



COUNCIL MEETING

MONDAY, DECEMBER 8, 2014

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, DECEMBER 8, 2014 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
1. GENERAL	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Policy 51, Fire Department Remuneration *	For Consideration
D) Accounts Payable *	For Information
E) Bank Summary to July 31, 2014 *	For Information
F) Bank Summary to August 31, 2014 *	For Information
2. DELEGATION	
A) ISL Engineering & Land Services Re: Level of Service - I and I Study	
3. MINUTES	
A) Council meeting held November 24, 2014 *	For Adoption
4. BYLAWS	
A) Bylaw # 1792/2014, Water Rates Bylaw *	2nd/3rd Reading
B) Bylaw # 1793/2014, Sewer Rate Bylaw *	2nd/3rd Reading
C) Bylaw # 1794/2014, Garbage Rates & Collection Bylaw *	2nd/3rd Reading
D) Bylaw # 1795/2014, Fees, Rates & Charges Bylaw *	2nd/3rd Reading
5. REQUESTS FOR DECISION	
A) ISL - Level of Service *	For Consideration
B) 2014 FCSS Grants *	For Consideration
C) Planning Consulting Services *	For Consideration
D) Eastside Phase 1 Extension of 5% Discount on Lot Prices *	For Consideration
E) Doubtful Accounts Receivable *	For Consideration

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| F) | IT Service Contract * | For Consideration |
| G) | 2014 Engineering Standards Update * | For Consideration |
| H) | Credit Card Payments for Community Services * | For Consideration |
| I) | Lions Family Day Event * | For Consideration |
| J) | Medicine Hat Regional Events Centre * | For Consideration |

6. OTHER

- | | | |
|-----------|--|-----------------|
| A) | 2015 Operating & Capital Budget (Interim Approval) * | For Information |
| B) | Landfill Graphs to November 30, 2014 * | For Information |
| C) | Council Important Meetings & Events December 8, 2014 * | For Information |

7. RECESS

8. IN CAMERA

- | | |
|-----------|------------|
| A) | Labour (1) |
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9. ADJOURN

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: December 8, 2014

PROPOSED BY: Director of Community and Protective Services

TOPIC: Policy No. 51 (2014), Fire Department Remuneration.

PROPOSAL: To amend the Fire Department Remuneration Policy No. 51

BACKGROUND:

The last Redcliff Fire Department remuneration review was done in 2012, and Redcliff municipal council requested to re-visit the Fire Department remuneration policy no. 51. The recommended policy has the following changes:

Yearly Salary: How the changes in Policy No. 51 will affect the individual firefighter:

	Currently	Recommended	+/- Difference
Fire Chief	\$24,000 / year	\$34,320 / year	\$10,320
Deputy Fire Chief	\$3000 / year	\$3600	\$600
Captain (s)	\$360 / year	\$600 / year	\$240
Public Relations Officer	\$360 / year	\$600 / year	\$240

Attendance at Fires: How the changes in Policy No. 51 will affect the individual firefighter:

	Currently	Recommended	+/- Difference
Fire Chief (30 Calls)	\$3,500 / year	\$4,100 / year	\$600
Deputy Fire Chief (30 Calls)	\$3,500 / year	\$3,800 / year	\$300
Captain (s) (30 Calls)	\$5000 / year	\$5750 / year	\$750
Public Relations Officer (30 Calls)	\$1290 / year	\$1440 / year	\$150
Volunteer Firefighter (20 Calls)	\$1290 / year	\$1440 / year	\$150
Inspections (30 Inspections)	\$1000 / year	\$3000 / year	\$2000

Fire Practices: How the changes in Policy No. 51 will affect the individual firefighter:

	Currently	Recommended	+/- Difference
Fire Chief (20 Practices)	Included in salary	Included in salary	\$0
Deputy Fire Chief (15 Practices)	\$555 / year	\$600 / year	\$45 / year
Captain (s) (15 Practices)	\$555 / year	\$600 / year	\$45 / year
Public Relations Officer (15 Practices)	\$450 / year	\$495 / year	\$45 / year
Volunteer Firefighter (15 Practices)	\$450 / year	\$495 / year	\$45 / year

False Alarms: How the changes in Policy No. 51 will affect the individual firefighter:

	Currently	Recommended	+/- Difference
Fire Chief (30 Calls)	Included in salary	Included in salary	\$0
Deputy Fire Chief (10 Calls)	\$130 / year	\$170 / year	\$40 / year
Captain (s) (10 Calls)	\$130 / year	\$170 / year	\$40 / year
Public Relations Officer (10 Calls)	\$130 / year	\$170 / year	\$40 / year
Volunteer Firefighter (10 Calls)	\$130 / year	\$170 / year	\$40 / year

The amendments to Policy No. 51 will have the above projected difference to the individual responder. After careful review of surrounding departments there was little consistency in how municipalities remunerate their volunteer members.

ATTACHMENTS: Proposed Policy No. 51 (2014), Fire Department Remuneration


OPTIONS:

1. Approve the Policy No. 51, Fire Department Remuneration as presented.
2. Remain status quo.
3. Approve the Policy No. 51, Fire Department Remuneration with amendments.

RECOMMENDATION:**Option 1.****SUGGESTED MOTION(S):**

1. Councillor _____ moved Policy 51, Fire Department Remuneration Policy be approved as presented.
2. Councillor _____ moved that the Town of Redcliff remain status quo with no changes to Policy No. 51, Fire Department Remuneration.
3. Councillor _____ moved Policy 51, Fire Department Remuneration Policy be approved as amended.

SUBMITTED BY:


Department Head
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. 2014.

Approved by Council – ~~January 9, 2012~~**FIRE DEPARTMENT REMUNERATION****BACKGROUND**

The Town of Redcliff Fire Department operates as a department of the Town of Redcliff, this department consists of part time personnel and volunteers, and there are several special considerations in effect for this department

POLICY**1. REMUNERATION**

- a) FIRE CHIEF (~~Part Half~~ time management position)
 - i) Salary
 - A) ~~Monthly salary of \$2,000 per month~~ Monthly salary of \$2860.00 per month
(This salary covers all administrative and other functions of the job title "Fire Chief" other than actual fires ~~and inspections~~. This includes salary for fire investigations and practices. In addition this remuneration covers all costs associated with the use of a private vehicle for the purpose of fulfilling the duties of this position.)
 - B) Attendance at fires, ~~\$50.00~~ \$60.00 each.
In situations where the Fire Chief is required to attend at a fire for periods in excess of 3 hours he shall be authorized to submit a request for payment at the rate of ~~\$14.00~~ \$19.00 per hour for hours in excess of the three hours attended. Full and proper records of fire locations, dates and times shall be required to be submitted by the Fire Chief. Each submission shall be properly endorsed by the Fire Chief and submitted to the ~~Municipal Manager~~ Director of Community and Protective Services for approval.
 - ii) Benefits
Coverage under the A.U.M.A. group package "D" with additional riders for heart attack, infectious diseases, permanent disfigurement from burns, visual impairment for \$100,000.
 - iii) Absence
In cases where the Fire Chief is required to attend approved seminars, special training sessions, or other similar projects which are approved by the ~~Municipal Manager~~ Director of Community and Protective Services, the Fire Chief may submit claims for compensation, at the rates specified in the Town's Travel Policy. The Fire Chief may also, when approved by the ~~Municipal Manager~~ Director of Community and Protective Services submit claims for per Diems. However, any such claim may only be submitted for "special training sessions", "seminars", and "Association conventions". Claims for these sessions are not limited to "out of town sessions". However, claims shall not be submitted for any administrative meetings or sessions. The criteria to be used for a claim for per diem are as follows:

- A claim for a full day per diem shall be deemed to be \$150.00
 - Less than 2 hours No claim
 - 2 - 4 hours 1/2 day per Diem
 - More than 4 hours 1 full day per Diem
- iv) Uniform
The following uniform issue will be provided.
- a) Coveralls in a style and color approved by the ~~Municipal Manager~~ Director of Community and Protective Services.
 - b) Working style fall/winter Jacket and hat in a style and color approved by the ~~Municipal Manager~~ Director of Community and Protective Services
- b) DEPUTY CHIEF (This is a paid volunteer position)
- i) Salary
 - A) ~~\$250 per month~~ \$300 per month
This salary is to cover all administrative and other functions of the position other than fires, investigation of fires, fire practice and fire inspections.
 - B) Attendance at Fires - \$55.00
In situations where the fire fighter is required to attend at a fire for periods in excess of 3 hours he shall be authorized to submit a request for payment at the rate of \$18.00 per hour for hours in excess of the three hours attended. Full and proper records of fire locations, dates and times shall be required to be submitted by the Fire Chief. Each submission shall be properly endorsed by the Fire Chief and submitted to the ~~Municipal Manager~~ Director of Community and Protective Services for approval.
 - C) Fire Practices - ~~\$37.00~~ \$40.00
 - D) False Alarms - ~~\$13.00~~ \$17.00
 - ii) Training
The Deputy Chief, in collaboration with the Chief, shall be responsible for planning and execution of training initiatives for the volunteer Fire Department.
 - iii) Benefits
Coverage under A.U.M.A. package "D" with additional riders for heart attack, infectious diseases, permanent disfigurement from burns, visual impairment for \$100,000.
 - iv) Absence
In cases where the Fire Fighter is required to be out of Town for periods in excess of 1 day. (i.e. seminars, special training, or other special projects) the ~~Municipal Manager~~ Director of Community and Protective Services may approve compensation to the Fire Fighter at the rates specified in the Town Travel Policy. Note: For per diems, see Section 5.

v) Acting as Fire Chief

A) Short Term

In cases where the Fire Chief is on vacation leave or other leave for periods in excess of 4 weeks continuous, the Deputy Chief shall be eligible for remuneration in the amount of 66% of the base rate established for the Fire Chief. The Fire Chief will not receive their remuneration for this period of time.

B) Extended Term

In cases where the Fire Chief is on vacation leave or other leave for periods in excess of 16 weeks continuous, the Deputy Chief shall be eligible for remuneration in the amount of 100% of the base rate established for the Fire Chief. The Fire Chief will not receive their remuneration for this period of time.

This amount would be paid from the time the Chief goes on leave in instances where the Chief had pre-planned leave in excess of 4 weeks. In cases where the Chief makes arrangements for leave less than 4 weeks then receives authorization to extend the leave to a period exceeding the 4 week period, this pay shall be paid retroactively.

c) CAPTAINS (up to three as determined by the Fire Chief) (This is a paid volunteer position)

i) Salary

A) Monthly salary of ~~\$30~~ \$50 per month.

This salary is to cover all administrative and other functions of the position other than fires, investigations of fires, fire practices, and fire inspections.

B) Attendance at Fires - ~~\$50.00~~ \$55.00

In situations where the fire fighter is required to attend at a fire for periods in excess of 3 hours he shall be authorized to submit a request for payment at the rate of ~~\$14.00~~ \$18.00 per hour for hours in excess of the three hours attended. Full and proper records of fire locations, dates and times shall be required to be submitted by the Fire Chief. Each submission shall be properly endorsed by the Fire Chief and submitted to the ~~Municipal Manager~~ Director of Community and Protective Services for approval.

C) Fire Practices - ~~\$37.00~~ \$40.00D) False Alarms - ~~\$13.00~~ \$17.00

ii) Benefits

Coverage under A.U.M.A. package "D" with additional riders for heart attack, infectious diseases, permanent disfigurement from burns, visual impairment for \$100,000.

