

COUNCIL MEETING
MONDAY, JUNE 23, 2014
7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JUNE 23, 2014 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
1. GENERAL	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Accounts Payable *	For Information
D) Bank Summary to March 31, 2014 *	For Information
E) Quarterly Financial Summary (First Quarter) *	For Information
2. DELEGATION	
A) D. Minor * Re: Mitchell Street NE Road Condition	
B) RCMP Report to Council * (S/Sgt. S. Maxwell to be in attendance)	
3. PUBLIC HEARING	
A) 1784/2014 to amend Bylaw 1698/2011 being the Land Use Bylaw to Amending the sideyard setbacks in R-1 Single Family Residential, R-1A Low Density Reduced Landfill Setback Residential District, R-2 Low Density Residential District, and R-4 Manufactured Home Residential District *	
4. MINUTES	
A) Council meeting held June 9, 2014 *	For Adoption
B) Municipal Planning Commission meeting held on June 18, 2014 *	For Information
C) Special Council meeting held June 18, 2014 *	For Information
5. BYLAWS	
A) 1784/2014 to amend Bylaw 1698/2011 being the Land Use Bylaw to Amending the sideyard setbacks in R-1 Single Family Residential, R-1A Low Density Reduced Landfill Setback Residential District, R-2 Low Density Residential District, and R-4 Manufactured Home Residential District *	2 nd /3 rd Reading

B) 1789/2014 Riverview Golf Club Rough Mower Loan Bylaw * 1st Reading

6. REQUESTS FOR DECISION

A) Red Hat Co-operative * For Consideration
Re: Crosswalk Safety Broadway Avenue and Mitchell Street

7. CORRESPONDENCE

A) Medicine Hat Chamber of Commerce * For Information
Re: Air Service Development Support Letter

8. OTHER

A) Declaration of Sufficiency of Petition For Information
Re: Negotiate with the City of Medicine Hat to access water from its
Regional Water Treatment System *

B) Declaration of Sufficiency of Petition For Information
Re: Stop all development within the Town of Redcliff until the
sanitary sewer system has been upgraded *

C) Water Treatment Plant Tender Summary / Update * For Information
(Andrew Kleisinger, MPE to be in attendance)

D) Memo For Information
4th Ave SW (1st-4th St) & 4th St SW (4-5th Ave) Road Reconstruction,
Storm Main Extension & Sanitary Main Replacement *

E) Municipal Manager Report to Council * For Information

F) Reminder of Upcoming Meetings * For Information

9. ADJOURN

JUN 19 2014

ACCOUNTS PAYABLE			
COUNCIL MEETING JUNE 23, 2014			
			FINANCE DEPT.
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
74995	PROVINCIAL TREASURER - LAP	LAPP EMPLOYEE PENSION TO MAY 17	\$17,592.30
74996	RECEIVER GENERAL	STAT DEDUCTIONS TO MAY 17	\$31,291.46
74997	TOWN OF REDCLIFF	REGULAR PAYROLL TO MAY 17	\$70,869.24
75026	ACKLANDS - GRAINGER INC	ALUMINUM PIPE WRENCHES	\$768.91
75027	AFFINITY WELDING & MECHANICAL	REPAIR STAINLESS NET	\$44.63
75028	AMSC INSURANCE SERVICES LTD.	EMPLOYEE BENEFITS TO MAY 17	\$13,241.50
75029	ALBERTA URBAN MUNICIPALITIES A	PUBLIC SERVICES DIRECTOR JOB POSTING	\$315.00
75030	THE BOLT GUYS	STAINLESS BOLTS, LOCKNUTS, WASHERS	\$9.57
75031	CPA CANADA	MEMBERSHIP RENEWAL R.O.	\$210.00
75032	ED MORITZ MASONRY & TILE LTD.	MASONRY BLOCK	\$51.66
75033	FARMLAND SUPPLY CENTER LTD	SPRINKLER PUMP REPAIR, HOSE REPAIR	\$409.21
75034	FOX ENERGY SYSTEMS INC.	RAIN & SAFETY GEAR, SUNBLOCK, REPELLANT	\$658.51
75035	GRAND RENTAL STATION	RED CARPET/LINEN FOR VOLUNTEER NIGHT	\$1,088.75
75036	REDCLIFF HOME HARDWARE	OIL VALVES, HOSE, TOILET, FURNANCE FILTERS	\$627.36
75037	XYLEM WATER SOLUTIONS	LIFT #3 PREVENTATIVE MAINTENANCE	\$3,008.74
75038	JOHN'S WATER HAULING (A DIVIS	HAUL WATER TO LANDFILL	\$90.00
75039	KENZIE, JESSICA	ZUMBA 4 WEEK SESSION	\$260.00
75040	KLEARWATER EQUIPMENT AND TECHN	ISOPAC DRUMS	\$1,556.10
75041	MEDICINE HAT CONSTRUCTION ASSO	CONSTRUCTION SAFETY COURSE - MB, CS, MB	\$173.25
75042	LETHBRIDGE HERALD	APRIL ADVERTISING, APR/MAY/JUNE COURIER	\$5,636.74
75043	MEDICINE HAT CO-OP LTD	SPRINKLER HEADS	\$419.79
75045	PUROLATOR	SHIP WATER SAMPLES TO KAIZEN LAB	\$27.70
75046	RECEIVER GENERAL	STAT DEDUCTIONS TO MAY 31	\$573.67
75047	ROSENAU TRANSPORT LTD	TRANSPORT CHOLRINE CYLINDERS AND PARTS	\$1,548.90
75048	SCHEFFER ANDREW LTD.	RV OPEN HOUSE PLANNING SERVICES	\$6,143.66
75049	SUMMIT MOTORS LTD	MUD FLAPS, AIR COUPLERS	\$408.31
75050	HOBSON, LAVERNE	REFUND FOR AUGERING LINE	\$717.10
75051	TOWN OF REDCLIFF	PETTY CASH	\$291.20
75052	TOWN OF REDCLIFF	JUNE COUNCIL PAY	\$6,885.17
75053	ZEP SALES & SERVICE OF CANADA	PAPER TOWEL, RING MASTER, SANITIZER	\$614.65
75054	CIBC VISA	APRIL VISA PURCHASES	\$5,378.47
75055	PITNEY WORKS	CONTRACT FOR FOLDER/STUFFER	\$169.79
75056	TECHMATION ELECTRIC & CONTROLS	SUPPLY AND REPLACE VFD #3	\$7,125.04
75057	YOUNG, STEPHEN	FIRE TRAINING TRAVEL	\$291.00
75058	ZEP SALES & SERVICE OF CANADA	SOAP, RUST PENETRANT, DEGREASER	\$446.73
75059	FISHER, JOANNA	CANCELLED TAI CHI CLASS REFUND	\$57.75
75060	REIMER, TIM	CANCELLED TAI CHI CLASS REFUND	\$57.75
75061	WUYCHUK, JANE	CANCELLED TAI CHI CLASS REFUND	\$57.75
75062	TOPCO OIL SITE	REFUND KEY DEPOSIT FOR LIONS PARK	\$225.00
75063	GREYLINE INSTRUMENTS INC	LOGGERS, ADAPTERS, MOUNTING BANDS	\$14,323.92
75064	TOWN OF REDCLIFF	REGULAR PAYROLL TO MAY 31	\$72,269.90
75065	TOWN OF REDCLIFF - LANDFILL	MARCH LANDFILL CHARGES	\$3,914.35
75066	WILLIE'S 24 HOUR TOWING LTD.	TOWING AND MILEAGE UNIT#90	\$117.60
75067	WOOD, DALE	AB HUNTER ED COURSE 25 STUDENTS	\$2,375.00
75068	XEROX CANADA LTD.	7655 COPIER MAINTENANCE	\$53.69

75069	PRITCHARD & COMPANY LLP	PROFESSIONAL SERVICES LAND SALE	\$271.43
75070	PROVINCIAL TREASURER - LAP	LAPP EMPLOYEE PENSION TO MAY 31	\$17,043.50
75071	REDCLIFF BAKERY	MPC LUNCH MAY 21	\$68.25
75072	RECEIVER GENERAL	STAT DEDUCTIONS TO MAY 31	\$30,970.19
75073	CNH CAPITAL C3083	PROJ#135 FLAIL MOWER	\$9,167.55
75074	ROBERTSON IMPLEMENT ALBERTA	WEIGHTS/WASHERS/NUTS/PINS/BOLT UNIT#96	\$3,165.55
75075	SANATEC ENVIRONMENTAL	PUMP LANDFILL SEPTIC TANK	\$389.55
75076	STEHR, BRIAN	REIMBURSE MPC LUNCH APR 16	\$67.10
75077	SUMMIT MOTORS LTD	12 V BATTERY, CORE, CORE	\$149.81
75078	TRIPLE R EXPRESS	SHIPPING BOX OF PARTS UNIT#134	\$32.56
75079	C.E.M. HEAVY EQUIPMENT	THERMOSTATS, TEMP SENSOR, GASKETS	\$670.18
75080	CBV COLLECTION SERVICES LTD.	COLLECTIONS SERVICE	\$85.40
75081	CARSWELL	PAYROLL MANUAL SUBSCRIPTION RENEWAL	\$662.06
75082	CAN-DOO EXCAVATING SERVICES LT	EXACAVATE SHAPE COULEE/KIPLING/WESTSIDE	\$3,067.10
75083	CACTUS COMMUNICATIONS	INSTALL RADIO IN NEW FIRE TRUCK	\$750.54
75084	BOSS LUBRICANTS	BIG BLUE ULTRA GREASE	\$328.02
75085	AMSC INSURANCE SERVICES(GENERA	FIRE DEPT VEHICLE ADDITIONAL INSURANCE	\$227.36
75086	AG-PLUS MECHANICAL	PROJ#138 TORO ZERO TURN MOWER	\$14,833.48
75087	AFFINITY WELDING & MECHANICAL	GRIND OUT & REPAIR CRACK UNIT#94	\$360.82
75088	ACTION PARTS	OIL FILTERS, GLOVES, TIES, STARTER	\$536.05
75089	ACKLANDS - GRAINGER INC	BATTERIES, PLIERS, TIES, LOCK, GLOVES	\$217.29
75090	CROFTS, ARLOS	ORG DESIGN PROGRAM, LGAA TRAVEL	\$1,233.80
75091	FARMLAND SUPPLY CENTER LTD	HYDROLIC HOSE	\$35.12
75092	REDCLIFF HOME HARDWARE	TEE, VALVE, HEX BUSHINGS, NIPPLES	\$22.82
75093	JOHN'S WATER HAULING (A DIVIS	HAUL WATER TO LANDFILL	\$90.00
75094	MPE ENGINEERING LTD.	PROJ#21 PROGRESS PAYMENT 44	\$166,311.39
75095	MURRAY CHEVROLET CADILLAC	DIAGNOSTIC OF UNIT#90	\$872.45
75096	PAD-CAR MECHANICAL LTD.	HVAC MAINTENANCE AT RCMP BUILDING	\$616.36
75097	PAINT IN GENERAL	PAINT SUPPLIES FOR POOL	\$2,540.48
75098	PARK ENTERPRISES LTD.	IN TOWN PERMITS MAR/APR/MAY	\$3,379.57
75099	SUNCOR ENERGY PRODUCTS PARTNER	LANDFILL DYED DEISEL	\$3,071.46
75100	ACTION PARTS	24 VOLT DC BULB, BEACON LENS, MARKERS	\$107.07
75101	ADT SECURITY SERVICES CANADA I	ALARM SERVICES RCMP BUILDING	\$271.36
75102	BIG EAGLE SERVICES	REMOVE LEACHATE MAY 16	\$1,464.75
75103	BOUNDARY EQUIPMENT CO. LTD.	ADAPTERS, PINS, LOCKS	\$1,415.36
75104	CITY OF MEDICINE HAT	APRIL SEWAGE OUTLAY	\$46,543.21
75105	CITY OF MEDICINE HAT ELECTRIC	APRIL ELECTRIC BILLS	\$3,181.76
75106	CMA ALBERTA	CMA MEMBERSHIP DUES M.D.	\$700.88
75107	CONSTRUCTION SUPPLY LTD.	SILICONE	\$26.42
75108	COSTCO WHOLESALE	CHAIR	\$103.93
75109	CYPRESS COUNTY	PAYMENT ON EXCAVATION LOAN	\$38,565.44
75110	DAVIES,MIKE	TRAVEL EXPENSE GFOA CONFERENCE	\$297.25
75111	EPCOR ENERGY SERVICES INC.	APRIL LANDFILL ELECTRIC	\$111.03
75112	FARMLAND SUPPLY CENTER LTD	SEAL ON WADING POOL PUMP, HOSE	\$1,016.68
75113	FIREWORKS SPECTACULAR INC.	FIREWORKS FOR REDCLIFF DAYS	\$7,350.00
75114	GNJ LINE CONTRACTING LTD.	DIRECTIONAL BORE BROADWAY DEVELOPMENTS	\$4,200.00
75115	HARV'S JANITORIAL SERVICES	MAY JANITORIAL SERVICE	\$3,386.25
75116	REDCLIFF HOME HARDWARE	COFFEE, FURNACE FILTER, BLADES, BINS	\$171.24
75117	INFLATABLE FUN MEDICINE HAT	BOUNCY CASTLES FOR REDCLIFF DAYS	\$1,479.00

