



COUNCIL MEETING
MONDAY, AUGUST 21, 2017
7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, AUGUST 21, 2017 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

	<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
	1. GENERAL	
	A) Call to Order	
Pg. 2	B) Adoption of Agenda *	Adoption
Pg. 4	C) Accounts Payable *	For Information
Pg. 10	D) Bank Summary to June 30, 2017 *	For Information
	2. DELEGATION	
Pg. 11	A) Axia Fibrenet * Re: High Speed Internet Services	
	B) Theresa Hardiker Re: Economic Development Alliance and Medicine Hat College Investment and Attraction Results	
	3. MINUTES	
Pg. 36	A) Council meeting held July 17, 2017 *	For Adoption
Pg. 40	B) Canadian Badlands Board meeting held May 4, 2017 *	For Information
Pg. 44	C) Redcliff Public Library Board meeting held May 30, 2017 *	For Information
	4. REQUESTS FOR DECISION	
Pg. 48	A) 3rd Ave / 3 rd Street Lift Station Tender Award *	For Consideration
Pg. 53	B) Municipal Development Plan Steering Committee *	For Consideration
	5. POLICIES	
Pg. 55	A) Policy 134, Greenhouse Development Policy *	For Consideration
	6. CORRESPONDENCE	
Pg. 59	A) Alberta Municipal Affairs * Re: Municipal Sustainability Initiative	For Information

Pg. 60	B)	Muscular Dystrophy Canada * Re: Proclamation: MS Awareness Month September 2017	For Information
Pg. 62	C)	Cerebral Palsy Association * Re: World Cerebral Palsy Day	For Information
Pg. 65	D)	Riverview Golf Club * Re: Water	For Info / Discussion

7. OTHER

Pg. 67	A)	2017 Second Quarter Financial Reports *	For Information
Pg. 70	B)	Mayor's Report to Council August 21, 2017 *	For Information
Pg. 71	C)	Municipal Manager's Report to Council August 21, 2017 *	For Information
Pg. 85	D)	Dog Park Report *	For Discussion/ Presentation
Pg. 95	E)	Design of 4-way stop at Broadway Avenue / Mitchell Street *	For Info / Discussion
Pg. 98	F)	Development & Safety Codes Permits July 2017 Report *	For Information
Pg. 99	G)	Redcliff/Cypress Regional Waste Management Authority * Re: Landfill Graphs to July 31, 2017	For Information
Pg. 102	H)	Local Government Training Sessions for Candidates *	For Information
Pg. 103	I)	Council Important Meetings & Events August 21, 2017 *	For Information

8. RECESS

9. IN CAMERA

- A)** Labour (FOIP S. 17, 24)
- B)** Recycling Service (FOIP S. 16, 23, 24)
- C)** Water Utility (FOIP S. 23, 24)

10. ADJOURN

<u>COUNCIL MEETING AUGUST 21, 2017</u>			
<u>ACCOUNTS PAYABLE LIST</u>			
<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
82116	ATB MASTERCARD	VARIOUS EXPENSES	\$14,153.39
82117	GARTECH	PLUG INSTALLATION	\$777.75
82118	MEDICINE HAT CSRD #20	2017 REQUISITION	\$181,382.75
82119	GRAND RENTAL STATION	TENTS, LINEN AND CHAIR RENTAL	\$431.55
82120	POHL, AMY	TRAVEL REIMBURSEMENT	\$525.00
82121	PRIME PRINTING	ENVELOPES/LETTERHEAD	\$1,756.65
82122	PUROLATOR	SHIPPING	\$31.68
82123	RIVERVIEW GOLF CLUB	MEALS ON WHEELS	\$245.70
82124	ROBERTSON IMPLEMENTAL	RUBBER PUCK/FIX & REPAIR TRACTOR/OIL/FILTERS	\$4,818.20
82125	SITEONE	IRRIGATION PARTS/CONTROLLERS	\$2,107.80
82126	APPLIED INDUSTRIAL TECHNOLOGY	CAST HOUSING/INSERT BRG STANDARD	\$320.89
82127	WHITE DRAGON KARATE	CANADA DAY DEMO	\$100.00
82128	SOUTH COUNTRY COOP	IRRIGATION FITTINGS/GOPHER CONTROL	\$132.98
82129	LARSON, MICHELLE	REFUND KEY DEPOSIT	\$125.00
82130	WINKJORD, SKYE	MEDITATION CLASS FEES	\$150.00
82131	COX, KUNIGUNDE	REFUND KEY/FACILITY DEPOSIT	\$225.00
82132	VELCHKO, BLAIRE	REFUND KEY DEPOSIT	\$125.00
82133	PANCOAST, JAYSON	REFUND CREDIT ON ACCOUNT	\$760.52
82134	TWIST & FLIP GYMNASTICS	REFUND KEY/FACILITY DEPOSIT	\$225.00
82135	ULTIMATE SPAS & POWERSPORTS	CHEMICAL SUPPLIES	\$143.97
82136	WHITE FOX GROUP	ROADCRUSH	\$1,270.84
82137	WOLSLEY	SEWER PIPE/ELBOWS/COUPLINGS	\$1,470.18
82138	SHAW CABLE	INTERNET	\$284.29
82139	STEIER, BARRY	EMPLOYEE REIMBURSEMENT	\$3.19
82140	BARTLE & GIBSON	DRINKING FOUNTAIN/BOTTLE FILLER/TOILETS/HARDWARE	\$3,011.10
82141	SCHEFFER ANDREW	AERIAL PHOTOGRAPHY	\$2,625.00
82142	HACH	BUBBLE TRAP/HEAD REGULATOR	\$580.65
82143	WAJAX POWER SYSTEMS	GASKET/RUBBER BELLOWS	\$686.00
82144	WILLIE'S TOWING	TOWING	\$131.25
82145	WOLSLEY	MAIN STOP/SADDLE/PIPE/CURB STOP/BOX RODS	\$1,609.07
82146	HYDRACO INDUSTRIES	RESEAL CYLINDER	\$826.02
82147	PETROLEUM TANK MANAGEMENT	APPLICATION RENEWAL FOR FUEL TANKS	\$195.00
82148	WORKER'S COMPENSATION BOARD	PREMIUMS	\$6,507.94
82149	PUROLATOR	SHIPPING	\$41.37
82150	ROSENAU TRANSPORT	SHIPPING	\$1,335.75
82151	CUPE	UNION DUES	\$3,017.99
82152	CANADIAN PAYROLL ASSOCIATION	MEMBERSHIP	\$278.25
82153	REIMER, ERNIE	TRAVEL REIMBURSEMENT	\$48.00
82154	INDUSTRIAL MACHINE	ASPHALT CRACK SEALER	\$26,145.00
82155	AL'S AUDIO	SOUND SYSTEM RENTAL	\$2,161.95
82156	WATSON POOL	TEST KIT/PUMPS/CHECK VALVES	\$1,612.91
82157	CURRENCE, DESTINY	KEY/FACILITY DEPOSIT	\$225.00
82158	SHAW CABLE	INTERNET	\$149.00
82159	WESTERN TRACTOR	OPERATOR'S MANUAL	\$28.18
82160	APPLIED INDUSTRIAL TECHNOLOGY	IMPORT BEARINGS	\$41.56
82161	SAFETY CODES	PERMITS	\$587.90

82162	RECEIVER GENERAL	STAT DEDUCTIONS	\$841.09
82163	49 NORTH LUBRICANTS	OIL/BRAKE KLEEN	\$107.55
82164	CANADIAN ENERGY	CABLE CUTTER/CLAMPS/CRIMPER HANDELLS/LUG	\$386.68
82166	GRAND RENTAL STATION	TENTS/COTTON CANDY MACHINE RENTALS	\$1,883.88
82167	JIM'S ELECTRIC	ALARM CALL OUT	\$78.75
82168	JOHANSEN, JAMES	TRAVEL/EMPLOYEE REIMBURSEMENT	\$519.90
82169	LETHBRIDGE HERALD	ADVERTISING	\$939.22
82170	SHAW CABLE	INTERNET	\$88.10
82171	ST. JOHN AMBULANCE	CPR/FIRST AID	\$150.00
82172	TELOG INSTRUMENTS	FLOW MONITOR REPAIRS	\$742.80
82173	BIERBACH, ANNA	EMPLOYEE REIMBURSEMENT	\$43.00
82174	DOUGHTY, LEANNE	REFUND KEY/FACILITY DEPOSIT	\$225.00
82175	BARTLE & GIBSON	HANDLE REPLACEMENT	\$308.24
82176	BENCHMARK ASSESSMENTS	ASSESSMENT FEES	\$17,091.90
82177	DEL	CORD REEL ASSEMBLY/SWITCH PRESSURE	\$479.20
82178	CHAMCO	PACKING	\$876.23
82179	CLEAR SKY RADIO	ADVERTISING	\$420.00
82180	FRANK'S FIRE ALARM	FIRE ALARM INSPECTION	\$1,124.98
82181	GNJ LINE CONTRACTING	ROAD BORING	\$1,575.00
82182	HARV'S JANITORIAL	JANITORIAL SERVICE	\$3,948.00
82183	MACDESIGN	POOL UNIFORMS	\$1,426.95
82184	PITNEY WORKS	FOLDER/STUFFER FEES	\$159.08
82185	PUROLATOR	SHIPPING	\$44.91
82186	RECEIVER GENERAL	DEDUCTIONS	\$497.65
82187	CANADIAN RED CROSS	WATER SAFETY COURSE	\$924.00
82188	ROSENAU TRANSPORT	SHIPPING	\$1,765.86
82189	SIMPLY WATER	COOLER MAINTENANCE	\$63.75
82190	SITEONE LANDSCAPE	VALVES	\$2,509.94
82191	ROGER'S SPRAYERS	VALVES	\$116.45
82192	BERT'S VACUUMS	GARBAGE BAGS/BLEACH	\$299.73
82193	SOUTH COUNTRY COOP	SHOVELS/RAKES/TRAPS	\$259.56
82194	ZIEGLER, ANNETTE	REFUND SWIM LESSON	\$25.00
82195	3 LITTLE BIRDS	PRUNING	\$656.25
82196	CLASSIC CONCRETE	CORING	\$262.50
82197	BOSCH BUILT HOMES	RETURN CONSTRUCTION DEPOSIT	\$800.00
82198	HANSON, CHELSEA	EMPLOYEE REIMBURSEMENT	\$43.00
82199	MICHALKOW, SHELLEY	REFUND KEY/FACILITY DEPOSIT	\$225.00
82200	CYLE KNOX MEMORIAL FUND	REFUND KEY/FACILITY DEPOSIT	\$225.00
82201	CARRIER, CARLA	REFUND OVERPAYMENT	\$30.00
82202	WAJAX POWER SYSTEMS	RUBBER B TRANSFER	\$111.58
82203	WESTERN TRACTOR	FILTER	\$36.50
		CHEQUES - TOTAL	\$305,724.45

<u>ELECTRONIC FUNDS TRANSFERRED PAYABLES</u>			
<u>EFT#</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
00235	A & B STEEL	STRAP HINGES/BUTT HINGES/BOLTS/NUTS/WASHERS	\$108.96
00236	ACTION PARTS	FUSES/HEATSHRINK/RELAYS/FILTER/WORK LAMP	\$362.86
00237	BRANDT	STRAP SHIM	\$327.96
00238	CANADIAN LINEN	COVERALLS/TOWELS	\$28.06

00239	CLEARTECH	POOL CHEMICAL	\$3,023.17
00240	FARMLAND	FILTER/SCREEN/NIPPLE/ELBOW	\$37.17
00241	FAST TIMES MACHINING	REPAIR CYLINDER	\$160.13
00242	FOX ENERGY	STICKER/SQWINCHERS	\$155.19
00243	GAS CITY HYDRO	CURB STOP REPAIRS	\$748.13
00244	REDCLIFF HOME HARDWARE	CARB/TUBING/ADAPTERS/WEED WHIPPER STRING	\$721.90
00245	HYDRODIG	CURB STOP REPAIRS	\$966.00
00246	KIRK'S MIDWAY TIRE	TIRES/CHANGE OVER	\$1,753.50
00247	MBSI	HARDWARE UPGRADE	\$5,562.89
00248	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$28.06
00249	AMSC	INSURANCE/BENEFITS	\$163.92
00250	FARMLAND	HOSE/WASHERS/CLAMPS/AM-11	\$241.76
00251	FOX ENERGY	SIGN	\$62.96
00252	MPE ENGINEERING	WTP OPERATIONAL ASSISTANCE	\$1,575.00
00253	SUNCOR	FUEL	\$5,808.98
00254	SUMMIT MOTORS	FILTER/FUEL CONDITIONER/GREASE GUN/ELBOW/UNION	\$268.52
00255	AMSC	INSURANCE/BENEFITS	707.31
00256	MPE ENGINEERING	PROJ #165 MPE DESIGN/ENG	\$1,050.00
00257	A & B STEEL	HINGES	\$58.28
00258	ACTION PARTS	AMBER STROBE	\$87.18
00259	AIR LIQUID	CARBON DIOXIDE	\$1,323.00
00260	AMSC	BENEFITS	\$17,651.04
00261	ATRON	BOILER & A/C REPAIRS	\$1,288.88
00262	CANADIAN LINEN	COVERALLS/TOWELS	\$56.12
00263	CLEARTECH	CHEMICALS/CONTAINER RETURN	\$4,464.85
00264	COURTYARD LAW	PROFESSIONAL SERVICES	\$1,171.73
00265	DIGITEX	COPIER FEES	\$320.30
00266	FARMLAND SUPPLY	SWIVELS	\$261.35
00267	FOX ENERGY	SCBA TANK REFILL/STOP SIGNS	\$941.08
00268	REDCLIFF HOME HARDWARE	BATTERIES/PIPE/PAINT & PAINT SUPPLIES/ADAPTERS	\$507.34
00269	LETHBRIDGE SHREDDING	SHREDDING	\$68.25
00270	SUMMIT MOTORS	FILTERS/VALVE/PLUGS	\$770.99
00271	TRIPLE R EXPRESS	SHIPPING	\$117.08
00272	WESTERN CANADA WELDING	WELDING SHIELD	\$102.68
00273	KIRK'S MIDWAY TIRE	SHIMS/ALIGNMENT	\$372.75
		EFT - TOTAL	\$53,425.33

REDCLIFF/CYPRESS LANDFILL PAYABLES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
00093	FORTY MILE GAS COOP	UTILITIES	\$176.91
00094	REDCLIF HOME HARDWARE	PAINT/SANDPAPER/BRUSH/SCRAPER	\$58.98
00095	SANATEC	VACUUM SEPTIC TANK	\$162.75
00096	SUNCOR	FUEL	\$3,382.07
00097	ATB MASTERCARD	VARIOUS EXPENSES	\$811.73
00098	CARO ANALYTICAL SERVICES	TEST LEACHATES	\$794.86
00099	C.E.M. HEAVY EQUIPMENT	HARD START REPAIRS/HOSE ASSEMBLY/FILTERS	\$17,827.37
00100	CLEAN HARBOUR	PAINT RECYCLING	\$1,282.92
00101	FORTY MILE GAS COOP	UTILITIES	\$100.30
00102	PETROLEUM STORAGE TANK	RENEWAL APPLICATION FOR FUEL STORAGE TANKS	\$130.00

00103	PUROLATOR	SHIPPING	\$56.23
00104	REDCLIFF HOME HARDWARE	CHICKEN WIRE	\$46.18
00105	WHITE FOX GROUP	ROADCRUSH	\$15,151.50
		CHEQUES - TOTAL	\$39,981.80

Mastercard JUN 07 - JUL 07, 2017		
Document Date	Document Amount	Transaction Description
6/9/2017	\$348.25	POSTAGE
6/27/2017	\$9.76	NOTEBOOK
6/7/2017	\$636.57	POMROY LODGE - GFOA CONF MD
6/9/2017	\$46.94	STAFF/COUNCIL SUPPLIES
6/9/2017	\$39.61	CANADA POST - LF
6/14/2017	\$322.74	BEST WESTERN - MAYORS CAUCUS
6/16/2017	\$40.45	COSTCO-REDCLIFF DAYS SUPPLIES
6/16/2017	\$21.30	BULK BARN-REDCLIFF DAYS SUPPLIES
6/9/2017	\$110.06	EXPEDIA - MUNIC AFFAIRS TRAINING
6/30/2017	\$30.00	BOSTON PIZZA - STAFF APPRECIA
6/5/2017	\$57.21	STAPLES - REPORT COVERS
6/5/2017	\$216.93	STAPLES - LAMINATING/COVERS
6/20/2017	\$187.86	STAPLES-FILE FOLDERS/FILES
6/21/2017	\$226.85	STAPLES - POOL OFFICE SUPPLIES
6/28/2017	\$493.92	STAPLES - PAPER
6/28/2017	\$205.20	STAPLES-DISPENSER/TONER/FOLDER
6/7/2017	\$365.85	NEWEGG- LAPTOP FOR COUNCIL
6/7/2017	\$110.24	NEWGG-WINDOWS
6/7/2017	\$1,418.75	NEWEGG - ASUS COMPUTER
6/16/2017	\$163.58	STAPLES- INK
6/16/2017	\$74.99	STAPLES-LAMINATING POUCHES
6/20/2017	\$36.74	STAPLES - ANTENNA
6/15/2017	\$26.24	STAPLES - MOUSE
6/14/2017	\$400.78	STAPLES-CABLE/CYBER POWER
6/8/2017	\$438.01	STAPLES- PENS/PAPER/TONER/DUST
6/5/2017	\$137.38	CAREER ACADEMY - MEMBERSHIP
6/29/2017	\$8.39	LONDON DRUGS- USB DRIVE
6/7/2017	\$107.05	BOOEKO - ONLINE REGISTRATION
6/22/2017	\$111.21	STAPLES-OFFICE SUPPLIES
6/6/2017	\$512.28	RAMADA INN-TRAVEL ACCOM GC
6/12/2017	\$56.23	PRINCESS AUTO - CABLES
6/17/2017	\$541.80	SOUTH COUNTRY COOP-ASPEN FUEL
6/6/2017	\$61.71	WINDSOR PLYWOOD-DISPLAY BOARD
6/6/2017	\$35.18	HOME DEPOT-DISPLAY BOARD
6/16/2017	\$42.00	AB ROAD BUILDERS-RATE GUIDE
6/26/2017	\$651.03	GILMORE - DESIGN GUIDE
6/27/2017	\$2,257.50	CHIWATER - STORMWATER TRAINING
6/28/2017	\$308.00	INT'NL AB PROF PLANNERS - JJ
7/4/2017	\$75.00	OUR FLOWER SHOP-FLOWERS JJ
6/28/2017	\$17.33	CASH CANADA-DOOR CLOSER PARTS
7/4/2017	\$49.52	PRINCESS AUTO-SYPHON PUMP
6/26/2017	\$11.95	PRINCESS AUTO-CABLE TIES
6/28/2017	\$535.03	GLOBAL INDUSTR-CHANGE TABLES

6/19/2017	\$26.75	HOME DEPOT-PLANTS/FERTILIZER
6/21/2017	\$33.52	HOME DEPOT-PLANTS
6/21/2017	\$125.87	WINDMILL GARDEN CENTER-PLANTS
6/7/2017	\$110.23	PRINCES AUTO-PUMP SPRAYER/CORD
6/7/2017	\$96.57	SPORTS CONNECTION- PITCH PLATE
6/7/2017	\$79.76	PRINCESS AUTO-PUMP SPRAYER
6/8/2017	\$335.48	COMMENTATOR-ADVERTISING
6/21/2017	\$300.00	HOME DEPOT-RENT TRENCHER STAND
6/21/2017	(\$23.96)	HOME DEPOT-REF TRENCHER STAND
7/5/2017	\$393.75	VARSTEEL-FLOOR PLATE
6/10/2017	\$134.39	MARKS-BOOTS
6/8/2017	\$9.71	SPLASH N DASH - CAR WASH
6/11/2017	\$558.90	MICROSOFT-SURFACE/PEN
6/14/2017	\$425.00	LAKELAND COLLEGE- PEST COURSE
7/13/2017	\$14,153.39	Cheque# 82116

BANK SUMMARY FOR JUNE 30, 2017

ATB GENERAL BANK ACCOUNT		5.12.02.121.000
BALANCE FORWARD		3,047,363.04
DAILY DEPOSITS		2,703,315.54
DIRECT DEPOSITS		3,080,446.01
GOVERNMENT GRANTS		395,261.00
INTEREST		3,141.92
OTHER DEPOSITS		0.00
SUBTOTAL		6,182,164.47
PAYMENTS		820,220.61
ASFF QUARTERLY PAYMENTS		450,321.50
DEBENTURE PAYMENTS		156,650.20
OTHER WITHDRAWALS		3,323,829.51
SUBTOTAL		(4,751,021.82)
TOTAL		4,478,505.69
BANK STATEMENT ENDING BALANCE		4,469,389.25
OUTSTANDING CHEQUES (-)		(110,972.45)
DEPOSITS IN TRANSIT (+)		120,088.89
TOTAL		4,478,505.69
INVESTMENTS		
ATB ONE YEAR GIC @1.6%	5.12.02.321.000	300,000.00
CIBC INVESTMENT PORTFOLIO	5.12.02.321.001	16,508,923.00
ATB/SERVUS LANDFILL BANK ACCOUNT	5.12.02.126.000	1,710,763.21
TOTAL INVESTMENTS		18,519,686.21
TOTAL CASH & INVESTMENTS		22,998,191.90



Redcliff, AB
August 21, 2017



Axia, Alberta Born & Focused

Ignited by an idea in Acme, Alberta

Axia's story has always focused on rural Alberta. The lack of connectivity to the rural areas of the province served a problem for residents and businesses who made these areas their home.