- iii) Absence
In cases where the Fire Fighter is required to be out of Town for periods in excess of 1 day. (i.e. seminars, special training, or other special projects) the Municipal Manager may approve compensation to the Fire Fighter at the rates specified in the Town Travel Policy. Note: For per diems, see Section 5.
- d) PUBLIC RELATIONS OFFICER (This is a paid volunteer position)
 - i) Salary
 - A) Monthly salary of ~~\$30.00~~ \$50.00 per month.
This salary is to cover all administrative and other functions of the position other than fires, investigations of fires, fire practices, and fire inspections.
 - B) Attendance at Fires ~~-\$43.00~~ \$48.00
In situations where the fire fighter is required to attend at a fire for periods in excess of 3 hours he shall be authorized to submit a request for payment at the rate of ~~\$14.00~~ \$18.00 per hour for hours in excess of the three hours attended. Full and proper records of fire locations, dates and times shall be required to be submitted by the Fire Chief. Each submission shall be properly endorsed by the Fire Chief and submitted to the ~~Municipal Manager~~ Director of Community and Protective Services for approval.
 - C) Fire Practices - ~~\$30.00~~ \$33.00
 - D) False Alarms - ~~\$13.00~~ \$17.00
 - ii) Benefits
Coverage under A.U.M.A. package "D" with additional riders for heart attack, infectious diseases, permanent disfigurement from burns, visual impairment for \$100,000.
 - iii) Absence
In cases where the Fire Fighter is required to be out of Town for periods in excess of 1 day. (i.e. seminars, special training, or other special projects) the ~~Municipal Manager~~ Director of Community and Protective Services may approve compensation to the Fire Fighter at the rates specified in the Town Travel Policy. Note: For per diems, see Section 5.
- e) OTHER VOLUNTEERS (This is a paid volunteer position)
 - i) Salary
 - A) Attendance at Fires - ~~-\$43.00~~ \$48.00
In situations where the fire fighter is required to attend at a fire for periods in excess of 3 hours he shall be authorized to submit a request for payment at the rate of ~~\$13.00~~ \$18.00 per hour for hours in excess of the three hours attended. Full and proper records of fire locations, dates and times shall be required to be submitted by the Fire Chief. Each submission shall be properly endorsed by the Fire

Chief and submitted to the ~~Municipal Manager~~ Director of Community and Protective Services of approval.

- B) Fire Practices - ~~\$30.00~~ \$33.00
- C) False Alarms - ~~\$13.00~~ \$17.00
- D) Summer Season Weekend Standby Remuneration

Standby payment in the amount of \$25.00 per day for up to five (5) firefighters for summer weekend commencing the weekend in advance of the July 1st Canada Day statutory holiday up to and including the September Labour Day weekend.

- ii) Benefits
Coverage under A.U.M.A. package "D" with additional riders for heart attack, infectious diseases, permanent disfigurement from burns, visual impairment for \$100,000.
- iii) Absence
In cases where the Fire Fighter is required to be out of Town for periods in excess of 1 day. (i.e. seminars, special training, or other special projects) the ~~Municipal Manager~~ Director of Community and Protective Services may approve compensation to the Fire Fighter at the rates specified in the Town Travel Policy. Note: For per diems, see Section 5.

2. BUDGET ALLOCATION - FIRE INSPECTIONS

The Municipal Treasurer will budget the sum of ~~\$1,000.00~~ \$3,000.00 for fire department inspections.

This allocation is based upon the following formula and regulations for performance:

- a) remuneration for the Fire Chief or his designate for each fire inspection will be paid at the rate of \$100.00.
- b) the Fire Chief shall at his discretion and subject to the approval of the ~~Municipal Manager~~ Director of Community and Protective Services perform or have performed by qualified personnel up to 30 fire inspections annually.
- c) the Fire Chief at the direction of the ~~Municipal Manager~~ Director of Community and Protective Services shall perform or have performed by qualified personnel up to 10 (additional to (b) fire inspections annually. These 10 could include new buildings, potential hazards, etc.
- d) each inspection requested by someone, that falls outside the regular program of inspections, the inspection fee will be charged in accordance with Policy 54 – Rates Policy.

3. BILLING OF FALSE ALARM FIRE CALLS POLICY

The Redcliff Fire Department is required to respond to fire calls as a result of a security/fire

(enunciator) monitoring systems, or a monitoring service calling the fire department directly through the 911 system;

- a) as some of these calls are the result of false alarms or faulty systems;
- b) as the Town of Redcliff incurs substantial costs in having the firefighters and equipment attend the alarm location.

The following cost recover policy shall be followed:

- a) The first false alarm call from a monitor or monitoring system shall be considered to be "free".
- b) The owner/occupier of a building or business shall not be billed for the cost of this call, however the owner/occupier shall be notified in writing what the cost of the call was and will be advised any future calls will be billed.

The cost of a false alarm will be calculated as follows:

- a) A maximum of five (5) firefighters at the established rate per firefighter.
- b) One fire truck at the rate shown in the Equipment Hourly Rate Schedule Policy.

The billing of the fire call costs shall be initiated by the Fire Chief through the normal invoicing procedure.

4. EXEMPLARY SERVICE MEDALS

The Town of Redcliff supports the idea of exemplary service medals to the fire department personnel, the Town will recommend nomination based upon the following criteria and procedure:

Criteria: (Nominee must be eligible for all following categories)

- a) Award is for exemplary and meritorious service.
- b) Nominee meets length of service requirements required by Chancellery of Canadian Order.
- c) All other requirements required by Chancellery of Canadian Order.

Method

- a) The Fire Chief will advise Council of a potential nominee, such advices will be accompanied by a written dissertation that the nominee meets all the criteria requirements.
- b) Upon acceptance of the nominee by Council, the Fire Chief will then undertake to complete and forward documentation to the Chancellery of Canadian Order for processing.

5. PER DIEMS FOR VOLUNTEERS

Volunteers in the fire department are eligible to submit claims for per Diems for “approved seminars” and “special training sessions”, when recommended by the Fire Chief, but only if approved by the ~~Municipal Manager~~ Director of Community and Protective Services. Claims are not limited to “out of town” sessions and the criteria to be used for a claim for per Diems are as follows:

- A claim for a full day per diem shall be deemed to be \$150.00
- Less than 2 hours No claim
- 2 - 4 hours 1/2 day per diem
- More than 4 hours 1 full day per diem

ACCOUNTS PAYABLE			
COUNCIL MEETING DECEMBER 8, 2014			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
76194	A & B STEEL LTD	SCREWS, NUTS, WASHERS	\$220.24
76195	CENTRAL SHARPENING	SHARPEN ICE KNIFE	\$130.20
76196	FRENCH, RYAN	FIRE TRAINING	\$580.00
76197	MEDICINE HAT CO-OP LTD	WRENCH SET	\$29.36
76198	ROCKY MOUNTAIN PHOENIX	FIRE HELMET AND TOOLS	\$1,499.40
76199	XEROX CANADA LTD.	PHOTOCOPIER MAINTENANCE	\$180.81
76200	SANATEC ENVIRONMENTAL	VACUUM LANDFILL SEPTIC TANK	\$136.50
76201	SCHEFFER ANDREW LTD.	PLANNING SERVICES	\$7,483.88
76203	TELUS COMMUNICATION INC.	POOL INTERNET	\$57.71
76204	TELUS MOBILITY	CELL SERVICE	\$82.64
76205	BAUMANN'S VENTILATION & PLUMBI	FREON REMOVAL FROM FRIDGES	\$1,697.47
76206	MARY TULIP	CONTRACTED LABOUR	\$1,000.00
76207	CONSTANCE JONES	CONTRACTED LABOUR	\$1,706.25
76208	FINKE, CRAIG	FACILITY DEPOSIT REFUND	\$50.00
76210	BARABE, DON	REFUND FOR DRAIN CLEAN	\$157.50
76211	TURNER, REBECCA	FACILITY DEPOSIT REFUND	\$50.00
76212	TOWN OF REDCLIFF	PETTY CASH AUG-NOV	\$395.60
76213	TOWN OF REDCLIFF	REGULAR PAYROLL	\$66,991.85
76214	TRANSIT PAVING INC	CAPITAL PROGRESS PAYMENTS	\$459,724.78
76215	WORKERS COMPENSATION BOARD	WCB PREMIUMS	\$3,402.42
76216	WESTERN CANADA WATER	2015 MEMBERSHIP RENEWAL	\$300.00
76217	WOLSELEY MECHANICAL GROUP	GASKETS, COUPLINGS, ZINC ANODE	\$690.64
76218	RECEIVER GENERAL RCMP	POLICING COSTS	\$256,210.38
76219	RECEIVER GENERAL	STATUTORY DEDUCTIONS	\$24,391.14
76220	RESOURCE ALLOCATION CONCEPTS S	BUDGET SOFTWARE MAINTENANCE	\$2,356.20
76221	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS	\$15,501.66
76222	PRITCHARD & COMPANY LLP	DISCHARGE OF CAVEAT SERVICES	\$391.34
76223	PRIME PRINTING	INVOICES	\$749.70
76224	PITNEY WORKS	SERVICE CONTRACT ON FOLDER/STUFFER	\$145.77
76225	SUNCOR ENERGY PRODUCTS PARTNER	FUEL AT LANDFILL	\$4,798.40
76226	PALL CORPORATION	WATER TREATMENT PLANT FILTRATION MEMBRANES	\$717,100.00
76227	SHAW CABLE	FIREHALL & TOWN HALL INTERNET	\$375.54
76228	KOST FIRE EQUIPMENT LTD	ANNUAL EXTINGUISHER SERVICE	\$346.50
76229	GAR-TECH ELECTRICAL	REPLACE LIGHTING RELAYS - POOL	\$402.03
76230	GREYHOUND COURIER EXPRESS	FREIGHT	\$60.97
76231	REDCLIFF HOME HARDWARE	CLEANING & OFFICE SUPPLIES	\$185.39
76232	INDUSTRIAL MACHINE INC.	VERTICAL AUGER COUPLER	\$178.71
76233	INFILCO DEGREMONT INC	WATER TREATMENT PLANT SOLIDS CLARIFICATION	\$628,310.58
76234	ISL ENGINEERING & LAND SERVICE	SANITARY INFLOW & INFILTRATION INVESTIGATION	\$55,138.13
76235	JACOB'S WELDNG LTD.	WELD GRABBER LINK & EXTINGUISHER BRACKET	\$141.75

76236	JOHN'S WATER HAULING (A DIVIS	HAUL WATER TO LANDFILL	\$90.00
76237	KLEARWATER EQUIPMENT AND TECHN	ISOPAC	\$1,556.10
76238	CIBC	SUPPLEMENTAL PENSION PLAN	\$1,613.85
76239	COCOA BEAN CAFE	MEALS ON WHEELS	\$1,143.45
76240	CITY OF MEDICINE HAT	ELECTRIC SIGNS & SPRINKLER CONTROLS	\$70,125.40
76241	FOX ENERGY SYSTEMS INC.	SAFETY VEST, STREET BLADES, TRUCK ROUTE	\$456.34
76242	FORTY MILE GAS CO-OP LTD.	LANDFILL GAS UTILITIES	\$140.23
76243	FIVE STAR UNIFORMS	FIRE UNIFORM JACKETS & SHIRTS	\$349.22
76244	FARMLAND SUPPLY CENTER LTD	HYDRAULIC HOSES	\$66.19
76246	DAN JANE VENTURES	PROPANE	\$174.00
76247	CYPRESS VIEW FOUNDATION	FINAL REQUISITION	\$16,889.00
76248	ACKLANDS - GRAINGER INC	REFLECTIVE TAPE	\$529.33
76249	ACTION PARTS	HOSE CLAMPS, WIPER BLADES	\$47.20
76250	ALTALIS	URBAN TITLE/CADASTRAL SUBSCRIPTION	\$226.80
76251	AMSC INSURANCE SERVICES LTD.	INSURANCE	\$13,407.34
76252	AMEC EARTH & ENVIRONMENTAL	CAPITAL PROJECT PROGRESS PAYMENTS	\$31,139.02
76253	ANDRES, BONNIE	BUDGET MEETING SNACKS	\$51.38
76254	ALBERTA URBAN MUNICIPALITIES A	QUEENS PRINTER SUBSCRIPTION	\$105.00
76255	BENCHMARK GEOMATICS INC.	GRADE PLAN	\$262.50
76256	THE BOLT GUYS	BOLTS, NUTS, WASHERS	\$80.07
76257	CACTUS COMMUNICATIONS	ANTENA	\$78.65
76258	CHERYL ANN VANCE	CANCELLED SIGN-ON REFUND	\$150.00
76259	FARMLAND SUPPLY CENTER LTD	HOSES, VALVES, GUAGES	\$222.22
76260	RECEIVER GENERAL	STATUTORY DEDUCTIONS	\$766.73
76261	FOUNTAIN TIRE	TIRE REPAIR	\$58.75
76262	FOX ENERGY SYSTEMS INC.	SPREADER BAR	\$167.95
76263	GAR-TECH ELECTRICAL	LIGHT RECEPTICLE REPAIR RCMP, FIRE HALL, PS	\$426.73
76264	GOVERNMENT OF ALBERTA	LINEAR EQUALIZED ASSESSMENT	\$483.08
76265	HAT AGRI SERVICE	BALL LINK, ROD END	\$228.25
76266	REDCLIFF HOME HARDWARE	GLOVES, SCREWS, BAGS, MOPS	\$250.21
76267	JACOB'S WELDNG LTD.	HYUNDAI LOADER REPAIR	\$378.00
76268	KILPATRICK, DWIGHT	SDAB TRAINING	\$569.00
76269	TRICO LIGHTING PRODUCTS	STRIP LIGHT BULB	\$104.74
76270	TOWN OF REDCLIFF	DECEMBER COUNCIL PAY	\$8,240.16
76271	GORDON A MCINTOSH INC	STRATEGIC PRIORITY REPORT	\$1,207.50
76272	MBSI CANADA	LAPTOP	\$1,690.95
76273	MIKE SPENCER GEOMETRICS LTD	LANDFILL CELL ENGINEERING	\$12,854.81
76274	TELUS MOBILITY	CELL SERVICE	\$73.21
76275	SUN COUNTRY NISSAN	FLOOR MATS	\$113.25
76276	ST. JOHN AMBULANCE	BABYSITING COURSE	\$600.00
76277	SANDAU, TROY	WWCS TRAINING	\$170.00
76278	SALBRO CONSULTING SERVICES	LANDFILL CELL & POND SERVICES	\$67,634.18
76279	THE RIGHT STOKES PAINTING	GRAFITI REMOVAL	\$330.75

