

**COUNCIL MEETING**

**MONDAY, MAY 12, 2014**

**7:00 P.M.**

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, MAY 12, 2014 – 7:00 P.M.  
REDCLIFF TOWN COUNCIL CHAMBERS**

<b><u>AGENDA ITEM</u></b>	<b><u>RECOMMENDATION</u></b>
<b>1. GENERAL</b>	
<b>A)</b> Call to Order	
<b>B)</b> Adoption of Agenda *	Adoption
<b>C)</b> Accounts Payable *	For Information
<b>2. PUBLIC HEARING</b>	
<b>A)</b> Bylaw 1779/2014 being a Bylaw to amend Bylaw 1698/2011 the Land Use Bylaw to add Recreational Vehicle regulations *	
<b>3. MINUTES</b>	
<b>A)</b> Council meeting held April 28, 2014 *	For Adoption
<b>B)</b> Redcliff and District Recreation Services Board meeting held May 5, 2014 *	For Information
<b>4. BYLAWS</b>	
<b>A)</b> Bylaw 1779/2014 being a Bylaw to amend Bylaw 1698/2011 the Land Use Bylaw to add Recreational Vehicle regulations *	2 <sup>nd</sup> /3 <sup>rd</sup> Reading
<b>B)</b> Bylaw 1780/2014 being the Traffic Bylaw *	2 <sup>nd</sup> /3 <sup>rd</sup> Reading
<b>C)</b> Bylaw 1783/2014 being a Bylaw to amend Bylaw 1698/2014 the Land Bylaw regarding Tanks/Pressure vessels in CWY Highway Corridor Commercial District *	1 <sup>st</sup> Reading
<b>5. REQUEST FOR DECISION</b>	
<b>A)</b> Municipal Inspection Report Recommendation #34 *	For Consideration
<b>6. POLICIES</b>	
<b>A)</b> Policy 019, Bank and Cheque Signing Authority *	For Consideration / Approval

**7. OTHER**

- |           |                                     |   |
|-----------|-------------------------------------|---|
| <b>A)</b> | Budget 2014 *<br>Re: Final Approval | For Approval  |
| <b>i)</b> | Bylaw 1785/2014 Tax Rate Bylaw *    | 1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> Reading |
| <b>B)</b> | Facility and Projects Tour          | For Discussion  |
| <b>C)</b> | Development Permits Graphs *        | For Information   |
| <b>D)</b> | Landfill Graphs *                   | For Information   |
| <b>E)</b> | Reminder of Important Dates *       | For Information   |

**8. RECESS**

**9. IN CAMERA**

- A)** Legal (3), Labour (1)

**10. ADJOURN**

<b>ACCOUNTS PAYABLE</b>			
<b>COUNCIL MEETING MAY 12, 2014</b>			
<b>CHEQUE #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
74834	A & B STEEL LTD	HITCH PIN	\$22.16
74835	ACKLANDS - GRAINGER INC	TIES, GLOVES, LOCKS	\$27.74
74836	ACTION PARTS	FILTER, TROUBLE LIGHT, LIGHT PACK	\$519.00
74837	AMSC INSURANCE SERVICES LTD.	EMPLOYEE BENEFITS	\$13,194.22
74838	AMSC INSURANCE SERVICES(GENERAL)	RAW WATER PUMPHOUSE INSURANCE	\$1,429.08
74839	ATRON REFRIGERATION & AIR COND	FURNACE REPAIR, SHUT DOWN ICE PLANT	\$524.48
74840	BENCHMARK GEOMATICS INC.	GRADING PLAN - 9 RIVERVIEW DR	\$262.50
74841	BIG EAGLE SERVICES	VACCUUM LEACHATE	\$2,848.13
74842	THE BOLT SUPPLY HOUSE LTD.	SAW BLADES, DRIVER BITS	\$91.66
74843	BOSS LUBRICANTS	ENGINE OIL	\$695.26
74844	BROVAC (A DIVISION OF 654963 AB)	HYDROVAC MANHOLES, CLEAN SEWER LIFT STATION	\$1,653.75
74845	CANSEL	PLOTTER PAPER	\$492.83
74846	MULDER BUILDERS	CONSTRUCTION DAMAGE DEPOSIT REFUND	\$1,000.00
74847	WESTLAND GREENHOUSES	REFUND UTILITY OVERPAYMENT	\$6,083.40
74848	HART, KELLY	REFUND INACTIVE UTILITY	\$443.84
74849	THAUBERGER, DIANE	REFUND UTILITY DEPOSIT	\$100.00
74850	TOWN OF REDCLIFF	POOL PETTY CASH FLOAT	\$300.00
74851	TRICO LIGHTING PRODUCTS	RCMP PARKING LOT/ENTRANCE & MURAL LIGHTS	\$255.88
74852	TROPHY AND ENGRAVING WORLD	VOLUNTEER AWARD PLAQUES, MPC NAMEPLATES	\$804.62
74853	UNITED RENTALS	PUMP INSERT KIT & FREIGHT	\$389.03
74854	WESTERN CANADA WELDING PRODUCT	RECERT PROPANE TANK, NEW RELIEF VALVE	\$138.24
74855	WILLIE'S 24 HOUR TOWING LTD.	TOWING CHARGES	\$90.30
74856	WOLSELEY MECHANICAL GROUP	SYMMONS SHOWER CARTRIDGE	\$437.24
74857	ZEEMAN AUDIOLOGY	STAFF HEARING TESTS	\$438.90
74858	SANATEC ENVIRONMENTAL	PUMP LF SEPTIC, FLUSH/INSPECT SEWER MAINS	\$3,085.54
74859	SECURTEK - A SASKTEL COMPANY	FIRE HAL ALARM	\$65.99
74860	SEWLINE ENTERPRISES	FORD TRACTYOR SEAT UPHOLSTERY	\$249.90
74861	SOUTH COUNTRY GLASS	AUTOMATIC DOOR PREVENTATIVE MAINTENANCE	\$409.50
74862	STARKS PLUMBING & HEATING LTD	ZAMBONI ROOM BOILER REPAIR	\$1,321.57
74863	ST. JOHN AMBULANCE	BABYSITTING COURSE	\$450.00
74864	SUMMIT MOTORS LTD	WIPER BLADES, AIR FILTERS	\$139.32
74865	SUPERIOR TRUCK EQUIPMENT	EXTEND CYLINDER, HYDRAULIC PUMP	\$5,776.97
74866	HIRSCH SIGNS & SILKSCREENING	NAMEPLATES FOR BA/ACCOUNTABILITY	\$231.00
74867	BAUMANN'S VENTILATION & PLUMBI	REMOVE FREON FROM FRIDGES	\$2,094.36
74868	BREWMASTER WHOLESALE FOODS	MEALS ON WHEELS CONTAINERS	\$45.26
74869	LEIPERT PLUMBING & HEATING	FINAL INSPECTION & PSR COSTS	\$2,430.81
74870	SALBRO CONSULTING SERVICES	LANDFILL REPORT, GAS/GROUND WATER MONITORING	\$22,882.20
74871	PRO FLOW PLUMBING & HEATING CO	CAMERA INSPECTION OF SEWER LINE	\$204.75
74872	PRITCHARD & COMPANY LLP	PROFESSIONAL SERVICES - CAVEAT DISCHARGES	\$646.14
74873	THE PRINTER	ENVELOPES, LANDFILL TICKETS, BUSINESS CARDS	\$2,148.30
74874	PC CORP INC.	MONTHLY TECH SUPPORT & BACKUP MANAGER	\$2,194.50

74875	MURRAY CHEVROLET CADILLAC	SHIFTER CABLE, FUEL PUMP REPAIR	\$1,410.69
74876	SHAW CABLE	INTERNET - WTP & FIRE HALL	\$167.79
74877	MEDICINE HAT NEWS	MARCH ADVERTISING	\$1,597.05
74878	MEDICINE HAT CO-OP LTD	2" FEMALE ADAPTER	\$16.15
74879	LETHBRIDGE MOBILE SHREDDING	MONTHLY SHREDDING	\$46.20
74880	LES'S DRAIN CLEANING SERVICE	REIMBURSE SEWER CLEANING	\$126.00
74881	C.E.M. HEAVY EQUIPMENT	CYLINDER ASSEMBLY & PINS	\$750.91
74882	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$666.74
74883	CYPRESS COUNTY	FIRE CHIEF CELL PHONE	\$393.03
74884	DAVIDSON, CRYSTAL	BANNER/AWARD PROGRAM DESIGN	\$100.00
74885	ECCO HEATING PRODUCTS LTD.	THERMOSTAT GUARD & FILTER	\$115.83
74886	FOX ENERGY SYSTEMS INC.	SCBA REFILL, SIGNS, GAS ALERT CLIP	\$959.29
74887	GAR-TECH ELECTRICAL	WALL LIGHT FITTING, MASTER KEY SWITCHES	\$868.82
74888	GAS CITY HYDRO VAC	HYDROVAC STREETLIGHT CABLE	\$787.50
74889	GREYHOUND COURIER EXPRESS	CYLINDER ASSEMBLY & PINS FREIGHT	\$26.58
74890	HYDRODIG	HYDRODIG WATER & GAS LINES	\$2,294.25
74891	JOHN'S WATER HAULING	HAUL WATER TO LANDFILL	\$90.00
74892	KEYWAY SECURITY LOCKSMITHS LTD	KABA POWERPLEX LOCK INSTALL	\$874.65
74893	KLEARWATER EQUIPMENT AND TECHN	ISOPAC	\$1,556.10
74894	LETHBRIDGE HERALD	MONTHLY ADVERTISING	\$929.74
74895	PROVINCIAL TREASURER - LAP	LAPP PENSION	\$18,415.01
74896	RECEIVER GENERAL	STAT DEDUCTIONS	\$30,122.23
74897	TOWN OF REDCLIFF	REGUALR PAYROLL	\$61,835.35
64 CHEQUES TOTAL			\$200,768.28

**BYLAW NO. 1779/2014  
OF THE TOWN OF REDCLIFF  
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW.

**WHEREAS** pursuant to the Municipal Government Act, RSA 2000, Chapter M-26, the Council of the Town of Redcliff (hereinafter called the Council), has adopted Land Use Bylaw 1698/2011.

**AND WHEREAS** the Council deems it desirable to amend Land Use Bylaw 1698/2011 for the purposes of regulating recreational vehicles.

**AND WHEREAS** copies of this Bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act R.S.A. 2000 M-26;

**AND WHEREAS** a public hearing with respect to this Bylaw was held in the Council Chambers at the Town of Redcliff on the \_\_\_\_\_, A.D. 2014.

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:**

1. This bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1779/2014.
2. That Part I, Section 8, Subsection 158 being the definition for "Recreational Vehicle" be replaced with the following new definition:
  - (158) Recreational Vehicle means vehicle or trailer that is designed for recreational or travel purposes and includes but is not limited to motor homes, travel trailers, fifth wheel travel trailers, tent trailers, toy haulers, boats, campers whether located on a truck or other vehicle or not, and a trailer used to transport any of the above, but does not include personal watercraft, snow mobiles, all-terrain vehicles, hunting buggies, and other small scale recreational vehicles.
3. That Part VII, Section 66, Objects and Vehicles Prohibited in Residential Districts be modified to remove Section 1 (c) and (d). Further that 1 (e), (f), (g), (h), (i) be renumbered as 1 (c), (d), (e), (f), (g).
4. That Part VII be modified to include a new Section 72, Recreational Vehicles as follows:
  72. Recreational Vehicles
    - (1) Off-street storage of recreational vehicles:
      - (a) The total number of recreational vehicles allowed to be stored on a residential property at the same time shall be limited to three (3).
      - (b) A recreational vehicle stored in a garage shall not be included in the total number of recreational vehicles allowed to be stored on a residential property.

- (c) A recreational vehicle stored in a carport or portable garage and shelter shall be included in the total number of recreational vehicles allowed to be stored on a residential property.
- (d) A recreational vehicle stored in a front yard must be located 1 m from the nearest edge of a public roadway or public sidewalk.
- (e) Off-street storage of a recreational vehicle must be in accordance with Section 46, Corner Visibility Triangle, of this Bylaw.

(2) Temporary Use of a Recreational Vehicle as a Dwelling Unit

- (a) An owner or operator of a recreational vehicle may temporarily use one (1) stored recreational vehicle as a dwelling unit provided that:
  - i) the temporary use of the recreational vehicle meets the requirements of this Bylaw;
  - (ii) the recreational vehicle utilized for temporary use must be located on private property for the duration of the use.
  - (iii) the temporary use of the recreational vehicle is for the purpose of guest accommodation or to provide accommodation while renovations to the principal building are occurring;
  - (iv) the temporary use of the recreational vehicle occurs for less than 30 days;

(3) The regulations contained in this Section are in addition to and not in place of the regulations contained in the Traffic Bylaw.

5. That Part VII, Section 72, 73, 74, 75, 76, 78, 79, 80, 81, 82, 83, & 84 be renumbered as 73, 74, 75, 76, 78, 79, 80, 81, 82, 83, 84 & 85.

6. This bylaw shall come into force on the date of final reading and signing thereof.

**READ** a first time the 14<sup>th</sup> day of April. 2014.

**READ** a second time the \_\_\_\_\_, 2014.

**READ** a third time the \_\_\_\_\_ 2014.

**PASSED** and **SIGNED** the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

---

MAYOR

---

MANAGER OF LEGISLATIVE  
AND LAND SERVICES

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, APRIL 28, 2014 7:00 P.M.**

**PRESENT:** Deputy Mayor C. Brown  
Councillors C. Crozier, D. Kilpatrick,  
J. Steinke, L. Leipert,  
Municipal Manager A. Crofts  
Director of Finance & R. Osmond  
Administration  
Manager of Legislative & S. Simon  
Land Services

**ABSENT:** Mayor E. Reimer  
Councillor E. Solberg

**1. GENERAL**

Call to Order

**A)** Deputy Mayor Brown called the regular meeting to order at 7:00 p.m.

2014-0236 Adoption of Agenda

**B)** Councillor Steinke moved the Agenda be adopted as presented. - Carried.

2014-0237 Accounts Payable

**C)** Councillor Kilpatrick moved the following 68 general vouchers in the amount of \$570,005.27 be received for information. – Carried.

**ACCOUNTS PAYABLE**

**COUNCIL MEETING APRIL 28, 2014**

<b><u>CHEQUE #</u></b>	<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
74766	CITY OF MEDICINE HAT	UTILITIES & SEWAGE OUTLAY	\$77,331.57
74767	A & B STEEL LTD	SCREWS, BITS, SWITCH	\$74.55
74768	ACE LANDSCAPING	RCMP SNOW REMOVAL	\$1,260.00
74769	ACKLANDS - GRAINGER INC	PICK AXE	\$161.03
74770	ACTION PARTS	HEAT GUN KIT	\$31.49
74771	AFFINITY WELDING & MECHANICAL	CUT OUT PINS ON QUICK ATTACH	\$89.25
74772	ALTA-WIDE BUILDERS SUPPLIES (M	SCREWS, PAINT	\$284.98
74773	AMSC INSURANCE SERVICES(GENERA	UNIT#148 INSURANCE PREMIUM	\$314.08
74774	BIG BROTHERS/BIG SISTERS	MENTORING PROGRAM	\$500.00
74775	BROWN, CHERE	CANADIAN BADLANDS CONFERENCE	\$394.26
74776	C.E.M. HEAVY EQUIPMENT	UNIT#134 FRONT CRANK & SEAL	\$257.23
74777	CHAPMAN, LYLE	SEWER MODELING TRAINING COURSE	\$350.88
74778	CUMMINS WESTERN CANADA	ENGINE SEALANT	\$37.72
74779	CYPRESS GROUP	MONTHLY PHOTOCOPIER MAINTENANCE	\$3,762.20
74780	EPCOR ENERGY SERVICES INC.	LANDFILL ELECTRIC UTILITIES	\$214.24
74781	FARMLAND SUPPLY CENTER LTD	UNIT#128 HYDRAULIC HOSE, HOSE WRAP	\$147.64
74782	GRADWELL, RAYMOND	AB EMERGENCY ALERT USERS	\$180.60
74783	HARV'S JANITORIAL SERVICES	MARCH JANITORIAL SERVICE	\$3,386.25

74784	SHAW CABLE	TOWN HALL INTERNET	\$120.65
74785	OSMOND, ROBERT	MAYORS CAUCUS	\$553.48
74786	PITNEY WORKS	MONTHLY FOLDER/STUFFER CONTRACT	\$160.77
74787	PRITCHARD & COMPANY LLP	PROFESSIONAL SERVICES	\$952.61
74788	PRO FLOW PLUMBING & HEATING CO	DRAIN CLEAN, POWER JET LINES	\$315.00
74789	PROVINCIAL TREASURER - LAP	PENSION PREMIUMS	\$17,680.72
74790	REDCLIFF BAKERY	RV OPEN HOUSE COOKIES	\$22.00
74791	RECEIVER GENERAL	STAT DEDUCTIONS	\$28,145.03
74792	ROCKY MOUNTAIN PHOENIX	HIGH PRESSURE SCBA	\$22,465.80
74793	SOUTHERN REWIND LIMITED	BEARINGS, LABOUR, SHOP SUPPLIES	\$572.57
74794	STEHR, BRIAN	ALUP COURSE	\$992.18
74795	SUMMIT MOTORS LTD	COOLANT HOSE, TANK, CONDITIONER	\$681.65
74796	SUPERIOR TRUCK EQUIPMENT	UNIT#128 RINGS, WASHERS, ROLLERS, BUSHINGS	\$171.73
74797	TELUS COMMUNICATION INC.	PHONE SERVICE	\$1,702.35
74798	TELUS MOBILITY	PS/BYLAWS/ENG CELL PHONE	\$461.35
74799	EXOVA	STORM POND WATER ANALYSIS	\$459.89
74800	BREWMASTER WHOLESALE FOODS	STYROFOAM CONTAINERS & LIDS	\$110.04
74801	TOWN OF REDCLIFF	REGULAR PAYROLL	\$56,572.60
74802	UNITED RENTALS	J-TAMPER RENTAL	\$88.99
74803	WILLIE'S 24 HOUR TOWING LTD.	TOW TRUCK CHARGE	\$63.00
74804	WSP CANADA INC	PROJ#130 PROG PMT#2	\$4,141.20
74805	WOOD, DALE	FIREARMS SAFETY COURSE	\$2,660.00
74806	HOLLAND, ROD	AUGER LINE TO STREET	\$252.00
74807	BOTH, DAVID	REFUND INACTIVE UT ACCOUNT	\$14.66
74808	BATUS FINANCE	REFUND DEPOSIT INACTIVE UT ACCOUNT	\$100.00
74809	ACTION AUGER CANADA INC.	REFUND DUPLICATE PAYMENT	\$81.30
74810	JODI BANMAN	ZUMBA CLASS	\$600.00
74811	MILLER, KORRIE	REC-TANGLE DEPOSIT REFUND	\$150.00
74812	JANES, KAREN	REC-TANGLE DEPOSIT REFUND	\$50.00
74813	SYNERGY MARKETING DVI OF MRG	RESCUE/ESCAPE KNIVES	\$460.95
74814	TATARYN, HOLLY	SENIORS CENTRE RENTAL/DEPOSIT/KEY REFUND	\$232.75
74815	SHINE FACTORY CRACKMASTERS	UNIT#130 BOX COVER	\$1,458.45
74816	TELUS MOBILITY	FIRE RESCUE TRUCK PHONE & WTP PAGER	\$53.34
74817	TELUS COMMUNICATION INC.	PHONE SERVICE	\$1,599.09
74818	SANIWORKS LTD.	DRIVE BELTS	\$134.36
74819	SCHEFFER ANDREW LTD.	NORTHSIDE FSR PROFESSIONAL SERVICES	\$8,603.70
74820	ROSENAU TRANSPORT LTD	CHLORINE CYLINDERS SHIPPING	\$353.49
74821	PUROLATOR	WATER SAMPLES & PARTS SHIPPING	\$134.90
74822	MPE ENGINEERING LTD.	PROJ#21 PROG PMT#43	\$86,028.08
74823	MIKE'S ROADHOUSE	MEALS ON WHEELS FEB & MAR	\$4,336.24
74824	MEDICINE HAT TAI CHI & QUI-GONG	TAI-CHI	\$500.00
74825	FORTY MILE GAS CO-OP LTD.	LANDFILL GAS UTILITIES	\$775.25
74826	DILLMAN, EVAN	CLASS 3 LEARNERS/ROAD TEST	\$166.20
74827	CITY OF MEDICINE HAT	UTILITIES & SEWAGE OUTLAY	\$114,785.24
74828	AMEC EARTH & ENVIRONMENTAL	PROJ#100 PROG PMT#3	\$881.63

74829	A & B STEEL LTD	ANGLE IRON & DISC	\$47.86
74830	CIBC VISA	MARCH VISA	\$8,109.35
74831	PROVINCIAL TREASURER - LAPP	PENSION PREMIUMS	\$17,626.80
74832	RECEIVER GENERAL	STAT DEDUCTIONS	\$28,343.48
74833	TOWN OF REDCLIFF	REGULAR & COUNCIL PAY	\$66,254.57
		<b>68 CHEQUES TOTAL:</b>	<b>\$570,005.27</b>

2014-0238 Bank Summary to January 31, 2014

**D)** Councillor Crozier moved the Bank Summary to January 31, 2014 be received for information. – Carried.

## 2. DELEGATION

Ensminger, Beck and Thompson (EBT)

**A)** Ensminger, Beck and Thompson (EBT) were in attendance to present the 2013 Financial statements for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority.

2014-0239 Town of Redcliff  
Audit Findings Report

**i)**  
**a)** Councillor Steinke moved the Audit Findings Report for the Town of Redcliff for 2013 be received for information. – Carried.

2014-0240 Financial Statements

**b)** Councillor Leipert moved the Financial Statements for The Town of Redcliff for 2013 be signed by the Mayor, Municipal Manager, and Director of Finance and Administration. – Carried.

2014-0241 Redcliff/Cypress Regional  
Waste Management Authority  
Audit Findings Report

**ii)**  
**a)** Councillor Crozier moved the Audit Findings Report for the Redcliff/Cypress Regional Waste Management Authority for 2013 be received for information. – Carried.

2014-0242 Financial Statements

**b)** Councillor Kilpatrick moved the Financial Statements for the Redcliff/Cypress Regional Waste Management Authority for 2013 be signed by Mayor, Municipal Manager, and Director of Finance and Administration. – Carried.

R. Osmond left at 7:14 p.m., returned at 7:16 p.m.

2014-0243 S/Sgt. S. Maxwell  
Re: RCMP report to Council

**B)** Councillor Crozier moved the RCMP report to Council to March 31, 2014 presented by S/Sgt. S. Maxwell be received for information. – Carried.

## 3. MINUTES

2014-0244 Council meeting held April 14, 2014

**A)** Councillor Steinke moved the minutes of the Council meeting held April 14, 2014 be adopted as presented. – Carried.

