



COUNCIL MEETING

MONDAY, APRIL 22, 2013

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, APRIL 22, 2013 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
1. GENERAL	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Accounts Payable *	For Information
2. DELEGATION	
A) Bylaw Enforcement Officer report to Council * (B. McMillan to be in attendance)	For Information
B) RCMP Report to Council (Sgt. D. Ness to be in attendance)	For Information
C) MNP Re: Auditor's Report (R. Belau to be in attendance)	
i) Town of Redcliff	
a) Audit Findings Report *	For Information
b) Financial Statements *	For Approval & Auth. Signing Mayor/ Mun. Mgr & Dir. Finance & Admin
c) Municipal Financial Information Return *	For Approval
ii) Redcliff Cypress Regional Waste Management Authority	
a) Audit Findings Report *	For Information
b) Financial Statements *	For Approval & Auth. Signing Mayor/ Mun. Mgr &
3. MINUTES	
A) Council meeting held April 8, 2013 *	For Adoption
B) Redcliff Family and Community Support Services Board meeting held April 9, 2013 *	For Information
C) Municipal Planning Commission meeting held April 17, 2013 *	For Information

4. BYLAWS

- A) Bylaw 1743/2013 being a bylaw to amend Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98 * 1st Reading
- Note: Requirement to amend local improvement bylaws that have been affected by subdivision or consolidation to reflect the modification of the parcels affected*
- B) Bylaw 1744/2013 being a bylaw to amend Bylaw No. 1454/2006, being the Broadway Avenue East (Main Street to Sissons Drive SE) Road Project Bylaw * 1st Reading
- Note: Requirement to amend local improvement bylaws that have been affected by subdivision or consolidation to reflect the modification of the parcels affected*
- C) Bylaw 1745/2013 to amend Bylaw No. 1128/97, being the 700 and 800 Blocks of 2nd Street S.E. Paving Project bylaw and to amend Bylaw 1173/98 to amend Bylaw 1128/97 and Bylaw 1180/98 to amend Bylaw 1128/97 * 1st Reading
- Note: Requirement to amend local improvement bylaws that have been affected by subdivision or consolidation to reflect the modification of the parcels affected*
- D) Bylaw 1746/2013 being a bylaw to amend Bylaw 1309/2002, being the South Railway Street NE Storm Sewer project Bylaw and Bylaw 1355/2003 being a bylaw to amend bylaw 1309/2002 * 1st Reading
- Note: Requirement to amend local improvement bylaws that have been affected by subdivision or consolidation to reflect the modification of the parcels affected*
- E) Bylaw 1747/2013 to amend Bylaw No. 1686/2011, being the Mitchell Street SE (1st Avenue to 4th Avenue), Birch Court, Elm Court and Willow Court Road Rehabilitation Project - Local Improvement Tax Bylaw * 1st Reading
- F) Bylaw 1750/2013 Supplementary Assessment Bylaw * 1st 2nd 3rd Reading
- *(Section 187 (4) of the Municipal Government Act states "A proposed bylaw must not have more than 2 readings at a council meeting unless the Councillors present unanimously agree to consider third reading"*
- G) Bylaw 1748/2013 Town of Redcliff Community Organization Property Tax Exemption Regulation (C.O.P.T.E.R.) Bylaw * 1st Reading

5. STAFF RECOMMENDATIONS

- A) Winter Frost Boils / Road Repairs / Drainage Improvements * For Consideration
- B) Eastside Phase 1 Landscaping and Park Tender * For Consideration

6. POLICIES

- | | | |
|-----------|---|-------------------|
| A) | Policy 078, Provision of Facilities to Service Club * | For Consideration |
| B) | Policy 090, Residential Land Listing on MLS * | For Consideration |
| C) | Policy 053, Land Sales Policy * | For Consideration |

7. CORRESPONDENCE

- | | | |
|-----------|--|-----------------|
| A) | Alberta Municipal Affairs *
Municipal Sustainability Initiative (MSI) funding levels | For Information |
| B) | Alberta Justice and Solicitor General *
Re: New Police Officer Grant (NPOG) agreement | Auth. Signing |
| C) | Canadian Paraplegic Association (Alberta) *
Re: Universal Design Power Point presentation | For Information |
| D) | Chamber of Commerce * | For Information |

8. OTHER

- | | | |
|------------|--|-------------------------|
| A) | Budget 2013 *
Re: Final Approval | For Approval |
| i) | Bylaw 1749/2013 Tax Rate Bylaw * | 1 st Reading |
| B) | Municipal Manager's Report to Council * | For Information |
| C) | Mayor and Councillor Reports * | For Information |
| D) | Redcliff/Cypress Regional Landfill Graphs to February 28, 2013 * | For Information |
| E) | Development Permit Graphs | |
| i) | Ending December 2012 * | For Information |
| ii) | Ending March 2013 * | For Information |
| F) | Alberta Urban Municipalities Association (AUMA) | |
| i) | Amended MUNIX Subscribers Agreement for Town of Redcliff * | Auth. Signing |
| ii) | Amended MUNIX Subscribers Agreement for Redcliff/ Cypress *
Regional Waste Management Authority | Auth. Signing |

9. RECESS

10. IN CAMERA

- A)** Labour
- B)** Legal

11. ADJOURN



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

RECEIVED
Town of Redcliff

Supervisor: _____

APR - 8 2013

Action: Next Council

Rob O.

File # _____

AR67045

April 2, 2013

His Worship Robert Hazelaar
Mayor, Town of Redcliff
PO Box 40
Redcliff, AB T0J 2P0

Dear Mayor Hazelaar:

Over the last six years, municipalities received \$3.9 billion in Municipal Sustainability Initiative (MSI) funding, a significant level of support to address growth pressures and local infrastructure priorities. The Government of Alberta remains strongly committed to investing in municipalities despite lower than anticipated provincial revenues and is living up to the commitment by providing \$896 million in MSI funding in 2013, subject to legislative approval.

Although the 2013 MSI budget remains at the same level as in 2012, many municipalities will experience changes in their individual MSI allocations. The allocations are based on the formula established for the long-term program and are calculated annually using updated data to reflect municipalities' changing circumstances. Changes in allocation amounts are due to shifts in the municipalities' proportion of population, education tax requisition, and/ or kilometers of local roads compared to the provincial total.

Your MSI allocation is \$1,151,858, which includes capital project funding of \$1,061,792, and conditional operating funding of \$90,066. MSI funding amounts for all municipalities are posted on the Municipal Affairs MSI website at municipalaffairs.gov.ab.ca/MSI.cfm.

Fiscal challenges facing Alberta require that we assess grant programs to ensure that the funding continues to address municipal viability. The MSI operating funding will decrease to \$30 million in 2014, \$15 million in 2015, and be eliminated in 2016. In order to address transformational change, our focus over the next years will shift away from operating support. Instead, the funding will be realigned to the Regional Collaboration Program to encourage all municipalities to work with each other to achieve regional objectives.

.../2

His Worship Robert Hazelaar
Page 2

I know that you take great pride in keeping Alberta's communities vibrant and strong and I will continue working with you to develop options for sustainable programs that support transformational change.

Sincerely,

A handwritten signature in black ink, appearing to read "Doug Griffiths". The signature is fluid and cursive, with the first name "Doug" being more prominent.

Doug Griffiths
Minister

copy: **David Wolanski**, Municipal Manager, Town of Redcliff

Memo

To: Redcliff Council
From: David Wolanski, Municipal Manager
Date: April 22, 2013
Re: MSI

Further to the letter from Municipal Affairs regarding MSI funding for 2013 I wanted to provide the following information in comparison to previous years.

	MSI Capital	MSI Operating	MSI Total
2012	\$1,036,051	\$87,912	\$1,123,963
2013	\$1,061,762	\$90,066	\$1,151,828
Difference	\$ 25,711	\$ 2,154	\$ 27,865
	(2.48%)	(2.45%)	

Amounts are determined based on municipal populations, education property tax requisitions and kilometres of local roads and include base funding for all municipalities and Sustainable Investment funding for municipalities with limited local tax bases.

The obvious concern is the future loss of the MSI operating. The implication is that this money will still be available in some form to municipalities but in the form of Regional Collaboration Grants. If you recall this is the same program whereby we just received \$250,000 in funding along with our partners (Cypress County and Medicine Hat) for emergency management initiatives and plans.



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
MLA, Calgary-Acadia*

RECEIVED
Town of Redcliff

Supervisor: _____

APR 16 2013

Action: _____

File #: _____

AR 1859

April 9, 2013

His Worship Robert Hazelaar
Mayor, Town of Redcliff
PO Box 40
Redcliff AB T0J 2P0

Dear Mayor Hazelaar:

Alberta Justice and Solicitor General (the "Ministry") would like to continue to provide funding under the New Police Officer Grant (NPOG) Program to your municipality. The objective of the NPOG Program is to financially support 300 police officers throughout the Province hired over the three year period of April 1, 2008 to March 31, 2011.

The current NPOG funding agreement expires March 31, 2013. In order to continue to provide funding, we need to enter into a new grant agreement effective April 1, 2013. Please note that we need to sign the same agreement with all 49 municipalities eligible for NPOG funding.

Attached are two copies of the agreement for your signature. We ask that you review the documents and return one copy of the signed agreement by April 30, 2013 to the Acting Assistant Deputy Minister, Public Security Division at:

Acting Assistant Deputy Minister, Public Security Division
10th floor John E Brownlee Building
10365 - 97 Street
Edmonton, AB
T5J 3W7
Fax: 780-427-1194
E-mail: clif.purvis@gov.ab.ca

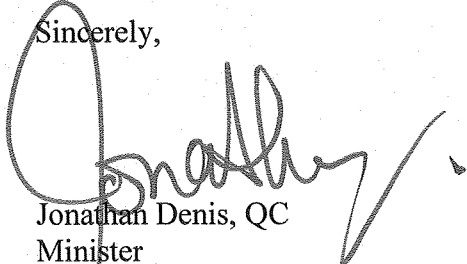
.../2

The attached agreement has substantively the same funding formula and conditions on use of the grant funds. The changes include:

- a new agreement format to be consistent with government agreement standards. The new format includes the addition of several clauses including, freedom of information and privacy act, hold harmless, waiver, assignment, no employment relationship, time of the essence and choice of law and jurisdiction;
- simplification of the funding and reporting requirements by:
 - reducing the number of annual grant payments from two to one. The grant payment will be paid by June 30, 2013;
 - reducing the annual reporting requirement from two reports per year to one annual report for the period of April 1, 2013 to March 31, 2014; due by April 30, 2014.
 - eliminating the need to provide authorized strength information and explanation as to why actual strength may have fallen below authorized strength.
- extending the time period for the return of unspent funds to June 30, 2014.

If your staff has any questions, they may contact Zoya Kingston, Acting Executive Director Financial Operations and Procurement at 780-427-0495.

Sincerely,



Jonathan Denis, QC
Minister

Attachment

cc: David Wolanski, Municipal Manager, Town of Redcliff

NEW POLICE OFFICER GRANT FUNDING AGREEMENT 2013-14

made effective April 1, 2013

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF ALBERTA
AS REPRESENTED BY THE MINISTER OF JUSTICE AND SOLICITOR GENERAL
(the "Minister")

AND:

Town of Redcliff
(the "Recipient")

Background

The Minister is empowered, pursuant to the *Justice and Solicitor General Grants Regulation* (the "Grants Regulation"), as amended from time to time, to make grants to a person or organization for any purpose related to any program, service or other matter under the administration of the Minister and to enter into agreements with respect to any matter relating to the payment of a grant.

The Minister is prepared to provide funding to the Recipient under the New Police Officer Grant Program (NPOG). The objective of the NPOG Program is to financially support 300 police officers throughout the Province hired over the three year period of April 1, 2008 to March 31, 2011. NPOG provides grant funding in the amount of \$100,000 per police officer.

Therefore, in consideration of the terms and conditions set out in this Agreement, the Minister and the Recipient agree as follows:

GRANT

1. The term of this Agreement shall be for a period of one year commencing April 1, 2013 (the "Effective Date") and ending March 31, 2014 (the "Term") unless terminated earlier in accordance with this Agreement.
2. Subject to the terms and conditions of this Agreement, the Minister will pay a grant of \$100,000 (the "Grant") to the Recipient for the purposes of employing one police officer with the Redcliff Municipal Police Service
3. The Grant shall be paid on or before June 30, 2013.

USE OF GRANT AND REPAYMENT

4. The Recipient will apply the Grant including any accrued interest solely and entirely to offset the costs of employment of the one police officer. The Recipient will use the Grant for no other purpose without the prior written consent of the Minister.
5. The Recipient agrees that any amount of the Grant not spent in accordance with this Agreement becomes immediately repayable by the Recipient to the Minister.
6. Any amount of the Grant that remains unspent at the expiry of this Agreement must, unless otherwise directed by the Minister, be repaid by the Recipient to the Minister by June 30, 2014.
7. If:
 - a) the Recipient does not comply with the terms and conditions of this Agreement, or
 - b) if any of the information provided by the Recipient to obtain the Grant is determined by the Minister to be false, misleading or materially inaccurate,then, without limiting in any way any right available to the Minister under any applicable law, the Minister may require the Recipient to repay all or part of the Grant, as determined by the Minister, within a time period determined by the Minister.
8. The Recipient acknowledges that the requirements of sections 5, 6, and 7 shall survive this Agreement.

GRANT REGULATION

9. The Recipient acknowledges that the Grants Regulation governs the making of this Grant, and the Recipient shall comply, as required, with all of the provisions of that Grants Regulation.

ACCOUNTING RECORDS

10. The Recipient acknowledges that the Minister may require that the Recipient permit a representative of the Minister or the Auditor General, or both, to examine any books or records that the Minister or Auditor General considers necessary to determine whether the Grant or any portion of it was or is being used properly and adequate records are maintained.

REPORTING

11. The Recipient will provide a report that is satisfactory to the Minister, which is determined at the Minister's sole discretion, that will describe how the Grant was spent in accordance with the Approved Purpose on or before April 30, 2014 for the period from April 1, 2013 to March 31, 2014;

The report will be in the format prescribed by the Minister. The report will be submitted to the attention of:

Director, Financial Operations Grants and Contracts
Finance and Planning Division
Solicitor General and Public Security
9th Floor, 10365 - 97 Street
Edmonton AB T5J 3W7

HOLD HARMLESS

12. The Recipient agrees to indemnify and hold harmless the Minister from any and all third party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the Recipient is legally responsible, including those arising out of negligence or willful acts by the Recipient or the Recipient's employees or agents. This hold harmless clause shall survive this Agreement.

TERMINATION AND REPAYMENT OF GRANT

13. This Agreement may be terminated:
- a) by either party by giving 90 days prior written notice to the other party;
 - b) by the Minister immediately on written notice if, upon the expiry of 90 days after written notice has been received by the Recipient of its breach of any obligation under this Agreement, the Recipient has not rectified the breach, in which case termination shall occur upon receipt or deemed receipt by the Recipient of the notice.
14. If this Agreement is terminated, without limiting in any way the Minister's rights or obligations under any applicable law, the Recipient will repay all or part of the Grant, as determined by the Minister, to the Minister within 30 days of termination.

WAIVER

15. A waiver of any breach of a provision by the Minister shall not be binding upon the Recipient unless the waiver is in writing and the waiver shall not affect the Minister's rights with respect to any other or future breach by the Recipient.

ASSIGNMENT

16. This Agreement may not be assigned by the Recipient without the written consent of the Minister.

NO EMPLOYMENT RELATIONSHIP

17. This Agreement is not intended to and does not:

- a) constitute either party as the agent of the other for any purpose, or otherwise create any relationship of agency;
- b) constitute or create any joint venture; or
- c) constitute or create any partnership,

and neither party shall allege or assert for any purpose that this Agreement constitutes or creates a relationship of agency, joint venture or partnership.

CHOICE OF LAW AND JURISDICTION

18. This Agreement shall be governed and interpreted in accordance with the laws in force in the Province of Alberta and the parties hereby irrevocably attorn to the jurisdiction of the courts of that Province.

AMENDMENT

19. This Agreement may not be modified or amended except by mutual consent of the parties, in writing.

TIME OF THE ESSENCE

20. Time shall be of the essence in all respects of this Agreement.

NOTICES

21. Any notice, consent, approval or other communication under any provision of this Agreement must be in writing to be effective, and is effective when delivered by any means, including fax transmission, to the following respective addresses:

To the Minister:

Assistant Deputy Minister, Public Security Division
10th fl John E Brownlee Building
10365 - 97 Street
Edmonton, AB
T5J 3W7
Fax: 780-427-1194

To the Recipient:

Municipal Manager
PO Box 40,
Redcliff AB T0J 2P0
Fax: 403-548-6623

FREEDOM OF INFORMATION AND PRIVACY ACT

22. The parties acknowledge the *Freedom of Information and Protection of Privacy Act* (the "Act"), as amended from time to time, and shall abide by the requirements of the Act. Not limiting the generality of the foregoing, the parties specifically acknowledge that the terms of this Agreement, including the name of the Recipient, the consideration, term and details of the Approved Purpose, are subject to disclosure under the Act.
23. Any data or information concerning the Minister or any department, board, agency, or commission of the Government of Alberta, other than data or information available as a matter of public record, which is obtained by the Recipient in performing this Agreement shall be treated as confidential and not disclosed or made known to any other person without the written consent of the Minister. Notwithstanding completion or termination of this Agreement, this requirement shall continue in effect until waived by the Minister in writing.

EXECUTION

24. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which, together, shall be deemed to constitute one and the same agreement. This Agreement may be signed and sent by fax and this procedure shall be as effective as signing and delivering an original copy.

HER MAJESTY THE QUEEN IN RIGHT OF
ALBERTA, as represented by the Minister of Justice
and Solicitor General

Date: April 9, 2013

Per: _____


Jonathan Denis, QC
Minister of Justice and Solicitor General

RECIPIENT

Date: _____, 2013

Per: _____

Robert Hazelaar
Mayor, Town of Redcliff



Canadian Paraplegic Association
Association canadienne des
paraplégiques
(Alberta)

April 16, 2013

David Wolanski
Redcliff Municipal Manager,
Redcliff, Alberta

Dear David,

I would like to take this time to introduce myself and tell you about some free services that may be beneficial to your town facilities and ultimately your residents.

I am Shirley Jago from the Canadian Paraplegic Association, Medicine Hat Regional Office. The easiest way to describe what we do in our office is to divide up the 2 positions. Our Client Services Coordinator assists people with newly acquired spinal cord injuries to get ready to live back in their community and as Community Development Coordinator I assist the community to get ready to welcome these individuals back to their communities. The Mission Statement of Canadian Paraplegic Association (CPA) is as follows: To empower persons with spinal cord injuries and other physical disabilities to achieve independence, and full community participation.

In following with these requirements we offer service to municipal and private companies. We have developed a "Universal Design" PowerPoint presentation that shows existing designs and how they may be improved when upgrades to facilities are able to happen. The "Universal Design" concept is one that encompasses all types of abilities and barriers so that communities may become a welcoming destination point for all. I would be happy to attend a council meeting and share this presentation with you and your council members.

A second complimentary service that may benefit your community might be that of a Town wide audit, looking at the accessibility barriers that may be currently in Town owned properties, outdoor areas, or infrastructures. CPA has developed a checklist that is preformed and the results given back to building owners for their use only.

If these services may be of interest to you and your community, please feel free to contact me at 403.866.8528 or e-mail Shirley.jago@cpa-ab.org

Thank you for your time,

Shirley Jago

Shirley Jago
Community Development Coordinator
Medicine Hat Regional Office

Medicine Hat Office
#26 - 419 3 Street SE
Medicine Hat, AB T1A 0G9

T 403 504.4001
F 403 504.5172
TF 1 888 654.5444
E medicinehat@cpa-ab.org
W www.cpa-ab.org

RECEIVED
Town of Redcliff

Supervisor: _____

APR 16 2013

Action: Council for Info/Discussion

File # _____

April 1, 2013

RECEIVED

Dear David Wolanski:

APR - 8 2013

As the Medicine Hat & District Chamber of Commerce represents well over 650 businesses, employing nearly 1/4 of our population, we hold our commitment to this City in high regard and continually work at improving the overall business environment in order for our community to be sustainable and conducive to growth.

Through our role in our community, we recognize that the way a community advocates for its overall sustainability and growth is changing. Communities such as Lethbridge, Grand Prairie, Lloydminster and others have formed coalition groups that represent its business leaders, advocating and lobbying for their communities as a unified and powerful voice for their respective regions.

We feel that this method is proven, effective and a critical next step for our corner of the province to be heard and recognized as a strong contributor to our province. For this reason, we are gathering key business leaders from within a core group of organizations and stakeholders to gather together to discuss this strategy, to formalize and to determine the next steps for action.

The core group has been identified as follows:

1. City of Medicine Hat
2. Cypress County
3. Town of Redcliff
4. Medicine Hat & District Chamber of Commerce
5. Economic Development Alliance of Southeast Alberta
6. Palliser Economic Partnership
7. Community Futures Entre-Corp
8. Canadian Home Builders, Medicine Hat Branch
9. Urban Development Institute, Medicine Hat Chapter
10. Medicine Hat Construction Association
11. Medicine Hat Real Estate Board
12. Medicine Hat Accommodation Association
13. Tourism Industry Group, DDMO Task Force
14. Medicine Hat College
15. Medicine Hat School District #76
16. Prairie Rose School Division #8
17. Medicine Hat Catholic Board of Education
18. Medicine Hat Exhibition & Stampede
19. Palliser Health Advisory Council
20. Community Foundation of Southeast Alberta

The first meeting would be for the intention of determining other potential stakeholders for the committee, a name for the collective group and to establish a common understanding and purpose for this advocacy group.

The 20 leaders from within this group would be responsible for raising awareness of how the community contributes to the province and how we can work with our elected government representatives to support long term success for our region and province. We would facilitate that process by working through the government's priorities of investing in families and communities, securing Alberta's economic future and advancing world-leading resource stewardship. This will provide an effective and efficient means to streamline our priorities for our region, to create unified vision and voice and move our region forward on a provincial and federal stage.

This group would meet with government leaders in Edmonton once per year to gain an understanding of how government works and work with government to advance the priorities of our region, to educate government on our community and overall how our community can work with government to advance and contribute

The Voice of Business

413 6TH AVE. SE MEDICINE HAT, AB T1A 2S7

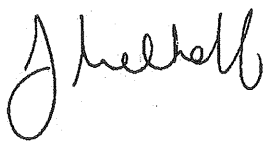
overall to the provincial economy, creating mutually beneficial partnerships and an overall balance to our province's diversity.

As individual organizations and as a group, we know that the southeast corner of the province has a lot to offer to Alberta, to Canada and to the World. Our vision and commitment would be to cultivate a community that is prepared for the opportunities of today and the possibilities of tomorrow and that we are collectively working together to create an environment for success.

To allow everyone an opportunity to clear their schedules for this meeting of minds, we are proposing to meet in one month on Wednesday, May 8th at 12:00 noon in the Cypress Club upstairs. We would ask that you send either an elected representative or your senior staff member from your organization and make this a priority for our community.

Please RSVP to the Chamber of Commerce office by Wednesday, May 1st at 12:00 pm to 403-527-5214 ext 221 or info@medicinehatchchamber.com

Sincerely,

A handwritten signature in black ink, appearing to read 'J Melhoff', written in a cursive style.

Jason Melhoff
President of the Board of Directors
Medicine Hat & District Chamber of Commerce

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: April 22, 2013

PROPOSED BY: Robert Osmond

TOPIC: 2013 Final Budget Changes

PROPOSAL: To approve final budget changes for 2013

BACKGROUND:

With the release of the provincial budget and various other requisitions the 2013 budget has been finalized. All additions, corrections and changes have been included in the budget and a summary of the changes is included with this request. It is important to note that the budget presented today is being presented for final approval.

The 2013 budget is balanced, and at the final approval stage the budget is \$40,726,235.00. The budget is comprised of \$21,760,255.00 for operating and \$18,965,980.00 for tangible capital asset construction and purchase.

The capital budget includes 19 projects carried forward or re-budgeted from 2012 and 14 new projects. The most significant projects in terms of cost are the Water Treatment Plant Upgrade, Raw Water Pump Station Upgrade and the Raw Water Supply Pipeline.

The Tax Stabilization Reserve is available for various projects that Council may consider in the future, and acts to stabilize the mill rate. The December 31, 2012 unrestricted balance of this reserve is \$702,160.80 and the current budget includes a \$40,984.00 transfer to the Tax Stabilization Reserve.

This budget contains a 1% increase in the municipal component of the tax rate. This increase is estimated to result in an increase of \$12.67 (municipal rate only) for an average residential home in Redcliff. This increase is separate from any change in individual tax bills as a result of changes in the provincial school tax requisition or changes in the market assessed value of property.

Changes in the assessed market value of individual properties is a large contributor to changes in total property tax levied, there are a couple of systemic conditions that will have a general and widespread impact on individual bills.

OPTIONS:

1. To approve the final budget changes as presented
2. To approve the final budget changes with amendments as desired
3. Request that administration make significant amendments to the budget and re-submit it at a later Council meeting for approval. (Please note that this option would require that a special meeting be set in May to accommodate the Tax Rate bylaw)

RECOMMENDATION:

That Council approve the final 2013 budget as presented.

SUGGESTED MOTION(S):

1. Councillor _____ moved that the 2013 Capital and Operating Budgets for the Town of Redcliff be approved as presented.
2. Councillor _____ moved that the 2013 Capital and Operating Budgets for the Town of Redcliff be approved with the following amendments: _____
3. Councillor _____ moved that Administration incorporate the following into the 2013 final budget presentation and bring it back for approval May 13th.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____ AD. 2013.

FILENAME: BUD'13 CAPITAL PURCHASES

2013 CAPITAL BUDGET

UPDATED: APRIL 15, 2013

RED = NEW 2013 PROJECTS
BLUE = CARRY OVER AND REBUDGET ITEMS FROM 2012

GL ACCOUNT	ITEM DESCRIPTION	PRIORITY	TOTAL PROJECT BUDGET	2013 REMAINING BUDGET	DEB. BORR FRTG / AT LARGE	OPR. & CAPITAL RESERVES TOWN FUNDING	G&D FUNDING	OTHER FUNDING	GRANT
8.12.00.630.123	POSTAGE MACHINE	NEW	5,600.00	5,600.00		5,600.00			MSI (OPR)
8.12.00.630.094	MUNICIPAL TECHNOLOGY IMPROVEMENT	CARRY-OVER	68,400.00	54,100.00			54,100.00		
	ADMIN TOTAL (12)		74,000.00	59,700.00	0.00	5,600.00	54,100.00	0.00	
8.23.00.630.095	NEW REPEATER AND ARIAL (FIRHALL)	CARRY-OVER	7,500.00	1,100.00		1,100.00			
	FIRE TOTAL (23)		7,500.00	1,100.00	0.00	1,100.00	0.00	0.00	
8.32.00.610.110	OLD TRANS CANADA HWY REHAB - PHASE#1 & LIFT STATION	NEW	452,000.00	452,000.00			452,000.00		MSI (CAP)
8.32.00.610.111	ELBOW DR NE (BROADWAY AVE - DIRKSON DR)	NEW	56,000.00	56,000.00		56,000.00			
8.32.00.630.113	SKID STEER LOADER WITH ATTACHMENTS	NEW	50,000.00	50,000.00		50,000.00			
8.32.00.610.004	3RD STREET NE (100 - 200 BLK) WEST (DEBUT)	RE-BUDGET	61,800.00	59,600.00		23,900.00		35,700.00	
8.32.00.610.029	BROADWAY AVE (TRANSCANADA HWY - BOUNDARY RD)	RE-BUDGET	549,000.00	528,200.00			528,200.00		MSI (CAP)/BMTG
8.32.00.610.057	3 ST SE REHAB (1 AVE - MID200BLK & 6 AVE INTERSECTION)	RE-BUDGET	478,000.00	476,200.00			476,200.00		MSI (CAP)/BMTG
	ROAD TOTAL (32)		1,646,800.00	1,622,000.00	0.00	129,900.00	1,456,400.00	35,700.00	
8.37.00.610.106	EAST MARGARET WOODING SCHOOL LANEWAY DRAINAGE	NEW	35,000.00	35,000.00			35,000.00		FGTF
8.37.00.610.108	TOBOGGAN HILL STORM OUTFALL EROSION PROTECTION	NEW	95,000.00	95,000.00			95,000.00		MSI (CAP)
8.37.00.610.033	INDUSTRIAL DR SE (RIGHT-A-WAY/SWALE)	CARRY-OVER	120,000.00	108,800.00	90,000.00		18,800.00		BMTG
8.37.00.610.055	LANEWAY REHAB (400BLK BTW 2 & 3 ST SW)	CARRY-OVER	73,029.88	24,700.00		24,700.00			
	STORM TOTAL (37)		323,029.88	263,500.00	90,000.00	24,700.00	148,800.00	0.00	
8.41.00.650.112	1/2 TON PICKUP TRUCK 4x2	NEW	25,000.00	25,000.00		25,000.00			
8.41.00.610.122	WATER METER READING EQUIPMENT & SOFTWARE	NEW	6,600.00	6,600.00		6,600.00			
8.41.00.610.021	WATER TREATMENT PLANT UPGRADE	CARRY-OVER	12,013,000.00	11,267,640.00	6,240,020.00		5,027,620.00		AMWWWW
8.41.00.610.099	RAW WATER PUMP STATION UPGRADE	CARRY-OVER	2,442,813.00	2,276,431.00		1,260,687.00	1,015,744.00		AMWWWW
8.41.00.610.100	RAW WATER SUPPLY PIPELINE	CARRY-OVER	1,440,315.00	1,400,309.00		775,491.00	624,818.00		AMWWWW
8.41.00.610.101	IRRIGATION SUPPLY	RE-BUDGET	48,000.00	48,000.00		48,000.00			
8.41.00.610.102	DISTRIBUTION PUMPING UPGRADE	RE-BUDGET	836,000.00	836,000.00		462,977.00	373,023.00		FGTF
	WATER TOTAL (41)		16,811,728.00	15,859,980.00	6,240,020.00	2,578,755.00	7,041,205.00	0.00	

GL ACCOUNT	ITEM DESCRIPTION	PRIORITY	TOTAL PROJECT BUDGET	2013 REMAINING BUDGET	DEB. BORR FRGTG / AT LARGE	OPR. & CAPITAL RESERVES TOWN FUNDING	G&D FUNDING	OTHER FUNDING	GRANT
8.56.00.660.076	COLUMBARIUM FOR CEMETERY	CARRY-OVER	30,000.00	28,200.00		28,200.00			
	CEMETERY TOTAL (56)		30,000.00	28,200.00	0.00	28,200.00	0.00	0.00	
8.66.00.630.119	GIS SURVEYING EQUIPMENT	NEW	45,000.00	45,000.00			45,000.00		MSI (OPR)
8.66.00.660.040	EASTSIDE PHASE1 (LANDSCAPING AND PARKS)	CARRY-OVER	228,000.00	211,400.00			211,400.00		MSI (CAP)
	LAND DEV. TOTAL (66)		273,000.00	256,400.00	0.00	0.00	256,400.00	0.00	
8.70.00.630.109	ARENA RENO & UPGRADE	NEW	50,000.00	50,000.00		25,000.00	25,000.00		CIIF
8.72.00.630.116	ROTARY MOWER (ATTACHMENT FOR UNIT#96)	NEW	24,000.00	24,000.00		24,000.00			
8.72.00.630.117	TURF MOWER (REPLACES UNIT#106)	NEW	68,000.00	68,000.00		68,000.00			
8.72.00.630.118	BRANDEN PRIMEAU ICE RINK REHABILITATION	NEW	80,000.00	80,000.00		40,000.00	40,000.00		CIIF
8.72.00.630.074	ROLLING MILLS / AGGIE MALLARD PLAYGROUND REPLACEMENT	RE-BUDGET	30,000.00	50,000.00		25,000.00	25,000.00		CIIF
8.72.00.650.091	TRUCK - 1/2 TON (REPLACE UNIT #104)	RE-BUDGET	25,000.00	25,000.00		25,000.00			
8.72.00.630.092	PARK MAINTENANCE VEHICLE / EQUIPMENT	RE-BUDGET	150,000.00	150,000.00		150,000.00			
8.72.00.630.115	POOL FILTER TANK REHABILITATION	CARRY-OVER	350,000.00	268,100.00		268,100.00			
	REC. TOTAL (70 - 74)		777,000.00	715,100.00	0.00	625,100.00	90,000.00	0.00	
8.99.00.630.114	LANDFILL USED OIL STORAGE TANK	NEW	35,000.00	35,000.00		35,000.00			
8.99.00.610.067	LEACHATE POND	RE-BUDGET	125,000.00	125,000.00		125,000.00			
	LANDFILL TOTAL (99)		160,000.00	160,000.00	0.00	160,000.00	0.00	0.00	
	TOTAL		20,103,057.88	18,965,980.00	6,330,020.00	3,553,355.00	9,046,905.00	35,700.00	
	BUDGET EDITS MUST EQUAL TOTAL			18,965,980.00		18,965,980.00			

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Town of Redcliff											
100 Taxes											
1-12-00-109-000 Cypress View Foundation			(69,459)	(69,700)	(62,377)	(62,200)	(62,200)		(3,310)		(65,510)
1-12-00-110-000 Real Property	(4,311,593)	(4,326,600)	(4,368,528)	(4,379,200)	(4,479,069)	(4,464,700)	(4,459,950)		(180,570)		(4,640,520)
1-12-00-111-000 School Tax Levy	(1,724,991)	(1,729,500)	(1,812,517)	(1,815,400)	(1,921,580)	(1,916,300)	(1,914,650)		(23,050)		(1,937,700)
1-12-00-112-000 Real Property (MGB 147/08) Expiry 2023	(44,389)	(46,000)	(45,489)	(45,500)	(51,050)	(51,100)	(51,050)		(1,323)		(52,373)
1-12-00-113-000 School Tax Levy (MGB 147/08) Expiry 2023	(41,841)	(42,000)	(42,849)	(42,850)	(50,736)	(50,200)	(50,750)		(1,550)		(52,300)
1-12-00-114-000 Cypress View Foundation (MGB 147/08) Expiry 2023	(3,459)	(1,500)	(2,431)	(2,450)	(902)	(1,700)	(950)		(840)		(1,790)
1-12-00-120-000 Frontages - Annual	(422,727)	(446,500)	(413,645)	(459,000)	(450,472)	(486,975)	(487,000)				(487,000)
1-12-00-121-000 Frontages - Prepayment				(115,900)	(85,529)	(99,775)					
Total 100 Taxes	(6,549,000)	(6,592,100)	(6,754,918)	(6,930,000)	(7,101,715)	(7,132,950)	(7,026,550)		(210,643)		(7,237,193)
200 Grants in Lieu of Taxes											
1-21-00-219-000 Building Rental - Comm. LT (NEW #1.21.00.560.000)	(28,776)	(18,000)									
Total 200 Grants in Lieu of Taxes	(28,776)	(18,000)									
300 Sales to Other Governments											
1-12-02-310-000 Debenture Sales											
1-12-02-351-000 Other Local Governments	(908)	(1,000)	(776)	(950)							
1-21-00-310-000 Debenture Sales											
Total 300 Sales to Other Governments	(908)	(1,000)	(776)	(950)							
400 Sales of Goods & Services											
1-12-02-410-000 Recovery of Administration Services	(2,861)										
1-12-02-414-000 Tax Certificates	(4,140)	(4,000)	(5,168)	(4,500)	(5,134)	(4,500)	(4,800)				(4,800)
1-12-02-491-000 Miscellaneous Revenue	(7,467)	(3,000)	(50,255)	(3,000)	(4,256)	(6,000)	(6,000)				(6,000)
1-21-00-410-000 School Resource Officer Cost Recovery											
1-21-00-490-000 Miscellaneous Revenue (INACTIVE '11)											
Total 400 Sales of Goods & Services	(14,468)	(7,000)	(55,423)	(7,500)	(9,390)	(10,500)	(10,800)				(10,800)
500 Other Revenue from Own Sources											
1-12-00-510-000 Tax Penalties	(46,239)	(35,000)	(56,528)	(40,000)	(56,595)	(45,000)	(50,000)				(50,000)
1-12-00-551-000 Interest on Investment	(40,544)	(18,400)	(54,488)	(12,850)	(83,004)	(20,000)	(15,000)				(15,000)