76280	ACCU-FLO METER SERVICE LTD	BULK WATER STATION METER	\$2,219.91
76281	AG-PLUS MECHANICAL	AUGER BIT	\$761.25
76282	BOUNDARY EQUIPMENT CO. LTD.	SNOW GATE BLADES	\$719.78
76283	CEE GEE SOUTHERN INC	LANDFILL CELL PROGRESS PAYMENT	\$13,933.50
76284	CENTRAL SHARPENING	77" ICE BLADE	\$367.50
76285	COMPUTER CENTRAL CORP.	LANDFILL COMPUTER	\$1,721.37
76286	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$105.00
76287	DAN JANE VENTURES	PROPANE	\$203.00
76288	DAVIDSON, CRYSTAL	FCSS POSTER TEMPLATE DESIGN	\$30.00
76289	DJ'S TANK TRUCK SERVICE LTD.	HAUL WATER TO LEACHATE POND	\$1,575.00
76290	ENVIRO-PRO GEOSYNTHETICS LTD	LEACHATE POND MEMBRANE	\$136,535.77
76291	BAKKER, BERNIE	WWCS TRAINING	\$250.00
76292	BRANDT TRACTOR LTD.	HEATER, CABIN AIR FILTERS	\$1,118.23
76293	BROST DEVELOPMENTS INC.	DEPOSIT REFUND	\$12,800.00
76294	COSTCO WHOLESALE	PAPER, COFFEE	\$418.25
76295	DAN JANE VENTURES	PROPANE	\$87.00
76296	FOCUS CORPORATION	UROW PLAND & AGREEMENT	\$3,182.81
76297	GREYHOUND COURIER EXPRESS	BRANDT FREIGHT	\$26.27
76298	MEDICINE HAT COLLEGE	PHYSICAL LITERACY PROGRAM	\$480.00
76299	NAMETH, JODI	JAZZ DANCE CLASS REFUND	\$10.00
76300	SUNCOR ENERGY PRODUCTS PARTNER	FUEL AT LANDFILL	\$1,590.73
76301	MACVICAR, DANNY	FACILITY DEPOSIT REFUND	\$50.00
76302	SAAMIS MEMORIAL FUNERAL CHAPEL	URN PLACEMENT	\$210.00
76303	WFR WHOLESALE FIRE & RESCUE LT	HOSE ADAPTERS	\$35.95
76304	IB WILLIAMS	PLAYGROUND INSPECTOR TRAINING	\$265.98
108 CHEQUES TOTAL:			\$2,667,352.77

BANK SUMMARY FOR JUL 31, 2014

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	5,651,457.96	17,153.64	453,709.25
DAILY DEPOSITS	596,009.14	255,131.28	851,140.42
DIRECT DEPOSITS	388,089.06	0.00	388,089.06
INTEREST EARNED	6,364.53	0.00	6,364.53
T-BILL REDEMPTIONS	0.00	0.00	0.00
OTHER DIRECT DEPOSITS	1,293,320.55	0.00	1,293,320.55
SUBTOTAL	2,283,783.28	255,131.28	2,538,914.56
CHEQUES	-893,124.93	-171,116.89	-1,064,241.82
ASFF QUARTERLY PAYMENTS	0.00	0.00	0.00
DEBENTURE PAYMENTS	-58,528.68	0.00	-58,528.68
T-BILL PURCHASES	-5,500,000.00	0.00	-433,918.14
NSF CHEQUES	-224.47	0.00	-224.47
OTHER DIRECT WITHDRAWALS	-19,120.73	0.00	-19,120.73
SUBTOTAL	-6,470,998.81	-171,116.89	-1,576,033.84
TOTAL	1,464,242.43	101,168.03	1,565,410.46
BANK CLOSING BALANCE	1,537,640.72	101,168.03	1,638,808.75
ADD:O/S DEPOSITS		0.00	0.00
LESS:O/S CHEQUES	-73,398.29	0.00	-73,398.29
TOTAL	1,464,242.43	101,168.03	1,565,410.46

INVESTMENTS

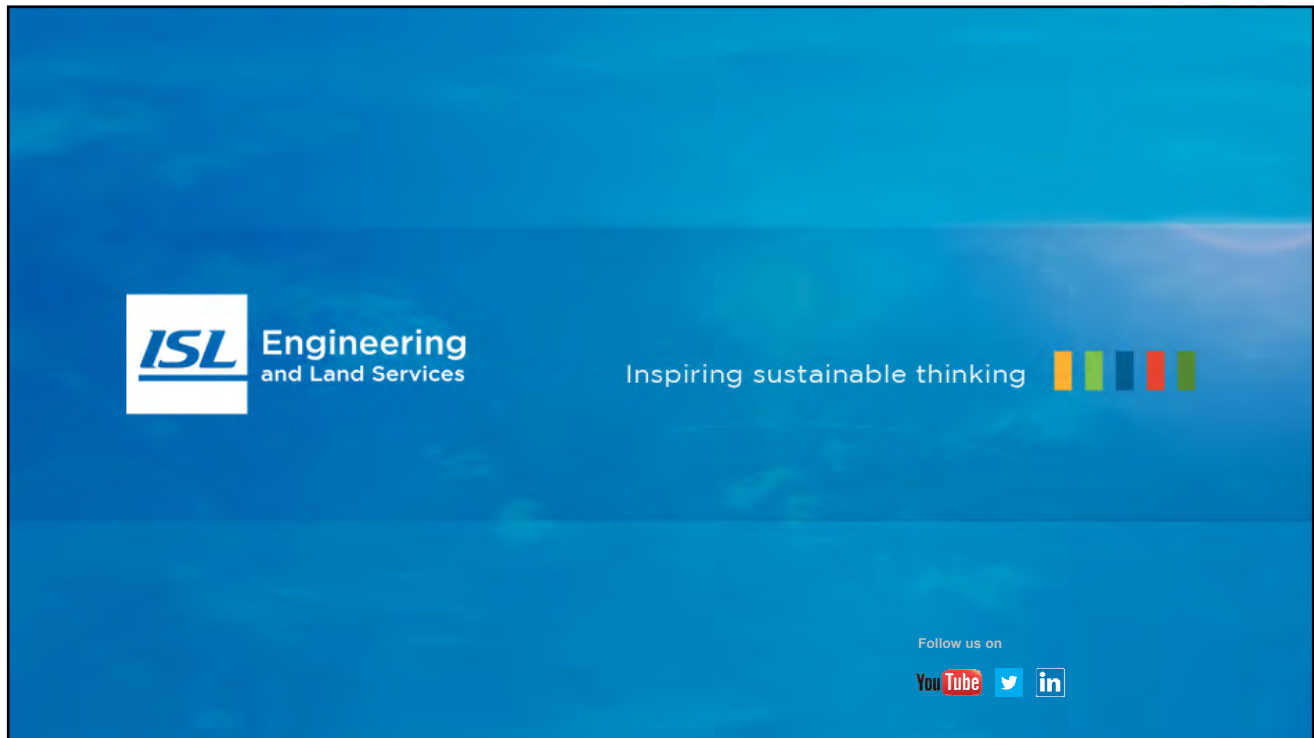
CIBC PREMIUM T-BILL FUND	5.12.02.321	15,600,000.00
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,507,495.45
TOTAL INVESTMENTS		17,107,495.45

BANK SUMMARY FOR AUGUST 31, 2014

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	1,464,242.43	101,168.03	453,709.25
DAILY DEPOSITS	272,917.02	161,680.76	434,597.78
DIRECT DEPOSITS	306,634.83	0.00	306,634.83
INTEREST EARNED	8,962.66	0.00	8,962.66
T-BILL REDEMPTIONS	0.00	0.00	0.00
OTHER DIRECT DEPOSITS	289,150.37	0.00	289,150.37
SUBTOTAL	877,664.88	161,680.76	1,039,345.64
CHEQUES	-1,005,611.23	-245,663.43	-1,251,274.66
ASFF QUARTERLY PAYMENTS	0.00	0.00	0.00
DEBENTURE PAYMENTS	-5,096.13	0.00	-5,096.13
T-BILL PURCHASES	0.00	0.00	-433,918.14
NSF CHEQUES	0.00	0.00	0.00
OTHER DIRECT WITHDRAWALS	-21,542.10	0.00	-21,542.10
SUBTOTAL	-1,032,249.46	-245,663.43	-1,711,831.03
TOTAL	1,309,657.85	17,185.36	1,326,843.21
BANK CLOSING BALANCE	1,426,369.08	17,185.36	1,443,554.44
ADD:O/S DEPOSITS	65,767.96	0.00	65,767.96
LESS:O/S CHEQUES	-182,479.19	0.00	-182,479.19
TOTAL	1,309,657.85	17,185.36	1,326,843.21

INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	15,600,000.00
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,508,263.65
TOTAL INVESTMENTS		17,108,263.65







**Town of Redcliff – Inflow-Infiltration Management Strategy
Sanitary Sewer System Level of Service Discussion
December 8, 2014**