- 2014-0245 Redcliff Planning Board meeting held April 22, 2014 **B)** Councillor Leipert moved the minutes of the Redcliff Planning Board meeting held April 22, 2014 be received for information. - Carried.
- 2014-0246 Municipal Planning Commission meeting held April 16, 2014 **C)** Councillor Kilpatrick moved the minutes of the Municipal Planning Commission meeting held April 16, 2014 be received for information. – Carried.
- 2014-0247 Land Use Bylaw Enforcement **i)** Councillor Leipert moved the question from the Municipal Planning Commission regarding Land Use Bylaw enforcement be received for information. - Carried.
- 2014-0248 Redcliff Improvement Partnerships (RIP) **D)** Councillor Kilpatrick moved the minutes of the Redcliff Improvement Partnerships (RIP) held March 27, 2014 be received for information. – Carried.
- 2014-0249 Economic Development Alliance meeting held March 18, 2014 **E)** Councillor Steinke moved the minutes of the Economic Development Alliance meeting held March 18, 2014 be received for information. – Carried.

#### 4. BYLAWS

- 2014-0250 Bylaw 1782/2014 Fees, Charges, and Rates Bylaw **A)** Councillor Crozier moved Bylaw 1782/2014 Fees, Charges, and Rates Bylaw be given first reading. – Carried.
- 2014-0251 Councillor Steinke moved Bylaw 1782/2014 Fees, Charges, and Rates Bylaw be given second reading. – Carried.
- 2014-0252 Councillor Kilpatrick moved Bylaw 1782/2014 Fees, Charges, and Rates Bylaw be presented for third second reading. – Carried Unanimously
- 2014-0253 Councillor Steinke moved Bylaw 1782/2014 Fees, Charges, and Rates Bylaw be given third reading. – Carried.

#### 5. REQUEST FOR DECISION

- 2014-0254 Urban Development Institute Membership **A)** Councillor Crozier moved to attain membership with the Urban Development Institute (UDI) at a cost of \$500.00, to be funded from the 2014 operational budget. - Carried.
- 2014-0255 Encroachment Permit Application  
Re: Lot 6-7, Block A, Plan 9111515 **B)** Councillor Leipert moved that the Municipal Manager be authorized to sign an encroachment agreement with David and Alanna Minor of 315 Mitchell Street NE (Lot 7, Block A, Plan 9111515). – Carried.

#### 6. POLICIES

- 2014-0256 Policy 126, Code of Conduct – Committees, Boards, and Commissions **A)** Councillor Kilpatrick moved Policy 126, Code of Ethics and Conduct for Members Appointed to Redcliff Committees, Boards and Commissions be approved as presented. – Carried.

**7. CORRESPONDENCE**

- 2014-0257 Alberta Municipal Affairs  
Re: Ministerial Order No. L:112/12 and L:001/14  
Directives Concluded **A)** Councillor Kilpatrick moved correspondence dated April 15, 2014 from Alberta Municipal Affairs regarding Ministerial Order No. L:112/12 and L:001/14 confirming Directives being concluded be received for information. - Carried.
- 2014-0258 Alberta Municipal Affairs  
Re: Bill 27, the Flood Recovery and Reconstruction Act **B)** Councillor Crozier moved correspondence dated April 16, 2014 from Alberta Municipal Affairs regarding Bill 27, the Flood Recovery and Reconstruction Act amendments be received for information. – Carried.

**8. OTHER**

- 2014-0259 Award of Infill and Infiltration Contract **A)** Councillor Crozier moved the memorandum dated April 28, 2014 from Municipal Manager Arlos Crofts regarding Award of Infill and Infiltration Contract be received for information. – Carried.
- 2014-0260 Municipal Manager Report to Council **B)** Councillor Kilpatrick moved the Municipal Manager Report to Council for April 28, 2014 be received for information. – Carried.
- 2014-0261 Mayor and Council Committee Reports **C)** Councillor Leipert moved the Mayor and Council Committee Reports be received for information. – Carried.

**9. RECESS**

Deputy Mayor Brown called for a recess at 8:01 p.m.

Deputy Mayor Brown reconvened the meeting at 8:04 p.m.

**10. IN CAMERA**

- 2014-0262 Meet In Camera Councillor Leipert moved to meet In Camera to discuss one (1) Labour, matter at 8:04 p.m. – Carried.
- 2014-0263 Return to Open Session Councillor Leipert moved to return to Open Session at 8:08 p.m. – Carried.
- 2014-0264 Appointment to Boards and Commissions Councillor Leipert moved to appoint Camille Reimer to the Physician Recruitment and Retention Committee with a term to expire December 31, 2014. - Carried
- 2014-0265 Councillor Crozier moved to appoint Sandra Burton to the Physician Recruitment and Retention Committee with a term to expire December 31, 2014. – Carried.

2014-0266

Councillor Steinke moved to appoint Beatrice Gursky to the Physician Recruitment and Retention Committee with a term to expire December 31, 2014. – Carried.

2014-0267

Councillor Leipert moved to appoint Mayor Reimer and Councillor Brown to the Physician Recruitment and Retention Committee. – Carried.

# **11. ADJOURNMENT**

2014-0268 Adjournment

Councillor Crozier moved to adjourn the meeting at 8:10 p.m. – Carried.

---

Mayor

---

Manager of Legislative and Land Services

# BANK SUMMARY FOR JANUARY 31, 2014

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	214,432.95	10,000.00	224,432.95
DAILY DEPOSITS	270,928.68	120,843.52	391,772.20
CIBC DIRECT DEPOSITS/ TELEBANKING	255,343.90	0.00	255,343.90
INTEREST EARNED	8,340.53	0.00	8,340.53
T-BILL REDEMPTIONS	0.00	0.00	0.00
OTHER DIRECT DEPOSITS	0.00	0.00	0.00
SUBTOTAL	534,613.11	120,843.52	655,456.63
CHEQUES	(677,962.94)	(120,843.52)	(798,806.46)
ASFF QUARTERLY PAYMENTS	0.00	0.00	0.00
DEBENTURE PAYMENTS	0.00	0.00	0.00
T-BILL PURCHASES	0.00	0.00	0.00
NSF CHEQUES	0.00	0.00	0.00
OTHER DIRECT WITHDRAWALS	(9,322.16)	0.00	(9,322.16)
SUBTOTAL	(687,285.10)	(120,843.52)	(808,128.62)
<b>TOTAL</b>	<b>61,760.96</b>	<b>10,000.00</b>	<b>71,760.96</b>
BANK CLOSING BALANCE	251,679.81	10,000.00	261,679.81
ADD:O/S DEPOSITS	90,442.69	0.00	90,442.69
LESS:O/S CHEQUES	(280,361.54)	0.00	(280,361.54)
<b>TOTAL</b>	<b>61,760.96</b>	<b>10,000.00</b>	<b>71,760.96</b>

## INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	11,750,000.00
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,502,749.32
<b>TOTAL INVESTMENTS</b>		<b>13,252,749.32</b>

**REDCLIFF AND DISTRICT RECREATION SERVICES BOARD**  
**Town Council Chambers Town Office**  
**May 5, 2014 at 7:00 pm**

**PRESENT**

Chairman	Jeff Wilson
Councillor	Eric Solberg
Community Services	Cindy Murray
Members at Large	Christina McNeil
	Chuck Henson

**ABSENT WITH REGRETS:**

Tim Reimer

*Arrived at 7:00 pm*  
*Departed at 7:30 pm*

*Monica Bartha, 670 Collective Trail Crew*  
*Denis Goulet, 670 Collective Trail Crew*

**1. GENERAL**

Call to Order

**A)** Meeting called to order at 7:06 pm.

Adoption of the Agenda

**B)** E. Solberg moved adoption of the agenda as presented. – Carried.

**2. MINUTES**

Minutes of March 3, 2014 meeting

**A)** E. Solberg moved that the minutes of the Redcliff and District Recreation Services Board meeting held March 3, 2014 be adopted.  
- Carried.

**3. DELEGATION**

670 Collective Trail Crew

**A)** Monica Bartha and Denis Goulet of the 670 Collective Trail Crew discussed the desktop review of the proposed mountain bike trail. The club has concerns about proceeding with the additional costly studies that were recommended since off road vehicles are causing far more damage to the area than would trail development and biking. Photos of the damage were provided. The desktop review and photos will be forwarded to Council. Fundraising for the trail is on hold until off road vehicle use and damage can be curtailed.

Development of the Skills Park on 200 block of 1 Street SW has been progressing. Volunteers will be working on the park throughout May.

*Departed*

*Monica Bartha and Denis Goulet left at 7:30 pm.*

**4. DIRECTOR'S REPORT**

Redcliff Aquatic Centre

**A)** The Redcliff Aquatic Centre is scheduled to open on Saturday, May 31. Most of the staff is in place and the pool manager started at the end of April. Swim lesson schedules will be available to the public soon as registration night is on May 21 and 22.

Redcliff Days

**B)** Most of the Redcliff Days schedule is complete. Board members provided additional suggestions for entertainment and displays.

Policy No. 126 (2014) Code of Ethics and Conduct	<b>5. BYLAWS, POLICIES AND PROCEDURES</b> <b>A)</b> Policy No. 126 (2014) Code of Ethics and Conduct was provided to Board Members.
Calendar Review	<b>6. OLD BUSINESS</b> <b>A)</b> The Annual Calendar was reviewed and updated.
Circuit Training	<b>B)</b> As requested, the Be Fit for Life Coordinator from the Medicine Hat College provided suggestions for self-directed circuit training stations at the Rec-tangle. Further review and assessment will be conducted before the Rec-tangle opens for the 2014-15 season.
Off Leash Area Surveys	<b>C)</b> Off Leash Area Surveys – Delayed
Youth Recreation Surveys	<b>D)</b> Youth Recreation Surveys – Delayed
Program and Event Guide	<b>7. NEW BUSINESS</b> <b>A)</b> The May 1 to August 31 Program and Event Guide was circulated to board members for information.
2017 Alberta 55 Plus Winter Games	<b>B)</b> An invitation to host the 2017 Alberta 55 Plus Winter Games was received for information.
Vitalize	<b>C)</b> C. McNeil will attend the 2014 Vitalize in Calgary from June 5 – 7. For information.
Registration Night	<b>9. MEETINGS/CONFERENCES/WORKSHOPS</b> <b>A)</b> Pool Registration Night May 21 & 22 Redcliff
Next Meeting	<b>10. DATE OF NEXT MEETING</b> June 2, 2014
Adjournment	<b>11. ADJOURNMENT</b> <b>A)</b> C. Henson moved to adjourn the meeting at 8:30 pm.



**CALGARY**  
111, 10699 - 46 Street SE  
Calgary, AB T2C 5C2  
P 403.291.9238 F 403.291.9103

**FORT ST. JOHN**  
11927 242 Road  
Fort St. John, BC  
P 250.262.4525 F 250.262.4547

**MEDICINE HAT**  
964C - 23 Street SW  
Medicine Hat, AB T1A 8G3  
P 403.528.4212 F 403.528.4218

Mr. Blaine Fairbrother  
Trail Coordinator  
670 Collective Mountain Bike Club  
621 Jesmond Point  
Redcliff, AB T0J 2P2

April 7, 2014  
Ghostpine No.: 2893

Dear Mr. Fairbrother,

**Re: Desktop Review for the Proposed Mountain Bike Trail System in NE 33-12-6 W4M, 4-13-6 W4M and 5-13-6 W4M (Redcliff and Medicine Hat, Alberta)**

## **1 INTRODUCTION**

The 670 Collective Mountain Bike Club (Club 670) commissioned Ghostpine Environmental Services Ltd. (Ghostpine) to conduct a Desktop Review for a proposed mountain bike trail system in NE 33-12-6 W4M, 4-13-6 W4M and 5-13-6 W4M (Figure 1). The approximately 13 km proposed bike trail system is within the Town of Redcliff and City of Medicine Hat. The Town of Redcliff has expressed support of Club 670 in exploring the development of a mountain bike trail system, including the initial desktop review with regards to the Town of Redcliff portion of the proposed trail (Simon, pers. comm.). Club 670 intends on meeting with the City of Medicine Hat in the upcoming months to discuss and propose the City of Medicine Hat portion of trail system (Fairbrother, pers. comm.).

### **1.1 Project Description**

The proposed bike trail system has been routed by Club 670, generally along existing game or other trails, which have been known to be used by hikers, dog walkers, runners and cyclists (Fairbrother, pers. comm.). The bike path is to be built according to International Mountain Biking Association (IMBA) Standards as single track, meaning it will have a width of no greater than 18 inches (approximately 46 cm) (IMBA 2004 and 2007). The only tools used to construct the bike trail will include pulaskis, spade shovels, and rakes (i.e., no machinery [Fairbrother, pers. comm.]). The only direct area of disturbance will be the bike path itself (Fairbrother, pers. comm.). Construction of the trail system is currently planned for late spring or early summer. The Town of Redcliff had indicated in a March 10 Town Council meeting that motorized vehicles will not be allowed on this trail system.

Club 670 plans to hold formal planned events on the bike trail system such as: races, group rides, interpretive programs, and instructed mountain bike programs teaching all-ages how to ride a mountain bike in a safe and respectful manor. Currently, Club 670 plans to use the proposed trail system seasonally and eventually year-round if weather allows (Fairbrother, pers. comm.).

Preliminary mitigation considerations to reduce potential environmental effects which are proposed from Club 670 include: the use of qualified volunteer environmental monitors on site during construction to manage any potential environmental issues in the project area; the use of silt fencing to protect sensitive areas during trail construction; flagging off sensitive areas and plant species during construction; and signage to inform all trail users to stay on the trails, as well as, encouraging trail users to keep bikes and footwear clean and weed free prior to trail entry.

## **2 SCOPE OF WORK**

The Ghostpine scope of work for the desktop review includes the following tasks:

- a desktop review of the project to document administrative regions and Environmentally Significant Areas;
- a Fisheries and Wildlife Management Information System (FWMIS)/Alberta Conservation Information Management System (ACIMS) database search (sensitive wildlife and rare plant occurrences);
- an archaeology and paleontology database search;
- Land Status Automated System title search;
- consultation with Alberta Culture and Alberta Environment and Sustainable Resource Development (AESRD);
- a report with mapping and preliminary recommendations; and
- a cost estimate for field assessment (site visits to identify potential sensitive wildlife, rare plant and historical resources issues, regulatory approvals, and reporting).

## **3 DESKTOP REVIEW**

### **3.1 Biophysical**

The proposed bike trail system is located within the Environmentally Significant Area No. 289 which contains important wildlife habitat (Alberta Tourism, Parks, and Recreation [ATPR] 2009; Fiera Biological Consulting 2009 [Figure 1]).

The Public Land Standing Report (Alberta Energy 2011) and review topographical map review (Figure 1) indicates that approximately 1,891 m of the proposed trail system is within the City of Medicine Hat and approximately 7,757 m is within the Town of Redcliff.

The proposed bike trail system is within designated areas P-1 (Park and Recreation District) and UR (Urban Reserve District) of the Town of Redcliff (Town of Redcliff. n.d.). There is no mention of requirements for permits or other provisions for recreational trail development within the Designated Areas or Urban Reserve listed within the Town of Redcliff Land Byuse Law (Town of Redcliff. n.d.). Within Medicine Hat, the proposed trail traverses the Future Urban Development District. According to the Medicine Hat *Land Use Bylaw*, Environmental Site Assessment Reports may be required for development within their jurisdiction (City of Medicine Hat n.d.).

The proposed bike trail is situated within the north valley slopes of the South Saskatchewan River valley (Figures 1 and 2). The proposed bike trail appears to be adjacent or in close vicinity of the banks of South Saskatchewan River for approximately 50 m and appears to traverse approximately 14 drainage locations to the South Saskatchewan River according to the topographical map and aerial photography. The landscape consists of a mix of undifferentiated mineral soils typically Brown Chernozems with a high relief landform and a limiting slope of 35% (Alberta Soil Information Centre 2001). Due to the steep terrain, potentially eroded slopes, drainages and proximity to the South Saskatchewan River, there is potential for erosion and sloughing issues along the trail system.

The coulees, wetlands, drainages, watercourse and valley slopes within the river valley have high potential for sensitive wildlife and vegetation species according to preliminary desktop review of aerial photography. The AESRD Wildlife Sensitivity Data Sets indicate the proposed bike trail is located within the following sensitive species ranges: Burrowing Owl Range, Eastern Short-horned Lizard, Sharp-tailed Grouse Survey, Sensitive Amphibian Range, and Sensitive Raptor Range: Prairie Falcon, Golden Eagle, and Ferruginous Hawk (AESRD 2014 [Figure 2]).

The Habitat Suitability Indices for the Section 5-13-6 W4M indicates moderate suitability of the prairie rattle snake. Within Section 4-13-6 W4M, there is high suitability for the long-billed curlew, prairie falcon, sharp-tailed grouse, ferruginous hawk, greater short-horned lizard, burrowing owl, Sprague's pipit, prairie rattlesnake, American badger and ground squirrel and within Section 33-12-6 W4M, there is suitable to highly suitable habitat for long-billed curlew, prairie falcon, sharp-tailed grouse, ferruginous hawk, greater short-horned lizard, burrowing owl, Sprague's pipit, loggerhead shrike, prairie rattlesnake, plain spadefoot toad, American badger and ground squirrel (Dube, pers. comm.).

According to the FWMIS search, sensitive species have been found within AESRD government recommended development setback distances for development (Alberta Sustainable Resource Development [ASRD] 2011) of the bike trail system (Figure 2). A prairie rattlesnake, wandering garter snake and bull snake hibernaculum (year 2001 to 2003) and prairie falcon nest (1972 to 1980) have previously been observed within AESRD government setback distances of the proposed system. Other species previously observed in the vicinity of the trail system include: prairie falcon, ferruginous hawk, bald eagle, loggerhead shrike, northern leopard frog, plains spadefoot toad, bull snake, wandering garter snake, prairie rattlesnake, and greater short-horned lizard (1953). Critical Ungulate Winter Range is present within the proposed project area (Dube, pers. comm.). **Please note re-distribution of FWMIS search results is prohibited as it entails sensitive data (Dube, pers. comm.). The information in Figure 2 should not be re-distributed.**

According to FWMIS, fish species previous observed within 3 km of the proposed project include emerald shiner, flathead chub, lake sturgeon, lake whitefish, longnose dace, longnose sucker, mooneye, northern pike, quillback, river shiner, sauger, shorthead redhorse, silver redhorse, spottail shiner, trout perch, walleye, white sucker and yellow perch (AESRD 2014).

According to initial ACMIS searches, there are several previously recorded sensitive plant species in the area. These include Powell's saltbush, goosefoot, tiny cryptantha, and clammyweed (Figure 2). Smooth goosefoot and tiny cryptantha are designated under the Alberta *Wildlife Act* and/or the federal *Species at Risk Act* (AESRD 2013). There are AESRD recommended setback distances from these plant species from proposed development (ASRD 2011).

### 3.2 *Historical Resources Act*

In consultation with Alberta Culture (Alberta Culture 2014; Unfreed, pers. comm.) a Section 31 clearance is recommended for the proposed project. As the project impact is mainly limited to existing trail disturbance, additional historical resources impact assessment will not likely be necessary. *Historical Resources Act* clearance takes approximately four weeks.

### 3.3 **AESRD - Fish and Wildlife**

A FWMIS search and review was undertaken by the AESRD on March 26, 2014 regarding the general project area (Dube, pers. comm.). FWMIS review results have been summarized in Section 3.1. General recommendations from AESRD include the following:

- Fish and Wildlife Division recommends that activity on native grassland not occur during the active wildlife period, April 1 to July 15, unless wildlife surveys have been completed during the appropriate time frame following AESRD protocols and no conflicts with the current timing and setback guidelines were identified.
- The Fish and Wildlife Division recommends hiring qualified and experienced personnel to conduct pre-construction wildlife surveys using appropriate AESRD protocols. The survey is valid until the following March 15.
- Fish and Wildlife Division recommends that activity on native grass prairie be postponed until fall or early winter in order to try to ensure successful nesting and rearing. The survey report, along with the FWMIS load form containing all wildlife observations made, should be submitted to AESRD for review.
- Should a conflict occur with the proposed development and the *Alberta Wildlife Act*, *Migratory Birds Convention Act* and *Species at Risk Act* or the AESRD guidelines, a mitigation proposal should also be included with the report.
- Fish and Wildlife recommends that no industrial activity should be conducted within 100 m of any riparian area, such as: wetlands; ephemeral wetlands; ponds; creeks; rivers; lakes (including dry lake beds); or within 100 m of the crest of any coulee adjacent to or associated with riparian areas.
- Native prairie grasslands, coulees, river breaks, wetlands, water bodies and riparian areas are all sensitive areas and it is recommended to complete a survey to determine species using the landscape (AESRD 2014; Dube, pers.comm.).
- Critical Ungulate winter range occurs in the project area associated South Saskatchewan River and Drainages. Southern Alberta is often characterized by mild, relatively snow free winters providing opportunity for industrial activity to occur within winter range between January 1 and April 30. Occasionally harsh winter conditions involving cold temperatures, crusted snow and ice and/or heavy snow conditions occur. Under these circumstances, protection of ungulates is important.
- Re-distribution of FWMIS search results is prohibited as it entails sensitive data (Dube, pers.comm.).

Regional Wildlife Biologist, Shane Petry, was further consulted on March 27 and April 4, 2014 with preliminary background information and aerial map provided regarding the project (Petry, pers. comm.). He had several comments and questions regarding the project including:

- There may be “critical habitat” designated (by Environment Canada) for the greater short-horned lizard in the general area; although it is thought to be across the South Saskatchewan River, this should confirmed:
  - Ghostpine has since confirmed with Environment Canada that the Recovery Plan for the greater short-horned lizard has not yet been finalized and therefore habitat in this area has not been designated. The recovery plan is due in the upcoming months (Barret, pers. comm.).
- Due to the high potential for rare plants in the area, rare plant surveys are strongly advised prior to any works.
- What is the zoning with respect to the Town of Redcliff and City of Medicine Hat and if these municipalities have placed any requirements on Club 670 or the land in respect to surveys and investigating the potential effects of the proposed project such as displacement of wildlife in the area.
- The AESRD has government recommended setbacks of proposed development from sensitive wildlife features (ASRD 2011). Will Club 670 be able to meet these setbacks should sensitive species of plants and animals occur in the area?
- Complex eroded areas are of concern in regards to current/potential erosion and/or trail failure, which may occur into tributaries of the South Saskatchewan River. Concerns are expressed regarding what impacts may occur including the creation of chronic sediment issues.
- What is the planned scope for land use for the trail (all season or seasonal) and if there are plans to hold formal or informal races; further consideration should also be given to the space requirements and number of people allowed for holding larger planned events, including support and any retail space etc.
- What is the proposed mitigation strategy of the bike group?