Fibre is the Future

Supporting everything the Internet has to offer

Fibre technology is the most advanced & efficient technology to enable digital connectivity.



Fibre – Connection to the World

Connectivity Surpassing Urban Centres

With Fibre connectivity greater than major city centres, rural Albertans will be connected with each other and the world like never before.



Axia in Rural Alberta

Significant Investment

Rural Alberta is the backbone of our province's culture and economy. It's here, where Axia was founded, that we will bring fibre to the doorsteps of rural Albertans in 40 new FibreTowns.

Axia Communities

1. Vulcan
2. Nanton
3. Nobleford
4. Barnwell
5. Stirling
6. Pincher Creek
7. Raymond
8. Magrath
9. Hanna
10. Fort Macleod
11. Fairview

who's next...





What is a #FibreTown?



#FibreTown

Movement of digital connectivity across the province

A FibreTown is a community who collectively understands the economic advantage and the need for the ultimate digital connectivity.

Fibre connectivity is essential for maintaining the longevity, sustainability and high quality of life for their business community and residents.



In their own words...

Benefits of Becoming a #FibreTown

“

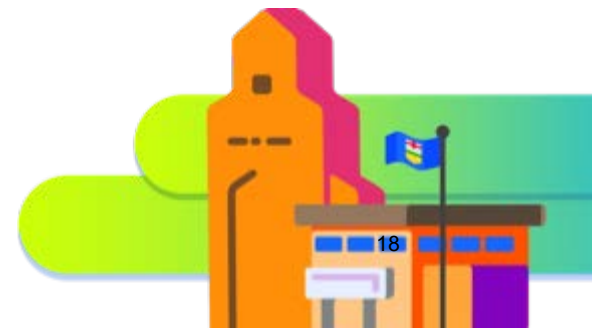
Fibre has really set the town of Vulcan apart from all the other towns in Alberta & across Canada”

SANDRA SCOTT,
CEO, VULCAN TV

“

If it wasn't for Axia, I would have been forced to move to the big city. I just didn't have the bandwidth or performance to be able to do what I needed to do for my business. Instead, now I am recruiting people to Vulcan!

DAVID SWAN,
EVP DEFENSE &
INTELLIGENCE
GROUP



Attractive to Business

Benefit of Becoming a FibreTown



72%

believe their town is
more attractive as a
location for businesses.



\$72/mo
savings

that's **\$884 per year**
that our customers get
to keep



79%

have a more enjoyable
entertainment experience.



Enhanced Quality of Life

Benefit of Becoming a FibreTown

60% of customers
that live in a
FibreTown

say their
quality of life
has improved
since Axia
came to town



Population Growth

Benefit of Becoming a FibreTown



77%

believe their town is
more attractive to new
potential residents.



53%

agree young
people are more
likely to stay (or
move back).



New Businesses

Benefit of Becoming a FibreTown

Active Business Licenses



Annual Savings

Benefit of Becoming a FibreTown



\$120,000

the amount Axia saves
Vulcan residents per year
thanks to reductions in
phone & TV bills.





What can you do to help your community
become a #FibreTown?



Fibre...

Start to Finish

7 Steps to make your town a #FibreTown



1 It starts with a partnership

We need to know that your community leadership is on board and interested in fibre Internet expansion for their community. Town approval is crucial for the future success of the network.



2 Engaged Citizens

Axia needs 30% of residents in town to express their interest at axia.com/alberta for us to move onto the evaluation phase.



3 Evaluation

Our team will survey your town, looking at roads and utility paths, while ensuring we have all the correct permits in place.



4 Design

Our engineers plan and design every metre of the network —strategically mapping where to place the fibre throughout your community.



Announcement! Here is when we will publicly announce your community is our next #FibreTown



5 Construction

Plans are now in place and we pull out our shovels. With thousands of kilometres of fibre construction under our belt, we will bring our expertise to build the fibre grid in your community.



6 Sign up

Your dedicated fibre line is yours and yours only. This will be the last Internet connection you will ever need.



7 Installation

Once connected, the possibilities are endless. Enjoy HD streaming with no buffering, crystal-clear video chat, faster downloads, and so much more!



Progressive Partnerships

Leading with Purpose

Becoming the next FibreTown is a partnership with progressive towns who help drive at least 30% of residents to make their voices heard.

... and it is important to note that fibre connectivity is already creating a positive impact in existing FibreTowns, improving everything from business to quality of life.





Questions – Comments – Next Steps





Express your interest today to get the ultimate connection for your community.

www.axia.com/alberta



Fibre...

Start to Finish



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We need to know that your community leadership is on board and interested in our fibre Internet expansion.



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Fibre...

Start to Finish



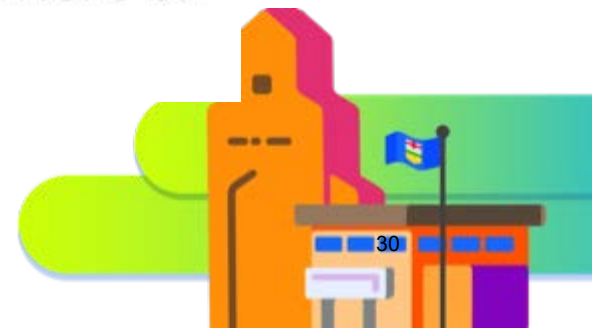
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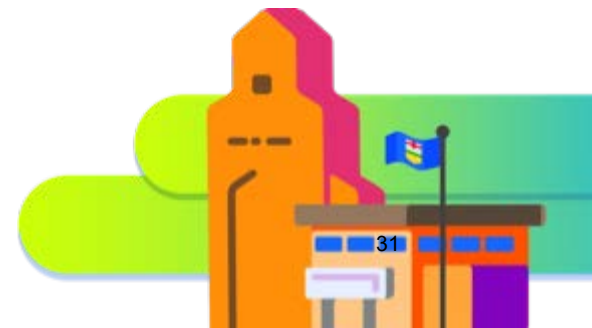


Fibre...

Start to Finish



Announcement! Here is when we will publicly announce your community as our next **#FibreTown**



Fibre...

Start to Finish



5 Construction

With the plans in place it's time to pull out our shovels and get to work building your network.



6 Sign up

Your dedicated fibre line is yours and yours only. This will be the last Internet connection you will ever need!



7 Installation

Once connected, the possibilities are endless. Enjoy HD streaming with no buffering, crystal-clear video chat, faster downloads, and so much more!



With Axia Fibre, you get everything at the speed of light, literally.



Unlimited Data

No hidden costs. We don't limit the amount of data you use. Binge watch your favourite show on Netflix without having to worry about running out of data.



Constant Connectivity

Premium reliability. A dedicated connection right to your home means no more conversation-stoppers on video chats.



Light Speed Uploads & Downloads

Symmetrical upload and download speeds. Share files, download videos and send photos in a blink of an eye.



Enough for Everyone

No more negotiating. Now everyone can simultaneously enjoy all the Internet they want, at the same time.



Maximum Performance

Get all the speed you pay for. No outages due to weather, no delays, the ultimate connectivity, guaranteed.



Residential Options

25
Mbps

You want more

Fast, reliable, and enough Internet for households with a few members who need unlimited Internet for things like email, social media, Netflix, online TV, and Skype on more than one device.

50
Mbps

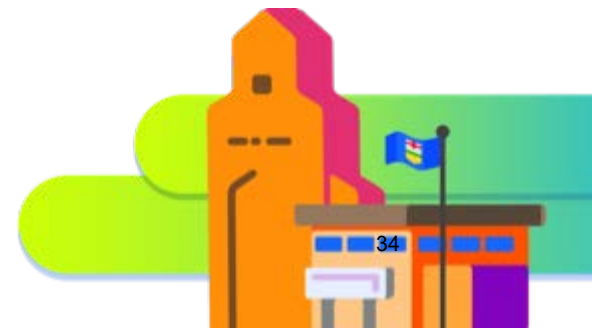
More for everyone

Designed for gamers and households with several people using multiple devices. A boost of power for more simultaneous activities like HD movie downloads or lots of streaming games and music. No limits on your usage.

100
Mbps

Way more everything

Never run out of speed or bandwidth with unlimited usage for busy households with lots of devices and/or a home office. It's the biggest there is for the fastest everything for everybody.



Business Options

25
Mbps

Small business

Speed and dependability like never before.
Perfect for small, busy offices or establishments with light use of customer WiFi.

50
Mbps

Mid-size business

Even faster for more people making simultaneous demands on the Internet for things like large file transfers, video-conferencing and virtualized desktops.

100
Mbps

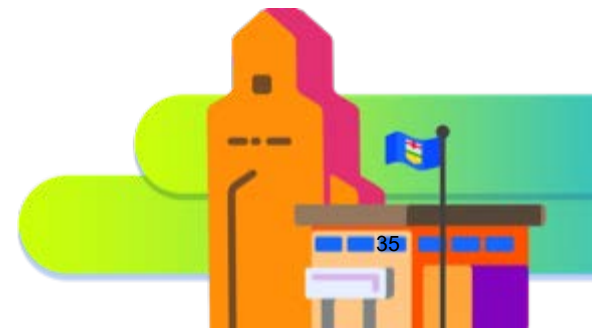
Large business

Way more of everything for heavy Internet use by many employees using multiple devices, or a large customer base active on WiFi.

1
Gbps

Get it all

Maximum power and speed for the whole gang.
Great for businesses with high data needs for lots of users.



**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JULY 17, 2017 @ 7:00 P.M.**

PRESENT:	Mayor Councillors	E. Reimer D. Kilpatrick, C. Brown J. Steinke, C. Crozier L. Leipert,
	Municipal Manager Manager of Legislative & Land Services Director of Finance & Administration Director of Community & Protective Services Director of Public Services	Arlos Crofts S. Simon J. Tu K. Dalton C. Popick
ABSENT:	Councillor	E. Solberg

1. GENERAL

	Call to Order	A) Mayor Reimer called the regular meeting to order at 7:00 p.m.
2017-0276	Adoption of Agenda	B) Councillor Leipert moved the Agenda be adopted as amended to remove Item 2C, Tiny Tots Preschool Parent Board Delegation. - Carried.
2017-0277	Accounts Payable	C) Councillor Brown moved the accounts payables for the Town of Redcliff and Redcliff Cypress Regional Waste Management Authority, be received for information. - Carried.

2. DELEGATION

	Staff Sgt. Sean Maxwell Re: RCMP Quarterly Report (April 1, 2017 - June 30, 2017)	A) Staff Sgt. Sean Maxwell, Redcliff RCMP, was in attendance to provide the RCMP quarterly report to Council for the period April 1, 2017 to June 30, 2017.
2017-0278		Councillor Steinke moved the RCMP Report to Council for the period April 1, 2017 to June 30, 2017 presented by Staff Sgt. Sean Maxwell, be received for information. - Carried.
	Thrive Delegation	B) Denise Henning, Reagan Weeks, and Jamie Rogers were in attendance to provide a presentation to council regarding the Thrive Initiative.

2017-0279

Councillor Leipert moved the presentation by Denise Henning, Reagan Weeks and Jamie Rogers regarding the Thrive Initiative, be received for information. Further, that Administration correspond with Thrive to obtain potential details with regard to Redcliff participation. - Carried.

3. MINUTES

2017-0280 Council meeting held June 26, 2017

A) Councillor Steinke moved the minutes of the Council meeting held June 26, 2017, be adopted as presented. - Carried.

4. REQUESTS FOR DECISION

2017-0281 Bylaw 1810/2015, Dog Control Bylaw

A) Councillor Leipert moved that Bylaw 1810/2015 for the Licensing, Regulating, and Confinement of Dogs be referred to administration for further review and incorporating proposed amendments reflecting raising the allowable licensed dog limit to 3. - Defeated.

2017-0282 Alberta Municipal Affairs Municipal Internship Grant

B) Councillor Crozier moved that Administration submit a grant application to be a host municipality for the May 2018 intake for a municipal administration intern through the Alberta Community Partnership Grant. - Carried.

2017-0283 PEP - Wildhorse Border Crossing motion of support

C) Councillor Crozier moved that:

Whereas the "**The Port of Wild Horse - a Business Case for Service Improvements**" report, confirms the economic opportunities will be realized when the hours of operation are extended and electronic equipment installed at the Wild Horse Border crossing.

Whereas the Town of Redcliff is in full support of this initiative as this action will enable and increase the flow of commercial traffic, thus enhancing economic activity and growth of Southeast Alberta.

Whereas combined incremental costs for staff and equipment at the Port of Wild Horse would be approximately \$500,000, it is estimated that the benefit-cost ratio to the Government of Canada would be in excess of 2.0.

Whereas the **Canada Border Services Agency, Public Safety and Emergency Preparedness Canada** has committed \$2M to upgrade the border crossing.

Whereas the Town of Redcliff is an active partner with the Wild Horse Border Crossing Committee through its involvement with Palliser Economic Partnership, and likeminded organizations in the State of Montana.

Therefore be it resolved that the Government of Alberta designate the Honourable Deron Bilous, Minister of Economic Development and Trade as the key elected representative, supported by the Honourable Oneil Carlier, Minister of Agriculture and Forestry, and the Honourable Brian Mason Minister of Transportation and Minister of Infrastructure, to advocate the following efforts to Canada Border Services Agency, Public Safety and Emergency Preparedness Canada:

- Extend the Port of Wild Horse Border hours of operation to a minimum of 13 hours per day, 365 days per year.
- Install the Electronic Data Interchange Equipment and System to facilitate processing of commercial traffic and process commercial traffic at the Port of Wild Horse 365 days per year.

- Carried.

5. POLICIES

2017-0284 Policy 060, Charitable Donations Tax Receipts

A) Councillor Leipert moved Policy 060, Charitable Donations Tax Receipts be approved as presented. - Carried.

6. CORRESPONDENCE

2017-0285 Alberta Culture & Tourism
Re: Stars of Alberta Volunteer Awards

A) Councillor Kilpatrick moved correspondence from Alberta Culture & Tourism dated June 28, 2017, regarding the 2017 Stars of Alberta Volunteer Awards, be received for information. Further, that Administration forward the aforementioned correspondence to the Family & Community Support Services Board for their discussion / information. - Carried.

2017-0286 Alberta Recreation & Parks Association
Re: Professional Development

B) Councillor Steinke moved correspondence from Alberta Recreation & Parks Association dated July 4, 2017, regarding Professional Development, be received for information. - Carried.

7. OTHER

- 2017-0287 Memo
Re: Cypress County Application
A) Councillor Kilpatrick moved the Memo dated July 17, 2017 regarding Cypress County Application 17/122, be received for information. - Carried.
- 2017-0288 Memo
Re: Notification of Broadway Avenue Mitchell Street 4-way Stop Installation
B) Councillor Leipert moved the Memo dated July 17, 2017 regarding notice and installation of a 4-way stop at Broadway Avenue and Mitchell Street, be received for information. - Carried.
- 2017-0289 Memo
Re: June 2017 Permits
C) Councillor Crozier moved the Memo dated July 5, 2017 regarding Permits issued in June, 2017, be received for information. - Carried.
- 2017-0290 Municipal Manager's Report to Council July 17, 2017
D) Councillor Brown moved the Municipal Manager's Report to Council July 17, 2017, be received for information. - Carried.
- 2017-0291 Provincial Electoral Boundary Redraw
E) Councillor Kilpatrick moved the proposed Provincial Electoral Boundary Redraw be received for information. - Carried.
- 2017-0292 Council Important Meetings & Events July 17, 2017
F) Councillor Crozier moved the Council Important Meetings & Events July 17, 2017, be received for information. - Carried.

8. ADJOURNMENT

- 2017-0293 Adjournment
Councillor Steinke moved to adjourn the meeting at 8:11 p.m. - Carried.

Mayor Reimer

Manager of Legislative & Land Services



BOARD MEETING MINUTES BROOKS FIRE HALL THURSDAY, May 4, 2017

Minutes of the Canadian Badlands Board Meeting held on May 4, 2017 at 9:00 a.m.