2



Study Overview to Date

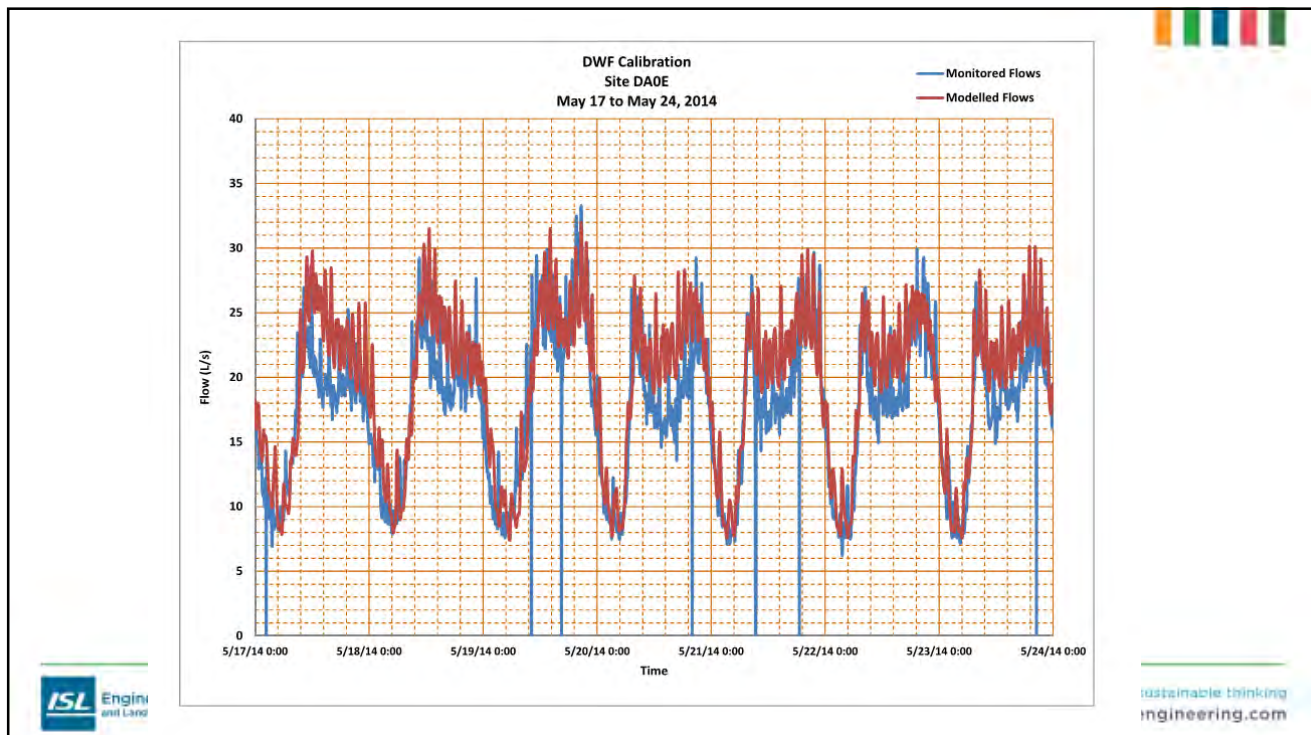
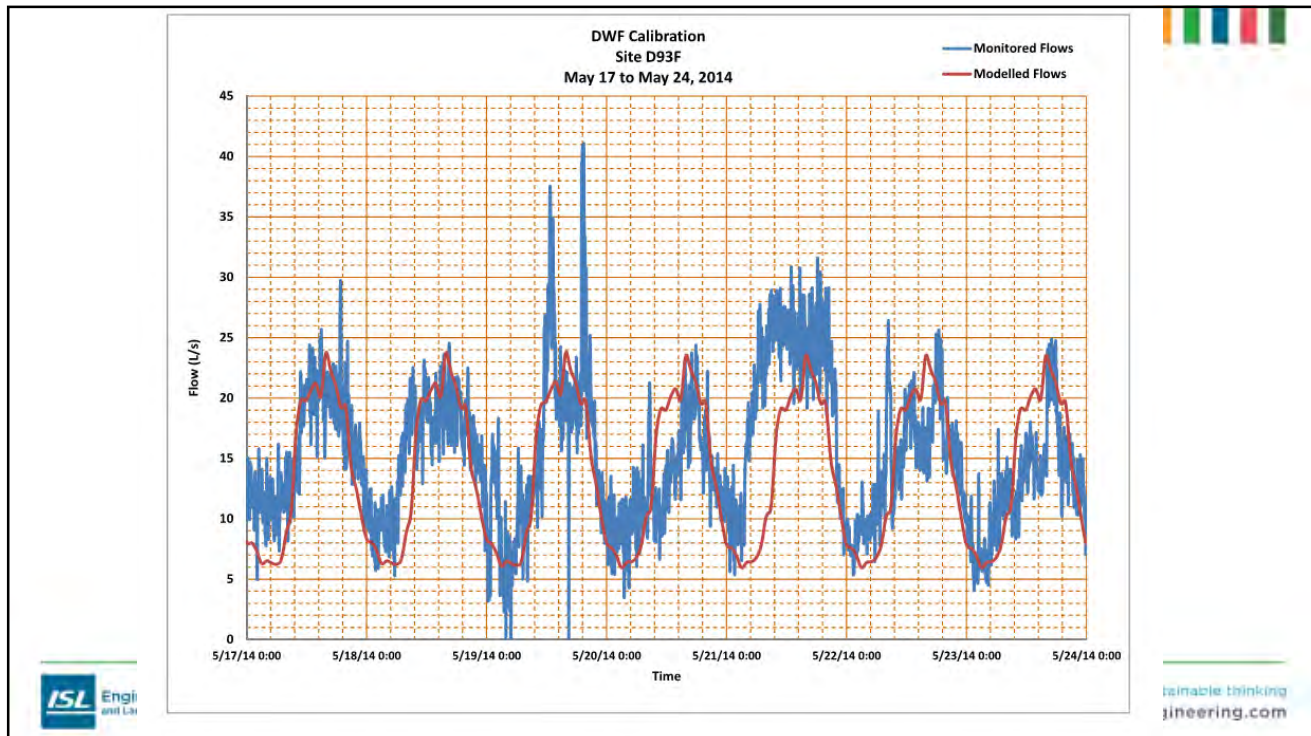
- Hydrodynamic (MIKE URBAN) model developed of existing sanitary sewer system
- Sewer flow monitoring conducted
- Smoke testing and CCTV inspection conducted
- Sanitary model calibrated with flow monitoring data
- Inflow-infiltration rates observed reviewed
- System assessments undertaken for several scenarios
- Upgrades developed for each scenario

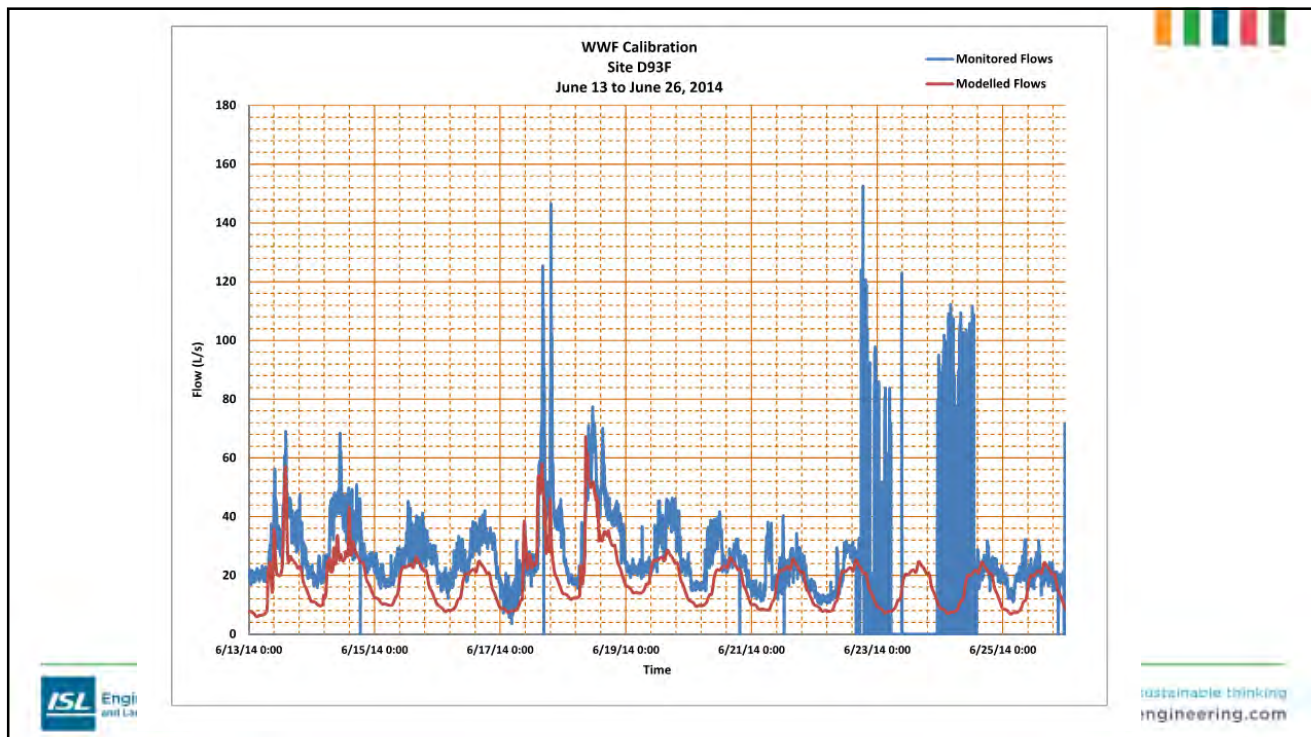
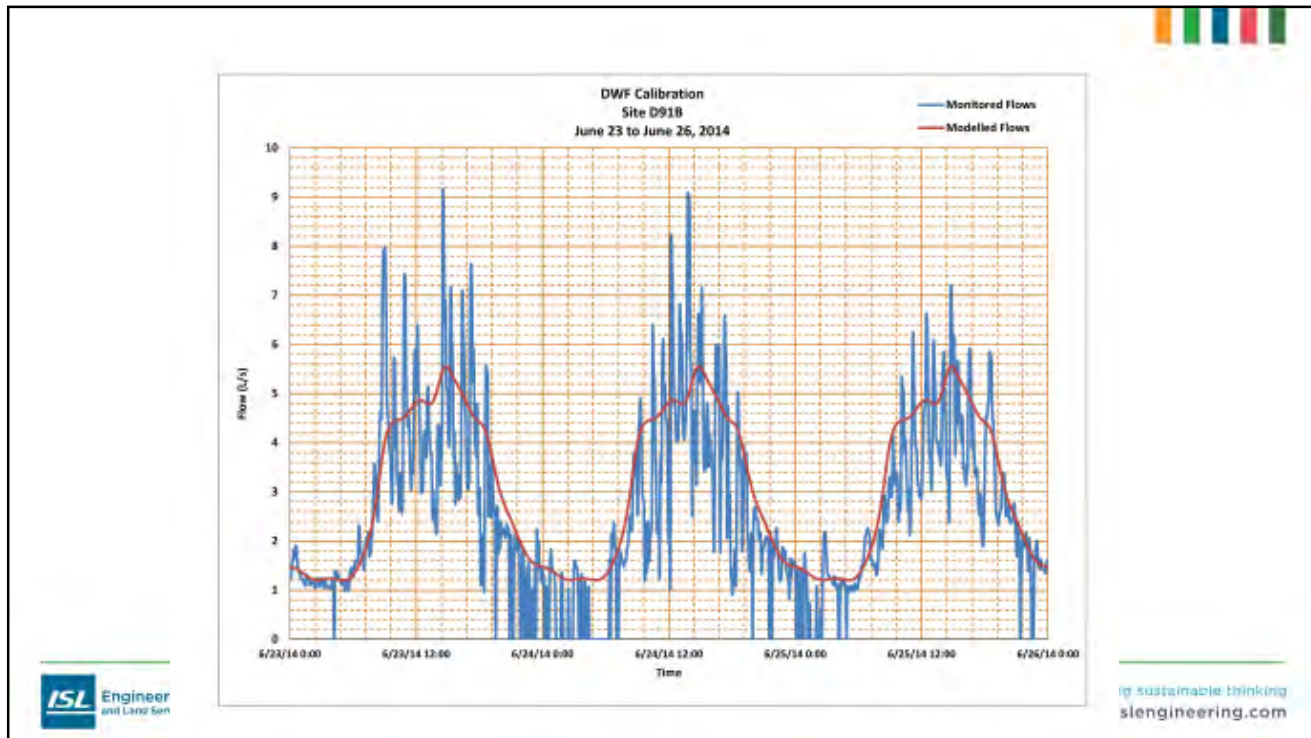