Ghostpine had provided a reply email response to Mr. Petry indicating that AESRD’s comments will be included within the desktop assessment. It was indicated that the proposed project was in preliminary desktop review phase with future field reconnaissance surveys proposed to identify wildlife, rare plant, drainage and erosion concerns recommended within the desktop assessment. Mitigation recommendations will result from the survey in consideration of potential effects of the project. If habitats with AESRD recommended setbacks are found, a mitigation plan will be prepared in consideration of timing and setback constraints, as well as, existing disturbances and other potential factors. Zoning requirements, planned scope of the trail use, critical short-horned lizard habitat, as well as, proposed mitigation plans of the bike group were all provided, as discussed in this desktop assessment.

## **4 RECOMMENDATIONS**

Further consultation with the Town of Redcliff is recommended to determine if any further requirements, permitting or investigations are required with respect to trail development in the Town of Redcliff, in consideration of the desktop review.

Consultation with the City of Medicine Hat is recommended to determine requirements, permitting or if investigations are required with respect to trail development in the City of Medicine Hat. According to the Medicine Hat *Land Use Bylaw*, Environmental Site Assessment Reports may be required for development within their jurisdiction.

Due to the sensitive habitats and high potential for sensitive species in the project area, a field reconnaissance of wildlife, wildlife habitat and rare plant surveys of the proposed trail system is recommended according to AESRD protocols (AESRD 2013). The field reconnaissance will include the following:

- Identification of wildlife and sensitive wildlife areas (i.e., nest, den breeding areas).
- Identification of rare plants and sensitive areas with potential for rare plants.
- Recording weed and invasive species along the proposed route.
- Recording drainages, watercourses, wetlands and low areas along the proposed bike trail.
- During the initial survey, the potential eroded areas of concern for sloughing near the tributaries and the South Saskatchewan River will be assessed. Based on the initial findings a follow-up survey may be warranted in order to recommend appropriate erosion control measures.

The survey will identify potential issues of the proposed bike trail construction and use. The results of the survey in consideration of potential effects of the proposed project will be used to devise an appropriate mitigation plan.

In order to identify sensitive species which are apparent during different seasons of the year, an initial pre-construction wildlife and rare plant survey is recommended for late May to June and a second survey is recommended in late July/August (AESRD 2013).

Note that the time between March 15 to August 20 is a higher risk period with respect to issues migratory bird species protected under the federal *Migratory Birds Convention Act* (Government of Canada [GC] 1994) or species protected under the Alberta *Wildlife Act* (GOA 2005) or federal *Species at Risk Act* (GC 2002; Alberta Energy Regulator 2013; Gregoire, pers. comm.). Timing constraints, at least for planned events, may be recommended to occur outside of these dates. Other timing or setback constraints may be recommended based upon the findings of the survey.

With regards to larger planned events, consideration should be required on additional space which would be required (and possible where), associated support, retail space, what services would be provided on and off of the track, vehicles and access, safety etc. Any additional space that will be used for these events should be assessed/included in field reconnaissance surveys.

Ghostpine has confirmed with Environment Canada that the Recovery Plan for the greater short-horned lizard has not yet been finalized and therefore habitat in this area has not been designated. The recovery plan is due in the upcoming months (Barret, pers. comm.). It is recommended that this recovery plan be reviewed with respect to the bike trail area to determine if “designated critical habitat” is within or adjacent to the project area.

Potential mitigation for erosion and sloughing issues, silt fencing may include, rerouting to set back from drainages/watercourses, the use of bridges across tributaries, proper trail construction and setbacks from the river. Based on the results of the initial survey, recommendations for specific areas will be made; a supplemental soil survey to further develop mitigation may be recommended.



Application under the Alberta *Water Act* or the Department of Fisheries and Oceans Canada (DFO) may be required if there is impact to wetlands or drainages traversed by the proposed development GOA (Government of Alberta 2012). Further government consultation is recommended based upon the results of the survey. Code of Practice Notification (COP) will likely be required for the drainages traversed by the proposed trail system, if bridges are utilized (Alberta Environment 2001).

There is potential for weed spread through the area both during construction and with the potential increase of public utilizing the trail system. Recommendations may include encouraging bikes/equipment is clean prior to entry into the area, spot treatments of *Prohibited Noxious* weeds.

The use of environmental monitors on site during construction to manage any potential issues in the project area, such as erosion is recommended. Consider mitigative measures such as silt fencing, flagging off sensitive areas and plant species, and signage to inform all trail users.

Based on the results of the field reconnaissance, a long-term monitoring program, with the use of volunteers would recommended to assess the long-term effects of sensitive area, potential erosion issues, wildlife and rare plant concerns.

## 5 COST ESTIMATE

A cost estimate of further surveys for the proposed trail system is included in Table 1.

**Table 1 Estimated Costs**

Cost Description	Cost
Historical Resources Assessment Clearance	\$ 500.00
Initial Field Reconnaissance (including wildlife, early-blooming rare plants, and sensitive habitats, including identifying areas with potential erosion issues; preparation of mitigation plans/report)	\$ 9,672.00
Second Field Reconnaissance (including late blooming rare plants, short-horned lizard surveys; preparation of mitigation plans/report)	\$ 9,072.50
<b>Subtotal:</b>	<b>\$ 19,244.50</b>
6% Administration Fee	\$ 1,154.67
<b>Total:</b>	<b>\$ 20,399.17</b>

Note that costs on the second survey may be reduced based on the results of the initial survey. Further cost savings may be realized during future monitoring by use of qualified volunteers under the direction of a Professional Biologist.

This cost estimate does not reflect additional costs that may be incurred due to delays associated with inclement weather, change of scope or amendments or unforeseen field issues requiring documentation outside of normal parameters. In the event of a change of scope or amendments in the project, Ghostpine will discuss further cost estimates with Club 670 before implementation.

The cost estimate does not include costs for further permitting.

## 6 CLOSURE

This report has been prepared for the exclusive use of 670 Collective and authorized users for specific application to the described project. The work was conducted by Ghostpine in accordance with the scope of work prepared for this project, including verbal or written requests from 670 Collective and Town of Redcliff.

We appreciate the opportunity to work with 670 Collective. Please contact the undersigned for additional information or with any questions or comments.

Yours truly,

GHOSTPINE ENVIRONMENTAL SERVICES LTD.

Prepared by:

Reviewed by:



Sheryl Faminow, M.N.R.M., P. Biol. R.P. Bio.  
Lead, Wildlife Biologist



Jason Gillespe, M.A.  
Lead, Planning

- ACIMS (Alberta Conservation Information Management System). 2014. *Alberta Conservation Information System Search*. Alberta Tourism, parks and Recreation. March 2014.
- AESRD (Alberta Environment and Sustainable Resource Development). 2014. *Wildlife Sensitivity Maps – Data Sets*. [Online]. Available from: <http://esrd.alberta.ca/forms-maps-services/maps/wildlife-sensitivity-maps/default.aspx>.
- AESRD. 2013. *Sensitive Species Inventory Guidelines*. [Online]. Prepared by Alberta Environment and Sustainable Resource Development. Available from: <http://esrd.alberta.ca/fish-wildlife/wildlife-management/sensitive-species-inventory-guidelines.aspx>.
- Alberta Culture. 2014. *Listing of Historic Resources* (March 2014 Edition). Heritage Division, Historic Resources Management Branch.
- Alberta Energy. 2011. *Public Land Standing*. [Online]. Available from: <http://www.srd.alberta.ca/FormsOnlineServices/IndustryOnlineServices/GLIMPS/Default.aspx> [Accessed: March. 24, 2014].
- Alberta Energy Regulator. 2013. *Integrated Standards and Guidelines Enhanced Approval Process*. Alberta Energy Regulator. December 2013.
- AENV (Alberta Environment). 2001. *Guide to the Code of Practice for Watercourse Crossings, Including guidelines for Complying with the Code of Practice*. In force as of April 2001.
- Alberta Soil Information Centre. 2001. *AGRASID 3.0: Agricultural Region of Alberta Soil Inventory Database (Version 3.0)*. [Online]. Edited by J.A. Brierley, T.C. Martin and D.J. Spiess. Agriculture and Agri-Food Canada, Research Branch; Alberta Agriculture, Food and Rural Development, Conservation and Development Branch. Revised on February 24, 2012. Available from: [http://www1.agric.gov.ab.ca/\\$department/deptdocs.nsf/all/sag3249](http://www1.agric.gov.ab.ca/$department/deptdocs.nsf/all/sag3249) [Accessed: March 26, 2014].
- Alberta Tourism, Parks and Recreation. 2009. *Environmentally Significant Areas of Alberta*. [Online]. Map. August 2009. 1:1,000,000 Available from: [http://tpr.alberta.ca/parks/heritageinfocentre/enviro nsigareas/docs/esa\\_pdfwebmap\\_update2009.pdf](http://tpr.alberta.ca/parks/heritageinfocentre/enviro nsigareas/docs/esa_pdfwebmap_update2009.pdf) [Accessed: March 27, 2014].
- ASRD (Alberta Sustainable Resource Development). 2011. *Recommended Land Use Guidelines for Protection of Selected Wildlife Species and Habitat Within Grassland and Parkland Natural Regions of Alberta*. Fish and Wildlife Division.
- Fiera Biological Consulting. 2009. *Environmentally Significant Areas, Grasslands, Provincial Updated in 2009*. [Online]. Available through Alberta Tourism, Parks and Recreation. Available from: [www.tpr.alberta.ca/parks/heritageinfocentre/enviro nsigareas/default.aspx](http://www.tpr.alberta.ca/parks/heritageinfocentre/enviro nsigareas/default.aspx) [Accessed: March 26, 2014].
- GC (Government of Canada). 2002. *Species at Risk Act*. Department of Justice. Ottawa, Ontario.
- GC (Government of Canada). 1994. *Migratory Birds Convention Act*. Department of Justice. Ottawa, Ontario.
- GOA (Government of Alberta). 2005. *Wildlife Act*. Alberta Sustainable Resource Development. Queen's Printer for Alberta. Calgary, Alberta.
- GOA (Government of Alberta). 2012. *Water Act*. Alberta Environment. Queen's Printer for Alberta. Calgary, Alberta.
- IMBA (International Mountain Biking Association). 2004. *Trail Solutions: IMBA's Guide to Building Sweet Singletrack by IMBA*. Published in 2004.

IMBA. 2007. *Managing Mountain Biking: IMBA's Guide to providing Great Riding by IMBA*. Published in 2007.

Town of Redcliff. n.d. *Town of Redcliff Land Use Bylaw*. [Online]. Available from: [http://www.redcliff.ca/download/bylaws/1698%20land%20use%20bylaw%20\(inc%20amending%20bylaw%201708,%201723,%201725,%201726,%201735,%201737,%201738,%201755,%201760,%201765\).pdf](http://www.redcliff.ca/download/bylaws/1698%20land%20use%20bylaw%20(inc%20amending%20bylaw%201708,%201723,%201725,%201726,%201735,%201737,%201738,%201755,%201760,%201765).pdf) [Accessed: March 31, 2014].

## **7.1 Personal Communication**

Barret, Dave. Senior Project Officer, Environmental Stewardship Branch, Environment Canada. Email 2014. Email. Monica Bartha. April 1, 2014.

Dube, Leo. Wildlife Biologist, Alberta Environment and Sustainable Resource Development. Lethbridge, Alberta. 2014. Email. Amy Noakes. March 26, 2014.

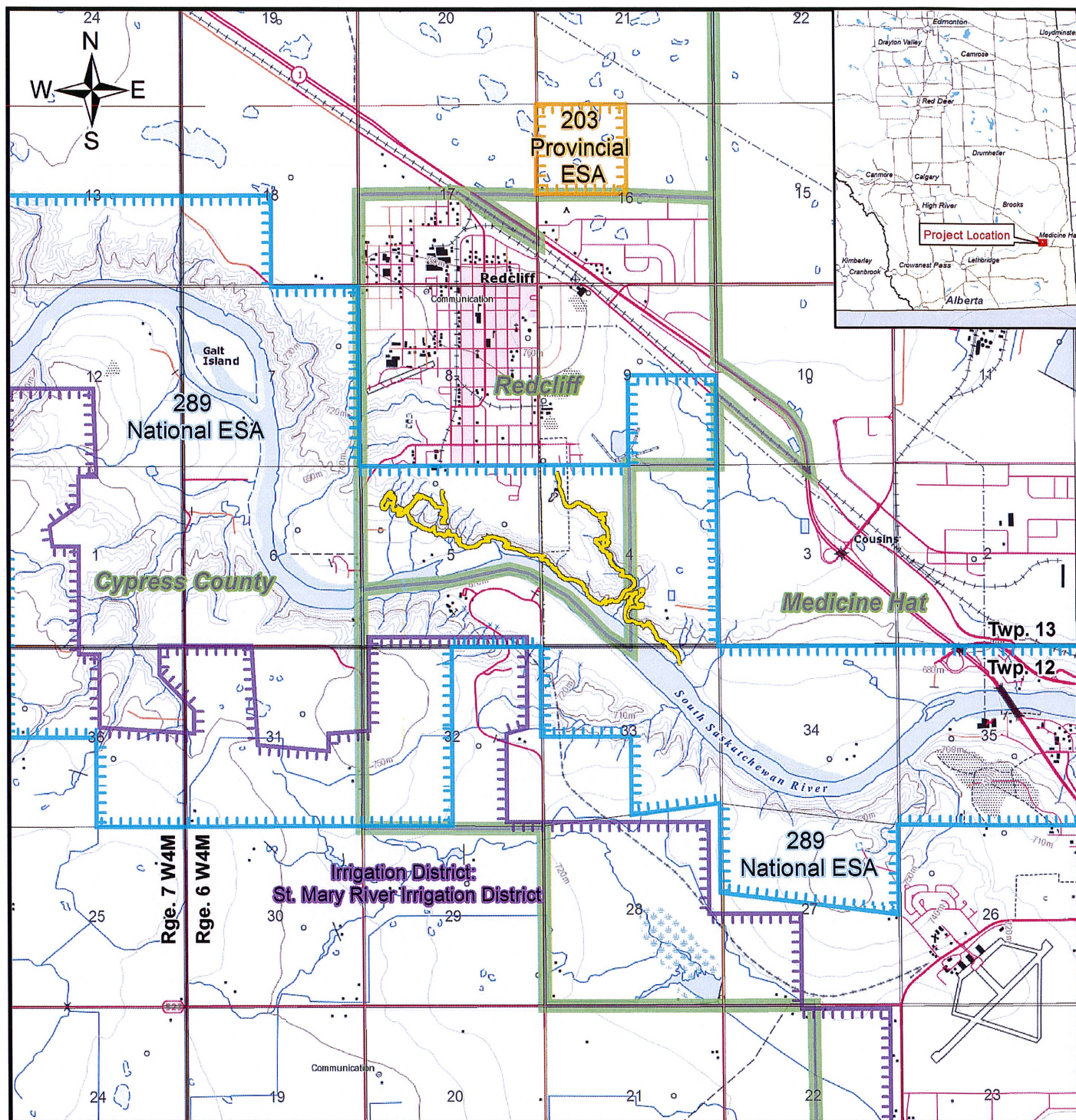
Fairbrother, Blaine, Trail Coordinator, 670 Collective Mountain Bike Club. Redcliff, Alberta. Monica Bartha. March 2014.

Gregoire, Paul. Wildlife Biologist, Canadian Wildlife Service. General guidance e-mail regarding the federal *Migratory Birds Convention Act*. Edmonton, AB. 2013. Email. Dave Stepnisky of AESRD (forwarded to Ghostpine from Brett Boukall of AESRD). October 10, 2013.

Petry, Shane. Wildlife Biologist, Alberta Environment and Sustainable Resource Development. Lethbridge, Alberta. 2014. Email. Sheryl Faminow. March 27, 2014.

Simon, Shannon. Manager of Legislative and Land Services. Town of Redcliff to Blaine Fairbrother, Trail Coordinator, Town of Redcliff. Letter. March 21, 2014.

Unfreed, Wendy. Southern Regional Archaeologist, Alberta Culture. Phone conversation. March 27, 2014.



SCALE: 1:50,000			
0.5 0 0.5 1 km			
Drafted By:	Approved By:	Date:	Revision No.
MDW	SF	2014-MAR-27	0

Data Sources:  
 © Topographic map reproduced under license from  
 Her Majesty the Queen in Right of Canada, with permission of Natural Resources Canada,  
 ATS Grid: AltaLIS 2007.  
 Please contact Ghostpine Environmental Services Ltd. for all other sources.

Although we have no reason to doubt the accuracy and completeness of the data used to  
 generate this product, users should be aware that errors in the data may be present.



## Legend

- Proposed Mountain Bike Trail System
- Municipal Boundary
- National Environmentally Significant Area
- Provincial Environmentally Significant Area
- Alberta Irrigation District Boundary

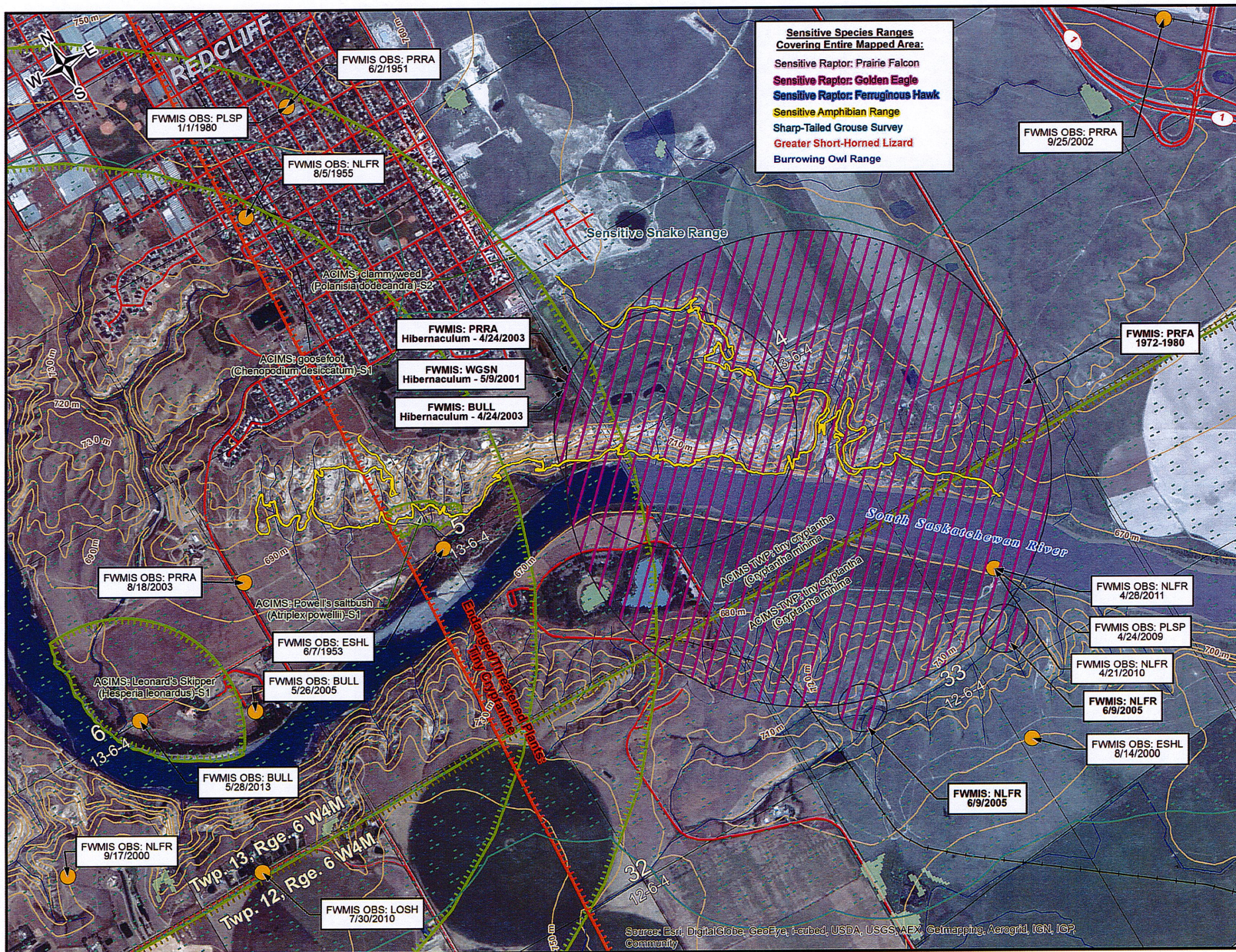
## 670 Collective Mountain Bike Club

## Regional Location of the Proposed Mountain Bike Trail System

April 2014

REF.: 2893-02-200  
(WL)

**Figure 1**



**Legend**

Proposed Mountain Bike Trail System

Sensitive Snake Species Range

Tiny Cryptantha - Endangered and Threatened Plant Range

ACIMS NON-SENSITIVE EOS JUNE 2013

SENSITIVE EOS TOWNSHIP JUNE 2013

**Canadian Wetland Classification System:**  
 Marsh Open Water

**Base Layers (CanVec):**  
 Paved Road Unpaved Road  
 Railway Contour  
 Watercourse Waterbody

**Wildlife Species Codes:**  
 PRFA - Prairie Falcon  
 LOSH - Loggerhead Shrike  
 BULL - Bull Snake  
 GSHL - Greater Short-Horned Lizard  
 NLFR - Northern Leopard Frog  
 PLSP - Plains Spadefoot Toad  
 PRRA - Prairie Rattlesnake  
 WGSN - Wandering Garter Snake

**FWMIS Occurrences:**  
 FWMIS - Observations (selected species)  
 Recommended Setback (Provincial)

**SCALE: 1:15,000**  
 100 0 100 200

**Ghostpine**  
 Environmental Services Ltd.

ESRI Imagery Dates: 2007 and 2010  
 Data Layers from Industry and Government Sources - Contact Ghostpine for details  
**FIGURE CONTAINS SENSITIVE INFORMATION - NOT FOR RE-DISTRIBUTION**  
 Although we have no reason to doubt the accuracy and completeness of the data used to generate this product, users should be aware that errors in the data may be present.

**670 Collective Mountain Bike Club**

**Aerial Location and Previously Recorded Species of Concern**  
**Proposed Mountain Bike Trail System**

April 2014  
 REF.: 2893-02-200 (V1)

**Figure 2**









**BYLAW NO. 1779/2014  
OF THE TOWN OF REDCLIFF  
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW.

**WHEREAS** pursuant to the Municipal Government Act, RSA 2000, Chapter M-26, the Council of the Town of Redcliff (hereinafter called the Council), has adopted Land Use Bylaw 1698/2011.

**AND WHEREAS** the Council deems it desirable to amend Land Use Bylaw 1698/2011 for the purposes of regulating recreational vehicles.

**AND WHEREAS** copies of this Bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act R.S.A. 2000 M-26;

**AND WHEREAS** a public hearing with respect to this Bylaw was held in the Council Chambers at the Town of Redcliff on the \_\_\_\_\_, A.D. 2014.