75118	SHORTGRASS LIBRARY SYSTEM	2014 MEMBERSHIP 1ST PAYMENT	\$26,822.00
75119	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICE	\$46.20
75120	JACOB'S WELDNG LTD.	PEDAL TRACTOR RENTALS REDCLIFF DAYS	\$315.00
75121	JACK N' JILL PARTIES	CLOWNS FOR REDCLIFF DAYS	\$475.00
75122	MINUTE MUFFLER AND BRAKE	FLARED EXHAUST ADAPTER	\$112.50
75123	SHAW CABLE	MAY TOWN HALL INTERNET	\$120.65
75124	NIEDERMAYER, MARK	ENTERTAINMENT FOR REDCLIFF DAYS	\$800.00
75125	OSMOND, ROBERT	TRAVEL EXPENSE GFOA CONFERENCE	\$438.76
75126	STEEP ROCK LTD.	ROADCRUSH 20MM AND 50MM	\$2,833.30
75127	SUMMIT MOTORS LTD	ELBOW, CLAMPS, FREIGHT	\$372.30
75128	TELUS MOBILITY	APRIL CELL SERIVCE MAN, BYLAW, FIRE, WTP	\$244.53
75129	CORBEIL, MARC	REFUND INACTIVE UTILITIES CREDIT	\$187.49
75130	HACH SALES AND SERVICE CANADA	INSTRUMENT CALIBRATION	\$1,524.71
75131	LEISMEISTER, KAYLA	REFUND INACTIVE UTILITIES CREDIT	\$186.54
75132	CIVICINFO BC	JOB POSTING ENGINEERING TECHNICIAN	\$157.50
75133	YOUNG MEDICINE	PERFORMANCE FOR REDCLIF DAYS	\$1,368.30
75134	REPTILE PARTIES INC.	REPTILE DISPLAY FOR REDCLIFF DAYS	\$1,050.00
75135	ASTRO JUMP OF CHINOOK COUNTRY	INFATABLES FOR REDCLIFF DAYS	\$4,475.62
75136	XEROX CANADA LTD.	PRO 232 COPIER MAINTENANCE	\$20.29
75137	SUNCOR ENERGY PRODUCTS PARTNER	YARD AND LANDFILL: GAS, DYED DEISEL	\$38,059.15
75138	PRIME PRINTING	ENVELOPES, LETTERHEAD, RECEIPTS	\$3,537.45
75139	REDCLIFF PUBLIC LIBRARY	2014 PAYMENT	\$50,000.00
75140	CNH CAPITAL C3083	PARTS FOR REPAIRS ON UNIT#88	\$2,968.43
75141	RODEO FORD SALES LIMITED	DIAGNOSE WIRING, FUSE, UNIT#136	\$226.41
75142	ROSENAU TRANSPORT LTD	TRANSPORT CHOLRINE CYLINDERS/PAINT	\$493.93
119 CHEQUES TOTAL:			\$780,861.75

BANK SUMMARY FOR MARCH 31, 2014

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	(28,302.95)	17,832.06	(10,470.89)
DAILY DEPOSITS	234,193.27	125,094.74	359,288.01
DIRECT DEPOSITS	208,062.34	0.00	208,062.34
INTEREST EARNED	5,730.69	0.00	5,730.69
T-BILL REDEMPTIONS	900,000.00	0.00	900,000.00
OTHER DIRECT DEPOSITS	125,036.85	0.00	125,036.85
SUBTOTAL	1,473,023.15	125,094.74	1,598,117.89
CHEQUES	(535,944.32)	(125,803.23)	(661,747.55)
ASFF QUARTERLY PAYMENTS	(437,325.73)	0.00	(437,325.73)
DEBENTURE PAYMENTS	(24,110.88)	0.00	(24,110.88)
T-BILL PURCHASES	0.00	0.00	(433,918.14)
NSF CHEQUES	0.00	0.00	0.00
OTHER DIRECT WITHDRAWALS	(10,753.59)	0.00	(10,753.59)
SUBTOTAL	(1,008,134.52)	(125,803.23)	(1,567,855.89)
TOTAL	436,585.68	17,123.57	453,709.25
BANK CLOSING BALANCE	487,769.92	17,123.57	504,893.49
ADD:O/S DEPOSITS	9,697.14	0.00	9,697.14
LESS:O/S CHEQUES	(60,881.38)	0.00	(60,881.38)
TOTAL	436,585.68	17,123.57	453,709.25

INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	10,850,000.00
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,504,451.27
TOTAL INVESTMENTS		12,354,451.27

TOWN OF REDCLIFF

JUN 17 2014

FINANCE DEPT.]

TOWN OF REDCLIFF QUARTERLY FINANCIAL SUMMARY

for the Period Ending March 31, 2014



SUMMARY OF REVENUES TO March 31, 2014

	2014 YTD ACTUALS	2014 BUDGET	VARIANCE TO BUDGET	2013 YTD ACTUALS	VARIANCE PRIOR YTD
TAXES, REQUISITION AND SPECIAL ASSESSMENT REVENUE	0.00	(\$7,260,530.00)	(100.00%)	\$0.00	0.00%
GOODS & SERVICES REVENUES					
ADMINISTRATION	(1,021.13)	(13,100.00)	(92.21%)	(1,444.24)	(29.30%)
PROTECTIVE SERVICES	(1,400.00)	(4,100.00)	(65.85%)	(3,630.00)	(61.43%)
PUBLIC SERVICES	(1,340.00)	(36,500.00)	(96.33%)	(7,152.78)	(81.27%)
WATER UTILITY	(266,985.20)	(1,918,050.00)	(86.08%)	(261,102.35)	2.25%
SANITARY UTILITY	(118,210.59)	(888,800.00)	(86.70%)	(139,471.94)	(15.24%)
WASTE UTILITY	(52,210.43)	(415,600.00)	(87.44%)	(54,981.40)	(5.04%)
COMMUNITY SERVICES	(4,345.43)	(12,750.00)	(65.92%)	(4,633.45)	(6.22%)
DEVELOPMENT & LAND SERVICES	(10,112.54)	(465,350.00)	(97.83%)	(2,260.00)	347.46%
PARKS & RECREATION	(53,181.84)	(198,675.00)	(73.23%)	(50,674.72)	4.95%
	<u>(508,807.16)</u>	<u>(3,952,925.00)</u>	<u>(87.13%)</u>	<u>(525,350.88)</u>	<u>(3.15%)</u>
PENALTIES	(35,279.09)	(78,900.00)	(55.29%)	(28,068.28)	25.69%
OTHER GENERAL REVENUE	(81,530.29)	(303,450.00)	(73.13%)	(84,308.92)	(3.30%)
GRANTS & CONTRIBUTIONS	777,017.11	(5,270,550.00)	(114.74%)	(59,925.52)	(1396.64%)
TRANSFERS - EQUITY, RESERVE & OTHER	0.00	(15,131,350.00)	(100.00%)	0.00	0.00%
REGIONAL LANDFILL REVENUE	(236,593.38)	(2,522,800.00)	(90.62%)	(272,025.30)	(13.03%)
	<u>(85,192.81)</u>	<u>(34,520,505.00)</u>	<u>(99.75%)</u>	<u>(969,678.90)</u>	<u>(91.21%)</u>

TOWN OF REDCLIFF

JUN 19 2014

FINANCE DEPT.

SUMMARY OF EXPENSES TO March 31, 2014

SALARIES, WAGES & BENEFITS

ADMINISTRATION	159,192.21	791,691.00	(79.89%)	146,692.03	8.52%
PROTECTIVE SERVICES	37,386.77	269,725.00	(86.14%)	36,425.27	2.64%
PUBLIC SERVICES	141,909.06	486,311.00	(70.82%)	169,037.39	(16.05%)
WATER UTILITY	100,866.81	340,049.00	(70.34%)	148,878.34	(32.25%)
SANITARY UTILITY	42,615.05	174,800.00	(75.62%)	43,708.57	(2.50%)
WASTE UTILITY	39,401.90	105,800.00	(62.76%)	29,512.26	33.51%
COMMUNITY SERVICES	12,854.77	71,762.00	(82.09%)	12,284.64	4.64%
DEVELOPMENT & LAND SERVICES	76,918.98	343,895.00	(77.63%)	71,051.85	8.26%
PARKS & RECREATION	66,083.35	621,426.00	(89.37%)	106,498.62	(37.95%)
	677,228.90	3,205,459.00	(78.87%)	764,088.97	(11.37%)

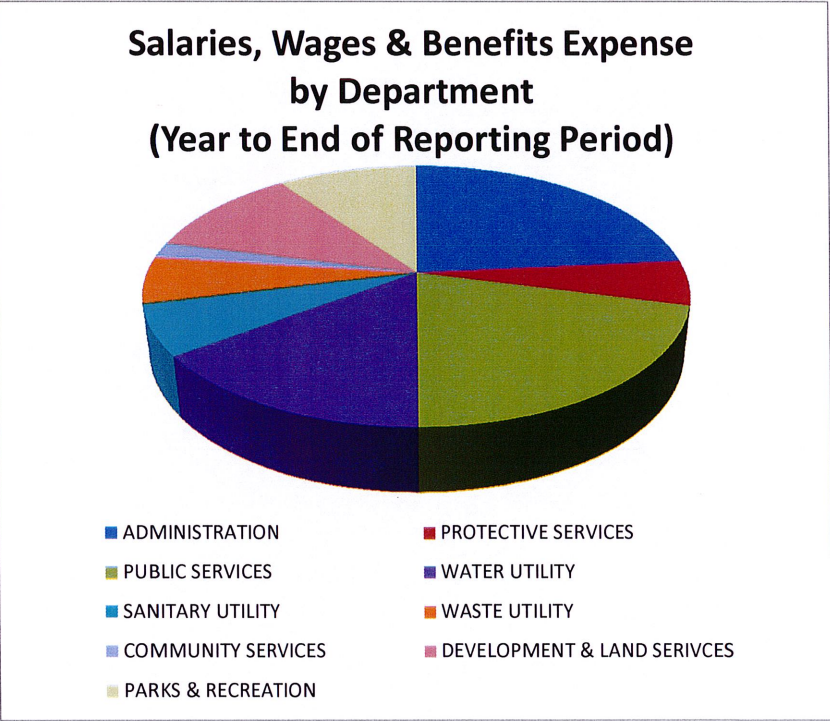
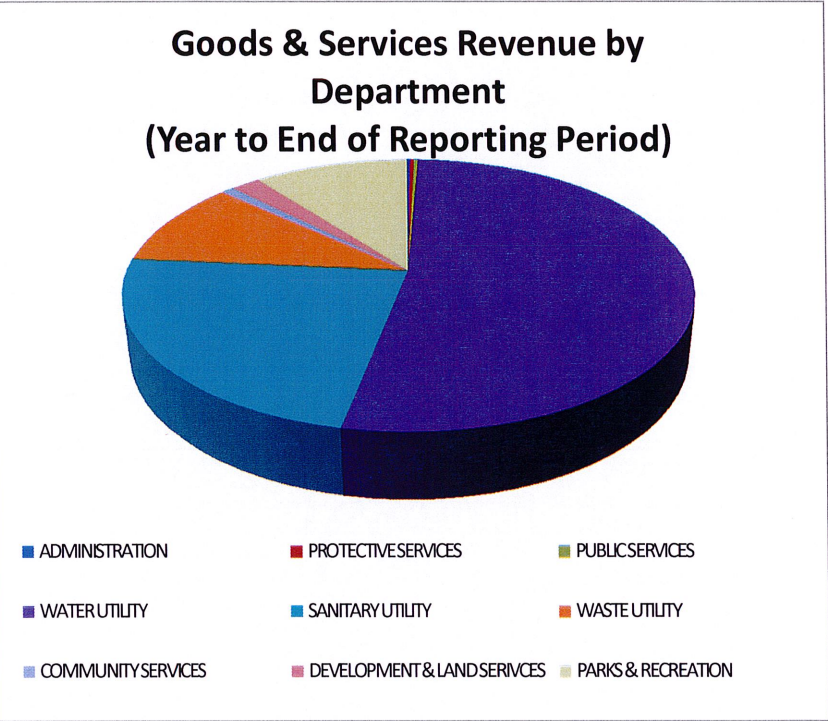
CONTRACTED & GENERAL SERVICES

ADMINISTRATION	166,528.28	492,030.00	(66.15%)	175,475.10	(5.10%)
PROTECTIVE SERVICES	16,087.26	990,175.00	(98.38%)	17,902.30	(10.14%)
PUBLIC SERVICES	23,455.16	321,575.00	(92.71%)	22,601.24	3.78%
WATER UTILITY	6,377.84	153,800.00	(95.85%)	68,902.49	(90.74%)
SANITARY UTILITY	75,113.63	618,300.00	(87.85%)	68,902.49	9.01%
WASTE UTILITY	6,907.42	159,800.00	(95.68%)	7,050.81	(2.03%)
COMMUNITY SERVICES	15,808.07	124,675.00	(87.32%)	19,701.38	(19.76%)
DEVELOPMENT & LAND SERVICES	5,171.84	205,370.00	(97.48%)	10,481.37	(50.66%)
PARKS & RECREATION	1,839.49	159,100.00	(98.84%)	28,426.08	(93.53%)
	317,288.99	3,224,825.00	(90.16%)	419,443.26	(24.35%)