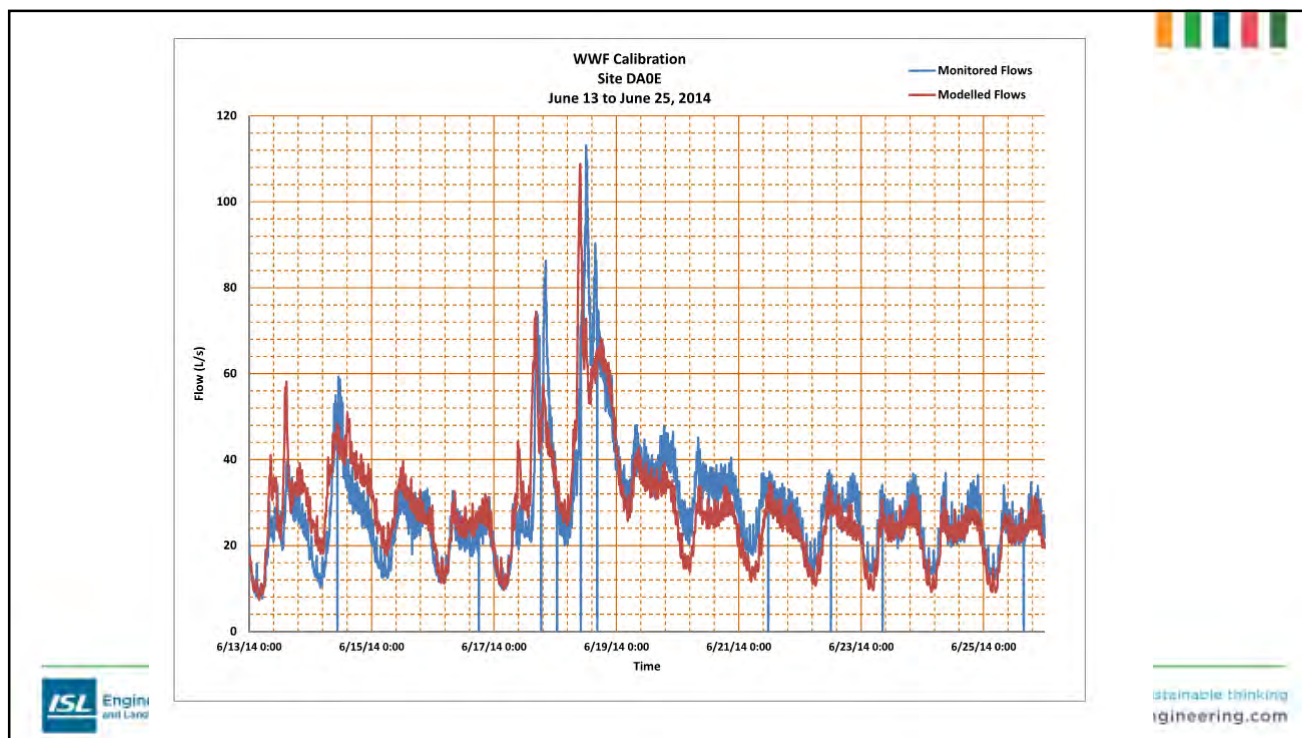


Modelling Process

- Compile existing sanitary system in model
- Fill in missing data
- Compile flow monitoring data
- Calibrate model for dry and wet weather







Flow Monitoring Observations

- No major backup events were flow monitored in 2014
- Northwest exhibited significant wet weather response (very peaky, suggesting inflow)
- South trunk also showed fairly significant response (pattern a very classic mix of inflow and infiltration)

Redcliff Inflow - Infiltration Study - Estimated I-I Rates Based On Flow Monitoring Data

FM Site	DWF		WWF		Difference (L/s)	WWF/DWF Ratio	Upstream Area (ha)	I-I Rate (L/s/ha)	Length of Sewer (m)
	Peak Flow	Date	Peak Flow	Date					
D93F	30.00	May 17, 2014	146.48	June 17, 2014	116.48	4.88	70.34	1.66	8,297
DAOE	33.00	May 19, 2014	113.07	June 18, 2014	80.07	3.43	166.79	0.48	24,876
D91B	9.00	June 24, 2014	14.60	June 27, 2014	5.60	1.62	135.73	0.04	7,795

Drainage Surveys

- Initial survey at open house on lots with sewer backup
- Mailed out surveys requesting information on:
 - Lots with sewer backup
 - Presence of inflow-infiltration contributors such as:
 - Roof leaders
 - Sump pumps
 - Weeping tiles
 - Etc. as well as their discharge location (sanitary is bad)

What is Redcliff doing about I-I?

PINPOINTING THE SOURCES



Drainage Survey Results

Total Survey Responses	209
Via Online Survey	76
Via Paper Copy Survey	133

Total Lots with Sewer Backup	62
-------------------------------------	-----------

Total Lots with Each Form of Drainage Infrastructure	
Roof Leaders	96
Rain Barrel	30
Weeping Tile	77
Sump Pumps	44
Basement Drain	164
Backup Prevention Valve	62

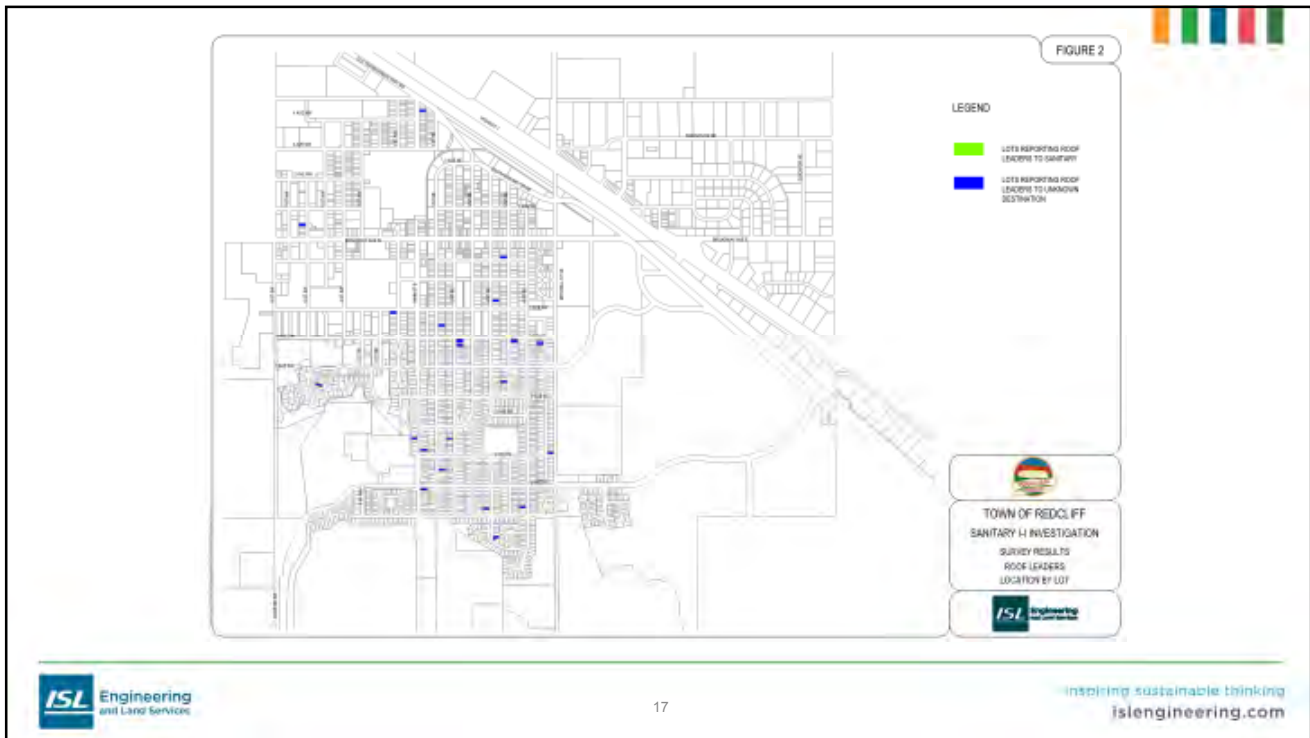
Total Lots with Roof Leaders to Each Destination	
Storm Sewer	5
Sanitary Sewer	0
Onto My Property and/or the Street	94
Not Sure	24

Total Lots with Weeping Tile to Each Destination	
Storm Sewer	8
Sanitary Sewer	23
Onto My Property and/or the Street	7
Not Sure	74

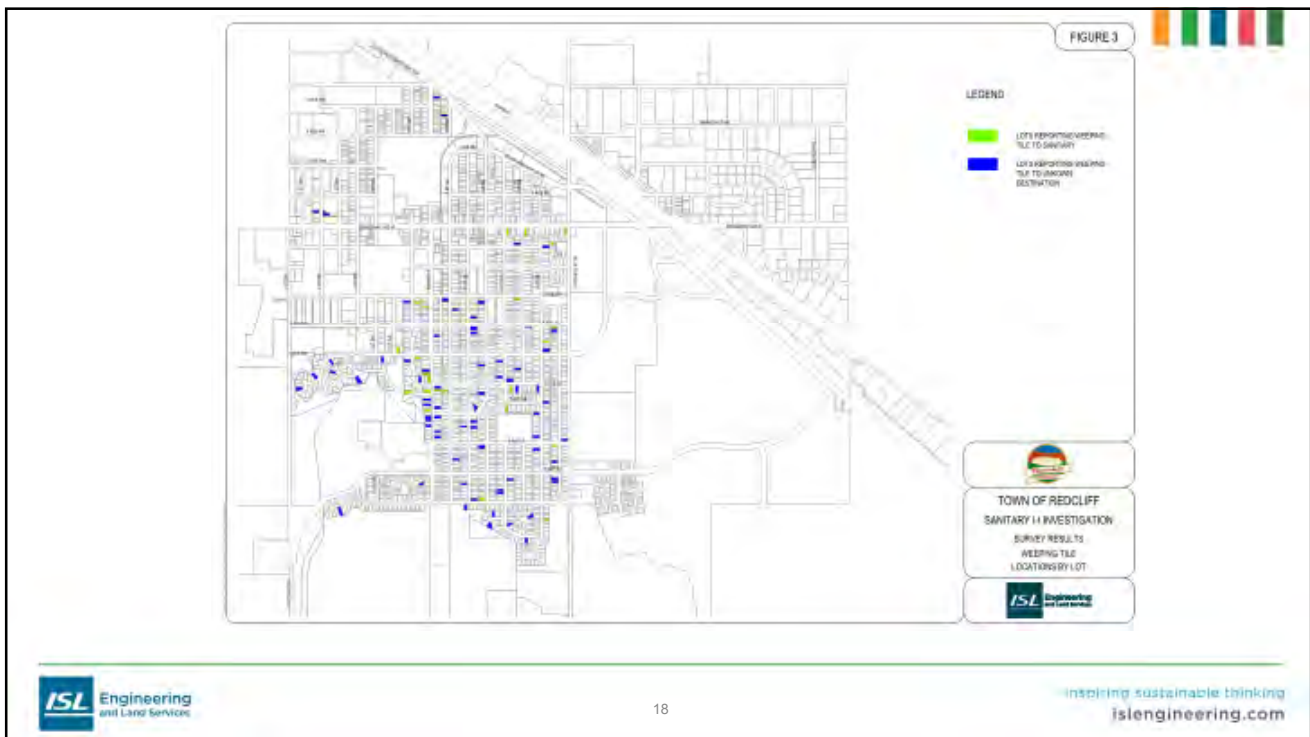
Total Lots with Sump Pump to Each Destination	
Storm Sewer	1
Sanitary Sewer	29
Onto My Property and/or the Street	6
Not Sure	16

Total Lots with Basement Drain to Each Destination	
Storm Sewer	18
Sanitary Sewer	91
Onto My Property and/or the Street	0
Not Sure	55