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:**

1. This bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1779/2014.
2. That Part I, Section 8, Subsection 158 being the definition for "Recreational Vehicle" be replaced with the following new definition:
  - (158) Recreational Vehicle means vehicle or trailer that is designed for recreational or travel purposes and includes but is not limited to motor homes, travel trailers, fifth wheel travel trailers, tent trailers, toy haulers, boats, campers whether located on a truck or other vehicle or not, and a trailer used to transport any of the above, but does not include personal watercraft, snow mobiles, all-terrain vehicles, hunting buggies, and other small scale recreational vehicles.
3. That Part VII, Section 66, Objects and Vehicles Prohibited in Residential Districts be modified to remove Section 1 (c) and (d). Further that 1 (e), (f), (g), (h), (i) be renumbered as 1 (c), (d), (e), (f), (g).
4. That Part VII be modified to include a new Section 72, Recreational Vehicles as follows:
  72. Recreational Vehicles
    - (1) Off-street storage of recreational vehicles:
      - (a) The total number of recreational vehicles allowed to be stored on a residential property at the same time shall be limited to three (3).
      - (b) A recreational vehicle stored in a garage shall not be included in the total number of recreational vehicles allowed to be stored on a residential property.

- (c) A recreational vehicle stored in a carport or portable garage and shelter shall be included in the total number of recreational vehicles allowed to be stored on a residential property.
- (d) A recreational vehicle stored in a front yard must be located 1 m from the nearest edge of a public roadway or public sidewalk.
- (e) Off-street storage of a recreational vehicle must be in accordance with Section 46, Corner Visibility Triangle, of this Bylaw.

(2) Temporary Use of a Recreational Vehicle as a Dwelling Unit

- (a) An owner or operator of a recreational vehicle may temporarily use one (1) stored recreational vehicle as a dwelling unit provided that:
  - i) the temporary use of the recreational vehicle meets the requirements of this Bylaw;
  - (ii) the recreational vehicle utilized for temporary use must be located on private property for the duration of the use.
  - (iii) the temporary use of the recreational vehicle is for the purpose of guest accommodation or to provide accommodation while renovations to the principal building are occurring;
  - (iv) the temporary use of the recreational vehicle occurs for less than 30 days;

(3) The regulations contained in this Section are in addition to and not in place of the regulations contained in the Traffic Bylaw.

5. That Part VII, Section 72, 73, 74, 75, 76, 78, 79, 80, 81, 82, 83, & 84 be renumbered as 73, 74, 75, 76, 78, 79, 80, 81, 82, 83, 84 & 85.

6. This bylaw shall come into force on the date of final reading and signing thereof.

**READ** a first time the 14<sup>th</sup> day of April. 2014.

**READ** a second time the \_\_\_\_\_, 2014.

**READ** a third time the \_\_\_\_\_ 2014.

**PASSED** and **SIGNED** the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

---

MAYOR

---

MANAGER OF LEGISLATIVE  
AND LAND SERVICES

**BYLAW NO: 1780/2014  
OF THE TOWN OF REDCLIFF  
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE TOWN OF REDCLIFF TO PROVIDE FOR THE CONTROL AND REGULATION OF PEDESTRIAN AND VEHICULAR TRAFFIC.

NOW THEREFORE THE MUNICIPAL CORPORATION OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

**SHORT TITLE**

1. This Bylaw shall be called "The Traffic Bylaw" and shall be taken to apply within the municipal boundaries of the Town of Redcliff.

**DEFINITIONS**

2. In this Bylaw the definitions described in Section (1) of the Traffic Safety Act RSA 2000 C. T-6, as amended (hereinafter referred to as the *Traffic Safety Act*) shall apply to this Bylaw and in addition the following definitions shall apply:
  - a) **"Bus"** means a motor vehicle designed for carrying more than 11 passengers that is used or intended to be used for the transportation of persons.
  - b) **"Bylaw Enforcement Officer"** means any Peace Officer, member of the Royal Canadian Mounted Police or person designated by the municipality as the Bylaw Enforcement Officer.
  - c) **"Bus Stop"** or **"Bus Zone"** means that portion of a highway adjacent to the curb designated by the Sign Bylaw as being reserved exclusively for the loading and unloading of buses.
  - d) **"Commercial Vehicle"** means a motor vehicle designated or used for the carriage of goods, wares or merchandise and includes a vehicle within the meaning of the *Traffic Safety Act*.
  - e) **"Council"** means the municipal council of the Town, duly assembled and acting as such.
  - f) **"Cul-de-Sac"** means local roads which are terminated at one end, with the provision for turning vehicles.
  - g) **"Curb"** means the concrete or asphalt edge of a highway or the division point between the highway and boulevard or sidewalk.
  - h) **"Director"** means the person appointed to the position of Public Services Director for the Town of Redcliff.
  - i) **"Holiday"** means and includes every Sunday, and any other day defined as a holiday in the *Interpretation Act (Alberta)* and any day or portion of a day proclaimed by the Mayor or by the Council of the Town as a Civic Holiday.

- j) **"Gross Vehicle Weight (GVW)"** means the maximum weight of a motor vehicle or combination of attached motor vehicles and the load thereon specifically authorized by law to operate on a highway including the maximum weight specified in the registration certificate issued under the Motor Vehicle Administration Act R.S.A. 1980 c. M-22 for that motor vehicle.
- k) **"Loading Zone"** means that portion of a highway adjacent to the curb designated by the Sign Bylaw as reserved exclusively for the loading and unloading of commercial vehicles.
- l) **"Manager"** means a person appointed to the position of Municipal Manager for the Town of Redcliff.
- m) **"Metered Space"** means the portion of a highway or other parcel of land marked out for the accommodation of a vehicle and adjacent to which a parking meter has been installed.
- n) **"Parade"** or **"Procession"** shall mean any group of pedestrians other than a military or funeral procession numbering more than fifty (50) and marching or walking on the highway or on the sidewalk or any group of vehicles other than a military or funeral procession and numbering ten (10) or more, or both.
- o) **"Parking Meter"** means a mechanical device for the computation of time that a vehicle may be parked in a metered space.
- p) **"Public Property"** means publicly owned land including land owned by the Town.
- q) **"Private Property"** means land that is privately owned.
- r) **"Recreational Vehicle"** means a vehicle or trailer that is designed for recreational or travel purposes and includes but is not limited to motor homes, travel trailers, fifth wheel travel trailers, tent trailers, toy haulers, boats, campers whether located on a truck or other vehicle or not, and a trailer used to transport any of the above, but does not include personal watercraft, snow mobiles, all-terrain vehicles, hunting buggies and other small scale recreational vehicles.
- s) **"Sign Bylaw"** means a bylaw of the Town of Redcliff entitled *Traffic Control Devices Bylaw*.
- t) **"Ticket Controlled Space"** means that portion of land owned or controlled by the Town designated pursuant to this Bylaw for the accommodation of motor vehicles and on which a ticket dispenser or dispensers are installed.
- u) **"Ticket Dispenser"** means an automatic or other mechanical meter or device erected, maintained or operated on any such land for the purpose of allotting and controlling parking spaces for vehicles by the dispensing of tickets or coupons to the drivers of vehicles parked or intended to be parked in any such parking space.
- v) **"Town"** means the Municipal Corporation of the Town of Redcliff or the area contained within the Town boundaries as the context requires.

**STOPPING STANDING PARKING**

3. No person shall park a motor vehicle, trailer, or recreational vehicle in an alley unless he is actively engaged in:
  - a) the loading or unloading of goods from a commercial vehicle for a period not exceeding thirty (30) minutes, or,
  - b) the loading or unloading of goods or passengers from a vehicle other than a commercial vehicle for a period not exceeding five (5) minutes,provided the vehicle described in subsections (a) or (b) does not obstruct the free passage of pedestrian and vehicular traffic through such alley.
4. No person shall stop a motor vehicle in a loading zone except:
  - a) for a period not exceeding five (5) minutes for the purpose of and while actively engaged in loading or unloading passengers, or,
  - b) for a period not exceeding thirty (30) minutes for the purpose of and while actively engaged in loading or unloading of merchandise or other materials.
5. No person shall park a trailer on a highway unless the trailer is attached to a motor vehicle by which it may be drawn.
6. No person who sells, repairs or services motor vehicles for compensation shall park or leave any such motor vehicle in his control on a highway.
7. No person shall leave any motor vehicle parked on a highway for a continuous period exceeding seventy-two (72) hours.
8. No person shall park a motor vehicle, other than a passenger vehicle or a recreational vehicle, of a length together with any trailer attached thereto, greater than six (6) metres on any highway unless:
  - a) such person is actively engaged in loading or unloading passengers, merchandise or personal effects,
  - b) such parking is permitted by a sign erected pursuant to the Sign Bylaw.
9. No person shall park a vehicle or trailer of any type:
  - a) on private property without the express consent of the owner thereof or other person in charge of the property;
  - b) on a boulevard;
  - c) in a park or on other public property unless specifically authorized to do so by the Director or Manager;
10. Notwithstanding any other provision of this Bylaw, the following classes of motor vehicles are exempt from parking prohibition:
  - a) emergency vehicles,
  - b) public utility vehicles,

- c) municipal or other government public works vehicles,
- d) towing service vehicles

while any such vehicle is being used in work requiring that it be stopped or parked in contravention of any such prohibition.

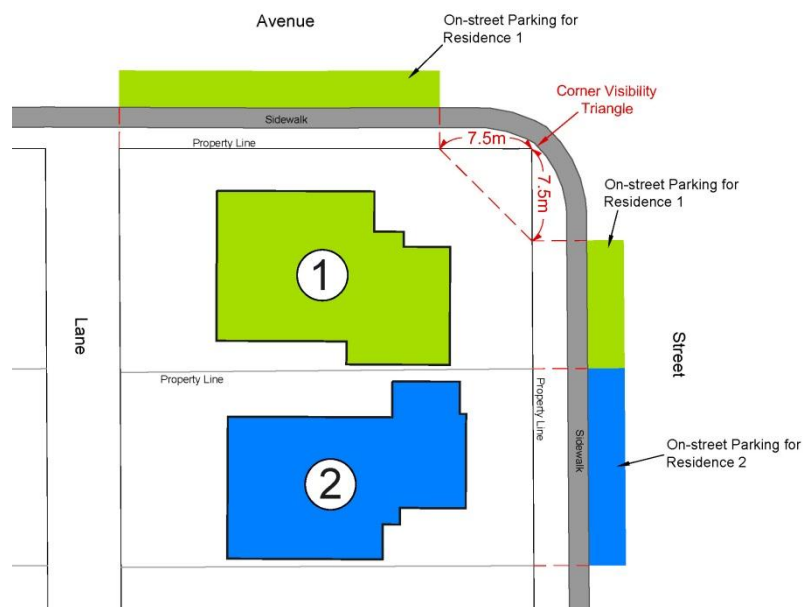
11. No person shall leave a motor vehicle on a highway indicated by a sign pursuant to the Sign Bylaw, that such highway has been cleared or is about to be cleared for the purpose of a parade, road maintenance, snow removal or street sweeping.
12. No person shall park a motor vehicle in such a way as to obstruct an emergency exit from any building or posted fire lane around a building.
13. No person shall unload a car carrier on a highway or public property unless such public property is designated for that purpose.
14. When Parking on a roadway, a driver shall park his vehicle with the sides of it parallel to the curb edge of the roadway, unless a sign indicates that angle parking is permitted or required, with the right hand wheels thereof not more than 500 millimetres from the right hand curb or edges of the roadway; and facing in the direction of travel authorized for the highway.

### **PARKING AND STORAGE OF RECREATIONAL VEHICLES**

15. In addition to this Section, recreational vehicles parked or stored on a public highway are subject to all other applicable regulations within this bylaw.

On-street parking of recreational vehicles:

- (a) No person shall park a recreational vehicle on an area of a public highway that is not immediately adjoining the owner or operator's place of residence.



- (b) An owner or operator of a recreational vehicle must not park the recreational vehicle on the area of the highway immediately adjoining the owner or operator's place of residence for a period of more than 48 consecutive hours;
- (c) An owner or operator of a recreational vehicle must not park the recreational vehicle on the area of the highway immediately adjoining the owner or operator's place of residence if the recreational vehicle was previously parked on that area of the highway at any time during the preceding 48 hour period;
- (d) No person shall park a recreational vehicle on a public highway in such a way as to allow any part of the recreational vehicle to project into a public sidewalk or highway.
- (e) No person shall park removable camper accommodation, either permanently or temporarily, on any portion of any public highway after the same has been removed from the motor vehicle.

To determine the time a recreational vehicle has been parked in a location where parking is restricted to a specific time, a Bylaw Enforcement Officer may place an erasable chalk mark on the tread face of the tire of a parked or stopped recreational vehicle without such Bylaw Enforcement Officer or the Town incurring any liability for so doing.

#### **PARKING FOR PERSON WITH DISABILITIES**

16. In this Section,
  - a) "permit" means a valid handicap placard or licence plate that is issued or recognized by the Solicitor General of Alberta;
  - b) "public parking area" means public property that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles; and
  - c) "private parking area" means private property that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles.
17. The Manager is hereby authorized to designate parking places on public parking area for the exclusive use of persons with disabilities who display a permit on their vehicles.
18. The Manager shall cause any parking place so designated to be marked with a sign or other marking approved by the Manager.
19. The owner, tenant, occupant or person in control of private parking area may designate any number of parking places on the property for the exclusive use of persons with disabilities who display a permit on their vehicles and is in accordance with applicable municipal and provincial standards.
20. An owner, tenant, occupant or person in control of private property who designates a parking place pursuant to section 19 shall cause the parking place to be marked with a sign or other marking approved by the Manager or similar to that approved by the Manager.

21. A parking place that prior to the coming into force of this Section has been marked by a sign or other marking as being a parking place for the exclusive use of persons with disabilities who display a permit on their vehicles shall be deemed to be a parking place designated pursuant to sections 17 or 19, provided that the sign or other marking is in a form approved by the Manager or similar to that approved by the Manager.
22. No person shall stop or park a vehicle in a parking place designated pursuant to this Section unless:
  - a) a permit is displayed on the vehicle, and
  - b) the vehicle is operated by, or is being used to transport, a person with a disability.

### **MUNICIPAL PUBLIC PARKING**

23. No person shall park any motor vehicle upon any Town owned or leased land designated as a Municipal Public Parking area and for which parking tickets are required to be purchased by means of a ticket dispenser or by any other means, unless such person shall comply with all conditions and restrictions posted by sign or signs on the said area or printed on the said ticket.
24. No person shall park any motor vehicle upon land designated as a Municipal Public Parking area in such a manner as to occupy more space than such a motor vehicle should normally occupy if parked properly in a parallel position to the motor vehicles that may be parked on either side of the said motor vehicle.
25. No person shall park any motor vehicle in excess of six (6) metres in length on any Municipal Public Parking area unless in a portion of that Municipal Public Parking area so designed by signs as being reserved for motor vehicles in excess of six (6) metres.
26. No person shall park any motor vehicle in a municipal public parking area in such a manner as to block, obstruct, impede or hinder the access or egress of any other vehicle.

### **PARKING**

27. Where a sign erected pursuant to the Sign Bylaw restricts the parking of motor vehicles, it shall be an offence to park a motor vehicle between or in excess of the time or times so designated.
28. If, after the issuance of a violation ticket concerning a first violation of section 27 hereof, a person allows the motor vehicle to be parked for further periods of time in excess of that permitted on the sign, then a second and additional offences shall be deemed to have occurred.
29. Notwithstanding the provisions of the *Traffic Safety Act*, a motor vehicle may be parked at an angle to the curb in a cul-de-sac provided that the vehicle is parked in such a manner as not to interfere with the free flow of traffic in the cul-de-sac.
30. Where any type of motor vehicle has removable camping accommodation installed on it, the operator or owner of the motor vehicle or any person in charge of the motor vehicle shall not, either permanently or temporarily, leave the camping accommodation or other

removable portion of the motor vehicle used for this purpose on any portion of a highway after the same has been removed from the motor vehicle.

31. In order to determine the time which a motor vehicle has been parked in a location where parking is restricted to a specific time, a Bylaw Enforcement Officer, may place an erasable chalk mark on the tread face of the tire of a parked or stopped motor vehicle without such Bylaw Enforcement Officer, or the Town incurring any liability for so doing.

#### **PARKING METERS - PERMITTED TIME**

32. Unless specifically permitted by the other provisions of this Bylaw, no person shall allow a vehicle to remain parked in a metered space for a period of time in excess of the maximum permitted time indicated on either the meter or on the parking signs pertaining to that space, regardless of whether or not there has been a violation of any other provision of this Bylaw. A further offence shall be deemed to have occurred for each subsequent period of time, in excess of that permitted by either the meter or the parking signs that the vehicle remains so parked.
33. The driver of any vehicle parked in a metered space shall immediately, after parking his vehicle in such metered space deposit or cause to be deposited in the parking meter adjacent to such metered space a coin or coins of Canada sufficient to cover the period for which he intends to park in accordance with the instructions shown on the parking meter and shall turn the handle of the meter in accordance with the instruction shown thereon. Upon deposit of such coin or coins and the turning of the handle on the parking meter the operator shall be entitled, subject to any restrictions indicated by applicable traffic signs or markings, to park his vehicle in the metered space for a period indicated on the parking meter.
34. No person shall allow a vehicle or any part thereof to remain for any period of time in a metered space while the parking meter adjacent to the metered space shows a "violation" or "time expired" flag.
35. section 34 does not apply between the hours of 6 p.m. on any evening and 9 a.m. of the following morning or on any holiday.

#### **PARKING METERS - METERED SPACE**

36. Unless the Traffic Safety Act or another provision of this Bylaw otherwise permits, when parking a motor vehicle in a metered space the operator of the motor vehicle shall so park it that:
- a) it is wholly within the metered space and does not cross any painted line marking out such space,
  - b) in the absence of painted lines, the front or rear bumper is as close as possible to the meter governing such space.
37. Where a motor vehicle or the combination of a motor vehicle and a holiday trailer exceeds the length of a single metered space, the operator may park such motor vehicle or such combination of motor vehicle and holiday trailer so that it occupies two but not more than two spaces.

**PARKING METERS - PERMITS**

38. The Manager in his discretion may issue permits to such motor vehicles bearing licence plates from the Province of Alberta indicating that they are commercial motor vehicles and allowing them in consideration of a fee, to use parking meter spaces without depositing coins in the meters.
39. The owner or operator of the motor vehicle to which such a permit is issued shall affix to the front windshield of the motor vehicle or such other space as the Manager shall approve a sticker indicating that the motor vehicle may be parked in a metered space without depositing a coin therein.
40. Where a metered space is hooded for the benefit of a person other than for a purpose required by the Town the person for whose benefit it is hooded shall pay a fee.
41. The fee payable for a permit issued pursuant to sections 38, 40 & 68 shall be an amount fixed from time to time by an ordinary motion of Council.
42. When a parking meter has been covered with a hood by or pursuant to the instructions of a Bylaw Enforcement Officer, such hood is deemed to be a traffic control device.

**OPERATION OF A VEHICLE**

43. No person shall drive a vehicle over an unprotected fire hose.
44. No person shall drive a motor vehicle by which a second vehicle is being towed unless the tow rope, cable or chain does not exceed 3.5m in length.
45. Notwithstanding the direction of a traffic control device, no one shall drive a vehicle into an intersection unless the condition of traffic in and adjacent to the intersection is such that he may drive through the intersection without impeding the passage of other vehicles or pedestrians on the highway.
46. No person shall drive a vehicle in an alley at a speed greater than twenty (20) kilometres per hour.

**PARADES/PROCESSIONS**

47. A driver of a motor vehicle in the lead of a funeral procession approaching an intersection where a stop sign or traffic control device is posted requiring the motor vehicle to stop, shall stop the motor vehicle as required by the Traffic Safety Act and shall not drive the motor vehicle into the intersection until it is safe to do so. Motor Vehicles that follow in the funeral procession may then proceed through the intersection without stopping subject to the direction of a Bylaw Enforcement Officer.

**BICYCLES AND MOTORCYCLES**

48. A person travelling upon any sled, toboggan, skis, roller skates, or any toy vehicle, tricycle, bicycle or similar device shall not cling to or attach himself or his conveyance to any motor vehicle upon a highway.

49. No one shall leave a two wheeled vehicle on a highway other than at the curb or edge of the highway other than in an upright position.
50. A Bylaw Enforcement Officer may impound any bicycle or motorcycle parked in contravention of this Bylaw and the provisions of the Bylaw relating to the removal and impoundment of vehicles shall apply with the necessary modifications.
51. No person shall ride or park a cycle on any sidewalk except where expressly permitted to do so by this Bylaw. Children's bicycles or tricycles having a wheel diameter of less than fifty (50) centimetres are excepted from this provision.

### **HEAVY TRUCK - DEFINITION**

52. For the purpose of this section;
  - a) **“heavy truck”** means all motor vehicles, with or without load that exceeds any one of the following: a gross vehicle weight in excess of 7500 kilograms, or an overall length, inclusive of any attached trailer, of 7.0 meters, or an overall height of 2.74 meters.
  - b) **“heavy truck route”** means the heavy truck route shown on Schedule "B" of this Bylaw.
  - c) **“highway tractor”** means a motor vehicle commonly referred to as a semi-trailer tractor (pulling unit only) but does not include a semi-trailer.
  - d) **“restricted heavy truck route”** means the restricted heavy truck route shown on Schedule "B" of this Bylaw.
  - e) **“heavy truck area”** means the area outlined in Schedule “C” of this Bylaw designated for the parking of heavy trucks.
  - f) **“restricted heavy truck area”** means the area outlined in Schedule “C” of this Bylaw.
  - g) **“semi-trailer”** means any trailer pulled by a heavy truck and includes a trailer commonly referred to as a “pup” or “pup trailer”.
53. A motor vehicle which does not have a registration certificate with a specified gross vehicle weight (GVW) shall be deemed to have a gross vehicle weight (GVW) in excess of 7500 kilograms unless established otherwise. The onus or burden of establishing that the motor vehicle has a gross vehicle weight (GVW) of less than 7500 kilograms in any court proceedings shall be on the person charged with the offence under the Bylaw.

### **PARKING AND OPERATION OF HEAVY TRUCKS**

54. No person shall operate a heavy truck on a highway other than a heavy truck route or a restricted heavy truck route.
55. No person shall park a heavy truck or semi-trailer on private property or public property except in the area designated as a “heavy truck area” or other public property designated for that purpose by a sign erected pursuant to the Sign Bylaw.