CALL TO ORDER

PRESENT

Barry Morishita	President, Canadian Badlands / Councillor, City of Brooks
George Bohne	Vice President, Canadian Badlands / Mayor, Town of Raymond
Bob Long	Past President, Canadian Badlands / Reeve, Kneehill County
George Glazier	Secretary, Canadian Badlands / Reeve, County of Paintearth
Doran Degenstein	Director, Canadian Badlands
Steve Grajczyk	Director, Canadian Badlands / Councillor, Town of Strathmore
Terri Kinsmen	Director, Canadian Badlands / Owner, Rocking R Guest Ranch
Ben Elfring	Director, Canadian Badlands / Councillor, District of Taber
Terry Yemen	Member-at-large, Canadian Badlands / Mayor, Town of Drumheller
Brian Varga	Member-at-large, Canadian Badlands / Councillor, City of Medicine Hat
Marty Eberth	Ex-Officio, Canadian Badlands / Industry Relations, South, Travel Alberta

REGRETS

Jeff Carlson	Treasurer, Canadian Badlands / Councillor, City of Lethbridge
Ken Kultgen	Director, Canadian Badlands / Mayor, Village of Foremost

STAFF IN ATTENDANCE

Lonna Hoggan, Administrative Manager, Canadian Badlands

1. CALL TO ORDER – President, Barry Morishita called the meeting to order at 9:02 a.m.

2. CONSENT AGENDA APPROVAL

2.1 Finance Report

B.M.17.22 George Bohne made a motion to accept the Finance Report as presented.

CARRIED UNANIMOUSLY

2.2 Approval of 2017 CBT Project List

2.3 CBT Activity Report

2.4 Marketing Committee Update

2.5 Product Development Committee Update

B.M.17.23 Bob Long made a motion to approve the Consent Agenda items of May 4, 2017.

CARRIED UNANIMOUSLY

3. ADOPTION OF AGENDA

B.M.17.24 Anne Marie Philipsen made a motion to adopt the Agenda of May 4, 2017.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES – February 10 and March 16, 2017 Board Meetings

B.M.17.25 George Glazier made a motion to accept the two previous minutes as presented.

CARRIED UNANIMOUSLY

5. ONGOING BUSINESS

5.1 CBT 2017 Budget – There are no amendments.

5.2 CBT 2017 AGM and Conference

B.M.17.26 Brian Varga made a motion to proceed with the proposed dates of March 14 - 16, 2018 for the 12th Annual Canadian Badlands Tourism AGM and Conference in Medicine Hat, Alberta.

CARRIED UNANIMOUSLY

6. NEW BUSINESS

6.1 Ex-Officio – Rebecca Goodenough

B.M.17.27 Terry Yemen made a motion to remove the Government of Alberta, Ex-officio position from the Canadian Badlands Board of Directors, at the request of the GOA.

CARRIED UNANIMOUSLY

Marty Eberth also requested that her position on the Board be removed and that she is invited to attend the meeting on an as-needed basis.

Motion by Anne Marie Philipsen to remove this position.

CARRIED UNANIMOUSLY

6.2 Shareholder Engagement

Administration is setting up a Shareholder Engagement matrix to track contacts and activity with our Shareholder communities.

6.3 Canadian Badlands Regional Marketing Campaign

An update was provided on the 2017 campaign as well as a handout for the Board's information.

The managing agency **nonfiction studios** will be contacting all of the Canadian Badlands Tourism Shareholder members. Members will be offered the ability to provide information on their events/attractions and have them marketed on our website and as part of the campaign.

7. CORRESPONDENCE - none at this time.

This will be moved to "Consent Agenda"

8. ROUND TABLE

Steve Grajczyk invited all Board Members to the Running of the Bulls at the Strathmore Exhibition Grounds on August 5th.

Lonna will send out the DMO report from the 2016 project wrap-up.

Steve Grajczyk requested a paper version of the CBT members binder.

9. ADJOURNMENT

B.M.17.28 Steve Grajczyk made a motion to adjourn the meeting at 10:15 p.m.

CARRIED UNANIMOUSLY

The Board meeting was followed by a Strategic Planning Session, facilitated by Karen Blewett, Community Development Officer, Culture and Tourism Branch, GOA

Barry Morishita, President

Lonna Hoggan, Administrative Manager

REDCLIFF PUBLIC LIBRARY BOARD

Minutes

May 30th, 2017 7:30 PM

Vision Statement

The Redcliff Public Library is your doorway to reading, dreaming, and inspiring family literacy.

Attending: Catharine Richardson, Robin Corry, Jackie Hope-Hammel, Valarie Westers, Dianne Smith, Brian Lowery, Jim Steinke, Katherine Rankin

Also attending: Tracy Weinrauch, Recording Secretary

Not in attendance: Clarke Storle, Matt Stroh

Call to order: 7:27 pm

Additions/Deletions to Agenda:

Approval of Agenda: Jim moved to approve the agenda. All in favor. Carried.

Approval of Minutes for April meeting: Robin moved to approve the minutes. All in favor. Carried.

Financial Statements for April for information only: Val Moved for information only. All in favor. Carried

Accounts Payable: Dianne Moved for information only. All in favor. Carried.

Library Manager's Report: Tracy will be adding renovation as a new expense line as well as separating out the books, magazines, & AV expense line. Although RMAP did not receive the Indigo grant they applied for, they have received recognition as being in the top 30 applicants across Canada. This will reward them with 1500 books from Indigo and firstbookcanada.org. A motion was made to accept the report. All in favor. Carried.

Correspondence: - A request was made to ask Shortgrass for reports to go along with their minutes.

50th Anniversary Report – Katharine reported that the budget provided for the anniversary will not be able to support two events for the celebration, so the plan is to hold an open event with a short formal program from 1-4 with a few guest speakers. Painter girl will be here on June 8th to decorate the south windows and the top half of the front doors for maximum exposure at a cost of \$175.00. The committee chose not to sell items with the anniversary date on it so we aren't left with dated items after this year. Possibly doing a few free raffle draws, and order more pens to give away. Low cost advertising suggestions would be helpful and if you have any final additions to the guest list please let Jackie know.

Policies Report - Nothing to report

Financial Report: - A motion was made that we renew all GICs coming due on June 19th, 2017. Valarie 2nd. All in favor. Carried.

Personnel Report: - Meeting will be held in June.

Needs Assessment Review: - 2018 – 2022 Plan of service was filed with PLSB & Shortgrass.

Friends of the Library (FRPL): The silent auction raised \$1040.00.

Library Advocacy: - Discussion around Cypress County's new board and the funds that we will be losing.

Ongoing Maintenance Projects: - Nothing to report

ALTA (Alberta Library Trustees Association) Report: At the ALC, Catharine made a connection with CPL's Dan Lombardi that does the Out Of Print fundraiser and said we could piggy back on their bulk order to purchase items to sell at the circ desk. Tracy will contact him ASAP.

At the ALTA AGM the bylaw changes were accepted that were voted on. There was discussion around hiring MLIS employees when your town reaches a population of 10,000. Check out the link to the Standards and Best Practices document, as set out by PLSB, and please complete the related survey by June 5.

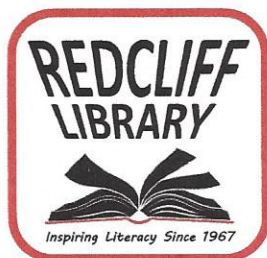
http://www.municipalaffairs.alberta.ca/plsb_standards_and_best_practices

<https://fs20.formsite.com/kpetch2004/form5/index.html>

Social Media Committee – Katherine spoke with the Esplanade reps to get the photos of the Prairie Rose students' projects from the art competition that was held earlier this year.

Catharine is very impressed with Tracey at the Town of Redcliff for her help in adding the Town of Redcliff posts on our Facebook page, she is sending all information in a spreadsheet which makes the posting easier for Catharine.

Old & Unfinished Business: - sign and logo, it was agreed to use the following logo as the new logo for our library:



- Meeting room renovation will be paid for completely by grants, Tracy has gotten a quote on commercial grade flooring
- RISE – discussion around what type of programming & possibility of recording sessions. Also, does Shortgrass still have the ability to send out videoconferencing to its member libraries, just among ourselves

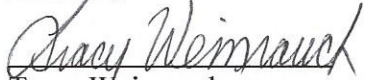
New Business: –Volunteers for booksale

- Hoopla changes from 6/month/patron month to 4/month/patron, funding is coming to an end. There is a possibility of putting more money towards the downloadable talking books in Overdrive, since that is where most of the funds are being spent in Hoopla and discontinue using the Hoopla service. It will discussed in further detail at the managers' meetings in the fall.


Next Regular meeting: June 27th, 2017 @ 7:30 pm.

Valarie moved for adjournment at 8:42 pm.

Secretary


Tracy Weinrauch

Chairman


Brian Lowery

Library Manager's Report

Circulation for April was 2773 books, 37 children's audios & kits, 20 Blu-rays, 650 DVDs, 138 talking books, 56 CD's, 197 magazines, 14 games and 372 Overdrive checkouts.

APRIL STATS

	<u>ADULT</u>	<u>CHILD</u>	<u>A/V</u>	<u>PERIODICALS</u>	<u>TOTAL</u>	<u>TO DATE</u>	<u>OVERDRIVE</u>
2017	1498	1275	915	197	3885	14960	372
2016	2505	1208	959	255	4927	<u>16562</u>	<u>285</u>
						-1602	87

COMPUTER USAGE

April had 604 half hour sessions (An average of 21.6 per day) and 307 Wi-Fi sessions.

As of May 24th, 2017 we have taken in \$1250.00 in membership fees.

Summer Reading Program early bird registration started May 23. We aren't promoting the Tues/Thurs morning events quite yet, as we want to encourage more people to register for the Summer Reading Program.

Just a note for information, we have had a 31% increase in foot traffic into our building since 2010.

I will be entering us in the Fall Festival parade and I have a local author, Deanna Sweeney, who is interested in doing an author talk that afternoon in the library. She is also going to be setting up at the library during the book sale to sell her latest book.

Rod has given his notice and will done working at the library on June 15. I am currently going over resumes that have been dropped off over the past 6 months.

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: August 21, 2017

PROPOSED BY: Director of Planning & Engineering

TOPIC: 3rd Avenue and 3rd Street NW Lift Station Surge Tank Construction Tender

PROPOSAL: Award the Contract to MJB to Install the Surge Tank

BACKGROUND:

Three bids were received for the 3rd Avenue and 3rd Street NW surge tank:

	Bid	GST	Total
Alpha construction (Calgary) Inc.	\$2,250,000.00	\$112,500.00	\$2,362,500.00
BYZ Enterprises Ltd.	\$985,000.00	\$49,250.00	\$1,034,250.00
MJB Enterprises Ltd.	\$806,714.00	\$42,548.20	\$847,049.70

The 2016 Budget contained “**Project ID 165 - Emergency Backup Power Generator (3rd & 3rd St NW lift station & SCADA (Jesmond, Factory, NW)**” with a budget amount of \$411,000.00 with 100% funded through MSI. In the fall of 2016 the Town requested and received a budget increase to \$950,000 from MSI. The budget amount was based on preliminary estimates of the cost of installing a surge tank and SCADA systems at the 3rd Avenue and 3rd Street lift station and the Jesmond lift station. Based on the engineering costs and the tender costs installing the surge tank will consume the available budget. There are several options available to the Town to move forward.

The surge tank, as currently designed, requires the Town to acquire additional property from CertainTeed.. Negotiations had been proceeding well but on August 16, 2017 the Town received an email from CertainTeed that due to executive changes in their organization they have put our request on hold (the Town continues to work with them nonetheless). There is an option to change the design to move the surge tank closer to the lift station which would allow the whole tank to be on the property currently owned by the Town however MPE advises that this would cost more as additional shoring would be required. Further, additional surge tanks could not be added in the future if needed until additional lands are acquired. .

POLICY/LEGISLATION:

N/A

STRATEGIC PRIORITIES:

Resolving issues in the sanitary sewer system has been identified as a top priority.

ATTACHMENTS:

Letter from MPE recommending award to MJB Enterprises Ltd.

OPTIONS:

1. Award the installation of the Surge Tank at the 3rd Avenue and 3rd Street lift station to MJB Enterprises Ltd. Staff have already spoken to MJB to see if there are any ways to reduce the price and there are a few potential savings although the amounts are not significant. Construction would start with the surge tank being moved closer to the lift station. This option also means deferring the 5th Avenue and 2nd Street Lift Station and any SCADA systems to a 2018 budget request or reallocating funds from other capital projects. **(Please see the second set of suggested motions.)**
2. Retender the Surge Tank at the 3rd Avenue and 3rd Street lift station with the biggest changes being how the tender is put together with the Town assuming a higher level of risk which would allow the contractors not to include covering the risk in their bids.
3. Retender the Surge Tank at the 3rd Avenue and 3rd Street lift station in January 2018 for the 2018 construction season and with the changes of the Town assuming a higher level of risk.
4. Abandon the Surge Tank concept and prepare engineered plans for a forcemain replacement to be tendered early in 2018. Planning and Engineering Staff would prepare the drawings and tender package. Preliminary cost estimates are \$850,000 for the forcemain and backup generator. The issue with this approach is it could make things worse at the City Sanitary Gate as it could result in higher flows at the City Sanitary Gate. In addition some parts of a new forcemain may have to be abandoned to implement the new sanitary sewer master plan.
5. Wait on any decision on what path to pursue at the 3rd Avenue and 3rd Street lift station until the new sanitary sewer master plan is completed relying on the inflow and infiltration measures already taken and being undertaken and the weather to provide the surge mitigation.

RECOMMENDATION:

Option 1 is recommended (this is recommended as it is the option that provides immediate improvements).

SUGGESTED MOTION(S):

1. Councillor _____ moved that Administration award the installation of the Surge Tank at the 3rd Avenue and 3rd Street lift station to MJB Enterprises Ltd. for not more than \$806,714.00 excluding GST.
2. Councillor _____ moved that Administration is to retender the Surge Tank at the 3rd Avenue and 3rd Street lift station for installation in 2017.
3. Councillor _____ moved that Administration is to retender the Surge Tank at the 3rd Avenue and 3rd Street lift station for installation in 2018.
4. Councillor _____ moved that the Surge Tank concept at the 3rd Avenue and 3rd Street lift station be abandoned and that design commence for replacement of the forcemain in 2018.
5. Councillor _____ moved that Administration not award the installation of the Surge Tank at the 3rd Avenue and 3rd Street lift station and postpone a decision on retendering or a new forcemain until after the new sanitary sewer master plan is completed.

In addition to the above noted motions Administration provides the following two motions for Councils direction:

1. Councillor _____ moved that Administration defer the 5th Avenue and 2nd Street Lift Station and any SCADA systems to a 2018 budget request.
2. Councillor _____ moved that Administration move monies from other already approved capital projects to the 5th Avenue and 2nd Street Lift Station and SCADA system installation at the lift stations.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. 2017.

#40, 1825 Bomford Crescent SW
Medicine Hat, AB T1A 5E8
Phone: 403-548-2626
1-800-351-0926
Fax: 403-548-7773



Town of Redcliff
1 – 3rd Street NE
Redcliff, Alberta
T0J 2P0

August 10, 2017
File: N:\3400\005-00\L02-1.0

Attention: James Johansen, P.Eng.
Director of Planning & Engineering

Dear Mr. Johansen:

Re: P&E2017-03 – 3rd Avenue and 3rd Street NW Lift Station Upgrades
Tender Recommendation of Award

Bids for the 3rd Avenue and 3rd Street NW Lift Station Upgrades closed on August 10, 2017. A total of three bids were received.

The low bid submitted on the Contract is \$847,049.70 (includes GST), submitted by MJB Enterprises Ltd of Medicine Hat, Alberta. There was an addition error on the total amount; however, the error did not affect the overall low bid result.

MJB Enterprises Ltd. has provided the proper bonding, insurance and safety qualifications.


A summary of the bids is enclosed.

MPE Engineering Ltd. recommends award of the 3rd Avenue and 3rd Street NW Lift Station Upgrades to MJB Enterprises Ltd.

Please contact me if you have any questions or concerns.

Yours truly,

MPE ENGINEERING LTD.



Cody Hyam, P.Eng.
Design Engineer

CH/mw

Enclosure



TENDER OPENING - OFFICIAL

3400-005-00

2:00:00 pm

TENDER OPENING LOCATION: MPE Engineering Ltd, Medicine Hat

Public

* Adj - adjusted from unofficial tender opening results.

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: August 21, 2017

PROPOSED BY: Director of Planning & Engineering

TOPIC: Steering Committee - Municipal Development Plan

PROPOSAL: To establish an Ad-Hoc Committee to provide advice and guidance within the established committee terms of reference, during the work of updating the Municipal Development Plan

BACKGROUND:

In spring of 2017 a Planning Specialist hired through the Alberta Municipal Affairs Internship Program Land Use Planner stream began working at the Town. Work on the MDP has since begun, and has included initial public consultation at Redcliff days, and background data collection on population and economics.

Planning and Engineering is suggesting that a steering committee for the MDP be formed to provide guidance during the preparation of the plan and public outreach. It is important to note that the steering committee is ad-hoc/temporary and would work with in terms of reference and scope approved by council (in an effort to focus its role with regard to the MDP and not get distracted by other municipal topics).

An MDP provides direction for the future growth and development in the Town of Redcliff typically looking out to a 50 year horizon. It is best planning practice to ensure all stakeholders who may be affected by the MDP have a chance to voice their opinion regarding its content. A steering committee will assist in ensuring that appropriate stakeholder and public outreach occurs and is considered.

The establishment of a Municipal Development Plan Steering Committee would ensure Redcliff's redrafted Municipal Development Plan reflects the community's interest, and would also strengthen the relationship between the public and the Town by encouraging public participation.

Composition of the Steering Committee:

Committee members ideally share a passion for the Redcliff community and are willing to work with others to create a common vision of the community interest and plan for the future development of the Town. It may be difficult to have the ideal committee representation; however, this is why ensuring public engagement opportunities for the entire community are emphasized as a role of the Steering Committee.

The steering committee should consist of 5-7 members appointed by Council with the make suggested as follows:

- One member from Council,
- One member from the Municipal Planning Commission who is not a member of Council,

- Two members from the Town's Administration, suggested to be the Municipal Manager and the Director of Community and Protective Services,
- One to three members of the general public with a focus of members representing the following groups with potential representation from business community, senior citizens, youth, universal accessibility, and heritage.

POLICY/LEGISLATION:

Excerpt from the Municipal Government Act:

Bylaws - council and council committees

145 A council may pass bylaws in relation to the following:

- (a) the establishment and functions of council committees and other bodies;
- (b) the procedure and conduct of council, council committees and other bodies established by the council, the conduct of councillors and the conduct of members of council committees and other bodies established by the council.

STRATEGIC PRIORITIES:

Citizen engagement listed as #13 in 2015-2017 Council Strategic Priorities.

ATTACHMENTS:

N/A

OPTIONS:

1. Establish Municipal Development Plan Steering Committee with administration developing proposed committee terms of reference (to establish clear purpose and scope) for approval at a forthcoming council meeting.
2. Do not establish Municipal Development Plan Steering Committee.