MATERIALS, GOODS & UTILITIES

ADMINISTRATION	3,488.32	53,025.00	(93.42%)	4,059.41	(14.07%)
PROTECTIVE SERVICES	7,491.14	73,750.00	(89.84%)	5,601.65	33.73%
PUBLIC SERVICES	28,391.41	231,250.00	(87.72%)	38,304.87	(25.88%)
WATER UTILITY	36,605.51	291,150.00	(87.43%)	17,881.74	104.71%
SANITARY UTILITY	992.13	21,700.00	(95.43%)	1,115.29	(11.04%)
WASTE UTILITY	2,666.42	119,000.00	(97.76%)	8,862.98	(69.92%)
COMMUNITY SERVICES	188.97	2,550.00	(92.59%)	206.03	(8.28%)
DEVELOPMENT & LAND SERVICES	630.42	8,300.00	(92.40%)	1,071.53	(41.17%)
PARKS & RECREATION	29,775.98	190,400.00	(84.36%)	24,364.05	22.21%
	110,230.30	991,125.00	(88.88%)	101,467.55	8.64%

AMORTIZATION EXPENSE	0.00	2,660,000.00	(100.00%)	0.00	0.00%
REQUISITIONS AND TOWN CONTRIBUTIONS	488,171.86	2,267,575.00	(78.47%)	598,782.01	(18.47%)
DEBT MAINTENANCE & BANK CHARGES	12,015.83	251,230.00	(95.22%)	17,822.49	(32.58%)
TRANSFERS - EQUITY, RESERVE & OTHER	12,997.77	21,653,240.00	(99.94%)	127,973.31	(89.84%)
REGIONAL LANDFILL EXPENSES	105,199.21	2,522,800.00	(95.83%)	162,810.06	(35.39%)
	<u>1,723,132.86</u>	<u>36,776,254.00</u>	<u>(95.31%)</u>	<u>2,192,387.65</u>	<u>(21.40%)</u>
	<u>1,637,940.05</u>	<u>2,255,749.00</u>	<u>(27.39%)</u>	<u>1,222,708.75</u>	<u>33.96%</u>



NOTES TO THE FINANCIAL SUMMARY

Please note that the Town of Redcliff prepares an annual budget without a monthly or quarterly forecasts of revenue or expense. It is important to remember that not all items in this summary progress at and even rate throughout the year and so comparisons to budget or prior years may vary significantly.

Supervisor: _____

JUN 6 2014

Action: _____

File # _____

JOHN JAMES

Autobody and Mechanical Ltd.

315 Mitchell Str NE 403-928-7208

June 6, 2014-06

David Minor

Box 1137

Redcliff, Alberta

T0J 2P0

Town of Redcliff

Box 40, # 1-3rd Str NE

Redcliff, Alberta

T0J 2P0

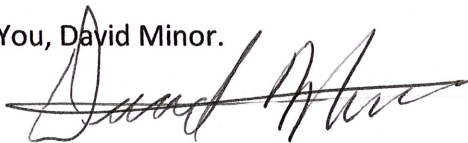
Municipal Manager

Arlos Crofts

Dear Arlos Crofts;

I, David Minor, owner/operator at 315 Mitchell Str. NE, request to be heard by Town Council on June 23, 2014/their next schedule meeting. I would like to discuss the tearing up of the road on my street and replacing it with dirt and gravel. This has greatly impacted my business and substantial income accordingly. Please give this your utmost consideration.

Thank You, David Minor.



Section I: Detailed Crime Report – January 1, 2014 to March 31, 2014

Assaults	3
Break and Enter	7
Motor Vehicle Theft	0
Theft Over \$5000	3
Theft Under \$5000	6
Public Mischief	1
Mischief	9
Possession of Stolen Property	0
Fraud	1
Drugs	1
Disturb/Breach Peace	4
Utter Threats	0
Harassment	1
Weapons Offences	1
Breach of Court Order	3
Obstruction	1

Total Persons Crime	2
Total Property Crime	8

Section II: Detailed Traffic Report

Distracted Driving	Speeding	Non-Moving	Seatbelts	Intersection	Other Moving	Total
10	41	18	14	3	10	
Total Motor Vehicle Collisions			4			

Total Criminal Code Traffic	7
Road-side Suspensions	9
No Insurance	9

Section III: Annual Performance Plan

U-turn Violations	0
Liquor	14
Traffic Complaints	9

Bar Checks: 25

Section IV: Common Police Activities

False 911 Calls	8
Abandoned Vehicles	2
Animal Calls	5
False Alarms	15
Items Lost/Found	2
Criminal Record Checks	178
Fingerprints Taken	1
Request to Locate Individual	3
Assist General Public	5
Family Relations Act	2
Missing Persons	0
Mental Health Act	4
Suspicious Vehicle/Person	2
Fire Prevention Act	0
Other Provincial Statute	10
Municipal Statute	2

Section V: Detachment Updates

- Quarterly Stats this time only represent April and May – Next quarter will represent June/July/August to give the full three months instead of partial stats for the current month
- Cst. Broccolo has sold his house and is leaving at the end of June, Cst. Rebecca Wilke will be arriving early in July

**BYLAW NO. 1784/2014
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW.

WHEREAS pursuant to the Municipal Government Act, RSA 2000, Chapter M-26 and amendments thereto, the Council of the Town of Redcliff (hereinafter called the Council), has adopted Land Use Bylaw 1698/2011.

AND WHEREAS the Council deems it desirable to amend Land Use Bylaw 1698/2011 for the purposes of amending the sideyard setbacks in the R-1 Single Family Residential, R-1A Low Density Reduced Landfill Setback Residential District, R-2 Low Density Residential District and R-4 Manufactured Home Residential District.

AND WHEREAS a typographical error has been detected with the numbering of the document as a result of Bylaw 1779/2014, an amendment to the Land Use Bylaw and Council deems it desirable to amend the Land Use Bylaw 1698/2011 to reflect correct sequential numbering.

AND WHEREAS copies of this Bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act R.S.A. 2000 M-26 and amendments thereto;

AND WHEREAS a public hearing with respect to this Bylaw was held in the Council Chambers at the Town of Redcliff on the _____, A.D. 2014.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. This bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1784/2014.
2. That Part IX (Land Use Districts and Regulations), Section 100 (R-1 Single Family Residential District, Subsection (6) (d) (iii) be amended to read

 (6) (d) (iii) One (1) unobstructed 3.0 m, where no rear lane is provided and rear yard vehicular access is proposed.
3. That Part IX (Land Use Districts and Regulations), Section 101 (R-1A Low Density Reduced Landfill Setback Residential District), Subsection (6) (d) (iii) be amended to read

 (6) (d) (iii) One (1) unobstructed 3.0 m, where no rear lane is provided and rear yard vehicular access is proposed.
4. That Part IX (Land Use Districts and Regulations), Section 102 (R-2 Low Density Residential District), Subsection (6) (d) (iii) be amended to read

 (6) (d) (iii) One (1) unobstructed 3.0 m, where no rear lane is provided and rear yard vehicular access is proposed.

5. That Part IX (Land Use Districts and Regulations), Section 103 (R-3 Medium Density Residential District), Subsection (6) (d) (iii) be amended to read
 - (6) (d) (iii) One (1) unobstructed 3.0 m, where no rear lane is provided and rear yard vehicular access is proposed.
6. That Part IX (Land Use Districts and Regulations), Section 104 (R-4 Manufactured Home Residential District), Subsection (6) d) (iii) be amended to read
 - (6) (d) (i) One (1) unobstructed 3.0 m, where no rear lane is provided and rear yard vehicular access is proposed.
7. That the numbering in the bylaw be renumbered to reflect correct sequential numbering.
8. That the index be updated to reflect the correct sequential numbering of the sections.
9. This bylaw shall come into force on the date of final reading and signing thereof.

READ a first time the 26th day of May, 2014.

READ a second time the _____ day of _____ 2014.

READ a third time the _____ day of _____ 2014.

PASSED and **SIGNED** the _____ day of _____, 2014.

MAYOR

MANAGER OF LEGISLATIVE
AND LAND SERVICES

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JUNE 9, 2014 7:00 P.M.**

PRESENT:

Mayor	E. Reimer
Councillors	C. Brown, C. Crozier, D. Kilpatrick, L. Leipert, J. Steinke
Municipal Manager	A. Crofts
Director of Finance & Administration	R. Osmond
Manager of Legislative & Land Services	S. Simon
Public Services Director	J. Garland

ABSENT: Councillor E. Solberg

1. GENERAL

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:00 p.m.

2014-0319 Adoption of Agenda

B) Councillor Steinke moved the Agenda be adopted as amended. - Carried.

2. DELEGATION

2014-0320 Jim Laurie, Farwest Land & Properties Inc.
Re: Request for Land Use Amendment to amend the land use district for Lot 1-4, Block 99, Plan 1117V; Lot 5-6, Block 99, Plan 1117V; Lot 7-10, Block 99, Plan 1117V; Lot 11-20, Block 99, Plan 1117V from H Horticultural District to R-1 Single Family Residential District

A) Jim Laurie, Farwest Land & Properties Inc. was in attendance to discuss the proposed Land Use Amendment for Lot 1-4, Block 99, Plan 1117V; Lot 5-6, Block 99, Plan 1117V; Lot 7-10, Block 99, Plan 1117V; Lot 11-20, Block 99, Plan 1117V from H Horticultural District to R-1 Single Family Residential District.

Councillor L. Leipert moved the presentation from Jim Laurie regarding the proposed Land Use Amendment for Lot 1-4, Block 99, Plan 1117V; Lot 5-6, Block 99, Plan 1117V; Lot 7-10, Block 99, Plan 1117V; Lot 11-20, Block 99, Plan 1117V from H Horticultural District to R-1 Single Family Residential District be received for information. – Carried.

3. PUBLIC HEARING

Bylaw 1783/2014 being a Bylaw to amend Bylaw 1698/2014 the Land Use Bylaw regarding Tanks/Pressure Vessels in CWY Highway Corridor Commercial District

A) Mayor Reimer called the Public Hearing for Bylaw 1783/2014 being a Bylaw to amend Bylaw 1698/2014 the Land Use Bylaw regarding Tanks/Pressure Vessels in CWY Highway Corridor Commercial District to order at 7:27 p.m.

There were no comments from the public in attendance.

Mayor Reimer declared the Public Hearing closed at 7:29 p.m.

4. MINUTES

- 2014-0321 Council meeting held May 26, 2014 **A)** Councillor Crozier moved the minutes of the Council meeting held May 26, 2014 be adopted as presented. – Carried.
- 2014-0322 Redcliff and District Recreation Services Board meeting held June 2, 2014 **B)** Councillor Kilpatrick moved the minutes of the Redcliff and District Recreation Services Board meeting held June 2, 2014 be received for information. - Carried.
- 2014-0323 Subdivision and Development Appeal Board hearing held on June 3, 2014 **C)** Councillor Steinke moved the minutes of the Subdivision and Development Appeal Board hearing held on June 3, 2014 be received for information. – Carried.
- 2014-0324 Redcliff Public Library Board meeting held April 29, 2014 **D)** Councillor Steinke moved the minutes of the Redcliff Public Library Board held on April 29, 2014 be received for information. – Carried.

5. BYLAWS

- 2014-0325 Bylaw 1783/2014 being a Bylaw to amend Bylaw 1698/2014 the Land Use Bylaw regarding Tanks/Pressure Vessels in CWY Highway Corridor Commercial District **A)** Councillor Crozier moved Bylaw 1783/2014 being a Bylaw to amend Bylaw 1698/2014 the Land Use Bylaw regarding Tanks/Pressure Vessels in CWY Highway Corridor Commercial District be given second reading, as amended. – Carried.
- 2014-0326 Councillor Leipert moved Bylaw 1783/2014 being a Bylaw to amend Bylaw 1698/2014 the Land Use Bylaw regarding Tanks/Pressure Vessels in CWY Highway Corridor Commercial District be given third reading. – Carried
- 2014-0327 Bylaw 1786/2014 to amend Bylaw 1698/2011 being the Land Use Bylaw to Amend Land Use District for Lot 1-4, Lot 5-6, Lot 7-10, Lot 11-20, Block 99, Plan 1117V from H Horticultural District to R-1 Single Family Residential District **B)** Councillor Leipert moved Bylaw 1786/2014 to amend Bylaw 1698/2011 being the Land Use Bylaw to Amend Land Use District for Lot 1-4, Lot 5-6, Lot 7-10, Lot 11-20, Block 99, Plan 1117V from H Horticultural District to R-1 Single Family Residential District be given first reading. – Carried.
- 2014-0328 Bylaw 1787/2014 to repeal Bylaw 1414/2005 being the Redcliff Planning Board Bylaw **C)** Councillor Crozier moved Bylaw 1787/2014 to repeal Bylaw 1414/2005 being the Redcliff Planning Board Bylaw be given first reading. – Carried.
- 2014-0329 Councillor Steinke moved Bylaw 1787/2014 to repeal Bylaw 1414/2005 being the Redcliff Planning Board Bylaw be given second reading. – Carried.
- 2014-0330 Councillor Brown moved Bylaw 1787/2014 to repeal Bylaw 1414/2005 being the Redcliff Planning Board Bylaw be

presented for third reading. – Carried Unanimously.

2014-0331

Councillor Kilpatrick moved Bylaw 1787/2014 to repeal Bylaw 1414/2005 being the Redcliff Planning Board Bylaw be given third reading. – Carried.

2014-0332 Bylaw 1788/2014 being the Nuisance and Unsightly Premises Bylaw

D) Councillor Kilpatrick moved Bylaw 1788/2014 being the Nuisance and Unsightly Premises Bylaw be given first reading. – Carried.