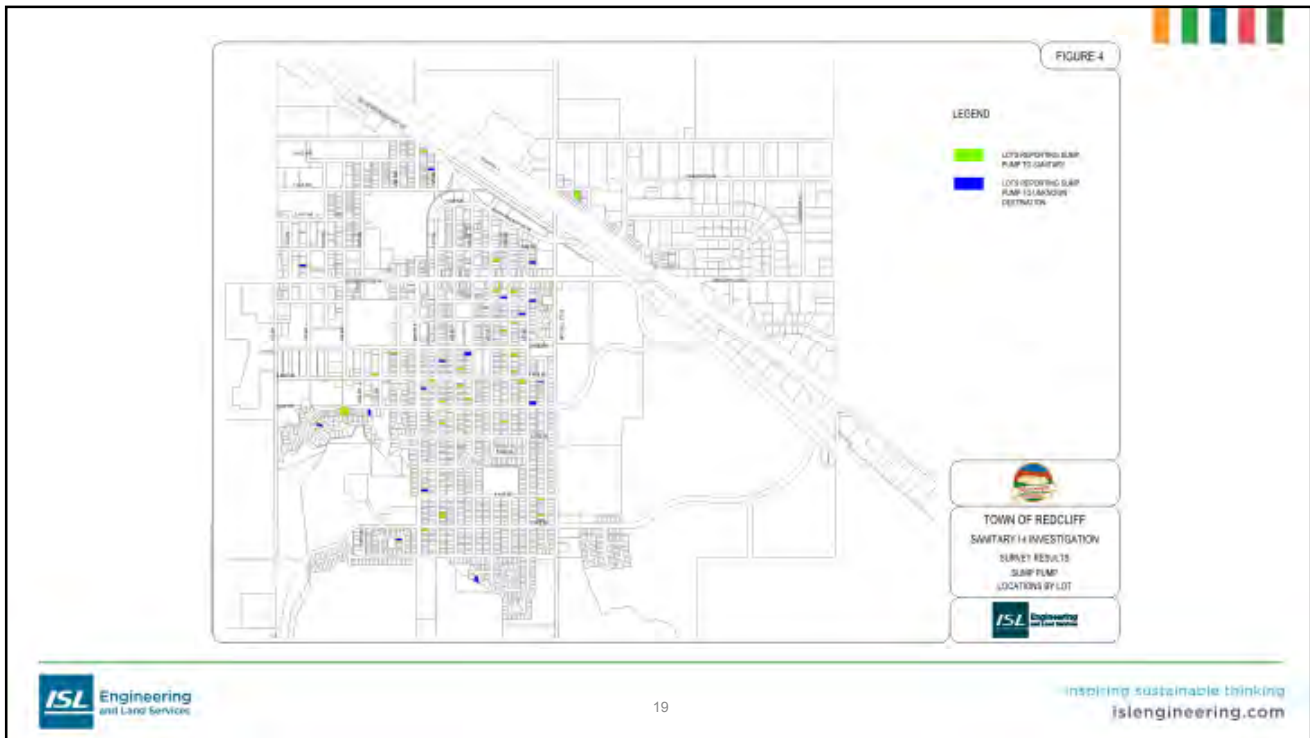




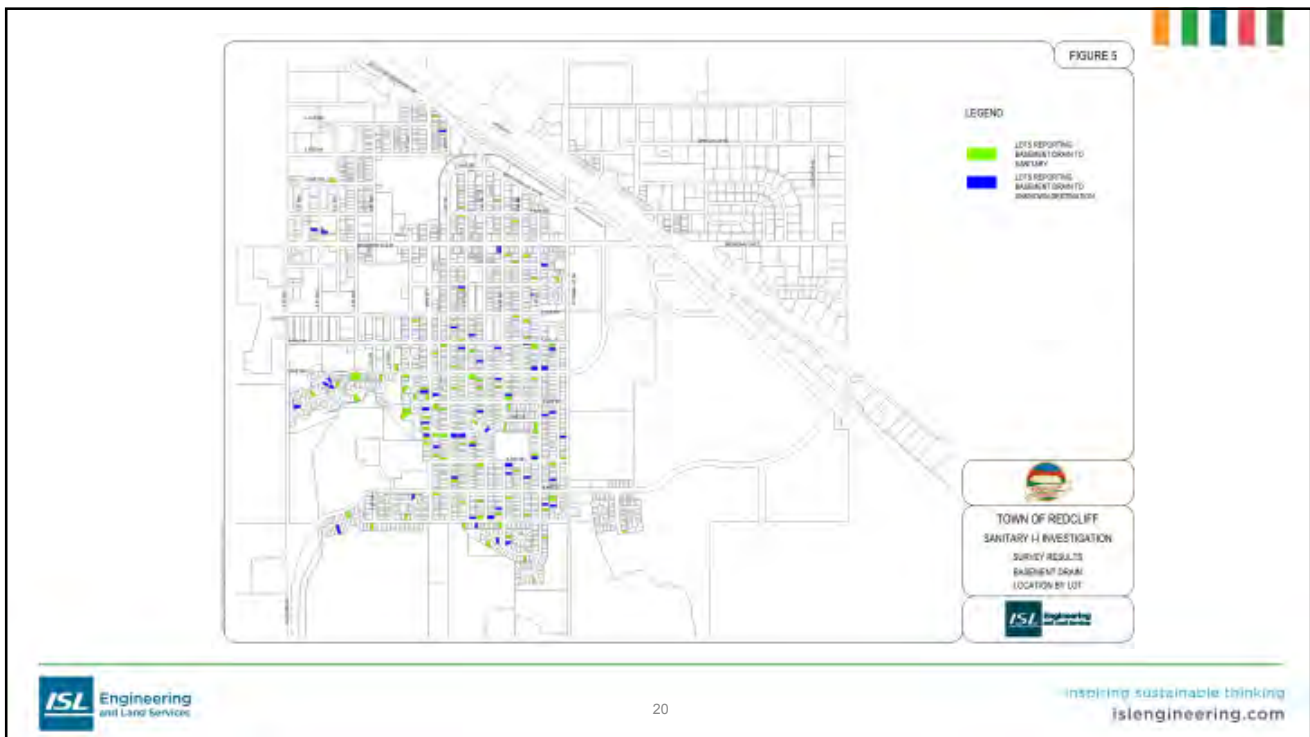
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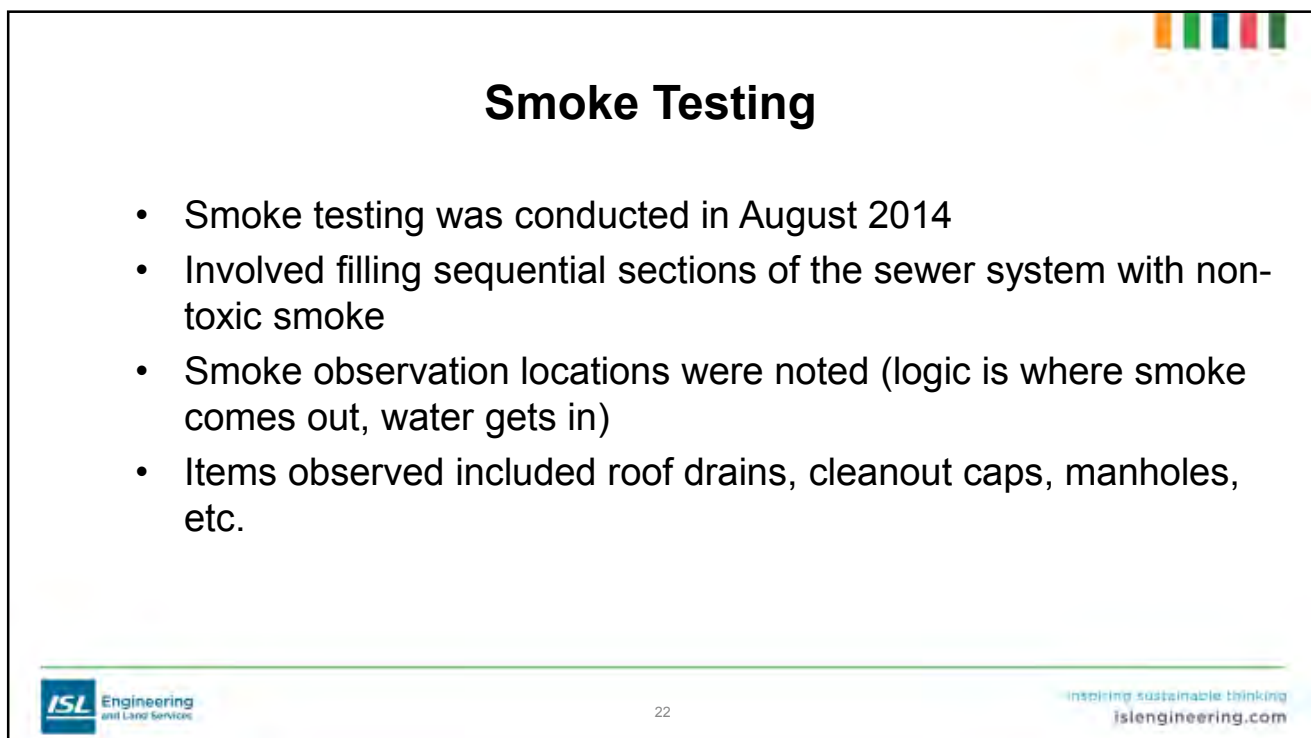


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Smoke Testing

- Smoke testing was conducted in August 2014
- Involved filling sequential sections of the sewer system with non-toxic smoke
- Smoke observation locations were noted (logic is where smoke comes out, water gets in)
- Items observed included roof drains, cleanout caps, manholes, etc.