RECOMMENDATION:

Option 1 is recommended.

SUGGESTED MOTION(S):

1. Councillor _____ moved that Administration develop the Municipal Development Plan Steering Committee terms of reference and bring the terms of reference to a forthcoming council meeting for approval.

SUBMITTED BY:


Department Head


Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS DAY OF ____ AD. 2017.

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: August 21, 2017
PROPOSED BY: Director of Planning & Engineering
TOPIC: Policy No. 134 – Greenhouse Development Policy
PROPOSAL: Adopt the Greenhouse Development Policy

BACKGROUND:

Municipal infrastructure can be significantly impacted by greenhouse development. The current engineering standards require additional guidance to ensure that new greenhouse development meets a basic standard and not negatively affect the Town's infrastructure. Also the current engineering standards require development to meet requirements that are not necessarily desirable or appropriate for a greenhouse development. A new standard for development is proposed that will address known issues with greenhouse development and protect the Town's infrastructure.

POLICY/LEGISLATION:

N/A

STRATEGIC PRIORITIES:

While not specifically identified as a strategic priority minimizing negative impacts of development on the Town's infrastructure is a wise policy.

ATTACHMENTS:

- Proposed Policy No. 134 – Greenhouse Development Policy

OPTIONS:

1. That Council approve the policy.
2. That Council not approve the policy.

RECOMMENDATION:

It is recommended that Council adopt the policy as presented.

SUGGESTED MOTION(S):

1. Councillor _____ moved that Policy No. 134 - Greenhouse Development Policy be approved..

SUBMITTED BY:


Department Head


Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. 2017.

Approved by Council –

Greenhouse Development Policy

1 Background

Municipal infrastructure can be significantly impacted by greenhouse development. The current engineering standards require additional guidance to ensure that new greenhouse development meets a basic standard and not negatively affect the Town's infrastructure. Also the current engineering standards require development to meet requirements that are not necessarily desirable or appropriate for a greenhouse development. A new standard for development is proposed that will address known issues with greenhouse development in an effort to protect the Town's infrastructure.

2 Policy

2.1 Application

This policy will be applied when any application is received for a Development Permit or Subdivision of a site occupied by a commercial greenhouse. This policy is not to be applied to greenhouses that are auxiliary buildings on residential properties with residential zoning.

The policy requires that all of the development (new and existing) on the property and adjacent road right-of-way's be brought up to these basic standards.

2.2 Exemptions from current standards

2.2.1 Water Distribution System

A greenhouse development is exempt from the requirement to provide fire hydrants as per section 3.2.2 of the Design Guidelines (90 metres spacing along all commercial/industrial roads). A greenhouse development shall provide for a hydrant located:

- Within 90.0 metres from any major entrance that does not directly enter a growing area or as deemed prudent by the Town Engineer. Typically loading docks, packing areas, offices, etc.
- Within 180.0 metres of the front door of any existing residential development

2.2.2 Roadways

A greenhouse development is exempt from the requirement to construct all roads around the greenhouse site to a:

- Local Industrial / Commercial Roadway Rural standard (20.0 metre ROW with 8.0 metre paved roadway, 1.5 metre graveled shoulders and ditches on each side or,
- Local Industrial / Commercial Roadway Urban standard (20.0 metre ROW with 11.0 metre paved roadway, curb and gutter both sides and monolithic sidewalk on one side or,
- Local Industrial / Commercial Roadway Urban Low Impact standard (20.0 metre ROW with 8.0 metre paved roadway, curb and gutter both sides and monolithic sidewalk on one side.

A greenhouse development is exempt from the requirement to install street lights on all roads around the greenhouse site with the exception being that all intersections are adequately lit and any road shared with residential or commercial development is adequately lit.

2.3 Additional Standards

2.3.1 Water Distribution System

Greenhouse developments shall provide the following in addition to the current engineering design guide lines for water distribution systems:

- The average day water consumption, peak day water consumption and peak hour water consumption with backup documentation on how these numbers were calculated. Where the water consumption is deemed to be excessive for the Town's system the developer shall provide a report from a professional engineer licenced to practice in the Province of Alberta, detailing the improvements that the developer will need to make to the Town's water distribution system for the Town to meet the developments water consumption needs.
- A water metre installed on the service with access for the Town to the metre without any special tools, equipment or permissions.

2.3.2 Sanitary Sewer Collection System

Greenhouse developments shall provide the following in addition to the current engineering design guide lines for sanitary sewer collection systems:

- The average day sanitary sewage discharge, peak day sanitary sewage discharge and peak hour sanitary sewage discharge with backup documentation on how these numbers were calculated. Peak sewage discharges shall take into account any water storage tanks that may be discharged into the sanitary sewer system. Where the sanitary sewage discharge is deemed to be excessive for the Town's collection system the developer shall provide a report from a professional engineer licenced to practice in the Province of Alberta, detailing the improvements that the developer will need to make to the Town's sanitary sewage system for the Town to meet the developments sewage discharge requirements.
- A sanitary sewage metre shall be installed in a manhole on Town controlled property so that the Town can measure the sewage generated by the development.

2.3.3 Storm Sewer Collection System

Greenhouse developments shall meet the minimum requirements for storm sewer for commercial / industrial developments outlined in the design guidelines with the additional requirements:

- The onsite storm system shall be designed by a professional engineer licenced to practice in the Province of Alberta,
- Where the greenhouse development is not able to retain storm runoff from major events to their property the storm design is to include details of the improvements that the developer will make to the Town's storm system for the Town to meet the developments storm runoff requirements. These requirements could include the expansion of storm

ponds, storm piping, ditches, acquiring property for storm ponds and ditches, construction of new storm ponds, etc.

2.3.4 Roadways

Greenhouse developments shall provide the Town with a separate site plan showing:

- all points of access to the Town's roads and road right-of-way's proposed by the developer,
- all uses of the road right-of-way's proposed by the developer including but not limited to parking, loading, stormwater management, access to equipment etc.

Greenhouse developments shall provide the Town with graveled roads meeting the following minimum requirements:

- Town of Redcliff design guidelines for horizontal and vertical alignments,
- 8.0 metre gravel surface, 250mm of 75mm minus pit run and 50mm of 19mm minus road crush both compacted to 100% standard proctor dry density at plus or minus 2% moisture content.
- Culverts a minimum of 400mm in diameter at ever proposed ditch crossing.
- Ditches a minimum of 750mm deep, minimum slope 0.5%, with side slopes of 4 horizontal to 1 vertical,
- Dedication of lands to accommodate the ditch back slopes or construction of retaining walls on the developers property,
- Established vegetative cover on the ditches.

2.4 Responsibility for the costs

The developer is responsible for all of the costs for:

- Engineering,
- Upgrades to bring infrastructure into compliance with this policy, irrespective of who the final owner of the infrastructure is, (i.e. Town or Developer)
- Off-site levies as per the off-site levies bylaw and policy.

2.5 Security

The Developer is required to put up 100% of the estimated construction costs of the infrastructure improvements required to meet the requirements of this policy whether the infrastructure is to be dedicated to the Town or remain owned by the Developer.

2.6 Service / Development Agreement

A service or development agreement shall be a condition of the development or subdivision approval and shall layout how the requirements of this policy are being met along with the typical items dealt with in a service or development agreement.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

RECEIVED
AUG 01 2017
TOWN OF REDCLIFF

AR90497

July 18, 2017

His Worship Ernie Reimer
Mayor, Town of Redcliff
PO Box 40
Redcliff AB T0J 2P0

Dear Mayor Reimer,

The Alberta government is committed to making the lives of Albertans better. By providing significant funding to our municipal partners through the Municipal Sustainability Initiative, we continue to assist municipalities in building strong, safe, and resilient communities while respecting local priorities.

I am pleased to inform you that the operating spending plan submitted by your municipality has been accepted. You may proceed to apply your municipality's 2017 operating allocation and any estimated 2016 carry-forward to the priorities identified in your plan.

As partners in supporting Alberta's communities, I look forward to working together to move your local priorities forward.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Arlos Crofts, Municipal Manager, Town of Redcliff

August 9, 2017

September is Muscular Dystrophy Awareness Month across Canada. The purpose of Awareness Month is to increase public knowledge of neuromuscular disorders and the impact on families living with these disorders and the communities in which they live, as well as to educate the public about our association and the services we provide.

Muscular Dystrophy Canada would like to request your support by the issuance of a proclamation declaring September as Muscular Dystrophy Awareness Month in your community in 2017..

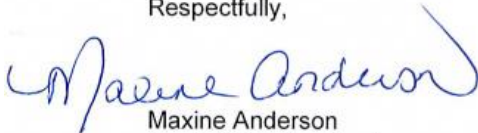
If we can assist in the facilitation of your proclamation, please let us know at your earliest convenience.

Since 1954, Muscular Dystrophy Canada has been committed to improving the quality of life for Canadians with neuromuscular disorders. Our mission is to enhance the lives of those affected with neuromuscular disorders by continually working to provide ongoing support and resources while relentlessly searching for a cure through well funded research.

Thank you for taking the time to consider this request. If you have questions, or would like more information, don't hesitate to contact me by phone at (780) 489-6322 ext 5102 (toll free at 1-800-661-9312), by fax at (780) 486-1948 or by e-mail at maxine.anderson@muscle.ca. I look forward to hearing from you soon.

Let's make muscles move

Respectfully,



Maxine Anderson
Fundraising Assistant
Alberta & NWT

Proclamation

Muscular Dystrophy Awareness Month

September 2017

Muscular Dystrophy is a group of neuromuscular disorders that have no known cure. In almost all cases, there are few treatments and no way to stop the disorder's progression. Muscular Dystrophy Canada is a national, non-profit organization committed to funding research into the causes, treatments, and eventual cure of neuromuscular disorders, as well as providing services to people with neuromuscular disorders and public education.

WHEREAS: People today have the opportunity to live longer lives because of breakthroughs in medical research, and;

WHEREAS: Muscular dystrophy is a neuromuscular disorder that affects many and has no known cure, and;

WHEREAS: Only through the support of the community may a cure be found;

NOW THEREFORE: THE COUNCIL OF _____ does hereby declare

September 2017 as "Muscular Dystrophy Awareness Month in "_____.

Mayor's Signature

Date



RECEIVED
AUG 08 2017
TOWN OF REDCLIFF

August 1, 2017

Mayor Ernie Reimer
P.O. Box 40
Redcliff, AB
T0J 2P0

Dear Mayor Reimer,

Since 2012 communities across Alberta have come together to recognize World Cerebral Palsy Day. This annual event is designed to raise public awareness about the serious challenges that remain for people affected by cerebral palsy.

To help us achieve this goal in communities across Alberta, we would like to request a proclamation of World Cerebral Palsy Day be made in your community to help us raise awareness locally and to mark this important event.

World Cerebral Palsy Day is October 6, 2017 and if possible, we request the proclamation be made within the first two weeks of September.

Proclamations can be shared through social media and website, through local newspapers or magazines. **The Cerebral Palsy Association in Alberta services over 3900 members across the province, including Redcliff.** By proclaiming World CP Day in your community, we can work together to create a bright, more just and sustainable future for all Albertans; empowering men, women and children with cerebral palsy to love, learn, laugh and live as full citizens.

Together we make a difference.

The Cerebral Palsy Association in Alberta offers innovative opportunities for community inclusion, and takes a proactive stance in building capacity for persons with disabilities. Placing the utmost value on respect and dignity, the CPAA empowers members to live a Life Without Limits. Members have access to informed and compassionate support services, health and wellness activities and community advocacy.

Thank you for helping us to create a **Life Without Limits**, I look forward to hearing from you.

Respectfully,

Mezaun Lakha-Evin
Associate Executive Director

Cerebral Palsy Association in Alberta
12001 44 Street SE, Calgary, AB T2Z 4G9
www.cpalberta.com 1-800-363-2807



Giving Back

Whether it is the gift of time or money, your generous support helps the CPAA further our mission of creating a Life without Limits for people with disabilities.



Recycling Program

Our donation bins, attended donation stations and home pickup options allow you to donate your clothing, household items, small electronics and recyclable beverage containers simply and easily. Your community or organization can also contact us to host a clothing drive!

Volunteer

The CPAA would not be able to put on the calibre or number of events each year without the support of our many dedicated volunteers. Volunteers have a hand in empowering a Life without Limits for clients with cerebral palsy and other disabilities.

Other Ways to Give

The programs and services we offer are made possible through the generosity of our donors and supporters. Your donation of a financial gift, event sponsorship, participation in our clothing or bottle recycling programs, makes our work possible. Thank you!

CEREBRAL PALSY ASSOCIATION IN ALBERTA



Life Without Limits Abilities Centre

12001 - 44 St SE
Calgary, AB T2Z 4G9
Phone: 403.543.1161
Toll-Free: 1.800.363.2807
Fax: 403.543.1168
Email: admin@cpalberta.com

Edmonton

Phone: 780.477.8030
Toll-Free: 1.888.477.8030

www.cpalberta.com

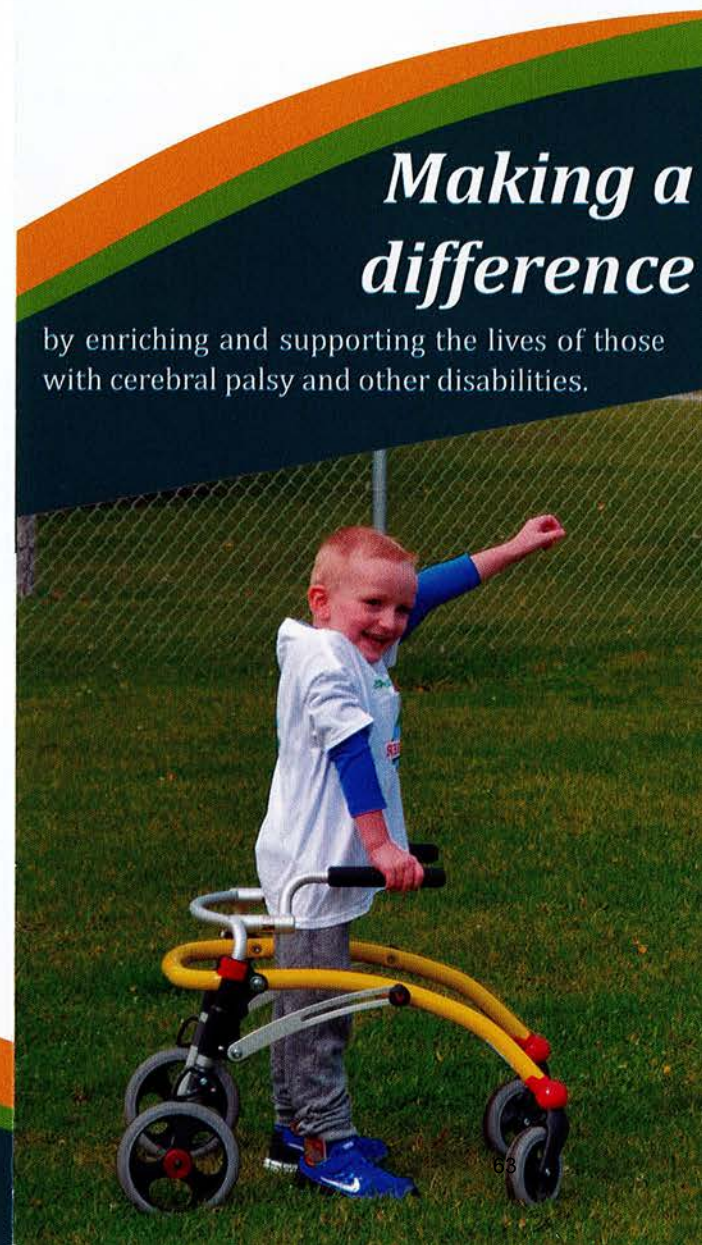


CEREBRAL PALSY ASSOCIATION IN ALBERTA



Making a difference

by enriching and supporting the lives of those
with cerebral palsy and other disabilities.





What is Cerebral Palsy?

Cerebral palsy (CP) refers to a group of disorders in the development of motor control and posture, occurring as a result of a non-progressive impairment of the developing central nervous system. The motor disorders of CP can be accompanied by disturbances of sensation, cognition, communication, perception, and/or seizure disorders.

Our Mission

The CPAA makes a difference by enriching and supporting the lives of those with cerebral palsy and other disabilities.

Through our programs and services, we advocate and promote awareness, acceptance and understanding for persons with disabilities to live, learn and work in the community.

1 out of every 400

Canadians are diagnosed with cerebral palsy and it is the most common physical disability in children.



Advocacy and Awareness

People with disabilities often face stigmas and challenges in affordable and accessible housing, transportation, health care and employment. The CPAA is a collaborative partner with government, disability agencies and the community in addressing these issues. We also advocate, monitor, research and identify policy risks, threats, vulnerabilities, trends and opportunities that may affect our clients.

The CPAA educates and raises awareness through partnerships with United Cerebral Palsy (UCP) and NeuroDevNet. We are a leader in global initiatives such as World CP Day and Steptember.



65,000

Canadians with cerebral palsy

Programs and Services

The CPAA offers programs and services that help people with disabilities to play an active role in their communities. We offer programs in areas such as art, dance, music, yoga, horticulture, cooking and more. These classes provide essential social interaction and participation in healthy activities in nurturing environments.

Support

Through our support services and advocacy, the CPAA is a valuable resource for families and persons with disabilities. The CPAA provides:

- Counselling services
- Funding request program
- Youth transition services
- Referrals and information
- Socialization groups

Vacation without Limits

We have a custom-built home in Raymond Shores Resort on Gull Lake, AB that is completely accessible, at very reasonable rates, and open to families with or without disabilities.



700 Redcliff Way SE
Redcliff AB T0J 2P0
403-548-7118
www.golfriverview.com

To: Arlos Croft
Town Manager

From: Glenn Racz
Director of Golf

Dear Arlos,

I am writing about the financial health and issues surrounding Riverview Golf Club.

In the past 3 years, we have taken on many operational changes as well we have made a commitment to replacing our aging capital infrastructure. The clubhouse was extremely dated and wasn't functional to operate and make money, it also had many safety issues in the kitchen. We did a thorough renovation in the winter of 2015 which made a huge improvement on sales in 2016 and made the kitchen safe and more effective. In the budgeting process last fall we instituted a membership levy to help with debt payment and a new grounds equipment lease. Repair costs on our turf equipment from 2016 topped \$30,000 so the commitment was made to replace over 50% of our fleet. The maintenance budget was cut from \$543,000 in 2016 to 394,000 in 2017 including the new lease payment.

We have had a 18% increase in membership dues since 2015 and reinstated the membership levy which is \$150.00 per person. With these increases we have lost over 40 members as it has made the membership cost too expensive for many of our members. We have worked hard at balancing our budget and made the tough decisions that we hoped would allow the club to break even or perhaps make some money to continue to replace and upgrade many of the facilities here including the golf club. As you can see we have made a determined effort to make Riverview Golf Club a successful part of the community. We have also begun applying for many of the provincial and federal grants receiving close to \$150,000 this year, so there are positives on the horizon. We feel our relationship has grown immensely between the Town Administration and our Town Liaison Larry Leipert has done an excellent job in communicating our questions to Town Council.