56. Notwithstanding paragraph ,56 heavy trucks or a combination of heavy trucks and semi-trailers may be allowed to park on private property in a restricted heavy truck area provided, however, that:
- a) only one heavy truck may be parked per legal land description or consolidated land description as established from time to time by the tax roll of the Town where the legal land description or consolidated land description consists of an area of 1 acre or less;
  - b) not more than two heavy trucks or combination of heavy trucks and semi-trailers may be parked per legal land description or consolidated land description as established from time to time by the tax roll of the Town where the legal land description or consolidated land description consists of and area more than 1 acre.
57. No person shall park a heavy truck or semi-trailer on any restricted heavy truck route.
58. No person shall operate a heavy truck on a restricted heavy truck route between the times indicated by a sign erected pursuant to the Sign Bylaw.
59. Notwithstanding Sections, 54 and 55 a person shall be exempt from prosecution under the Bylaw if:
- a) the heavy truck was being operated on the most direct route between two points, one point being the nearest heavy truck route or restricted heavy truck route and,
  - b) the other point is a location where,
    - i) goods or merchandise are being delivered or collected for a commercial purpose;
    - ii) heavy trucks are authorized to park;
    - iii) a building is being moved, provided the necessary permits have been issued by the Town;
    - iv) an authorized business premise is located and used for the repair or service of heavy motor vehicles.
  - c) the person is operating a bus or motorhome;
  - d) the person is operating a heavy truck owned by or contracted for service by the Town while actively engaged in providing the service.
60. No person while operating a heavy truck off of the heavy truck route for any of the reasons set forth in Section 59 shall exceed a speed of thirty (30) kilometres per hour.
61. No person shall operate an engine brake within the Town limits.
62. Notwithstanding any other provision of this Bylaw, no person shall operate a heavy truck on any highway when the weight of the vehicle or any combination of vehicles and the load thereon is in excess of the maximum specified weight indicated by a sign erected pursuant to the Sign Bylaw or by public notice that such restriction is in effect.

63. Wherever in his opinion, there is a contravention of section 62, a Bylaw Enforcement Officer may order the driver or other person in charge or control of a motor vehicle or combination of attached motor vehicles suspected of being on a highway in contravention of such section to take such motor vehicle or combination of attached motor vehicles to the nearest adequate weigh scale to determine the gross weight of such motor vehicle or combination of attached motor vehicles. The weight slip or slips shall be given to the Bylaw Enforcement Officer and may be retained by him, and if the gross weight of the motor vehicle or combination of attached motor vehicles is in excess of the maximum gross weight for the motor vehicle or combination of attached motor vehicles, the Bylaw Enforcement Officer, in addition to any prosecution for contravention of the Bylaw, may require that any load or portion thereof in excess of maximum gross weight for the motor vehicle or combination of attached motor vehicles shall be removed before the motor vehicle or combination of attached motor vehicles is again taken upon a highway.
64. A weight slip given to a Bylaw Enforcement Officer and submitted by him in evidence in court shall be *prima facie* proof of the authenticity of the weight slip and of the particulars thereon submitted in evidence, and of the accuracy of the weight scale used.
65. A person driving or in charge or control of a motor vehicle or combination of attached motor vehicles suspected by a Bylaw Enforcement Officer of being on a highway in contravention of the Bylaw shall, when requested by the Bylaw Enforcement Officer, produce for such officer's inspection any official registration certificate or interim registration certificate for such motor vehicle or combination of attached motor vehicles that may have been issued by the Government of the Province of Alberta.
66. Particulars obtained by a Bylaw Enforcement Officer from a registration certificate produced to him and submitted by him as evidence in court shall be *prima facie* proof of the authenticity of such certificate and of the particulars thereon submitted in evidence.
67. A person may apply to the Manager for a permit to allow on a highway a motor vehicle or combination of attached motor vehicles with a gross weight in excess of maximum gross weight for the motor vehicle or combination of attached motor vehicles. The Manager may grant such a permit for such periods as he may set out therein or refuse to grant a permit, and from any such refusal there shall be an appeal to the Council of the Town.

#### **RESTRICTIONS ON DIMENSIONS OF VEHICLES**

68. Except as otherwise provided in section 70 , or unless he has first obtained a permit as provided in section.71 , a person shall not drive or have on a roadway a motor vehicle or combination of attached motor vehicles with any dimension, either including or excluding any load thereon, greater than the following:
- a) width - two metres sixty centimetres (2.60m),
  - b) height from road surface - four metres fifteen centimetres (4.15m),
  - c) length (total length of motor vehicle, or combination of attached motor vehicle) twenty three (23) metres.
69. Notwithstanding the provisions of section 15 upon receiving permission from the Bylaw Enforcement Officer and subject to the owner of the motor vehicle assuming the full responsibility for damage to his own motor vehicle, property or cargo as well as any damage to underpasses, bridges, telephone, telegraph or power wires or any overhead

structure a person may drive on a public thoroughfare a motor vehicle which is not more than four metres fifteen centimetres (4.15m) in height from the pavement or road.

70. The maximum width of two metres sixty centimetres (2.60m) referred to in section 15. does not apply to buses, mobile homes or house trailers, any of which type of motor vehicles may have a maximum width not in excess of three metres five centimetres (3.05m) and be used on a highway without a permit.
71. Notwithstanding sections 68, 69, and 70 a person may apply to the Bylaw Enforcement Officer for a permit to allow on a public thoroughfare in the Town, a motor vehicle or combination of attached motor vehicles with one dimension or more in excess of the maximum dimensions referred to in section. 68 or 70 of this Section and the Bylaw Enforcement Officer may:
  - a) grant a permit for such purpose and for such periods as he may set out therein,
  - b) refuse to grant such a permit but the person applying for the permit may appeal from such refusal to the Council of the Town.

#### **POWERS OF BYLAW ENFORCEMENT OFFICERS OFFENSES AND PENALTIES**

72. Any person who contravenes any provision of this Bylaw is guilty of an offense.
73. A person who is guilty of an offense under this Bylaw is liable to pay a fine of not less than the specified penalty for that offense and not more than \$2,000.00 or, in default of payment, to imprisonment for a period of not more than six (6) months.
74. Where a Bylaw Enforcement Officer believes on reasonable and probable grounds that an offense has taken place consisting of a breach or contravention of this Bylaw, he may commence proceedings by issuing either a summons/violation ticket (Part 2) or an offense notice/violation ticket (Part 3) in accordance with the provisions of the *Provincial Offenses Procedure Act*, R.S.A. Chapter P 21.5.
75. Notwithstanding the provisions of Section, 74 if a Bylaw Enforcement Officer believes on reasonable and probable grounds that an offense has taken place consisting of a breach or a contravention of this Bylaw relating to Sections 23-37, then the Bylaw Enforcement Officer may issue a violation ticket in such form as may be prescribed from time to time by the Manager.
76. Service of the violation ticket is sufficient if the violation ticket is:
  - a) personally served;
  - b) attached to the vehicle in respect of which the offense is alleged to have occurred, in which case the violation ticket need not specify the name of the person alleged to have committed the offense if the vehicle is described on the violation ticket by license plate number.
77. The Manager may authorize a person other than a Bylaw Enforcement Officer to issue and serve a violation ticket in respect of any alleged offense and in such cases all of the provisions of this Bylaw relating to violation tickets shall apply mutatis mutandis as though the violation ticket had been issued and served by a Bylaw Enforcement Officer.

78. A violation ticket placed upon or affixed to a vehicle pursuant to the provisions of this Section shall not be removed from the vehicle by anyone other than a Bylaw Enforcement Officer or a person lawfully entitled to possession of the vehicle.
79. The penalty amounts that the Town will accept as payment for the alleged offenses under Sections 23-37 may be fixed from time to time by ordinary motion of council.

## **PAYMENTS**

### **REDUCED PENALTIES FOR PROMPT PAYMENT**

80. Upon the issuance and service of a violation ticket, the Town will accept payment of the penalty amount prescribed therein and upon payment to a person authorized by the Manager to receive such payment, there shall be issued an official receipt and such payment shall be accepted in lieu of prosecution for the alleged offence.
81. The Manager may, upon approval from time to time by an ordinary motion of Council, prescribe in the violation ticket reduced penalty amounts for prompt and early payment.
82. Upon payment of the reduced penalty amount to a person authorized by the Manager to receive such payment, within the time specified in the violation ticket, there shall be issued an official receipt and such payment shall be accepted in lieu of the prosecution of the alleged offense.
83. Nothing in this Bylaw shall be read or construed as:
- a) preventing any person from exercising his right to defend an allegation that he has committed an offence under the Bylaw.
  - b) preventing any Bylaw Enforcement Officer from issuing a summons or offence notice under the *Provincial Offences Procedure Act* or otherwise initiating court process in any manner permitted by law, in respect of an alleged offence for which a violation ticket may be issued.
84. If any provision of the Bylaw provides for an exception or an exemption, the onus or burden of establishing the exception or exemption in any Court proceedings shall be on the person charged with the offence under the Bylaw.

### **SPECIFIED PENALTIES**

85. If a summons or offence notice under Part 2 or Part 3 of the *Provincial Offences Procedure Act*, R.S.A. 1980 c. P-21.5 is issued in respect of an alleged contravention of a provision of this Bylaw, the summons or offence notice may provide for a specified penalty. The specified penalties or amount shall be set out in Schedule "A" in the case of offences listed in that Schedule.

### **REMOVAL AND IMPOUNDMENT OF VEHICLES**

86. If a Bylaw Enforcement Officer forms the opinion on reasonable and probable grounds that a vehicle is parked in contravention of any provision of this Bylaw, the Bylaw Enforcement Officer may cause the vehicle to be removed to a place of impoundment designated for that purpose by the Manager and the vehicle shall remain impounded until it is claimed by the owner or his agent.

87. When a vehicle is removed and impounded pursuant to the Bylaw, the registered owner or other person alleged to have committed the parking offence shall be served with a summons or offence notice under the *Provincial Offences Procedure Act* in respect of the alleged offence, as soon as practicable after the removal and impoundment of the vehicle.
88. A vehicle impounded pursuant to this Bylaw shall remain impounded, notwithstanding that it may have been claimed by the owner or his agent, until:
- a) all towing and storage charges in respect of removal and impoundment of the vehicle have been paid in full;

**GENERAL**

89. A Bylaw Enforcement Officer or a person authorized by the Town may enforce the provisions of this Bylaw without the Bylaw Enforcement Officer or person authorized by the Town, the owner of the property on which an alleged offence has occurred, or the Town incurring liability for doing so.
90. Each separate provision of this Bylaw shall be deemed to be independent of all other provisions and if any provision of this Bylaw is deemed or declared to be invalid all other provisions shall remain valid and enforceable.
91. Should a provision of this Bylaw conflict with a provision of any other Bylaw of the Town, the provisions of this Bylaw shall prevail.
92. Bylaw No 1681/2011 of the Town of Redcliff is repealed.

READ a first time this 14th day of April, 2014.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

READ a third time this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

PASSED and SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

---

MAYOR

---

MUNICIPAL SECRETARY

**Schedule “A”  
Penalty Section**

<b>Stopping, Standing, Parking</b>	<b>Section</b>	<b>Penalty</b>
• Parking in an alley other than as and when specifically permitted	3(a) 3(b)	\$ 50.00
• Parking in a loading zone other than as and when specifically permitted	4 (a) 4 (b)	\$ 50.00
• Parking a trailer on a highway	5	\$ 50.00
• Parking a motor vehicle for sale or being repaired or serviced on a highway	6	\$ 50.00
• Parking a motor vehicle on a highway for a continuous period exceeding 72 hours	7	\$ 50.00
• Parking a motor vehicle greater than 6m including trailer	8 (a) 8 (b)	\$ 50.00
• Parking on private property, boulevard, park or public property without consent of owner	9 (a) 9(b) 9 (c)	\$ 50.00
• Parking on a highway cleared for parade	11	\$ 50.00
• Parking in such a manner to obstruct emergency exit or posted fire lane	12	\$ 100.00
Unloading a car carrier on highway or public property	13	\$ 50.00
<b>Parking and Storage of Recreational Vehicles</b>	<b>Section</b>	<b>Penalty</b>
Parking a recreational vehicle in a manner so that is not on a public highway immediately adjoining the owner or operator's place of residence.	15 (a)	\$ 50.00
Parking a recreational vehicle on a public highway immediately adjoining the owner or operators residence for a period longer than 48 hours.	15 (b)	\$ 50.00
Parking a recreational vehicle on a public highway immediately adjoining the owner or operators residence when the recreational vehicle was previously parked on that area of the public highway at any time during the preceding 48 hour period.	15 (c)	\$ 50.00
Parking a recreational vehicle on a public highway in such a way as to allow any part of the recreational vehicle to project into a public sidewalk or highway.	15 (d)	\$ 50.00
Parking a removable camper, either permanently or temporarily, on any portion of any public highway after the same has been removed from the motor vehicle.	15 (e)	\$ 50.00
<b>Parking for Persons with Disabilities</b>	<b>Section</b>	<b>Penalty</b>
• Stopping or parking in designated place without permit	22	\$ 50.00
<b>Municipal Public Parking</b>	<b>Section</b>	<b>Penalty</b>
• Illegally parking in a municipal public parking area	23	\$ 50.00
• Occupying more than one space in a municipal parking	24	\$ 50.00

area		
• Parking a motor vehicle in excess of 6m in a municipal parking area	25	\$ 50.00
• Parking in a municipal public parking area and obstructing or impeding access of other vehicles	26	\$ 50.00
Parking	<b>Section</b>	<b>Penalty</b>
• Parking a motor vehicle in excess of specified time	27	\$ 50.00
• Parking improperly in a cul-de-sac	29	\$ 50.00
• Leaving camping accommodation on a highway	30	\$ 50.00
• Parking meter violation	32, 34	\$ 30.00
• Failing to park within metered space	36 (a), 36 (b)	\$ 30.00
Operation of Motor Vehicle	<b>Section</b>	<b>Penalty</b>
• Driving over an unprotected fire hose	43	\$ 200.00
• Towing a vehicle improperly	44	\$ 100.00
• Blocking an intersection	45	\$ 100.00
• Driving vehicle in an alley in excess of speed limit	46	\$ 100.00
Parades/Processions	<b>Section</b>	<b>Penalty</b>
<b>Refer to Section</b>	47	\$ 50.00
Bicycles/Motorcycles	<b>Section</b>	<b>Penalty</b>
• Attach body or conveyance to a motor vehicle	48	\$ 100.00
• Parking two wheeled vehicle on highway	49	\$ 50.00
• Riding cycle on sidewalk	51	\$ 50.00
Heavy Truck Routes	<b>Section</b>	<b>Penalty</b>
• Operating heavy truck off of heavy truck route or restricted truck route	54	\$ 200.00
• Parking heavy truck in other than a designated area	55	\$ 200.00
• Parking more than one heavy truck in restricted heavy truck area	56 (a)	\$ 200.00
• Parking more than two heavy trucks or combination of heavy trucks and semi-trailers in a restricted heavy truck area.	56 (b)	\$200.00
• Park heavy truck or semi-trailer on restricted heavy truck route	57	\$ 200.00
• Operate a heavy truck on a restricted heavy truck route except as permitted	58	\$ 200.00
• Operate a heavy truck in excess of speed limit	60	\$ 200.00
• Operating an engine brake	61	\$ 250.00
• Operate a motor vehicle on a highway in excess of allowed weight (sign or public notice)	62	\$ 600.00
Restrictions on Dimensions of Vehicles	<b>Section</b>	<b>Penalty</b>
• Operate a motor vehicle in excess of allowed dimensions	68(a) 68(b) 68(c)	\$ 600.00
• Bus, mobile home or house trailer in excess of dimensions	69	\$ 200.00
• Unlawful removal of ticket	78	\$ 100.00

BYLAW 1681 / 2011  
SCHEDULE B

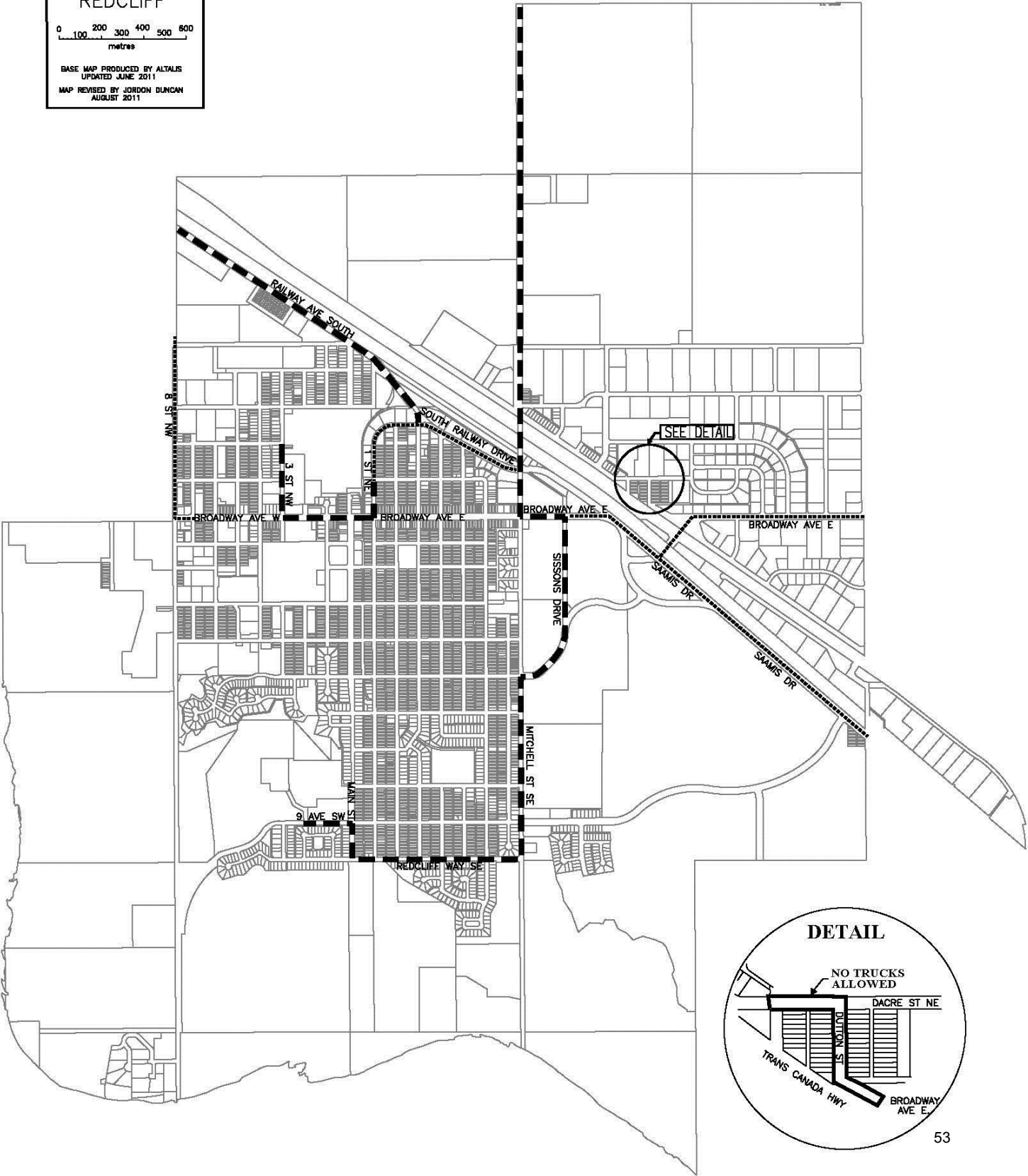
- ..... HEAVY TRUCK ROUTE
- - - - - RESTRICTED HEAVY TRUCK ROUTE

REDCLIFF

0100200300400500600

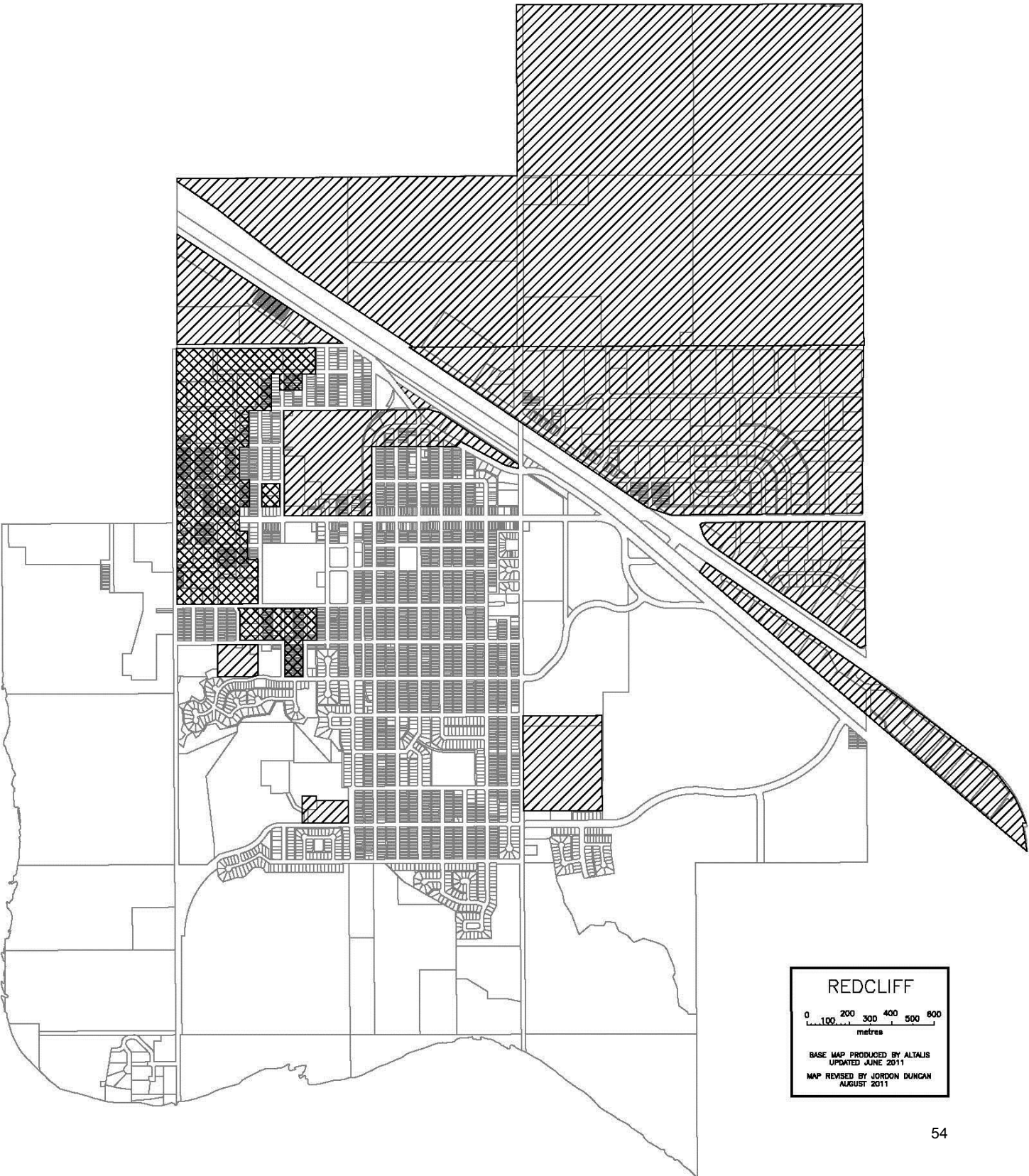
mètres

BASE MAP PRODUCED BY ALTALIS  
UPDATED JUNE 2011  
MAP REVISED BY JORDON DUNCAN  
AUGUST 2011



**BYLAW 1681 / 2011  
SCHEDULE C**

-  **HEAVY TRUCK AREA**
-  **RESTRICTED HEAVY TRUCK AREA**



**REDCLIFF**

0 100 200 300 400 500 600  
metres

BASE MAP PRODUCED BY ALTALIS  
UPDATED JUNE 2011  
MAP REVISED BY JORDON DUNCAN  
AUGUST 2011

**BYLAW NO. 1783/2014  
OF THE TOWN OF REDCLIFF  
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW.

**WHEREAS** pursuant to the Municipal Government Act, RSA 2000, Chapter M-26 and amendments thereto, the Council of the Town of Redcliff (hereinafter called the Council), has adopted Land Use Bylaw 1698/2011.