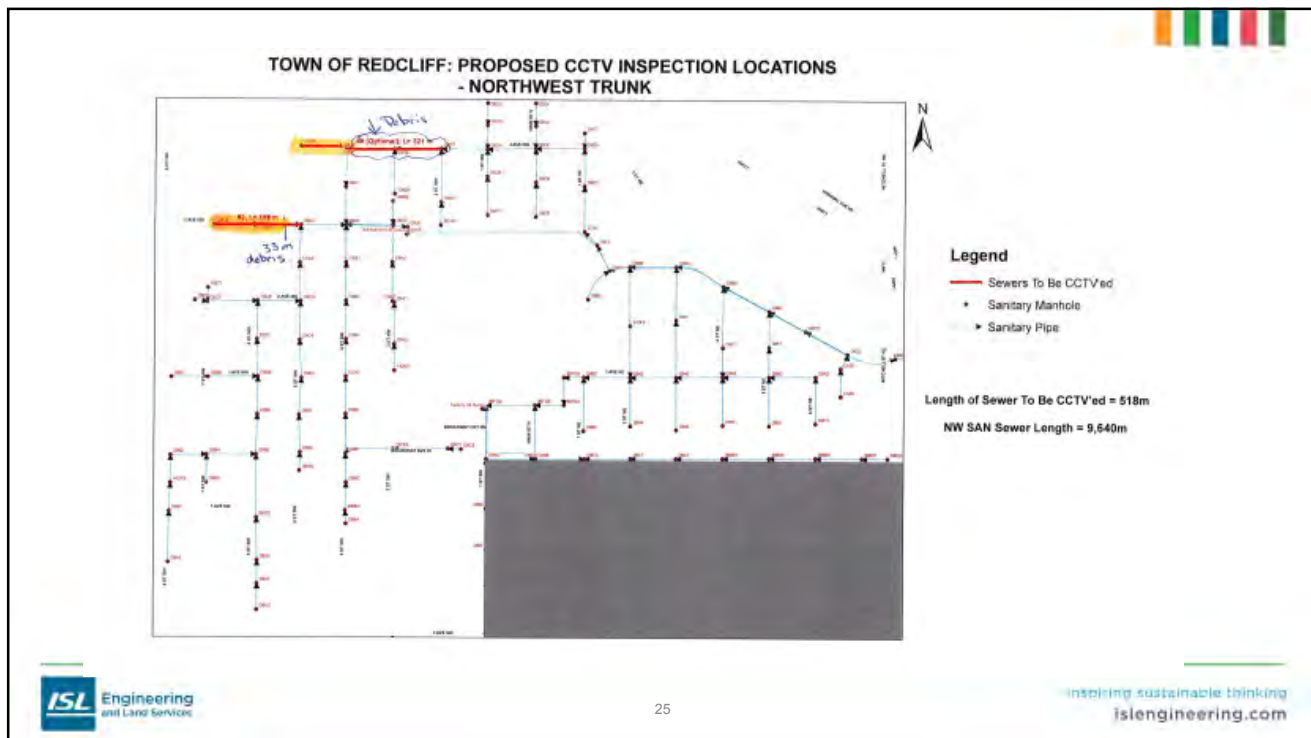


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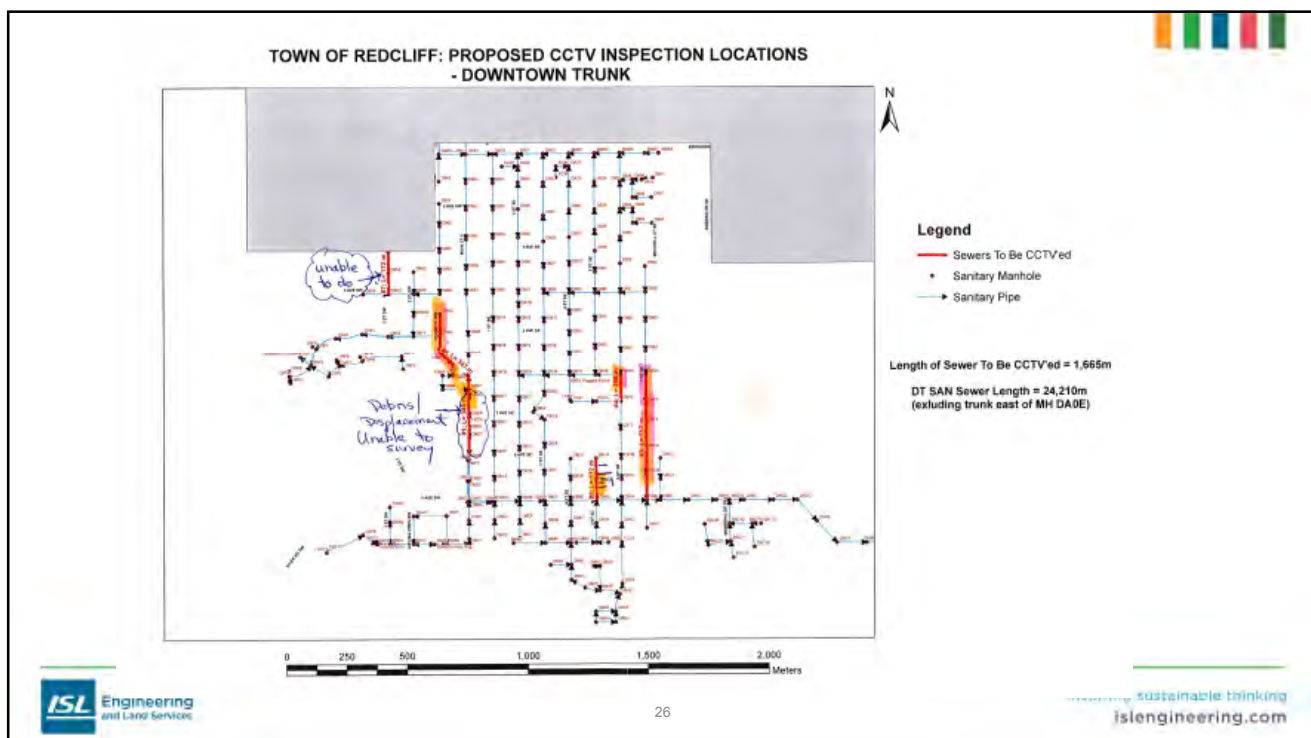
CCTV Inspection

- Portions of the sanitary sewer system were previously CCTV inspected in 2012
- Additional sections were inspected in 2014
- Looking for pipe condition issues, high inflows, debris accumulation, etc.
- Some issues with pipe condition were noted (joint displacement, service connection issues), as well as some higher flow areas (NW), and debris accumulation

24



25



26

Assessment Scenarios

- Constant inflow-infiltration rate of 0.28L/s/ha (standard for new development per Alberta Environment)
- 1:50 year, 4th quartile 24 hour Huff rainfall distribution (used by City of Calgary – represents a typical distribution for heavy sanitary response)
- July, 2013 Thunderstorm (derived from Environment Canada radar imagery and Seven Persons rain gauge using geostatistical methods)

Assessment Scenario Inflow-Infiltration Rates

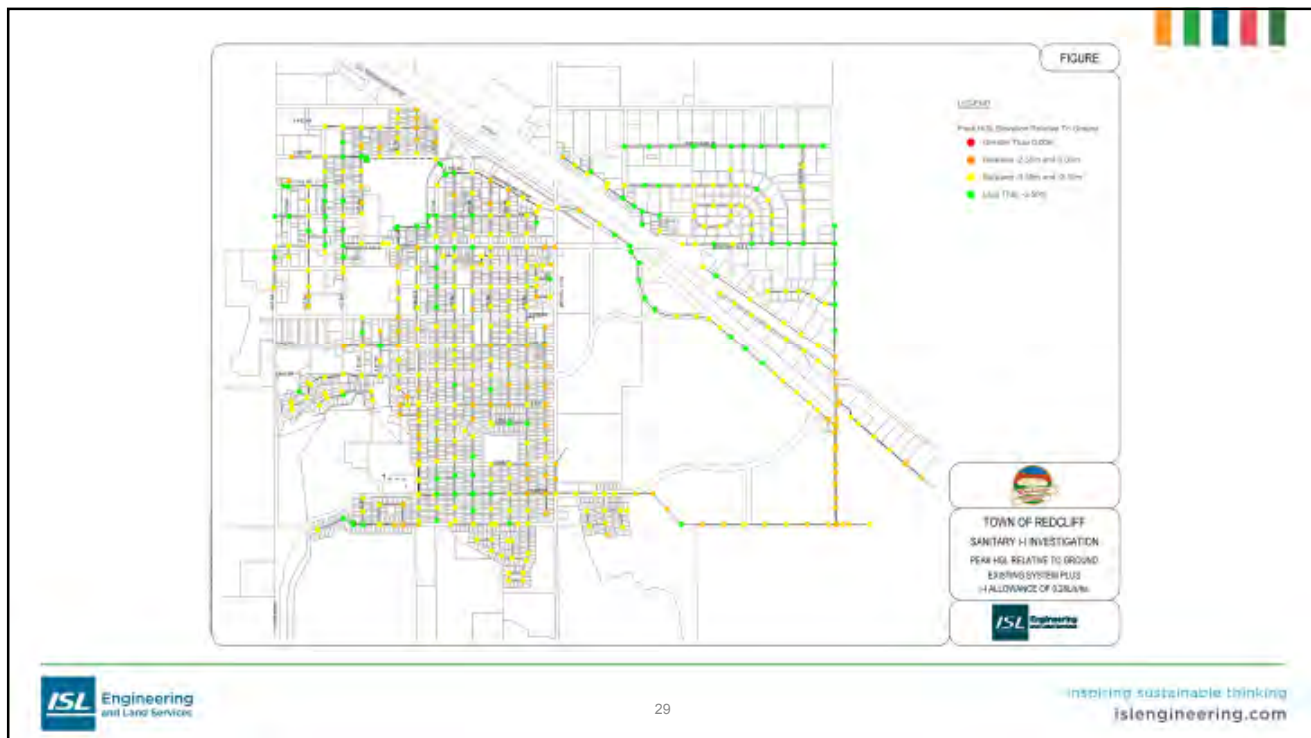
Site Name / Area	Average Peak Runoff Rate (L/s/ha)	
	July 6 2013 Thunderstorm	50yr 24hr Huff Q4 Design Storm
#D93F (NW Area)	10.07	1.55
#DA0E (South Area)	4.60	1.06
#D91B & Non-FM'ed (NE Area)	0.75	0.11

Redcliff Inflow - Infiltration Study - Estimated I-I Rates Based On 50yr 24hr Huff Q4 Storm

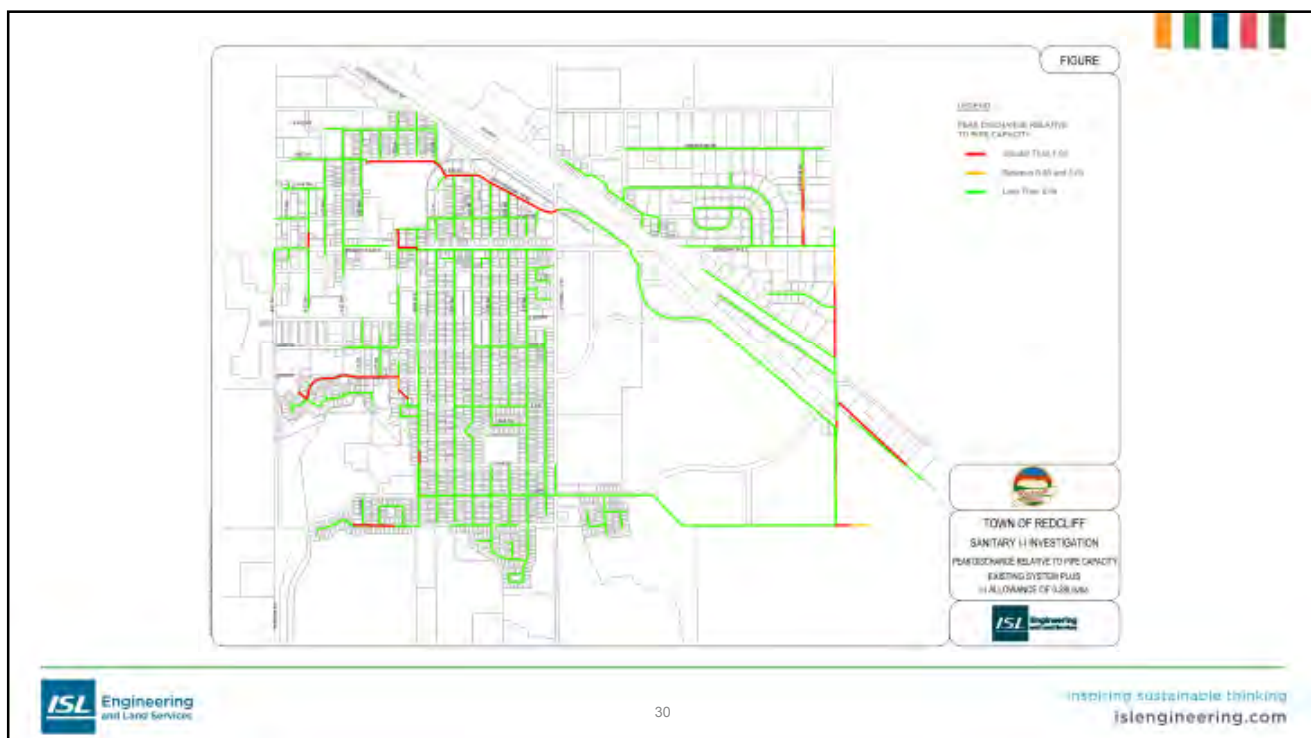
FM Site	DWF		WWF Modelled Peak Flow	Difference (L/s)	WWF/DWF Ratio	Upstream Area (ha)	I-I Rate (L/s/ha)
	Peak Flow	Date					
D93F	30.00	May 17, 2014	59.70	29.70	1.99	70.34	0.42
DA0E	33.00	May 19, 2014	163.30	130.30	4.95	166.79	0.78
D91B	9.00	June 24, 2014	20.00	11.00	2.22	135.73	0.08

Redcliff Inflow - Infiltration Study - Estimated I-I Rates Based On July 6 2013 Thunderstorm