2014-0333

Councillor Crozier moved Bylaw 1788/2014 being the Nuisance and Unsightly Premises Bylaw be given second reading. – Carried.

2014-0334

Councillor Kilpatrick moved Bylaw 1788/2014 being the Nuisance and Unsightly Premises Bylaw be presented for third reading. – Carried Unanimously.

2014-0335

Councillor Steinke moved Bylaw 1788/2014 being the Nuisance and Unsightly Premises Bylaw be given third reading. – Carried.

6. REQUEST FOR DECISION

2014-0336 Off Road Vehicles in Coulees, Access and Enforcement

A) Councillor Leipert moved that no additional enforcement or other action to mitigate unauthorized vehicles accessing the undeveloped areas of the Eastside subdivision and the public reserve in the river valley at this time. – Defeated.

2014-0337

Councillor Crozier moved installation of fencing, bollards, and signs as presented at a cost not to exceed \$5000.00 from the Operations budget to mitigate unauthorized vehicles accessing the undeveloped areas of the Eastside subdivision and the public reserve in the river valley. Further that the RCMP continue to monitor with existing means and equipment. – Defeated.

2014-0338

Councillor Brown moved installation of signs as presented at a cost not to exceed \$1,200.00 from the Operations budget to mitigate unauthorized vehicles accessing the undeveloped areas of the Eastside subdivision and the public reserve in the river valley. Further that the RCMP continue to monitor with existing means and equipment. – Defeated.

2014-0339

Councillor Steinke moved installation of fencing, bollards, and signs as presented at a cost not to exceed \$5,000.00 to mitigate unauthorized vehicles accessing the undeveloped areas of the Eastside subdivision and the public reserve in the river valley. Further to request that RCMP consider borrowing ATV's from a neighbouring detachment to conduct random and irregular patrols. – Defeated.

2014-0340

Councillor Kilpatrick moved installation of fencing, bollards, and signs as presented at a cost not to exceed \$2,000.00 to mitigate unauthorized vehicles accessing the undeveloped areas of the Eastside subdivision and the public reserve in the river valley. Further that the RCMP continue to monitor with existing means and equipment. – Carried.

2014-0341 Portable Building at Redcliff Seniors' Centre

B) Councillor Leipert moved to grant permission to the Medicine Hat Woodcarvers Association to apply for a development permit for a portable building at the Redcliff Seniors Centre. – Carried.

2014-0342 Landfill Loader Bucket

C) Councillor Steinke moved the Public Services Department be provided additional funding in the 2014 Landfill Capital Budget to purchase a new 5 yd. Loader Bucket for the price of \$14,750.00 with funding to be provided from the Landfill Reserve. - Carried.

7. CORRESPONDENCE

2014-0343 Petition for Skateboard Park in Redcliff

A) Councillor Crozier moved the petition dated April 16, 2014 requesting that a skate board park be built in Redcliff be received for information. Further that a copy of the petition be referred to the Redcliff and District Recreation Service Board. – Carried.

2014-0344 Redcliff Lions Club
Re: Thank you for donation of Show and Shine door prize

B) Councillor Brown moved correspondence dated June 3, 2014 from Redcliff Lions Club thanking the Town of Redcliff for their door prize donation for the 20th annual Show and Shine be received for information. – Carried.

2014-0345 Alberta Tourism, Parks and Recreation
Re: Joint sponsorship with ARPA to sponsor the 2014 Energize Workshop

C) Councillor Steinke moved correspondence dated May 7, 2014 from Alberta Tourism, Parks, and Recreation regarding joint sponsorship with ARPA of the 2014 Energize Workshop be received for information. Further that the letter from Alberta Tourism, Parks, and Recreation be referred to the Redcliff and District Recreation Services Board. Further that a nomination of Chuck Henson for a Recreation Volunteer Recognition Award be considered. – Carried.

2014-0346 I.F. Cox School
Request for Letter of Support for the Get Outside! (Isabel F. Cox School Grounds redesign Project)

D) Councillor Crozier moved correspondence dated June 10, 2014 from IF Cox School requesting a letter of support for their grant applications for the Get Outside! (Isabel F. Cox School Grounds redesign Project) be received for information. Further that a letter of support be sent to I.F. Cox School. – Carried.

8. OTHER

2014-0347 Redcliff/Cypress Regional Landfill Graphs to May 31, 2014

A) Councillor Kilpatrick moved the Redcliff/Cypress Regional Landfill Graphs to May 31, 2014 be received for information. – Carried.

- 2014-0348 Reminder of Important Dates **B)** Councillor Leipert moved the Reminder of Important Dates be received for information. – Carried.
- 2014-0349 Cypress County Bylaw 2014_26
Municipal Development Plan
Amendment **C)** Councillor Crozier moved the Cypress County Bylaw 2014_26 Municipal Development Plan Amendment be received for information. – Carried.

9. RECESS

Mayor Reimer called for a recess at 8:10 p.m.

J. Garland left the meeting at 8:10 p.m.

Mayor Reimer reconvened the meeting at 8:18 p.m.

10. IN CAMERA

- 2014-0350 Meet In Camera Councillor Leipert moved to meet In Camera to discuss a Legal matter at 8:18 p.m. – Carried.

- 2014-0351 Return to Open Session Councillor Leipert moved to return to Open Session at 8:50 p.m. – Carried.

11. ADJOURNMENT

- 2014-0352 Adjournment Councillor Brown moved to adjourn the meeting at 8:50 p.m. – Carried.

Mayor

Manager of Legislative and Land Services

**MUNICIPAL PLANNING COMMISSION
WEDNESDAY JUNE 18, 2014 – 12:30 pm
TOWN OF REDCLIFF**

Minutes

PRESENT: Members: J. Beach, B. Duncan, B. Lowery,
D. Prpick, B. Vine, S. Clewlow

Planning Consultant B. Petsch
Development Officer B. Stehr

1. CALL TO ORDER

B. Duncan called the meeting to order at 12:30 p.m.

2. ADOPTION OF AGENDA

J. Beach moved that the agenda be adopted as presented. - Carried

3. PREVIOUS MINUTES

B. Vine moved that the minutes of the May 21, 2014 meeting be adopted as presented. – Carried.

4. LIST OF DEVELOPMENT PERMITS ADVERTISED

The Commission reviewed the development permits advertised in the Cypress Courier/ 40 Mile Commentator on May 27 and June 10, 2014, and were advised by the Development Officer that no Appeals had been received.

5. DEVELOPMENT PERMIT APPLICATIONS APPROVED BY DEVELOPMENT OFFICER

A) Development Permit Application 14-DP-25
1394367 Alberta Ltd.
Lot 1, Block 3, Plan 7911064 (225 Saskatchewan Drive NE)
Approved: Storage Yard

B) Development Permit Application 14-DP-046
Roy E. Link Law Office
Lot 17-19, Block 10, 3042AV (601 7 Street SE)
Approved: Permit to Stay

C) Development Permit Application 14-DP-047
Robert Whitfield
Lot 27, Block 26, Plan 0012006 (938 Kipling Cr. SW)
Approved: Hot Tub

D) Development Permit Application 14-DP-048
Rod Holland
Lot 15-16, Block 24, Plan 3042AV
Approved: Hot Tub

E) Development Permit Application 14-DP-051
XRoad Homes
Lot 2, Block 13, Plan 0913590
Approved: Single Family Dwelling

6. DEVELOPMENT PERMITS FOR MPC CONSIDERATION

A) Development Permit Application 14-DP-053
XRoad Homes
Lot 2, Block 13, Plan 09133590
Variance to rear yard setback for covered deck

S. Clewlow moved that Development Permit Application 14-DP-053 for a variation of the rear yard setback of 5.56 m for a Covered Deck be approved as submitted.
- Carried.

7. ADJOURNMENT

B. Lowery moved adjournment of the meeting at 12:33 p.m. – Carried.

Chairman

Secretary

**MINUTES OF THE SPECIAL MEETING OF THE REDCLIFF TOWN COUNCIL
WEDNESDAY, JUNE 18, 2014 @ 4:00 P.M.**

PRESENT: Mayor E. Reimer
Councillors C. Brown, C. Crozier, D. Kilpatrick,
L. Leipert, J. Steinke
Municipal Manager A. Crofts
Director of Finance & R. Osmond
Administration
Manager of Legislative & S. Simon
Land Services

ABSENT: Councillor E. Solberg

1. GENERAL

Call to Order

A) Mayor Reimer called the special meeting to order at 4:00 p.m.

2014-0353 Adoption of Agenda

B) Councillor Brown moved the Agenda be adopted as presented. - Carried.

2. NEW BUSINESS

South Saskatchewan River
Flows Update

A) Municipal Manager and R. Osmond provided an update for the South Saskatchewan River Flows.

2014-0354

Councillor Leipert moved the South Saskatchewan River Flows Update be received for information. – Carried.

3. ADJOURNMENT

2014-0355 Adjournment

Councillor Kilpatrick moved to adjourn the meeting at 4:22 p.m. – Carried.

Mayor

Manager of Legislative and Land Services

**BYLAW NO. 1784/2014
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW.

WHEREAS pursuant to the Municipal Government Act, RSA 2000, Chapter M-26 and amendments thereto, the Council of the Town of Redcliff (hereinafter called the Council), has adopted Land Use Bylaw 1698/2011.

AND WHEREAS the Council deems it desirable to amend Land Use Bylaw 1698/2011 for the purposes of amending the sideyard setbacks in the R-1 Single Family Residential, R-1A Low Density Reduced Landfill Setback Residential District, R-2 Low Density Residential District and R-4 Manufactured Home Residential District.

AND WHEREAS a typographical error has been detected with the numbering of the document as a result of Bylaw 1779/2014, an amendment to the Land Use Bylaw and Council deems it desirable to amend the Land Use Bylaw 1698/2011 to reflect correct sequential numbering.

AND WHEREAS copies of this Bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act R.S.A. 2000 M-26 and amendments thereto;

AND WHEREAS a public hearing with respect to this Bylaw was held in the Council Chambers at the Town of Redcliff on the _____, A.D. 2014.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. This bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1784/2014.
2. That Part IX (Land Use Districts and Regulations), Section 100 (R-1 Single Family Residential District, Subsection (6) (d) (iii) be amended to read

 (6) (d) (iii) One (1) unobstructed 3.0 m, where no rear lane is provided and rear yard vehicular access is proposed.
3. That Part IX (Land Use Districts and Regulations), Section 101 (R-1A Low Density Reduced Landfill Setback Residential District), Subsection (6) (d) (iii) be amended to read

 (6) (d) (iii) One (1) unobstructed 3.0 m, where no rear lane is provided and rear yard vehicular access is proposed.
4. That Part IX (Land Use Districts and Regulations), Section 102 (R-2 Low Density Residential District), Subsection (6) (d) (iii) be amended to read

 (6) (d) (iii) One (1) unobstructed 3.0 m, where no rear lane is provided and rear yard vehicular access is proposed.

5. That Part IX (Land Use Districts and Regulations), Section 103 (R-3 Medium Density Residential District), Subsection (6) (d) (iii) be amended to read

 (6) (d) (iii) One (1) unobstructed 3.0 m, where no rear lane is provided and rear yard vehicular access is proposed.
6. That Part IX (Land Use Districts and Regulations), Section 104 (R-4 Manufactured Home Residential District), Subsection (6) d) (iii) be amended to read

 (6) (d) (i) One (1) unobstructed 3.0 m, where no rear lane is provided and rear yard vehicular access is proposed.
7. That the numbering in the bylaw be renumbered to reflect correct sequential numbering.
8. That the index be updated to reflect the correct sequential numbering of the sections.
9. This bylaw shall come into force on the date of final reading and signing thereof.

READ a first time the 26th day of May, 2014.

READ a second time the _____ day of _____ 2014.

READ a third time the _____ day of _____ 2014.

PASSED and **SIGNED** the _____ day of _____, 2014.

MAYOR

MANAGER OF LEGISLATIVE
AND LAND SERVICES

**TOWN OF REDCLIFF
BYLAW NO. 1789/2014**

**A BYLAW OF THE TOWN OF REDCLIFF FOR THE PURPOSE OF AUTHORIZING THE
LOAN OF FUNDS TO THE REDCLIFF RIVERVIEW GOLF CLUB, A NON-PROFIT
ORGANIZATION.**

WHEREAS the Municipal Government Act Chapter M-26, R.S.A. 2000 as amended, provides that a municipal council, by bylaw, may authorize the lending of money to a non-profit organization.

AND WHEREAS the Redcliff Riverview Golf Club requests a loan to undertake the purchase of a rough mower at an estimated cost of \$50,000.00.

AND WHEREAS the Town of Redcliff Council supports the loaning of funds to the Redcliff Riverview Golf Club for the purchase of a rough mower.

**NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF, IN THE
PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:**

1. This Bylaw shall be known as the "Riverview Golf Club Rough Mower Loan Bylaw".
2. That effective upon passage of this Bylaw, the Council of the Town of Redcliff hereby agree to loan the maximum sum of \$50,000.00 to the Redcliff Riverview Golf Club for the purpose of purchasing a rough mower conditional to the Redcliff Riverview Golf Club signing a promissory note in a form similar to that of Schedule "A" attached hereto.
3. The rate of interest shall be 2.519%. The term of the loan is ten (10) years with twenty (20) equal payments including principle plus interest due semi-annually on the 1st day of April and 1st day of October of each year beginning April 1, 2015. The rate of interest, the term and the terms of repayment of the loan are outlined on the attached Schedule "B".
4. The source of funds shall be from the Tax Stabilization Reserve.
5. This loan application was advertised in the _____, 2014 and the _____, 2014 editions of the Cypress Courier.