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1-12-02-511-000 Accounts Receivable Penalties	(17,686)	(4,500)	(12,278)	(4,500)	(2,655)	(6,000)	(5,000)				(5,000)
1-12-02-522-000 Other Business Permits and Licenses	(500)	(500)	(500)	(500)	(500)	(500)	(500)				(500)
1-12-02-527-000 Commission-Permits (P,E & G) (INACTIVE '11)	(6,666)	(4,000)									
1-12-02-528-000 Commission - Other	(123)	(300)	(123)	(200)	(73)	(150)					
1-12-02-552-000 Interest on Reserves	(23,131)	(8,400)	(31,979)	(18,150)		(60,000)	(35,000)				(35,000)
1-12-02-570-000 Insurance Proceeds	(66,127)				(4,944)						
1-12-02-590-000 Non-Government Grant	(3,952)		(150)		(100)	(200)	(200)				(200)
1-12-02-596-000 Golf Club Receivable	(25,627)	(25,630)	(25,627)	(25,630)	(25,627)	(25,650)	(25,650)				(25,650)
1-21-00-530-000 Police Fines - Cost Distribution			(12,445)	(15,000)	(14,366)	(15,000)	(15,000)				(15,000)
1-21-00-560-000 Building Rental - Commercial Long Term			(137,020)	(143,800)	(161,263)	(144,000)	(144,000)				(144,000)
Total 500 Other Revenue from Own Sources	(230,595)	(96,730)	(331,138)	(260,630)	(349,127)	(316,500)	(290,350)				(290,350)
600 Gain / Loss on Sale of TCA											
1-12-02-601-000 Gain / Loss on Sale of Tangible Capital Assets	230,736		(1,291)		342,148						
Total 600 Gain / Loss on Sale of TCA	230,736		(1,291)		342,148						
700 Unconditional Grants from Other Governments											
1-12-00-750-000 Grant from Other Government (Annexation)											
1-12-02-780-000 Contributed from Equity in TCA	(2,747,762)		(2,532,708)		(3,002,463)						
1-21-00-740-000 Police Fines - Cost Dist. (NEW #1.21.00.530.000)	(14,914)	(20,000)									
1-21-00-780-000 Contributed from Equity in TCA			(1,277,402)								
Total 700 Unconditional Grants from Other Governments	(2,762,676)	(20,000)	(3,810,110)		(3,002,463)						
800 Conditional Grants from Other Governments											
840 Provincial & Federal Grants	(436,661)	(435,300)	(428,806)	(333,300)	(428,680)	(376,400)	(429,100)				(429,100)
1-12-02-880-000 Private Contribution	(26,792)										
1-21-00-880-000 Private Contributions	(60,806)										
Total 800 Conditional Grants from Other Governments	(524,259)	(435,300)	(428,806)	(333,300)	(428,680)	(376,400)	(429,100)				(429,100)
900 Other Transactions											
920 Contributed from Reserve	(876,481)	(24,500)	(114,268)	(243,600)	(75,684)	(107,400)			(59,700)	(12,100)	(71,800)
940 Contributed from Capital Source (INACTIVE)		(477,700)									
1-12-02-930-000 Contributed from Other Operating Function											

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1-12-02-960-000 Office Recovery - FCSS	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)				(2,400)
1-12-02-990-000 Transfer from Accumulated Surplus											
Total 900 Other Transactions	(878,881)	(504,600)	(116,668)	(246,000)	(78,084)	(109,800)	(2,400)		(59,700)	(12,100)	(74,200)
100 Salaries, Wages & Benefits											
110 Wages & Salaries	474,041	577,600	459,172	522,800	461,736	578,250	552,750	100,000			652,750
132 Benefits	104,837	118,500	99,036	102,700	110,451	123,600	111,800				111,800
2-11-02-114-000 Per Diem	13,125	7,100	7,050	7,100	5,325	7,950	13,800	900		(7,050)	7,650
2-11-02-119-000 Per Diem (INACTIVE '10)											
2-11-02-137-000 Sick, Accident, Life Insurance	565	700	565	700	525	700	600				600
2-11-02-150-000 Council Fees	29,491	26,000	32,021	32,400	32,982	33,000	33,000				33,000
2-12-02-131-000 Vehicle Allowance (INACTIVE '11)	250	1,500									
2-12-02-133-000 Vacation Expense (year end account)											
2-12-02-136-000 Workers Compensation	38,984	35,000	34,880	41,000	29,452	40,000	30,000				30,000
2-12-02-137-000 Per Diem (non-taxable)	963	2,000		4,000		1,600	1,600			(100)	1,500
2-12-02-140-000 Staff Relations		4,000	4,391	12,000	4,980	13,900	12,500	1,400		(4,500)	9,400
2-12-02-159-000 Census Expense											
Total 100 Salaries, Wages & Benefits	662,256	772,400	637,115	722,700	645,451	799,000	756,050	102,300		(11,650)	846,700
200 Contracted & General Services											
215 Postage, Telecommunications & Internet	14,548	15,000	14,648	15,500	13,571	16,075	18,400		100		18,500
250 Contracted R & M	29,560	17,000	32,115	34,100	23,988	26,400	25,750				25,750
2-11-02-211-000 Travel Expense - Meals	1,855	2,500	767	3,000	248	2,500	2,300			(1,300)	1,000
2-11-02-211-001 Travel - Transp.,(Gas, Mileage & Parking)	5,473	5,000	2,945	6,000	3,410	6,000	6,250			(1,500)	4,750
2-11-02-211-002 Travel - Accommodation	8,407	6,000	5,439	7,000	4,585	7,200	7,950			(950)	7,000
2-11-02-223-000 Registration & Tuition	9,814	5,000	5,449	5,500	3,999	6,500	6,400				6,400
2-12-02-211-000 Travel Expense	4,955	5,000	7,120	10,200	9,190	10,900	12,000		750	(4,050)	8,700
2-12-02-215-000 Freight (Incl.Courier Services) (INACTIVE '10)											
2-12-02-219-000 Miscellaneous Services	4,154	8,000	22,212	31,000	3,705	10,400	10,400			(5,000)	5,400
2-12-02-223-000 Registration & Tuition	4,113	12,500	6,364	17,000	9,806	13,575	13,800			(1,775)	12,025
2-12-02-224-000 Memberships (NEW #2.12.02.225.000)	36,421	38,000									

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2-12-02-225-000 Memberships			37,494	38,450	48,140	48,350	50,145		3,975		54,120
2-12-02-231-000 Professional Service: Audit	24,250	23,500	20,000	20,000	28,000	21,000	21,000		3,750		24,750
2-12-02-232-000 Professional Services: Legal & L.R.B.	44,331	25,000	12,577	50,000	10,716	25,000	25,000				25,000
2-12-02-233-000 Professional Serv: Other Legal (INACTIVE '11)	42,789	60,000									
2-12-02-237-000 Special Services: Janitorial Contract	7,092	7,100	7,092	7,100	6,751	6,550	6,550				6,550
2-12-02-238-000 Professional Serv.: Assessing & Appraisal	48,011	50,000	51,360	53,300	53,527	55,500	55,500		3,000		58,500
2-12-02-248-000 Information System Support	11,028	8,000	8,306	8,000	22,023	19,200	19,500	7,000			26,500
2-12-02-249-000 Hardware & Software Upgrade/Replacement	5,860	20,000	1,641	18,000	3,337	20,000	20,000				20,000
2-12-02-254-000 Software Maintenance & Licenses	15,577	15,500	16,658	20,400	16,434	21,000	21,000		6,450	(1,000)	26,450
2-12-02-270-000 Tax on Leases and Other Town Lands	17,461	14,200	17,209	17,500	17,641	42,300	18,000				18,000
2-12-02-275-000 Penalties & Service Charges	313	200	263	400	500	400	400				400
2-12-02-291-000 Election Expense	4,053	5,000					5,000			100	5,100
2-21-00-211-000 Travel Expense-Board (Reg.,Etc) (Inactive '10)											
2-21-00-237-000 Special Services: Janitorial Contract			22,850		21,831	21,400	21,400				21,400
2-21-00-250-000 Protective Services Bldg - Project Operating Costs	1,320		21,629	9,400							
2-21-00-270-000 Property Taxes (INACTIVE '09)											
2-21-00-274-000 Insurance Costs	920	900	1,206	2,500	1,314	1,250	1,250				1,250
Total 200 Contracted & General Services	342,305	343,400	315,344	374,350	302,716	381,500	367,995	7,000	18,025	(15,475)	377,545
300 Purchases from Other Governments											
2-21-00-300-000 Police Contracting incl. Resource Officer	706,646	775,000	805,742	865,000	884,127	888,800	887,800				887,800
Total 300 Purchases from Other Governments	706,646	775,000	805,742	865,000	884,127	888,800	887,800				887,800
500 Materials, Goods, Supplies and Utilities											
530 R & M Supplies	7,330	4,600	747	7,000	1,935	6,000	11,000			(5,500)	5,500
540 Utilities	20,076	17,000	33,110	24,100	30,894	25,900	30,250				30,250
2-12-02-502-000 Buildings & Additions (Under \$25,000)			17,465								
2-12-02-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	3,681	4,500	275	1,100							
2-12-02-511-000 General Goods and Supplies	11,998	19,600	12,370	19,000	9,699	16,000	15,750				15,750
2-21-00-504-000 Machines & Equipment (Under \$5000)	33,863										
2-21-00-513-000 Special Serv. Janitorial (NEW #2.21.00.237.000)	7,300	7,000		22,700							

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Total 500 Materials, Goods, Supplies and Utilities	84,248	52,700	63,967	73,900	42,528	47,900	57,000			(5,500)	51,500
600 Amortization of TCA											
2-12-02-660-000 Amortization Expense	2,437,575		2,532,064		2,660,078						
2-12-02-661-000 Prior Year Amortization Adj (Y/End) (INACTIVE'12)					238						
Total 600 Amortization of TCA	2,437,575		2,532,064		2,660,316						
700 Transfer Payments											
762 Contributed to Reserves	501,386	452,645	447,809	295,250	515,082	526,253	370,350		128,893	(107,939)	391,304
780 Contributed to Equity in TCA	1,736,758		31,792	70,900	55,110	92,400			59,700		59,700
2-12-02-750-000 Grant to Other Government (Annexation)	40,000	35,000	40,000	40,000	40,000	40,000	40,000				40,000
2-12-02-761-000 Contributed to Other Operating Function	63,223										
2-12-02-770-000 Town Contribution to Other Organizations					5,000	6,000	20,800		500	(9,300)	12,000
2-74-06-772-000 Library Operational Transfer	127,734	127,800	134,250	134,250	137,250	137,250	137,250		6,000		143,250
2-74-06-773-000 Other Library Operational Transfers (INACTIVE '09)											
2-74-06-774-000 Shortgrass Library Transfer	22,524	22,600	23,289	23,300	23,747	23,750	23,750		2,300		26,050
2-80-01-780-000 Cont. to Equity in TCA (Principal Repayment)	813,988		809,929	847,300	867,805	890,800	903,850				903,850
2-81-01-741-000 ASFF Requisition - Residential & Farmland	1,069,913	1,067,900	1,088,425	1,089,900	1,130,120	1,128,700	1,128,700		(24,100)		1,104,600
2-81-01-742-000 ASFF Requisition - Non-Residential	547,684	547,600	603,983	604,700	658,140	654,000	654,000		52,450		706,450
2-81-01-743-000 CSRD #20 Requisition -Residential & Farmland	89,363	89,000	93,348	90,850	97,155	97,100	97,100		(2,050)		95,050
2-81-01-744-000 CSRD #20 Requisition - Non-Residential	66,974	67,000	75,854	73,950	81,869	81,900	81,900		6,550		88,450
2-81-01-755-000 Cypress View Foundation	133,115	133,100	73,232	73,300	64,459	64,450	65,000		2,300		67,300
Total 700 Transfer Payments	5,212,662	2,542,645	3,421,911	3,343,700	3,675,737	3,742,603	3,522,700		232,543	(117,239)	3,638,004
800 Financial Services Charges											
2-12-02-810-000 Bank Charges	3,158	2,900	3,144	3,000	1,740	3,200	3,200				3,200
2-12-02-811-000 Over & Short	16	100	(106)	100	75	100	100				100
2-12-02-812-000 Interest on Short Term Loans (INACTIVE '10)											
2-12-02-813-000 Interest Expense on Cash Deposits											
2-80-01-830-000 Debenture Debt - Accrued Int (Prepayment)											
2-80-01-831-000 Debenture Debt - Interest	263,426	386,400	280,679	305,200	270,123	278,100	240,823				240,823
2-80-01-832-000 Debenture Debt - Principal	20,799	914,000	21,847		22,947	22,950	24,150				24,150

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Finance

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
2-80-01-833-000 Debenture Debt Princ. - Private Prepayment											
2-80-01-834-000 Debenture Debt Princpal - Town Prepayment				115,900		99,775					
Total 800 Financial Services Charges	287,399	1,303,400	305,564	424,200	294,885	404,125	268,273				268,273
900 Other Transactions											
2-12-02-900-000 Accounts Receiv. Uncollectible Accounts	21,428	200	10,384	17,200	1,607	10,000	10,000			(2,000)	8,000
2-12-02-910-000 Collection Agency Fee		100		100		100	100				100
2-12-02-915-000 Adjustments to Closed Projects	31,739										
2-12-02-921-000 Tax Rebate & Cancellation	16,527	2,000	2,453	2,000		2,500	2,500				2,500
2-12-02-991-000 Transfer to Accumulated Surplus					85,529						
2-12-02-992-000 Town Owned Frontages - Prepayments				115,900	85,529	99,775					
2-81-01-999-000 YEAR END CLOSING - Y.T.D.SURPLUS/DEFICIT											
Total 900 Other Transactions	69,694	2,300	12,837	135,200	172,665	112,375	12,600			(2,000)	10,600
Total Town of Redcliff	(956,042)	(1,882,885)	(3,404,586)	(1,839,330)	(1,948,886)	(1,569,847)	(1,886,782)	109,300	(19,775)	(163,964)	(1,961,221)
Total Finance	(956,042)	(1,882,885)	(3,404,586)	(1,839,330)	(1,948,886)	(1,569,847)	(1,886,782)	109,300	(19,775)	(163,964)	(1,961,221)

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Fire

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
Town of Redcliff											
300 Sales to Other Governments											
1-23-00-310-000 Debenture Sales											
1-23-00-351-000 County of Cypress Fire Calls (INACTIVE '11)	(5,623)	(7,500)	(430)								
1-23-00-352-000 Alberta Transportation Fire Calls	(11,710)	(7,200)	(6,400)	(8,000)	(2,200)	(8,000)	(3,000)				(3,000)
1-23-00-353-000 County of Cypress - Annual Contrib. (INACTIVE '10)	(15,000)	(35,000)									
Total 300 Sales to Other Governments	(32,333)	(49,700)	(6,830)	(8,000)	(2,200)	(8,000)	(3,000)				(3,000)
400 Sales of Goods & Services											
1-23-00-410-000 Other Fire Calls	(1,462)	(2,500)	(2,800)	(2,500)	(800)	(2,500)	(1,000)				(1,000)
1-23-00-411-000 Inspections - As Requested	(130)	(100)	(80)	(150)	(60)	(150)	(250)				(250)
Total 400 Sales of Goods & Services	(1,592)	(2,600)	(2,880)	(2,650)	(860)	(2,650)	(1,250)				(1,250)
500 Other Revenue from Own Sources											
1-23-00-590-000 Non-Government Grant											
Total 500 Other Revenue from Own Sources											
800 Conditional Grants from Other Governments											
840 Provincial & Federal Grants	244			(8,500)	(6,747)						
1-23-00-850-000 Local Government Grant											
Total 800 Conditional Grants from Other Governments	244			(8,500)	(6,747)						
900 Other Transactions											
920 Contributed from Reserve	(9,711)	(21,800)	(36,284)	(25,500)	(8,382)	(14,750)			(1,100)	(26,600)	(27,700)
940 Contributed from Capital Source (INACTIVE)											
Total 900 Other Transactions	(9,711)	(21,800)	(36,284)	(25,500)	(8,382)	(14,750)			(1,100)	(26,600)	(27,700)
100 Salaries, Wages & Benefits											
110 Wages & Salaries	46,830	54,000	37,111	50,000	63,383	68,150	71,000				71,000
132 Benefits	177	350	279	200	1,634	1,600	2,000				2,000
2-23-02-114-000 Per Diem	2,025	9,300	1,275	7,400	6,600	7,400	7,400				7,400
2-23-02-119-000 Per Diem (INACTIVE '10)											
2-23-02-137-000 Sick, Accident, Life Insurance	783	750	750	750	760	800	800				800
2-23-02-159-000 Fire Fighter's Fee (Volunt. Force) (INACTIVE '10)											

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Fire

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
Total 100 Salaries, Wages & Benefits	49,815	64,400	39,415	58,350	72,377	77,950	81,200				81,200
200 Contracted & General Services											
215 Postage, Telecommunications & Internet	1,669	3,300	1,667	3,300	1,759	4,400	2,400				2,400
250 Contracted R & M	2,787	2,800	5,820	3,300	6,012	6,200	8,000		300	(1,500)	6,800
2-23-02-211-000 Travel Expense	1,775	3,000	1,836	3,000	4,085	4,200	4,200		850		5,050
2-23-02-223-000 Registration & Tuition			710	4,500	818	2,100	2,400			(200)	2,200
2-23-02-224-000 Registration & Tuition (NEW #2.23.02.223.000)	940	4,500									
2-23-02-225-000 Memberships	150	200	300	200	143	225	325			(100)	225
2-23-02-231-000 Training Costs for Firefighters	1,573	5,000		4,000							
2-23-02-251-000 General Contracted Services		800	38	800	910	800	800		200		1,000
2-23-02-254-000 Consumables (Foam, Air, Etc.)	2,117	2,000	1,127	2,000	1,376	2,500	1,600				1,600
2-23-02-271-000 Licenses & Permits	335	350	251	350	336	350	350		500		850
Total 200 Contracted & General Services	11,346	21,950	11,749	21,450	15,439	20,775	20,075		1,850	(1,800)	20,125
500 Materials, Goods, Supplies and Utilities											
520 R & M Supplies - Vehicles & Equipment	1,060	2,300	2,692	3,000	1,800	2,200	3,200	1,000			4,200
530 R & M Supplies	552	300	557	300	1,701	1,250	1,250				1,250
540 Utilities	3,826	4,600	3,886	4,600	4,024	3,600	3,600		400		4,000
2-23-02-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	7,229	7,500	3,868	8,100	4,837	6,750	23,000			3,600	26,600
2-23-02-510-000 Uniforms	1,178	2,000	651	1,900	1,907	2,000	3,500		500		4,000
2-23-02-511-000 Fire Prevention		400		400	395	400	400				400
2-23-02-519-000 General Goods and Supplies	951	1,400	1,250	1,000	1,666	1,000	1,000	500	500		2,000
2-23-02-521-000 Gas & Oil	659	1,600	563	1,600	753	800	800				800
Total 500 Materials, Goods, Supplies and Utilities	15,455	20,100	13,467	20,900	17,083	18,000	36,750	1,500	1,400	3,600	43,250
700 Transfer Payments											
762 Contributed to Reserves	15,000	43,500			132,747	126,000	150,000				150,000
780 Contributed to Equity in TCA			33,493	17,000	6,436	7,500			1,100		1,100
Total 700 Transfer Payments	15,000	43,500	33,493	17,000	139,183	133,500	150,000		1,100		151,100
Total Town of Redcliff	48,224	75,850	52,130	73,050	225,893	224,825	283,775	1,500	3,250	(24,800)	263,725
Total Fire	48,224	75,850	52,130	73,050	225,893	224,825	283,775	1,500	3,250	(24,800)	263,725

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Bylaw

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
Town of Redcliff											
500 Other Revenue from Own Sources											
1-12-02-520-000 Business Licenses	(46,968)	(45,000)	(47,448)	(46,000)	(46,333)	(45,000)	(46,000)				(46,000)
1-26-02-520-000 Permits and Licenses					(1,900)		(6,500)			3,000	(3,500)
1-26-02-530-000 Bylaw Fines		(500)	(300)	(500)	(6,500)	(500)	(1,500)			500	(1,000)
1-26-08-525-000 Dog License	(14,037)	(12,000)	(13,809)	(13,000)	(13,354)	(14,000)	(14,000)				(14,000)
1-26-08-535-000 Animal Impounding & Fines	(615)	(1,500)	(715)	(1,000)	(1,800)	(700)	(1,000)				(1,000)
Total 500 Other Revenue from Own Sources	(61,620)	(59,000)	(62,272)	(60,500)	(69,887)	(60,200)	(69,000)			3,500	(65,500)
800 Conditional Grants from Other Governments											
840 Provincial & Federal Grants		(5,000)		(5,000)		(5,000)	(5,000)				(5,000)
Total 800 Conditional Grants from Other Governments		(5,000)		(5,000)		(5,000)	(5,000)				(5,000)
900 Other Transactions											
920 Contributed from Reserve											
940 Contributed from Capital Source (INACTIVE)											
Total 900 Other Transactions											
100 Salaries, Wages & Benefits											
110 Wages & Salaries	62,367	62,000	66,390	68,200	63,879	73,300	73,300				73,300
132 Benefits	11,204	10,600	13,484	13,000	13,473	15,850	16,500				16,500
Total 100 Salaries, Wages & Benefits	73,571	72,600	79,874	81,200	77,352	89,150	89,800				89,800
200 Contracted & General Services											
215 Postage, Telecommunications & Internet	1,509	1,900	1,531	1,900	1,426	2,000	1,650				1,650
2-26-02-211-000 Travel Expense	1,138	1,200		1,200		1,200	800				800
2-26-02-223-000 Registration & Tuition			84	300	230	300	300				300
2-26-02-224-000 Registration & Tuition (NEW #2.26.02.223.000)	270	300									
2-26-02-225-000 Memberships	60	75	60	100		100	100			(100)	
2-26-08-219-000 S P C A Animal Administration Fee (Euthanasia)	275	400		2,000	8,200	10,000	10,000		150	(1,000)	9,150
Total 200 Contracted & General Services	3,252	3,875	1,675	5,500	9,856	13,600	12,850		150	(1,100)	11,900
300 Purches from Other Governments											
2-24-02-346-000 Regional Disaster Services	13,261	14,450	13,261	19,615	13,261	20,000	20,000			(5,000)	15,000

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Bylaw

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
2-24-02-347-000 Disaster Services Train.	210	5,000		5,000		5,000	5,000				5,000
2-24-02-348-000 911 Emergency Service	6,523	6,600	6,829	6,850	6,829	6,850	6,850				6,850
Total 300 Purches from Other Governments	19,994	26,050	20,090	31,465	20,090	31,850	31,850			(5,000)	26,850
500 Materials, Goods, Supplies and Utilities											
520 R & M Supplies - Vehicles & Equipment	184	1,000	250	500	802	500	1,300				1,300
530 R & M Supplies		300		400		200	200				200
2-26-02-529-000 General Goods and Supplies	702	800	1,459	1,000	595	1,050	500				500
2-26-08-519-000 General Goods and Supplies		500		500	309	500	200				200
Total 500 Materials, Goods, Supplies and Utilities	886	2,600	1,709	2,400	1,706	2,250	2,200				2,200
700 Transfer Payments											
762 Contributed to Reserves											
Total 700 Transfer Payments											
Total Town of Redcliff	36,083	41,125	41,076	55,065	39,117	71,650	62,700		150	(2,600)	60,250
Total Bylaw	36,083	41,125	41,076	55,065	39,117	71,650	62,700		150	(2,600)	60,250

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Building & Development

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
Town of Redcliff											
400 Sales of Goods & Services											
1-61-00-411-000 Zoning/Compliance Letter Fee	(3,120)	(2,500)	(2,640)	(2,500)	(3,240)	(2,500)	(2,500)				(2,500)
1-61-00-413-000 Development Application Fees	(10,350)	(10,000)	(6,550)	(12,000)	(7,200)	(12,000)	(12,000)				(12,000)
Total 400 Sales of Goods & Services	(13,470)	(12,500)	(9,190)	(14,500)	(10,440)	(14,500)	(14,500)				(14,500)
500 Other Revenue from Own Sources											
1-26-00-526-000 Building Permits (INACTIVE '10)		(40,000)									
1-26-00-530-000 Building & Development Fines (INACTIVE '10)		(500)									
1-27-00-526-000 Building Permits	(31,109)		(5,820)	(40,000)							
1-27-00-527-000 Commissions (Permits - Plumbing, Electric & Gas)			(6,491)	(5,000)	(5,372)	(6,000)	(6,000)				(6,000)
1-27-00-530-000 Building & Development Fines (INACTIVE '11)				(500)							
1-27-00-590-000 Non Government Grant											
Total 500 Other Revenue from Own Sources	(31,109)	(40,500)	(12,311)	(45,500)	(5,372)	(6,000)	(6,000)				(6,000)
900 Other Transactions											
920 Contributed from Reserve	(645)										
940 Contributed from Capital Source (INACTIVE)											
1-26-00-920-000 Contributed from Operating Reserve (INACTIVE '10)		(650)									
Total 900 Other Transactions	(645)	(650)									
100 Salaries, Wages & Benefits											
110 Wages & Salaries	117,558	114,600	66,685	129,700	38,669	48,700	53,450				53,450
132 Benefits	21,556	19,900	16,494	30,000	3,439	12,500	13,700				13,700
Total 100 Salaries, Wages & Benefits	139,114	134,500	83,179	159,700	42,108	61,200	67,150				67,150
200 Contracted & General Services											
215 Postage, Telecommunications & Internet	2,225	2,300	1,935	1,700	1,315	1,200	1,100				1,100
2-26-00-211-000 Travel Expense (NEW #2.27.00.211.000)		2,500									
2-26-00-224-000 Registration & Tuition (NEW #2.27.00.224.000)		2,000									
2-26-00-225-000 Memberships (NEW #2.27.00.225.000)		300									
2-26-00-230-000 Footing Elevation Check (NEW #2.27.00.230.000)		1,200									
2-26-00-234-000 Contract Inspect-Permit Pro (NEW #2.27.00.234.000)											

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Building & Development

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
2-27-00-211-000 Travel Expense	2,274		634	1,200	489	1,200	5,700				5,700
2-27-00-219-000 Miscellaneous Services (INACTIVE '10)	9,682										
2-27-00-223-000 Registration & Tuition			2,927	3,500	1,159	2,400	3,800				3,800
2-27-00-224-000 Registration & Tuition (NEW #2.27.00.223.000)	1,390										
2-27-00-225-000 Memberships	200		325	500	26	100	200				200
2-27-00-230-000 Footing Elevation Check (INACTIVE '11)	1,250			1,200							
2-27-00-234-000 Contract Inspections	1,718		3,616	500	650						
Total 200 Contracted & General Services	18,739	8,300	9,437	8,600	3,639	4,900	10,800				10,800
500 Materials, Goods, Supplies and Utilities											
520 R & M Supplies - Vehicles & Equipment	113			500							
2-26-00-504-000 MACH & EQUIP (UNDER \$5000) (NEW #2.27.00.504.000)		650									
2-26-00-511-000 General Goods and Supplies (NEW #2.27.00.511.000)		1,500									
2-27-00-504-000 Machines & Equipment (Under \$5000) (INACTIVE '11)	645										
2-27-00-511-000 General Goods and Supplies	616		199	1,500	146	1,000	1,000				1,000
Total 500 Materials, Goods, Supplies and Utilities	1,374	2,150	199	2,000	146	1,000	1,000				1,000
Total Town of Redcliff	114,003	91,300	71,314	110,300	30,081	46,600	58,450				58,450
Total Building & Development	114,003	91,300	71,314	110,300	30,081	46,600	58,450				58,450

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Public Services

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
Town of Redcliff											
300 Sales to Other Governments											
1-32-00-310-000 Debenture Sales (INACTIVE '10)											
Total 300 Sales to Other Governments											
400 Sales of Goods & Services											
1-31-00-419-000 Custom Service - General	(75)	(1,000)	(170)	(1,000)		(1,000)	(1,000)				(1,000)
1-32-00-411-000 Street Repair	(3,768)	(15,000)	(7,520)	(10,000)	(5,867)	(10,000)	(10,000)				(10,000)
1-32-00-412-000 Sidewalk, Curb & Gutter Repair	(3,392)	(5,000)	(1,650)	(5,000)	(5,101)	(5,000)	(5,000)				(5,000)
1-32-00-490-000 Miscellaneous Revenue	(15,188)	(500)	(1,168)	(500)	(80)	(500)	(500)				(500)
1-37-00-423-000 Storm Sewer Installation	(2,100)	(5,000)		(5,000)		(5,000)	(5,000)				(5,000)
1-37-00-490-000 Miscellaneous Revenue	(6,186)										
1-41-00-421-000 Sale of Water	(1,494,878)	(1,655,000)	(1,674,535)	(1,779,800)	(1,710,280)	(1,846,441)	(1,674,952)			(54,523)	(1,729,475)
1-41-00-422-000 Water On/Off	(10,372)	(12,000)	(9,769)	(12,000)	(10,236)	(12,000)	(12,000)				(12,000)
1-41-00-423-000 Water Service Installation	(2,150)	(15,000)	(4,800)	(10,000)	(3,938)	(10,000)	(10,000)				(10,000)
1-41-00-424-000 Sale of Bulk Water	(94,208)	(115,000)	(111,685)	(115,000)	(53,872)	(115,000)	(115,000)			65,000	(50,000)
1-41-00-425-000 Portable Hydrant Meter	(1,415)	(500)		(500)	(715)	(500)	(500)				(500)
1-41-00-490-000 Pumping Water - Riverview Golf Club	(12,269)	(24,000)	(33,197)	(30,000)	(28,929)	(30,000)	(30,000)			(6,000)	(36,000)
1-41-00-491-000 Miscellaneous Revenue	(4,427)	(100)	(4,490)	(100)	(2,755)	(100)	(100)				(100)
1-41-00-495-000 Meter Dispute Charge	(25)	(150)	(25)	(150)	(25)	(150)	(150)				(150)
1-42-00-421-000 Sewage Service Sales	(686,132)	(770,000)	(740,262)	(794,000)	(821,731)	(858,057)	(823,959)		(5,466)		(829,425)
1-42-00-423-000 Sewage Installations	(5,325)	(5,000)	(6,701)	(5,000)	(2,338)	(5,000)	(5,000)				(5,000)
1-42-00-491-000 Miscellaneous Revenue	(360)	(500)		(500)	(68)	(500)	(500)				(500)
1-43-00-421-000 Waste Disposal Sales	(245,382)	(263,000)	(266,782)	(261,400)	(284,992)	(377,075)	(285,921)		(13,704)		(299,625)
1-43-00-491-000 Miscellaneous Revenue					(11,008)						
1-56-00-490-000 Cemetery Revenue	(11,473)	(15,000)	(12,931)	(15,000)	(13,501)	(13,000)	(13,000)				(13,000)
Total 400 Sales of Goods & Services	(2,599,125)	(2,901,750)	(2,875,685)	(3,044,950)	(2,955,436)	(3,289,323)	(2,992,582)		(19,170)	4,477	(3,007,275)
500 Other Revenue from Own Sources											
1-32-00-590-000 Non-Government Grant		(4,800)									
1-41-00-511-000 Penalties - Water	(7,272)	(8,000)	(8,627)	(7,500)	(9,015)	(7,500)	(7,500)				(7,500)

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1-42-00-511-000 Penalties - Sewer	(4,174)	(3,000)	(4,033)	(4,500)	(4,465)	(4,500)	(4,500)				(4,500)
1-43-00-511-000 Penalties - Waste Disposal	(1,789)	(1,400)	(1,815)	(1,900)	(1,914)	(1,900)	(1,900)				(1,900)
Total 500 Other Revenue from Own Sources	(13,235)	(17,200)	(14,475)	(13,900)	(15,394)	(13,900)	(13,900)				(13,900)
700 Unconditional Grants from Other Governments											
1-32-00-780-000 Contributed from Equity in TCA	(538,810)		(145,288)	(1,188,800)	(650,927)	(166,250)					
1-37-00-780-000 Contributed from Equity in TCA				(90,000)		(90,000)			(90,000)		(90,000)
1-41-00-780-000 Contributed from Equity in TCA									(6,240,020)		(6,240,020)
Total 700 Unconditional Grants from Other Governments	(538,810)		(145,288)	(1,278,800)	(650,927)	(256,250)			(6,330,020)		(6,330,020)
800 Conditional Grants from Other Governments											
840 Provincial & Federal Grants	(1,605,592)	(3,000)	(1,617,866)	(2,107,900)	(1,629,011)	(3,200)	(3,200)		(8,282,942)		(8,286,142)
1-32-00-880-000 Private Contributions	(155,915)		(3,090)						(35,700)		(35,700)
1-41-00-880-000 Private Contributions	(9,635)										
Total 800 Conditional Grants from Other Governments	(1,771,142)	(3,000)	(1,620,956)	(2,107,900)	(1,629,011)	(3,200)	(3,200)		(8,318,642)		(8,321,842)
900 Other Transactions											
920 Contributed from Reserve	(1,323,517)	(156,000)	(2,079,118)	(3,925,175)	(1,761,031)	(11,586,900)	(52,000)	(53,500)	(9,821,660)	(1,586,300)	(11,513,460)
940 Contributed from Capital Source (INACTIVE)		(8,200)									
1-32-00-990-000 Transfer From Accumulated Surplus			(497,024)		(635)	(70,100)					
1-37-00-930-000 Contributed from Other Operating Function	(63,223)										
1-37-00-990-000 Transfer from Accumulated Surplus			(149,505)								
1-41-00-990-000 Transfer from Accumulated Surplus						(6,614,100)					
1-42-00-990-000 Transfer from Accumulated Surplus			(2,809)								
Total 900 Other Transactions	(1,386,740)	(164,200)	(2,728,456)	(3,925,175)	(1,761,666)	(18,271,100)	(52,000)	(53,500)	(9,821,660)	(1,586,300)	(11,513,460)
100 Salaries, Wages & Benefits											
110 Wages & Salaries	1,181,707	1,098,900	1,229,711	1,197,300	1,293,262	1,285,300	1,315,900			(15,351)	1,300,549
132 Benefits	254,118	199,400	266,630	279,200	300,836	319,050	306,545			(3,837)	302,708
Total 100 Salaries, Wages & Benefits	1,435,825	1,298,300	1,496,341	1,476,500	1,594,098	1,604,350	1,622,445			(19,188)	1,603,257
200 Contracted & General Services											
215 Postage, Telecommunications & Internet	24,253	24,700	26,352	25,200	26,537	26,975	26,975			(200)	26,775
250 Contracted R & M	570,263	559,750	593,139	1,360,350	221,568	467,300	384,800	116,000	4,000	(42,800)	462,000