**AND WHEREAS** the Council deems it desirable to amend Land Use Bylaw 1698/2011 for the purposes of amending C-HWY Highway Commercial Corridor Commercial District to allow for “tanks and pressure vessels” as a Discretionary Use – Development Officer.

**AND WHEREAS** copies of this Bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act R.S.A. 2000 M-26 and amendments thereto;

**AND WHEREAS** a public hearing with respect to this Bylaw was held in the Council Chambers at the Town of Redcliff on the \_\_\_\_\_, A.D. 2014.

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:**

1. This bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1783/2014.
2. That Part IX (Land Use Districts and Regulations), Section 90 (C-HWY – Highway Corridor Commercial District), Subsection 3 Discretionary Uses – Development Officer be amended to include “Tanks and Pressure Vessels”
3. That Part IX (Land Use Districts and Regulations), Section 90 (C-HWY – Highway Corridor Commercial District), Subsection 8 be amended to include:

(8) (p) Tanks and Pressure Vessels are permitted if:

- i) the tanks are utilized for the storage of materials and are an accessory use to the main use of the site.
- ii) there is a maximum of two tanks,
- iii) the tanks are not visible from the TransCanada Highway,
- iv) the tanks do not exceed the height of the principle building, and
- v) the tanks comply with the regulations established in Section 81.

4. This bylaw shall come into force on the date of final reading and signing thereof.

**READ** a first time the \_\_\_\_\_ day of \_\_\_\_\_ 2014.

**READ** a second time the \_\_\_\_\_ day of \_\_\_\_\_ 2014.

**READ** a third time the \_\_\_\_\_ day of \_\_\_\_\_ 2014.

**PASSED** and **SIGNED** the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MANAGER OF LEGISLATIVE  
AND LAND SERVICES

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** May 12, 2014

**PROPOSED BY:** Municipal Manager

**TOPIC:** Municipal Inspection Report Recommendation #34

**PROPOSAL:** To reconsider Redcliff Planning Board member composition

---

**BACKGROUND:**

The letter dated April 15, 2014 (see attachment) from Alberta Municipal Affairs, which was presented at the April 28<sup>th</sup> Regular Council meeting, served as a good reminder to review the status of the recommendations (as it encourages the Town to continue using best practices) outlined in the recently completed municipal inspection report. One of the recommendations that has yet to be implemented pertains to the Redcliff Planning Board.

After some research, I found that this recommendation was previously discussed (with previous council and administration) with the following motion being made at the August 19<sup>th</sup>, 2013 Regular Council Meeting, the following motion was made:

*"Councillor Crozier moved that no changes to the composition of the Redcliff Planning Board be considered at this time; however, that administration bring forward recommendations as to possible cancellation of Bylaw 1414/2005 and how to identify the Redcliff Planning Board, its composition, and its mandate. – Carried."*

Recommendation #34 of the inspection report is as follows: *That council reconsider the composition of the Redcliff Planning Board by removing council representation but retaining the technical and planning expertise of administration and the planning consultant. The RPB would act as a resource and advisory body to each of the Town's planning authorities. Council may also wish to enhance the role and responsibilities of the MPC in providing recommendations to council on planning matters to strengthen the contributions it can make to the community. The Redcliff Planning Board need not be established by bylaw as it is a non-statutory body.*

Some of the dialogue and basis for this recommendation includes the following:

1. That the RPB essentially serves as a technical resource that submits recommendation to the Subdivision Approving Authority (which is council) regarding subdivision applications, area structure plans, urban fringe plan, municipal development plan, land-use bylaw amendments, and other planning matters.
2. The municipal inspection report states the following: *"It is essential that council avails itself of the broadest possible range of inputs. The RPB should provide a structure for technical input while the broader community perspective, including public input, is*

*through the MPC. The RPB should be re-established as a resource and advisory body to each of the Town's planning authorities."*

3. The municipal inspection report further states: *"The composition of the RPB also brings forward a potential perception of bias. Since the council member appointed to the RPB will also sit on the Subdivision Approving Authority and may sit on the Subdivision and Development Appeal Board, there may be the appearance that the council member is sitting in judgement of their own recommendation."*
4. Further, as pointed out in the inspection report, the RPB is a non-statutory body but is still established by Bylaw (Bylaw 1414/2005).

**Other considerations:**

1. The municipal inspection report also emphasized the importance of implementing and practicing appropriate roles and responsibilities. By reconsidering the composition and mandate of the RPB council could continue to show commitment to such best practices (in relation to roles and responsibilities) as the board, which is established by bylaw, has mixed representation of technical/administrative with the political.
2. Given that the municipal inspection report was initiated through the public process, implementation of the best practices/recommendations (contained within the report) may also contribute to an increased sense of transparency.
3. If council reconsidered the RPB composition, the Subdivision Approving Authority (which is council) does not change; thus, Subdivision Approving Authority will continue, as it always has, approving relevant Subdivision and related applications (as established in its corresponding SAA bylaw).
4. If Council decides to reconsider the RPB composition, implementation will naturally require the amendment of any affected bylaws and/or policies (ie. Land Use Bylaw, Subdivision Approving Authority Bylaw).

**ATTACHMENTS**

April 15, 2014 letter from Alberta Municipal Affairs.

Excerpt from Municipal Inspection Report

**OPTIONS:**

1. Repeal Bylaw 1414/2005 (this would remove the need to have Council representation). In effect, the former RPB, would become a Technical/Administrative Resource providing advisement and recommendation to the Subdivision Approving Authority (which in this case is council). This new technical/administrative resource could also be a similar resource to other municipal planning authorities (ie. MPC) when needed.
2. Status Quo.

**RECOMMENDATION:**

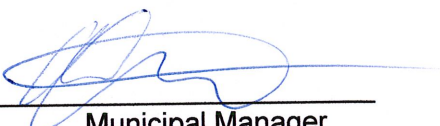
Option 1

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved to direct Administration to prepare a Bylaw to repeal Bylaw 1414/2005 being the Redcliff Planning Board Bylaw.

SUBMITTED BY:

\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_ AD. 2014.



ALBERTA  
MUNICIPAL AFFAIRS  
*Office of the Minister*

RECEIVED

APR 22 2014

AR72453

TOWN OF REDCLIFF

APR 15 2014

His Worship Ernie Reimer  
Mayor, Town of Redcliff  
PO Box 40  
Redcliff AB T0J 2P0

Dear Mayor Reimer,

Thank you for the letter of March 24, 2014 from Mr. Arlos Crofts, Municipal Manager, and your final monthly report.

After reviewing the progress report, I am satisfied that the directives have been completed as ordered following the 2013 inspection report. Based on the town's report, I hereby conclude the directives contained in Ministerial Order No. L:112/13 and L:001/14.

Although the directives are concluded, I encourage your council and administration to continue using the best practices that formed the basis for those directives. It is critical that the council works as a unit in considering the good of the municipality as a whole. I also encourage the town to make use of the resources available through the Municipal Services Branch of Municipal Affairs.

I anticipate that you and council will continue to make positive changes in the best interests of the community.

Thank you again for writing.

Sincerely,

Greg Weadick  
Acting Minister of Municipal Affairs

cc: Arlos Crofts  
Municipal Manager, Town of Redcliff

### *13.2 Non-statutory Planning Body:*

Bylaw 1414/2005 establishes the Redcliff Planning Board (RPB), a non-statutory body that consists of administrative and engineering staff, a planning contractor and one councillor. It makes recommendations to the Subdivision Approving Authority (i.e., council) on subdivision applications and makes recommendations to council on area structure plans, the urban fringe plan, the Municipal Development Plan, amendments to the land-use bylaw and other planning matters.

By having a councillor sit on the RPB, the role of the Board may undermine the intended role of the MPC and the question of bias may arise. While the RPB has no approval powers, it does make recommendations to the SAA and council on planning matters so it has considerable latitude to advise on planning matters and appears to be a key player in planning for the community.

The role of the MPC is considerably weakened because it no longer has the authority contemplated by the Act. It is essential that council avails itself of the broadest possible range of inputs. The RPB should provide a structure for technical input while the broader community perspective, including public input, is through the MPC. The RPB should be re-established as a resource and advisory body to each of the Town's planning authorities.

The composition of the RPB also brings forward a potential perception of bias. Since the council member appointed to the RPB will also sit on the Subdivision Approving Authority and may sit on the Subdivision and Development Appeal Board, there may be the appearance that the council member is sitting in judgment of their own recommendation.

## 34. Recommendation

That council reconsider the composition of the Redcliff Planning Board by removing council representation but retaining the technical and planning expertise of administration and the planning consultant. The RPB would act as a resource and advisory body to each of the Town's planning authorities. Council may also wish to enhance the role and responsibilities of the MPC in providing recommendations to council on planning matters to strengthen the contributions it can make to the community. The Redcliff Planning Board need not be established by bylaw as it is a non-statutory body.

### *13.3 Consistent Application of Costs Borne by Development*

There were allegations made that a number of years ago there was differential treatment of developers related to the payment for the construction and installation of local improvements. Our review included a number of randomly and specifically selected subdivision and development files and there was no clear evidence to support these allegations. However, it may be prudent for the town council to adopt a clear and detailed policy relating to how the developer will cover the costs of required infrastructure like road improvements, sidewalks, streetlights, water and sewer lines, etc.

It has been the Town's practice to allow new development to use a local improvement bylaw to pay for the costs of the required local improvements when there are other developed lands that will benefit from the improvement. Reconciling this practice into the future may be difficult depending on the outcome of the local improvement bylaw discussion currently being undertaken by council.

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** May 12<sup>th</sup>, 2014

**PROPOSED BY:** Robert Osmond, Director of Finance & Administration

**TOPIC:** Bank Transactions and Cheque Signing Authority Policy #019

**PROPOSAL:** To approve amendments to Policy #019 Bank Transactions and Cheque Signing Authority

---

**BACKGROUND:**


The bank transactions and cheque signing policy is being reviewed primarily to ensure that there is adequate authority to sign cheques in the absence of personnel authorized to sign cheques. There are two principal changes:

1. Clarify that cheque signing flows to a Deputy Mayor in the absence of the Mayor
2. That a relief or acting Director of Finance & Administration or Municipal Manager will have the ability to sign cheques
3. Thresholds for manual signatures on cheques are raised to limit operational impact

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved to adopt policy #019 - Bank Transactions and Cheque Signing Authority as presented.

SUBMITTED BY:

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.

Approved by Council: ~~August 18, 2008~~**BANK TRANSACTIONS AND CHEQUE SIGNING AUTHORITY****BACKGROUND**

The Town of Redcliff is required to provide authorization to banking institutions as to who has authority to sign on or access accounts and information of the Town of Redcliff.

For the purpose of establishing cheque signing authority, effective internal controls are essential for accurate, reliable and objective financial data creation, collection, processing and reporting. As such, to facilitate the safe custody of the Town of Redcliff's cash assets, it is prudent to formalize the cheque signing authorization levels. This allows a clear understanding of these levels both for internal personnel and for external auditors.

**POLICY**

- A. Bank ~~Accounts~~Transactions & Cheque Signing  
 Signing authority for Town of Redcliff bank transactions will be the Mayor together with either of the following:  
 1) ~~Municipal Manager~~Director of Finance & Administration  
 2) Municipal ~~Treasurer~~Manager

**B. ~~Cheque Signing Authority~~**

~~Each cheque issued by the Town of Redcliff requires the signature of the Mayor and one of the two following signatures:~~

- ~~1) Municipal Manager  
 2) Municipal Treasurer~~

The Town utilizes ~~a~~ cheque writing ~~machine~~software that allows ~~cheques to be embossed with the dollar amount of the cheque and~~electronic signatures of ~~the Mayor and Municipal Treasurers~~signatories. However, for cheque amounts over \$~~10,000.00~~15,000.00, the Director of Finance & Administration or ~~Municipal Treasurer or~~ Municipal Manager must manually sign the cheque, and for cheque amounts over \$~~70,000.00~~100,000.00, the Mayor must manually sign the cheque.

- ~~C.B.~~ Safety Deposit Box  
~~Signing a~~ Authority for access to Town of Redcliff safety deposit box shall be any of the following:  
 1) Mayor  
 2) Municipal Manager  
 3) Director of Finance & Administration~~Municipal Treasurer~~

**C. Alternate Signatories**

In circumstances where the Mayor is unavailable, the serving Deputy Mayor may exercise all authorities granted to the Mayor in this policy. In a situation where both the

Formatted: Normal

Formatted: Indent: Left: 0"

Formatted: Indent: Left: 0", First line: 0"

Formatted: Indent: Left: 0"

Formatted: Indent: Left: 0", First line: 0"

Formatted: Indent: Left: 0", Tab stops: 0", Left

Formatted: Indent: Left: 0", Hanging: 0.5"

Formatted: Indent: Left: 0.5"

Mayor and Deputy Mayor are unavailable signing authority will fall to the Councilor scheduled to serve as the next Deputy Mayor.

In situations where both the Director of Finance & Administration and the Municipal Manager are unable to fulfill their role as signatory, a person appointed in writing to relief responsibilities or to acting role for the Director of Finance & Administration or Municipal Manager will be granted the cheque signing authority of the position in which they are relief or acting.

**Formatted:** Font: 11 pt

**Formatted:** Indent: Left: 0", Tab stops: 0", Left

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** May 12, 2014

**PROPOSED BY:** Robert Osmond

**TOPIC:** 2014 Final Budget Changes

**PROPOSAL:** To approve final budget changes for 2014

---

**BACKGROUND:**

With the release of the provincial budget and various other requisitions the 2014 budget has been finalized. All additions, corrections and changes have been included in the budget and a summary of the changes is included with this request. It is important to note that the budget presented today is being presented for final approval.

The 2014 budget is balanced except for the unfunded portion of tangible capital asset amortization, and at the final approval stage the budget is \$37,235,000.00. The budget is comprised of \$20,880,250.00 for operating and \$16,354,750.00 for tangible capital asset construction and purchase.

The capital budget includes 22 projects carried forward or re-budgeted from 2013 and 16 new projects. The most significant projects in terms of cost are the Water Treatment Plant Upgrade and Landfill Cell Construction.

The Tax Stabilization Reserve is available for various projects that Council may consider in the future, and acts to stabilize the mill rate. The December 31, 2013 unrestricted balance of this reserve is \$731,868.87 and the current budget includes a \$23,731.78 transfer to the Tax Stabilization Reserve.

This budget contains a 1% increase in the municipal component of the tax rate for operations and a 2% increase for sustainable capital infrastructure. This increase is estimated to result in an increase of \$38.90 (municipal rate only) for an average residential home in Redcliff. This increase is separate from any change in individual tax bills as a result of changes in the provincial school tax requisition or changes in the market assessed value of property.

Changes in the assessed market value of individual properties is a large contributor to changes in total property tax levied, there are a couple of systemic conditions that will have a general and widespread impact on individual bills.

**OPTIONS:**

1. To approve the final budget changes as presented
2. To approve the final budget changes with amendments as desired
3. Request that administration make significant amendments to the budget and re-submit it at a later Council meeting for approval. (Please note that this option may require that a special

meeting be set in May to accommodate the Tax Rate bylaw)

**RECOMMENDATION:**

That Council approve the final 2014 budget as presented.

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved that the 2014 Capital and Operating Budgets for the Town of Redcliff be approved as presented.
2. Councillor \_\_\_\_\_ moved that the 2014 Capital and Operating Budgets for the Town of Redcliff be approved with the following amendments: \_\_\_\_\_
3. Councillor \_\_\_\_\_ moved that Administration incorporate the following into the 2014 final budget presentation and bring it back for approval May 19<sup>th</sup> at a special meeting of council.

SUBMITTED BY:

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ AD. **2014.**

2014 BUDGET CHANGES SINCE PRELIMINARY APPROVAL BY COUNCIL

2014 REVENUE TOTAL AT PRELIMINARY APPROVAL

(21,857,275.00)

REVENUES			CURRENT	CHANGE	NEW
1-12-00-109-000	Cypress View Foundation	REVISE ESTIMATE BASED ON ACTUAL REQUISITION	(66,050.00)	(315.03)	(65,734.97)
1-12-00-110-000	Real Property	REVISE ESTIMATE BASED ON ACTUAL REQUISITION	(4,752,750.00)	(8,120.00)	(4,744,630.00)
1-12-00-111-000	School Tax Levy	REVISE ESTIMATE BASED ON ACTUAL REQUISITION	(1,936,900.00)	(49,066.14)	(1,887,833.86)
1-12-00-112-000	Real Property (MGB 147/08)	REVISE ESTIMATE BASED ON ACTUAL REQUISITION	(52,250.00)	(352.96)	(51,897.04)
1-12-00-113-000	School Tax Levy (MGB 147/08)	REVISE ESTIMATE BASED ON ACTUAL REQUISITION	(52,550.00)	(467.10)	(52,082.90)
1-12-00-114-000	Cypress View Foundation (MGB 147/08)	REVISE ESTIMATE BASED ON ACTUAL REQUISITION	(1,750.00)	0.52	(1,750.52)
1-12-02-922-000	Contributed from Reserve for Capital	MUNICIPAL TECHNOLOGY IMPROVEMENT (PROJ#94) CARRY-OVER	(25,000.00)	(38,400.00)	(63,400.00)
1-24-00-922-000	Contributed from Reserve for Capital	DISASTER RELIEF - JUNE 2013 FLOOD (PROJ#126) CARRY-OVER DISASTER RELIEF - JULY 2013 STORM (PROJ#128) CARRY-OVER	-	(144,000.00) (2,000.00)	(146,000.00)
1-32-00-922-000	Contributed from Reserve for Capital	OLD TRANSCANADA HIGHWAY REHAB - PHASE #1 & LIFT STATION (PROJ#110) CARRY-OVER ELBOW DR (BROADWAY AVE - DIRKSON DR) (PROJ#111) CARRY-OVER 3 ST NE (100-200BLK) WEST (DEBUT) (PROJ#004) CARRY-OVER BROADWAY AVE (TRANSCANADA HIGHWAY - BOUNDARY RD) (PROJ#29) CARRY-OVER SOUTH HIGHWAY DRIVE REHAB (PROJ#125) CARRY-OVER 3 ST SE REHAB (1 AVE - MID200BLK & 6 AVE INTERSECTION) (PROJ#57) CARRY-OVER	-	(185,000.00) (31,000.00) (23,900.00) (88,800.00) (99,450.00) (69,700.00)	(497,850.00)
1-32-00-880-000	Private Contributions	3 ST NE (100-200BLK) WEST (DEBUT) (PROJ#004) CARRY-OVER	-	(35,700.00)	(35,700.00)
1-37-00-780-000	Contributed from Equity in TCA	INDUSTRIAL DR SE (RIGHT-A-WAY/SWALE) (PROJ#33) CARRY-OVER	-	(90,000.00)	(90,000.00)
1-37-00-922-000	Contributed from Reserve for Capital	EAST MARGARET WOODING LANEWAY DRAINAGE (PROJ#106) CARRY-OVER INDUSTRIAL DR SE (RIGHT-A-WAY/SWALE) (PROJ#33) CARRY-OVER LANEWAY REHAB (400BLK BTW 2 & 3 ST SW) (PROJ#55) CARRY-OVER	(500,500.00)	(7,000.00) (16,300.00) (24,700.00)	(548,500.00)
1-41-00-780-000	Contributed from Equity in TCA	WATER TREATMENT PLANT UPGRADE (PROJ#21) CARRY-OVER	-	(6,240,020.00)	(6,240,020.00)
1-41-00-922-000	Contributed from Reserve for Capital	WATER TREATMENT PLANT UPGRADE (PROJ#21) CARRY-OVER RAW WATER PUMP STATION UPGRADE (PROJ#99) CARRY-OVER RAW WATER SUPPLY PIPELINE (PROJ#100) CARRY-OVER IRRIGATION SUPPLY (PROJ#101) CARRY-OVER DISTRIBUTION PUMPING UPGRADE (PROJ#102) CARRY-OVER	(6,000.00)	(4,281,280.00) (129,400.00) (270,000.00) (48,000.00) (836,000.00)	(5,570,680.00)
1-66-00-922-000	Contributed from Reserve for Capital	GIS SURVEYING EQUIPMENT (PROJ#119) CARRY-OVER	-	(7,000.00)	(7,000.00)
1-72-00-922-000	Contributed from Reserve for Capital	ARENA RENO & UPGRADE (PROG#109) CARRY-OVER BRANDEN PRIMEAU ICE RINK REHABILITATION (PROJ#118) CARRY-OVER	(144,000.00)	(9,000.00) (15,000.00)	(168,000.00)
1-99-43-922-000	Contributed from Reserve for Capital	LANDFILL USED OIL STORAGE TANK (PROJ#114) CARRY-OVER LEACHATE POND (PROG#067) CARRY-OVER	(1,500,000.00)	(13,000.00) (111,900.00)	(1,624,900.00)
				(12,874,870.72)	

2014 REVENUE TOTAL AT FINAL APPROVAL

(34,732,145.72)