Read a first time this ____ day of _____, 2014.

Read a second time this ____ day of _____, 2014.

Read a third time this ____ day of _____, 2014.

Signed and passed time this _____ day of _____, 2014.

MAYOR

MANAGER OF LEGISLATIVE AND LAND SERVICES

Schedule A**PROMISSORY NOTE****AMOUNT: CDN. \$50,000.00****DUE: October 1, 2024**

FOR VALUED RECEIVED the Redcliff Riverview Golf Club (the "**Borrower**") hereby promises to pay to the order of the Town of Redcliff (the "**Lender**"), the sum of FIFTY THOUSAND DOLLARS (Cdn. \$50,000.00) (as such amount may be reduced from time to time hereunder, the "**Principal Sum**") together with interest thereon from and after the date hereof and interest on overdue and unpaid interest, before and after demand, default and judgment, at a rate per annum equal to TWO AND FIVE HUNDRED AND NINETEEN ONE THOUSANDTHS percent (2.519%) ("**Interest**") at the times specified herein.

PAYMENT OF PRINCIPAL SUM AND INTEREST

1. Commencing on April 1, 2015, the Borrower shall make combined payments of principal (to be applied to the Principal Sum) and Interest to the Lender in TWENTY (20) consecutive semi-annual installments payable on the first business day of April and October of each year (in accordance with the payment schedule attached hereto as Schedule "B"), with all and any outstanding amounts hereunder being due with the final payment on October 1, 2024 (the "**Maturity Date**"). All such payments shall be evidenced on Schedule "B", attached hereto. Notwithstanding the foregoing, all amounts hereunder shall become immediately due and payable upon the occurrence of an Event of Default as provided for in Section 5 and either: following a demand being made by the Lender; or automatically and without such demand in respect of an Event of Default under Section 5(c), 5(d), or 5(e).
2. The borrower may at any time prepay the Principal Sum hereunder, in whole or in part, without any notice or penalty and upon such prepayment, and upon any partial prepayment, the payment schedule hereunder shall be adjusted to reduce the number of payment dates.
3. Interest accruing due hereunder shall be calculated daily in accordance with the "nominal rate" method of interest calculation on the basis of a 365 or 366 day year (as the case may be) and shall be due and payable in arrears in accordance with the terms of Section 1 hereof. Any amount of Interest not paid when due (including overdue and unpaid Interest) shall bear interest at the applicable aforesaid rate, be calculated daily and compounded on the last business day of each calendar month and shall be paid without the necessity of any demand being made, but if demand is made, on demand. The theory of deemed reinvestment shall not apply to the calculation of Interest or the payment of other amounts hereunder.

COVENANTS OF THE BORROWER

4. The borrower hereby covenants and agrees with the Lender that, unless the Lender otherwise agrees in writing:
 - (a) it shall duly and punctually pay the Principal Sum and Interest, and all fees and other amounts required to be paid by the Borrower hereunder, as and when the

same becomes due and in the manner specified herein;

- (b) it shall only use the Principal Sum for the purchase of a rough mower, which is owned and operated by the Borrower and located at the Redcliff Riverview Golf Club in Redcliff, Alberta (the "Project")
- (c) it shall carry out the Project, and continue to carry on its business, in a proper and businesslike manner and in accordance with all applicable laws in force in the Province of Alberta;
- (d) it shall be responsible for the purchase the Project and for paying all invoices and expenses in relation to the Project as and when the same are due and payable. The Borrower shall also be responsible for any and all costs overruns with respect to the Project, and shall immediately notify the Lender of any such cost overruns;
- (e) it will not incur any material indebtedness of whatsoever kind or nature other than such indebtedness as previously consented to by the Lender in writing.
- (f) it will not encumber or grant a security interest in any of its material assets or property without the prior written consent of the Lender; and
- (g) it will immediately inform the Lender of the occurrence of any Event of Default described in Section 5.

EVENTS OF DEFAULT

5. The occurrence and continuance of any one or more of the following events (each such event being herein referred to as an "**Event of Default**") shall constitute a default under this Promissory Note:

- (a) if the Borrower defaults in payment of the Principal Sum and Interest when due and payable, and such default continues for five (5) business days:

- (b) if the Borrower neglects to observe or perform any covenant or obligation of the Borrower contained herein and, if such covenant is able to be cured, such covenant remains uncured for a period of fifteen (15) days following such breach of covenant or obligation;
- (c) if the Borrower files, institutes or commences or otherwise takes any proceeding relating to any reorganization, arrangement, composition or winding up;
- (d) if the Borrower (A) institutes or commences proceedings to be adjudicated bankrupt, or insolvent or consents to the filing of a bankruptcy or insolvency proceeding against it, (B) files, institutes or commences or otherwise takes any proceeding relating to reorganization, adjustment, arrangement, composition, compromise, stay of proceedings or relief similar to any of the foregoing under any applicable law regarding bankruptcy, insolvency, reorganization or relief of debtors (including under the Bankruptcy and Insolvency Act), (C) consents to the filing of any such proceeding, (D) consents to the appointment of a receiver, liquidator, trustee or assignees in bankruptcy or similar official or the liquidation of all or a substantial part of its property and assets, (E) makes an assignment for the benefit of creditors, (F) admits in writing its inability to pay its debts generally as they become due, (G) is generally not paying its debts as they come due or otherwise is insolvent, or (H) takes any other action authorizing or in furtherance of any of the foregoing;
- (e) if any proceeding is filed, instituted or commenced by any person seeking (A) to adjudicate the Borrower a bankrupt or insolvent or the liquidation, adjustment, arrangement, compromise, composition, stay of proceedings or similar relief of or for such party under any applicable law regarding bankruptcy, insolvency, reorganization or relief of debtors (including under the Bankruptcy and Insolvency Act), or (B) to appoint a receiver, liquidator, trustee or assignee in bankruptcy or similar official of the Borrower or of all or a substantial part of its property and assets, and either such proceeding shall remain undismissed or unstayed for a period of thirty (30) days, or any of the actions sought in such proceeding shall occur; or

CONDITONS PRECEDENT

- 6. The Principal Sum shall be available subject to the Borrower having provided the Lender with the following:
 - (a) evidence of insurance as required hereunder;

- (b) evidence of passage of all necessary bylaws and resolutions by the Board of the Borrower in connection with the Project and all loans to be obtained by the Borrower in connection therewith; and
- (c) such other information and documentation as may reasonably be required by the Lender.

MISCELLANEOUS

7. Any demand, notice or communication to be made or given hereunder shall be in writing and may be made or given by personal delivery or by transmittal by facsimile or other electronic means of communication as follows:

To the Borrower:

Redcliff Riverview Golf Club
700 Redcliff Way SE
Redcliff, Alberta
T0J 2P0
Fax: 403-548-2400
Attention: President

To the Lender:

Town of Redcliff
1 -3rd Street NE
Redcliff, Alberta
T0J 2P0
Fax: 403-548-6623
Attention: Municipal Manager

or to such other address or facsimile number as any party may from time to time notify the other. Any demand, notice or communication made or given by personal delivery shall be conclusively deemed to have been given at the time of and on the day of actual delivery thereof, or, if made or given by facsimile or such other electronic means of communication, on the day of transmittal thereof.

8. The Borrower and each party liable hereunder hereby waives presentment, notice of dishonor, protest and notice of protest of this Promissory Note.

9. the borrower hereby agrees that it shall be liable to the Lender to pay all the Lender's reasonable legal fees and out of pocket expenses incurred in respect of the funds advanced to the Borrower, including, without limitation, any legal fees incurred by the Lender in preparation or drafting of this Promissory Note or any other documents relating to the loan of the Principal Sum. The Borrower shall reimburse the Lender for such legal fees and expenses within thirty (30) days of the receipt of an invoice from the Lender.
10. The Borrower shall indemnify, defend and save harmless the Lender from and against any and all claims, actions, causes of action, damages, costs (including solicitor and client costs) and expenses arising from or if any way related to the loan of the Principal Amount, the construction of the Project or this Promissory Note.
11. The parties acknowledge and agree that the Lender shall have no liability whatsoever for any budget or cost overruns incurred by the Borrower in connection with the Project and the Borrower shall indemnify, defend and save harmless the Lender from any and all such budget or cost overruns arising from or related to the Project.
12. Upon completion of the Project, the Borrower shall provide an accounting of all expenditures related to the Project and evidence there are no liens outstanding in connection with the Project, and upon request of the Lender, the Borrower shall provide copies of all invoices, receipts, agreements and other documents related to the construction of the Project and any costs or payments related thereto.

DATED at Redcliff, Alberta on _____, 2014

REDCLIFF RIVERVIEW GOLF CLUB

Per: _____
Rob Desjarlais
Vice-President
Authorized Signatory

Schedule "B"

Terms of the Promissory Note Dated
 _____, 2014
 Granted by Redcliff Riverview Golf Course
 To the Town of Redcliff

Summary

Principal borrowed: \$50,000.00

Regular Payment amount: \$2,843.71

Total Repaid: \$56,874.20

Total Interest Paid: \$6,874.20

Annual Payments: 2

Total Payments: 20 (10 years)

Annual interest rate: 2.52%

Periodic interest rate: 1.2595%

Pmt	Principal	Interest	Cum Prin	Cum Int	Prin Bal
1	2,213.96	629.75	2,213.96	629.75	47,786.04
2	2,241.84	601.87	4,455.80	1,231.62	45,544.20
3	2,270.08	573.63	6,725.88	1,805.25	43,274.12
4	2,298.67	545.04	9,024.55	2,350.29	40,975.45
5	2,327.62	516.09	11,352.17	2,866.38	38,647.83
6	2,356.94	486.77	13,709.11	3,353.15	36,290.89
7	2,386.63	457.08	16,095.74	3,810.23	33,904.26
8	2,416.69	427.02	18,512.43	4,237.25	31,487.57
9	2,447.12	396.59	20,959.55	4,633.84	29,040.45
10	2,477.95	365.76	23,437.50	4,999.60	26,562.50
11	2,509.16	334.55	25,946.66	5,334.15	24,053.34
12	2,540.76	302.95	28,487.42	5,637.10	21,512.58
13	2,572.76	270.95	31,060.18	5,908.05	18,939.82
14	2,605.16	238.55	33,665.34	6,146.60	16,334.66
15	2,637.97	205.74	36,303.31	6,352.34	13,696.69
16	2,671.20	172.51	38,974.51	6,524.85	11,025.49
17	2,704.84	138.87	41,679.35	6,663.72	8,320.65
18	2,738.91	104.80	44,418.26	6,768.52	5,581.74
19	2,773.41	70.30	47,191.67	6,838.82	2,808.33
20	2,808.33	35.37	50,000.00	6,874.19	0.00

TOWN OF REDCLIFF REQUEST FOR DECISION

DATE: June 23, 2014

PROPOSED BY: Manager of Engineering

TOPIC: Pedestrian Crosswalk at Broadway Ave. and Mitchell St.

PROPOSAL: Budget consideration

BACKGROUND:

The Town of Redcliff has received a crosswalk installation request in the form of a letter dated May 12, 2014 from Red Hat Cooperative and further to that the letter was forwarded to Council during its regular meeting on May 26, 2014 for consideration. Town council moved to refer the request to administration for review and bring back to Council with recommendation. The Engineering department has reviewed the request and the Transportation Master Plan (TMP) as it relates to the particular crosswalk installation. The TMP recommended the installation of crosswalk on all four legs of the intersection with the addition of curb ramp at the NE corner of the intersection in addition to traffic signals or a roundabout or 4-stop signs for this intersection. Further to that the TMP identified the 2010 traffic volumes of 7500 vehicles/day (vpd) on Broadway Ave west of Mitchell St and 11,000(vpd) east of Mitchell St. Due to high volume of traffic, a pedestrian actuated flashing signal in addition to other signage, is considered appropriate for this intersection. The Engineering Department recommends installing the crosswalk on west and north legs of the intersection with one pedestrian actuated signal as a minimum. Please note that the Town has previously discussed a plan with Red Hat Cooperative for the installation of a dropped curb and wheel chair ramp with a strip of sidewalk behind the existing curb at the NE corner of Broadway Ave and Mitchell St intersection but Red Hat Cooperative did not accept the plan and raised a concern that the existing NE curb is cutting across the storm right of way currently owned by Red Hat Cooperative and installation of the sidewalk will further encroach the property. The probable cost for the installation of crosswalk with pedestrian actuated flasher is \$61,000.00 (cost estimate and drawing attached) and cost for the installation of traffic signal is \$180,000 as noted in TMP. The attached crosswalk drawing shows the wheel chair ramp is within Broadway Ave road right of way. No sidewalk extension up to Red Hat Cooperative south entrance considered in the estimate.

The following options are presented for Council consideration.

Options:

1. Install a crosswalk on west and north legs with one pedestrian actuated signal at the intersection of Broadway Ave and Mitchell St with the estimated cost of \$61,000 and fund the project using the purchasing reserve.
- 2.
3. Add an item in the MYCIP and 2015 budget for crosswalk and pedestrian signal installation at Broadway Ave and Mitchell St intersection for Council's consideration.

Recommendation:

The Engineering Department recommends Option 2.