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2-31-02-211-000 Travel Expense	1,930	3,500	1,795	3,500	210	3,500	3,500				3,500
2-31-02-219-000 Miscellaneous Services	445	500	336	500	514	500	500				500
2-31-02-223-000 Registration & Tuition			1,860	5,000	2,922	5,000	5,000				5,000
2-31-02-224-000 Registration & Tuition (NEW #2.31.02.223.000)	4,014	5,000									
2-31-02-225-000 Memberships	1,202	1,000	1,403	1,200	1,265	1,200	1,500				1,500
2-32-06-254-000 Street Lighting	76,612	75,000	103,463	75,000	100,341	75,000	75,000				75,000
2-32-62-237-000 Special Services: Janitorial Contract	3,120	3,200	3,120	3,500	5,855	6,375	6,375				6,375
2-32-65-265-000 Equipment Rental		500	1,044	500		500	500				500
2-41-02-211-000 Travel Expense	4,137	4,000	1,571	4,000	3,088	4,000	4,000				4,000
2-41-02-223-000 Registration & Tuition	2,704	3,000	1,986	3,000	2,390	3,000	3,000				3,000
2-41-02-235-000 Contracted Engineering			515								
2-41-05-253-000 R & M - Meter Reading System	1,778	1,500	676	1,500	197	1,500	1,500				1,500
2-43-09-210-000 Recycling Program		10,000				106,000	106,000			(106,000)	
Total 200 Contracted & General Services	690,458	691,650	737,260	1,483,250	364,887	700,850	618,650	116,000	4,000	(149,000)	589,650
300 Purchses from Other Governments											
2-42-09-351-000 Medicine Hat Treatment Service	499,458	500,000	558,921	580,000	423,555	580,000	580,000		(30,000)		550,000
2-43-09-351-000 Garbage Tonnage Charges	45,378	43,000	44,359	44,000	50,680	45,000	45,000				45,000
2-43-09-354-000 Annual Spring Clean-Up	991	1,000	1,096	1,000	360						
Total 300 Purchses from Other Governments	545,827	544,000	604,376	625,000	474,595	625,000	625,000		(30,000)		595,000
500 Materials, Goods, Supplies and Utilities											
520 R & M Supplies - Vehicles & Equipment	73,126	65,050	84,375	61,550	105,931	72,550	71,550		13,000	2,650	87,200
530 R & M Supplies	131,698	125,100	105,954	132,400	93,429	129,400	124,400	7,000	13,500	(8,000)	136,900
540 Utilities	234,866	300,900	306,439	275,600	291,498	274,600	288,650				288,650
2-26-11-519-000 General Goods and Supplies	963	1,200	756	1,200	1,551	1,200	1,200				1,200
2-31-02-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	5,288	8,300	2,522	4,500			10,500				10,500
2-31-02-511-000 General Goods and Supplies	2,552	3,000	2,997	3,000	2,708	3,000	3,000				3,000
2-32-06-501-000 Engineered Structures (under \$25,000.00)	92,899	45,600	14,270	18,400	16,684	163,750					
2-32-62-512-000 Protective Clothing & Supplies	2,711	4,500	1,873	4,500	3,261	3,500	3,500				3,500
2-32-62-519-000 General Goods and Supplies	6,158	3,500	3,805	3,500	6,015	3,500	3,500			500	4,000

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2-32-62-521-000 Gas & Oil	62,693	55,000	72,355	55,000	59,649	60,000	60,000		10,000		70,000
2-32-62-529-000 Small Tools & Equipment Supplies	6,280	7,000	5,790	10,700	7,240	10,000	10,000			(2,000)	8,000
2-37-00-501-000 Engineered Structures (UNDER \$25,000.00)			25,570								
2-37-00-531-000 Storm Sewer Supplies (Private)	541	500		500	557	500	500				500
2-41-02-504-000 MACHINES & EQUIPMENT (UNDER \$5000)											
2-41-05-511-000 General Goods and Supplies**DO NOT USE**	4,200	4,200	4,000	4,000	4,000	4,000	4,000				4,000
2-41-08-531-000 Treatment Supplies	63,614	55,000	68,992	60,000	61,497	65,000	65,000				65,000
2-41-09-524-000 Main Replacement Supplies & Services	24,315	56,000	19,742	14,000	25,014	18,000	18,000				18,000
2-41-09-534-000 Private Water Services Supplies	2,286	4,000	321	4,000	1,493	4,000	4,000				4,000
2-42-09-504-000 MACHINES & EQUIPMENT (UNDER \$5000)											
2-42-09-511-000 General Goods and Supplies**DO NOT USE****	4,200	4,200	4,000	4,000	4,000	4,000	4,000				4,000
2-42-09-530-000 Private Sewer Service Supplies	1,209	2,000	(383)	2,000	4,815	2,000	2,000				2,000
2-43-09-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	51,675	40,000	33,717	40,000	48,203	45,000	45,000		5,000		50,000
2-43-09-511-000 General Goods and Supplies**DO NOT USE****	2,600	2,600	2,000	2,000	2,000	2,000	2,000				2,000
2-43-09-521-000 Gas & Oil	11,655	15,000	17,677	15,000	22,861	15,000	15,000		5,000		20,000
2-56-08-519-000 General Goods and Supplies	4,482	5,600	908	1,600	736	1,600	1,600				1,600
2-56-08-520-000 Graveliners	2,155	3,000	2,324	3,000	4,957	3,000	3,000		1,000		4,000
2-70-06-513-000 Janitorial Goods and Supplies	3,249	3,000	5,544	3,000	2,099	3,000	3,000				3,000
2-70-06-523-000 Small Tools & Equipment Supplies	471	100	86	100	327	100	100				100
2-74-08-513-000 Janitorial Goods and Supplies	313	500	608	500	258	500	500				500
Total 500 Materials, Goods, Supplies and Utilities	796,199	814,850	786,242	724,050	770,783	889,200	744,000	7,000	47,500	(6,850)	791,650
600 Amortization of TCA											
2-41-02-660-000 Amortization Expense											
2-42-09-660-000 Amortization Expense											
Total 600 Amortization of TCA											
700 Transfer Payments											
762 Contributed to Reserves	2,480,283	941,500	3,150,819	3,232,800	2,801,934	1,150,200	1,156,200		8,282,942		9,439,142
780 Contributed to Equity in TCA	1,219,910		2,393,476	4,649,500	1,888,595	18,367,600			18,488,780		18,488,780
2-32-06-761-000 Contributed to Other Operating Function											

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2-32-06-762-001 Cont to Cap-Other Cap Proj (NEW #2.32.06.762.000)		25,000									
2-37-00-761-000 Contributed to Other Operating Function											
2-43-09-770-000 Grant to Regional Landfill (Landfill Agreement)											
2-74-05-770-000 Contributed to Museum	6,386	6,500	1,717								
Total 700 Transfer Payments	3,706,579	973,000	5,546,012	7,882,300	4,690,529	19,517,800	1,156,200		26,771,722		27,927,922
900 Other Transactions											
2-32-06-991-000 Transfer to Accumulated Surplus											
2-41-02-900-000 Water Doubtful Accounts	3,625	1,500	2,338	1,500	2,391	1,500	1,500				1,500
2-41-02-910-000 Collection Agency Fee	348	100	548	100	335	100	100				100
2-42-09-900-000 Sewage Doubtful Accounts	1,606	700	992	700	1,116	700	700				700
2-42-09-910-000 Collection Agency Fee	186	100	261	100	153	100	100				100
2-42-09-991-000 Transfer to Accumulated Surplus											
2-43-09-900-000 Garbage Doubtful Accounts	731	300	427	300	478	300	300				300
2-43-09-910-000 Collection Agency Fee	57	100	110	100	65	100	100				100
Total 900 Other Transactions	6,553	2,800	4,676	2,800	4,538	2,800	2,800				2,800
Total Town of Redcliff	872,389	1,238,450	1,790,047	1,823,175	886,996	1,506,227	1,707,413	69,500	2,303,730	(1,756,861)	2,323,782
Total Public Services	872,389	1,238,450	1,790,047	1,823,175	886,996	1,506,227	1,707,413	69,500	2,303,730	(1,756,861)	2,323,782

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Town of Redcliff											
400 Sales of Goods & Services											
1-51-00-490-000 Silent Auction			(1,569)	(1,000)	(151)						
1-51-00-495-000 Volunteer Recognition			(2,135)	(2,300)	(2,407)	(3,050)	(2,100)				(2,100)
1-51-04-450-000 Meals on Wheels	(6,562)	(12,000)	(3,212)	(5,000)	(8,223)	(3,000)	(10,692)			(8)	(10,700)
1-51-08-450-000 Home Support Services	(598)	(800)	(598)	(2,500)	(598)	(1,100)	(1,248)			(2)	(1,250)
1-72-00-455-000 Miscellaneous Revenue - Pool	(1,080)	(2,500)	(2,494)	(2,500)	(2,681)	(2,500)	(2,500)				(2,500)
1-72-00-456-000 Confect. Sales Pool(Re:2.72.03.510) (INACTIVE '10)											
1-72-00-460-000 Pool Lessons	(11,663)	(15,000)	(13,601)	(15,000)	(17,307)	(15,155)	(15,900)			(100)	(16,000)
1-72-00-461-000 Ice Rental	(80,905)	(84,000)	(75,682)	(86,000)	(74,987)	(80,000)	(82,400)			10,400	(72,000)
1-72-00-462-000 Pool Admissions	(12,159)	(20,000)	(22,562)	(21,000)	(26,790)	(23,000)	(23,700)			(1,300)	(25,000)
1-72-00-464-000 Meeting Rooms & Building Rent	(4,600)	(3,500)	(4,699)	(4,000)	(5,070)	(4,475)	(5,085)			(40)	(5,125)
1-72-00-465-000 Equipment Rental	(678)	(400)	(500)	(550)	(300)	(550)	(400)			(150)	(550)
1-72-00-467-000 Ball Diamond Rental	(1,770)	(1,500)	(2,463)	(2,000)	(1,999)	(2,100)	(2,100)	(360)		(40)	(2,500)
1-72-00-468-000 Message Board	(700)	(1,000)	(620)	(1,500)	(255)	(600)	(360)			10	(350)
1-72-00-470-000 Campground Rental	(22,591)	(20,000)	(20,878)	(22,000)	(26,753)	(22,000)	(22,000)			(1,000)	(23,000)
1-72-00-471-000 Other Revenue	(726)	(200)	(428)	(200)	(3,255)						
1-74-00-455-000 Recreational/Cultural Programs	(19,889)	(21,000)	(27,393)	(21,000)	(44,058)	(92,900)	(22,000)	(3,920)		3,920	(22,000)
1-74-00-456-000 L.E.A.R.N/Contract Rev(Re:27410129) (INACTIVE '11)		(2,000)									
1-74-00-464-000 Drop-In Center Rental (S-T Commercial)	(1,765)	(3,000)	(2,696)	(2,500)	(2,950)	(3,000)	(3,000)				(3,000)
1-74-00-465-000 Drop-In Center (Health Unit) L-T Rental	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)				(1,000)
1-74-00-466-000 Drop-In Centre (Sr. Citizens) L-T Rental	(4,920)		(5,400)	(5,400)	(5,400)	(5,400)	(5,400)			(1,100)	(6,500)
1-74-00-490-000 Promotional Items			(30,796)		(25,990)					(3,950)	(3,950)
Total 400 Sales of Goods & Services	(171,606)	(187,900)	(218,726)	(195,450)	(250,174)	(259,830)	(199,885)	(4,280)		6,640	(197,525)
500 Other Revenue from Own Sources											
1-51-00-590-000 Silent Auction (NEW #1.51.00.490.000)	(1,136)	(750)									
1-51-00-591-000 Non Government Grant	(1,822)	(500)	(1,750)	(500)	(857)	(500)	(500)				(500)
1-72-00-590-000 Non-Government Grant	(1,251)	(1,000)		(500)							
1-72-00-591-000 Non-Government Grant	(8,500)	(8,500)	(8,500)	(8,500)	(23,423)	(8,500)				(8,500)	(8,500)

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1-74-00-590-000 Drop-In Center(Sr.Citizens) L-T Rent(Inactive '10)		(4,920)									
1-74-00-591-000 Non-Government Grant	(500)		(806)	(500)	(11,850)						
Total 500 Other Revenue from Own Sources	(13,209)	(15,670)	(11,056)	(10,000)	(36,130)	(9,000)	(500)			(8,500)	(9,000)
800 Conditional Grants from Other Governments											
840 Provincial & Federal Grants	(139,656)	(143,440)	(109,783)	(170,550)	(125,043)	(138,100)	(113,100)			(4,000)	(117,100)
1-51-00-850-000 Volunteer Recognition (NEW #1.51.00.495.000)	(1,911)	(2,300)									
1-72-00-850-000 Local Govt.Conditional Grant - Cypress County	(9,180)	(9,180)	(12,240)	(10,710)	(10,710)	(12,250)	(10,710)			10	(10,700)
Total 800 Conditional Grants from Other Governments	(150,747)	(154,920)	(122,023)	(181,260)	(135,753)	(150,350)	(123,810)			(3,990)	(127,800)
900 Other Transactions											
920 Contributed from Reserve	(381,013)	(40,100)	(89,372)	(114,300)	(127,872)	(174,500)	(35,000)		(715,100)		(750,100)
940 Contributed from Capital Source (INACTIVE)		(5,000)									
1-72-00-930-000 Contributed from Other Operating Function											
1-74-00-930-000 Contributed from Other Operating Function											
Total 900 Other Transactions	(381,013)	(45,100)	(89,372)	(114,300)	(127,872)	(174,500)	(35,000)		(715,100)		(750,100)
100 Salaries, Wages & Benefits											
110 Wages & Salaries	175,467	182,800	194,235	180,400	197,255	280,900	258,250			(18,750)	239,500
132 Benefits	8,948	8,800	9,999	9,700	9,612	22,900	35,905			(4,910)	30,995
Total 100 Salaries, Wages & Benefits	184,415	191,600	204,234	190,100	206,867	303,800	294,155			(23,660)	270,495
200 Contracted & General Services											
215 Postage, Telecommunications & Internet	2,643	4,400	2,980	4,100	2,801	3,590	3,275				3,275
250 Contracted R & M		600		600		600	300				300
2-51-00-211-000 Travel Expense - Board	553	2,400		2,400		2,400	2,000				2,000
2-51-00-213-000 Travel Expense - Staff	2,157	2,700	1,707	2,700	2,408	2,800	4,200			(1,400)	2,800
2-51-00-221-000 Public Relations, Promotions & Advertising	5,694	7,200	7,888	7,200	8,126	7,200	8,415			85	8,500
2-51-00-223-000 Registration & Tuition	965	1,100	583	1,400	704	1,400	1,300				1,300
2-51-00-225-000 Memberships	696	850	778	850	518	850	750				750
2-51-00-231-000 Professional Services: Audit	2,000	2,000	3,200	3,200	1,000	3,200	3,200				3,200
2-51-00-237-000 Special Services: Janitorial Contract	1,182	1,200	1,182	1,200	1,125	1,100	1,200				1,200
2-51-00-244-000 Office Space Rent	1,800	1,800	1,800	1,800	1,800	1,800	1,800				1,800

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Community Services

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
2-51-00-245-000 Facility Rent for FCSS Programs	600	600	600	600	600	600	600				600
2-51-04-202-000 Cost of Meals-Contract Services	11,430	18,000	5,276	9,000	13,545	5,000	18,468			32	18,500
2-51-04-203-000 Program Supplies	451	1,200	215	1,200	523	375	950				950
2-51-05-202-000 M.H.Family Services Contract	16,000	22,000	12,000	16,000	12,000	12,000					
2-51-07-202-000 PRRD Family School Liaison Worker	24,000	24,000	24,000	24,000	24,000	24,000	24,000				24,000
2-51-07-235-000 Summer Program (children under 14 years of age)											
2-51-08-202-000 Home Support Services Contract	1,156	2,400	1,404	3,800	1,352	2,500	2,496			4	2,500
2-72-00-211-000 Travel Expense - Board		1,400		1,000		1,200	1,200				1,200
2-72-00-213-000 Travel Expense - Staff	1,958	3,000	595	3,000	471	2,000	2,000				2,000
2-72-00-221-000 Public Relations, Promotions & Advertising	8,488	8,500	16,652	8,500	15,141	5,000	8,200	300			8,500
2-72-00-223-000 Registration & Tuition		600	84	1,200	278	250	250				250
2-72-00-225-000 Memberships	150	600	200	600	200	200	200				200
2-72-00-237-000 Special Services: Janitorial Contract	1,182	1,200	1,281	1,200	1,125	1,100	1,100				1,100
2-74-10-219-000 Miscellaneous Expenses											
2-79-10-223-000 Cypress Courier	12,827	14,000	13,295	14,000	13,592	14,000	14,000				14,000
Total 200 Contracted & General Services	95,932	121,750	95,720	109,550	101,309	93,165	99,904	300		(1,279)	98,925
300 Purchses from Other Governments											
2-53-00-349-000 Public Transit (INACTIVE '11)		75,000									
2-53-00-350-000 Special Transit	52,000	115,000	53,300	54,000	54,900	54,900				57,000	57,000
Total 300 Purchses from Other Governments	52,000	190,000	53,300	54,000	54,900	54,900				57,000	57,000
500 Materials, Goods, Supplies and Utilities											
540 Utilities	2,402	3,450	2,930	3,450	2,584	2,700	2,700				2,700
2-51-00-511-000 General Goods and Supplies	1,262	1,200	973	1,200	895	1,200	1,200				1,200
2-51-07-511-000 General Goods and Supplies (Summer Programs)		500									
2-72-00-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	2,532										
2-72-00-511-000 General Goods and Supplies	1,719	1,200	1,715	1,200	1,365	1,800	1,200				1,200
2-72-03-504-000 Machines & Equipment (Under \$5000)	2,015	4,500									
2-72-03-510-000 Goods for Resale (re: 1.72.00.456) (INACTIVE '10)											
2-72-03-511-000 General Goods and Supplies	3,153	4,500	3,768	3,500	3,739	3,500	3,500				3,500

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Community Services

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
2-74-10-511-000 General Goods and Supplies	212	500	24,682	500	13,972	500	500				500
Total 500 Materials, Goods, Supplies and Utilities	13,295	15,850	34,068	9,850	22,555	9,700	9,100				9,100
700 Transfer Payments											
762 Contributed to Reserves	16,822	15,750	22,175	66,000	1,242						
780 Contributed to Equity in TCA			16,989		29,846						
2-51-00-761-000 Contributed to Other Operating Function											
2-51-07-770-000 Action Committee	25,480	35,350	8,200	10,000	9,000	8,200	12,000				12,000
2-51-09-770-000 Community Development	22,387	6,000	18,000	12,660	15,897	14,550	16,416			234	16,650
2-51-09-772-000 Literacy Program (Partnership Program)											
2-74-10-770-000 Town Contributions to Community Activities	24,470	26,000	26,365	26,000	70,726	69,710	26,000				26,000
Total 700 Transfer Payments	89,159	83,100	91,729	114,660	126,711	92,460	54,416			234	54,650
800 Financial Services Charges											
2-72-03-811-000 Short/Over	8	50	(1)	50	(1)	50	50				50
Total 800 Financial Services Charges	8	50	(1)	50	(1)	50	50				50
Total Town of Redcliff	(281,766)	198,760	37,873	(22,800)	(37,588)	(39,605)	98,430	(3,980)	(715,100)	26,445	(594,205)
Total Community Services	(281,766)	198,760	37,873	(22,800)	(37,588)	(39,605)	98,430	(3,980)	(715,100)	26,445	(594,205)

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Land & Legislative Services

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
Town of Redcliff											
300 Sales to Other Governments											
1-61-00-351-000 Planning & Subdivision Fees	(4,482)	(5,900)	(2,010)	(5,900)	(1,500)	(1,100)	(900)			(200)	(1,100)
Total 300 Sales to Other Governments	(4,482)	(5,900)	(2,010)	(5,900)	(1,500)	(1,100)	(900)			(200)	(1,100)
400 Sales of Goods & Services											
1-12-02-413-000 Reports, Maps, Faxes, Copies Etc.	(201)	(300)	(66)	(300)	(220)	(300)	(300)				(300)
1-12-02-490-000 Promotional Items	(2)	(300)	(281)	(300)	(6)	(300)	(300)				(300)
1-61-00-412-000 Zoning Change Fees	(2,600)	(1,300)		(1,300)	(650)	(1,300)	(1,300)				(1,300)
1-61-00-414-000 Subdiv & Develop Application APPEAL Fees	(250)	(500)	(150)	(500)	(150)	(500)	(500)				(500)
1-61-00-415-000 Encroachment Permit	(300)	(500)	(105)	(500)		(500)	(500)				(500)
1-66-00-480-000 Land Sales	(505,623)	(1,600,000)	(112,870)	(850,000)	(556,662)	(425,000)	(425,000)				(425,000)
1-66-00-481-000 Agreement for Sale - Installments	(158,774)	(158,800)	(37,457)	(10,600)	(274,994)	(66,500)	(16,200)				(16,200)
Total 400 Sales of Goods & Services	(667,750)	(1,761,700)	(150,929)	(863,500)	(832,682)	(494,400)	(444,100)				(444,100)
500 Other Revenue from Own Sources											
1-69-00-563-000 Rental Building - Comm. Short Term (Inactive '10)											
1-69-00-564-000 Leases - Commercial, Grazing, Rental, L-T	(26,155)	(26,550)	(28,614)	(27,260)	(28,578)	(29,250)	(30,700)				(30,700)
Total 500 Other Revenue from Own Sources	(26,155)	(26,550)	(28,614)	(27,260)	(28,578)	(29,250)	(30,700)				(30,700)
800 Conditional Grants from Other Governments											
840 Provincial & Federal Grants					1,623	(100,000)					
1-61-00-880-000 Private Contribution	(99,129)								(22,150)		(22,150)
Total 800 Conditional Grants from Other Governments	(99,129)				1,623	(100,000)			(22,150)		(22,150)
900 Other Transactions											
920 Contributed from Reserve	(286,159)	(36,000)	(604,692)	(71,300)	(102,691)	(346,400)	(319,500)		(44,100)	85,500	(278,100)
940 Contributed from Capital Source (INACTIVE)		(40,000)									
1-61-00-990-000 Transfer from Accumulated Surplus											
1-66-00-970-000 Infrastructure Capacity Fees	(15,111)				(3,470)						
Total 900 Other Transactions	(301,270)	(76,000)	(604,692)	(71,300)	(106,161)	(346,400)	(319,500)		(44,100)	85,500	(278,100)
100 Salaries, Wages & Benefits											
110 Wages & Salaries	42,453	33,900	42,374	42,100	44,281	43,850	43,850				43,850

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Land & Legislative Services

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
132 Benefits	4,128		4,328	4,200	4,649	4,700	4,800				4,800
Total 100 Salaries, Wages & Benefits	46,581	33,900	46,702	46,300	48,930	48,550	48,650				48,650
200 Contracted & General Services											
2-12-02-220-000 Public Relations (INACTIVE '10)											
2-12-02-221-000 Public Relations, Promotions & Advertising	25,897	27,000	27,217	24,000	13,044	22,500	26,950	4,200			31,150
2-12-02-236-000 Contracted Services: Admin Support	650	23,000	4,751	15,000	10,000	14,000	1,200				1,200
2-12-02-274-000 Insurance	117,363	130,000	116,096	130,000	115,530	125,000	124,000				124,000
2-61-00-224-000 Registration & Tuition (INACTIVE '02)		700		700							
2-61-00-230-000 Inter Mun. Plan & Reg Service Study (INACTIVE '11)											
2-61-00-231-000 Planning and Development Studies	217,826		48,151	75,000	102,691	156,900			66,250		66,250
2-61-00-233-000 Professional Services: Planner	45,976	80,000	25,831	41,300	15,655	30,000	30,000				30,000
2-66-06-220-000 Public Relations, Promos & Adverts (INACTIVE '10)											
2-66-06-221-000 Public Relations, Promotions & Advertising	12,813	17,000	8,836	17,000	4,708	21,000	17,600				17,600
2-66-06-230-000 Cost of Land Sales (Legal, Commission etc.)	4,102	12,000	8,738	6,000	6,751	3,000	3,000				3,000
2-66-06-249-000 Replot & Survey (for Land Dev.)	5,089	10,000	6,384	10,000	1,700	10,000	10,000				10,000
2-66-06-250-000 Cost of Land Sale (Land Inventory Costs)	73,916	300,000	13,051	150,000	80,097	75,000	75,000				75,000
Total 200 Contracted & General Services	503,632	599,700	259,055	469,000	350,176	457,400	287,750	4,200	66,250		358,200
300 Purchases from Other Governments											
2-12-02-342-000 Land Titles Office Expenditures	70	500	98	500	34	500	500				500
2-66-06-351-000 Subdivision Costs - Town Project (1.61.00.351)		5,000		5,000							
Total 300 Purchases from Other Governments	70	5,500	98	5,500	34	500	500				500
500 Materials, Goods, Supplies and Utilities											
2-12-02-510-000 Goods for Resale (11202413&11202490) (INACTIVE '11)		300		300							
2-61-00-511-000 General Goods and Supplies	10	500	413	500		500	500				500
Total 500 Materials, Goods, Supplies and Utilities	10	800	413	800		500	500				500
700 Transfer Payments											
762 Contributed to Reserves	597,386	1,446,800		31,500	90,292						
2-66-06-750-000 City of MH - Gas & Elec-Annex Land (INACTIVE '11)											
Total 700 Transfer Payments	597,386	1,446,800		31,500	90,292						

2013 BUDGET DRAFT FOR COUNCIL REVIEW
Land & Legislative Services

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
Total Town of Redcliff	48,893	216,550	(479,977)	(414,860)	(477,866)	(464,200)	(457,800)	4,200		85,300	(368,300)
Total Land & Legislative Services	48,893	216,550	(479,977)	(414,860)	(477,866)	(464,200)	(457,800)	4,200		85,300	(368,300)

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Engineering

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
Town of Redcliff											
400 Sales of Goods & Services											
1-66-00-410-000 Recovery of Eng.& Planning Services(West Side S)	3,090	(2,000)									
1-66-00-411-000 Documentation for the Tender Process	(971)	(1,000)	(962)	(1,500)	(390)	(1,000)	(750)				(750)
Total 400 Sales of Goods & Services	2,119	(3,000)	(962)	(1,500)	(390)	(1,000)	(750)				(750)
900 Other Transactions											
920 Contributed from Reserve	(69,919)	(12,000)	(16,399)	(1,595,400)	(5,216)	(1,089,900)			(256,400)		(256,400)
940 Contributed from Capital Source (INACTIVE)		(269,250)									
1-66-00-990-000 Transfer from Accumulated Surplus											
Total 900 Other Transactions	(69,919)	(281,250)	(16,399)	(1,595,400)	(5,216)	(1,089,900)			(256,400)		(256,400)
100 Salaries, Wages & Benefits											
110 Wages & Salaries	133,397	129,400	145,763	140,700	154,863	156,000	157,200				157,200
132 Benefits	20,183	47,500	28,775	33,900	32,687	31,350	32,400				32,400
Total 100 Salaries, Wages & Benefits	153,580	176,900	174,538	174,600	187,550	187,350	189,600				189,600
200 Contracted & General Services											
215 Postage, Telecommunications & Internet	4,661	4,400	4,441	5,450	4,074	5,375	4,600				4,600
250 Contracted R & M	123	800	265	800	345	800	800				800
2-66-00-211-000 Travel Expense	1,703	4,000	1,192	3,000	1,515	2,700	2,150				2,150
2-66-00-223-000 Registration & Tuition	3,129	3,000	2,184	4,500	4,962	3,900	3,950				3,950
2-66-00-224-000 Memberships (NEW #2.66.02.225.000)	942	2,500									
2-66-00-225-000 Memberships			1,584	2,500	1,882	2,225	2,119				2,119
2-66-00-233-000 Contracted Testing & Geotechnical		1,000	127	1,000		1,000	1,500				1,500
2-66-00-234-000 Contracted Services: GIS/MIMS	5,900	5,000	2,742	3,000	5,000	3,000	5,000			(5,000)	
2-66-00-235-000 Contracted Engineering (Misc. Projects)				5,000		5,000					
2-66-00-237-000 Special Services: Janitorial Contract	2,364	2,400	2,266	2,400	2,250	2,200	2,200				2,200
2-66-00-239-000 Master Plan Study - Transportation (INACTIVE *10)		80,000									
2-66-00-249-000 Replot & Survey - (for Engineering)	600	5,000		5,000	125	3,500	2,000				2,000
2-66-00-254-000 Software Maintenance & Licenses	1,883	2,200	1,896	3,250	11,572	2,400	2,350			300	2,650
Total 200 Contracted & General Services	21,305	110,300	16,697	35,900	31,725	32,100	26,669			(4,700)	21,969

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Engineering

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
500 Materials, Goods, Supplies and Utilities											
520 R & M Supplies - Vehicles & Equipment	870	400	59	400	82	400	200				200
540 Utilities	2,401	2,500	2,928	2,500	2,584	2,500	2,500				2,500
2-66-00-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	15,276	12,000	5,488	500							
2-66-00-511-000 General Goods and Supplies	2,085	3,000	1,831	3,000	1,283	3,000	2,000		2,000		4,000
Total 500 Materials, Goods, Supplies and Utilities	20,632	17,900	10,306	6,400	3,949	5,900	4,700		2,000		6,700
700 Transfer Payments											
762 Contributed to Reserves											
780 Contributed to Equity in TCA			11,404	1,595,400	5,216	1,089,900			256,400		256,400
Total 700 Transfer Payments			11,404	1,595,400	5,216	1,089,900			256,400		256,400
Total Town of Redcliff	127,717	20,850	195,584	215,400	222,834	224,350	220,219		2,000	(4,700)	217,519
Total Engineering	127,717	20,850	195,584	215,400	222,834	224,350	220,219		2,000	(4,700)	217,519

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Regional Landfill

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
Town of Redcliff											
400 Sales of Goods & Services											
1-99-43-421-000 Tonnage Charges	(1,021,641)	(801,200)	(941,348)	(851,100)	(1,020,975)	(814,170)	(814,170)		(35,160)	(5,000)	(854,330)
1-99-43-491-000 Miscellaneous Revenue	(10,498)	(10,000)	(7,212)	(10,000)	(16,653)	(10,000)	(10,000)				(10,000)
Total 400 Sales of Goods & Services	(1,032,139)	(811,200)	(948,560)	(861,100)	(1,037,628)	(824,170)	(824,170)		(35,160)	(5,000)	(864,330)
500 Other Revenue from Own Sources											
1-99-43-551-000 Interest on Investment	(2,564)	(1,000)	(12,627)	(1,000)	(14,727)	(15,750)	(15,750)		(200)		(15,950)
1-99-43-564-000 Surface and Grazing Leases	(6,270)	(6,250)	(8,770)	(6,250)	(8,770)	(8,770)	(8,770)				(8,770)
1-99-43-591-000 Non-Government Grant											
Total 500 Other Revenue from Own Sources	(8,834)	(7,250)	(21,397)	(7,250)	(23,497)	(24,520)	(24,520)		(200)		(24,720)
700 Unconditional Grants from Other Governments											
1-99-43-780-000 Contributed from Equity in TCA	(112,236)		(112,236)		(124,919)						
Total 700 Unconditional Grants from Other Governments	(112,236)		(112,236)		(124,919)						
800 Conditional Grants from Other Governments											
1-99-43-850-000 Cypress County Contribution											
1-99-43-851-000 Town of Redcliff Contribution											
Total 800 Conditional Grants from Other Governments											
900 Other Transactions											
920 Contributed from Reserve	(79,403)		(11,830)	(200,000)	(665,344)	(750,000)		(94,800)	(273,540)		(368,340)
940 Contributed from Capital Source (INACTIVE)											
Total 900 Other Transactions	(79,403)		(11,830)	(200,000)	(665,344)	(750,000)		(94,800)	(273,540)		(368,340)
100 Salaries, Wages & Benefits											
110 Wages & Salaries	225,700	225,100	233,087	244,300	259,648	251,450	264,800				264,800
132 Benefits	42,746	42,000	44,290	47,100	50,511	50,100	53,850				53,850
Total 100 Salaries, Wages & Benefits	268,446	267,100	277,377	291,400	310,159	301,550	318,650				318,650
200 Contracted & General Services											
215 Postage, Telecommunications & Internet	2,531	2,800	2,937	2,800	2,918	3,990	3,600				3,600
250 Contracted R & M	4,450	15,000	10,377	20,000	12,848	15,000	15,000				15,000
2-99-43-211-000 Travel Expense	2,039	2,000	630	2,000	444	2,000	2,000				2,000

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Regional Landfill

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
2-99-43-219-000 Miscellaneous Services	54	1,000	1,152	1,000	8,053	1,000	1,000				1,000
2-99-43-223-000 Registration & Tuition	1,318	2,000	953	2,000	740	2,000	2,000				2,000
2-99-43-224-000 Memberships (NEW #2.99.43.225.000)	211	500									
2-99-43-225-000 Memberships			226	500	426	500	500				500
2-99-43-231-000 Professional Service: Audit	5,000	7,500	7,900	7,900	8,200	8,200	8,200		250		8,450
2-99-43-232-000 Professional Services: Legal & other	52	2,000		2,000		2,000	2,000				2,000
2-99-43-235-000 Contracted Engineering	31,732	20,000	28,754	95,000	8,837	103,000	103,000		7,000		110,000
2-99-43-237-000 General Contracted Services	18,011	15,000	22,891	20,000	72,792	20,000	20,000	3,000			23,000
2-99-43-238-000 Special Serv:Ground Water & Oth Test(INACTIVE '10)											
2-99-43-249-000 Hardware and Software Support		1,000		1,000		1,000	1,000				1,000
2-99-43-250-000 Contracted Excavations and Fill											
2-99-43-274-000 Insurance	13,502	14,000	13,191	14,000	12,974	14,000	14,000				14,000
Total 200 Contracted & General Services	78,900	82,800	89,011	168,200	128,232	172,690	172,300	3,000	7,250		182,550
500 Materials, Goods, Supplies and Utilities											
520 R & M Supplies - Vehicles & Equipment	29,445	33,100	55,049	25,900	58,415	25,500	25,500		(5,000)		20,500
530 R & M Supplies	205	2,000	1,161	2,000	1,019	2,000	2,000				2,000
540 Utilities	5,011	4,500	4,968	4,500	3,541	4,500	4,500				4,500
2-99-43-504-000 MACHINES & EQUIPMENT (UNDER \$5000)		9,000		9,000		9,000		19,800			19,800
2-99-43-505-000 Vehicles (Under \$5000)	1,000										
2-99-43-511-000 General Goods and Supplies	2,813	4,000	3,883	4,000	4,547	4,000	4,000				4,000
2-99-43-521-000 Gas & Oil	72,335	55,000	91,434	65,000	93,137	70,000	70,000		10,000	5,000	85,000
2-99-43-524-000 Small Tools & Equipment Supplies	669	1,500	560	1,500	333	1,500	1,500				1,500
Total 500 Materials, Goods, Supplies and Utilities	111,478	109,100	157,055	111,900	160,992	116,500	107,500	19,800	5,000	5,000	137,300
600 Amortization of TCA											
2-99-43-660-000 Amortization Expense	112,236		112,236		124,919		112,500				112,500
Total 600 Amortization of TCA	112,236		112,236		124,919		112,500				112,500
700 Transfer Payments											
762 Contributed to Reserves	496,253	284,500	344,021	290,000	532,750	251,600	152,450				152,450
780 Contributed to Equity in TCA				125,000	581,982	675,000			160,000		160,000

2013 BUDGET DRAFT FOR COUNCIL REVIEW

Regional Landfill

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ACCOUNT NUMBERS AND LINE DETAILS	2010 ACTUALS	2010 APPROVED BUDGET	2011 ACTUALS	2011 APPROVED BUDGET	2012 ACTUALS YTD	2012 APPROVED BUDGET	STANDARD OR BASE BUDGET	ONE TIME PURCHASES & PROGRAMS	INFLATIONARY & ECONOMIC ADJUSTMENTS	BUDGET CUTS OR REDUCTIONS	2013 PROPOSED BUDGET
2-99-43-781-000 Cont. to Equity in TCA (Principal Repayment)	40,000		60,989	61,000		62,800	62,000				62,000
Total 700 Transfer Payments	536,253	284,500	405,010	476,000	1,114,732	989,400	214,450		160,000		374,450
800 Financial Services Charges											
2-99-43-810-000 Bank Charges			190		712		750				750
2-99-43-811-000 Over & Short	20	50	34	50	231	50	50				50
2-99-43-822-000 Principal Repayment of Deficit Contributions									113,540		113,540
2-99-43-831-000 Interest Expense on Loans	45,874	22,300	13,196	20,200	11,412	17,900	17,000				17,000
2-99-43-832-000 Principal Expense on Loans (INACTIVE'12)		52,000									
Total 800 Financial Services Charges	45,894	74,350	13,420	20,250	12,355	17,950	17,800		113,540		131,340
900 Other Transactions											
2-99-43-900-000 A/R Uncollectible Accounts	79,403	600	39,912	600		600	600				600
2-99-43-910-000 Collection Agency											
Total 900 Other Transactions	79,403	600	39,912	600		600	600				600
Total Town of Redcliff	(2)		(2)		1		95,110	(72,000)	(23,110)		
Total Regional Landfill	(2)		(2)		1		95,110	(72,000)	(23,110)		

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**TOWN OF REDCLIFF
BYLAW NO. 1749/2013**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF REDCLIFF FOR THE 2013 TAXATION YEAR.