Our number one concern at the golf club is our irrigation costs. We have made a concerted effort this year to reduce our water usage by eliminating many maintained areas on the course and turning them into natural areas. However with the extended heat of this summer we have had to use as much if not more water to keep playable areas alive. In examining related irrigation costs with local golf clubs we discovered that our irrigation costs are as much as 4 times higher than equally sized properties in our area. With an estimated annual irrigation cost of over \$40,000 for the 2017 golf season the Board of Directors of Riverview Golf Club are asking Town Council to look at waiving our irrigation costs for 2017.

Arlos thank you very much for reading the letter and for your time I look forward to talking to you soon.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Glenn Racz', with a long, sweeping horizontal line extending to the right.

Glenn Racz

Director of Golf

Riverview Golf Club

glenn@golfriverview.com

Explanation to the Second Quarter Financial Report

	First Column	2nd Column	3rd Column	4th Column	5th Column
	2017 Actual Revenue and Expenses	2017 Budget	2017 Actual is Compared to 2017 Budget, the Percentage of Revenue Generated and the Expenses Expended.	2016 Actual Revenue and Expenses in the Same 2nd Qtr	Compared to the Same Qtr in 2016
Total Revenues	10,759,827.84	13,967,953.00	77.03%	10,409,539.01	3.37%
			Generated 77.03% of 2017 Budgeted Revenue		3.37% Higher Than Revenue Generated in the Same 2nd Qtr in 2016
Total Expenses	6,890,111.83	17,280,490.00	39.87%	4,686,469.69	47.02%
			Expended 39.87% of 2017 Budgeted Expenses, if Unfunded Amortization of \$3,312,537 is included (20%), the Percentage Should be Adjusted to 60%)		47.02% Higher Than Expended in the Same 2nd Qtr in 2016, Mainly due to the Transfer of \$2.286M to Various Reserves as per the Budget in the 2nd Qtr in 2017, While it was Transferred in the 3rd Qtr in 2016.
Excess of Revenue Over Expense	3,869,716.01	(3,312,537.00)			

Explanation to the Second Quarter Financial Report - Redcliff/Cypress Landfill

	First Column	2nd Column	3rd Column	4th Column
	2017 Actual Revenue and Expenses	2017 Budget	Difference between 2017 Actual and Budget	Percentage of 2017 Actual Revenue & Expenses Compared to the 2017 Budget
Operating Revenues	887,852.66	1,809,345.00	921,492.34	49.07%
Operating Expenses	382,884.28	1,809,345.00	1,426,460.72	21.16%
Excess of Revenue Over Expense	504,968.38	-		

TOWN OF REDCLIFF
For the Six Months Ending Friday, June 30, 2017

	<u>2017 Actual</u>	<u>2017 Budget</u>	<u>% of Budget</u>	<u>2016 Actual</u>	<u>% Prior Period</u>
REVENUES					
TAXES, REQUISITION AND SPECIAL ASSESSMENT REVENUE	\$7,806,072.74	\$7,837,752.00	99.60%	\$7,656,935.19	1.95%
GOODS & SERVICES REVENUES					
ADMINISTRATION	5,988.33	23,110.00	25.91%	25,394.92	(76.42%)
PROTECTIVE SERVICES		1,600.00	0.00%		0.00%
PUBLIC WORKS	24,347.74	44,500.00	54.71%	5,351.50	354.97%
WATER UTILITY	1,164,610.21	2,327,343.00	50.04%	1,149,479.06	1.32%
SANITARY UTILITY	551,869.14	1,101,034.00	50.12%	550,980.11	0.16%
WASTE UTILITY	256,562.96	523,945.00	48.97%	262,080.89	(2.11%)
COMMUNITY SERVICES	1,867.25	9,650.00	19.35%	3,428.95	(45.54%)
DEVELOPMENT & LAND SERVICES	121,659.80	442,900.00	27.47%	286,409.64	(57.52%)
PARKS & RECREATION	127,206.21	215,185.00	59.11%	116,565.41	9.13%
	2,254,111.64	4,689,267.00	48.07%	2,399,690.48	(6.07%)
PENALTIES	37,980.09	89,400.00	42.48%	43,903.77	(13.49%)
OTHER GENERAL REVENUE	138,031.57	556,364.00	24.81%	190,994.72	(27.73%)
GRANTS & CONTRIBUTION	523,631.80	541,674.00	96.67%	118,014.85	343.70%
TRANSFERS - RESERVE & OTHER		253,496.00	0.00%		0.00%
TOTAL REVENUES	10,759,827.84	13,967,953.00	77.03%	10,409,539.01	3.37%
EXPENSES					
SALARIES, WAGES & BENEFITS					
ADMINISTRATION	342,306.14	669,694.00	51.11%	365,084.84	(6.24%)
PROTECTIVE SERVICES	104,818.55	298,533.00	35.11%	84,309.30	24.33%
PUBLIC WORKS	283,513.63	623,422.00	45.48%	342,681.34	(17.27%)
WATER UTILITY	275,030.41	580,073.00	47.41%	246,786.08	11.44%
SANITARY UTILITY	124,387.79	261,202.00	47.62%	106,937.48	16.32%
WASTE UTILITY	96,522.49	210,343.00	45.89%	73,530.98	31.27%
COMMUNITY SERVICES	70,140.18	151,202.00	46.39%	52,679.46	33.15%
DEVELOPMENT & LAND SERVICES	182,282.40	396,182.00	46.01%	184,296.78	(1.09%)
PARKS & RECREATION	352,136.74	725,954.00	48.51%	254,473.05	38.38%
	1,831,138.33	3,916,605.00	46.75%	1,710,779.31	7.04%
CONTRACTED & GENERAL SERVICES					
ADMINISTRATION	392,719.68	691,546.00	56.79%	350,972.71	11.89%
PROTECTIVE SERVICES	273,280.69	1,147,796.00	23.81%	295,473.67	(7.51%)
PUBLIC WORKS	76,627.57	378,260.00	20.26%	132,200.50	(42.04%)
WATER UTILITY	35,589.48	215,725.00	16.50%	91,084.40	(60.93%)
SANITARY UTILITY	169,686.98	549,147.00	30.90%	183,267.00	(7.41%)
WASTE UTILITY	43,692.05	99,800.00	43.78%	54,898.72	(20.41%)
COMMUNITY SERVICES	59,329.36	122,045.00	48.61%	18,335.23	223.58%
DEVELOPMENT & LAND SERVICES	30,160.02	310,815.00	9.70%	30,042.04	0.39%
PARKS & RECREATION	61,256.70	136,600.00	44.84%	39,740.97	54.14%
	1,142,342.53	3,651,734.00	31.28%	1,196,015.24	(4.49%)
MATERIALS, GOODS & UTILITIES					
ADMINISTRATION	14,991.51	39,277.00	38.17%	12,306.51	21.82%
PROTECTIVE SERVICES	15,684.14	61,150.00	25.65%	14,818.15	5.84%
PUBLIC WORKS	126,129.29	264,500.00	47.69%	147,750.28	(14.63%)
WATER UTILITY	170,146.59	389,500.00	43.68%	117,893.53	44.32%
SANITARY UTILITY	4,465.44	20,700.00	21.57%	5,969.10	(25.19%)
WASTE UTILITY	9,301.87	139,000.00	6.69%	21,731.35	(57.20%)
COMMUNITY SERVICES	924.15	2,550.00	36.24%	458.65	101.49%
DEVELOPMENT & LAND SERVICES	9,999.80	16,500.00	60.60%	5,189.06	92.71%
PARKS & RECREATION	78,218.09	234,050.00	33.42%	73,271.82	6.75%
	429,860.88	1,167,227.00	36.83%	399,388.45	7.63%
AMORTIZATION					
REQUISITION AND TOWN CONTRIBUTION		3,312,537.00	0.00%		0.00%
DEBT MAINTENANCE & BANK CHARGES	1,122,754.49	2,356,965.00	47.64%	1,143,729.30	(1.83%)
TRANSFERS - EQUITY, RESERVE & OTHER	77,054.69	747,652.00	10.31%	80,591.69	(4.39%)
	2,286,960.91	2,127,770.00	107.48%	155,965.70	1366.32%
TOTAL EXPENSES	6,890,111.83	17,280,490.00	39.87%	4,686,469.69	47.02%
EXCESS OF REVENUE OVER EXPENSE	3,869,716.01	(3,312,537.00)	(116.82%)	5,723,069.32	(32.38%)

REDCLIFF/CYPRESS LANDFILL

For the Six Months Ending Friday, June 30, 2017

	<u>2017 Actual</u>	<u>2017 Budget</u>	<u>Variance</u>	<u>% of Budget</u>
Landfill				
Operating				
Revenue	\$887,852.66	\$1,809,345.00	\$921,492.34	49.07%
Expenses	382,884.28	1,809,345.00	1,426,460.72	21.16%
	504,968.38		(504,968.38)	0.00%

**MAYOR'S REPORT TO COUNCIL
AUGUST 21, 2017**

July 5 th , 2017	My wife and I attended the CFB Suffield change of command. The new Colonel is M.G. Onieu.
July 21 st , 2017	Opening remarks for the annual Mennonite Jamboree at Lions Park, as requested by the local Mennonite Community.
July 27 th , 2017	My wife and I took part in the Medicine Hat Annual Exhibition and Stampede Parade. Attend regular scheduled meetings for the Cypress View Foundation Meet with and answer calls from local citizens as they arise.

Municipal Manager Report to Council – August 21, 2017

Ongoing Projects

- Responding to, in coordination with Planning and Engineering, developer inquiries as they arise.
- Working on, in coordinated effort with the City of Medicine Hat and Cypress County, initiating a regional solid waste management feasibility study. Project has been awarded to GHD Group.
- Followed up with Alberta Transportation (AT), at request of Mayor Reimer, with regard to the status of work/improvements that are to be completed on Broadway Avenue going West (right hand turning lane) on to Highway 1. This work is now complete.
- Reviewing and working with Finance team to look at benefit providers information and costs etc.
- Working on a Regional Tourism Map initiative in partnership with EDA and Tourism Medicine Hat.

Day to Day Responsibilities

- Legal files continue to require large amounts of human resource capacity. This has slowed down completion and initiation of other projects.
- Council meeting preparation and Request for Decision Review.
- Correspondence with CUPE regarding collective agreement and resolution of grievances as they arise.
- Holiday coverage as the management team utilizes their allocated vacation.
- Assist with, and or, respond to media inquiries as they arise.
- Researching and working through recycling services options with Director of Public Services.
- Reviewing and signing off on procedures as they are updated.
- Was out of the office from the August 1 to August 9.
- Participated in a municipal affairs internship program checkup conference call.
- Working on grant application for 2018 internship program intake.
- Participated in capital budget software training.
- Responding to councillor inquiries as they arise.
- Met with golf course representatives a couple of times. They have issued their concerns/requests via a letter included in the August 21, 2017 council meeting for discussion.

COMMUNITY & PROTECTIVE SERVICES

Parks and Recreation

Rec-Tangle:

- Continued painting project at Rec-Tangle
- Concession and washroom renovations ongoing

Irrigation:

- Automation of 9th Ave South Side started
- Initiated Lions Park irrigation upgrade
- Initiated Memorial Park irrigation upgrade
- Repaired 5 irrigation vaults
- Installed lids on irrigation vaults as necessary
- Completed irrigation upgrades and maintenance at pool and library
- Continued watering operations to establish plant material at River

Ball Diamonds:

- Ball diamond grooming

Lions Park:

- Established storage area for picnic tables
- Aided setup/teardown for Canada Day celebration
- Aided setup/teardown for Gospel Jamboree

Pool:

- Pool usage up 21% attributed to:
 - Weather related increase, and
 - Restructuring lesson schedule to accommodate more lessons

Other:

- Spraying operations continued
- Tree trimming operations at various sites continued
- Completed playground area service at all playgrounds
- Continued gopher pest control measures
- Continued plant watering
- Continued paper and soap product standardization program
- Completed Trail grooming
- Completed building inspections

FCSS, Community Services and Special Events

- Canada Day was held in Lions Park on July 1st, it was well attended and we received plenty of positive feedback regarding the entertainment, Lion and Lionette's contributions, and activities.
 - In our debrief meeting we discussed ideas to reduce cost and increase the fun, including additional vendors for children, a change in Musical entertainment and changes to rented items (tents etc.)
- July 12th was the annual Penny Carnival in Lions Park. This event was well attended, and supported with significant volunteer turnout from residents, White Dragon Karate, the Youth Center and Lions Members.
- July 21 and 22 was the annual Gospel Jamboree. The Town of Redcliff supported this event by helping with set up, providing the stage, free advertising and additional assistance. There were approx. 300 visitors.
- Summer programming began July 3rd. We offered Munchkins Camps (2-5 year olds), Junior Leaders Camps (6-12 year olds), and Youth activity nights. All of these programs met in Lions Park using the kitchen and water park.
- Met with Lions Members to discuss and coordinate their Family and Pet walk scheduled for the same day as the Fall Festival.
- Year-end meeting with Jamie from DREAMS to brainstorm fall programming ideas and discuss the possibility of a joint survey between DREAMS and FCSS to address Mental Health needs in Redcliff.
- Toured the Redcliff Community Garden
- First month coordinating Community Garden duties
- Met with Legislative department regarding collaboration of Community Guide and newsletter.
- Commenced design of the Fall Community Guide & Newsletter
- Initiated gathering and creation of Emergency Preparedness documentation for updating the Town website
- Working on establishing both a Recreation Committee and a Horticultural Society to aid in events, grants, and resident participation.
- Continued facility bookings for private events
- Ongoing campground registration processing
- Distributed emails to Redcliff associations advising of accessibility grant opportunity
- Applied for Accessibility Grant for the Aquatic Center to retro fit the building with universal change rooms that are wheel chair accessible, doors that allow wheel chair pass through, and a lift to allow entry into the pool.
- Majority of fall programming was completed. Dates/times etc. will be finalized by August 15th and ready for submission into the Community Events Guide.
- Continued to coordinate and organize Fall Festival and Parade:
 - Parade: application forms continue to be submitted, we are expecting 40+ entries into this year's parade.
 - Fall Festival: We are using the Fall Festival as a way to promote and bring awareness to the greenhouse Capital. Some events include:
 - Greenhouse Passport Tour: We have created a map with all of the greenhouses listed, each greenhouse will have a stamp and participants are encouraged to

visit the greenhouses, have their passports stamped and then submit their completed passports. Winners will receive a basket of donated greenhouse veggies.

- Hose coupling competition hosted by the Redcliff Fire Department, teams from other fire departments and community organizations are being encouraged to compete, this event is open to the public.
- As an alternative to asking food trucks to attend this event, we have approached Redcliff restaurants and asked if they would like to be added to a map showing their location and list a \$5 feature meal. Those wishing to enjoy an affordable meal on September 16th will have several local options, bringing awareness to Redcliff's many restaurants.
- The Legion will be doing a Corn Roast and Beer Gardens.
- Emergency Vehicle display and tours– We have invited EMS, Police, Fire, Search and Rescue, Military etc. to display a vehicle in Memorial Park.
- The Lions will be holding their Family Pet Walk at River Valley Park and serving hot dogs
- We have also asked Councillors and representatives from the Town of Redcliff, Cypress County and the City of Medicine Hat to compete in a friendly competition. These activities may include a tomato toss game, a tomato slingshot game, hose coupling and tug of war. This will take place in Memorial Park at 11:30am sharp. The City of Medicine Hat has already confirmed 4 councillor participants for this event.
- A few activities that are not confirmed but are in the initial stages include: a Salsa tasting competition and a scarecrow making event, and a small scale car show.
- There will be a Trade Show at Parkside School
- Servus Credit Union has also agreed to sponsor an event for the Fall festival, such as a movie in the park or a children's street dance. This will be finalized in the coming weeks.
- We are very excited to have Bob Hykaway, a former account executive from MY96 as an MC/Announcer for our competitions.
- Other activities include:
 - Hay Rides
 - Face painting/glitter tattoos
 - Old fashioned games
 - Pumpkin and hay bale inspired Photo booth
 - Pedal tractors
 - Agricultural animal display by Neubauer Farms
 - Popcorn and fudge, hard candy booth
 - Apple cider and hot chocolate booth
 - Pumpkin carving/painting booth
 - Rock painting booth

Bylaw, and Protective Services

- Checked all the parks playgrounds/paths for presence of snakes to allow the safe removal of the snake and to protect people in the area. Due to the number of checks not all were recorded except the Lions Park.
- Demonstrated to the Redcliff RCMP Det. Members on the safe handling, removal and relocation of snakes. Due to conflicting shifts several members still require instruction. Some Redcliff Staff Members have also received this type of demonstration.
- Patrolling of alleys to have trees trimmed. This is in its infancy due to number of Calls for July.
- More aggressive patrols of paths to deter thefts. Path users were also talked to about being assistive to report any suspicious activity. Public Works ensured that the signs would be mounted more securely to prevent thefts.
- Assisted Community Services in recording and contacting all Green House stores for the Fall Festival Events. Also contacting other possible participants for the Fall Festival.
- Due to the heat issue the number of snakes that are on the move have increased. On July 10th a rattle snake was removed from Lions Park within 2 meters of the playground equipment. This was a location where there were approximately 30 children in the area due to a family gathering/Rental of park.