Suggested Motions:

1. Councilor _____ moved that the Town of Redcliff install a crosswalk on west and north legs with one pedestrian actuated signal at the intersection of Broadway Ave and Mitchell St with the estimated cost of \$61,000 and fund the project using the purchasing reserve.
2. Councilor _____ moved that the Town of Redcliff add an item in the MYCIP and 2015 budget for crosswalk and pedestrian signal installation at Broadway Ave and Mitchell St intersection for Council's consideration.

SUBMITTED BY: _____

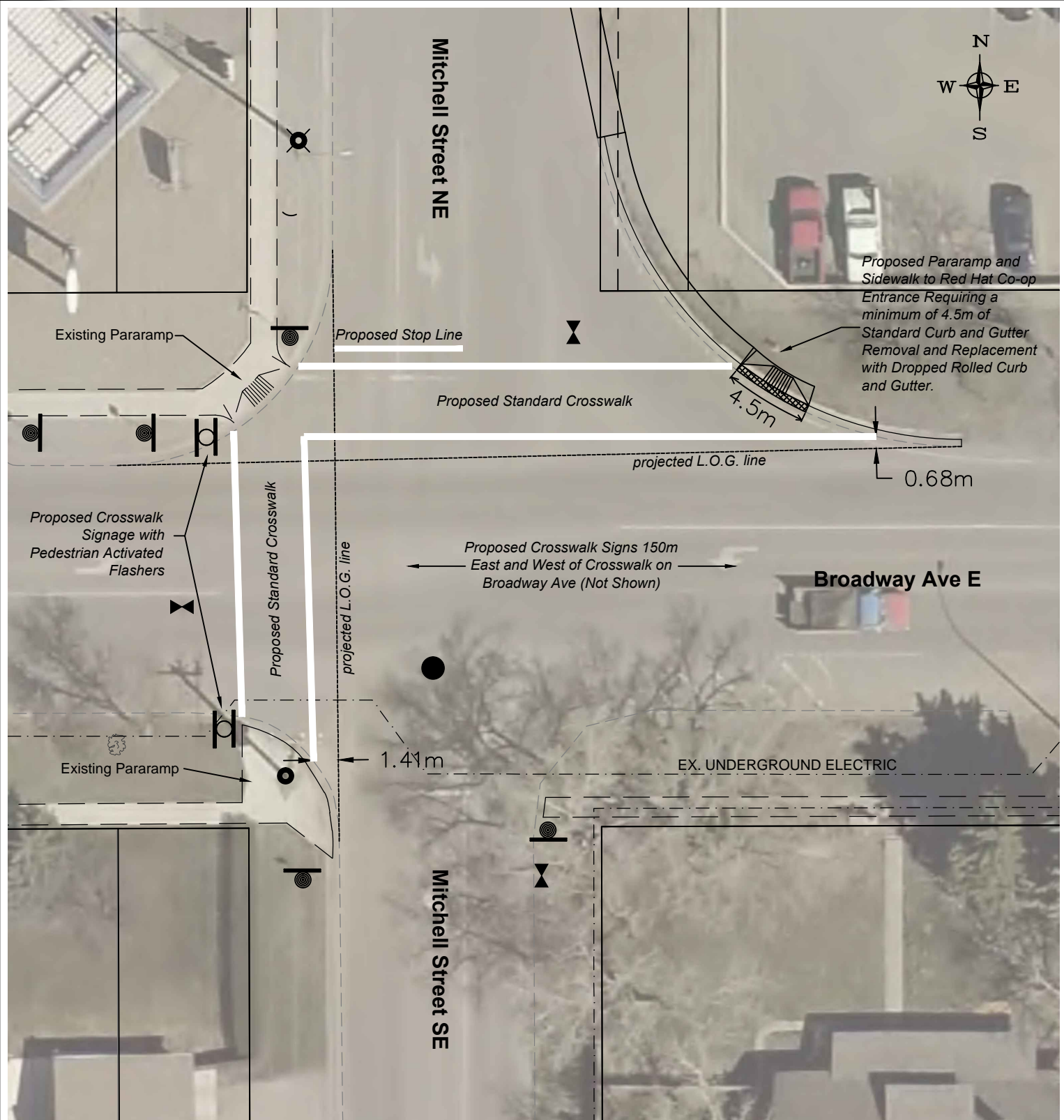
Department Head

APPROVED BY: _____

Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. 2014

Sketch Showing Proposed Cross Walk at Mitchell Street NE & Broadway Ave E



Date:

June 12th, 2014



TOWN OF REDCLIFF

Broadway Ave E and Mitchell St Crosswalk - Cost Estimate

DESCRIPTION	ESTIMATED QUANTITY		UNIT PRICE	TOTAL
Mobilization/Demobilization	1	Lump Sum	\$2,500.00	\$2,500.00
Traffic Accommodation	1	Lump Sum	\$2,500.00	\$2,500.00
Hydrovac	2.0	Hour	\$300.00	\$600.00
Remove & Dispose of Concrete Curb & Gutter	5.0	L.M.	\$25.00	\$125.00
Concrete Saw-cutting	1.0	L.M.	\$35.00	\$35.00
Dropped Rolled Concrete Curb & Gutter	5	L.M.	\$130.00	\$650.00
Concrete Pararamp	1	Each	\$2,800.00	\$2,800.00
Crosswalk Line Painting (By Public Services)	95	L.M.	\$4.00	\$380.00
Stop Line Relocating	8	L.M.	\$20.00	\$150.00
Pedestian Activated Crosswalk Flasher inc. Electrical Connections and Surface Repairs	1	Each	\$35,000.00	\$35,000.00
Additional Crosswalk signage inc. Advanced Warning Signs and Installation	4	Each	\$1,000.00	\$4,000.00
			Total	\$48,740.00
			Contingency (15%)	\$7,311.00
			Engineering (10%)	\$4,874.00
			Total	\$60,925.00
			Total	\$60,925.00

Carol Cranston

From: Arlos Crofts
Sent: Thursday, June 05, 2014 10:07 AM
To: Shanon Simon
Cc: Carol Cranston
Subject: FW: Air Service Development Support Letter

For June 23rd Council meeting.

Arlos

From: Lisa Kowalchuk [<mailto:lisa@medicinehatchamber.com>]
Sent: Thursday, June 05, 2014 9:40 AM
To: Arlos Crofts
Subject: Air Service Development Support Letter

Dear Arlos

As you may be aware, the Chamber of Commerce has been working with the Medicine Hat Regional Airport (YXH) and the City of Medicine Hat to obtain better air service and is also a member of the Medicine Hat Community Air Service Development Working Group. We would like to thank those members that recently responded to the business survey on their use of and preferences for air travel.

Air service provides a primary link to the rest of Canada and internationally, and this link is becoming increasingly important to business in the global economy. Air service is a primary driver of economic growth, both to the business and people that use it, but also indirectly to all companies in the area.

A new airline, such as WestJet Encore, would provide competition to the current airline serving YXH (Air Canada Express) and result in more choice, larger more comfortable and efficient aircraft and lower fares. Other enhancements could see direct service to Vancouver or Edmonton.

Commencing a new service is financially risky for an airline and community support is essential for the new service to be successful. Marketing support for the new service is now a requisite requested by the airlines. To this end, the Community Working Group would like to offer candidate airlines marketing support and is asking businesses to commit to providing cash or in-kind support to the fund. While a significant amount of cash will be required for the fund, other forms of in-kind support could include:

- Advertising space in local newspapers or billboards
- Editorials, articles and presentations in local print media
- Assistance in preparing and printing promotional material
- Posting and/or distribution of promotional material on your business premises, web sites, vehicles, etc.
- Offer of free accommodation and/or meals at Medicine Hat to airline personnel for a period or set number of uses
- Offer of goods or services which could be used as prizes in promotion of the new service

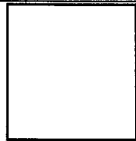
The marketing support will be included in the business case that the Working Group takes to the airline for providing the new service.

Could you please indicate what level of support your business or organization will make to this marketing fund by filling out the [commitment form](#) and sending it by email, fax or mail to the address given by June 30, 2014.

Thank you for your support.

Lisa Kowalchuk
Executive Director
Medicine Hat & District Chamber of Commerce
413 6th Avenue SE
Medicine Hat AB T1A 2S7
P. 403.527.5214 ext 222

<http://www.medicinehatchamber.com/>



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DECLARATION ON SUFFICIENCY OF PETITION RE:

“NEGOTIATE WITH THE CITY OF MEDICINE HAT TO ACCESS WATER FROM ITS REGIONAL WATER TREATMENT SYSTEM”

Municipal Government Act, R.S.A. 2000 c. M-26

I, ARLOS CROFTS, Municipal Manager of the Town of Redcliff, am authorized under the provisions of the *Municipal Government Act* to determine all matters pertaining to petitions received by the Town of Redcliff.

Under the provisions of the *Municipal Government Act*, I am responsible for determining and declaring whether or not any petition received by the Town is sufficient or not sufficient in accordance with legislative criteria.

On May 23, 2014, Merna Provost, Representative for the Petitioners, filed with the Town a "Petition by Electors". We have titled this Petition the *Negotiate with the City of Medicine Hat to Access Water from its Regional Water Treatment System* Petition (hereinafter, the "Petition").

The Petitioners who signed the Petition ask Council to:

...negotiate with the City of Medicine Hat to access water from the regional water treatment system at the same non-resident consumer rate, as per Medicine Hat City Bylaw #4202, as Seven Persons, Dunmore, Vienerille and Desert Blume.

The objective of this petition is to reallocate funding for Redcliff's water treatment plant to upgrade the Redcliff sanitary sewer system.

The Petition has now been reviewed by my Office as required by the provisions of the *Municipal Government Act* and my findings regarding sufficiency are stated below.

DECLARATION

I declare to the Town of Redcliff Council that the *Negotiate with the City of Medicine Hat to Access Water from its Regional Water Treatment System* Petition is not sufficient.

REASONS

In order for a petition to be sufficient it must meet all of the statutory requirements in the *Municipal Government Act*. The petition must also set out, with reasonable certainty, the action sought by Council.

Action Sought by Council

Section 232(1) of the *Municipal Government Act* provides that petitioners may petition for a new bylaw or a bylaw to amend or repeal a bylaw or resolution. Therefore, in order for the substantive content of a petition to be sufficient, three conditions must be satisfied:

1. First, the petition must be for a new bylaw or a bylaw to amend or repeal a bylaw or resolution. It follows that the petition must be framed in terms capable of being incorporated into a bylaw.
2. Second, the petition must pertain to a matter within the jurisdiction of the municipal council.
3. Third, the petition must not pertain to a matter under Part 8 (financial administration), Part 9 (assessment of property), Part 10 (taxation) and Part 17 (planning and development) of the MGA.

It is not clear on the face of the *Negotiate with the City of Medicine Hat to Access Water from its Regional Water Treatment System* Petition whether the Petitioners are requesting a new bylaw or a bylaw to amend or repeal a bylaw or resolution of Council, or if they are only asking Council to take their concerns under advisement. If no bylaw is requested by the Petitioners, the Petition is not an official petition pursuant to Section 232(1) of the *Municipal Government Act*.

Although the service letter filed with the Petition states that the Petitioners are "*in favour of amending resolutions and bylaws regarding the proposed Redcliff Water Treatment Project*", this purpose was not provided on each signature page to the Petition, and therefore it is unknown if the signatories to the Petition ever read this statement or support it.

As the Petition does not set out the action sought by Council with reasonable certainty, it is not sufficient under the provisions of Section 232 of the *Municipal Government Act*.

Timing of Filing of Petition - Compliance with Section 233 of the *Municipal Government Act*

Section 233(2) of the *Municipal Government Act* requires petitioners to bring a petition to amend or repeal a previous Council resolution or bylaw within 60 days of the date of that decision. If the petition is not brought within that time frame, the petition is not sufficient.

The purpose statement in the *Negotiate with the City of Medicine Hat to Access Water from its Regional Water Treatment System* Petition requests that Council negotiate with the City of Medicine Hat for access to its regional water treatment system. The objective of the Petition is to reallocate funding for Redcliff's water treatment plant so that the Redcliff sanitary sewer system can be upgraded.

Although the purpose of the Petition is not clear, when characterizing the purpose of a petition, the Alberta Court of Appeal has confirmed that the Town must look beyond a petition's express 'purpose statement' to determine compliance or non-compliance with the MGA. The Town must look to the petition's "effect" and any "indirect" purpose it may have.

I have reviewed Town Council's records and found that the action requested by the Petition would require the amendment or repeal of Town's Council's bylaw of July 22, 2013, wherein Town Council passed a Borrowing Bylaw for the purpose of constructing a Water Treatment Plant in the Town of Redcliff.

Although not expressly stated in the Petition, the effect of the Petition would be a bylaw amending or repealing the Borrowing Bylaw passed by Council on July 22, 2013. The Petition


should have been filed no later than 60 days following that date. By my calculation, the deadline for filing such a petition was September 20, 2013.

As the Petition was not filed on or before September 20, 2013 it is not sufficient under the requirements of Section 233(2) of the *Municipal Government Act*.

Conclusion

As a result of my review, I find that the Petition is not substantially sufficient to meet the requirements of the *Municipal Government Act*.

Signed at the Town of Redcliff, in the Provincial of Alberta, on the 20th, day of June, 2014.



ARLOS CROFTS, Municipal Manager

DECLARATION ON SUFFICIENCY OF PETITION RE:

STOP ALL DEVELOPMENT WITHIN THE TOWN OF REDCLIFF UNTIL THE SANITARY SEWER SYSTEM HAS BEEN UPGRADED

Municipal Government Act, R.S.A. 2000 c. M-26

I, ARLOS CROFTS, Municipal Manager of the Town of Redcliff, am authorized under the provisions of the *Municipal Government Act* to determine all matters pertaining to petitions received by the Town of Redcliff.