WHEREAS, the Town of Redcliff has prepared and adopted detailed estimates of municipal revenue and expenditures as required, at the Council meeting held on April 22, 2013;

AND WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Redcliff for 2013 total \$40,726,235.00;

AND WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
- Residential/Farm Land	\$1,104,551
- Non-residential	\$706,415
Opted Out School Boards	
- Residential/Farm land	\$95,026
- Non-residential	\$88,428
Sub-Total	<u>\$1,994,420</u>
Cypress View Foundation	\$67,236

AND WHEREAS, the council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000;

AND WHEREAS, the assessed value of all property in the Town of Redcliff as shown on the assessment roll is:

	Assessment
Residential	\$433,484,140
Non-residential	\$193,544,660
Farmland	\$5,544,820
Machinery and Equipment	\$13,335,140
Sub-Total	<u>\$645,908,760</u>
Less Machinery and Equipment assessment allowance 40%	<u>(\$5,334,056)</u>
	\$640,574,704
Annexed Properties (Subject to Board Order MGB 147/2008)	
Residential	\$9,108,750
Non-residential	\$7,678,420
Machinery & Equipment	\$873,600
Farmland	\$67,350
Total Annexed Properties	<u>\$17,728,120</u>

AND WHEREAS, Council is authorized in the Municipal Government Act and considers it appropriate to apply an exemption to the extent of 40% to the Machinery and Equipment used for manufacturing or processing.

AND WHEREAS, the estimated municipal revenues and transfers from all sources other than property taxation is estimated at \$34,020,138 and the balance of \$6,706,097 is to be raised by

general municipal property taxation;

AND WHEREAS, The Municipal Government Act authorizes the Town of Redcliff to impose a supplementary tax against properties listed on the supplementary tax roll;

AND WHEREAS, the taxation rates and taxation revenue for certain properties which were brought into the Town of Redcliff as a result of annexation are governed by Order of Council No. 147/2008.

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Redcliff, in the Province of Alberta, enacts as follows:

1. This Bylaw shall be known as the Town of Redcliff Tax Rate Bylaw:
2. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Redcliff:

	Tax Levy	Assessment	Tax Rate
General Municipal			
- Residential	\$2,247,789	\$433,484,140	0.0051854
- Farmland	\$62,871	\$5,544,820	0.0113387
- Non-residential	\$2,194,545	\$193,544,660	0.0113387
- Machinery & Equipment *	\$90,722	\$8,001,084	0.0113387
* 40% Machinery & Equipment allowance			
Totals	\$4,595,927	\$640,574,704	
Education:			
ASFF (Residential & Farm land)	\$1,091,486	\$404,958,949	0.0026953
ASFF (Non-residential)	\$677,473	\$173,439,771	0.0039061
Opted Out (Residential & Farmland)	\$90,168	\$33,453,721	0.0026953
Opted Out (Non-residential)	\$78,532	\$20,104,889	0.0039061
Totals	\$1,937,659	\$631,957,330	
Cypress View Foundation	\$66,077	\$645,908,760	0.0001023
Sub-Total	\$6,599,663		
Annexed Properties Annual Tax per MGB Board Order 147/08	\$106,434		
GRAND TOTAL	<u>\$6,706,097</u>		

3. That the Chief Administrative Officer be authorized to impose a supplementary tax against properties listed on the supplementary tax roll and the supplementary tax rates be the same as imposed by this bylaw.
4. That the Chief Administrative Officer be authorized to levy and collect property taxes for 2013, on those properties annexed to the Town of Redcliff from Cypress County, which are subject to the provisions of Board Order 147/2008, based on those rates established by Cypress County Mill Rate Bylaw.

5. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this the _____ day of _____, 2013.

READ a second time this the _____ day of _____, 2013.

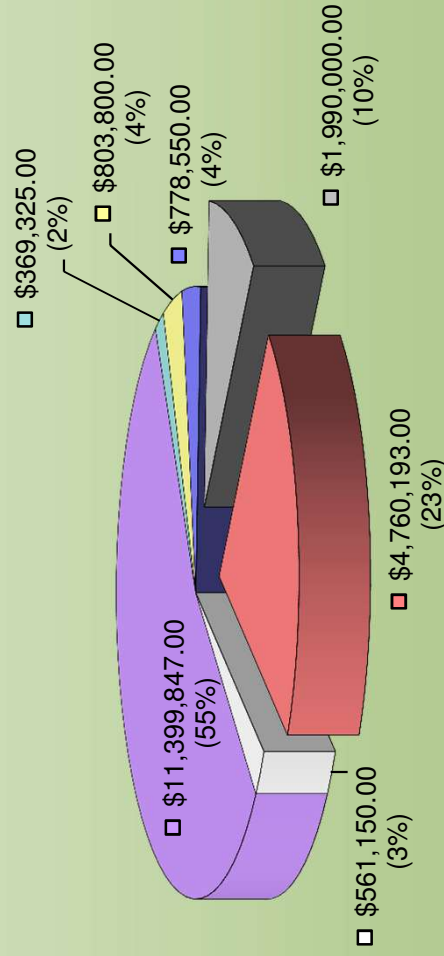
READ a third time this the _____ day of _____, 2013.

PASSED and **SIGNED** this the _____ day of _____, 2013.

MAYOR

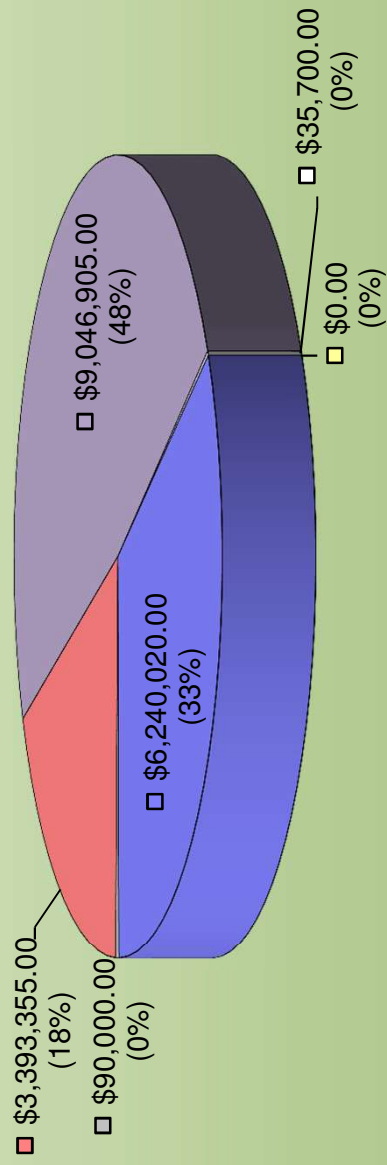
MANAGER OF LEGISLATIVE AND LAND
SERVICES

OPERATING REVENUE - WITH SCHOOL & MUNICIPAL TAX LEVY SEPARATE



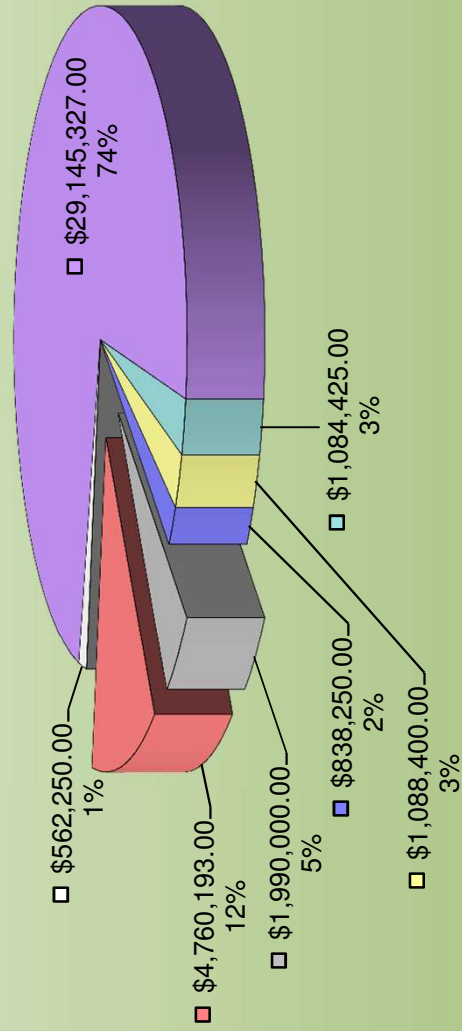
- LEGISLATIVE, ADMINISTRATION, AND FISCAL SERVICES
- MUNICIPAL TAX LEVY
- PUBLIC SERVICES
- ENVIRONMENTAL DEVELOPMENT
- SCHOOL TAX LEVY
- PROTECTIVE SERVICES
- COMMUNITY SERVICES

CAPITAL REVENUE BY SOURCE



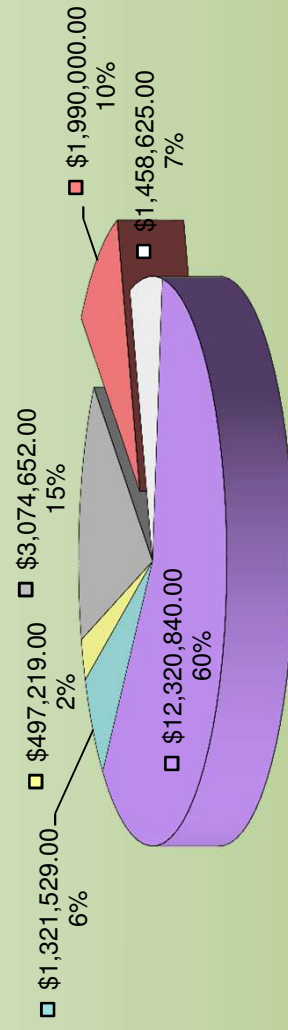
- TRANSFER FROM OPERATING
- AT LARGE BYLAW
- FRONTAGE BORROWING
- TRANSFER FROM RESERVE
- GRANTS
- COST SHARING & DONATIONS

TOTAL OPERATING & CAPITAL REVENUE - WITH SCHOOL & MUNICIPAL TAX LEVIES SEPARATE



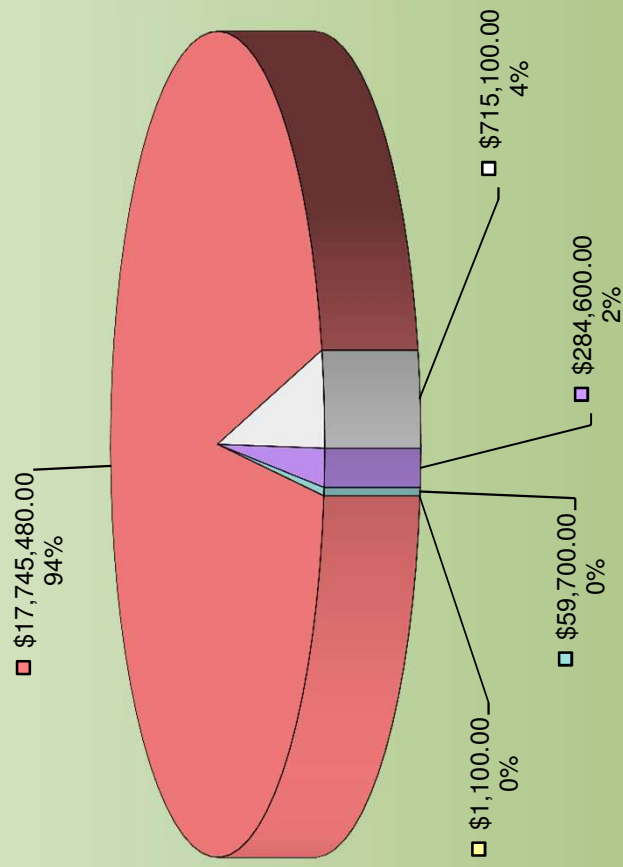
LEGISLATIVE, ADMINISTRATION, AND FISCAL SERVICES	SCHOOL TAX LEVY
MUNICIPAL TAX LEVY	PROTECTIVE SERVICES
PUBLIC SERVICES	COMMUNITY SERVICES
ENVIRONMENTAL DEVELOPMENT	

OPERATING EXPENDITURES - WITH SCHOOL TAX LEVY SEPARATE



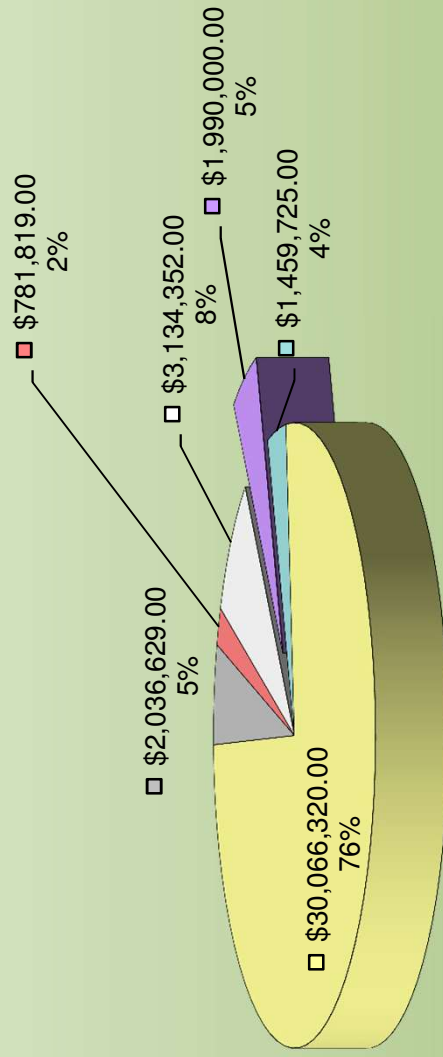
- LEGISLATIVE, ADMINISTRATION, AND FISCAL SERVICES
- SCHOOL TAX LEVY
- PROTECTIVE SERVICES
- PUBLIC SERVICES
- COMMUNITY SERVICES
- ENVIRONMENTAL DEVELOPMENT

CAPITAL EXPENDITURES



- LEGISLATIVE, ADMINISTRATION, AND FISCAL SERVICES
- PUBLIC SERVICES
- ENVIRONMENTAL DEVELOPMENT
- PROTECTIVE SERVICES
- COMMUNITY SERVICES

TOTAL OPERATING AND CAPITAL EXPENDITURES - WITH SCHOOL TAX LEVY SEPARATE



- LEGISLATIVE, ADMINISTRATION, AND FISCAL SERVICES
- PROTECTIVE SERVICES
- COMMUNITY SERVICES
- SCHOOL TAX LEVY
- PUBLIC SERVICES
- ENVIRONMENTAL DEVELOPMENT

2013 MILL RATE CALCULATION TESTING & SAMPLES

CODE 30		% OF ROLLS +/- \$75					95.45% RES	
30	50	75	100	200	500	1,000	4,000	
(30)	(50)	(75)	(100)	(200)	(500)	(1,000)	(4,000)	
1571	288	69	32	31	12	5	12	
77.77%	14.26%	3.42%	1.58%	1.53%	0.59%	0.25%	0.59%	

ROLL#0038400		3 STREET S.E.				
TAX YEAR	2011	2012	2013	\$ CHANGE	% CHANGE	
ASSESSMENT	198,070	190,540	189,420	(1,120.00)	-0.59%	
MUNICIPAL	974.31	965.60	982.22	16.62	1.72%	
SCHOOL	514.19	518.59	510.54	(8.05)	-1.55%	
CYPRESS	21.39	18.52	19.38	0.86	4.63%	
TOTAL	1,509.89	1,502.71	1,512.14	9.43	0.63%	

ROLL#0225800		REDCLIFF WAY S.E.				
TAX YEAR	2011	2012	2013	\$ CHANGE	% CHANGE	
ASSESSMENT	295,530	299,830	299,590	(240.00)	-0.08%	
MUNICIPAL	1,453.71	1,519.45	1,553.49	34.05	2.24%	
SCHOOL	767.20	816.05	807.48	(8.56)	-1.05%	
CYPRESS	31.92	29.14	30.65	1.50	5.16%	
TOTAL	2,252.83	2,364.64	2,391.63	26.99	1.14%	

CODE 10		% OF ROLLS +/- \$200					79.78% COMM	
50	100	200	500	1,000	2,500	5,000	10,000	
(50)	(100)	(200)	(500)	(1,000)	(2,500)	(5,000)	(10,000)	
55	8	8	9	6	2	0	1	
61.80%	8.99%	8.99%	10.11%	6.74%	2.25%	0.00%	1.12%	

ROLL#0029800		3 STREET S.E.				
TAX YEAR	2011	2012	2013	\$ CHANGE	% CHANGE	
ASSESSMENT	228,420	229,190	230,440	1,250.00	0.55%	
MUNICIPAL	2,537.52	2,571.58	2,612.89	41.31	1.61%	
SCHOOL	798.10	863.22	900.12	36.90	4.27%	
CYPRESS	24.67	22.28	23.57	1.30	5.82%	
TOTAL	3,360.29	3,457.08	3,536.59	79.51	2.30%	

ROLL#0255900		SOUTH HIGHWAY DRIVE S.E.				
TAX YEAR	2011	2012	2013	\$ CHANGE	% CHANGE	
ASSESSMENT	2,313,780	2,320,620	2,328,210	7,590.00	0.33%	
MUNICIPAL	25,703.78	26,038.05	26,398.87	360.82	1.39%	
SCHOOL	8,084.35	8,740.38	9,094.22	353.84	4.05%	
CYPRESS	249.89	225.56	238.18	12.61	5.59%	
TOTAL	34,038.02	35,004.00	35,731.27	727.27	2.08%	

CODE 20		% OF ROLLS +/- \$200					77.11% INDUS	
50	100	200	500	1,000	5,000	10,000	20,000	
(50)	(100)	(200)	(500)	(1,000)	(5,000)	(10,000)	(20,000)	
58	43	27	25	4	8	0	1	
34.94%	25.90%	16.27%	15.06%	2.41%	4.82%	0.00%	0.60%	

ROLL#0103700		INDUSTRIAL DRIVE S.E.				
TAX YEAR	2011	2012	2013	\$ CHANGE	% CHANGE	
ASSESSMENT	378,710	380,500	406,080	25,580.00	6.72%	
MUNICIPAL	4,207.09	4,269.32	4,604.42	335.10	7.85%	
SCHOOL	1,323.21	1,433.12	1,586.19	153.07	10.68%	
CYPRESS	40.90	36.98	41.54	4.56	12.32%	
TOTAL	5,571.20	5,739.42	6,232.15	492.73	8.58%	

ROLL#0280800		HIGHWAY AVENUE N.E.				
TAX YEAR	2011	2012	2013	\$ CHANGE	% CHANGE	
ASSESSMENT	2,350,230	2,367,560	2,376,240	8,680.00	0.37%	
MUNICIPAL	26,108.71	26,564.73	26,943.47	378.74	1.43%	
SCHOOL	8,211.70	8,917.18	9,281.83	364.65	4.09%	
CYPRESS	253.82	230.13	243.09	12.96	5.63%	
TOTAL	34,574.23	35,712.04	36,468.39	756.35	2.12%	

CODE 40		% OF ROLLS +/- \$200					68.89% G.H. BLDG	
50	100	200	500	1,000	2,000	3,000	6,000	
(50)	(100)	(200)	(500)	(1,000)	(2,000)	(3,000)	(6,000)	
27	2	2	6	3	3	1	1	
60.00%	4.44%	4.44%	13.33%	6.67%	6.67%	2.22%	2.22%	

ROLL#0115000		4 STREET S.W.				
TAX YEAR	2011	2012	2013	\$ CHANGE	% CHANGE	
ASSESSMENT	59,780	42,360	42,820	460.00	1.09%	
MUNICIPAL	664.10	475.29	485.52	10.23	2.15%	
SCHOOL	208.87	159.54	167.26	7.71	4.84%	
CYPRESS	6.46	4.12	4.38	0.26	6.39%	
TOTAL	879.42	638.95	657.16	18.21	2.85%	

ROLL#0260900		SASKATCHEWAN DRIVE N.E.				
TAX YEAR	2011	2012	2013	\$ CHANGE	% CHANGE	
ASSESSMENT	1,313,010	1,314,210	1,279,990	(34,220.00)	-2.60%	
MUNICIPAL	14,586.23	14,745.83	14,513.42	(232.41)	-1.58%	
SCHOOL	4,587.66	4,949.84	4,999.77	49.93	1.01%	
CYPRESS	141.81	127.74	130.94	3.20	2.51%	
TOTAL	19,315.69	19,823.41	19,644.13	(179.28)	-0.90%	

CODE 50		% OF ROLLS +/- \$75					88.10% G.H. LAND	
30	50	75	100	200	500	1,000	4,000	
(30)	(50)	(75)	(100)	(200)	(500)	(1,000)	(4,000)	
33	3	1	0	0	2	3	0	
78.57%	7.14%	2.38%	0.00%	0.00%	4.76%	7.14%	0.00%	

ROLL#0115000		4 STREET S.W.				
TAX YEAR	2011	2012	2013	\$ CHANGE	% CHANGE	
ASSESSMENT	64,030	106,720	106,720	0.00	0.00%	
MUNICIPAL	711.31	1,197.43	1,210.07	12.64	1.06%	
SCHOOL	166.22	290.46	287.64	(2.82)	-0.97%	
CYPRESS	6.92	10.37	10.92	0.54	5.25%	
TOTAL	884.45	1,498.26	1,508.63	10.36	0.69%	

ROLL#0260900		SASKATCHEWAN DRIVE N.E.				
TAX YEAR	2011	2012	2013	\$ CHANGE	% CHANGE	
ASSESSMENT	296,400	296,400	296,400	0.00	0.00%	
MUNICIPAL	3,292.71	3,325.70	3,360.79	35.09	1.06%	
SCHOOL	769.45	806.71	798.89	(7.82)	-0.97%	
CYPRESS	32.01	28.81	30.32	1.51	5.25%	
TOTAL	4,094.17	4,161.22	4,190.00	28.78	0.69%	

CODE	NAME	COUNT	ASSESSMENT CHANGE - TOTAL			ASSESSMENT CHANGE - MIN/MAX REMOVED				
			AVERAGE	MAX	MIN	REMOVED	AVERAGE	MAX	MIN	
10	COMMERCIAL	89	2.55%	373.77%	-100.00%	3	3.37%	0.62%	21.71%	-20.00%
20	INDUSTRIAL	166	1.13%	28.70%	-17.96%	3	1.81%	0.93%	14.90%	-15.15%
30	RESIDENTIAL	2013	-1.55%	57.50%	-100.00%	7	0.35%	-1.30%	34.74%	-21.33%

MAX/MIN ASSESSMENT CHANGE EXPLANATIONS:

COMMERCIAL

1. 373.77% - ADD NEW PUMPS, TANKS, PIPING, EQUIPMENT AND CANOPY
2. -100% - 305 CORRECTION 2012 - CODE CORRECTED TO ANNEXED PROPERTY
3. -100% - 305 CORRECTION 2012 - CODE CORRECTED TO ANNEXED PROPERTY

INDUSTRIAL

1. 28.70% - NEW BUILDING NOW 100% COMPLETE
2. 24.35% - ADDITIONS TO BUILDING COMPLETE - BUILDING NOW 100%
3. -17.96% - REMOVE FRAME AND FABRIC BLDGS & RELOCATABLE OFFICE. BUILDING SOLD IN 2012 (NEW MARKET VALUE)

RESIDENTIAL

1. 57.50% - MOBILE HOME REMOVED. NEW HOME PARTIALLY CONSTRUCTED.
2. -100% - LOT SUBDIVISION - 2 NEW ROLLS CREATED
3. -100% - LOT SUBDIVISION - 3 NEW ROLLS CREATED
4. -100% - LOT CONSOLIDATION - NEW ROLL CREATED
5. -73.85% - WAREHOUSE WAS ON THIS ROLL IN ERROR - THIS IS A VACANT RESIDENTIAL LOT
6. -100% - CHANGED CODE FROM RESIDENTIAL(30) TO RESIDENTIAL VACANT (220)
7. -100% - LOT CONSOLIDATION - NEW ROLL CREATED

2013 MILL RATE CALCULATION

STEP 1

TO CALCULATE THE DESIRED MUNICIPAL RESIDENTIAL REVENUE REQUIRED

RESIDENTIAL (REVENUE FROM PREVIOUS YEAR)		2,207,779	PER BYLAW 1722/2012
		2,207,779	
ADD: TAX INCREASE +/-	1.00%	22,100	FROM BUDGET DISCUSSIONS
ADD: ESTIMATED GROWTH FOR RESIDENTIAL	3,528,020 5.068	17,900	FROM GROWTH REPORT
		2,247,779	

TO CALCULATE THE DESIRED MUNICIPAL NON-RESIDENTIAL REVENUE REQUIRED

FARMLAND (REVENUE FROM PREVIOUS YEAR)		65,703	PER BYLAW 1722/2012
NON-RESIDENTIAL (REVENUE FROM PREVIOUS YEAR)		2,133,866	PER BYLAW 1722/2012
MACHINERY & EQUIPMENT (REVENUE FROM PREVIOUS YEAR)		57,279	PER BYLAW 1722/2012
		2,256,848	
ADD: TAX INCREASE +/-	1.00%	22,600	FROM BUDGET DISCUSSIONS
ADD: ESTIMATED GROWTH FOR NON-RESIDENTIAL	6,123,956 11.220	68,700	FROM GROWTH REPORT
		2,348,148	
TOTAL MUNICIPAL REVENUE REQUIRED		4,595,927	

STEP 2

MUNICIPAL PORTION OF TAXES ONLY

	2013 LIVE ASSESSMENT	PROPOSED TAX RATE	REVENUE
RESIDENTIAL	433,484,140	0.0051854	2,247,790.00
NON-RESIDENTIAL	193,544,660	0.0113387	2,194,540.00
FARM	5,544,820	0.0113387	62,870.00
MACHINERY & EQUIPMENT	13,335,140	0.0068032	90,720.00
		NEW MUN.	
TOTAL - TOWN ASSESSMENTS AND RATES	645,908,760	TAX RATES	4,595,920.00

FORMULA FOR NON-RESIDENTIAL

193544660 X + 5544820 X + (.6) 13335140 X = \$2348148
X = 0.0113387 (BASED ON T/B + GROWTH)

THEREFORE, NON-RESIDENTIAL FOR M & E IS 60% OF ABOVE

X = 0.0068032 (BASED ON T/B + GROWTH)

FORMULA FOR RESIDENTIAL

433484140 X = \$2247779
X = 0.0051854 (BASED ON T/B + GROWTH)

CALC:

0.0113387

0.0068032

0.0051854

MUNICIPAL RATE CHANGE

	PRIOR YEAR	CURRENT YEAR	CHANGE
NON-RESIDENTIAL (MUNICIPAL)	11.2203	11.3387	1.06%
RESIDENTIAL (MUNICIPAL)	5.0677	5.1854	2.32%

STEP 3

CALCULATE: DECREASE IN ASSESSMENT (EXCLUDE ANNEXED LAND)

	BYLAW 1722/2012	TAX T/B - 2013	CHANGE	CHNG IN %
RESIDENTIAL	435,657,000	433,484,140	(2,172,860)	-0.50%
NON- RESIDENTIAL	190,179,070	193,544,660	3,365,590	1.77%
FARMLAND	5,855,690	5,544,820	(310,870)	-5.31%
M & E	8,508,190	13,335,140	4,826,950	56.73%
SUBTOTAL	640,199,950	645,908,760	5,708,810	0.89%
LESS: M & E ALLOWANCE (40%)	(3,403,276)	(5,334,056)	1,930,780	-56.73%
TOTAL ASSESSMENT	636,796,674	640,574,704	7,639,590	1.20%

STEP 4

	RESIDENTIAL	NON-RES.	FARM LAND	M & E
<u>BYLAW INFORMATION:</u>				
<u>2013 - BYLAW XXXX / 2013</u>				
MUNICIPAL RATE	0.0051854	0.0113387	0.0113387	0.0113387
SCHOOL TAXES	0.0026953	0.0039061	0.0026953	0.0000000
CYPRESS VIEW FOUNDATION RATE	0.0001023	0.0001023	0.0001023	0.0001023
	0.0079830	0.0153471	0.0141363	0.0114410
LESS 40% ALLOW. M & E MUNICIPAL RATE				(0.0045355)
TOTAL - TAX RATES	0.0079830	0.0153471	0.0141363	0.0069055
TOTAL - TAXES PER MILL	7.9830	15.3471	14.1363	6.9055
<u>2012 - BYLAW 1722 / 2012</u>				
MUNICIPAL RATE	0.0050677	0.0112203	0.0112203	0.0112203
SCHOOL TAXES	0.0027217	0.0037664	0.0027217	0.0000000
CYPRESS VIEW FOUNDATION RATE	0.0000972	0.0000972	0.0000972	0.0000972
	0.0078866	0.0150839	0.0140392	0.0113175
LESS 40% ALLOW. M & E MUNICIPAL RATE				(0.0044881)
TOTAL - TAX RATES	0.0078866	0.0150839	0.0140392	0.0068294
TOTAL - TAXES PER MILL	7.8866	15.0839	14.0392	6.8294
<u>2011 - BYLAW 1695 / 2011</u>				
MUNICIPAL RATE	0.0049190	0.0111090	0.0111090	0.0111090
SCHOOL TAXES	0.0025960	0.0034940	0.0025960	0.0000000
CYPRESS VIEW FOUNDATION RATE	0.0001080	0.0001080	0.0001080	0.0001080
	0.0076230	0.0147110	0.0138130	0.0112170
LESS 40% ALLOW. M & E MUNICIPAL RATE				(0.0044436)
TOTAL - TAX RATES	0.0076230	0.0147110	0.0138130	0.0067734
TOTAL - TAXES PER MILL	7.6230	14.7110	13.8130	6.7734

Municipal Manager's Report
Monday, April 22, 2013

RCMP Lease

We have communicated Council's recent decision, including the motion passed on April 8 where Council indicated their position to not sign the lease had not changed and that negotiations should continue.

Water Treatment Plant

Meeting scheduled for April 17 has been postponed until May. MPE would not have had enough detail in order to present their ultimate 90% design completion goal for the meeting.

There was discussion regarding an information tour for Council in regards to the Pumphouse site. Administration was trying to coordinate this with MPE's attendance so that they too could provide information and answer any questions. Since the meeting has been postponed I would suggest moving forward with a date/time asap for those interested. A number of Council members were away during the past few weeks as well.

Municipal Inspection

We continued to receive several requests for information during the first few weeks of February which we provided. It is my estimation that a draft report has most likely been finalized and is going through the Municipal Affairs department for review and comment. We are still hoping to have a finalization and public presentation sometime in late May/early June.

Council had recently identified that they would like to have the first Town Hall meeting sometime in May or June. It would be my suggestion that this takes place shortly after the Municipal Inspection public presentation. It would not make much sense to do it beforehand. This way we can evaluate the information in the report and provide and update at the Town Hall meeting as to how we are going to proceed.

Emergency Management

As you know from the letter that was in your packages on April 8, 2013 we have officially been approved for our Regional Collaboration Grant along with Cypress County and Medicine Hat. The successful grant of \$250,000 will enable us to secure a consultant who will help in the design, development, and testing of three separate Municipal Emergency Management Plans (MEMP) as well as a Regional Emergency Management Plan (REMP) and resource sharing agreement. Ultimate approvals of each of these will be made by the respective Councils.