PATH PATROLS JULY 2017

Event	Date	Time in minutes	Location	Results
20170710-281	7/10/2017	60	Lions Park	Snake Removal
	7/10/2017	10	Lions Park	Snake Check
	7/12/2017	8	Lions Park	Snake Check
	7/12/2017	40	River Valley path	5 ped 2 dogs no probs
	7/13/2017	20	River Valley path	3 Peds + 1 Fisherman
	7/13/2017	12	Lions Park	Snake Check
	7/13/2017	80	Jesmond Path	5 ped 1 dog
	7/13/2017	50	River Valley path	stolen signs 6 peds 0 dogs
	7/14/2017	20	River Valley path	2 peds 2 dogs
	7/17/2017	35	River Valley path	Sign Check 0 ped 0 dogs
	7/19/2017	45	River Valley path	Snake check
	7/19/2017	8	Lions Park	Snake Check
	7/19/2017	20	River Valley path	Snake check 6 ped 4 dogs
	7/20/2017	180	Jesmond Path	Assist dept 0 peds 0 dog hot
	7/21/2017	10	River Valley path	Dog at large 0 ped 0 dogs
	7/26/2017	20	River Valley path	5 ped 3 dogs
	7/26/2017	36	River Valley path	7 peds 1 dog
	7/31/2017	70	Jesmond Path	2 peds 1 dog

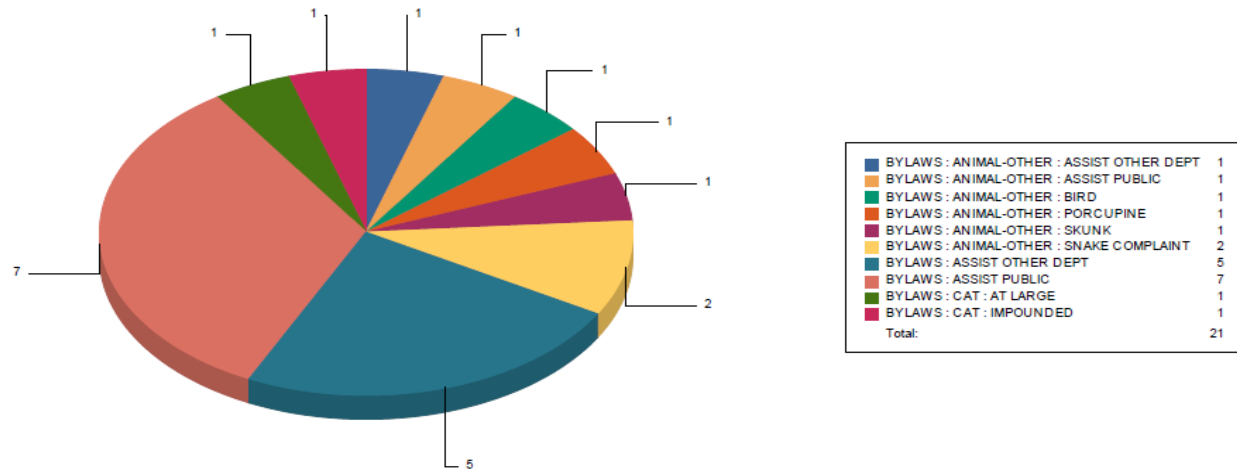
Total min **724**
Hours **12.06 Hours**

Town of Redcliff

MONTHLY REPORT Statistics from Occurred Date: 7/1/2017 12:00:00AM to 7/31/2017 11:59:59PM

Case Report

Count of Incident Types



BYLAWS : ANIMAL-OTHER : ASSIST OTHER DEPT: 1 1%

BYLAWS : ANIMAL-OTHER : ASSIST PUBLIC: 1 1%

BYLAWS : ANIMAL-OTHER : BIRD: 1 1%

BYLAWS : ANIMAL-OTHER : PORCUPINE: 1 1%

BYLAWS : ANIMAL-OTHER : SKUNK: 1 1%

BYLAWS : ANIMAL-OTHER : SNAKE COMPLAINT: 2 2%

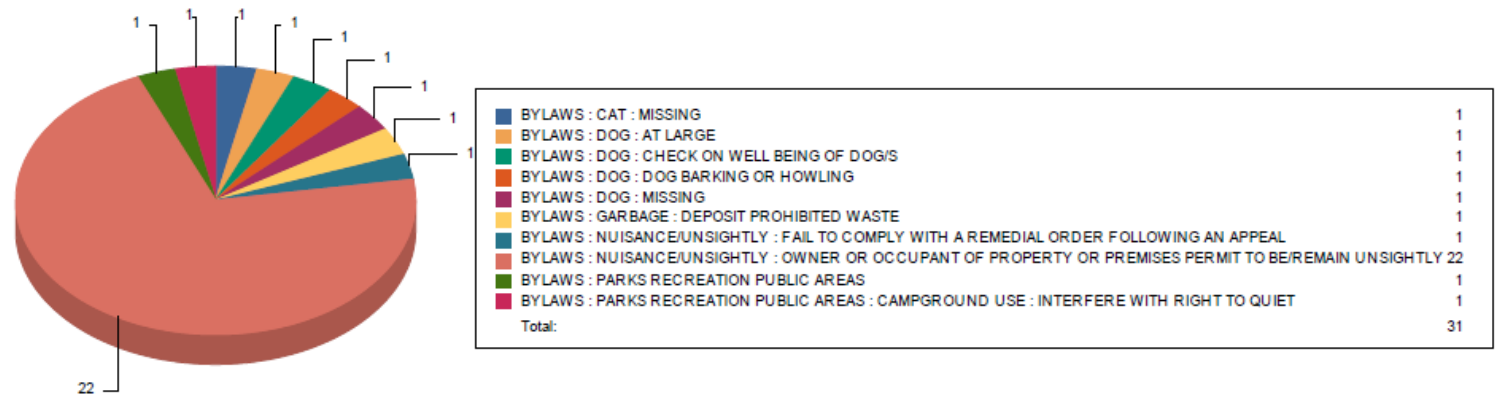
BYLAWS : ASSIST OTHER DEPT: 5 6%

BYLAWS : ASSIST PUBLIC: 7 8%

BYLAWS : CAT : AT LARGE: 1 1%

BYLAWS : CAT : IMPOUNDED: 1 1%

Count of Incident Types



BYLAWS : CAT : MISSING: 1 1%

BYLAWS : DOG : AT LARGE: 1 1%

BYLAWS : DOG : CHECK ON WELL BEING OF DOG/S: 1 1%

BYLAWS : DOG : DOG BARKING OR HOWLING: 1 1%

BYLAWS : DOG : MISSING: 1 1%

BYLAWS : GARBAGE : DEPOSIT PROHIBITED WASTE: 1 1%

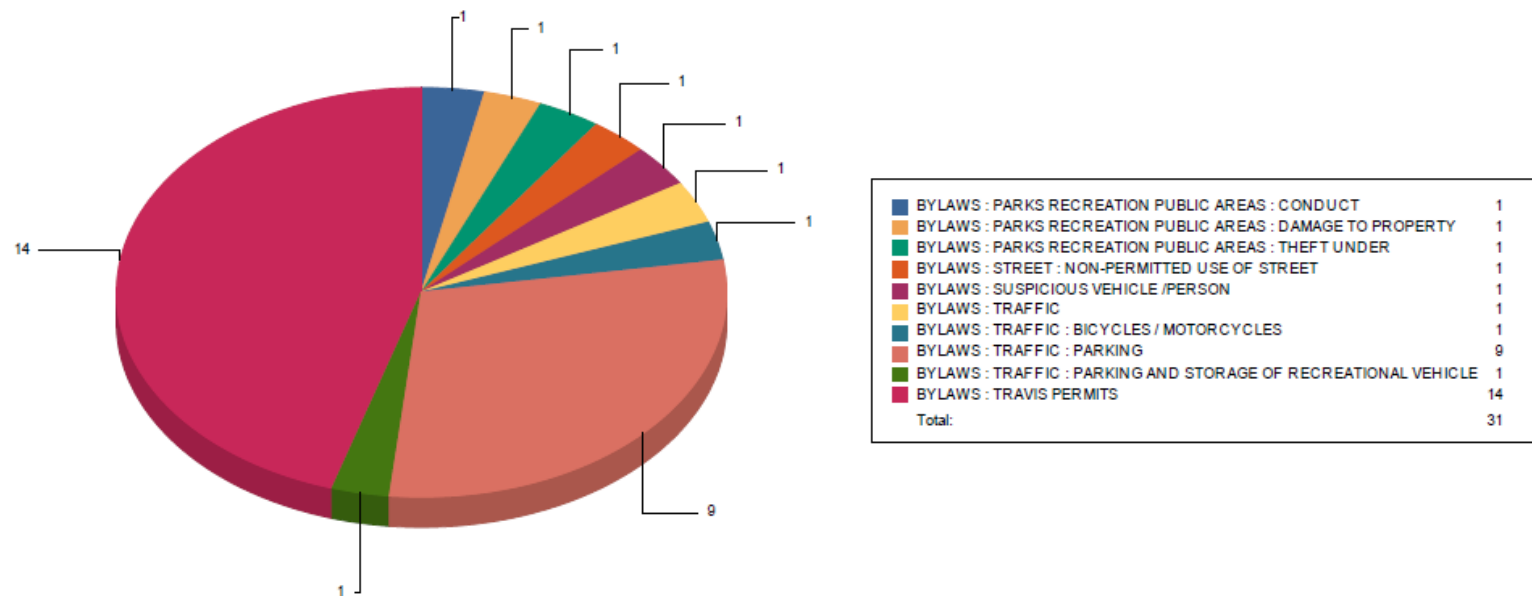
BYLAWS : NUISANCE/UNSIGHTLY : FAIL TO COMPLY WITH A REMEDIAL ORDER FOLLOWING AN APPEAL: 1 1%

BYLAWS : NUISANCE/UNSIGHTLY : OWNER OR OCCUPANT OF PROPERTY OR PREMISES PERMIT TO BE/REMAIN UNSIGHTLY: 22 27%

BYLAWS : PARKS RECREATION PUBLIC AREAS: 1 1%

BYLAWS : PARKS RECREATION PUBLIC AREAS : CAMPGROUND USE : INTERFERE WITH RIGHT TO QUIET: 1 1%

Count of Incident Types



BYLAWS : PARKS RECREATION PUBLIC AREAS : CONDUCT: 1 1%

BYLAWS : PARKS RECREATION PUBLIC AREAS : DAMAGE TO PROPERTY: 1 1%

BYLAWS : PARKS RECREATION PUBLIC AREAS : THEFT UNDER: 1 1%

BYLAWS : STREET : NON-PERMITTED USE OF STREET: 1 1%

BYLAWS : SUSPICIOUS VEHICLE /PERSON: 1 1%

BYLAWS : TRAFFIC: 1 1%

BYLAWS : TRAFFIC : BICYCLES / MOTORCYCLES: 1 1%

BYLAWS : TRAFFIC : PARKING: 9 11%

BYLAWS : TRAFFIC : PARKING AND STORAGE OF RECREATIONAL VEHICLE: 1 1%

BYLAWS : TRAVIS PERMITS: 14 17%

PUBLIC SERVICES

Water and Sewer Utilities

Utility Services have:

- Been installing several radio reads for use with new meter reading equipment
- Completed sewer camera jobs as requested
- Completed several locate requests
- Completed several curb stop repairs
- Completed water treatment daily duties
- Main sewer line inspections
- Minor repairs in water plant
- Mowing and weed whipping around water plant and pump house

Municipal Works

Municipal Works have:

- Set up and cleanup for Gospel Jamboree
- Conducting garbage bin repairs with lid repairs
- Conducted various Funeral interments
- Replaced or repaired multiple signs around town
- Blading gravel roads
- Hauled gravel to stock pile in yard
- Cut grass on municipal properties
- Repaired catch basins
- Filled pot holes around town
- Cleaned off trails and worked on drainage
- Trimmed trees in alleys
- Grading of ditches on 4th Ave NW, 4th and 5th Street NW
- Painted new cross walks around IF Cox and Margaret Wooding Schools
- Drained Dirkson Pond as required
- Hauled WPT sludge to landfill
- Repaired Water Valve on Main Street and 9th Ave SE

Landfill

Landfill staff have:

- Installed new safety signage
- Picked garbage inside landfill and in neighboring field after a wind event (on going)
- Clean scales (on going)
- Hauled cover soil (on going)
- Ridgeline hauling in soil

- Stocked piled crushed cement
- Maintained roads inside landfill
- Equipment maintenance (on going)
- Cleaned under scales
- Cleaned up shop (on going)
- Washed units
- Mowing and weed whipping around scale and recycling area
- Filled in low spots on inactive cells
- Testing out a GPS system for compacting
- Set up pipes for leachate pond
- Sorted out e waste containers

Inflow and Infiltration Works

- Install manhole inflow pans in manholes
- Install manhole cover internal seals in 3 manholes
- Investigate high level groundwater infiltration around 4th Ave NW and 5th St NW
 - Locate and terminate unidentified 1.5" poly line
 - Hydrovac old services for possible leak detection
 - Internal investigation of neighbouring greenhouses for cross connections
 - Begin tracing increased flows into the sanitary manhole at 3rd Ave NW and 4th St NW

PLANNING & ENGINEERING:

Priorities:

- Sanitary I&I program.
- Slope failure repairs.
- Riverview Phase 1 Road Repairs.
- 3rd and 3rd lift station attenuation project.
- 5th Ave & 2nd Street Lift Station.
- MDP, LUB public outreach.
- Staff meetings are being held each week on Monday afternoon.

Planning:

- Completion of the unfiled boxes of documents is in progress using department admin staff.
- Preliminary redrafting of the LUB will start shortly. The intent is that as sections are drafted they will be brought to Council for presentation and review. The first item that will be brought to Council will be the organization of the document with other sections to follow. It is expected that the project will be completed late in 2018.
- Municipal Development Plan - Significant work has been undertaken on the MDP update. Much of the background information has been gathered. The next steps are:
 - Forming a steering committee,

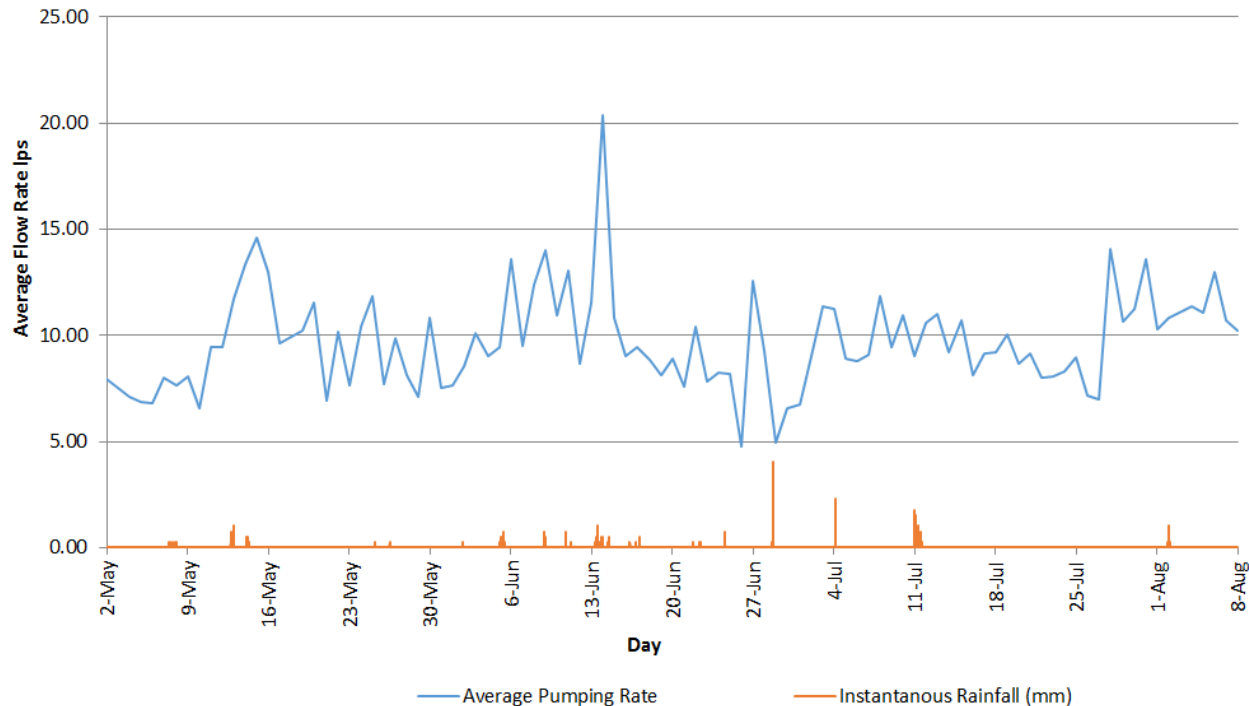
- Creating a preliminary draft of the MDP for discussion purposes,
 - Sharing the preliminary draft of the MDP with the steering committee and making adjustments as needed,
 - Sharing the preliminary draft with Council and making adjustments as needed,
 - Public consultation and input on the preliminary draft,
 - Report to Council on the public responses to the preliminary draft,
 - Prepare the draft MDP
 - It is expected that these next steps will take 4 to 6 months.
- New Agreements:
 - Farwest requested a service agreement for 2014SUB02. The Developer representative contacted Planning and Engineering on August 9, 2017 to inform us that they are reviewing the Agreement. We provided them with a copy of the word document to assist in their review.
 - New Rock Development Agreement (Broadway Avenue Duplexes).
 - Meadowlands Development Agreement (Burger King).

Engineering:

- Sewer System Bylaw review in progress.
- Off-site Levies Calculator in Alpha Testing (staff tool to help calculate and track offsite levies).
- Inflow and Infiltration Study:
 - On-going flow monitoring data capture in the NW lift station catchment area with the assistance of Public Services staff.
 - Manhole conditions have been inspected allowing public services staff the ability to pinpoint key needed repairs as a result of the installation of lid pans. Authorization has been given to use I&I funding to fix the worst problems.
 - Planning and Engineering and Public Services Department recommend the purchase of equipment (through I&I funding) that can detect leaks in pressure and non-pressure piping. It is hoped that this equipment will help locate leaks and inflow and infiltration in the sanitary system as well as improving leak detection in the water system.

The Director of Public Services noted some high flows in the sanitary sewer system upstream of the 3rd and 3rd lift station. Review of the pumping logs shows that there was a boost in pumping around July 28, 2017. It is believed that this is a result of a non-natural and non-routine discharge to the sanitary sewer. Examining the rainfall data, some rainfall can explain some of the peaks, but not all. Additional analysis of the data is required and ongoing.

3rd Avenue and 3rd Street Lift Station Average Daily Pumping Rate



- Riverview Groundwater: LMT is working on installing the weeping tile and new catchbasin. Project appears to be slightly behind schedule but is on budget.
- Stormwater Management Model: The Department has recently purchased the PCSWWM stormwater model. We are pleased to report that the Town wide model that was prepared by Scheffer Andrew Ltd. is working and that we are able to use and manipulate the model. This will assist greatly with the quantification of drainage issues and the design of stormwater improvements. The same model can also be used for modeling the sanitary sewer system and doing 2d flow modeling.