Under the provisions of the *Municipal Government Act*, I am responsible for determining and declaring whether or not any petition received by the Town is sufficient or not sufficient in accordance with legislative criteria.

On May 23, 2014, Merna Provost, Representative for the Petitioners, filed with the Town a "Petition by Electors". We have titled this Petition the *Stop all Development within the Town of Redcliff until the Sanitary Sewer System has Been Upgraded* Petition (hereinafter, the "Petition").

The Petitioners who signed the Petition ask Council to:

...stop development in Redcliff until the sanitary sewer system has been upgraded to meet provincial standards and guidelines as outlined by Alberta Environment Sustainable Resource Development (AESRD).

The objective of this petition is to prevent further sanitary sewer backup in rate-payers homes.

The Petition has now been reviewed by my Office as required by the provisions of the *Municipal Government Act* and my findings regarding sufficiency are stated below.

DECLARATION

I declare to the Town of Redcliff Council that the Petition is not sufficient.

REASONS

In order for a petition to be sufficient it must meet all of the statutory requirements in the *Municipal Government Act*. The petition must also set out, with reasonable certainty, the action sought by Council.

Action Sought by Council

Section 232(1) of the *Municipal Government Act* provides that petitioners may petition for a new bylaw or a bylaw to amend or repeal a bylaw or resolution. Therefore, in order for the substantive content of a petition to be sufficient, three conditions must be satisfied:

1. First, the petition must be for a new bylaw or a bylaw to amend or repeal a bylaw or resolution. It follows that the petition must be framed in terms capable of being incorporated into a bylaw.
2. Second, the petition must pertain to a matter within the jurisdiction of the municipal council.
3. Third, the petition must not pertain to a matter under Part 8 (financial administration), Part 9 (assessment of property), Part 10 (taxation) and Part 17 (planning and development) of the MGA.

It is not clear on the face of the Petition whether the Petitioners are requesting a new bylaw or a bylaw to amend or repeal a bylaw or resolution of Council, or if they are only asking Council to take their concerns under advisement. If no bylaw is requested by the Petitioners, the Petition is not an official petition pursuant to Section 232(1) of the *Municipal Government Act*.

Although the Petition does not specifically request a new bylaw, or a bylaw to amend or repeal a bylaw or resolution, when characterizing the purpose of a petition, the Alberta Court of Appeal has confirmed that the Town must look beyond a petition's express 'purpose statement' to determine compliance or non-compliance with the MGA. The Town must look to the petition's "effect" and any "indirect" purpose it may have.

I have determined that the language of the purpose statement suggests that the Petitioners are requesting mandatory action by Council regarding future development within the Town. Therefore, it appears that a new bylaw or a bylaw to amend or repeal a bylaw or resolution is the ultimate purpose of this Petition.

Compliance with Section 232(2) of the *Municipal Government Act*

Section 232(2) of the *Municipal Government Act* provides that a petition which requests a new bylaw under Part 17 of the *Act* or an amendment or repeal of a bylaw or resolution made under Part 17 of the *Act* has no effect. Part 17 of the *Municipal Government Act* addresses Planning and Development.

The purpose statement in the Petition requests that Council stop development in Redcliff until the sanitary sewer system has been upgraded. The objective of the Petition is to prevent further sanitary sewer backup in rate-payers homes.

Alberta Courts have noted that if the facts (or evidence) show that the petition 'in substance' alters planning decisions, which are properly within Council's discretion under the *Municipal Government Act*, the petition should be considered of "no effect" pursuant to Section 232(2).

The Petition requests Council to put a moratorium on all development within the Town until the sanitary sewer system has been upgraded to meet provincial standards. The effect of the Petition would be to alter the Land Use Bylaw of the Town which falls under Part 17 of the *Municipal Government Act*.

As the Petition in substance requests an amendment to Council planning decisions, it is of "no effect" pursuant to Section 232(2) of the *Municipal Government Act*. The Petition is therefore insufficient under the *Act*.

Conclusion

As a result of my review, I find that the Petition is not substantially sufficient to meet the requirements of the *Municipal Government Act*.

Signed at the Town of Redcliff, in the Provincial of Alberta, on the 20th, day of June, 2014.



ARLOS CROFTS, Municipal Manager

Tender Summary
Project: Redcliff WTP (3400-002-02)
Owner: Town of Recliff
Date: June 19, 2014

				Engineers Estimate		M.P. Eco Mechanical Process Inc.			MJB Enterprises Ltd.			Carver Construction Ltd.			Graham Infrastructure LP		
Item	Description	Quantity	Unit	Unit Price	Extension	Unit Price	Addition /Deduct	Extension	Unit Price	Addition /Deduct	Extension	Unit Price	Addition /Deduct	Extension	Unit Price	Addition /Deduct	Extension
1	Division 0 and 1	1	L.S.			25,000,000.00	-23,823,391.86	1,176,608.14	992,489.00		992,489.00	500,000.00		500,000.00	1,558,000.00		1,558,000.00
2	Division 2	1	L.S.			0.00	1,459,828.13	1,459,828.13	1,302,444.00		1,302,444.00	1,053,800.00		1,053,800.00	1,158,030.00		1,158,030.00
3	Division 3	1	L.S.			0.00	1,931,140.25	1,931,140.25	1,644,930.00		1,644,930.00	3,000,000.00		3,000,000.00	2,260,000.00		2,260,000.00
4	Division 4	1	L.S.			0.00	118,711.63	118,711.63	83,567.00		83,567.00	250,000.00		250,000.00	96,000.00		96,000.00
5	Division 5	1	L.S.			0.00	2,056,929.39	2,056,929.39	1,104,057.00		1,104,057.00	3,000,000.00		3,000,000.00	1,450,000.00		1,450,000.00
5	Division 6	1	L.S.			0.00	19,541.01	19,541.01	55,775.00		55,775.00	200,000.00		200,000.00	25,000.00		25,000.00
6	Division 7	1	L.S.			0.00	53,644.96	53,644.96	270,329.00		270,329.00	150,000.00		150,000.00	61,000.00		61,000.00
7	Division 8	1	L.S.			0.00	7,270.48	7,270.48	48,915.00		48,915.00	150,000.00		150,000.00	43,000.00		43,000.00
8	Division 9	1	L.S.			0.00	305,328.27	305,328.27	778,725.00		778,725.00	100,000.00		100,000.00	385,000.00		385,000.00
9	Division 10	1	L.S.			0.00	44,621.89	44,621.89	147,581.00		147,581.00	150,000.00		150,000.00	32,000.00		32,000.00
10	Division 11	1	L.S.			0.00	2,619,038.74	2,619,038.74	431,200.00		431,200.00	3,000,000.00		3,000,000.00	1,700,600.00		1,700,600.00
11	Division 13	1	L.S.			0.00	600,886.04	600,886.04	2,085,000.00		2,085,000.00	1,000,000.00		1,000,000.00	550,400.00		550,400.00
12	Division 15	1	L.S.			0.00	609,710.02	609,710.02	2,192,311.00		2,192,311.00	2,000,000.00		2,000,000.00	2,300,000.00		2,300,000.00
13	Division 16	1	L.S.			0.00	1,021,017.74	1,021,017.74	947,100.00		947,100.00	2,000,000.00		2,000,000.00	933,000.00		933,000.00
TOTAL SCHEDULE A					9,481,064.10			12,024,276.69			12,084,423.00		-4,346,688.57	12,207,111.43			12,552,030.00
Prime Cost Allowance																	
	1. Control System Setup and Programming	1	L.S.	200,000.00	200,000.00	200,000.00		200,000.00	200,000.00		200,000.00	200,000.00		200,000.00	200,000.00		200,000.00
	2. Commissioning	1	L.S.	50,000.00	50,000.00	50,000.00		50,000.00	50,000.00		50,000.00	50,000.00		50,000.00	50,000.00		50,000.00
	Extra Work Allowance	1	L.S.	500,000.00	500,000.00	500,000.00		500,000.00	500,000.00		500,000.00	500,000.00		500,000.00	500,000.00		500,000.00
Sub-Total					10,231,064.10			12,774,276.69			12,834,423.00			12,957,111.43			13,302,030.00
G.S.T. (5%)					511,553.21			638,713.83			641,721.15			647,855.57			665,101.50
Total					10,742,617.31			13,412,990.52			13,476,144.15			13,604,967.00			13,967,131.50

Tender Summary
Project: Redcliff WTP (3400-002-02)
Owner: Town of Recliff
Date: June 19, 2014

				NAC Constructors Ltd.			Tritech Group Ltd.			Mutual Construction Ltd			Amron Construction			Average Tender		
Item	Description	Quantity	Unit	Unit Price	Addition /Deduct	Extension	Unit Price	Addition /Deduct	Extension	Unit Price	Addition /Deduct	Extension	Unit Price	Addition /Deduct	Extension	Unit Price	Addition /Deduct	Extension
1	Division 0 and 1	1	L.S.	900,000.00		900,000.00	1,000,000.00	-62,113.00	937,887.00	3,000,000.00	-1,448,502.00	1,551,498.00	3,552,736.00		3,552,736.00	4,562,903	-8,444,669	1,396,152
2	Division 2	1	L.S.	1,212,650.00		1,212,650.00	1,288,950.00	-294,551.00	994,399.00	1,373,385.00	-45,250.00	1,328,135.00	1,318,021.00		1,318,021.00	1,088,410	373,342	1,228,413
3	Division 3	1	L.S.	2,326,350.00		2,326,350.00	1,200,000.00	816,084.00	2,016,084.00	3,000,000.00	-1,289,736.00	1,710,264.00	1,515,910.00		1,515,910.00	1,868,399	485,829	2,050,585
4	Division 4	1	L.S.	97,000.00		97,000.00	750,000.00	-681,466.00	68,534.00	150,000.00	-39,951.00	110,049.00	75,970.00		75,970.00	187,817	-200,902	112,479
5	Division 5	1	L.S.	1,800,000.00		1,800,000.00	1,500,000.00	-53,665.00	1,446,335.00	500,000.00	1,539,374.00	2,039,374.00	1,700,000.00		1,700,000.00	1,381,757	1,180,879	1,824,587
5	Division 6	1	L.S.	24,000.00		24,000.00	150,000.00	-124,843.00	25,157.00	50,000.00	-24,398.00	25,602.00	50,000.00		50,000.00	69,347	-43,233	53,134
6	Division 7	1	L.S.	35,000.00		35,000.00	150,000.00	-65,029.00	84,971.00	75,000.00	56,117.00	131,117.00	108,000.00		108,000.00	106,166	14,911	111,758
7	Division 8	1	L.S.	40,000.00		40,000.00	80,000.00	-24,420.00	55,580.00	25,000.00	13,197.00	38,197.00	35,000.00		35,000.00	52,739	-1,318	52,245
8	Division 9	1	L.S.	150,000.00		150,000.00	250,000.00	-157,799.00	92,201.00	150,000.00	105,539.00	255,539.00	449,000.00		449,000.00	282,841	84,356	314,474
9	Division 10	1	L.S.	35,000.00		35,000.00	25,000.00	28,299.00	53,299.00	50,000.00	-28,096.00	21,904.00	50,000.00		50,000.00	61,198	14,942	66,801
10	Division 11	1	L.S.	1,900,000.00		1,900,000.00	2,000,000.00	519,115.00	2,519,115.00	3,000,000.00	-884,675.00	2,115,325.00	2,160,000.00		2,160,000.00	1,773,975	751,160	2,055,660
11	Division 13	1	L.S.	536,000.00		536,000.00	500,000.00	-111,928.00	388,072.00	1,500,000.00	-870,198.00	629,802.00	1,000,000.00		1,000,000.00	896,425	-127,080	848,770
12	Division 15	1	L.S.	2,500,000.00		2,500,000.00	2,500,000.00	-162,397.00	2,337,603.00	1,500,000.00	1,028,604.00	2,528,604.00	2,075,000.00		2,075,000.00	1,883,414	491,972	2,067,904
13	Division 16	1	L.S.	1,100,000.00		1,100,000.00	2,000,000.00	-295,688.00	1,704,312.00	1,500,000.00	-429,849.00	1,070,151.00	1,158,730.00		1,158,730.00	1,204,854	98,494	1,241,789
TOTAL SCHEDULE A						12,656,000.00			12,723,549.00			13,555,561.00			15,248,367.00			12,881,415
Prime Cost Allowance																		
	1. Control System Setup and Programming	1	L.S.	200,000.00		200,000.00	200,000.00		200,000.00	200,000.00		200,000.00	200,000.00		200,000.00	200,000		200,000
	2. Commissioning	1	L.S.	50,000.00		50,000.00	50,000.00		50,000.00	50,000.00		50,000.00	50,000.00		50,000.00	50,000		50,000
	Extra Work Allowance	1	L.S.	500,000.00		500,000.00	500,000.00		500,000.00	500,000.00		500,000.00	500,000.00		500,000.00	500,000		500,000
Sub-Total						13,406,000.00			13,473,549.00			14,305,561.00			15,998,367.00			13,631,415
G.S.T. (5%)						670,300.00			673,677.45			715,278.05			799,918.35			681,571
Total						14,076,300.00			14,147,226.45			15,020,839.05			16,798,285.35			14,312,986

Memo

To: Redcliff Council
From: Arlos Crofts, Municipal Manager
Date: June 23, 2014
Re: 4th Ave SW (1st-4th St) & 4th St SW (4-5th Ave) Road Reconstruction, Storm Main Extension & Sanitary Main Replacement

Policy 38 – Purchasing Policy States:

Authority to sign purchase orders

1. The municipal Manager is authorized to sign purchase orders for any item where such payment has been approved by Council through resolution, Bylaw, or annual budget. When an item exceeds \$75,000 the Municipal Manager will report such expenditures to Council.