We have recently issued an RFP for the development of a Hazard Assessment and Risk Analysis (HARA) to be done for each municipality and the region. This closes in the next few weeks and will be awarded in early May. We are also working on the RFP for the consultant who will ultimately use the HARA to develop MEMP's and the REMP. Administrations are also working on new Emergency Management Bylaws to align with the Emergency Management Act.

On April 29, 2013 we are also hosting an emergency management training exercise with senior staff, Ron Robinson (Director of Emergency Management with the City and

Region), and Mark Murphy from Alberta Emergency Management Agency. The purpose of the exercise is to begin the process of detailing Emergency Operations Centre guidelines and Incident Command System parameters for staff. This is one step of many that will be done in 2013 so that we make progress in EM initiatives and directed by Council and has always been my desire. The future will also include roles and responsibility training for elected officials in the event of an emergency.

Staff/Council golf event

We have already set aside June 21 for our annual staff/council appreciation golf afternoon.

RV Regulations

Just for Council's information I did receive several calls from citizens and the media following our discussion on RV regulations at the last meeting. Most were under the impression that decisions had been made. I reiterated that Council had only decided to discuss and look at options and that no specific recommendations had been presented or discussed at all. I also reiterated that public consultation would be a part of the process and to keep looking at our website or the media for information on when that will take place.

We have just started the process of our analysis and research.

Finance and Administration

Everything that Finance and Administration has been working on is coming to Council or Committee of the Whole on April 22 for discussion and/or approval. This has taken almost all of our time. We are also working on solidifying legal opinion and recommendations for our Local Improvement discussion.

Public Services

Water and Sewer Utilities

- Staff have conducted several sanitary sewer camera inspections. Repairs have been coordinated on the properties that are in need of repair.
- Dean Harrison has been hired as the Utility Supervisor.
- Evan Dillman has been hired as Utility Operator 2.
- Staff has been working closely with Carver construction on the pumphouse project.
- Drinking water safety plan is nearing completion & staff are currently working with Jordan in Engineering on few items that he is aiding them with.

Municipal Works

- Street sweeping is underway with several of the heavily sanded areas being cleaned already.
- Several Frost boils have been identified & barricaded until they dry up & can be dealt with. One area that I reported to Khalil is on South Highway Dr. east of pinnacle. It's an area we had severe issues on in the past & may need some major repairs at some point.
- Staff has been busy thawing frozen culverts around town to prevent pooling of water.
- Sanitary sewer repairs @ 918 & 926 Kipling Crescent completed.

- Crew has been busy filling potholes in various parts of town. As well as gravel & grading areas that are in need.

Parks and Recreation

- Ice was removed from the Rec-Tangle apr. 1.
- Constructed & installed a base for Gps system @ Town Hall.
- Gar-tech electrical is completing electrical work in pool so that Watson pools can commission in May.
- Gopher control & poisoning is underway.
- Trimming Broadway trees in business area was completed.
- The seasonal labourer positions have all been filled & have various start dates ranging from Apr. 1- May 6.

Community Services

The next Community Services Program Guide for May 1 – August 31 is almost complete. We have gardening; employment and parenting programs arranged and need to confirm details yet for some fitness, youth and art programs. Since January we've been able to offer many new programs at little or no charge to participants because of grants, partnerships and collaborations with LEARN, DREAMS and the Community Food Connections Association. We've always tried to keep costs down to ensure that people can participate but there has really been an increase in the number of people attending programs. There's been a lot of very positive feedback from the community regarding the programs and the program guide.

Engineering

Eastside Phase 1 Parks & Landscape

- Project is out for tender and tender will close on April 15, 2013.

Sanitary Systems Evaluation Study

- MPE has completed the drawdown testing on all sanitary lift stations and final report completion in progress. MPE will deliver the report by the end of April.

Water Treatment Plant, Raw water pump station and pipeline upgrades

- Pump Station Upgrade:
 - Carver Constructions Ltd (CCL) has completed the generator building floor slab concrete and wall framing/sheeting with wall papers including roof trusses/sheeting work. Outside electric transformer pad concreting completed.
 - Raw water pump station building exterior concrete slab completed.
 - CCL is setting up the temporary power arrangements through City electric and will be installing the temporary pumping system by the second week of May. All property owners currently on raw water service have been informed and notices will be sent out in advance of any scheduled disruption of raw water service.
 - CCL has scheduled to carry on work to complete the roof work and trenches backfilling till April 18, 2013.
 - City gas has completed the extension of gas main to pump station property.
 - City gas servicing will come back at a later date to install service and meter inside the property.
- Rawwater pipe line and Water Treatment Plant :

- MPE has received the bonds from L.W. Dennis Contracting (successful bidder for Raw Water Pipeline project) and working on contract document drafting.
- Next bi-weekly pump station site meeting will be on April 17th, 2013.

2013 Capital Projects:

- Geotechnical report (1ST draft) received from Genivar for Old TransCanada Highway and 3rd St SE. Geotechnical recommendations will be incorporated in the design.
- Detailed design in progress for Old TransCanada Highway Rehab, Margaret Wooding School laneway drainage design and 3rd St SE (1st Ave to Mid 200 block).
- Preliminary design in progress for NW Seasonal storm Lift station.
- Toboggan hill erosion analysis and design in progress through Genivar. Storm water model will be reviewed and energy dissipation strategies will be incorporated in the design.
- Town has received comments from shallow utility companies on preliminary drawings and working to update the drawings.

Other Miscellaneous.

- Reviewed and commented on Box spring amended Area Structure Plan (ASP)
- Reviewed South Highway Drive blow out issue. Design/cost estimate preparation of South Highway Drive Road repairs.
- Review and commented revised site drainage plan from Redhat.
- Drawing preparation for operating projects- Road line painting and misc water valve and fire hydrant replacements in progress.
- GIS data base construction using ArcGIS 10 is in progress and incorporating landuse information.
- Survey equipment setup/installation/staff training in progress.
- Review of BMX track safety problems in progress.

Legislative and Land Services

- Ongoing inquires re: land sales, development & subdivision. Increased number of inquiries relating to the Eastside lots. Two additional sale agreements have recently been signed.
- Ongoing enforcement issues of non-permitted development and older files.
- Review and refund of older construction damage deposits.
- Request from the City of Medicine Hat to provide comments on proposed Box Springs Business Park Area Structure Plan. The Plan was reviewed by the Development Officer, Planning Consultant and Manager of Engineering and a response provided.
- Comments provided to City of Medicine Hat on proposed development application for a Petro Canada at the corner of TransCanada Highway and Boundary Road in Box Springs Business Park.
- Board Vacancies: Subdivision and Development Appeal Board, Family & Community Services Board, Recreation Services Board, Redcliff Public Library.
- Rec-Tangle Insurance Claim – Reimbursement in the amount of \$22,204.48 less \$1,000 deductible has been requested.
- Manager of Legislative and Land Services with the Director of Finance and Administration attended the Assessment Review Board Clerk refresher course.

- Review and preparation of amending bylaws as it relates to Local Improvement Bylaws and property changes as a result of consolidations and subdivisions as per the MGA.
- Police False Alarms - To date no fines have been issued. Four warning letters have been sent. This is based on information received from RCMP to February 28, 2013.

Mayor and Councillor Reports
Monday, April 22, 2013

NOTE: As per Council resolution, the Mayor and Council members will submit a report monthly to Council as to some of their activities. The general guideline is that reports will be submitted based on events attended outside of their normal Committee responsibilities. The rationale behind this guideline is that normal Committee responsibilities or meetings (i.e. Library board(s), Rec. Board, FCSS, Economic Development Agencies, etc.) provide minutes to Council on a regular basis. This guideline does not preclude Council members from providing information on those Committee activities should the member of Council deem it important to the rest of Council based on significance, timing of the information, or other factors. Seeing "nothing to report" from various Council members in monthly reports does NOT mean that they aren't performing critical Council committee responsibilities.

Mayor Rob Hazelaar

Nothing to report at this time

Councillor Chere Brown

I attended the Canadian Badlands AGM in Medicine Hat on March 27 & 28. Highlights included:

- Motion was made to increase fees with the cost of living, people are going back to their Councils to discuss what they thought.
- Executive Director pledges to visit all municipalities to see what attractions they may have. This has been emphasized in the past although yet to come to fruition in Redcliff for a number of years.
- Dinosaur park is building a Hotel/Lodges with a company named Pure North.
- Redcliff breakfast sponsorship included the Overhead Slideshow, printed in pkg. Sign by breakfast & a reserved table for breakfast.
- New service that will list your vacant properties/buildings on their website.
- 5 journalists toured some of the Badlands & said it was Fantastic.
- Sept. 16 – Esplanade exhibit is about Watersheds, what they are & how they work.
- 2014 AGM in Lethbridge.
- Travel Alberta - free promotional opportunity available in their book. I have passed on to Municipal Manager for exploration.
- Tourism visitor characteristics guideline. I have passed on to Municipal Manager.
- Financial and Annual reports presented. I have given a copy to Municipal Manager for distribution to Council members for their information.
- Workshop #1, Jeff Mulligan – Capturing the Magic through Engagement.
 - Very good workshop that talked about a workplace scan. Passed on to Municipal Manager.
- Workshop #2, Collaborative Grant Writing Panel
 - sustainable position to get lots of grants
 - get Community groups involved
 - is allowed to get creative & has time to make grants fit projects
 - Mara Nesbitt, County of Newell is contact. Have passed on to Municipal Manager
- Strategies, Economic Development Initiatives, what are ours?

- Social Media Strategy, what is ours, not just to have a website, etc.?

Councillor Cathy Crozier

Nothing to report at this time

Councillor Dwight Kilpatrick

Nothing to report at this time

Councillor Ernie Reimer

Nothing to report at this time

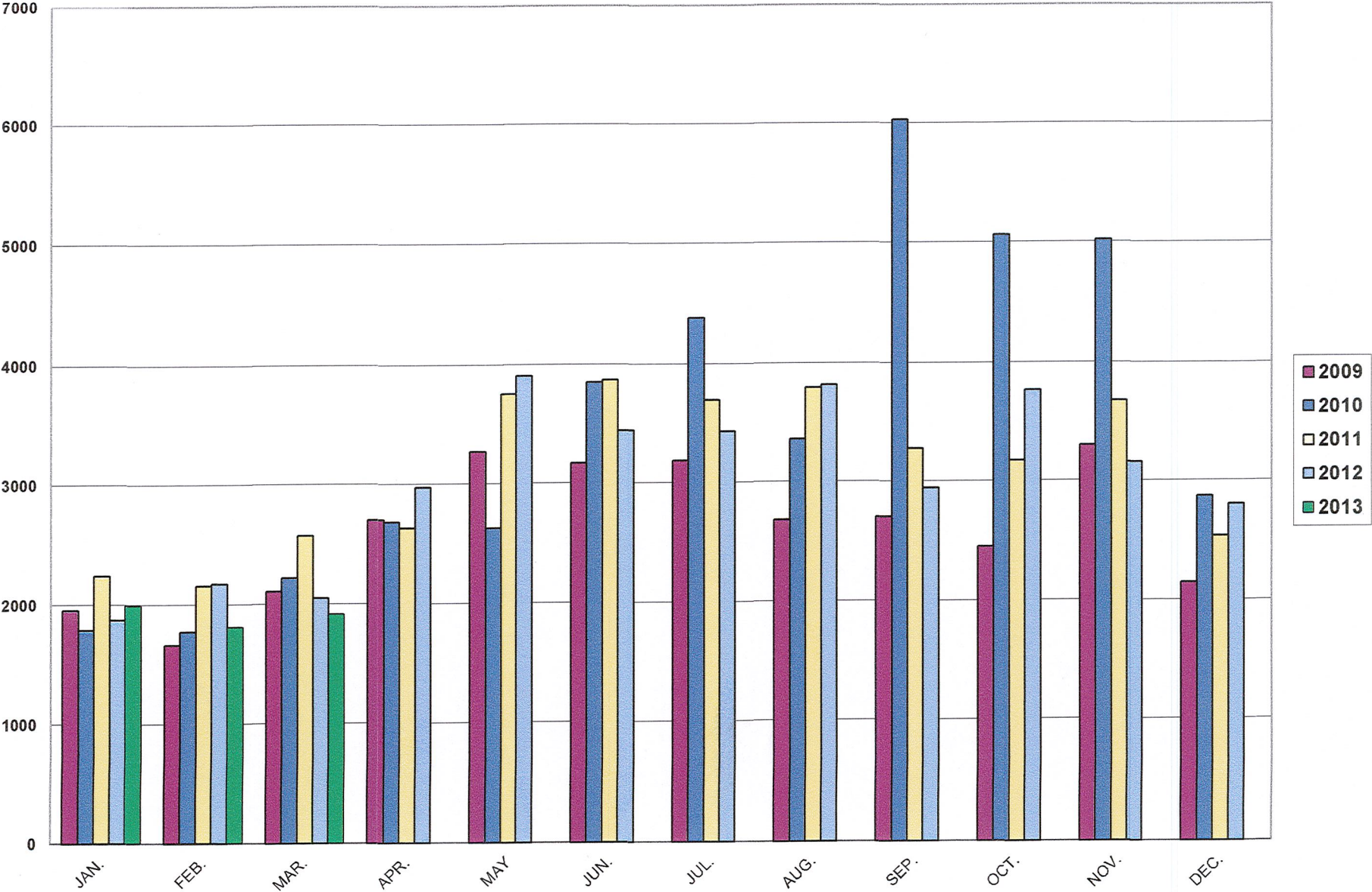
Councillor Eric Solberg

Nothing to report at this time

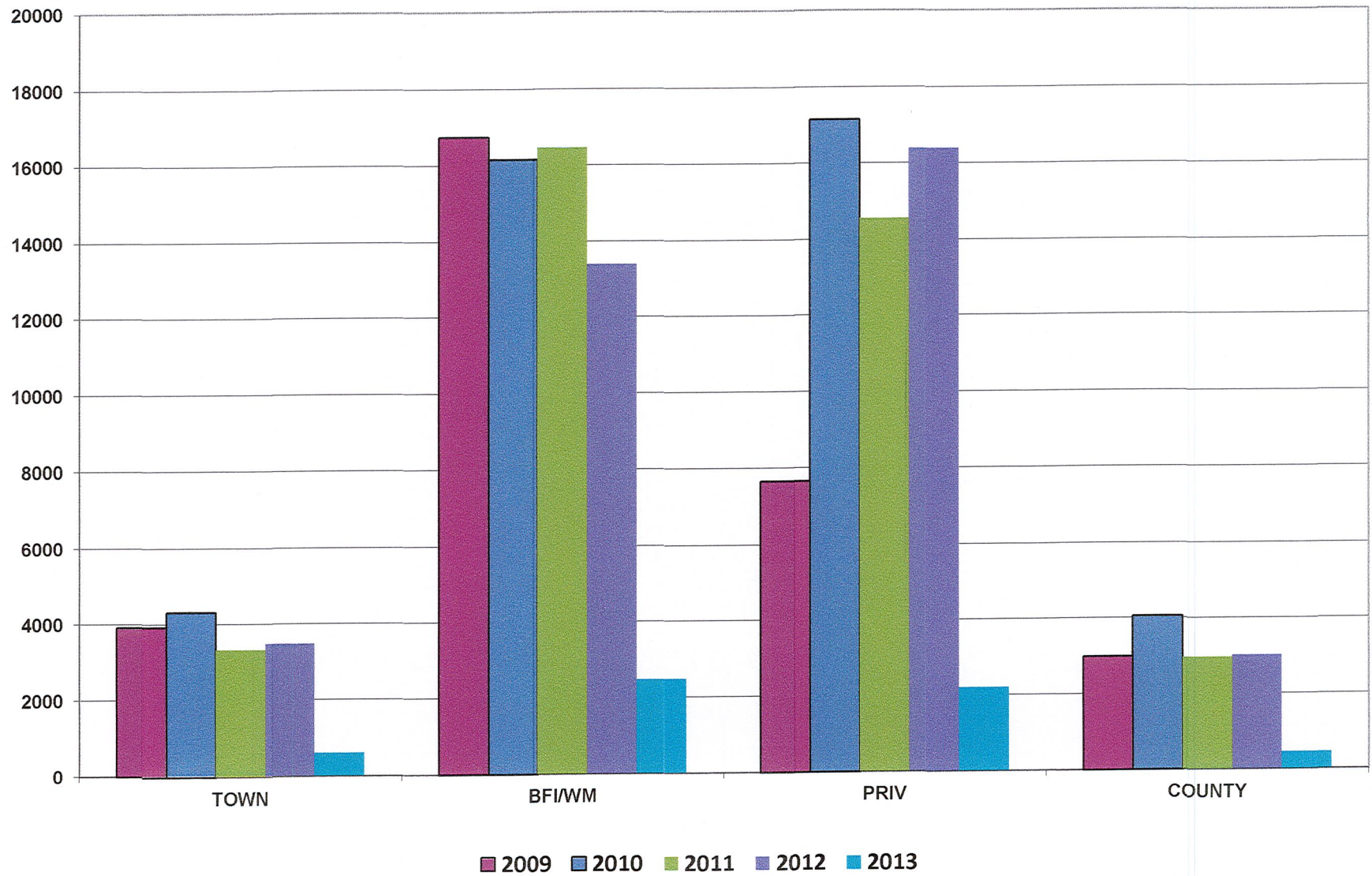
Councillor Jim Steinke

Also attend the Canadian Badlands AGM. After reviewing and discussing Councillor Brown's submission there is not much additional information to provide. The emphasis to make is that it was a great learning experience that provided an opportunity to evaluate the Redcliff has work to do and that we need to take advantage of the relationship with Canadian Badlands. This relationship is a two way street and we need to explore together the benefits that we can bring to each other. With the framework and plan moving forward on a Tourism Action Plan identified in Council's Strategic Direction sometime in 2013 we need to utilize Canadian Badlands as a key partner in this initiative.

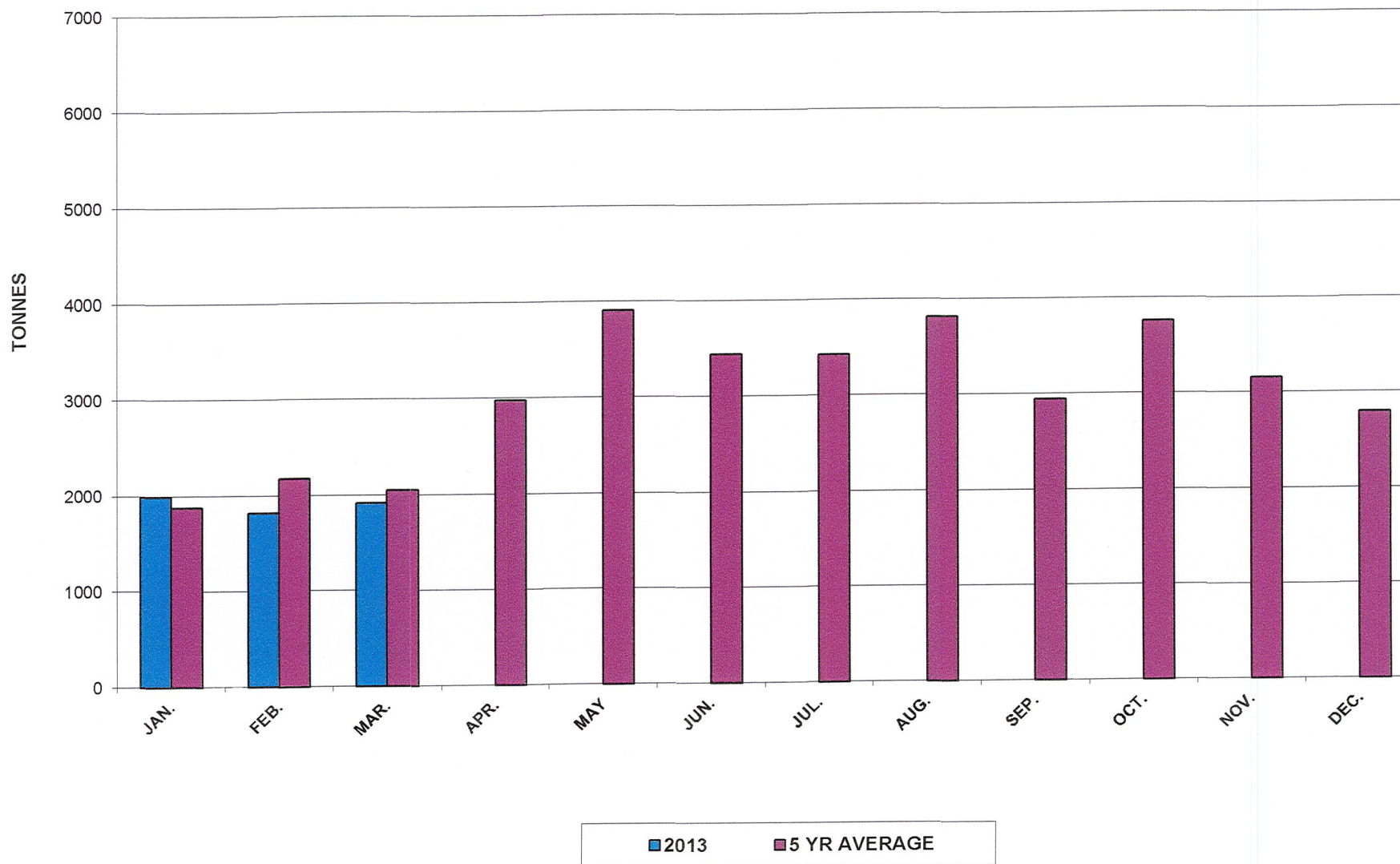
REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES IN TONNES 2009-2013
TO FEBRUARY 28, 2013



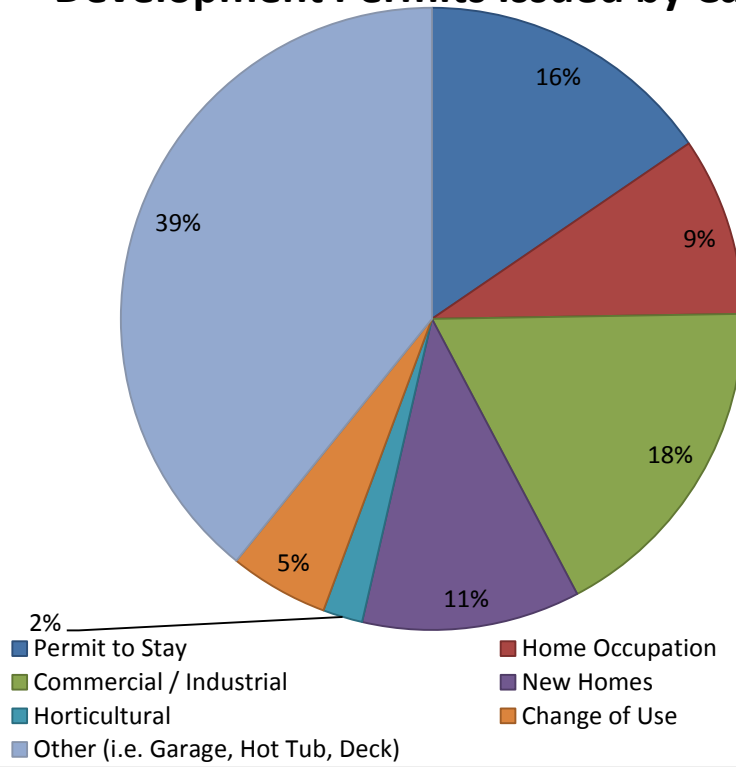
**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2009 - 2013
TO FEBRUARY 28, 2013**