EXPENSES			CURRENT	CHANGE	NEW
2014 EXPENDITURES TOTAL AT PRELIMINARY APPROVAL				24,372,608.00	
2-12-02-762-001	Contributed to Mill Rate Stabilization Reserve	SCHOOL REQUISITION OVER/UNDER LEVY CVF REQUISITION OVER/UNDER LEVY	2,071.00	13,259.33 (71.51)	15,258.82
2-12-02-780-000	Contributed to Equity in TCA	MUNICIPAL TECHNOLOGY IMPROVEMENT (PROJ#94) CARRY-OVER	25,000.00	38,400.00	63,400.00
2-24-02-780-000	Contributed to Equity in TCA	DISASTER RELIEF - 2013 JUNE RIVER FLOOD DISASTER RELIEF - 2013 JULY STORM EVENT	-	144,000.00 2,000.00	146,000.00
2-32-06-780-000	Contributed to Equity in TCA	OLD TRANSCANADA HIGHWAY REHAB - PHASE #1 & LIFT STATION (PROJ#110) CARRY-OVER ELBOW DR (BROADWAY AVE - DIRKSON DR) (PROJ#111) CARRY-OVER 3 ST NE (100-200BLK) WEST (DEBUT) (PROJ#004) CARRY-OVER BROADWAY AVE (TRANSCANADA HIGHWAY - BOUNDARY RD) (PROJ#29) CARRY-OVER SOUTH HIGHWAY DRIVE REHAB (PROJ#125) CARRY-OVER 3 ST SE REHAB (1 AVE - MID200BLK & 6 AVE INTERSECTION) (PROJ#57) CARRY-OVER	877,000.00	185,000.00 31,000.00 59,600.00 88,800.00 99,450.00 69,700.00	1,410,550.00
2-37-00-780-000	Contributed to Equity in TCA	EAST MARGARET WOODING LANEWAY DRAINAGE (PROJ#106) CARRY-OVER INDUSTRIAL DR SE (RIGHT-A-WAY/SWALE) (PROJ#33) CARRY-OVER LANEWAY REHAB (400BLK BTW 2 & 3 ST SW) (PROJ#55) CARRY-OVER	500,500.00	7,000.00 106,300.00 24,700.00	638,500.00
2-41-07-780-000	Contributed to Equity in TCA	RAW WATER PUMP STATION UPGRADE (PROJ#99) CARRY-OVER RAW WATER SUPPLY PIPELINE (PROJ#100) CARRY-OVER	-	129,400.00 270,000.00	399,400.00
2-41-08-780-000	Contributed to Equity in TCA	WATER TREATMENT PLANT UPGRADE (PROJ#21) CARRY-OVER	-	10,521,300.00	10,521,300.00
2-41-09-780-000	Contributed to Equity in TCA	IRRIGATION SUPPLY (PROJ#101) RE-BUDGET DISTRIBUTION PUMPING UPGRADE (PROJ#102) REBUDGET	6,000.00	48,000.00 836,000.00	890,000.00
2-66-00-780-000	Contributed to Equity in TCA	GIS SURVEYING EQUIPMENT (PROJ#119)	-	7,000.00	7,000.00
2-72-08-780-000	Contributed to Equity in TCA	ARENA RENO & UPGRADE (PROG#109) CARRY-OVER BRANDEN PRIMEAU ICE RINK REHABILITATION (PROJ#118) CARRY-OVER	90,000.00	9,000.00 15,000.00	114,000.00
2-81-01-741-000	ASFF Requisition - Residential & Farmland	REVISE ESTIMATE BASED ON ACTUAL REQUISITION	1,130,120.00	66,916.12	1,063,203.88
2-81-01-742-000	ASFF Requisition - Non-Residential	REVISE ESTIMATE BASED ON ACTUAL REQUISITION	658,140.00	(27,959.05)	686,099.05
2-81-01-743-000	CSRD #20 Requisition -Residential & Farmland	REVISE ESTIMATE BASED ON ACTUAL REQUISITION	97,155.00	5,686.11	91,468.89
2-81-01-744-000	CSRD #20 Requisition - Non-Residential	REVISE ESTIMATE BASED ON ACTUAL REQUISITION	82,000.00	(3,885.60)	85,885.60
2-81-01-755-000	Cypress View Foundation	REVISE ESTIMATE BASED ON ACTUAL REQUISITION	51,000.00	(16,557.00)	67,557.00
2-99-43-780-000	Contributed to Equity in TCA	LANDFILL USED OIL STORAGE TANK (PROJ#114) CARRY-OVER LEACHATE POND (PROG#067) CARRY-OVER	-	13,000.00 111,900.00	124,900.00
				<u>12,853,938.40</u>	
2014 EXPENDITURES TOTAL AT FINAL APPROVAL				37,226,546.40	
DIFFERENCE BETWEEN REVENUE & EXPENDITURES IS THE UNFUNDED AMORTIZATION				2,494,400.69	

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** May 12<sup>th</sup>, 2014

**PROPOSED BY:** Robert Osmond, Director of Finance & Administration

**TOPIC:** 2014 Tax Rate Bylaw

**PROPOSAL:** To give three reading to the 2014 Tax Rate Bylaw

---

**BACKGROUND:**

During an in-service with Council, a representative of Alberta Municipal Affairs suggested that the Town of Redcliff adopt the recommended practice of giving the annual tax rate bylaw all three required readings at a single meeting. This practice is recommend primarily because of the importance of timelines with the production of tax notices, also tax rate bylaws cannot be petitioned as there are a Part 8 bylaw in the MGA.

**Recommendation:**

Council give the presented bylaw three reading this evening.

SUBMITTED BY:

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.

**TOWN OF REDCLIFF  
BYLAW NO. 1785/2014**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF REDCLIFF FOR THE 2014 TAXATION YEAR.**

**WHEREAS**, the Town of Redcliff has prepared and adopted detailed estimates of municipal revenue and expenditures as required, at the Council meeting held on May 12<sup>th</sup> 2014.

**AND WHEREAS**, the estimated municipal expenditures and transfers set out in the budget for the Town of Redcliff for 2014 total \$37,235,000.00;

**AND WHEREAS**, the requisitions are:

Alberta School Foundation Fund (ASFF)	
- Residential/Farm Land	\$1,063,204
- Non-residential	\$686,099
Opted Out School Boards	
- Residential/Farm land	\$91,469
- Non-residential	\$85,886
<b>Sub-Total</b>	<u>\$1,926,658</u>
Cypress View Foundation	\$67,557

**AND WHEREAS**, the council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000;

**AND WHEREAS**, the assessed value of all property in the Town of Redcliff as shown on the assessment roll is:

	Assessment
Residential	\$445,667,730
Residential – AB Housing	\$626,300.00
Non-residential	\$195,894,160
Farmland	\$5,552,130
Machinery and Equipment	\$13,091,280
<b>Sub-Total</b>	<u>\$660,831,600</u>
Less Machinery and Equipment assessment allowance 40%	<u>(\$5,552,130)</u>
	\$655,279,470
<b>Annexed Properties (Subject to Board Order MGB 147/2008)</b>	
Residential	\$9,153,730
Non-residential	\$7,503,250
Machinery & Equipment	\$852,480
Farmland	\$61,470
<b>Total Annexed Properties</b>	<u>\$17,570,930</u>

**AND WHEREAS**, Council is authorized in the Municipal Government Act and considers it appropriate to apply an exemption to the extent of 40% to the Machinery and Equipment used for manufacturing or processing.

**AND WHEREAS**, the estimated municipal revenues and transfers from all sources other than property taxation is estimated at \$27,928,217 and the balance of \$6,803,928 is to be raised by general municipal property taxation;

**AND WHEREAS**, The Municipal Government Act authorizes the Town of Redcliff to impose a supplementary tax against properties listed on the supplementary tax roll;

**AND WHEREAS**, the taxation rates and taxation revenue for certain properties which were brought into the Town of Redcliff as a result of annexation are governed by Order of Council No. 147/2008.

**NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Redcliff, in the Province of Alberta, enacts as follows:**

1. This Bylaw shall be known as the Town of Redcliff Tax Rate Bylaw:
2. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Redcliff:

	<b>Tax Levy</b>	<b>Assessment</b>	<b>Tax Rate</b>
<b>General Municipal</b>			
- Residential	\$2,339,161	\$446,294,030	0.0052413
- Farmland	\$63,810	\$5,552,130	0.0114929
- Non-residential	\$2,251,392	\$195,894,160	0.0114929
- Machinery & Equipment *	\$90,274	\$13,091,280	0.0068957
* 40% Machinery & Equipment allowance			
<b>Totals</b>	<b>\$4,744,637</b>	<b>\$660,831,600</b>	
<b>Education:</b>			
ASFF (Residential & Farm land)	\$1,027,511	\$414,988,826	0.0024769
ASFF (Non-residential)	\$677,864	\$174,676,737	0.0039317
Opted Out (Residential & Farmland)	\$90,122	\$36,231,034	0.0024769
Opted Out (Non-residential)	\$92,336	\$21,217,423	0.0039317
<b>Totals</b>	<b>\$1,887,833</b>	<b>\$647,114,020</b>	
<b>Cypress View Foundation</b>	<b>\$65,735</b>	<b>\$660,831,600</b>	<b>0.0000995</b>
<b>Sub-Total</b>	<b>\$6,698,198</b>		
Annexed Properties Annual Tax per MGB Board Order 147/08	<u>\$105,730</u>		
<b>GRAND TOTAL</b>	<u><b>\$6,803,928</b></u>		

3. That the Chief Administrative Officer be authorized to impose a supplementary tax against properties listed on the supplementary tax roll and the supplementary tax rates be the same as imposed by this bylaw.
4. That the Chief Administrative Officer be authorized to levy and collect property taxes for 2014, on those properties annexed to the Town of Redcliff from Cypress County, which are subject to the provisions of Board Order 147/2008, based on those rates established by Cypress County Mill Rate Bylaw.
5. That this bylaw shall take effect on the date of the third and final reading.

**READ** a first time this the \_\_\_\_ day of \_\_\_\_\_, 2014.

**READ** a second time this the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**READ** a third time this the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**PASSED** and **SIGNED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MANAGER OF LEGISLATIVE AND LAND  
SERVICES

# 2014 MILL RATE CALCULATION

## STEP 1

### TO CALCULATE THE DESIRED MUNICIPAL RESIDENTIAL REVENUE REQUIRED

RESIDENTIAL (REVENUE FROM PREVIOUS YEAR)			2,247,789	PER BYLAW 1749/2013
			2,247,789	
ADD: TAX INCREASE +/-	1.00%		22,500	FROM BUDGET DISCUSSIONS
ADD: SUSTAINABLE INFRASTRUCTURE +/-	2.00%		44,956	FROM BUDGET DISCUSSIONS
ADD: ESTIMATED GROWTH FOR RESIDENTIAL	4,611,160	5.185	23,900	FROM GROWTH REPORT
			2,339,145	

### TO CALCULATE THE DESIRED MUNICIPAL NON-RESIDENTIAL REVENUE REQUIRED

FARMLAND (REVENUE FROM PREVIOUS YEAR)			62,871	PER BYLAW 1749/2013
NON-RESIDENTIAL (REVENUE FROM PREVIOUS YEAR)			2,194,545	PER BYLAW 1749/2013
MACHINERY & EQUIPMENT (REVENUE FROM PREVIOUS YEAR)			54,463	PER BYLAW 1749/2013
			2,311,879	
ADD: TAX INCREASE +/-	1.00%		23,100	FROM BUDGET DISCUSSIONS
ADD: SUSTAINABLE INFRASTRUCTURE +/-	2.00%		46,200	FROM BUDGET DISCUSSIONS
ADD: ESTIMATED GROWTH FOR NON-RESIDENTIAL	2,146,180	11.339	24,300	FROM GROWTH REPORT
			2,405,479	
TOTAL MUNICIPAL REVENUE REQUIRED			4,744,624	

## STEP 2

### MUNICIPAL PORTION OF TAXES ONLY

	2014 LIVE ASSESSMENT	PROPOSED TAX RATE	REVENUE
RESIDENTIAL	446,294,030	0.0052413	2,339,161.00
NON-RESIDENTIAL	195,894,160	0.0114929	2,251,392.00
FARM	5,552,130	0.0114929	63,810.00
MACHINERY & EQUIPMENT	13,091,280	0.0068957	90,274.00
		NEW MUN.	
TOTAL - TOWN ASSESSMENTS AND RATES	660,831,600	TAX RATES	4,744,637.00

### FORMULA FOR NON-RESIDENTIAL

195894160 X + 5552130 X + (.6) 13091280 X = \$2405479.2  
 $X = 0.0114929$  (BASED ON T/B + GROWTH)

### THEREFORE, NON-RESIDENTIAL FOR M & E IS 60% OF ABOVE

$X = 0.0068957$  (BASED ON T/B + GROWTH)

### FORMULA FOR RESIDENTIAL

446294030 X = \$2339144.78  
 $X = 0.0052413$  (BASED ON T/B + GROWTH)

CALC:

0.0114929

0.0068957

0.0052413

### MUNICIPAL RATE CHANGE

	PRIOR YEAR	CURRENT YEAR	CHANGE
NON-RESIDENTIAL (MUNICIPAL)	11.3387	11.4929	1.36%
RESIDENTIAL (MUNICIPAL)	5.1854	5.2413	1.08%

## STEP 3

**CALCULATE: INCREASE/DECREASE IN ASSESSMENT (EXCLUDE ANNEXED LAND)**

	BYLAW 1749/2013	TAX T/B - 2014	CHANGE	CHNG IN %
RESIDENTIAL	433,484,140	446,294,030	12,809,890	2.96%
NON- RESIDENTIAL	193,544,660	195,894,160	2,349,500	1.21%
FARMLAND	5,544,820	5,552,130	7,310	0.13%
M & E	13,335,140	13,091,280	(243,860)	-1.83%
<b>SUBTOTAL</b>	<b>645,908,760</b>	<b>660,831,600</b>	<b>14,922,840</b>	<b>2.31%</b>
<b>LESS: M &amp; E ALLOWANCE (40%)</b>	<b>(5,334,056)</b>	<b>(5,236,512)</b>	<b>(97,544)</b>	<b>1.83%</b>
<b>TOTAL ASSESSMENT</b>	<b>640,574,704</b>	<b>655,595,088</b>	<b>14,825,296</b>	<b>2.31%</b>

## STEP 4

<b>BYLAW INFORMATION:</b> <b>2014 - BYLAW XXXX / 2014</b>	<b>*60% OF RATE</b>			
	RESIDENTIAL	NON-RES.	FARM LAND	M & E
MUNICIPAL RATE	0.0052413	0.0114929	0.0114929	0.0114929
SCHOOL TAXES	0.0024769	0.0039317	0.0024769	0.0000000
CYPRESS VIEW FOUNDATION RATE	0.0000995	0.0000995	0.0000995	0.0000995
	0.0078177	0.0155241	0.0140693	0.0115924
LESS 40% ALLOW. M & E MUNICIPAL RATE				(0.0045972)
TOTAL - TAX RATES	0.0078177	0.0155241	0.0140693	0.0069952
TOTAL - TAXES PER MILL	7.8177	15.5241	14.0693	6.9952
<b>2013 - BYLAW 1749 / 2013</b>				
MUNICIPAL RATE	0.0051854	0.0113387	0.0113387	0.0113387
SCHOOL TAXES	0.0026953	0.0039061	0.0026953	0.0000000
CYPRESS VIEW FOUNDATION RATE	0.0001023	0.0001023	0.0001023	0.0001023
	0.0079830	0.0153471	0.0141363	0.0114410
LESS 40% ALLOW. M & E MUNICIPAL RATE				(0.0045355)
TOTAL - TAX RATES	0.0079830	0.0153471	0.0141363	0.0069055
TOTAL - TAXES PER MILL	7.9830	15.3471	14.1363	6.9055
<b>2012 - BYLAW 1722 / 2012</b>				
MUNICIPAL RATE	0.0050677	0.0112203	0.0112203	0.0112203
SCHOOL TAXES	0.0027217	0.0037664	0.0027217	0.0000000
CYPRESS VIEW FOUNDATION RATE	0.0000972	0.0000972	0.0000972	0.0000972
	0.0078866	0.0150839	0.0140392	0.0113175
LESS 40% ALLOW. M & E MUNICIPAL RATE				(0.0044881)
TOTAL - TAX RATES	0.0078866	0.0150839	0.0140392	0.0068294
TOTAL - TAXES PER MILL	7.8866	15.0839	14.0392	6.8294

## STEP 5

**ESTIMATE OF MUNICIPAL RATE ONLY COLLECTION FROM ANNEXED LANDS**

	ASSESSMENT ('14)	MUNI RATE ('13)	2014 EST. REV
Residential	9,153,730.00	0.0029064	26,604.401
Non-Residential	7,503,250.00	0.0030056	22,551.768
Machinery & Equipment	852,480.00	0.0030056	2,562.214
Farm	61,470.00	0.0029064	178.656
	17,570,930.00		51,897.04

## 2014 MILL RATE CALCULATION SAMPLES

### CODE 30 - RESIDENTIAL

<b>ROLL#0038400 3 STREET S.E.</b>					
TAX YEAR	2012	2013	2014	\$ CHANGE	% CHANGE
ASSESSMENT	190,540	189,420	191,500	2,080.00	1.10%
MUNICIPAL	965.60	982.22	1,003.71	21.49	2.19%
SCHOOL	518.59	510.54	474.33	(36.22)	-7.09%
CYPRESS	18.52	19.38	19.05	(0.32)	-1.67%
TOTAL	1,502.71	1,512.14	1,497.09	(15.05)	-1.00%

<b>ROLL#0225800 REDCLIFF WAY S.E.</b>					
TAX YEAR	2012	2013	2014	\$ CHANGE	% CHANGE
ASSESSMENT	299,830	299,590	327,270	27,680.00	9.24%
MUNICIPAL	1,519.45	1,553.49	1,715.32	161.83	10.42%
SCHOOL	816.05	807.48	810.62	3.13	0.39%
CYPRESS	29.14	30.65	32.56	1.92	6.25%
TOTAL	2,364.64	2,391.63	2,558.50	166.87	6.98%

### CODE 10 - COMMERCIAL

<b>ROLL#0029800 3 STREET S.E.</b>					
TAX YEAR	2012	2013	2014	\$ CHANGE	% CHANGE
ASSESSMENT	229,190	230,440	193,060	(37,380.00)	-16.22%
MUNICIPAL	2,571.58	2,612.89	2,218.82	(394.07)	-15.08%
SCHOOL	863.22	900.12	759.05	(141.07)	-15.67%
CYPRESS	22.28	23.57	19.21	(4.36)	-18.51%
TOTAL	3,457.08	3,536.59	2,997.08	(539.50)	-15.25%

<b>ROLL#0255900 SOUTH HIGHWAY DRIVE S.E.</b>					
TAX YEAR	2012	2013	2014	\$ CHANGE	% CHANGE
ASSESSMENT	2,320,620	2,328,210	2,248,410	(79,800.00)	-3.43%
MUNICIPAL	26,038.05	26,398.87	25,840.75	(558.12)	-2.11%
SCHOOL	8,740.38	9,094.22	8,840.07	(254.15)	-2.79%
CYPRESS	225.56	238.18	223.72	(14.46)	-6.07%
TOTAL	35,004.00	35,731.27	34,904.54	(826.73)	-2.31%

### CODE 20 - INDUSTRIAL

<b>ROLL#0103700 INDUSTRIAL DRIVE S.E.</b>					
TAX YEAR	2012	2013	2014	\$ CHANGE	% CHANGE
ASSESSMENT	380,500	406,080	402,470	(3,610.00)	-0.89%
MUNICIPAL	4,269.32	4,604.42	4,625.55	21.13	0.46%
SCHOOL	1,433.12	1,586.19	1,582.39	(3.80)	-0.24%
CYPRESS	36.98	41.54	40.05	(1.50)	-3.60%
TOTAL	5,739.42	6,232.15	6,247.98	15.83	0.25%

<b>ROLL#0280800 HIGHWAY AVENUE N.E.</b>					
TAX YEAR	2012	2013	2014	\$ CHANGE	% CHANGE
ASSESSMENT	2,367,560	2,376,240	2,346,100	(30,140.00)	-1.27%
MUNICIPAL	26,564.73	26,943.47	26,963.49	20.02	0.07%
SCHOOL	8,917.18	9,281.83	9,224.16	(57.67)	-0.62%
CYPRESS	230.13	243.09	233.44	(9.65)	-3.97%
TOTAL	35,712.04	36,468.39	36,421.09	(47.30)	-0.13%

### CODE 40 - GREEN HOUSE BUILDING

<b>ROLL#0115000 4 STREET S.W.</b>					
TAX YEAR	2012	2013	2014	\$ CHANGE	% CHANGE
ASSESSMENT	42,360	42,820	43,460	640.00	1.49%
MUNICIPAL	475.29	485.52	499.48	13.96	2.87%
SCHOOL	159.54	167.26	170.87	3.61	2.16%
CYPRESS	4.12	4.38	4.32	(0.06)	-1.28%
TOTAL	638.95	657.16	674.68	17.51	2.67%

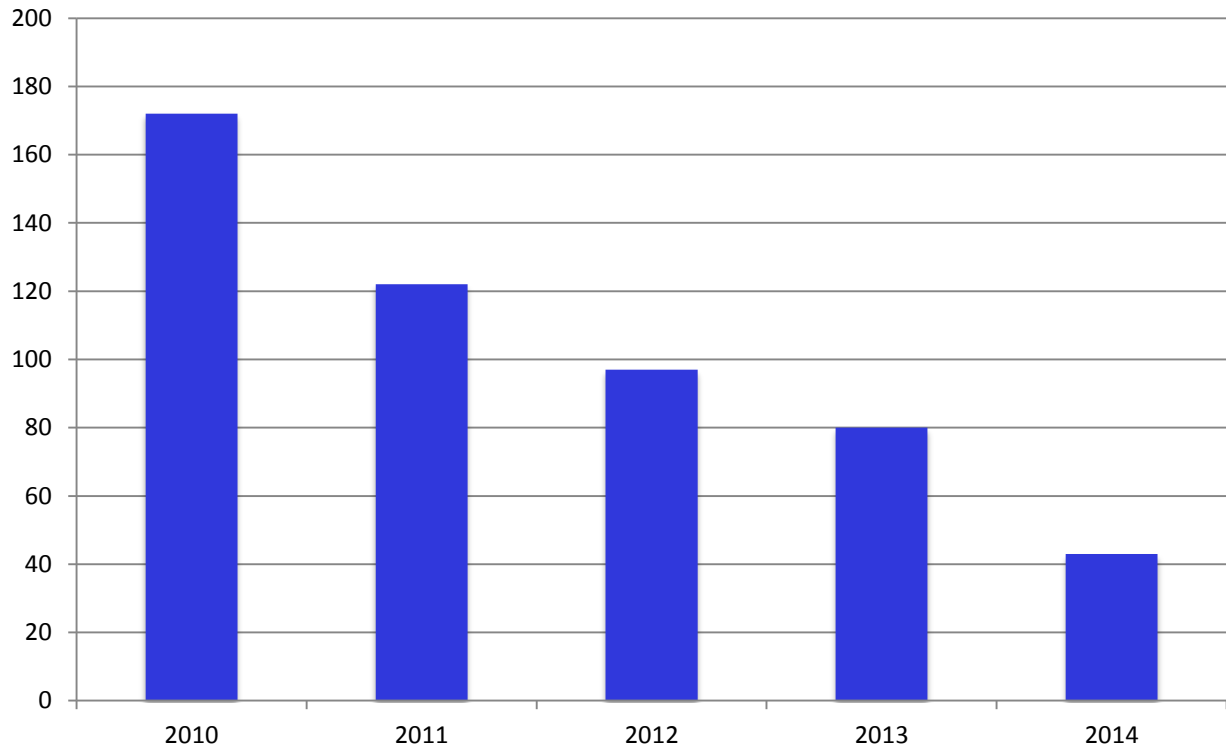
<b>ROLL#0260900 SASKATCHEWAN DRIVE N.E.</b>					
TAX YEAR	2012	2013	2014	\$ CHANGE	% CHANGE
ASSESSMENT	1,314,210	1,279,990	1,215,250	(64,740.00)	-5.06%
MUNICIPAL	14,745.83	14,513.42	13,966.75	(546.68)	-3.77%
SCHOOL	4,949.84	4,999.77	4,778.00	(221.77)	-4.44%
CYPRESS	127.74	130.94	120.92	(10.03)	-7.66%
TOTAL	19,823.41	19,644.13	18,865.66	(778.47)	-3.96%