4th Ave SW (1st-4th St) & 4th St SW (4-5th Ave) Road Reconstruction, Storm Main Extension & Sanitary Main Replacement project was included in the 2014 capital budget. The Town has prepared the tender documents and invited the contractors on May 28, 2014 to submit their bids with the closing date on Jun 13, 2014. The bids submitting contractors were MJB Enterprises, BYZ Enterprises, Industrial Backhoe and Transit Paving Inc. The bids were opened in public on June 13, 2014 at 02:00pm and the respective bid amounts were \$1,550,197.00, \$1,512,558.30, \$1,500,292.20 and \$1,296,128.35 including contingency and provisional items plus GST. Minor arithmetic errors were found in few bids and the correct amounts are listed above. Transit Paving came in the lowest and deemed to be the successful low bidder.

As the bid amount exceeded the Purchase Policy threshold for Municipal Manager, I am reporting these expenditures to Council. The summary of the Project tender amount and the approved budget is as follows:

Project	Budget	Tender Amount with 10% contingency and provisional items plus GST
• 4 th Ave SW (1 st -4 th St) & 4 th St SW (4-5 th Ave) Road Reconstruction, Storm Main Extension & Sanitary Main Replacement	\$1,549,000.00	\$1,296,128.35
• Storm Right of Way Purchase 4 th St SW 400 block		\$30,000 (approximately)
<hr/>		
Total	\$1,549,000.00	1,326,128.35

Please note the tender amounts did not include Quality Assurance field testing, hydrovac, legal and construction surveys, and plan preparation fees.

Municipal Manager's Report
Monday, June 23rd, 2014

- Several days were spent reviewing two petitions received for validity of names and addresses.

Physician Recruitment and Retention

The initial physician and recruitment committee meeting took place on June 20 with an RPAP representative in attendance.

On-going projects:

- Working in coordination with the engineering department regarding implementation of the Inflow and Infiltration Investigation.
- Research and planning regarding the establishment of upcoming priority planning (2015-2017). This has been set for September 30th – October 1st.
- Working with finance department researching and reviewing water utility rates as requested by council.

Emergency Management:

EOC for Flood Event

In response to the rising river levels last week the Town of Redcliff activated an Emergency Operations Centre (EOC). Although the situation quickly resolved for the community it was our first opportunity to implement a full Incident Command Systems (ICS) model. This event gave us the experience of activation and the opportunity to develop plans that may be implemented during future events.

Earlier in the month we have sent a compliment of staff to receive ICS 200 (Incident Command System).

Day to Day Responsibilities:

- May 27 – attended a flood mitigation meeting in CMH hosted by the province with administrative representatives from Cypress County, Redcliff, and Medicine Hat.
- Continuing work on various legal files.
- Several days were spent reviewing two petitions received for validity of names and addresses.
- Responding to media requests as they arise.
- Continue to meet with multiple residents regarding pre-existing drainage and other challenges throughout the Town.
- Carry out regularly scheduled management and staff team meetings.
- Respond to human resource and operational issues as they arise.
- Respond to councillor inquiries as they arise.
- Spending significant time with staff recruitment.

Staff Recruitment

Jamie Garland has been hired as the new Public Services Director

The Operations Supervisor position is now vacant and posted. The closing date for applicants is July 4, 14

Lyle Chapman has recently left employment with the Town to pursue another opportunity with the City of Medicine Hat. We are in the process of recruiting for the Engineering Technologist position.

Robert Osmond, Director of Finance and Administration, has submitted notice of resignation. His last day of work with the Town is July 16, 2014. The recruitment process has begun.

The vacant Director of Community and Protective Services is also now underway.

Finance & Administration

Property Tax Penalty (June 30th)

The last day to pay property taxes before incurring a 5% penalty is June 30th. Payments must be made before 4:30pm on Monday June 30th to avoid penalties. Payments can be made by cash, cheque or debit at the Town Office or online, by phone and in select branches of several financial institutions. Anyone who did not yet receive a tax notice is encouraged to contact the Town Office as failure to receive the mailed copy will not exempt an account from penalties.

Finance continues to work on the following:

Council Priority Projects:

Commercial Garbage Service

Water Rate Structure Review

Riverview Golf Club Loan

Other Priority Projects:

Banking Service Request for Proposal

Review of Landfill Salary and Wage Allocations

Consideration of Municipal Force Costs in Capital Projects

Municipal Enforcement

Total files this reporting period 42 (11 reported, 31 self-generated)

- TRAFFIC BYLAW: 17 files, 3 were reported incidents and the balance self generated. The majority of these files related to parking issues.
- STREET BYLAW: 1 files relating to material deposited on the street.
- NOISE BYLAW: No files generated.
- DOG CONTROL BYLAW: 8 files generated under the provisions of this bylaw. One file relating to an attack on another dog, the issue was settled out of court when the owner of the offending dog owner paid the veterinary bills incurred by the loser's owner. There were no dogs impounded during this reporting period.
- BUSINESS LICENSE BYLAW: 1 file generated resulting in the purchase of a 2014 Town of Redcliff Business license.
- NUISANCE AND UNSIGHTLY PREMISES BYLAW: 13 files all self-generated relating to this bylaw. The majority related to vegetation growth, while there are still two ongoing files being monitored for progress.
- MISC: In addition to the foregoing, with the warm weather there is the usual increase in snake calls, both rattle and bull, which are attended to and relocated to a safe location for these protected species. These files are done as assistance to general public.

Community Services

- Planned for and implemented Redcliff Days. Community Services department put significant efforts, as in every year, to organize and coordinate Redcliff Days.

Public Services

Water and Sewer Utilities

Staff has completed our yearly Sanitary sewer main flushing preventative maintenance program. Our goal every year is to flush approximately half of the sanitary sewer system every year.

Yearly Hydrant inspections and flushing have been undertaken and near completion.

Staff has been involved in assisting Engineering in the placement and data collection of portable flow meters for the purpose of the inflow and infiltration study of the sewer system.

Several utility locate requests have been handled as the spring construction season is here.

Staff has conducted several sewer camera inspections.

Water treatment staff has been busy working alongside contractor to correct deficiencies at new raw water pump station and working with MPE answering any questions regarding the future water plant.

Fire Hydrant at Broadway and Boundary Rd. was repaired due to an accident this past winter.

Staff has repaired several sewer service lines over the past month.

New water/sewer services were installed at 217 3 st.ne.

Municipal Works

Street and road maintenance are underway with sweeping nearly completed. Pothole filling has been completed to date. Alley grading and maintenance has been a major time commitment. Nearly all alleys have been graded to date but some still remain very soft for the heavy equipment to access. Further work needs to be completed in the softer areas once they dry up and stabilize more.

We have had a few funerals to prepare for over the past month also.

Staff has also been very busy with moving and repairing garbage bins. Since the new bylaw has been put in place the commercial bins have received a lot more staff time than normal.

Staff has been busy helping the 670 collective mountain bike group with moving soil and materials around the BMX compound. Most of our involvement is complete until they do their own shaping of the hills etc.

Staff has been busy mowing the municipal properties and areas owned by the Town. Particularly the more visible areas to make the Town look as good as possible for the upcoming Redcliff Days .

Crosswalks and parking line painting has been completed by our staff. A contractor will be hired to do the center lines and long stretches of painting. The date for that work has not yet been verified.

Several other special requests from community services for Redcliff days have also been completed. Including: Building hills for monster trucks, hauling extra garbage bins to key areas. Setting out barricades, No parking signs.

Range road 64 was transitioned into a gravel surface by contract work from Cypress County. Our staff hauled gravel and placed approx. 10 loads of gravel to the surface. Dust control application is scheduled to take place in the next week or so weather depending.

Several sign maintenance and damaged sign repairs have also taken place.

Parks and Recreation

Preparing for Redcliff days has kept the staff very busy. Typically the weeks leading up to Redcliff days are the busiest time of year for the parks staff.

Turf maintenance, campground operation, irrigation are all significant ongoing chores for the staff during the summer months also.

The swimming pool had new flooring installed which took more time than expected. Our staff had to rush to get all the toilets, lockers, and change stalls installed at the last minute. Also the small wading pool had a leak that was difficult to locate. It was eventually discovered that a sump under the pool had a crack in the base and was repaired. We will reassess the sump in the fall and see if further repairs are

necessary before next season. Overall the swimming pool projects consumed a lot of our departments staff time and efforts for three weeks but accomplished the goal of getting the pool operational on time.

Landfill

The Landfill continues to accept normal quantities of waste during this time of year.

Salbro consulting is currently designing the new cell and leachate pond with hopes of tendering the project later this year.

Engineering

2014 CAPITAL PROJECTS

- **4th Ave SW (1st St – 4th St) road, storm and sanitary**
 - Bids from MJB Enterprises, BYZ Enterprises, Industrial Backhoe and Transit Paving Inc opened in Public on Jun 13, 2014
 - Transit Paving inc submitted the lowest bid.
 - Tenders are reviewed and minor arithmetic errors are found and fixed.
 - 4th Ave SW storm ROW purchase and legal plan preparation in progress
- **Sanitary Inflow and Infiltration Investigations**
 - Bi weekly data retrieval from flow monitors in progress.
 - Cleaning and maintenance of flow monitors where sludge and sand build up.
 - Missing data manhole surveys and provision of information to consultant.
 - Four portable flow monitors installed on different locations (upstream of 3rd St and 3rd Ave NW, 1st St SE 600 Blk, South Trunk east of Eastside Phase 1 and Boundary Rd north of Highway 1) as required by the ISL Engineering in Town
 - One rain gauge received from Telog Inc on Wednesday Jun 18, 2014 and subsequently installed on a wooden post beside the NW Storm Lift Station on 4th Ave NW. Setup and wireless connectivity is in progress.
 - Post cards and mail out to residents for Open House information.
 - Organized open house for I & I on Thursday Jun 19, 2014
- **Northside FSR Draft**
 - No further update. Town's review in progress.

WATER TREATMENT PLANT, RAW WATER PUMP STATION AND PIPELINE UPGRADES:

- **Water Treatment Plant (WTP) Design:**
 - Tenders were opened in public on June 19th at 02:00pm at the MPE office Medicine Hat located at #40, 1825 Bomford Crescent Medicine Hat, T1A 5E8

- Eight different contractors submitted their bids named as Graham, NAC, TriTech, Mutual Construction, Carver Construction, MPECO, MJB and AMRON Homes.
- MPECO being the lowest bidder and negotiation with the lowest bidder in progress.
- MPE Engineering will provide the summary of tender prices after review and will negotiate with the lowest bidder.
- **Rawwater Supply pipeline project :**
 - Deficiencies repair inspection will be scheduled once contractor completes them.
 - No further updates.
- **Pump Station Upgrade:**
 - Deficiencies repair inspection will be scheduled once contractor completes them.
 - No further update.

OTHER MISCELLANEOUS:

- Job posting for Engineering Technologist position and interviews will be conducted next week.
- Survey work for Broadway Ave ditch in front of Roy's woodshop and meeting with the parties to discuss drainage solution.
- Review of request for Broadway Ave and Mitchell St crosswalk request with project plan and estimate preparation.
- River Valley Residents treated water servicing cost estimation and plan preparation in progress.
- Flood emergency meeting and mitigation plan preparation for the potential flood.
- 2013 Road Rehab Program: Transit Paving will complete the deficiencies in spring 2014. Project is under 2 years warranty.
- GIS attaching CCTV Camera data to maps.
- Dip sheets for multiple manholes preparation.
- Misc. Site Drainage Plans review, comments and meeting with the consultants as part of Development applications.
- On-going support to Public Services on different repair projects.
- On-going map updates for Public Services and Land sales & Legislative departments.
- Town's Engineering design guidelines and construction standards update in progress.

Land and Legislative Services

- ongoing inquires re: land sales, development & subdivision. One lot has been sold and there is one pending sale.
- Ongoing enforcement issues of non-permitted development and older files.
- A Subdivision and Development Appeal Board hearing was held June 3, 2014 and one appeal was heard for Development Permit 14-DP-039 (Covered Deck [does not meet setback]) The Development was allowed and a permit issued.

- A subdivision application has been received for Lot 1-12, Block 99, Plan 1117V. The application will be processed and upon receipt of comments from affected agencies a recommendation will be brought forward to the Subdivision Approving Authority (Council) for consideration.
- Attended ICS 200 training on June 2 & 3.
- That UROW Plan and agreement preparation has been initiated for the 4th Ave SW Project.
- The Council / staff golf function was held June 5, 2014.

COUNCIL REMINDER OF UPCOMING MEETINGS AND EVENTS

Date & Time	Meeting / Event	Where /Information
July 1, 2014	Canada Day	Lions Park
September 24-26, 2014	AUMA Convention	Edmonton
September 30, 2014 Evening and October 1, 2014	Priority Planning	To Be Determined

MAYOR UPCOMING MEETINGS AND EVENTS

July 24, 2014	Medicine Hat Stampede	Marshalling area
	Parade, President's Luncheon, Rodeo	Stampede Grounds