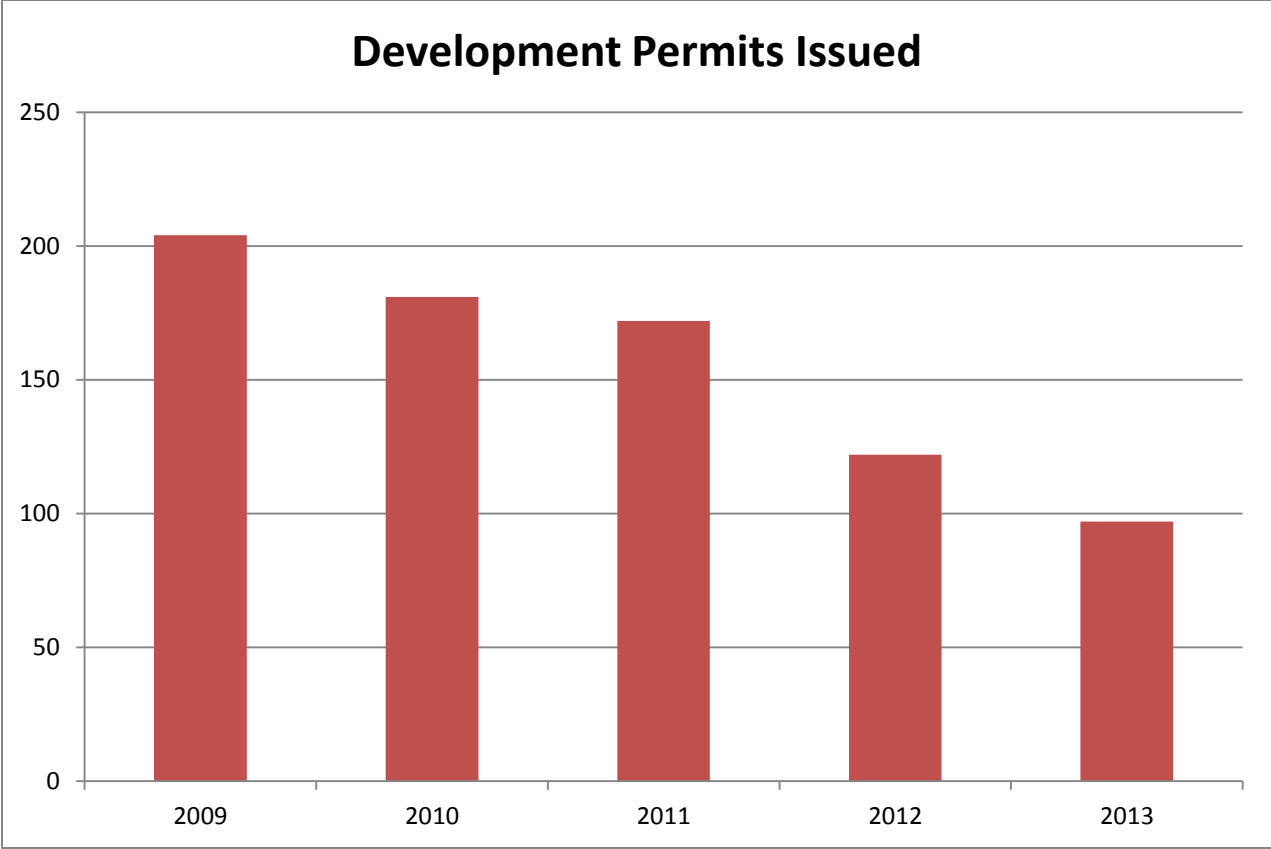


REDCLIFF/CYPRESS REGIONAL LANDFILL
2013 VS 5 YEAR AVERAGE
TO FEBRUARY 28, 2013

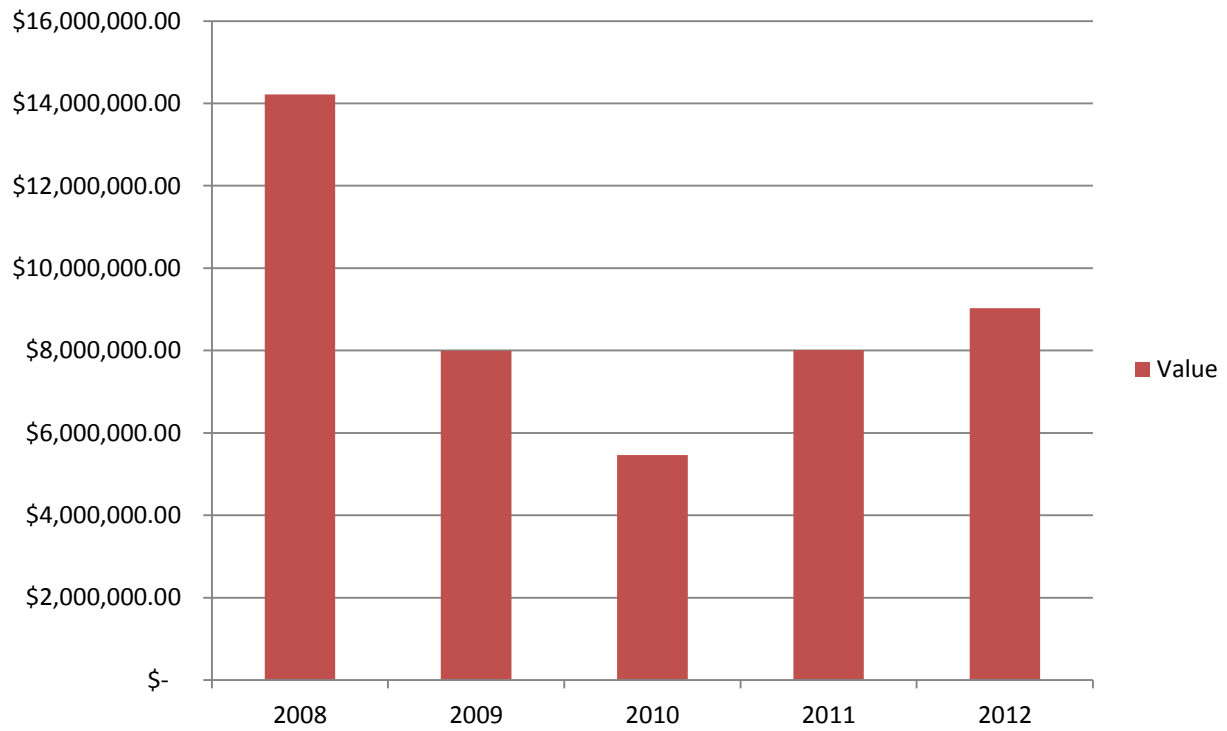


Development Permits Issued by Category - 2012

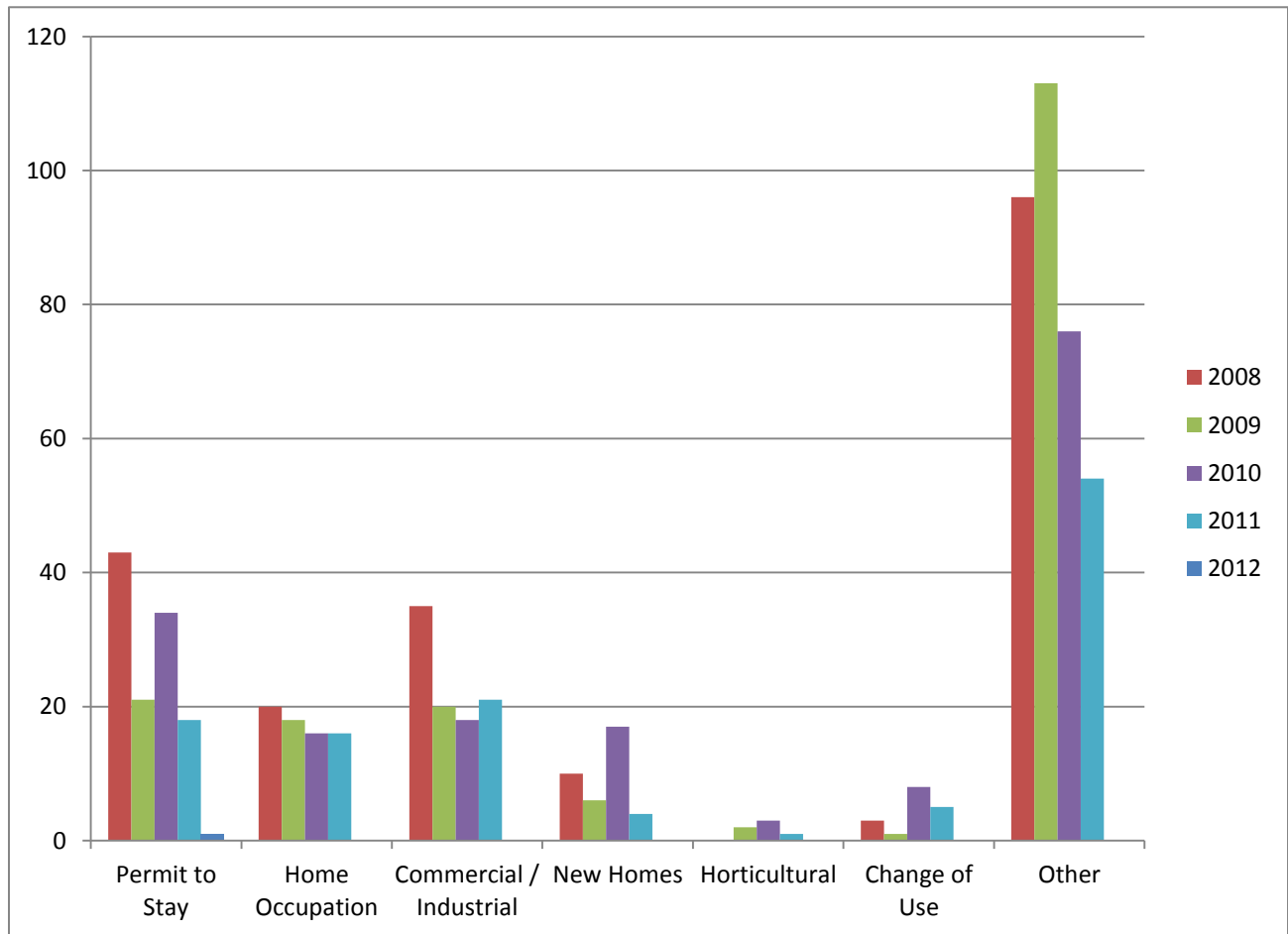




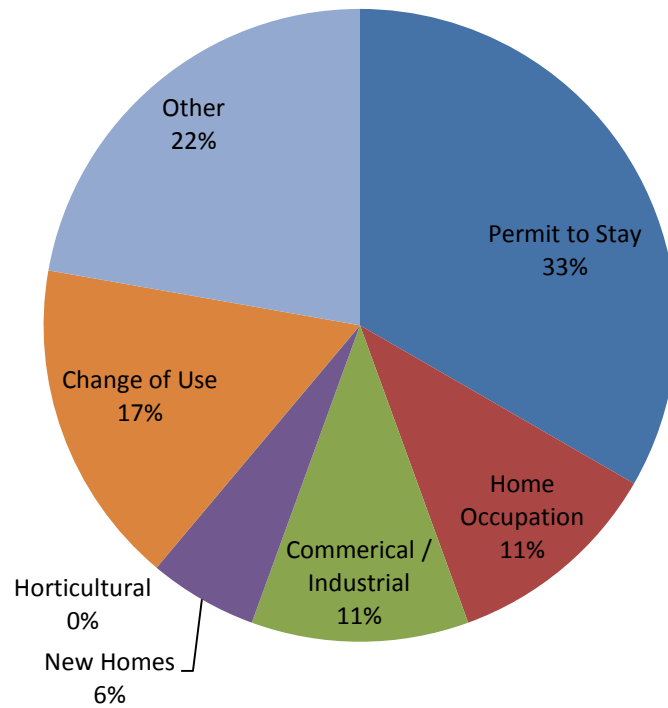
Value of Development Permits

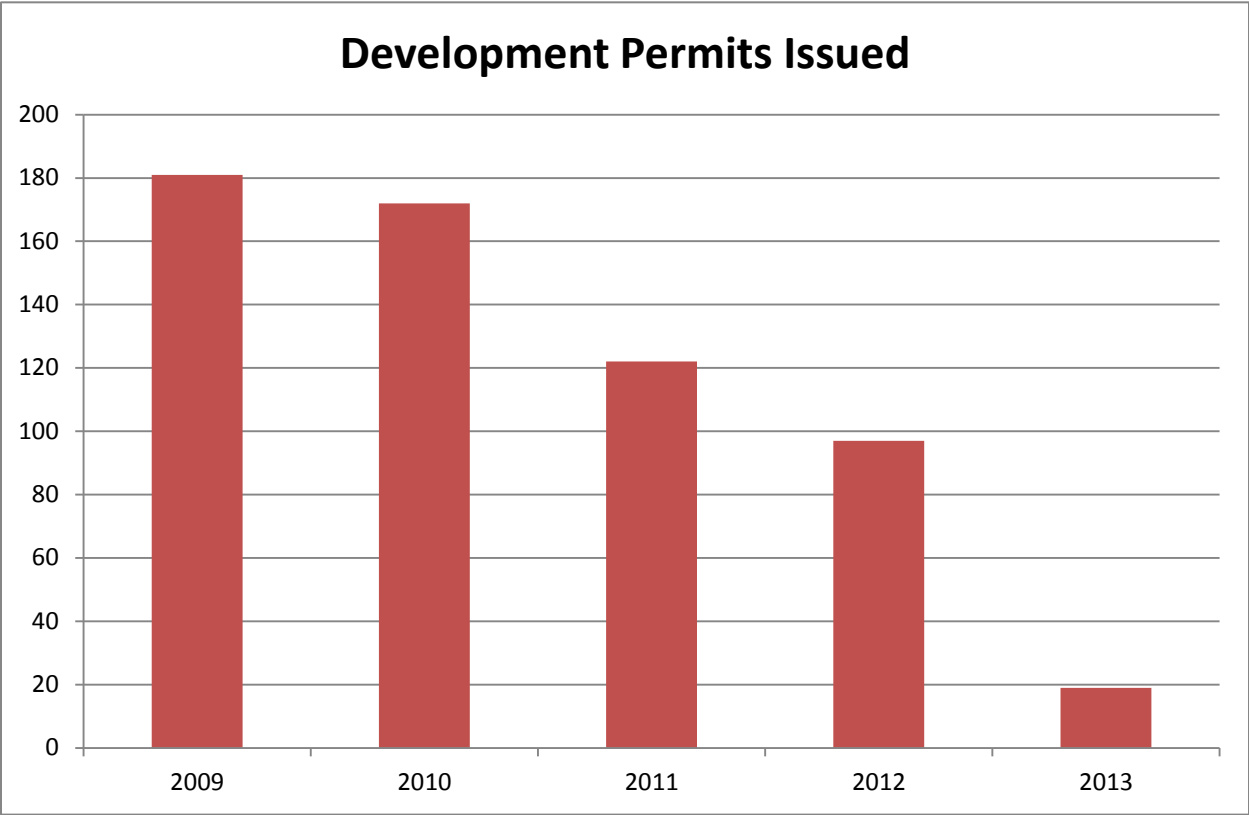


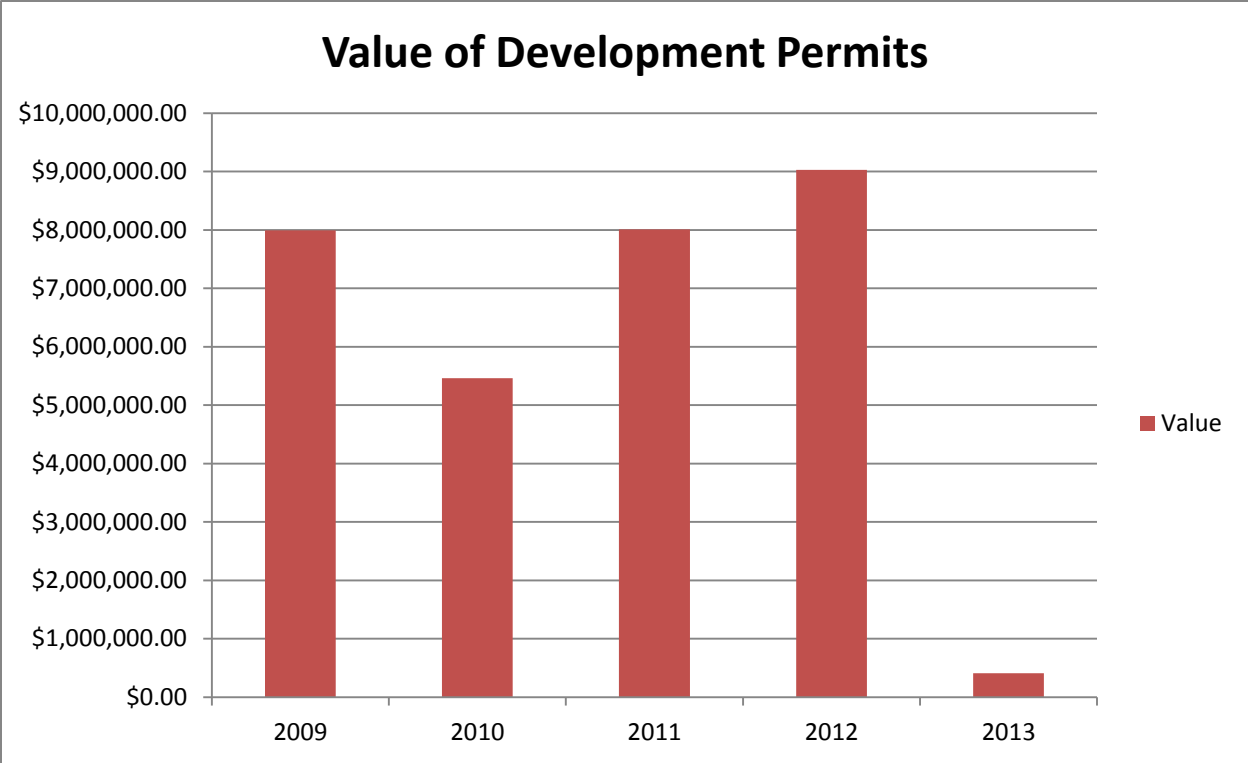
Number of Permits Issued by Category



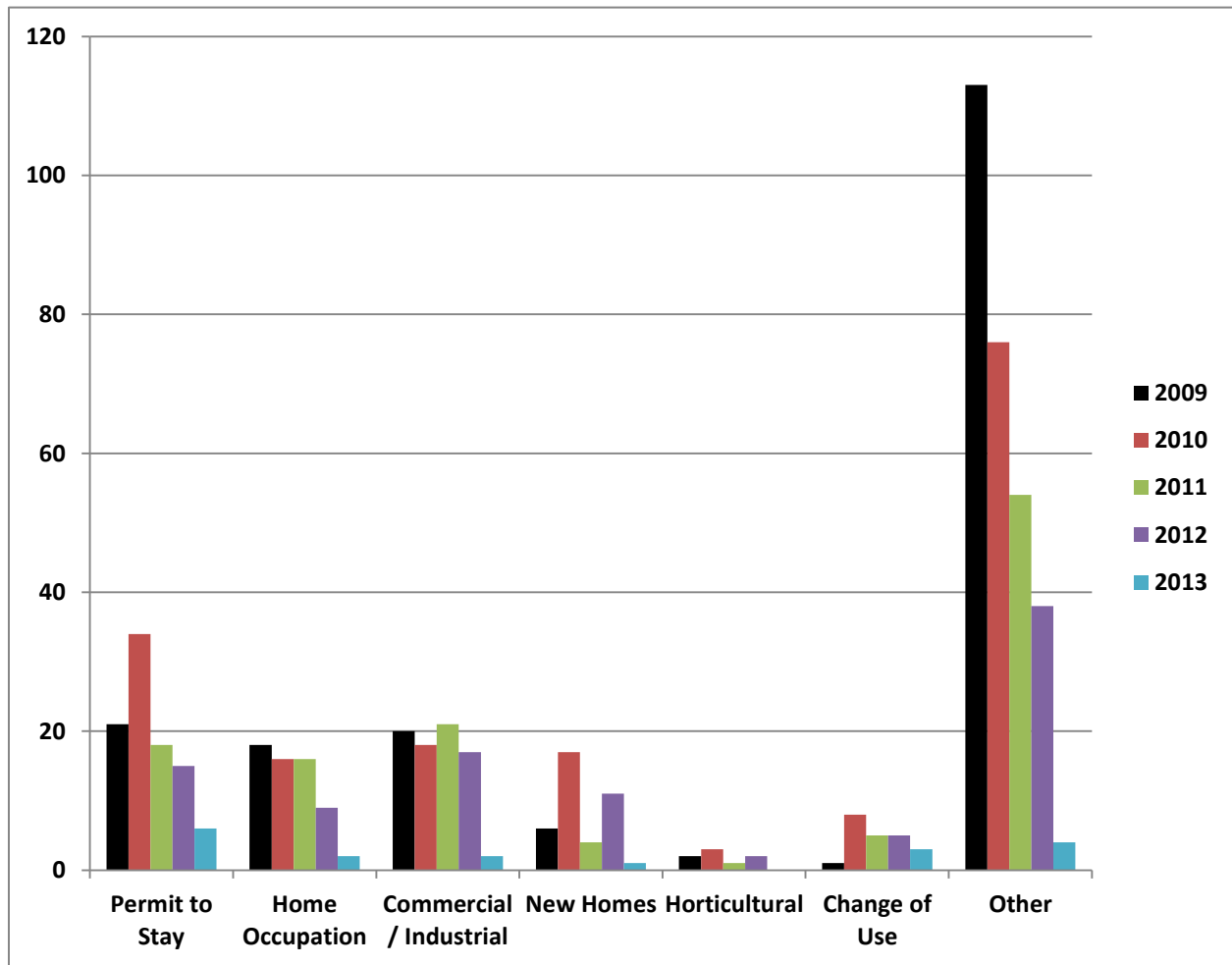
Development Permits by Category - 1st Quarter 2013







Number of Permits Issued by Category



March 26, 2013

Mr. David Wolanski, Municipal Manager
Town of Redcliff
PO Box 40
Redcliff, AB T0J 2P0

Dear Mr. Wolanski:

RE: Amended MUNIX Subscribers Agreement

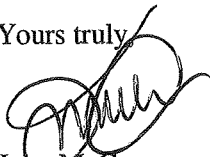
I am pleased to advise the MUNIX Subscribers Agreement created in 2002 for AUMA members has now been amended and improved. MUNIX is your licensed insurance reciprocal where members insure each other, pool premiums and pay claims through the Subscribers Agreement and a power of attorney. Your municipality or organization is a participant in MUNIX and AMSC Insurance Services and has signed the original 2002 Subscribers Agreement. The amended Agreement has been reviewed by legal counsel and the Office of the Superintendent of Insurance. The MUNIX Advisory Board, comprised of AUMA Board members whose municipalities are participants in MUNIX, recommends all subscribers sign the amended Subscribers Agreement.

Attached is information on the MUNIX Advantage and a description of what has changed in the amended Subscribers Agreement. Other information including a draft Board/Council report and background on MUNIX can be found on www.auma.ca. Please review and sign the attached amended Agreement following these instructions:

- Date page 3 titled Amended and Restated Reciprocal Insurance Exchange Agreement;
- Your municipality's or organization's authorized signature(s) and seal are to be placed on Appendix A Member Copy (page 13) and Appendix A MUNIX Copy (page 15); and
- Return Appendix A MUNIX Copy (page 15) to Karin Boddy, Executive Assistant – Risk & Energy Services.

Please contact Brian Hamblin, Executive Officer – Risk & Energy Services at (780) 409-7496 or insurance@uma.ca if you have questions or require further information. Your ongoing support of MUNIX and AMSC Insurance Services is appreciated.

Yours truly



John McGowan
CEO



THE munix advantage

WHAT IS MUNIX AND WHY DO SO MANY ORGANIZATIONS BELONG?

MUNIX (Alberta Municipal Insurance Exchange) is a pool of more than 700 municipalities and AUMA associate members with similar risks that agree to share those risks and insure each other. Currently MUNIX insures more than \$10B in property. A contract (subscriber's agreement) is signed by each member of the group, which essentially "reciprocates" the agreement to pool premiums and share in each other's losses. MUNIX could be described as a member owned shared self insurance vehicle for municipalities and related non-profit organizations.

Reciprocal insurance exchanges started to become common about 25 years ago. In the 1980s, triple digit premium increases, cancelled policies, non-renewals, reduced policy limits, sub-limits, exclusions and higher deductibles were the norm. Insurance in hard market conditions led organizations, such as municipalities, hospitals, school boards, universities and public utilities to seek alternative risk financing programs to obtain the insurance coverage at a stable, reasonable cost.

For each of these groups, the formation of a reciprocal insurance program was a long-term solution to meeting the insurance needs of its membership—a solution that continues to prove its value against current difficulties, with both availability and cost, that are being experienced in the municipal insurance market place.

SO, WHAT EXACTLY IS MUNIX?

A reciprocal including:

- A deductible pool where every member contributes according to its own exposures and claims experience
- The self-insured portion through MUNIX pool to a maximum per incident amount and total annual aggregate
- Members pay the losses in MUNIX through the pool
- What is not paid in losses stays in MUNIX to allow

for growth and to insulate against future hard markets

- Insurance purchased above a self-insured deductible level

MUNIX is a provincially licensed reciprocal insurance exchange and is governed under The Insurance Act of Alberta, utilizing the services of actuaries to develop premium funding strategies, and have access to excess and reinsurance markets to protect members from

catastrophic losses.

Reciprocals differ from conventional insurance companies in several important ways:

- It is not an incorporated entity, but rather a contractual arrangement among the members
- The risks shared in the reciprocal are pooled for all the members
- A reciprocal is a non-profit organization; and has lower costs

ADVANTAGES

MUNIX has tailored insurance products to meet the specific needs of its members and ensure availability of coverage, independent of conventional insurance market cycles. Since the members of MUNIX carry out similar activities and have similar risks, this enables the development and maintenance of good risk control programs that are designed for the specific needs of the membership, which can reduce the loss profile for the group.

Program advantages:

- Reduced insurance

cost: lower rates than a conventional insurance program

- Stability of Cost: shields members from the peaks and valleys of the insurance market
- Stability of Coverage: MUNIX provides coverages that the insurance industry typically doesn't
- Manuscript wordings for property and liability: buildings have replacement cost coverage for like kind and quality with no co-insurance requirements or margin clauses. (see footnote 1.1)

- Fewer exclusions in the Commercial General Liability (CGL) policy than in the general insurance market
- Errors and Omissions coverage included in the CGL policy, protects against risks that are not included under your organization's general liability policy, such as claims arising out of Council or Board decisions or omissions, or out of actions or activities performed directly under the auspices of the Council or Board of Directors for non profits.

OTHER MUNIX BENEFITS

- Cooperative philosophy: member owned and operated; MUNIX board is made up of municipally elected officials
 - Claim funding is based on loss experience of the members: not directly affected by volatility of commercial insurance market.
- Even with a large wildfire property loss in

2011, rates rose only marginally

- Risk Management Training for all members: Free access to the 14 AMSC Risk Modules which teaches members how to manage risks and reduce claims
- Building Appraisals to ensure they are insured to proper values

- Loss Control Inspections to identify potential losses for property and liability
- In house claims handling to ensure member satisfaction when a claim occurs
- Licensed and experienced insurance consultants

Footnote 1.1 Regular Property Insurance policies usually include a co-insurance clause that sets out the percentage of your property's value you have to insure (such as buildings, contents, or other physical assets). A standard requirement is that you insure 90% of the value

of your property. If you insure below the co-insurance rate you will not get full coverage for a claim. For example if you insure only 45% of the value of all your property (including all assets) instead of the required 90%, you'll get precisely half your claim. On the other hand,

if you insure to 90% of your property value and everything is destroyed, you'll get just the 90% you insured- Advantage MUNIX, with full replacement cost!

What has changed in the amended Subscriber's Agreement?

1. Policy Period Ends January 1

The 2002 Agreement defined the insurance policy period as ending on December 31. The amended Agreement reflects actual practice with the policy period ending as of January 1.

2. Removal of Five Year Sign Up Requirement

The 2002 Agreement required subscribers to stay with MUNIX for a minimum of 5 years. The amended Agreement has no minimum sign up period requirement. The original 5 year sign up was required when MUNIX was in a startup phase.

3. Subscriber Definition is Changed

A Regular (i.e. urban municipality) or Associate (i.e. county, community related nonprofit) member of AUMA is eligible to be a subscriber. The 2002 Agreement also allowed participation from affiliate members (i.e. AUMA business partners) which are now removed from the definition of the subscriber. There are no affiliate members which are currently part of MUNIX.

4. Attorney can be a corporation

The 2002 Agreement is silent on the ability of the Attorney to be a corporation (Note: The term Attorney is not lawyer but rather the Attorney under a Power of Attorney. The Insurance Act allows the Attorney (also known as Principal Attorney or Attorney-In-Fact) to be a corporation. The amended Agreement specifies that the attorney can be a corporation which helps to provide continuity for MUNIX.

5. Ability to Grow Funds

The Insurance Act requires a reserve fund to be maintained. The amended Agreement also allows the Board to hold "such greater amounts for reserve funds as determined to be prudent and appropriate by the Advisory Board." This change clarifies the Board can build reserves to; for example, help to buffer MUNIX from a hardening of the insurance market.

6. Clarifies Subscribers Proportion Share

If the Exchange terminates or ceases to exist, assets are distributed based on a formula known as the Subscriber's Proportionate Share. If an assessment is required to pay claims and expenses, the amount of additional assessment is based on the Subscriber's Proportionate Share. Note, MUNIX has not levied an additional Assessment. Subscriber's Proportionate Share is based on a share of Premiums over the previous five year period. The 2002 Agreement had a similar definition but no five year limit.

7. MUNIX Advisory Board Discretion

A new clause confirms the Board's broad discretion. The Advisory Board can consider any matter which in its sole and unfettered discretion is in MUNIX's best interests and the decision or determination is final and binding and not subject to challenge. This new clause helps to ensure the Board has wide governance powers for MUNIX.

8. Acceptance of Subscribers

Authority may be delegated to the Attorney to accept or reject subscribers to MUNIX and applications are made to the Attorney. The 2002 Agreement required the Board to approve new subscribers. Delegating this task to the Attorney allows for quicker decisions and reflects current procedure.

9. Termination of Subscriber

It is important to provide the Board with the ability to remove a subscriber to protect MUNIX. The 2002 Agreement allows the Advisory Board to terminate a Subscriber where the Subscriber: a) fails to comply with the Subscribers Agreement or a recommendation of the Advisory Board; b) ceases to be a regular or associate member of AUMA; or c) does not pay a premium or other assessment. The amended Agreement gives the Board general discretion to remove subscribers after 90 days' notice is given. The Board's discretion may be exercised if, for example, a member had ongoing extreme claims experiences and was not following proper risk management and causing harm to the sustainability of MUNIX. MUNIX has not terminated a subscriber during its existence and such decision would not be made lightly.

What has changed in the amended Subscriber's Agreement?

10. Rights and Obligations on Termination

In the 2002 Agreement terminating or withdrawing subscribers were eligible to receive a proportionate share of excess premiums (assuming there were excess premiums). Under the amended Agreement, subscribers waive any right to compensation or reimbursement if the insurance reciprocal dissolves. If members continue participation with MUNIX, the reciprocal remains strong. If members are allowed to withdraw a share of excess premiums it detracts from MUNIX's financial strength and ability to buffer premium rate pressures.

11. Premium Calculation

While the Advisory Board approves the total premium, the amended Agreement clarifies the Attorney calculates the Subscriber's premium and communicates the amount due. The 2002 Agreement refers to the Board determining the premium.

12. Advisory Board Composition

The Advisory Board is the governance Board for MUNIX. In the 2002 Agreement the Advisory Board is comprised of AUMA Board Members who are elected officials of subscribers. In 2005, AMSC was incorporated. It is a wholly owned subsidiary of AUMA. The business services of AUMA are governed through AMSC. In the amended Agreement the Advisory Board is all members of the Board of AMSC who are elected officials of subscribers plus the non-elected appointed members of the Board of AMSC. This change allows appointed AMSC Board members to be part of Advisory Board and better aligns MUNIX with AMSC.

13. Annual Meeting Date

The 2002 Agreement requires the annual meeting to be held not later than 30 days after AUMA's annual convention. The amended Agreement clarifies the annual meeting can be held at the same time (concurrent) with AUMA's convention or within 30 days after the convention.

14. Time of Board Minutes Preparation

The amended Agreement states minutes of the Board meetings are to be sent to the Board as soon as reasonably practicable rather than the existing 15 days.

15. Annual Report

The Advisory Board determines timing and content of the Annual Report. The 2002 Agreement specified the content of the annual report. The amended Agreement gives the Board leeway to include meaningful information. Also, the 2002 Agreement required the annual report to be prepared within 90 days when the report is typically provided to the AUMA Convention, which is later in the year.

16. Liability of Advisory Board

The limitation of liability for Advisory Board members has been restructured slightly.

17. Board Member Compensation

In the amended Agreement, Board members can be compensated for their services acting as a member of the Advisory Board. The 2002 Agreement stipulates no payment for services to a Board member. The change allows Board members to be compensated especially with appointed independent (non-elected) being on the Advisory Board.

18. Liability Insurance

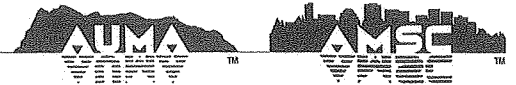
The requirements to purchase liability insurance extends to an employee, director or officer of the Attorney. In the 2002 Agreement the insurance requirement only applied to Board members.

19. Amending the Agreement

The 2002 Agreement does not specify a process for amendments. The amended Agreement includes a process for the future. Amendments come into effect no earlier than December 31 of the year the amendment is made. There must also be one month's notice to all Subscribers of the intention to effect an amendment, and a description of the amendment at the annual meeting. This new process will allow the Subscribers Agreement to be more readily updated.

20. Power of Attorney

MUNIX Attorney-In-Fact Ltd is appointed as the Attorney (note: this reference to "Attorney" does not mean "lawyer" under the Power of Attorney an individual, John McGowan, is the current Attorney.



WE ARE
economies
OF SCALE

WE ARE THE
support
YOU NEED

WE ARE THE
experts
IN MUNICIPALITIES

WE ARE YOUR
advocate

Alberta Municipal Insurance Exchange



Amended and Restated Reciprocal Insurance Exchange Agreement

Alberta Municipal Insurance Exchange ("MUNIX")

Amended and Restated Reciprocal Insurance Exchange Agreement

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Amended and Restated Reciprocal Insurance Exchange Agreement

THIS AMENDED AND RESTATED AGREEMENT is made effected as of the 1st day of January, 2014

AMONG:

THOSE PARTIES THAT SUBSCRIBE TO THIS AGREEMENT BY EXECUTING TWO COPIES OF THE FORM OF SUBSCRIPTION ATTACHED HERETO AS APPENDIX "A"
(Hereinafter individually called a "Subscriber" and collectively called "Subscribers")

BEING PARTIES TO THIS AGREEMENT

WHEREAS the Insurance Act, c. 1-3, R.S.A. 2000, permits a reciprocal insurance exchange where parties with a similar risk base exchange reciprocal contracts of indemnity and inter-insurance for one or more classes of insurance;

AND WHEREAS the Subscribers entered into a Reciprocal Insurance Exchange Agreement (the "Original Agreement") which established the Alberta Municipal Insurance Exchange, pursuant to a license duly issued by the Superintendent of Insurance for the Province of Alberta which has and continues to operate;

AND WHEREAS the Subscribers wish to amend certain terms and conditions set forth in the Original Agreement and to enter into this amended and restated reciprocal insurance exchange agreement to govern the continued operation of the Alberta Municipal Insurance Exchange;

NOW THEREFORE THIS AMENDED AND RESTATED AGREEMENT WITNESSETH THAT in consideration of the mutual covenants hereinafter contained, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

Article 1.00 Definitions

1.01 Definitions

The following words and phrases shall have the meanings as set out below, in both singular or plural form of the word or phrase defined:

- a. "Act" means the Insurance Act, c. 1-3, R.S.A. 2000, as amended;
- b. "Actuary" means an actuary retained by the Advisory Board from time to time;
- c. "Advisory Board" means the Advisory Board established under this Agreement;
- d. "Attorney", "Attorney-in-Fact", or "Principal Attorney" means the person or body corporate appointed to act for the Subscribers pursuant to the Power of Attorney in the form attached to this Agreement, and to execute all documents on behalf of the Exchange";
- e. "AUMA" means the Alberta Urban Municipalities Association, a Society formed under the laws of the Province of Alberta;
- f. "Board of AUMA" means the Board of Directors of AUMA, as established from time to time;
- g. "AMSC" means the Alberta Municipal Services Corporation, a corporation formed under the laws of the Province of Alberta;
- h. "Board of AMSC" means the Board of Directors of AMSC, as established from time to time;
- i. "Exchange" means the "Alberta Municipal Insurance Exchange" or "MUNIX";
- j. "Guarantee Fund" means the guarantee or surplus sums required to be maintained by the Attorney pursuant to the Act;
- k. "License" means the license issued by the Superintendent of Insurance;
- l. "Member" includes any regular or associate member of AUMA, as those categories of membership are described and authorized by the Bylaws of AUMA from time to time, but does not include the Life Member category of membership;
- m. "Policy Period" means the period commencing on the commencement date of the Reciprocal Insurance Policy issued to a Subscriber and ending as of January 1 of any year;
- n. "Premium" means the amount agreed to be contributed by each Subscriber upon execution of a contract of indemnity or inter-insurance;
- o. "Prime Rate" means the annual rate of interest established and announced from time to time by the Royal Bank of Canada as being a reference rate then in effect for determining interest rates on Canadian dollar commercial loans made in Canada;
- p. "Reciprocal Insurance Policy" means any contract of insurance exchanged by Subscribers;
- q. "Reserve Fund" means the reserve sums required to be maintained by the Attorney pursuant to the Act or such greater amounts

- for reserve funds as determined to be prudent and appropriate by the Advisory Board;
- r. "Securities" mean approved securities as permitted by the Act;
- s. "Subscribers" means Members who have agreed to exchange a contract of inter-insurance with each other through the Attorney and have been accepted to be a Subscriber by the Advisory Board;
- t. "Subscriber's Proportionate Share" means the Advisory Board's determination of that Subscribers proportionate share of Premiums paid over the previous five Policy Period years to the Exchange calculated as a fraction, the numerator of which is the total of the Premiums paid or payable by the Subscriber over the previous five Policy Period years to the Exchange, and the denominator of which is the total of all Premiums paid or payable by all Subscribers in the previous five Policy Period years, expressed as a percentage
- u. "Superintendent" means the Superintendent of Insurance for the Province Alberta; and
- v. "Trust Account" means the account or accounts established by the Attorney to hold Premium on behalf of the Exchange.

Each Subscriber acknowledges and agrees that, whenever this Agreement provides that the Advisory Board is entitled to make a decision or determination, the Advisory Board is entitled to consider any matter which it considers in its sole and unfettered discretion is in the best interests of the Exchange and such decision or determination shall be final and binding for all purposes on all Subscribers and no Subscriber is entitled to challenge such decision or determination in any court or other forum.

Article 2.00 The Reciprocal Insurance Exchange

2.01 Restated and Ratification of the Reciprocal Insurance Exchange

The Subscribers hereto acknowledge and agree that, pursuant to the Original Agreement, the Subscribers established the Exchange which was licensed by the Superintendent to operate and which operated and continues to operate. The Subscriber further agrees to amend certain terms and conditions set forth in the Original Agreement as reflected in this amended and restated reciprocal insurance exchange agreement (the "Restated Agreement") to govern the continued operation of the Exchange.

This Restated Agreement will become operative upon approval of this Restated Agreement by the Advisory Board. The phrase "this Agreement" shall refer to this Restated Agreement.

2.02 Purpose of the Exchange

The Exchange was established for the purpose of permitting the Subscribers to exchange reciprocal contracts of indemnity or inter-insurance as provided for in the Act.

The Exchange has the power to do any and every act and thing necessary, proper, legal and convenient or incidental to the accomplishment of its purposes.

2.03 Name of the Exchange

The name of the Exchange shall be the "Alberta Municipal Insurance Exchange" or "MUNIX" and shall not be used by any of the Subscribers other than in connection with the affairs of the Exchange.

2.04 Registration of Name

The Subscribers shall effect such registrations with respect to the names "Alberta Municipal Insurance Exchange" and "MUNIX" as may be necessary or desirable to preserve their ownership rights in the names and to ensure use of the names solely in connection with the Exchange.

2.05 Term

This Agreement is effective January 1, 2002 and shall continue in full force and effect subject to amend-ments and reinstatements from time to time in accordance with the provisions of this Agreement and the Act until terminated in accordance with Article 9.00 hereof.

2.06 No Authority to Bind

A Subscriber shall not have any authority to bind the other Subscribers with respect to this Agreement.

2.07 Indemnification of Each Subscriber

Each Subscriber, (in this Article called the "Indemnitor") hereby irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other Subscribers (in this Article called the "Indemnitee") from and against any and all liability, loss, harm, damage, cost or expense, including legal fees on a solicitor and its own client basis, which the Indemnitees may suffer, incur or sustain as a result of any act of the Indemnitor outside the scope of, or in breach of, this Agreement.

2.08 Several Liability

The obligations of each Subscriber with respect to the Exchange and the contracts and obligations entered into by or on behalf of the Subscribers in connection with the Exchange, shall in every case be several and not joint and several.

Article 3.00 Subscribers and Subscriptions

3.01 Membership

Any Member is eligible to become a Subscriber under this Agreement provided that:

- a. The Member satisfies the Attorney that it has the authority to enter into this Agreement and carry out its responsibilities hereunder; and

- b. It executes, in duplicate, the Form of Subscription attached to this Agreement.

3.02 Subscription Application

- a. The Advisory Board may delegate the power to decide to accept or reject a subscriber to the Attorney.
- b. Any Member wishing to become a Subscriber shall make application to the Attorney which application shall contain such information as the Attorney shall determine from time to time.
- c. A Member's application is accepted and the Member becomes a Subscriber on the day the Member receives a written notice from the Attorney of its acceptance as a Subscriber.

3.03 Termination of Subscribers

- a. By Advisory Board

The Advisory Board is empowered to remove a Subscriber by providing such Subscriber with a notice in writing to that effect, in the event that:

- i. The Subscriber fails to comply with this Agreement or any recommendation given by the Advisory Board under its authority, after having been given thirty (30) days' notice written by the Advisory Board of the details of its failure to comply; or
- ii. The Subscriber ceases to be eligible as a Subscriber in accordance with Article 3.01; or
- iii. The Subscriber fails to pay any premium or other assessment promptly when due.

In addition to the foregoing, the Advisory Board has discretion to decide to remove a Subscriber without cause or reason upon the Advisory Board providing the Subscriber with ninety (90) days' written notice of removal.

- b. By Notice of Withdrawal

A Subscriber may withdraw from the Exchange by giving written notice of withdrawal to the Advisory Board not less than one (1) year prior to withdrawal. In such event, the Subscriber's withdrawal shall take effect on January 1 of the year following the year in which notice is given.

- c. By Dissolution, Merger or Break-up

If a Subscriber is dissolved or merged, it ceases to be a Subscriber as at the date of dissolution or merger.

- d. Rights and Obligations on Termination

Upon termination or withdrawal of a Subscriber, the Subscriber acknowledges that:

- i. The Subscriber, or its successor, as the case may be, shall have continuing liability for all claims presented for any Policy Period during which the Subscriber was a Subscriber, as set forth in Articles 3.04 and 4.03 of this Agreement;

- ii. Any existing policy of insurance exchanged with other Subscribers will be cancelled; and
- iii. The Subscriber or its successor, as the case may be, is not entitled to and hereby waives any right to receive any monetary compensation or reimbursement whatsoever from the Exchange other than in the event of dissolution as stated in Article 9.01 c. of the Exchange and in such event of dissolution any compensation or reimbursement will be determined, if any, at the sole and unfettered discretion of the Advisory Board or from any of the Subscribers (in respect of alleged excess premiums or over-payments or otherwise).

3.04 Continuing Liability

In the event that a Subscriber withdraws or is removed as a Subscriber of the Exchange, such Subscriber or its successor shall continue to be responsible for any assessments or liabilities arising from claims in respect of incidents occurring while it was a Subscriber, as determined by the Advisory Board, unless satisfactory arrangements are made with the Advisory Board to buy out such liability.

Article 4.00 Insurance Policies, Premiums and Assessments

4.01 Policies

Upon obtaining coverage as an insured under a policy of insurance issued by the Exchange, such Subscriber is deemed to have exchanged a reciprocal contract of indemnity and inter-insurance with all other Subscribers who are insureds under that policy. The form of policy or policies of insurance may be changed from time to time by the Attorney as it determines appropriate, subject to compliance with the requirements of all regulatory authorities having jurisdiction.

4.02 Premium

The Advisory Board will, in each Policy Period, approve the total premium for the Exchange.

The amount of the Premium payable in each year by each Subscriber shall be calculated by the Attorney. In making such determination, the Attorney may consider:

- a. The advice of professional advisors
- b. Policies and previous allocation plans set forth by the Advisory Board
- c. Relative claims histories of Subscribers
- d. Relative risk profiles of Subscribers
- e. Any other factor considered appropriate

The individual Premium payable by each Subscriber will be communicated to each Subscriber as determined by the Attorney and the Premium is due and payable on the effective date of the insurance coverage.

4.03 Additional Assessments

- a. The Subscribers acknowledge that they shall be responsible for any additional assessments in any Policy Period if the Advisory Board determines that the funds on hand are not sufficient to pay the claims and expenses for that Policy Period, and including the establishing and maintaining of reserve and guarantee funds of the Exchange under the Act.
- b. In the event that a further assessment is required, the Attorney shall notify each Subscriber, setting forth the additional assessment for which each Subscriber is responsible and setting out in reasonable detail the reasons for the additional assessment and the date upon which payment of the additional assessment must be made.
- c. Additional assessments shall be based on the Subscribers' Proportionate Share for that Policy Period.