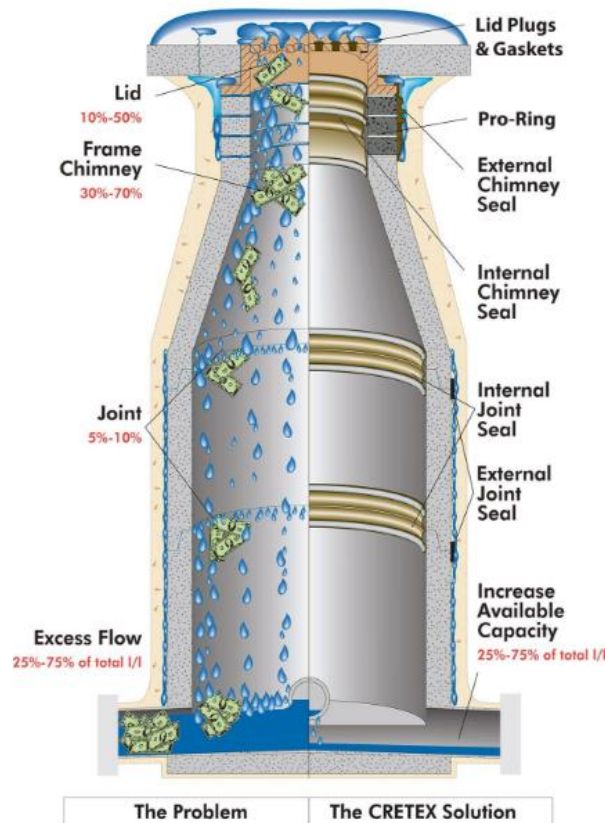
Capital Projects:

- Westside Slope failure mitigation: MJB has completed the first slide and has started work on the second slide. Schedules seem to have slipped slightly but the project is currently under budget.
- Northside Functional Servicing Report: Final report was received. Some work still to be done due to staff changes between Scheffer and the Town.
- 3rd and 3rd Lift Station Upgrades: Tender closes on August 10, 2017 at 2:00 p.m.
- Sanitary Sewer Improvements: Lid pan installation and seals work. The cost of the lid pans is approximately \$80.00 a piece and the internal chimney seals are about \$600.00 apiece. The graphic below was taken from a manufactures website. It gives an idea of what kind of reductions that they think that you could see in I&I by installing their products. Pans and lids have been installed.

HOW MUCH IS THE I&I IN YOUR MANHOLE COSTING YOU?

The Problem

- Leaking Lid
- Leaking Frame & Chimney
- Structure loss in Chimney
- Leaking Barrel Joints
- Leaking Pipe Joints



The CRETEX Solution

- Internal Chimney Seals
- External Chimney Seals
- PRO-RING
- Easy Seal SG
- Internal Joint Seals
- External Joint Wrap
- HydraTite Pipe Joint Seals
- Inflow Dish
- Lid Plugs

- Planning and Engineering has become aware of an elastomeric check valve that has no mechanical components and is designed to be installed in sanitary sewer mains. We are looking into acquiring a couple of the valves for installation in the sewer collection system to automatically allow for isolation of parts of the distribution system from other parts of the distribution system during extreme rain events.
- 2nd Street and 5th Avenue Lift Station: Preliminary design and siting is complete. Information received from Xyleme on costs and design. Purchasing a fiberglass lift station with the pumps and mechanical installed and the electronic control system is approximately \$120,000. It is estimated that the installation and other work required will cost approximately \$150,000. Civil design is being completed.

FINANCE AND ADMINISTRATION

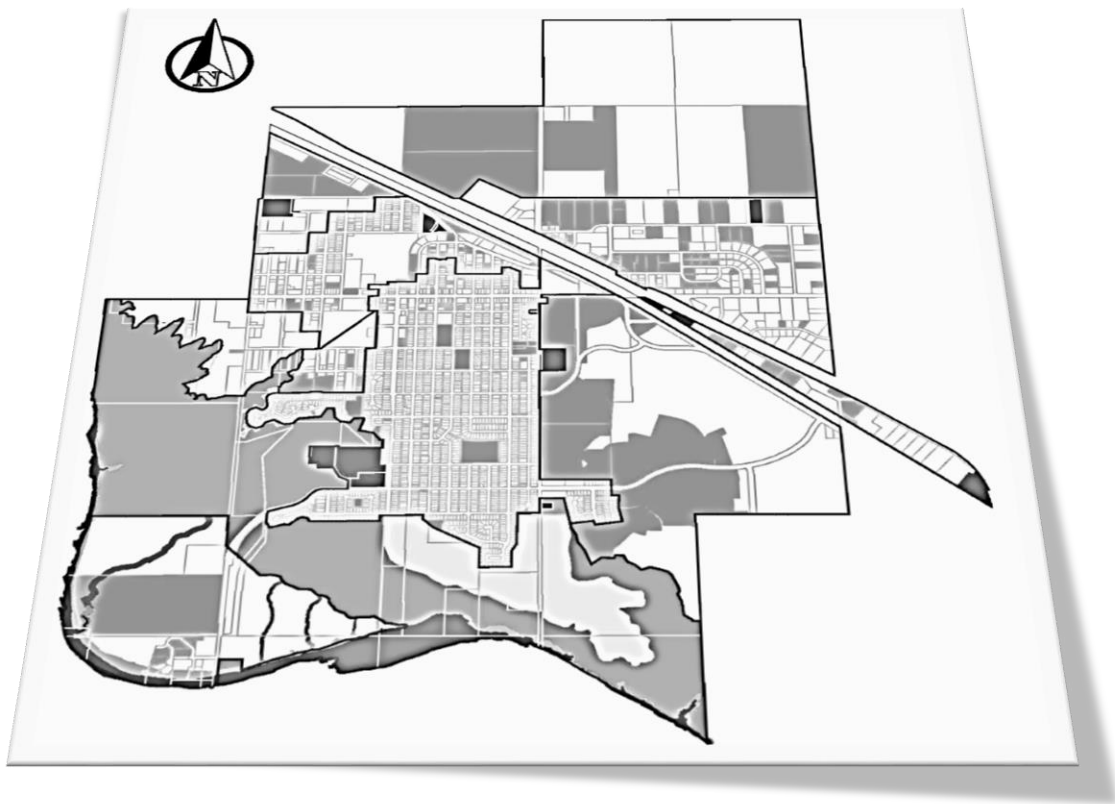
- No formal 2017 assessment complaints were received as of the deadline July 17, 2017.
- 2017 Tax Auction Sale which was scheduled to be held at 10:30 am on July 31, 2017 in the Council Chamber was cancelled as a result of the tax arrears being paid.
- Continue working on the implementation of Virtual City Hall, Electronic Payroll Timesheet, Qwestica Budget Software, they will be running in August and September 2017.

LEGISLATIVE AND LAND SERVICES

- Ongoing inquires re: land sales – four sales in 2017 to date.
- Council agenda preparation & follow up. / Department Head meetings pre/post meeting.
- Ongoing Legal File Review. Compiling Information as requested.
- Reviewing & preparation with regard to 2017 municipal election
- Reviewing status of policies, procedures, bylaws and agreements.
- Ongoing conversion of minutes, bylaw and agreements, property files to digital format (this is a very large undertaking).

Town of Redcliff

Review of the Redcliff Dog Park and Off-leash Area DRAFT REPORT



TOWN OF REDCLIFF

Community and Protective Services





Executive Summary

This is the first draft version of a report prepared by the Community and Protective Services of the Town of Redcliff entitled "Review of Redcliff Dog Park and Off-Leash Area". The intent of the report is to review what has been done elsewhere to set up these programs and layout a preliminary implementation plan.

The Town of Redcliff could adopt similar Bylaws and Policies as that implemented in other communities, with the intent to improve access to dog park infrastructure, education and regulations.

A dog park is a public park, typically fenced, where people and their dogs can play together. Similarly, a dog run is a smaller fenced area, created for the same use, that is often located within an existing park. As the names imply, these places offer dogs off-leash play areas where their owners can enjoy a park like setting and a chance to socialize with other canines and their owners. Dog parks, are sometimes managed by park users in conjunction with municipal resources.



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1 Introduction

Over the last couple years the Town of Redcliff has reviewed their dog bylaw and dog related infrastructure. The dog regulation reviews was initiated by individuals or special interest groups with specific agenda items. This report will look at various issues that relate to dogs and pet ownership in the Town of Redcliff and other communities.

The Town of Redcliff allows for 2 dogs per household and currently has 1058 active dog licenses. This is broken down into 642 households have one registered dog, and 205 households have more than one dog license for a total of 847 households in the Town of Redcliff.



2 Existing Redcliff Dog Park Infrastructure

The Town of Redcliff presently maintains two Off Leash areas. One is situated in the 400 block of 3rd Ave S.W. Redcliff, the other is located down at the River Valley Park.

3rd Ave S.W.

The 3rd Ave S.W. Off Leash area property is a space of approximately 316 meters by 172 meters. This property is fenced with barbed wire fencing only along the road side of the park. The park grounds are a natural non-manicured area except for grass cutting.

At the entrance the Town Of Redcliff has provided a garbage container for disposing of animal waste, and Signs are posted to convey the Off Leash Park Rules.

One prominent sign states:

DESIGNATED OFF-LEASH AREA. Please be a responsible pet owner and obey the following rules:

- Ensure you have control of your dog at all times - leash or no leash
- Please clean up after your dog and dispose waste in garbage can
- Dogs must wear current years license
- Dogs exhibiting aggressive behavior must be leashed or removed immediately

A second sign is the standard Off Leash area sign with a dog with a green circle:

OFF LEASH AREA

Dogs Must Be Under Control Owner Must Remove Defecation Immediately

Bylaw 1810

Photos – 3rd Ave S.W.:



RULES SIGN by Main Entrance



OFF LEASH AREA posted by main entrance



View of north entrance to off leash area



View of off leash area looking north from coulee



View of off leash area from 3rd ST S.W



Barbed wire fencing of area



View to the east within area

River Valley Park

The second Off Leash area is located in the River Valley Park. It runs from the upper parking lot along the paved trail at the foot of the Coulees, once it meets the river it carries on along the paved trail to the lower parking lot. The standard Off Leash signs are posted at both ends of the trail. This area is only fenced at the edge of Town property with minimal fencing (Barbed wire in places) and is not enclosed. There are garbage cans provided for waste.

The Town of Redcliff website references the 3rd Ave S.W. Dog Off Leash Area in the Town. It states:

Redcliff prides itself on providing recreational opportunities for our citizens with four legs as well as two! While we certainly encourage citizens to enjoy our trails with their pets, we would remind them that almost all trails and parks within Redcliff are to be enjoyed by pets while on a leash according to Town Bylaws. The exception to this is within the Off-Leash area. We encourage owners and pets to take advantage of this area (see below for location) for wonderful exercise and companionship

There is also an Off Leash Map of the 3rd Ave S.W. Off Leash Park and the River Valley Park trail on the website.



3 Other Examples of Municipal Dog Infrastructure

The City of Medicine Hat has an enclosed Off Leash Area called Saratoga Dog Park. This new facility is located on Factory St. S.E. Medicine Hat. This location has numerous well marked parking spots. This location is described as follows:

- The size is similar to the one in Redcliff.
- The area consists of chain link fencing and is topped by barbed wire.
- There is a small fenced in entrance to the area, this allows the owner to unleash their dog in a controlled area. It also allows the owner to determine how the dog may react to other dogs that may be inside the larger enclosed area. This area has two gates which can be locked.

The City of Medicine Hat has posted Rule Signs both on the outside and inside of the fenced area:

SARATOGA DOG PARK

HOURS: OPEN DAILY 7AM-11PM-MAINTENANCE TUESDAYS 2-4PM

RULES & REGULATIONS

- PLEASE COLLECT ALL DOG WASTE IMMEDIATELY
- PLEASE FILL ALL HOLES YOUR PET DIGS
- OWNERS MUST BE IN PARK TO SUPERVISE & MAINTAIN CONTROL OF DOGS PHYSICALLY & VERBALLY AT ALL TIMES
- ALL DOGS MUST HAVE UP-TO DATE VACCINATIONS & RABIES SHOTS
- ALL CITY OF MEDICINE HAT RESIDENT PETS MUST BE LICENSED
- CHILDREN UNDER 13 ARE REQUIRED TO HAVE SUPERVISION
- PLEASE LEASH YOUR DOG BEFORE ENTERING & LEAVING THE PARK
- OFF-LEASH AREA USERS ARE SUBJECT TO RESPONSIBILITY PET OWNERSHIP BYLAW #3935 & PARKS BYLAW #2527.
- NO DOGS IN HEAT
- NO DOGS EXHIBITING VIOLENT OR AGGRESSIVE BEHAVIOR OR SICKNESS
- NO DOGS UNDER 4 MONTHS OF AGE
- NO GLASS CONTAINERS

CONTACT INFORMATION- FOR EMERGENCIES DIAL 911 BYLAW COMPLAINT HOTLINE 403-529-8481 PARKS AND RECREATION 403-529-8333.

Within the first portion of the inner compound there is a box and bulletin board. There are several garbage containers within the area. There is a water faucet for the owner to draw water from.

The City of Medicine Hat has provided amenities such as park benches, a bridge, several wooden tables for the dogs to stand on for training purposes, fire plugs, Trees, a container for balls for the dogs. This location has numerous activities to stimulate the dogs.



Photos of Saratoga Dog Park:



Entrance Sign



Rules sign posted on exterior entrance



Fenced in outer enclosure with locking gates



View of inner gate with locking latch



Dog rules signs within enclosure



Sign/bulletin board by front inner gate



Signage with wooden table



View of west vehicle maintenance gate



View of south east corner with Bridge



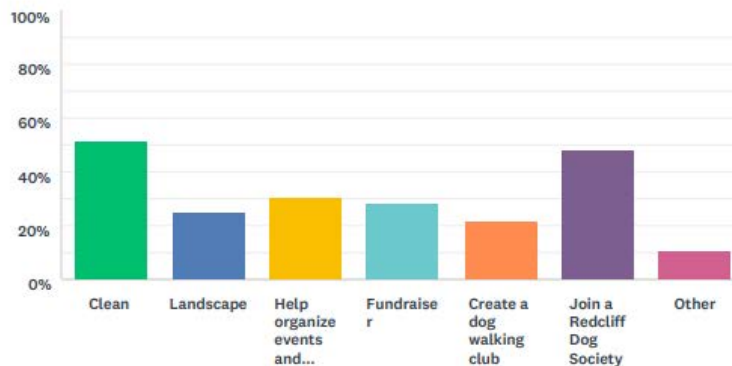
4 Communities with Specific Dog Societies

Town/City	Society	Off Leash Parks	Programming / Training
Cochrane	Humane Society	2 not fenced	Humane Society offers training
Rocky Mountain House	Animal Rescue	1 fenced	Privately owned Dog Training Company
Slave Lake	Animal Rescue	1 fenced	None
Devon*	No	No info on website, no answer on phone	
Drayton Valley	No	1 Fenced	
Innisfail	No	1 Fenced	None
Drumheller	No	None	None
Stettler	No	1 Fenced	Privately owned Dog Training Company
Vegreville	No	1 fenced on 3 sides with River	Privately owned Dog Training Company
St Paul	No	None	Privately owned Dog Training Company
Didsbury	No	1 fenced - v small	None
Barrhead	No	None	None
Westlock	No	1 Fenced	None

Results from Redcliff Off Leash Survey Question regarding Dog Society in Redcliff:

Q16 Would you be willing to volunteer to: (Select all that apply.)

Answered: 105 Skipped: 96



ANSWER CHOICES	RESPONSES	
Clean	51.43%	54
Landscape	24.76%	26
Help organize events and activities	30.48%	32
Fundraiser	28.57%	30
Create a dog walking club	21.90%	23
Join a Redcliff Dog Society	48.57%	51
Other	10.48%	11
Total Respondents: 105		



5 Dog Park Recommended Standards

The American Kennel Club has released a set of recommended guidelines for establishing a dog park.

The Ideal Dog Park should include:

- One acre or more of land surrounded by a four to six-foot-high chain link fence. Preferably the fence should be equipped with a double-gated entry to keep dogs from escaping to facilitate wheelchair access.
- Cleaning supplies, including covered garbage cans, waste bags, and pooper-scooper stations.
- Shade and water for both dogs and owners, along with benches and tables.
- A safe, accessible location with adequate drainage and a grassy area that is mowed routinely.
- If space allows, it is preferable to provide separate areas for small and large dogs. This will enable dog owners to allow their pets to run more freely, while protecting smaller dogs who may not be suitable to the enthusiastic play of larger breeds.
- Signs that specify park hours and rules.
- Parking close to the site.

6 Desired Outcomes/What does the Town of Redcliff hope to accomplish?

Redcliff is hoping to improve access to park infrastructure that benefits both residents and their four-legged friends. We currently have an off-leash dog park that could benefit from a society involvement to assist the municipality in developing a more inviting off-leash area. The Town of Redcliff parks and recreation department has done some cost estimates on improving the dog park located at 3ave. SW. which include new fencing, irrigation, water supply, and turf improvements.

One of the desired outcomes will be to encourage a Redcliff K9 Society. With the changes in provincial lottery funding, municipalities are not eligible to apply for lottery funds, this society partnership will assist in facilitating cleanups, coordination of volunteers, grant applications, and voice for k9 advocacy. The society **doesn't necessarily have to be specific for dogs but can be also a recreation society to assist in grant applications and coordination of dog and owner training.**

7 Conclusion

It is the recommendation of the Community and Protective Services Department to bring the topic of 3rd Ave. SW dog park rehab to the 2018 budget for council consideration and prepare a review **of Redcliff's dog parks and off-leash areas.**

Memo

To: Town Council and Municipal Manager
From: James Johansen, Director of Planning & Development
Date: August 21, 2017
Re: Broadway Avenue and Mitchell Street 4-Way Stop Control

BACKGROUND:

The intersection of Broadway Avenue and Mitchell Street has received numerous complaints from the public with respect to:

- Drivers being able to make through and left turn movements from Mitchell Street across or onto Broadway Avenue.
- Pedestrians safely crossing Broadway Avenue.

The 2010 Transportation Master Plan noted that this intersection warranted a traffic light. The decision of Council during the 2017 budget deliberations was to install a 4-way stop at the intersection of Broadway Avenue and Mitchell Street.

Planning & Engineering has reviewed the installation with Public Services and have noted the following issues with the intersection being converted to 4-Way Stop control:

- Providing drivers with sufficient visual cues to break the habit of the intersection being a 2-way stop control intersection will require significant pavement markings and warning signage. Some other forms of visible change at the intersection would improve the transition.
- The intersection is very wide and open which will make it difficult for drivers on Broadway Avenue to see the stop signs. As currently configured a stop sign would be required to be seen by 3 lanes of traffic in both directions on Broadway.
- The location of the stop sign on the west bound leg of Broadway Avenue would have to be set well back of the intersection due to the large curb return. The visibility of this stop sign will be impacted by the Town's community message board just to the east of the intersection.
- The location of the stop sign on the east bound leg of Broadway Avenue would be obscured by tree branches (which can be trimmed back) and visibility would be reduced by how close the tree trunks on the south side of Broadway Avenue west of the intersection are to the curb.
- Pedestrian crossing distances are excessively large at the intersection. Long crossing distances increase the time in which a pedestrian is on the road increasing their exposure to traffic.
- Pedestrian visibility on the northeast corner of the intersection is poor due to the large corner radius.
- Pedestrian visibility on the southwest corner of the intersection is poor due to the trees on the south side of Broadway Avenue west of the intersection.

To mitigate the above issues the attached design was created. This design is notably more expensive than a few signs however it largely resolves the above noted issues. Considering the volume of traffic that uses the intersection the additional effort is likely warranted. Items of note on this intersection:

- A channelization island in the northeast corner of the intersection. A tractor trailer with a 53' trailer has been modeled to be able make the right turn.
- A channelization island in the south west corner of the intersection. A large tandem truck and a pick-up truck with a 30' trailer have been modeled to be able to make the right turn. The curb was designed so that the tree near the corner will not have to be removed.
- Stop signs for Broadway are located on the channelization islands.
- Painted turn arrows, maximum width stop bars 10' wide cross walks with zebra bars to improve visibility are provided.
- One power pole with need to be moved.