### CODE 50 - GREEN HOUSE LAND

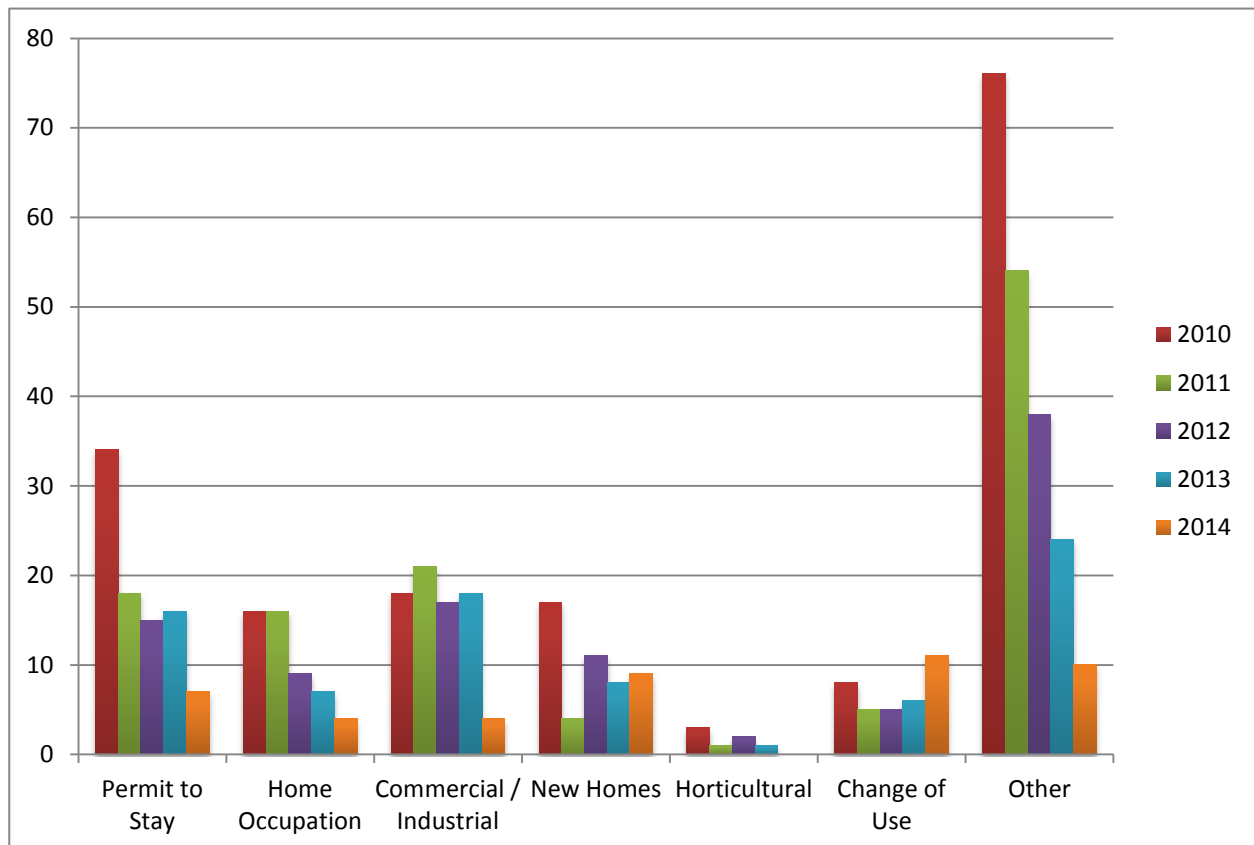
<b>ROLL#0115000 4 STREET S.W.</b>					
TAX YEAR	2012	2013	2014	\$ CHANGE	% CHANGE
ASSESSMENT	106,720	106,720	106,720	0.00	0.00%
MUNICIPAL	1,197.43	1,210.07	1,226.52	16.45	1.36%
SCHOOL	290.46	287.64	264.33	(23.31)	-8.10%
CYPRESS	10.37	10.92	10.62	(0.30)	-2.76%
TOTAL	1,498.26	1,508.63	1,501.48	(7.15)	-0.47%

<b>ROLL#0260900 SASKATCHEWAN DRIVE N.E.</b>					
TAX YEAR	2012	2013	2014	\$ CHANGE	% CHANGE
ASSESSMENT	296,400	296,400	296,400	0.00	0.00%
MUNICIPAL	3,325.70	3,360.79	3,406.50	45.70	1.36%
SCHOOL	806.71	798.89	734.15	(64.73)	-8.10%
CYPRESS	28.81	30.32	29.49	(0.83)	-2.74%
TOTAL	4,161.22	4,190.00	4,170.14	(19.86)	-0.47%

## Development Permits Issued

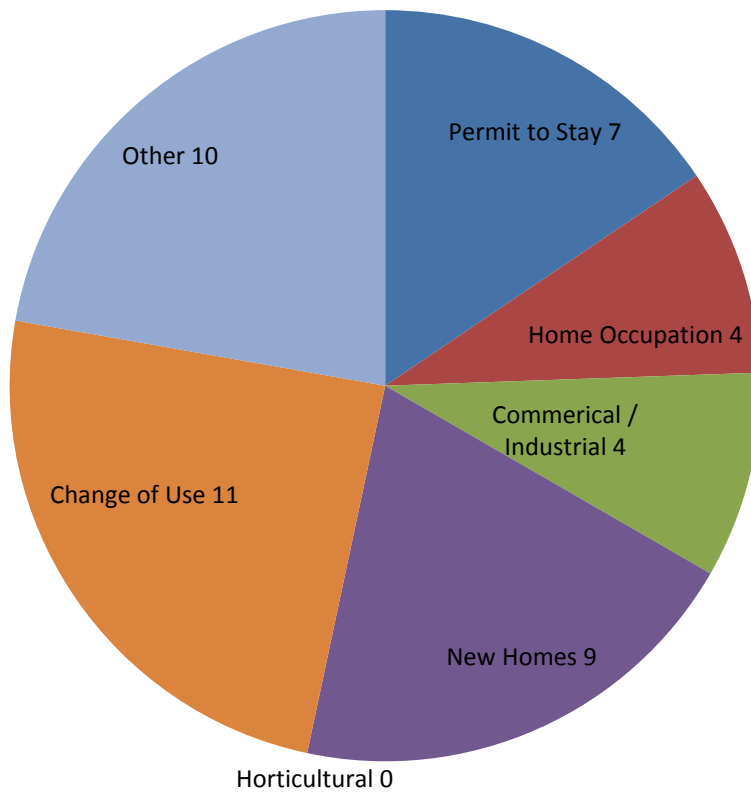


## Number of Permits Issued by Category

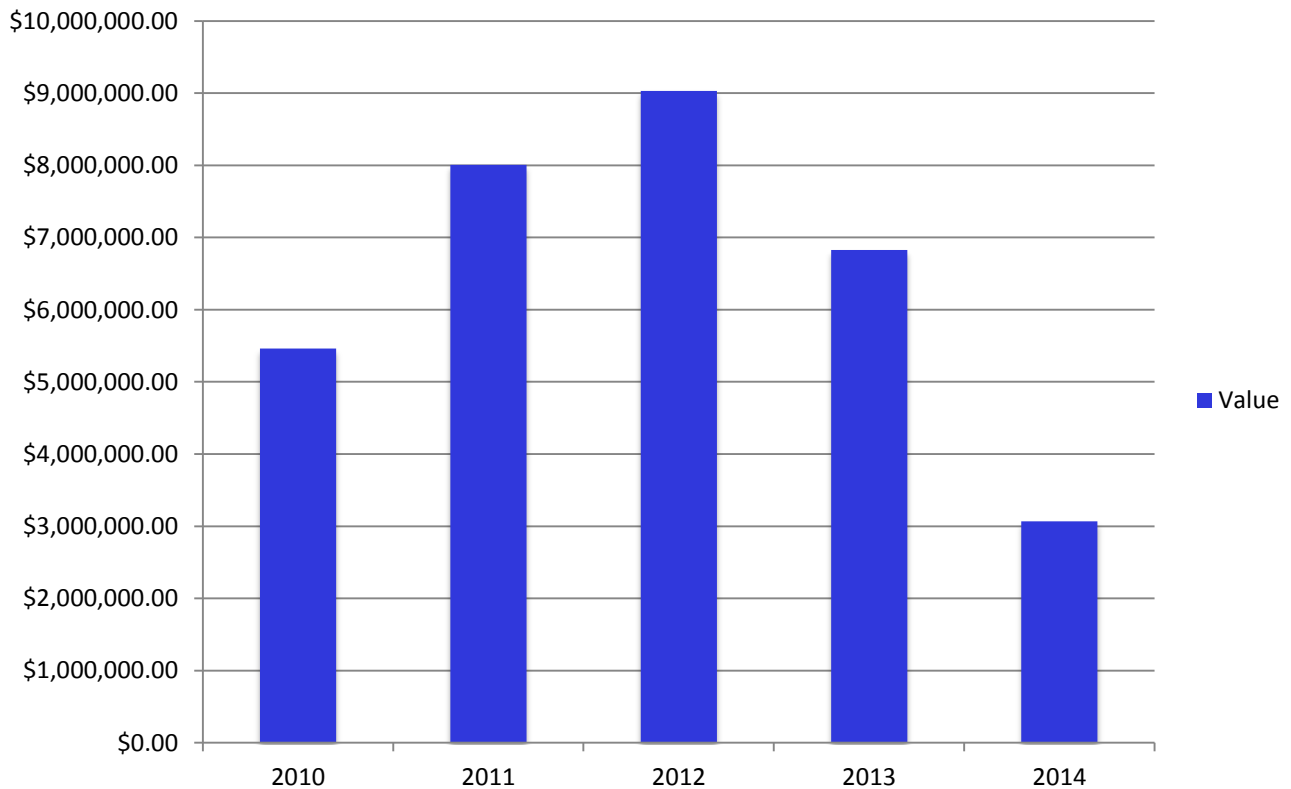


\*Other to include: Detached garages, hot tubs, decks, portable signs, house additions, etc.

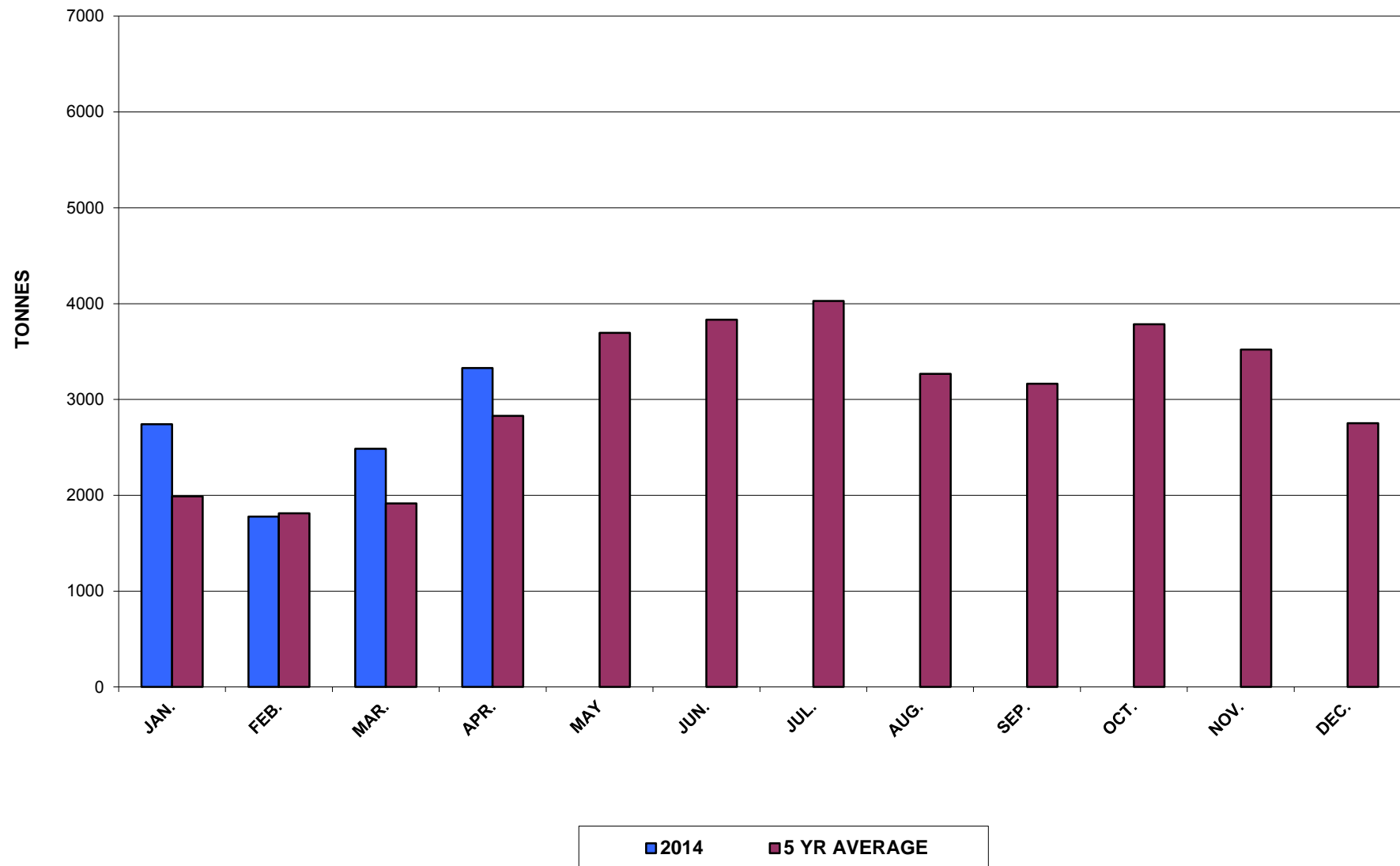
### Development Permits by Category



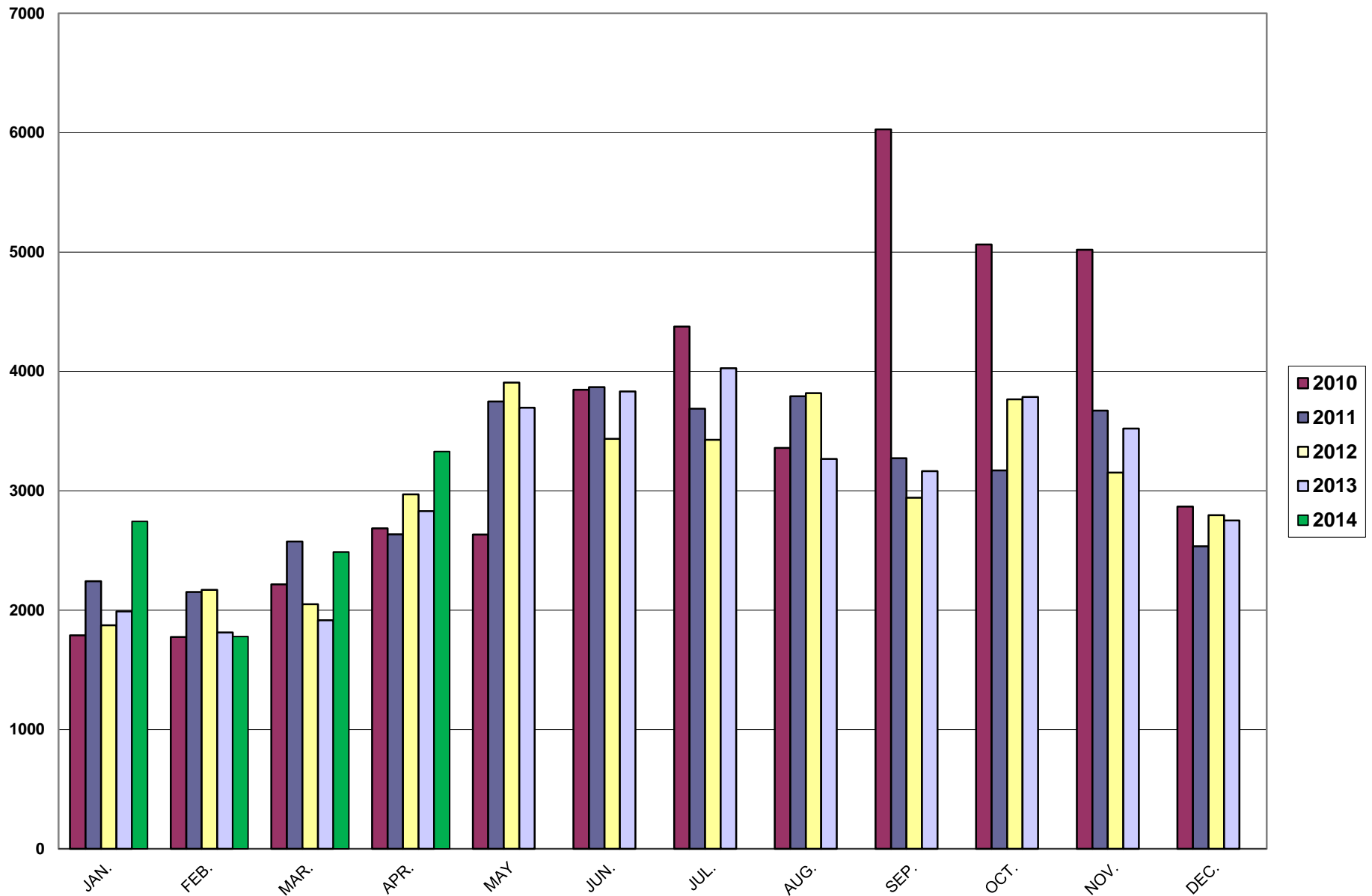
### Value of Development Permits



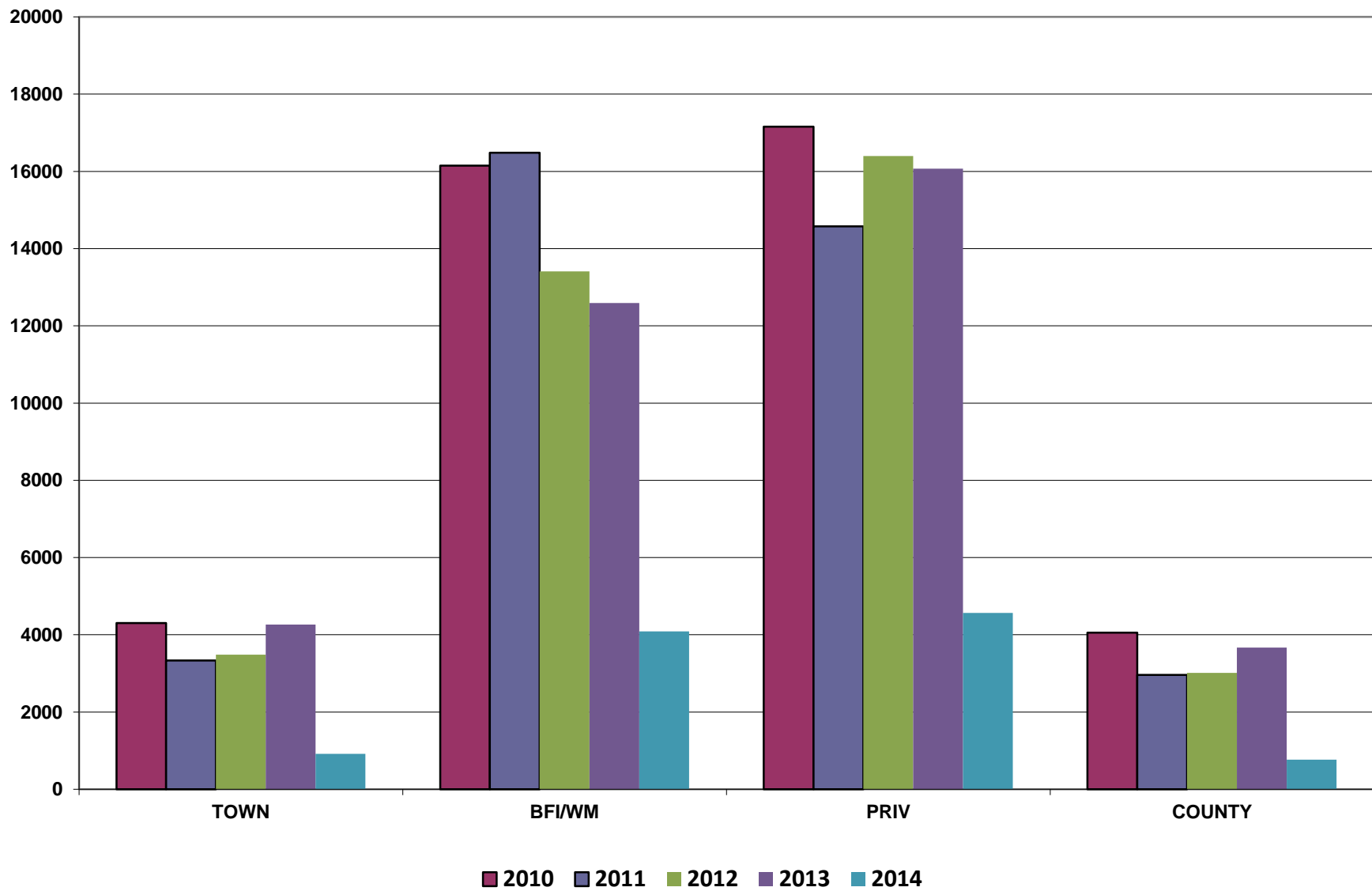
**REDCLIFF/CYPRESS REGIONAL LANDFILL  
2014 VS 5 YEAR AVERAGE  
TO APRIL 30, 2014**



**REDCLIFF/CYPRESS REGIONAL LANDFILL  
DELIVERIES IN TONNES 2010-2014  
TO APRIL 30, 2014**



**REDCLIFF/CYPRESS REGIONAL LANDFILL  
DELIVERIES BY SOURCE 2010-2014  
TO APRIL 30, 2014**



## COUNCIL IMPORTANT MEETINGS AND EVENTS

Date & Time	Meeting / Event	Where /Information
May 15, 2014 3:00 pm	Economic Development Alliance	Tour of City of Medicine Hat Concentrating Solar Thermal project
June 5, 2014 Registration 1:15 pm Tee-Off 2:00 pm	Staff Appreciation Golf Tournament	Redcliff Riverview Golf Club

## MAYOR IMPORTANT MEETINGS AND EVENTS

June 8, 2014 Meet at gates at 1:30 pm	Decoration Day Redcliff Legion	Redcliff Cemetery – meet at gates and parade to Field of Honor Refreshments to follow
---	-----------------------------------	--