4.04 Obligation to Pay

- a. Each Subscriber covenants and agrees to pay forthwith when due any Premium or additional assessment required pursuant to the terms of this Agreement.
- b. In the event a Premium or additional assessment is not paid when due, a service charge as determined by the Advisory Board will be applied to any outstanding balance and will be payable by the Subscriber from the date that the monies become due until paid. Furthermore, the Subscriber shall be in breach of this Agreement and liable for the indemnity obligations contained within Article 2.07.

4.05 Potential Reduction of Premiums

In the event the Advisory Board determines that the Exchange has accumulated funds in excess of those required to meet the obligations of the Exchange in respect of claims arising in any one Policy Period, the Advisory Board may apply such excess funds to reduce the levy that would otherwise be charged for policies of insurance in any subsequent Policy Period.

4.06 Close of Policy Period

The Advisory Board shall have the authority to declare any Policy Period closed, that is, that the Advisory Board is satisfied that no further claims against the Exchange will arise in respect of that particular Policy Period.

Article 5.00 Advisory Board, Officers, Meetings

5.01 Establishment of Advisory Board

The Subscribers hereby establish an Advisory Board for the purpose of implementing this Agreement and operating the Exchange.

5.02 Power and Authority

Except as otherwise provided for in this Agreement, the Advisory Board has the power and authority, and the Subscribers hereby direct the Advisory Board, to give any approvals and to make any decisions and determinations required or permitted to be given or made by the Subscribers with respect to the Exchange in any matter arising under or by virtue of this Agreement, including but not limited to:

- a. Approving the total premium and any additional assessments required of Subscribers pursuant to the provisions of this Agreement
- b. Appointment of, and giving directions to, the Attorney
- c. Establishing guidelines and policies with respect to the promotion of loss prevention and risk management and making recommendations to the Subscribers in regard to implementing the same
- d. Determining the amount of a Subscriber's Proportionate Share as may be required pursuant to Article 4.03, Article 9.01 or for any other purpose pertaining to the operation of the Exchange
- e. Approving any new Subscriber

5.03 Composition of Advisory Board

- a. The Advisory Board shall consist of:
 - i. All members of the Board of AMSC who are elected officials of Subscribers, and
 - ii. The non-elected appointed members of the Board of AMSC.
- b. The Chief Executive Officer of AUMA shall be an ex-officio, non-voting member of the Advisory Board.

5.04 Appointment

- a. The term of appointment of an Advisory Board member shall be concurrent with their term as member of the Board of AMSC.
- b. Notwithstanding sub-Article (a) above, the appointment of an elected official member of the Advisory Board shall terminate immediately if the Subscriber in which they are an elected official, ceases to be a Subscriber.

5.05 Resignation

A member of the Advisory Board may resign from office upon giving written notice of resignation to the Advisory Board. Such resignation is effective immediately upon receipt by the Advisory Board.

5.06 Remaining Board to Govern

Where there is a vacancy or vacancies on the Board, the remaining Advisory Board shall constitute the Advisory Board until the next Advisory Board is established.

5.07 Decisions of the Advisory Board

- a. At all meetings of the Advisory Board, unless otherwise stated in this Agreement, every

question shall be decided by a simple majority of the votes cast on the questions, provided that a quorum is present in person or by conference call.

- b. A resolution in writing signed by all members of the Advisory Board is as valid as if it had been passed at a meeting of the Board. Any such resolution shall be effective from the date stated as the effective date, and may be either post-dated or ante-dated.

5.08 Officers

- a. Chair
The Advisory Board shall choose a Chair from amongst its members. The Chair shall not have a second or casting vote in respect of any matter voted on by the Advisory Board.
- b. Secretary
The Advisory Board shall appoint a Secretary who shall keep complete and accurate minutes of all meetings of the Advisory Board.

5.09 Other Officers

The Advisory Board may appoint such other officers and delegate such responsibilities to such officers as the Board shall determine.

5.10 Meetings of the Advisory Board

- a. The Advisory Board shall hold an annual meeting at the call of the Chair, such annual meeting to be held either concurrent with or no later than thirty (30) days after the annual convention of the AUMA.
- b. In addition to the annual meeting, the Advisory Board shall meet at the call of the Chair or on the request of not less than three (3) member of the Advisory Board.
- c. The Advisory Board may meet at any location in Alberta determined by the Chair.
- d. The Chair, or in the Chair's absence, any other person designated by the Advisory Board, shall preside over the meeting.

5.11 Conference Telephone Meetings

Any Advisory Board member may participate in a meeting of the Advisory Board by means of conference telephone or other communications equipment by means of which all persons participating in the meeting can hear each other, and a member participating in a meeting in such manner shall be deemed to be present in person at the meeting.

5.12 Notice of Meetings

- a. The Chair shall give each member of the Advisory Board written notice of the time and place of each meeting of the Advisory Board at least forty-eight (48) hours (excluding Sundays or holidays) in advance of the meeting.
- b. No notice of the next meeting is necessary if all members of the Advisory Board were present at the preceding meeting or if those members of the Advisory Board who were absent from the preceding meeting have

waived notice in writing to the holding of such meeting, given before or after the meeting for which notice is required to be given.

5.13 Agendas

- a. The notice of each meeting of the Advisory Board shall be accompanied by an agenda and relevant support materials sufficiently detailed to inform each member of the Advisory Board of the matters to be considered at the meeting.
- b. A member of the Advisory Board may require the addition of one or more matters to the agenda of the meeting by written notice to the Chair. Such notice shall be accompanied by any relevant and supporting material sufficiently detailed to inform each member of the Advisory Board of the matter or matters to be added to the agenda of the meeting. Such notice and materials shall be delivered in sufficient time to enable the Chair to comply with their obligations under Article 5.12 and this Article 5.13.
- c. Any matter to be added to the Agenda at a meeting of the Advisory Board shall only be added when such addition is approved by a majority of the Advisory Board.

5.14 Minutes of Meetings

- a. The minutes of each meeting of the Advisory Board shall be sent by the Secretary to each member as soon as reasonably practicable after the meeting. Any failure by the Secretary to send the minutes of a meeting to each member shall not affect the validity of any decisions made at the meeting.
- b. The minutes of any meeting shall be prima facie evidence of the meeting and resolutions therein stated.

5.15 Quorum

A majority of the members of the Advisory Board then in office shall constitute a quorum for the purposes of holding meetings and conducting the business of the Exchange.

5.16 Duty of Care

Every member of the Advisory Board, in exercising the member's powers and discharging the member's duties, shall:

- a. Act in good faith with a view to the best interests of the Exchange; and
- b. Exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.

5.17 Limitation of Liability of Advisory Board Members

No member of the Advisory Board shall be liable for any loss, damage, expense or misfortune arising in the Exchange from:

- a. The acts or omissions of any other member of the Advisory Board or the Attorney (including

the acts or omissions of an employee, director or officer of the Attorney)

- b. The insufficiency or deficiency of any security in or upon which any of the monies of the Exchange are invested
- c. The bankruptcy or insolvency of the Exchange
- d. The tortious acts of any person (including a Member), with whom any monies, securities or effects of the Exchange have been given, taken or deposited
- e. Any error of judgment or oversight on the part of the member of the Advisory Board; or
- f. Any act or omission in the execution of the duties of the office of Advisory Board member, or directly or indirectly in relation thereto; unless such loss, damage, expense or misfortune is occasioned by the willful neglect, willful default, fraud or dishonesty of such member of the Advisory Board.

5.18 Indemnity of Advisory Board Members

Every member of the Advisory Board and every former member of the Advisory Board and the member's or former member's heirs and legal representatives shall be indemnified and saved harmless by the Subscribers from and against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment reasonably incurred by the member in respect of any civil, criminal or administrative action or proceeding to which the member or former member is made a party by reason of being or having been a member of the Advisory Board if:

- a. The member or former member acted in good faith, with a view to the best interests of the Exchange; and
- b. In the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, the member or former member had reasonable grounds for believing that the member's or former member's conduct was lawful.

5.19 Liability Insurance

The Advisory Board shall purchase and maintain insurance as necessary, for the benefit of any person referred to in this Article against any liability incurred by the person in the person's capacity as a member of the Advisory Board except where the liability relates to the person's failure to act in good faith with a view to the best interests of the Exchange.

5.20 Payment of Services

As may be determined by the Advisory Board from time to time, payment may be made to any member of the Advisory Board for their services in acting as a member of the Advisory Board and may also include reimbursement of any expenses incurred in acting as a member of the Advisory Board.

Article 6.00 The Attorney

6.01 Selection

- a. The Advisory Board shall select an Attorney, which may be a corporate entity, to do such things and sign such documents as are required by the Act, together with such further things and the execution of such other documents as the Advisory Board may determine.
- b. The Advisory Board may appoint a replacement of the Attorney from time to time as determined by the Advisory Board and as set forth in the Power of Attorney attached as Appendix "B" to this Agreement.
- c. Execution by the Subscriber of the Form of Subscription contained at Appendix "A" to this Agreement constitutes the appointment of the Attorney under the Power of Attorney attached as Appendix "B" to this Agreement.

6.02 Powers and Duties of Attorney

Subject to the advice and direction of the Advisory Board, the Attorney shall do all things necessary to facilitate the operation of the Exchange and to carry out the terms of this Agreement including, but not limited to, the power, authority and directions set forth in the Power of Attorney.

6.03 Limitation of Liability of Attorney

No Attorney (and no employee, director or officer of the Attorney) shall be liable for any loss, damage, expense, or misfortune arising in the Exchange from:

- a. The acts or omissions of any member of the Advisory Board;
- b. The acts or omissions of any other employee, director or officer of the Attorney;
- c. The insufficiency or deficiency of any security in or upon which any of the monies of the Exchange are invested;
- d. The bankruptcy or insolvency of the Exchange;
- e. The tortious acts of any person (including a Member), with whom any monies, securities or effects of the Exchange, or any Member thereof, have been given, taken, or deposited;
- f. Any error of judgment or oversight on the part of the Attorney or member of the Advisory Board; or
- g. Any other act or omission in the execution of the duties of the Attorney or of an employee, director or officer of the Attorney, or directly or indirectly in relation thereto; unless such loss, damage, expense or misfortune is occasioned by the wilful neglect, wilful default, fraud or dishonesty of the Attorney, in the event that the Attorney is seeking protection of this Article (or in the event that an employee, director or officer of the Attorney is seeking protection of this Article, of that employee, director or officer).

6.04 Indemnity of Attorney

Every Attorney (and employee, director and officer of the Attorney) and their heirs and legal representatives shall be indemnified and saved harmless by the Subscribers from and against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment reasonably incurred by the Attorney in respect of any civil, criminal or administrative action or proceeding to which the Attorney is made a party by reason of being or having been an Attorney, if:

- a. They acted in good faith, with a view to the best interests of the Exchange; and
- b. In the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, they had reasonable grounds for believing that their conduct was lawful.

6.05 Liability Insurance

The Advisory Board shall purchase and maintain insurance, as required, for the benefit of the Attorney against any liability incurred by them in their capacity as Attorney of the Exchange, except where the liability relates to their failure to act in good faith with a view to the best interests of the Exchange. The Advisory Board shall purchase and maintain insurance for the benefit of any employee, director or officer of the Attorney against any liability incurred by them in their capacity as employee, director or officer of the Exchange, except where the liability relates to his failure to act in good faith with a view to the best interests of the Exchange.

Article 7.00 Financial and Accounting Matters

7.01 Fiscal Year

The fiscal year of the Exchange shall be the calendar year.

7.02 Books and Records

Proper and complete books, records, and accounts of the Exchange shall be kept at the principal office of the Exchange. The books and records shall fully and accurately reflect all transactions of the Exchange, and shall be maintained in conformity with generally accepted accounting principles and the Act.

7.03 Subscribers' Accounts

Accounts shall be kept showing each Subscriber's participation in the operations and operating results of the Exchange.

7.04 Annual Reports

The Advisory Board may determine the timing and content of periodic reporting to Subscribers in respect to the operation of the Exchange.

7.05 Annual Statements

The Advisory Board may determine the timing and content of periodic reporting to Subscribers in respect of details of the Subscriber's account.

7.06 Other Financial Information

The Advisory Board shall provide Subscribers with such other financial information as the Board deems necessary, or as may be required under the Act.

7.07 Bank Accounts

- a. The Exchange shall keep and maintain such accounts at a Canadian bank or banks or Alberta Treasury Branch as the Advisory Board may from time to time determine in its discretion. All monies from time to time received on account of the Exchange shall be paid immediately into the appropriate bank account of the Exchange.
- b. The Advisory Board may establish an interest account for the payment of expenses incurred in connection with the operations of the Exchange, which account shall be funded by the transfer of funds from the general account as required. The amount of such account and the person or persons authorized to draw thereon shall be determined by the Advisory Board from time to time.

7.08 Execution of Documents

All documents, instruments or agreements having a legally binding effect on the Subscribers shall be signed by the Attorney.

Article 8.00 Meetings of Subscribers

8.01 Meetings Generally

- a. The Advisory Board may call a meeting of Subscribers for any purpose consistent with this Agreement.
- b. Subscribers shall not have any rights to call a meeting of the Subscribers, it being acknowledged that the calling of any meeting of Subscribers shall be at the discretion of the Advisory Board.

Article 9.00 Termination of Exchange

9.01 Termination

- a. The Advisory Board may decide to terminate the Exchange by a unanimous resolution of the Advisory Board.
- b. The Exchange shall terminate in the event that it fails to receive a License or in the event that any such License is revoked or is not renewed.
- c. Upon termination, the assets of the Exchange after payment of all obligations, and after setting aside an adequate reserve for future claims, shall be distributed to the Subscribers who are Subscribers at the time termination occurs. The distribution of the net assets to each Subscriber will be based on the Subscriber's Proportionate Share and payable in accordance with the direction of the Advisory Board.
- d. Notwithstanding the termination of the Exchange, each Subscriber shall continue to

be responsible for its proportionate share of any claims which may arise prior to such termination, as determined by the Advisory Board at its discretion, unless satisfactory arrangements are made to buy out such liability.

- e. Subject to any conditions imposed by the Superintendent, the Exchange shall be empowered to continue in operation for the limited purpose of fulfilling outstanding obligations and this Agreement shall remain in full force and effect until all obligations of the Exchange have been fulfilled. Notwithstanding the foregoing, in the event that the Exchange is operating for the limited purpose of fulfilling outstanding obligations, the Exchange shall not exchange or cause to be exchanged any further contracts of indemnity or inter-insurance.

Article 10.00 General Provisions

10.01 Notice

All notices, requests, demands or other communications by the terms hereof required or permitted to be given by one party to another shall be given in writing and served personally, or sent by letter, postage prepaid, addressed to:

- a. Such Subscriber at the address noted below their signature on the Form of Subscription; and
- b. The Exchange at the address of the Attorney set forth in the Power of Attorney; or
- c. Such other address as may be given by any of them to the others in writing from time to time; and
- d. Such notices, requests, demands, acceptances and other communications shall be deemed to have been received when delivered, or if sent by mail, shall be deemed to have been received on the fifth day following the date of mailing the letter.

10.02 Currency

All references to dollars shall be in Canadian funds.

10.03 Gender and Number

Words imparting the singular number only shall include the plural, and vice-versa, and words imparting the masculine gender shall include the feminine gender and neuter gender, and words imparting persons shall include, without restricting the generality of the word, a natural person, firm, trust, partnership, association, corporation, government or governmental board, agency or instrumentality.

10.04 Headings

The division of this Agreement into articles and sections and the article and section headings are for convenience of reference only and shall not affect the interpretation or construction of this Agreement.

10.05 Calculation of Time Periods

Unless otherwise specified herein or in any insurance policy issued pursuant hereto, when calculating the period of time within which or following which any act is to be done or step taken pursuant to this Agreement, the date which is the reference day in calculating such period shall be excluded. If the last day of such period is a non-business day, the period in question shall end on the next business day.

10.06 Applicable Law

This Agreement shall be construed and enforced in accordance with the rights of the parties hereto and shall be governed by the laws of the Province of Alberta and the laws of Canada applicable therein and the parties hereto do hereby irrevocably adjourn to the exclusive jurisdiction of the courts of the Province of Alberta.

10.07 Severability

If any provision of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality or enforceability of the remaining provisions of this Agreement shall not be affected or impaired thereby.

10.08 Not a Partnership

Nothing in this Agreement shall be construed to constitute any of the Subscribers as a partner, agent or representative of the others or to create any trust or any commercial or other partnership among the Subscribers.

10.09 Entire Agreement

This Agreement together constitutes the entire agreement among the parties relating to the establishment and operation of the Exchange and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, among the parties with respect thereto.

10.10 Amendments

This Agreement may be amended by the Advisory Board and each such amendment shall bind each Subscriber from the date designated by the Advisory Board not to be earlier than December 31 of the year which the amendment is made. An amendment to this Agreement is not effective until:

- a. The Advisory Board has given at least one (1) months' notice to all Subscribers of its intention to effect such an amendment, in accordance with the notice requirements in Article 10.01; and
- b. The amendment has been described at the annual meeting.

10.11 Waiver

No waiver by any party hereto of any breach of any of the provisions of this Agreement by such party shall take effect or be binding upon the party unless in writing and signed by such party. Unless otherwise provided therein, such waiver shall not limit or affect the rights of such party with respect to any other breach.

10.12 Time of Essence

Time shall be of the essence of this Agreement.

10.13 Successors and Assigns

Subject to the provisions of Article 3.03(d)(iii), this Agreement shall ensure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

10.14 Counterparts

This Agreement may be executed in several counterparts, each of which when so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument, which shall be sufficiently evidenced by any such original counterpart.

10.15 Further Acts

The parties hereto agree to execute and deliver such further and other documents and perform and cause to be performed such further and other acts and things as may be necessary or desirable in order to give full effect to this Agreement and every part thereof.

Article 11.00 Condition Precedent

11.01 Regulatory Approval

This Agreement in respect of each Subscriber is subject to the receipt of a provincial license or authorization, with or without conditions, or other regulatory approval as may be required.

APPENDIX B

Power of Attorney

1. The Subscribers to the Alberta Municipal Insurance Exchange referred to as the "Exchange" or "MUNIX" hereby appoint MUNIX Attorney-In-Fact Ltd. to be their Attorney, to do on their behalf anything that their Attorney can lawfully be authorized to do when acting on their behalf in regard to reciprocal contracts of indemnity or inter-insurance among the Subscribers, until such time as the Advisory Board of the Exchange shall have designated a successor Attorney, whereupon such successor shall be the Attorney so appointed.
2. The Attorney shall be empowered to act on behalf of the Subscriber in its place and stead and in regard to all matters involving the Exchange, and without limiting the generality of the foregoing, to:
 - a. Execute all documents on behalf of the Exchange;
 - b. Prepare and file all necessary documents as required by the laws of the Province of Alberta and as may be necessary to give full force and effect to the Exchange and the Amended and Restated Reciprocal Insurance Exchange Agreement;
 - c. Do all such things as are necessary to obtain a License for the Exchange and to maintain the License in good standing;
 - d. Provide all ongoing administration to the Exchange, including but not limited to:
 - i. The collection of premiums and other assessments;
 - ii. The maintenance of the Reserve Fund and Guarantee Fund;
 - iii. The opening and maintenance of accounts in the name of the Exchange with any bank or Treasury Branch of Alberta, in order to deposit and distribute funds with respect to the operations of the Exchange;
 - iv. The collection and receipt of all monies due by the Subscribers under this Agreement or under any policy of insurance;
 - v. The payment of all accounts due in the operation of the Exchange including all taxes;
 - vi. The investment of funds not immediately required by the Advisory Board, subject to any investment parameters established by the Advisory Board or as prescribed by applicable legislation;
 - vii. The change, cancellation, renewal, extension or re-insurance of any reciprocal contracts of insurance exchanged by Subscribers;
 - viii. The securing of insurance in excess of the amounts insured by the reciprocal contracts of insurance exchanged by Subscribers;
 - ix. The giving and receiving of all notices necessary or proper under any policy of insurance;
 - x. The adjusting, compromise, determination or settlement of all claims and losses under any reciprocal contract of insurance;
 - xi. The hiring of any auditor, actuary, legal counsel or other professional advisor as required or considered advisable by the Attorney;
 - xii. The engagement of the auditor for the annual audit of the Exchange;
 - xiii. The preparation and submission of reports to Subscribers on an annual basis as required by the Agreement; and
 - e. Do and perform every other act and thing necessary or proper to be done in order to carry out the terms of this Power of Attorney and the Amended and Restated Reciprocal Insurance Exchange Agreement.
3. This Power of Attorney shall be in effect from the date hereof.
4. This Power of Attorney is restricted to acting on behalf of Subscribers pursuant to the provisions of the applicable legislation under which the Exchange is licensed.
5. The Amended and Restated Reciprocal Insurance Exchange Agreement to which this Power of Attorney is attached forms part of this Power of Attorney.
6. The execution of the Form of Restated Subscription being Appendix "A" to the Amended and Restated Reciprocal Insurance Exchange Agreement constitutes execution of this Power of Attorney by Subscribers.

**APPENDIX A
(MEMBER COPY)
Form of Restated Subscription**

Pursuant to the form of Agreement effective January 1, 2014 entitled "AMENDED AND RESTATED RECIPROCAL INSURANCE EXCHANGE AGREEMENT" (the "Agreement"):

Member

Redcliff, Town of

Address

BOX 40

Redcliff, AB T0J 2P0

(the "Member") hereby subscribes to the Agreement and the reciprocal insurance exchange named in the Agreement as the Alberta Municipal Insurance Exchange (MUNIX).

The execution of this Form of Restated Subscription by the Member constitutes execution of the Agreement and the Power of Attorney comprising Appendix "B". This form of Restated Subscription together with the Agreement, the Power of Attorney and the Forms of Restated Subscription from other Subscribers shall collectively constitute the Agreement of the Subscribers as if each and all of the Subscribers executed the Original Agreement, the Agreement and Power of Attorney.

IN WITNESS WHEREOF the Member has caused to be affixed its corporate seal duly attested to by the hands of its proper officers duly authorized in that behalf.

Dated this ____ day of _____, 2013.
(month)

Authorized Signature

Title _____

SEAL

Authorized Signature

Title _____

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**APPENDIX A
(MUNIX COPY)
Form of Restated Subscription**

Pursuant to the form of Agreement effective January 1, 2014 entitled "AMENDED AND RESTATED RECIPROCAL INSURANCE EXCHANGE AGREEMENT" (the "Agreement"):

Member

Redcliff, Town of

Address

BOX 40

Redcliff, AB T0J 2P0

(the "Member") hereby subscribes to the Agreement and the reciprocal insurance exchange named in the Agreement as the Alberta Municipal Insurance Exchange (MUNIX).

The execution of this Form of Restated Subscription by the Member constitutes execution of the Agreement and the Power of Attorney comprising Appendix "B". This form of Restated Subscription together with the Agreement, the Power of Attorney and the Forms of Restated Subscription from other Subscribers shall collectively constitute the Agreement of the Subscribers as if each and all of the Subscribers executed the Original Agreement, the Agreement and Power of Attorney.

IN WITNESS WHEREOF the Member has caused to be affixed its corporate seal duly attested to by the hands of its proper officers duly authorized in that behalf.

Dated this ____ day of _____, 2013.
(month)

Authorized Signature

Title _____

SEAL

Authorized Signature

Title _____

April 3, 2013

Darrell Schaffer
Redcliff Cypress Regional Waste Management Authority
BOX 40
Redcliff, AB T0J 2P0

TOWN OF REDCLIFF
APR - 8 2013
RECEIVED

Dear Member:

RE: Amended MUNIX Subscribers Agreement

I am pleased to advise the MUNIX Subscribers Agreement created in 2002 for AUMA members has now been amended and improved. MUNIX is your licensed insurance reciprocal where members insure each other, pool premiums and pay claims through the Subscribers Agreement and a power of attorney. Your municipality or organization is a participant in MUNIX and AMSC Insurance Services and has signed the original 2002 Subscribers Agreement. The amended Agreement has been reviewed by legal counsel and the Office of the Superintendent of Insurance. The MUNIX Advisory Board, comprised of AUMA Board members whose municipalities are participants in MUNIX, recommends all subscribers sign the amended Subscribers Agreement.

Attached is information on the MUNIX Advantage and a description of what has changed in the amended Subscribers Agreement. Other information including a draft Board/Council report and background on MUNIX can be found on www.auma.ca. Please review and sign the attached amended Agreement following these instructions:

- Date page 3 titled Amended and Restated Reciprocal Insurance Exchange Agreement;
- Your municipality's or organization's authorized signature(s) and seal are to be placed on Appendix A Member Copy (page 13) and Appendix A MUNIX Copy (page 15); and
- Return Appendix A MUNIX Copy (page 15) to Karin Boddy, Executive Assistant – Risk & Energy Services.

Please contact Brian Hamblin, Executive Officer – Risk & Energy Services at (780) 409-7496 or insurance@uma.ca if you have questions or require further information. Your ongoing support of MUNIX and AMSC Insurance Services is appreciated.

Yours truly,



John McGowan
CEO

THE munix advantage



WHAT IS MUNIX AND WHY DO SO MANY ORGANIZATIONS BELONG?

MUNIX (Alberta Municipal Insurance Exchange) is a pool of more than 700 municipalities and AUMA associate members with similar risks that agree to share those risks and insure each other. Currently MUNIX insures more than \$10B in property. A contract (subscriber's agreement) is signed by each member of the group, which essentially "reciprocates" the agreement to pool premiums and share in each other's losses. MUNIX could be described as a member owned shared self insurance vehicle for municipalities and related non-profit organizations.

Reciprocal insurance exchanges started to become common about 25 years ago. In the 1980s, triple digit premium increases, cancelled policies, non-renewals, reduced policy limits, sub-limits, exclusions and higher deductibles were the norm. Insurance in hard market conditions led organizations, such as municipalities, hospitals, school boards, universities and public utilities to seek alternative risk financing programs to obtain the insurance coverage at a stable, reasonable cost.

For each of these groups, the formation of a reciprocal insurance program was a long-term solution to meeting the insurance needs of its membership—a solution that continues to prove its value against current difficulties, with both availability and cost, that are being experienced in the municipal insurance market place.

SO, WHAT EXACTLY IS MUNIX?

A reciprocal including:

- A deductible pool where every member contributes according to its own exposures and claims experience
- The self-insured portion through MUNIX pool to a maximum per incident amount and total annual aggregate
- Members pay the losses in MUNIX through the pool
- What is not paid in losses stays in MUNIX to allow

for growth and to insulate against future hard markets

- Insurance purchased above a self-insured deductible level

MUNIX is a provincially licensed reciprocal insurance exchange and is governed under The Insurance Act of Alberta, utilizing the services of actuaries to develop premium funding strategies, and have access to excess and reinsurance markets to protect members from

catastrophic losses.

Reciprocals differ from conventional insurance companies in several important ways:

- It is not an incorporated entity, but rather a contractual arrangement among the members
- The risks shared in the reciprocal are pooled for all the members
- A reciprocal is a non-profit organization; and has lower costs

ADVANTAGES

MUNIX has tailored insurance products to meet the specific needs of its members and ensure availability of coverage, independent of conventional insurance market cycles. Since the members of MUNIX carry out similar activities and have similar risks, this enables the development and maintenance of good risk control programs that are designed for the specific needs of the membership, which can reduce the loss profile for the group. Program advantages:

- Reduced insurance

cost: lower rates than a conventional insurance program

- Stability of Cost: shields members from the peaks and valleys of the insurance market
- Stability of Coverage: MUNIX provides coverages that the insurance industry typically doesn't
- Manuscript wordings for property and liability: buildings have replacement cost coverage for like kind and quality with no co-insurance requirements or margin clauses. (see footnote 1.1)

- Fewer exclusions in the Commercial General Liability (CGL) policy than in the general insurance market
- Errors and Omissions coverage included in the CGL policy, protects against risks that are not included under your organization's general liability policy, such as claims arising out of Council or Board decisions or omissions, or out of actions or activities performed directly under the auspices of the Council or Board of Directors for non profits.

OTHER MUNIX BENEFITS

- Cooperative philosophy: member owned and operated; MUNIX board is made up of municipally elected officials
- Claim funding is based on loss experience of the members: not directly affected by volatility of commercial insurance market. Even with a large wildfire property loss in

2011, rates rose only marginally

- Risk Management Training for all members: Free access to the 14 AMSC Risk Modules which teaches members how to manage risks and reduce claims
- Building Appraisals to ensure they are insured to proper values

- Loss Control Inspections to identify potential losses for property and liability
- In house claims handling to ensure member satisfaction when a claim occurs
- Licensed and experienced insurance consultants

Footnote 1.1 Regular Property insurance policies usually include a co-insurance clause that sets out the percentage of your property's value you have to insure (such as buildings, contents, or other physical assets). A standard requirement is that you insure 90% of the value

of your property. If you insure below the co-insurance rate you will not get full coverage for a claim. For example if you insure only 45% of the value of all your property (including all assets) instead of the required 90%, you'll get precisely half your claim. On the other hand,

if you insure to 90% of your property value and everything is destroyed, you'll get just the 90% you insured- Advantage MUNIX, with full replacement cost!

What has changed in the amended Subscriber's Agreement?

1. Policy Period Ends January 1

The 2002 Agreement defined the insurance policy period as ending on December 31. The amended Agreement reflects actual practice with the policy period ending as of January 1.

2. Removal of Five Year Sign Up Requirement

The 2002 Agreement required subscribers to stay with MUNIX for a minimum of 5 years. The amended Agreement has no minimum sign up period requirement. The original 5 year sign up was required when MUNIX was in a startup phase.

3. Subscriber Definition is Changed

A Regular (i.e. urban municipality) or Associate (i.e. county, community related nonprofit) member of AUMA is eligible to be a subscriber. The 2002 Agreement also allowed participation from affiliate members (i.e. AUMA business partners) which are now removed from the definition of the subscriber. There are no affiliate members which are currently part of MUNIX.

4. Attorney can be a corporation

The 2002 Agreement is silent on the ability of the Attorney to be a corporation (Note: The term Attorney is not lawyer but rather the Attorney under a Power of Attorney. The Insurance Act allows the Attorney (also known as Principal Attorney or Attorney-In-Fact) to be a corporation. The amended Agreement specifies that the attorney can be a corporation which helps to provide continuity for MUNIX.

5. Ability to Grow Funds

The Insurance Act requires a reserve fund to be maintained. The amended Agreement also allows the Board to hold "such greater amounts for reserve funds as determined to be prudent and appropriate by the Advisory Board." This change clarifies the Board can build reserves to; for example, help to buffer MUNIX from a hardening of the insurance market.

6. Clarifies Subscribers Proportionate Share

If the Exchange terminates or ceases to exist, assets are distributed based on a formula known as the Subscriber's Proportionate Share. If an assessment is required to pay claims and expenses, the amount of additional assessment is based on the Subscriber's Proportionate Share. Note, MUNIX has not levied an additional Assessment. Subscriber's Proportionate Share is based on a share of Premiums over the previous five year period. The 2002 Agreement had a similar definition but no five year limit.

7. MUNIX Advisory Board Discretion

A new clause confirms the Board's broad discretion. The Advisory Board can consider any matter which in its sole and unfettered discretion is in MUNIX's best interests and the decision or determination is final and binding and not subject to challenge. This new clause helps to ensure the Board has wide governance powers for MUNIX.

8. Acceptance of Subscribers

Authority may be delegated to the Attorney to accept or reject subscribers to MUNIX and applications are made to the Attorney. The 2002 Agreement required the Board to approve new subscribers. Delegating this task to the Attorney allows for quicker decisions and reflects current procedure.

9. Termination of Subscriber

It is important to provide the Board with the ability to remove a subscriber to protect MUNIX. The 2002 Agreement allows the Advisory Board to terminate a Subscriber where the Subscriber: a) fails to comply with the Subscribers Agreement or a recommendation of the Advisory Board; b) ceases to be a regular or associate member of AUMA; or c) does not pay a premium or other assessment. The amended Agreement gives the Board general discretion to remove subscribers after 90 days' notice is given. The Board's discretion may be exercised if, for example, a member had ongoing extreme claims experiences and was not following proper risk management and causing harm to the sustainability of MUNIX. MUNIX has not terminated a subscriber during its existence and such decision would not be made lightly.

What has changed in the amended Subscriber's Agreement?

10. Rights and Obligations on Termination

In the 2002 Agreement terminating or withdrawing subscribers were eligible to receive a proportionate share of excess premiums (assuming there were excess premiums). Under the amended Agreement, subscribers waive any right to compensation or reimbursement if the insurance reciprocal dissolves. If members continue participation with MUNIX, the reciprocal remains strong. If members are allowed to withdraw a share of excess premiums it detracts from MUNIX's financial strength and ability to buffer premium rate pressures.

11. Premium Calculation

While the Advisory Board approves the total premium, the amended Agreement clarifies the Attorney calculates the Subscriber's premium and communicates the amount due. The 2002 Agreement refers to the Board determining the premium.

12. Advisory Board Composition

The Advisory Board is the governance Board for MUNIX. In the 2002 Agreement the Advisory Board is comprised of AUMA Board Members who are elected officials of subscribers. In 2005, AMSC was incorporated. It is a wholly owned subsidiary of AUMA. The business services of AUMA are governed through AMSC. In the amended Agreement the Advisory Board is all members of the Board of AMSC who are elected officials of subscribers plus the non-elected appointed members of the Board of AMSC. This change allows appointed AMSC Board members to be part of Advisory Board and better aligns MUNIX with AMSC.

13. Annual Meeting Date

The 2002 Agreement requires the annual meeting to be held not later than 30 days after AUMA's annual convention. The amended Agreement clarifies the annual meeting can be held at the same time (concurrent) with AUMA's convention or within 30 days after the convention.

14. Time of Board Minutes Preparation

The amended Agreement states minutes of the Board meetings are to be sent to the Board as soon as reasonably practicable rather than the existing 15 days.

15. Annual Report

The Advisory Board determines timing and content of the Annual Report. The 2002 Agreement specified the content of the annual report. The amended Agreement gives the Board leeway to include meaningful information. Also, the 2002 Agreement required the annual report to be prepared within 90 days when the report is typically provided to the AUMA Convention, which is later in the year.

16. Liability of Advisory Board

The limitation of liability for Advisory Board members has been restructured slightly.

17. Board Member Compensation

In the amended Agreement, Board members can be compensated for their services acting as a member of the Advisory Board. The 2002 Agreement stipulates no payment for services to a Board member. The change allows Board members to be compensated especially with appointed independent (non-elected) being on the Advisory Board.

18. Liability Insurance

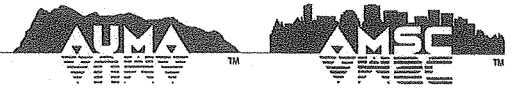
The requirements to purchase liability insurance extends to an employee, director or officer of the Attorney. In the 2002 Agreement the insurance requirement only applied to Board members.

19. Amending the Agreement

The 2002 Agreement does not specify a process for amendments. The amended Agreement includes a process for the future. Amendments come into effect no earlier than December 31 of the year the amendment is made. There must also be one month's notice to all Subscribers of the intention to effect an amendment, and a description of the amendment at the annual meeting. This new process will allow the Subscribers Agreement to be more readily updated.