Moving forward, and in the spirit of consultation, the design will be posted on the Town's website for 2 weeks for public comments and the directly impacted property owners will be contacted by the Town and given opportunity to provide comments.



DESIGN TEAM:

615

701

EXISTING RA-1
NEW R1-3

NEW PAINTED CROSSWALKS

600mm STOP LINE (TYP.)

BROADWAY AVE

NEW CONCRETE BUMP OUT

WHEEL CHAIR RAMPS

NEW RA-2

NEW CONCRETE ISLAND SPLITTER

NEW WHEEL CHAIR RAMP

NEW RA-1, R1-3 & WA-36

NEW WB-1

TRIM TREES SO STOP SIGN IS VISIBLE

NEW RA-1, R1-3 & WA-36

NEW RA-2

EXISTING RA-1
NEW R1-3

TRIM TREES SO STOP SIGN IS VISIBLE

NEW WB-1

700

704

706

708







710

MITCHELL ST SE

LEGEND

- RA-1
- R1-3
- WB-1
- SIGN
- WA-3
- RA-2

LEGEND:

RA-1	
R1-3	
WB-1	
SIGN	
WA-36	
RA-2	

ISSUE - REVISION

NO.	DATE	DESCRIPTION	AUTH.

DRAWING TITLE
BROADWAY AVE. &
MITCHELL ST. 4-WAY
STOP

DRAWING NUMBER

DRAWN: RBA	CHECKED: _____
SCALE: AS SHOWN	JOB: _____
	SHEET: 1 of 2
DATE: August 16, 2017	

Memo

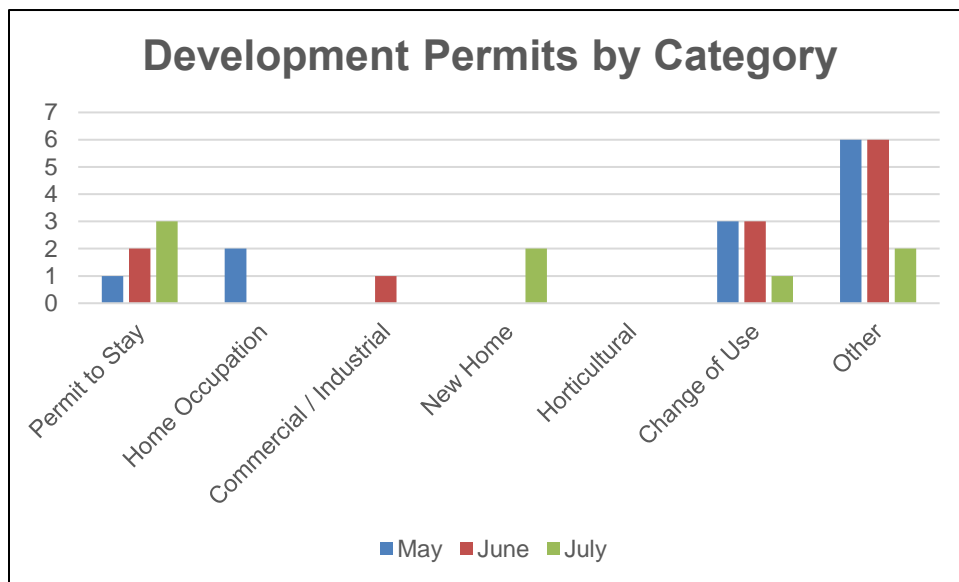
To: Council

From: Director of Planning & Engineering

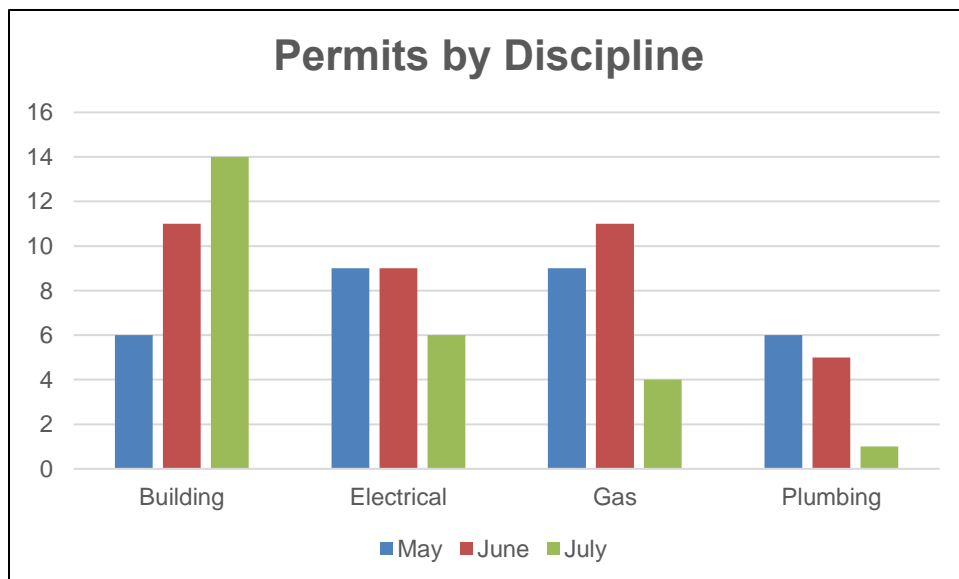
Date: August 15, 2017

Re: Permits issued in July 2017

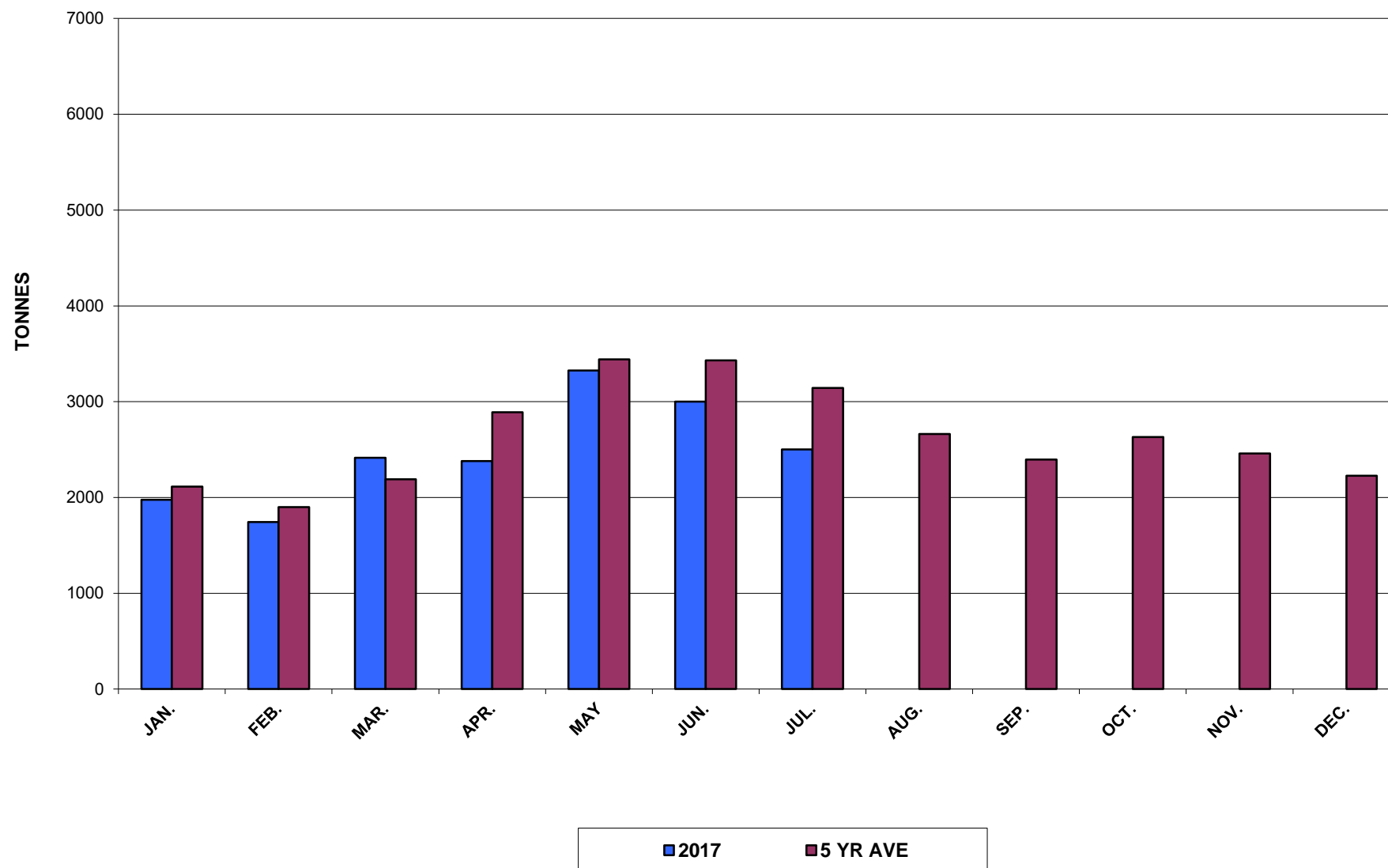
In June the Town of Redcliff issued the following Development Permits as shown below:



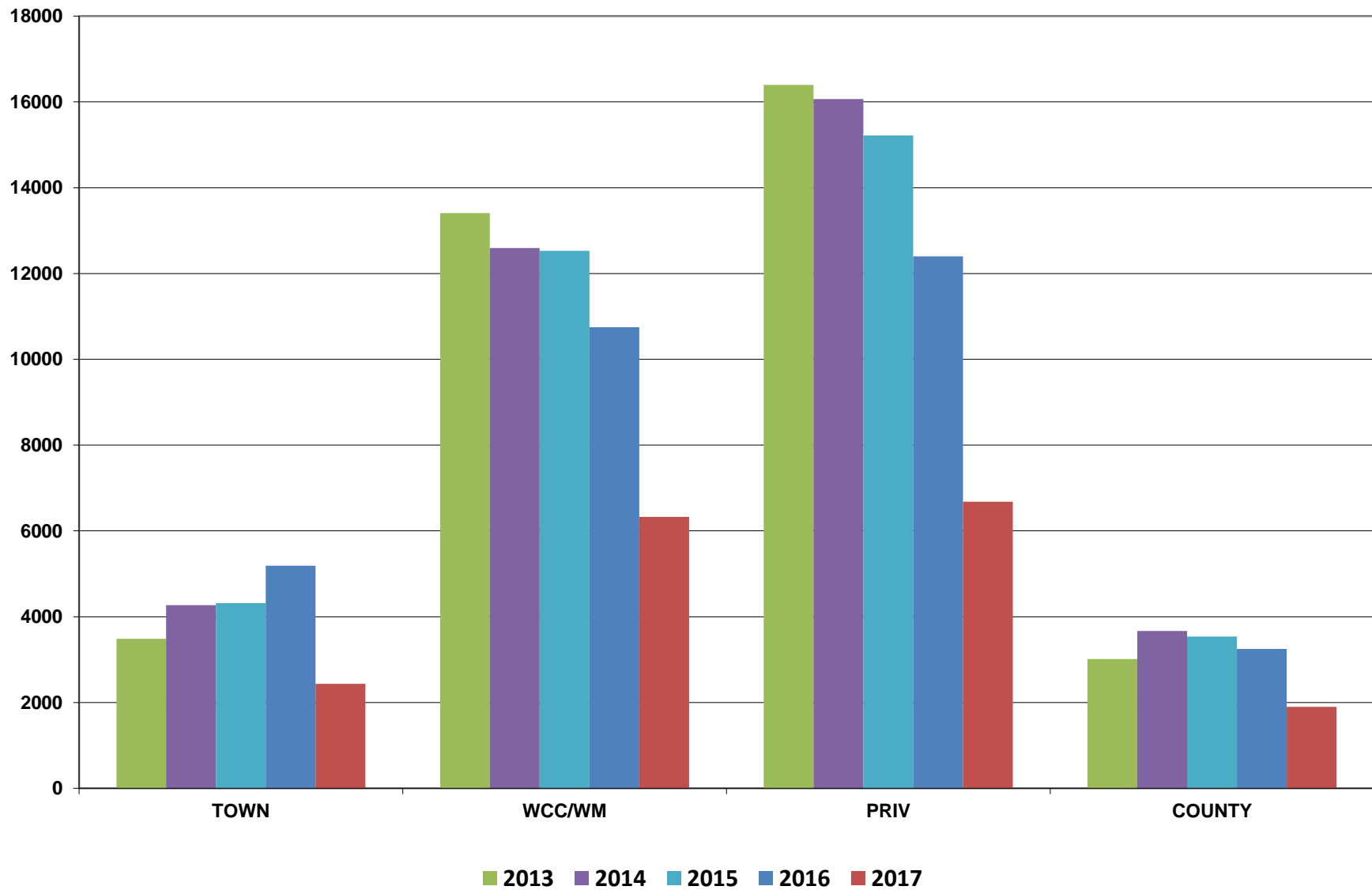
Safety Codes Permits issued by the Town for the month of July.



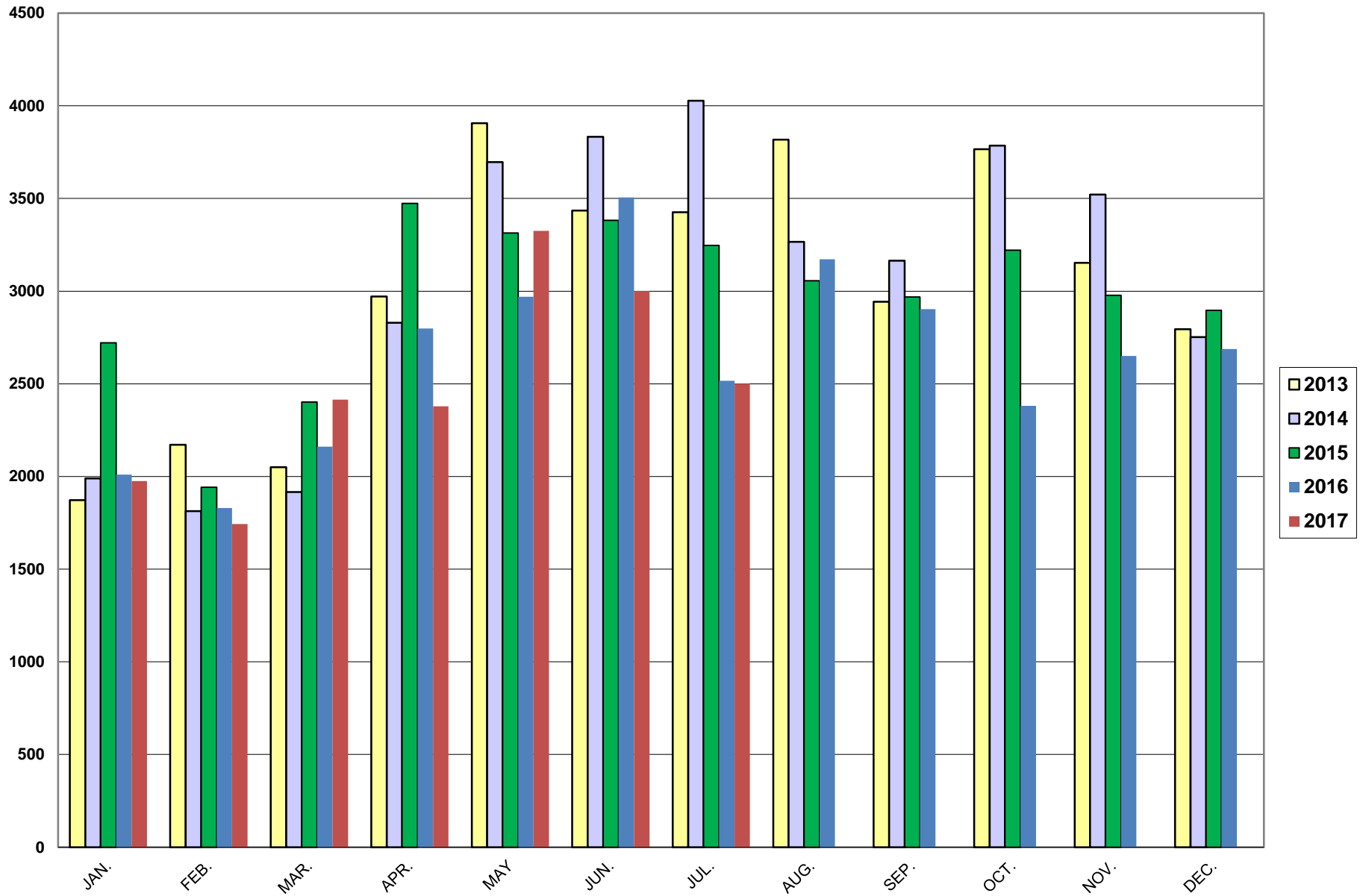
**REDCLIFF/CYPRESS REGIONAL LANDFILL
2017 VS 5 YEAR AVERAGE
TO JULY 31, 2017**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2013-2017
TO JULY 31, 2017**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES IN TONNES 2013-2017
TO JULY 31, 2017**



The Society of Local Government Managers, in partnership with Alberta Municipal Affairs, presents Alberta Leaders Training—for individuals running for local office.

Training sessions offered

Calgary

Best Western Port O' Call
August 31, 2017
7:00 pm to 10:00 pm

Edmonton/Nisku

Executive Royal Inn, Nisku
Two sessions offered
September 6 or 7, 2017
7:00 pm to 10:00 pm

Lethbridge

Lower Level The Keg
Restaurant
September 11, 2017
7:00 pm to 10:00 pm

Grande Prairie

Best Western Grande
Prairie Hotel & Suites
September 14, 2017
7:00 pm to 10:00 pm

Alberta Leaders Training—
*preparing candidates for the local
authority elections.*

Helping you better understand the
rigors and demands of elected office,
while fostering ethical standards in the
election campaign process.

**Take advantage of
Local Government Training
sessions, at no cost.
You can't afford not to!**

The sessions are designed to help candidates:

- ◆ Understand the significance, character, roles and responsibilities of an elected official in local authorities
- ◆ Appreciate the significance of and legal obligations associated with local authority office
- ◆ Understand the basic requirements of running an ethical campaign
- ◆ Develop the understandings that will permit potential candidates to decide whether local authority office is something to which they truly aspire
- ◆ Understand the requirements of running well-organized effective campaigns
- ◆ Understand rights and obligations of candidates and candidate's agents with the election administration regime

**For more
information, or to
register for a session,
go on-line to: albertaleaders.ca
or call 780.796.3839**

COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
September 16, 2017	Fall Festival & Parade	Various Locations
September 18, 2017	Nomination Day 2017 Municipal Election	10:00 a.m. to Noon Council Chambers #1 - 3 Street NE