDCLIFF

Dear Mayor Hazelaar:

I am writing to update you on the status of the Municipal Recreation/Tourism Areas grant program offered by the Alberta Sport, Recreation, Parks and Wildlife Foundation (ASRPWF.) You have received funding through this program for the operation and maintenance of Redcliff River Valley Park by the Town of Redcliff.

As I'm sure you are aware, the Government of Alberta faced a challenging fiscal situation in preparing Budget 2013. As a result, provincial funding for ASRPWF has decreased by \$2 million to \$21.4 million. In addition to finding efficiencies within our operation, we are phasing out the Municipal Recreation/Tourism Areas grant program.

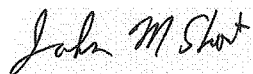
When the program was established in 1981, grants were to be available for 25 years. Effective this year, organizations that have received funding for 25 years or more will no longer receive the grant. Other recipients will have their grant reduced by 50 per cent this year and the program will end on March 31, 2014.

Your project, which has not yet reached 25 years, will receive 50% of eligible funding in 2013-14.

The 2013/14 MR/TA application and guidelines will be forwarded shortly to the contact person identified in your last application. In the meantime, if you have any questions, please contact Mr. Fred Wilton, MR/TA Program Coordinator, Alberta Tourism, Parks and Recreation, Recreation and Sport Development Division, at (780) 415-0267 (toll-free in Alberta at 310-0000), or [fred.wilton@gov.ab.ca](mailto:fred.wilton@gov.ab.ca)

Thank you for your valuable contribution to Albertans and I wish you all the best with this year's operation of your outdoor recreation facility.

Sincerely,



John Short  
Vice-Chair

cc: Mr. Robert Osmond

supported by



Alberta

13 Willow Court  
C.P.O. Box 254)  
Redcliff AB  
To J & Po

To the council members of the town of Redcliff.

- I am writing to ask if it would be possible to upgrade the BMX track because the old one is getting to dangerous for us to bike on, there is too many gopher holes and gophers running around.

If you do consider upgrading it all you have to do is move all the dirt and rearrange it. I really hope that you take this in serious consideration.

Sincerely,

Josie Huberdeau.

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APR - 2 2013  
TOWN OF REDCLIFF

2726th Street S.E.  
P.O. Box 1201  
Redcliff, AB  
T0J 2P0

To the Council Members of the Town of Redcliff

I am writing to ask if it would be possible if you can put in a skateboarding park because it is getting too dangerous on the roads and sidewalks. How it's getting dangerous is that on the road you never know when a car's going to turn and might hit someone and also there are way too many pot holes in the road were we might flip and maybe get hurt. Also with the sidewalks the cracks inbetween each cemented patch it is getting to large and we might fall off and brake something and there are some peices taken out of the sidewalks. Were you can maybe put it is beside the swimming pool were that wasted space is and nobody is using it. I hope you can consider this letter and make most of the youth of Redcliff happy.

Sincerely,

Kendra Kivimaki

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APR - 2 2013

TOWN OF REDCLIFF

RECEIVED

APR - 3 2013

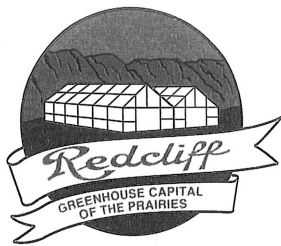
TOWN OF REDCLIFF

To Town Council:

I have been informed that I missed a crucial step in the process of my development permit application that pertains to the parking situation. I ask council to consider the use of the boulevard as approved by the MPC as almost every business in town utilizes the boulevards for parking already. All maintenance and up keep will be done by Sunshine Greenhouses Ltd and all done by the approval of the town. I thank you for your time and consideration.

Keith Vis

Sunshine Greenhouses Ltd.



# TOWN OF REDCLIFF

P.O. Box 40  
Redcliff, Alberta T0J 2P0

Phone 548-3618

Fax 548-6623

Email [redcliff@town.redcliff.ab.ca](mailto:redcliff@town.redcliff.ab.ca)

Website [www.town.redcliff.ab.ca](http://www.town.redcliff.ab.ca)

March 19, 2013

Keith Vis  
Sunshine Greenhouses  
Box 729  
Redcliff, AB  
T0J 2P0

Re: Development Permit 12-DP-078

Mr. Vis,

As you are aware, the Municipal Planning Commission recently granted approval of Development Permit 12-DP-078. The minutes of the meeting in which the approval took place went to Council for information on March 11, 2013.

One of the concerns expressed by administration and Council was MPC's authority in regards to granting approval of the parking/development on Town property, and whether or not they had such authority when permission of the owner had not yet been granted. After discussion and review of options, it was Council's opinion that MPC's approval was for the development only and would be applicable if all steps are taken to ensure that the site plan presented for parking would be allowed.

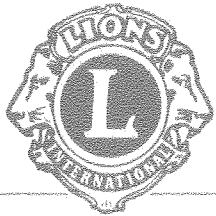
As such, Council passed a motion that a letter be sent to you advising of their position that as the owners of the land where said parking would be located you would be required to officially seek the Town's permission to allow such parking. Since we have all of the specific information that was included in the original package, all that would be required was a letter asking Council for permission to park on Town property as included in the site plan and development permit.

As our legislative manager, Shanon Simon will be able to assist you in timelines for having such a letter placed on an upcoming Council agenda.