20. Power of Attorney

MUNIX Attorney-In-Fact Ltd is appointed as the Attorney (note: this reference to "Attorney" does not mean "lawyer") under the Power of Attorney an individual, John McGowan, is the current Attorney.



WE ARE
economies
OF SCALE

WE ARE THE
support
YOU NEED

WE ARE THE
experts
IN MUNICIPALITIES

WE ARE YOUR
advocate

Alberta Municipal Insurance Exchange



Amended and Restated Reciprocal Insurance Exchange Agreement

Alberta Municipal Insurance Exchange ("MUNIX")

Amended and Restated Reciprocal Insurance Exchange Agreement

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Amended and Restated Reciprocal Insurance Exchange Agreement

THIS AMENDED AND RESTATED AGREEMENT is made effected as of the 1st day of January, 2014

AMONG:

THOSE PARTIES THAT SUBSCRIBE TO THIS AGREEMENT BY EXECUTING TWO COPIES OF THE FORM OF SUBSCRIPTION ATTACHED HERETO AS APPENDIX "A"

(Hereinafter individually called a "Subscriber" and collectively called "Subscribers")

BEING PARTIES TO THIS AGREEMENT

WHEREAS the Insurance Act, c. 1-3, R.S.A. 2000, permits a reciprocal insurance exchange where parties with a similar risk base exchange reciprocal contracts of indemnity and inter-insurance for one or more classes of insurance;

AND WHEREAS the Subscribers entered into a Reciprocal Insurance Exchange Agreement (the "Original Agreement") which established the Alberta Municipal Insurance Exchange, pursuant to a license duly issued by the Superintendent of Insurance for the Province of Alberta which has and continues to operate;

AND WHEREAS the Subscribers wish to amend certain terms and conditions set forth in the Original Agreement and to enter into this amended and restated reciprocal insurance exchange agreement to govern the continued operation of the Alberta Municipal Insurance Exchange;

NOW THEREFORE THIS AMENDED AND RESTATED AGREEMENT WITNESSETH THAT in consideration of the mutual covenants hereinafter contained, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

Article 1.00 Definitions

1.01 Definitions

The following words and phrases shall have the meanings as set out below, in both singular or plural form of the word or phrase defined:

- a. "Act" means the Insurance Act, c. 1-3, R.S.A. 2000, as amended;
- b. "Actuary" means an actuary retained by the Advisory Board from time to time;
- c. "Advisory Board" means the Advisory Board established under this Agreement;
- d. "Attorney", "Attorney-in-Fact", or "Principal Attorney" means the person or body corporate appointed to act for the Subscribers pursuant to the Power of Attorney in the form attached to this Agreement, and to execute all documents on behalf of the Exchange";
- e. "AUMA" means the Alberta Urban Municipalities Association, a Society formed under the laws of the Province of Alberta;
- f. "Board of AUMA" means the Board of Directors of AUMA, as established from time to time;
- g. "AMSC" means the Alberta Municipal Services Corporation, a corporation formed under the laws of the Province of Alberta;
- h. "Board of AMSC" means the Board of Directors of AMSC, as established from time to time;
- i. "Exchange" means the "Alberta Municipal Insurance Exchange" or "MUNIX";
- j. "Guarantee Fund" means the guarantee or surplus sums required to be maintained by the Attorney pursuant to the Act;
- k. "License" means the license issued by the Superintendent of Insurance;
- l. "Member" includes any regular or associate member of AUMA, as those categories of membership are described and authorized by the Bylaws of AUMA from time to time, but does not include the Life Member category of membership;
- m. "Policy Period" means the period commencing on the commencement date of the Reciprocal Insurance Policy issued to a Subscriber and ending as of January 1 of any year;
- n. "Premium" means the amount agreed to be contributed by each Subscriber upon execution of a contract of indemnity or inter-insurance;
- o. "Prime Rate" means the annual rate of interest established and announced from time to time by the Royal Bank of Canada as being a reference rate then in effect for determining interest rates on Canadian dollar commercial loans made in Canada;
- p. "Reciprocal Insurance Policy" means any contract of insurance exchanged by Subscribers;
- q. "Reserve Fund" means the reserve sums required to be maintained by the Attorney pursuant to the Act or such greater amounts

- for reserve funds as determined to be prudent and appropriate by the Advisory Board;
- r. "Securities" mean approved securities as permitted by the Act;
- s. "Subscribers" means Members who have agreed to exchange a contract of inter-insurance with each other through the Attorney and have been accepted to be a Subscriber by the Advisory Board;
- t. "Subscriber's Proportionate Share" means the Advisory Board's determination of that Subscribers proportionate share of Premiums paid over the previous five Policy Period years to the Exchange calculated as a fraction, the numerator of which is the total of the Premiums paid or payable by the Subscriber over the previous five Policy Period years to the Exchange, and the denominator of which is the total of all Premiums paid or payable by all Subscribers in the previous five Policy Period years, expressed as a percentage
- u. "Superintendent" means the Superintendent of Insurance for the Province Alberta; and
- v. "Trust Account" means the account or accounts established by the Attorney to hold Premium on behalf of the Exchange.

Each Subscriber acknowledges and agrees that, whenever this Agreement provides that the Advisory Board is entitled to make a decision or determination, the Advisory Board is entitled to consider any matter which it considers in its sole and unfettered discretion is in the best interests of the Exchange and such decision or determination shall be final and binding for all purposes on all Subscribers and no Subscriber is entitled to challenge such decision or determination in any court or other forum.

Article 2.00 The Reciprocal Insurance Exchange

2.01 Restated and Ratification of the Reciprocal Insurance Exchange

The Subscribers hereto acknowledge and agree that, pursuant to the Original Agreement, the Subscribers established the Exchange which was licensed by the Superintendent to operate and which operated and continues to operate. The Subscriber further agrees to amend certain terms and conditions set forth in the Original Agreement as reflected in this amended and restated reciprocal insurance exchange agreement (the "Restated Agreement") to govern the continued operation of the Exchange.

This Restated Agreement will become operative upon approval of this Restated Agreement by the Advisory Board. The phrase "this Agreement" shall refer to this Restated Agreement.

2.02 Purpose of the Exchange

The Exchange was established for the purpose of permitting the Subscribers to exchange reciprocal contracts of indemnity or inter-insurance as provided for in the Act.

The Exchange has the power to do any and every act and thing necessary, proper, legal and convenient or incidental to the accomplishment of its purposes.

2.03 Name of the Exchange

The name of the Exchange shall be the "Alberta Municipal Insurance Exchange" or "MUNIX" and shall not be used by any of the Subscribers other than in connection with the affairs of the Exchange.

2.04 Registration of Name

The Subscribers shall effect such registrations with respect to the names "Alberta Municipal Insurance Exchange" and "MUNIX" as may be necessary or desirable to preserve their ownership rights in the names and to ensure use of the names solely in connection with the Exchange.

2.05 Term

This Agreement is effective January 1, 2002 and shall continue in full force and effect subject to amend-ments and reinstatements from time to time in accordance with the provisions of this Agreement and the Act until terminated in accordance with Article 9.00 hereof.

2.06 No Authority to Bind

A Subscriber shall not have any authority to bind the other Subscribers with respect to this Agreement.

2.07 Indemnification of Each Subscriber

Each Subscriber, (in this Article called the "Indemnitor") hereby irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other Subscribers (in this Article called the "Indemnitee") from and against any and all liability, loss, harm, damage, cost or expense, including legal fees on a solicitor and its own client basis, which the Indemnitees may suffer, incur or sustain as a result of any act of the Indemnitor outside the scope of, or in breach of, this Agreement.

2.08 Several Liability

The obligations of each Subscriber with respect to the Exchange and the contracts and obligations entered into by or on behalf of the Subscribers in connection with the Exchange, shall in every case be several and not joint and several.

Article 3.00 Subscribers and Subscriptions

3.01 Membership

Any Member is eligible to become a Subscriber under this Agreement provided that:

- a. The Member satisfies the Attorney that it has the authority to enter into this Agreement and carry out its responsibilities hereunder; and

- b. It executes, in duplicate, the Form of Subscription attached to this Agreement.

3.02 Subscription Application

- a. The Advisory Board may delegate the power to decide to accept or reject a subscriber to the Attorney.
- b. Any Member wishing to become a Subscriber shall make application to the Attorney which application shall contain such information as the Attorney shall determine from time to time.
- c. A Member's application is accepted and the Member becomes a Subscriber on the day the Member receives a written notice from the Attorney of its acceptance as a Subscriber.

3.03 Termination of Subscribers

- a. By Advisory Board

The Advisory Board is empowered to remove a Subscriber by providing such Subscriber with a notice in writing to that effect, in the event that:

- i. The Subscriber fails to comply with this Agreement or any recommendation given by the Advisory Board under its authority, after having been given thirty (30) days' notice written by the Advisory Board of the details of its failure to comply; or
- ii. The Subscriber ceases to be eligible as a Subscriber in accordance with Article 3.01; or
- iii. The Subscriber fails to pay any premium or other assessment promptly when due.

In addition to the foregoing, the Advisory Board has discretion to decide to remove a Subscriber without cause or reason upon the Advisory Board providing the Subscriber with ninety (90) days' written notice of removal.

- b. By Notice of Withdrawal

A Subscriber may withdraw from the Exchange by giving written notice of withdrawal to the Advisory Board not less than one (1) year prior to withdrawal. In such event, the Subscriber's withdrawal shall take effect on January 1 of the year following the year in which notice is given.

- c. By Dissolution, Merger or Break-up

If a Subscriber is dissolved or merged, it ceases to be a Subscriber as at the date of dissolution or merger.

- d. Rights and Obligations on Termination

Upon termination or withdrawal of a Subscriber, the Subscriber acknowledges that:

- i. The Subscriber, or its successor, as the case may be, shall have continuing liability for all claims presented for any Policy Period during which the Subscriber was a Subscriber, as set forth in Articles 3.04 and 4.03 of this Agreement;

- ii. Any existing policy of insurance exchanged with other Subscribers will be cancelled; and
- iii. The Subscriber or its successor, as the case may be, is not entitled to and hereby waives any right to receive any monetary compensation or reimbursement whatsoever from the Exchange other than in the event of dissolution as stated in Article 9.01 c. of the Exchange and in such event of dissolution any compensation or reimbursement will be determined, if any, at the sole and unfettered discretion of the Advisory Board or from any of the Subscribers (in respect of alleged excess premiums or over-payments or otherwise).

3.04 Continuing Liability

In the event that a Subscriber withdraws or is removed as a Subscriber of the Exchange, such Subscriber or its successor shall continue to be responsible for any assessments or liabilities arising from claims in respect of incidents occurring while it was a Subscriber, as determined by the Advisory Board, unless satisfactory arrangements are made with the Advisory Board to buy out such liability.

Article 4.00 Insurance Policies, Premiums and Assessments

4.01 Policies

Upon obtaining coverage as an insured under a policy of insurance issued by the Exchange, such Subscriber is deemed to have exchanged a reciprocal contract of indemnity and inter-insurance with all other Subscribers who are insureds under that policy. The form of policy or policies of insurance may be changed from time to time by the Attorney as it determines appropriate, subject to compliance with the requirements of all regulatory authorities having jurisdiction.

4.02 Premium

The Advisory Board will, in each Policy Period, approve the total premium for the Exchange.

The amount of the Premium payable in each year by each Subscriber shall be calculated by the Attorney. In making such determination, the Attorney may consider:

- a. The advice of professional advisors
- b. Policies and previous allocation plans set forth by the Advisory Board
- c. Relative claims histories of Subscribers
- d. Relative risk profiles of Subscribers
- e. Any other factor considered appropriate

The individual Premium payable by each Subscriber will be communicated to each Subscriber as determined by the Attorney and the Premium is due and payable on the effective date of the insurance coverage.

4.03 Additional Assessments

- a. The Subscribers acknowledge that they shall be responsible for any additional assessments in any Policy Period if the Advisory Board determines that the funds on hand are not sufficient to pay the claims and expenses for that Policy Period, and including the establishing and maintaining of reserve and guarantee funds of the Exchange under the Act.
- b. In the event that a further assessment is required, the Attorney shall notify each Subscriber, setting forth the additional assessment for which each Subscriber is responsible and setting out in reasonable detail the reasons for the additional assessment and the date upon which payment of the additional assessment must be made.
- c. Additional assessments shall be based on the Subscribers' Proportionate Share for that Policy Period.

4.04 Obligation to Pay

- a. Each Subscriber covenants and agrees to pay forthwith when due any Premium or additional assessment required pursuant to the terms of this Agreement.
- b. In the event a Premium or additional assessment is not paid when due, a service charge as determined by the Advisory Board will be applied to any outstanding balance and will be payable by the Subscriber from the date that the monies become due until paid. Furthermore, the Subscriber shall be in breach of this Agreement and liable for the indemnity obligations contained within Article 2.07.

4.05 Potential Reduction of Premiums

In the event the Advisory Board determines that the Exchange has accumulated funds in excess of those required to meet the obligations of the Exchange in respect of claims arising in any one Policy Period, the Advisory Board may apply such excess funds to reduce the levy that would otherwise be charged for policies of insurance in any subsequent Policy Period.

4.06 Close of Policy Period

The Advisory Board shall have the authority to declare any Policy Period closed, that is, that the Advisory Board is satisfied that no further claims against the Exchange will arise in respect of that particular Policy Period.

Article 5.00 Advisory Board, Officers, Meetings

5.01 Establishment of Advisory Board

The Subscribers hereby establish an Advisory Board for the purpose of implementing this Agreement and operating the Exchange.

5.02 Power and Authority

Except as otherwise provided for in this Agreement, the Advisory Board has the power and authority, and the Subscribers hereby direct the Advisory Board, to give any approvals and to make any decisions and determinations required or permitted to be given or made by the Subscribers with respect to the Exchange in any matter arising under or by virtue of this Agreement, including but not limited to:

- a. Approving the total premium and any additional assessments required of Subscribers pursuant to the provisions of this Agreement
- b. Appointment of, and giving directions to, the Attorney
- c. Establishing guidelines and policies with respect to the promotion of loss prevention and risk management and making recommendations to the Subscribers in regard to implementing the same
- d. Determining the amount of a Subscriber's Proportionate Share as may be required pursuant to Article 4.03, Article 9.01 or for any other purpose pertaining to the operation of the Exchange
- e. Approving any new Subscriber

5.03 Composition of Advisory Board

- a. The Advisory Board shall consist of:
 - i. All members of the Board of AMSC who are elected officials of Subscribers, and
 - ii. The non-elected appointed members of the Board of AMSC.
- b. The Chief Executive Officer of AUMA shall be an ex-officio, non-voting member of the Advisory Board.

5.04 Appointment

- a. The term of appointment of an Advisory Board member shall be concurrent with their term as member of the Board of AMSC.
- b. Notwithstanding sub-Article (a) above, the appointment of an elected official member of the Advisory Board shall terminate immediately if the Subscriber in which they are an elected official, ceases to be a Subscriber.

5.05 Resignation

A member of the Advisory Board may resign from office upon giving written notice of resignation to the Advisory Board. Such resignation is effective immediately upon receipt by the Advisory Board.

5.06 Remaining Board to Govern

Where there is a vacancy or vacancies on the Board, the remaining Advisory Board shall constitute the Advisory Board until the next Advisory Board is established.

5.07 Decisions of the Advisory Board

- a. At all meetings of the Advisory Board, unless otherwise stated in this Agreement, every

question shall be decided by a simple majority of the votes cast on the questions, provided that a quorum is present in person or by conference call.

- b. A resolution in writing signed by all members of the Advisory Board is as valid as if it had been passed at a meeting of the Board. Any such resolution shall be effective from the date stated as the effective date, and may be either post-dated or ante-dated.

5.08 Officers

a. Chair

The Advisory Board shall choose a Chair from amongst its members. The Chair shall not have a second or casting vote in respect of any matter voted on by the Advisory Board.

b. Secretary

The Advisory Board shall appoint a Secretary who shall keep complete and accurate minutes of all meetings of the Advisory Board.

5.09 Other Officers

The Advisory Board may appoint such other officers and delegate such responsibilities to such officers as the Board shall determine.

5.10 Meetings of the Advisory Board

- a. The Advisory Board shall hold an annual meeting at the call of the Chair, such annual meeting to be held either concurrent with or no later than thirty (30) days after the annual convention of the AUMA.
- b. In addition to the annual meeting, the Advisory Board shall meet at the call of the Chair or on the request of not less than three (3) member of the Advisory Board.
- c. The Advisory Board may meet at any location in Alberta determined by the Chair.
- d. The Chair, or in the Chair's absence, any other person designated by the Advisory Board, shall preside over the meeting.

5.11 Conference Telephone Meetings

Any Advisory Board member may participate in a meeting of the Advisory Board by means of conference telephone or other communications equipment by means of which all persons participating in the meeting can hear each other, and a member participating in a meeting in such manner shall be deemed to be present in person at the meeting.

5.12 Notice of Meetings

- a. The Chair shall give each member of the Advisory Board written notice of the time and place of each meeting of the Advisory Board at least forty-eight (48) hours (excluding Sundays or holidays) in advance of the meeting.
- b. No notice of the next meeting is necessary if all members of the Advisory Board were present at the preceding meeting or if those members of the Advisory Board who were absent from the preceding meeting have

waived notice in writing to the holding of such meeting, given before or after the meeting for which notice is required to be given.

5.13 Agendas

- a. The notice of each meeting of the Advisory Board shall be accompanied by an agenda and relevant support materials sufficiently detailed to inform each member of the Advisory Board of the matters to be considered at the meeting.
- b. A member of the Advisory Board may require the addition of one or more matters to the agenda of the meeting by written notice to the Chair. Such notice shall be accompanied by any relevant and supporting material sufficiently detailed to inform each member of the Advisory Board of the matter or matters to be added to the agenda of the meeting. Such notice and materials shall be delivered in sufficient time to enable the Chair to comply with their obligations under Article 5.12 and this Article 5.13.
- c. Any matter to be added to the Agenda at a meeting of the Advisory Board shall only be added when such addition is approved by a majority of the Advisory Board.

5.14 Minutes of Meetings

- a. The minutes of each meeting of the Advisory Board shall be sent by the Secretary to each member as soon as reasonably practicable after the meeting. Any failure by the Secretary to send the minutes of a meeting to each member shall not affect the validity of any decisions made at the meeting.
- b. The minutes of any meeting shall be prima facie evidence of the meeting and resolutions therein stated.

5.15 Quorum

A majority of the members of the Advisory Board then in office shall constitute a quorum for the purposes of holding meetings and conducting the business of the Exchange.

5.16 Duty of Care

Every member of the Advisory Board, in exercising the member's powers and discharging the member's duties, shall:

- a. Act in good faith with a view to the best interests of the Exchange; and
- b. Exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.

5.17 Limitation of Liability of Advisory Board Members

No member of the Advisory Board shall be liable for any loss, damage, expense or misfortune arising in the Exchange from:

- a. The acts or omissions of any other member of the Advisory Board or the Attorney (including

the acts or omissions of an employee, director or officer of the Attorney)

- b. The insufficiency or deficiency of any security in or upon which any of the monies of the Exchange are invested
- c. The bankruptcy or insolvency of the Exchange
- d. The tortious acts of any person (including a Member), with whom any monies, securities or effects of the Exchange have been given, taken or deposited
- e. Any error of judgment or oversight on the part of the member of the Advisory Board; or
- f. Any act or omission in the execution of the duties of the office of Advisory Board member, or directly or indirectly in relation thereto; unless such loss, damage, expense or misfortune is occasioned by the willful neglect, willful default, fraud or dishonesty of such member of the Advisory Board.

5.18 Indemnity of Advisory Board Members

Every member of the Advisory Board and every former member of the Advisory Board and the member's or former member's heirs and legal representatives shall be indemnified and saved harmless by the Subscribers from and against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment reasonably incurred by the member in respect of any civil, criminal or administrative action or proceeding to which the member or former member is made a party by reason of being or having been a member of the Advisory Board if:

- a. The member or former member acted in good faith, with a view to the best interests of the Exchange; and
- b. In the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, the member or former member had reasonable grounds for believing that the member's or former member's conduct was lawful.

5.19 Liability Insurance

The Advisory Board shall purchase and maintain insurance as necessary, for the benefit of any person referred to in this Article against any liability incurred by the person in the person's capacity as a member of the Advisory Board except where the liability relates to the person's failure to act in good faith with a view to the best interests of the Exchange.

5.20 Payment of Services

As may be determined by the Advisory Board from time to time, payment may be made to any member of the Advisory Board for their services in acting as a member of the Advisory Board and may also include reimbursement of any expenses incurred in acting as a member of the Advisory Board.

Article 6.00 The Attorney

6.01 Selection

- a. The Advisory Board shall select an Attorney, which may be a corporate entity, to do such things and sign such documents as are required by the Act, together with such further things and the execution of such other documents as the Advisory Board may determine.
- b. The Advisory Board may appoint a replacement of the Attorney from time to time as determined by the Advisory Board and as set forth in the Power of Attorney attached as Appendix "B" to this Agreement.
- c. Execution by the Subscriber of the Form of Subscription contained at Appendix "A" to this Agreement constitutes the appointment of the Attorney under the Power of Attorney attached as Appendix "B" to this Agreement.

6.02 Powers and Duties of Attorney

Subject to the advice and direction of the Advisory Board, the Attorney shall do all things necessary to facilitate the operation of the Exchange and to carry out the terms of this Agreement including, but not limited to, the power, authority and directions set forth in the Power of Attorney.

6.03 Limitation of Liability of Attorney

No Attorney (and no employee, director or officer of the Attorney) shall be liable for any loss, damage, expense, or misfortune arising in the Exchange from:

- a. The acts or omissions of any member of the Advisory Board;
- b. The acts or omissions of any other employee, director or officer of the Attorney;
- c. The insufficiency or deficiency of any security in or upon which any of the monies of the Exchange are invested;
- d. The bankruptcy or insolvency of the Exchange;
- e. The tortious acts of any person (including a Member), with whom any monies, securities or effects of the Exchange, or any Member thereof, have been given, taken, or deposited;
- f. Any error of judgment or oversight on the part of the Attorney or member of the Advisory Board; or
- g. Any other act or omission in the execution of the duties of the Attorney or of an employee, director or officer of the Attorney, or directly or indirectly in relation thereto; unless such loss, damage, expense or misfortune is occasioned by the wilful neglect, wilful default, fraud or dishonesty of the Attorney, in the event that the Attorney is seeking protection of this Article (or in the event that an employee, director or officer of the Attorney is seeking protection of this Article, of that employee, director or officer).

6.04 Indemnity of Attorney

Every Attorney (and employee, director and officer of the Attorney) and their heirs and legal representatives shall be indemnified and saved harmless by the Subscribers from and against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment reasonably incurred by the Attorney in respect of any civil, criminal or administrative action or proceeding to which the Attorney is made a party by reason of being or having been an Attorney, if:

- a. They acted in good faith, with a view to the best interests of the Exchange; and
- b. In the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, they had reasonable grounds for believing that their conduct was lawful.

6.05 Liability Insurance

The Advisory Board shall purchase and maintain insurance, as required, for the benefit of the Attorney against any liability incurred by them in their capacity as Attorney of the Exchange, except where the liability relates to their failure to act in good faith with a view to the best interests of the Exchange. The Advisory Board shall purchase and maintain insurance for the benefit of any employee, director or officer of the Attorney against any liability incurred by them in their capacity as employee, director or officer of the Exchange, except where the liability relates to his failure to act in good faith with a view to the best interests of the Exchange.

Article 7.00 Financial and Accounting Matters

7.01 Fiscal Year

The fiscal year of the Exchange shall be the calendar year.

7.02 Books and Records

Proper and complete books, records, and accounts of the Exchange shall be kept at the principal office of the Exchange. The books and records shall fully and accurately reflect all transactions of the Exchange, and shall be maintained in conformity with generally accepted accounting principles and the Act.

7.03 Subscribers' Accounts

Accounts shall be kept showing each Subscriber's participation in the operations and operating results of the Exchange.

7.04 Annual Reports

The Advisory Board may determine the timing and content of periodic reporting to Subscribers in respect to the operation of the Exchange.

7.05 Annual Statements

The Advisory Board may determine the timing and content of periodic reporting to Subscribers in respect of details of the Subscriber's account.

7.06 Other Financial Information

The Advisory Board shall provide Subscribers with such other financial information as the Board deems necessary, or as may be required under the Act.

7.07 Bank Accounts

- a. The Exchange shall keep and maintain such accounts at a Canadian bank or banks or Alberta Treasury Branch as the Advisory Board may from time to time determine in its discretion. All monies from time to time received on account of the Exchange shall be paid immediately into the appropriate bank account of the Exchange.
- b. The Advisory Board may establish an interest account for the payment of expenses incurred in connection with the operations of the Exchange, which account shall be funded by the transfer of funds from the general account as required. The amount of such account and the person or persons authorized to draw thereon shall be determined by the Advisory Board from time to time.

7.08 Execution of Documents

All documents, instruments or agreements having a legally binding effect on the Subscribers shall be signed by the Attorney.

Article 8.00 Meetings of Subscribers

8.01 Meetings Generally

- a. The Advisory Board may call a meeting of Subscribers for any purpose consistent with this Agreement.
- b. Subscribers shall not have any rights to call a meeting of the Subscribers, it being acknowledged that the calling of any meeting of Subscribers shall be at the discretion of the Advisory Board.

Article 9.00 Termination of Exchange

9.01 Termination

- a. The Advisory Board may decide to terminate the Exchange by a unanimous resolution of the Advisory Board.
- b. The Exchange shall terminate in the event that it fails to receive a License or in the event that any such License is revoked or is not renewed.
- c. Upon termination, the assets of the Exchange after payment of all obligations, and after setting aside an adequate reserve for future claims, shall be distributed to the Subscribers who are Subscribers at the time termination occurs. The distribution of the net assets to each Subscriber will be based on the Subscriber's Proportionate Share and payable in accordance with the direction of the Advisory Board.
- d. Notwithstanding the termination of the Exchange, each Subscriber shall continue to

be responsible for its proportionate share of any claims which may arise prior to such termination, as determined by the Advisory Board at its discretion, unless satisfactory arrangements are made to buy out such liability.

- e. Subject to any conditions imposed by the Superintendent, the Exchange shall be empowered to continue in operation for the limited purpose of fulfilling outstanding obligations and this Agreement shall remain in full force and effect until all obligations of the Exchange have been fulfilled. Notwithstanding the foregoing, in the event that the Exchange is operating for the limited purpose of fulfilling outstanding obligations, the Exchange shall not exchange or cause to be exchanged any further contracts of indemnity or inter-insurance.

Article 10.00 General Provisions

10.01 Notice

All notices, requests, demands or other communications by the terms hereof required or permitted to be given by one party to another shall be given in writing and served personally, or sent by letter, postage prepaid, addressed to:

- a. Such Subscriber at the address noted below their signature on the Form of Subscription; and
- b. The Exchange at the address of the Attorney set forth in the Power of Attorney; or
- c. Such other address as may be given by any of them to the others in writing from time to time; and
- d. Such notices, requests, demands, acceptances and other communications shall be deemed to have been received when delivered, or if sent by mail, shall be deemed to have been received on the fifth day following the date of mailing the letter.

10.02 Currency

All references to dollars shall be in Canadian funds.

10.03 Gender and Number

Words imparting the singular number only shall include the plural, and vice-versa, and words imparting the masculine gender shall include the feminine gender and neuter gender, and words imparting persons shall include, without restricting the generality of the word, a natural person, firm, trust, partnership, association, corporation, government or governmental board, agency or instrumentality.

10.04 Headings

The division of this Agreement into articles and sections and the article and section headings are for convenience of reference only and shall not affect the interpretation or construction of this Agreement.

10.05 Calculation of Time Periods

Unless otherwise specified herein or in any insurance policy issued pursuant hereto, when calculating the period of time within which or following which any act is to be done or step taken pursuant to this Agreement, the date which is the reference day in calculating such period shall be excluded. If the last day of such period is a non-business day, the period in question shall end on the next business day.

10.06 Applicable Law

This Agreement shall be construed and enforced in accordance with the rights of the parties hereto and shall be governed by the laws of the Province of Alberta and the laws of Canada applicable therein and the parties hereto do hereby irrevocably adjourn to the exclusive jurisdiction of the courts of the Province of Alberta.

10.07 Severability

If any provision of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality or enforceability of the remaining provisions of this Agreement shall not be affected or impaired thereby.

10.08 Not a Partnership

Nothing in this Agreement shall be construed to constitute any of the Subscribers as a partner, agent or representative of the others or to create any trust or any commercial or other partnership among the Subscribers.

10.09 Entire Agreement

This Agreement together constitutes the entire agreement among the parties relating to the establishment and operation of the Exchange and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, among the parties with respect thereto.

10.10 Amendments

This Agreement may be amended by the Advisory Board and each such amendment shall bind each Subscriber from the date designated by the Advisory Board not to be earlier than December 31 of the year which the amendment is made. An amendment to this Agreement is not effective until:

- a. The Advisory Board has given at least one (1) months' notice to all Subscribers of its intention to effect such an amendment, in accordance with the notice requirements in Article 10.01; and
- b. The amendment has been described at the annual meeting.

10.11 Waiver

No waiver by any party hereto of any breach of any of the provisions of this Agreement by such party shall take effect or be binding upon the party unless in writing and signed by such party. Unless otherwise provided therein, such waiver shall not limit or affect the rights of such party with respect to any other breach.

10.12 Time of Essence

Time shall be of the essence of this Agreement.

10.13 Successors and Assigns

Subject to the provisions of Article 3.03(d)(iii), this Agreement shall ensure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

10.14 Counterparts

This Agreement may be executed in several counterparts, each of which when so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument, which shall be sufficiently evidenced by any such original counterpart.

10.15 Further Acts

The parties hereto agree to execute and deliver such further and other documents and perform and cause to be performed such further and other acts and things as may be necessary or desirable in order to give full effect to this Agreement and every part thereof.

Article 11.00 Condition Precedent

11.01 Regulatory Approval

This Agreement in respect of each Subscriber is subject to the receipt of a provincial license or authorization, with or without conditions, or other regulatory approval as may be required.

APPENDIX B

Power of Attorney

1. The Subscribers to the Alberta Municipal Insurance Exchange referred to as the "Exchange" or "MUNIX" hereby appoint MUNIX Attorney-In-Fact Ltd. to be their Attorney, to do on their behalf anything that their Attorney can lawfully be authorized to do when acting on their behalf in regard to reciprocal contracts of indemnity or inter-insurance among the Subscribers, until such time as the Advisory Board of the Exchange shall have designated a successor Attorney, whereupon such successor shall be the Attorney so appointed.
2. The Attorney shall be empowered to act on behalf of the Subscriber in its place and stead and in regard to all matters involving the Exchange, and without limiting the generality of the foregoing, to:
 - a. Execute all documents on behalf of the Exchange;
 - b. Prepare and file all necessary documents as required by the laws of the Province of Alberta and as may be necessary to give full force and effect to the Exchange and the Amended and Restated Reciprocal Insurance Exchange Agreement;
 - c. Do all such things as are necessary to obtain a License for the Exchange and to maintain the License in good standing;
 - d. Provide all ongoing administration to the Exchange, including but not limited to:
 - i. The collection of premiums and other assessments;
 - ii. The maintenance of the Reserve Fund and Guarantee Fund;
 - iii. The opening and maintenance of accounts in the name of the Exchange with any bank or Treasury Branch of Alberta, in order to deposit and distribute funds with respect to the operations of the Exchange;
 - iv. The collection and receipt of all monies due by the Subscribers under this Agreement or under any policy of insurance;
 - v. The payment of all accounts due in the operation of the Exchange including all taxes;
 - vi. The investment of funds not immediately required by the Advisory Board, subject to any investment parameters established by the Advisory Board or as prescribed by applicable legislation;
 - vii. The change, cancellation, renewal, extension or re-insurance of any reciprocal contracts of insurance exchanged by Subscribers;
 - viii. The securing of insurance in excess of the amounts insured by the reciprocal contracts of insurance exchanged by Subscribers;
 - ix. The giving and receiving of all notices necessary or proper under any policy of insurance;
 - x. The adjusting, compromise, determination or settlement of all claims and losses under any reciprocal contract of insurance;
 - xi. The hiring of any auditor, actuary, legal counsel or other professional advisor as required or considered advisable by the Attorney;
 - xii. The engagement of the auditor for the annual audit of the Exchange;
 - xiii. The preparation and submission of reports to Subscribers on an annual basis as required by the Agreement; and
 - e. Do and perform every other act and thing necessary or proper to be done in order to carry out the terms of this Power of Attorney and the Amended and Restated Reciprocal Insurance Exchange Agreement.
3. This Power of Attorney shall be in effect from the date hereof.
4. This Power of Attorney is restricted to acting on behalf of Subscribers pursuant to the provisions of the applicable legislation under which the Exchange is licensed.
5. The Amended and Restated Reciprocal Insurance Exchange Agreement to which this Power of Attorney is attached forms part of this Power of Attorney.
6. The execution of the Form of Restated Subscription being Appendix "A" to the Amended and Restated Reciprocal Insurance Exchange Agreement constitutes execution of this Power of Attorney by Subscribers.

**APPENDIX A
(MEMBER COPY)
Form of Restated Subscription**

Pursuant to the form of Agreement effective January 1, 2014 entitled "AMENDED AND RESTATED RECIPROCAL INSURANCE EXCHANGE AGREEMENT" (the "Agreement"):

Member

Redcliff Cypress Regional Waste Management Authority

Address

BOX 40
Redcliff, AB T0J 2P0

(the "Member") hereby subscribes to the Agreement and the reciprocal insurance exchange named in the Agreement as the Alberta Municipal Insurance Exchange (MUNIX).

The execution of this Form of Restated Subscription by the Member constitutes execution of the Agreement and the Power of Attorney comprising Appendix "B". This form of Restated Subscription together with the Agreement, the Power of Attorney and the Forms of Restated Subscription from other Subscribers shall collectively constitute the Agreement of the Subscribers as if each and all of the Subscribers executed the Original Agreement, the Agreement and Power of Attorney.

IN WITNESS WHEREOF the Member has caused to be affixed its corporate seal duly attested to by the hands of its proper officers duly authorized in that behalf.

Dated this ____ day of _____, 2013.
(month)

Authorized Signature

Title _____

SEAL

Authorized Signature

Title _____

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**APPENDIX A
(MUNIX COPY)
Form of Restated Subscription**

Pursuant to the form of Agreement effective January 1, 2014 entitled "AMENDED AND RESTATED RECIPROCAL INSURANCE EXCHANGE AGREEMENT" (the "Agreement"):

Member

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IN WITNESS WHEREOF the Member has caused to be affixed its corporate seal duly attested to by the hands of its proper officers duly authorized in that behalf.

Dated this ____ day of _____, 2013.
(month)

Authorized Signature

Title _____

SEAL

Authorized Signature

Title _____