Regards,

David Wolanski  
Municipal Manager  
Town of Redcliff

Cc: Municipal Planning Commission  
Kent Snyder, Scheffer Andrew – Planning Consultant



*We Serve*

# Redcliff Lions Club

Box 370  
Redcliff, Alberta  
T0J 2P0

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MAR 22 2013

TOWN OF REDCLIFF

March 22, 2013

Town of Redcliff

1 - 3 St. N. E.

Redcliff, Alberta

Dear Mr. Mayor and Council,

Re: Mayor's Walk, Friday June 14<sup>th</sup>, 2013, 6:30pm.

We wish to notify the Town that the Redcliff Lions Club would like to host this event for the 8<sup>th</sup> year during the upcoming Redcliff Days. Of course we do hope Mayor Hazelaar will be able to attend and to confirm such. Secondly if we may use the river trail system for the event including permission to set out signs for the Walk using a member's golf cart on the trail. We will also notify the RCMP of the event.

I believe the original goal for this event was to get the community out for a little group exercise and to see the trail system and work as a fundraiser. We believe this all remains important to our citizens. The event has been successful over the years but we also ask the Town to further support the project like in 2011 and 2012 by providing us with a child's swim pass for those students raising a minimum of \$15.00 in pledges. We anticipate no more than 30 students.

Last year's event raised just over \$3,000.00. We have again applied for a Community Spirit Grant which essentially can double this fundraiser. This money is planned to be used to up-grade parks in the Town.

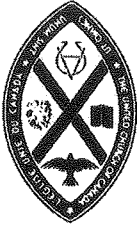
Your consideration on this matter would be appreciated. If you have any questions or concerns, please do not hesitate in contacting me.

Sincerely,

Bob Wickens

Mayor's Walk Committee Chairman

403-928-3111



# Gordon Memorial United Church

401 Second Street, SE  
Redcliff, Alberta T0J 2P2

PHONE: (403) 548 7110

MINISTER: Rev. Blaine Schaufele

Redcliff Town Council,  
1 - Third Street, NE  
Redcliff, AB  
T0J 2P0

Dear Sirs and Madam,

Gordon Memorial United Church will be hosting a "Blessing of The Bikes" service on May 5, 2013 at 3:00 pm.

To accommodate this event and the expectation of approximately 50 motorcycles, the church is requesting that Fourth Avenue, between Second and Third Street, SE be closed from the hours of 2:00 pm until 5:00 pm. This will allow for the safe parking of motorcycles on the street during this event.

This request was made and approved last year for the same event. To facilitate the closing of the street, the barricades were off loaded at the church on the Friday. A member of the church then set the barricades in place at the appropriate time and removed them at the completion of the event. They were then placed by the church for the town crew to pick up on the following Monday.

Thank you for your consideration on this request and I invite all those with motorcycles to come to the church at 3:00 pm and be a part of the Blessing.

Have a Blessed Day

Rev. Blaine Schaufele

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** April 8, 2013

**PROPOSED BY:** David Wolanski

**TOPIC:** Recreational Vehicle regulations

**PROPOSAL:** To consider implementing RV regulations in our Land Use Bylaw

---

**BACKGROUND:**

As Council is aware, the City of Medicine Hat has just made significant amendments to their Land Use Bylaw. As part of those amendments, they instituted new regulations related to the control of Recreational Vehicles on private property. This issue received a great deal of attention from citizens which resulted in several changes and compromises prior to the current draft.

The Town of Redcliff does not have any restrictions related to RV's within their Land Use Bylaw at this time. Potential restrictions can include, but are not limited to, setback requirements, parking in front yards, parking across lawns, etc.

Administration has received an increased amount of complaints from residents related to perceived unsightly concerns, reduced visibility, and safety issues. In fact, we have had several over this past week. cursory investigation by administration has shown that many municipalities either have had restrictions for a long period of time or have recently adopted similar restrictions.

While there is no way of calculating exact figures, our Bylaw Enforcement Officer does believe that there has been a dramatic increase in the amount of RV's that are being stored/parked in town. As a result of more RV's in town we have also seen an increase in the number of complaints regarding RV vehicles in violation of the Traffic Bylaw. This is mainly in regards to time limits on allowing for RV's and/or trailers to be parked and limitations for such.

**OPTIONS:**

1. Have administration investigate and prepare Land Use Bylaw and Traffic Bylaw amendments to include RV regulations and restrictions and bring forward to Council for 1<sup>st</sup> reading.
2. Not to consider any Land Use Bylaw or Traffic Bylaw amendments related to RV regulations and restrictions at this time.
3. To consider changes to one or the other (LUB/Traffic Bylaw) and not both.

**RECOMMENDATION:**

That some regulation, even in basic form, should be considered by Council and thus option 1 would be recommended. Council can amend, delete, or add to anything administration presents based on their desire and upon following the legislative process including a public hearing on the matter.

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved that administration investigate, prepare, and bring forward for first reading Land Use Bylaw and Traffic Bylaw amendments related to Recreational Vehicle regulations and restrictions.
2. Councillor \_\_\_\_\_ moved to not consider any changes to the Land Use Bylaw or Traffic Bylaw related to Recreational Vehicle regulations and restrictions at this time.
3. Councillor \_\_\_\_\_ moved that administration investigate, prepare, and bring forward for first reading Land Use Bylaw amendments related to Recreational Vehicle regulations and restrictions.
4. Councillor \_\_\_\_\_ moved that administration investigate, prepare, and bring forward for first reading Traffic Bylaw amendments related to Recreational Vehicle regulations and restrictions.

SUBMITTED BY:

\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_ AD. 2013.