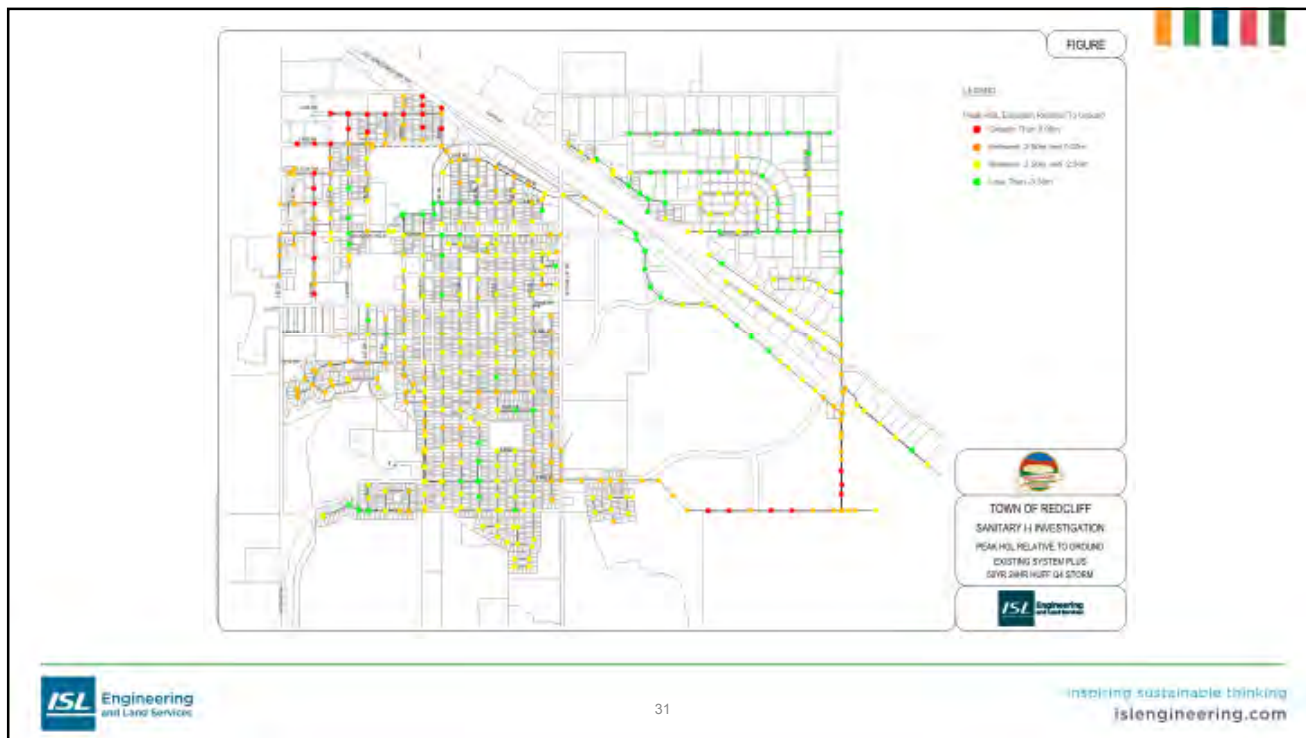
FM Site	DWF		WWF Modelled Peak Flow	Difference (L/s)	WWF/DWF Ratio	Upstream Area (ha)	I-I Rate (L/s/ha)
	Peak Flow	Date					
D93F	30.00	May 17, 2014	114.00	84.00	3.80	70.34	1.19
DA0E	33.00	May 19, 2014	200.80	167.80	6.08	166.79	1.01
D91B	9.00	June 24, 2014	39.50	30.50	4.39	135.73	0.22



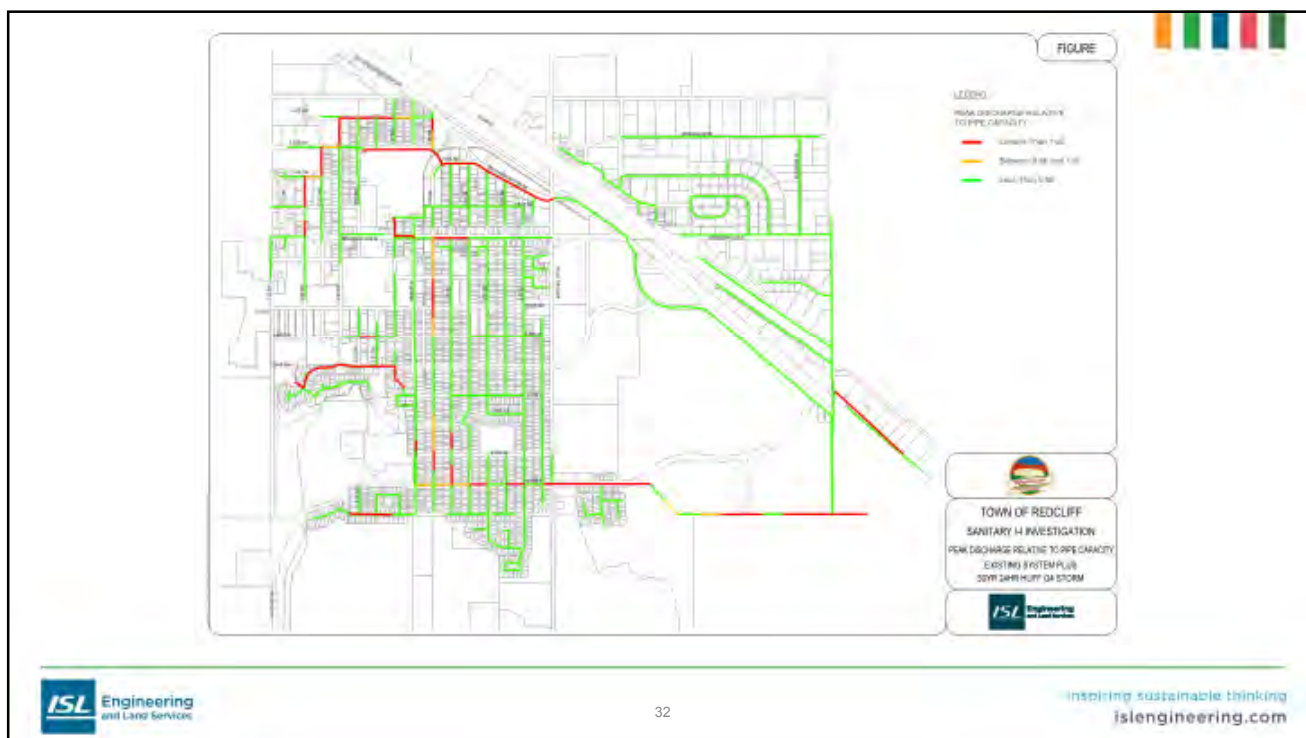
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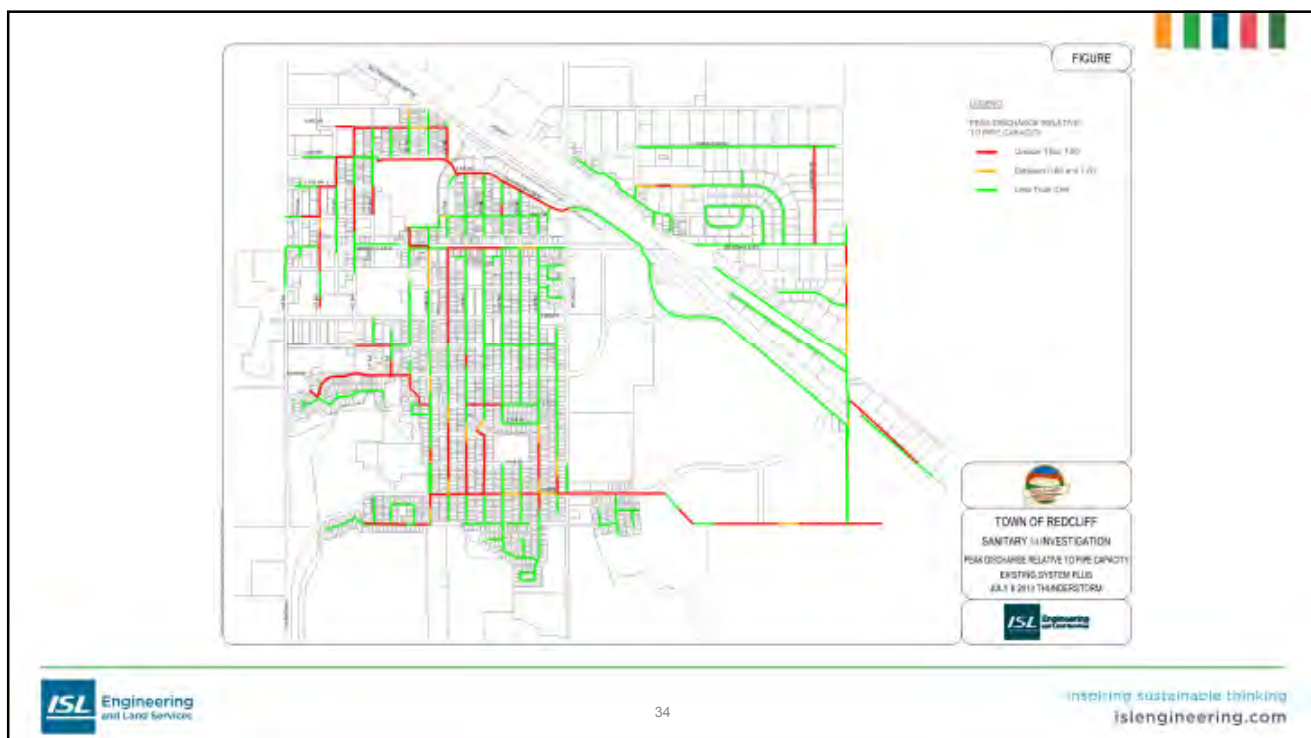
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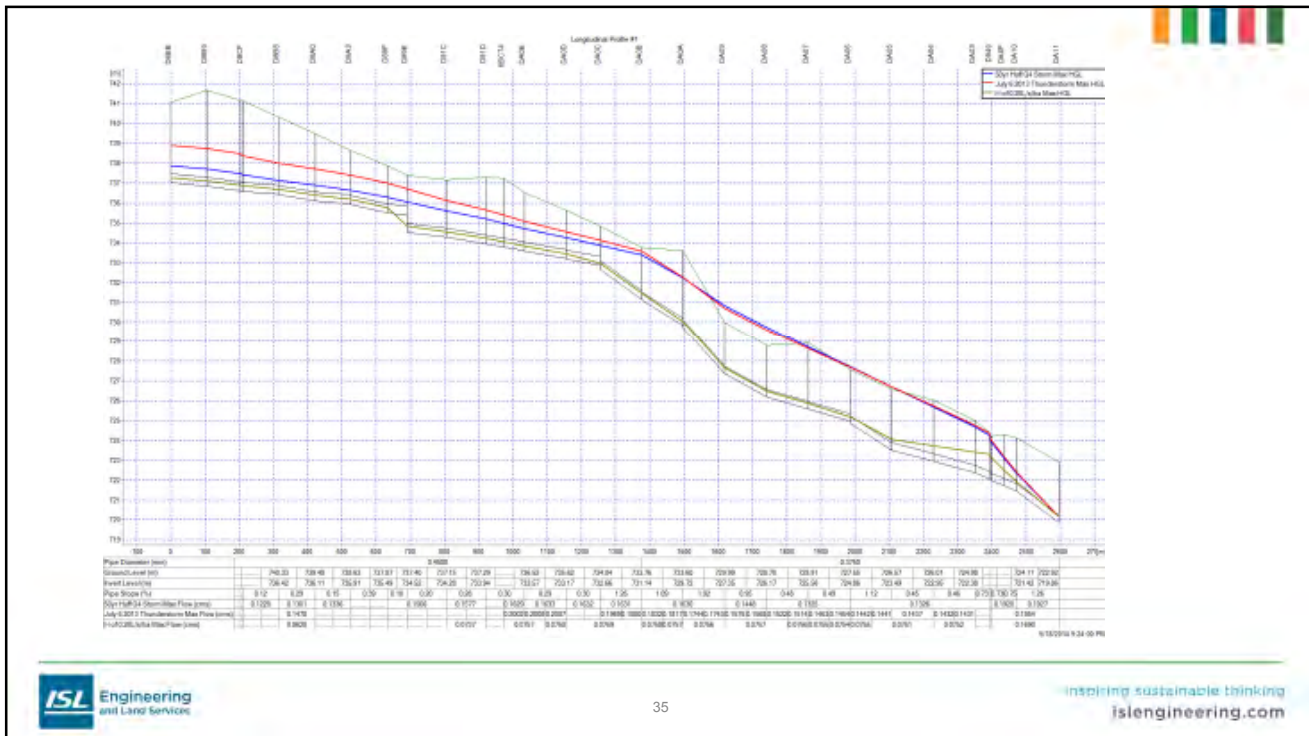
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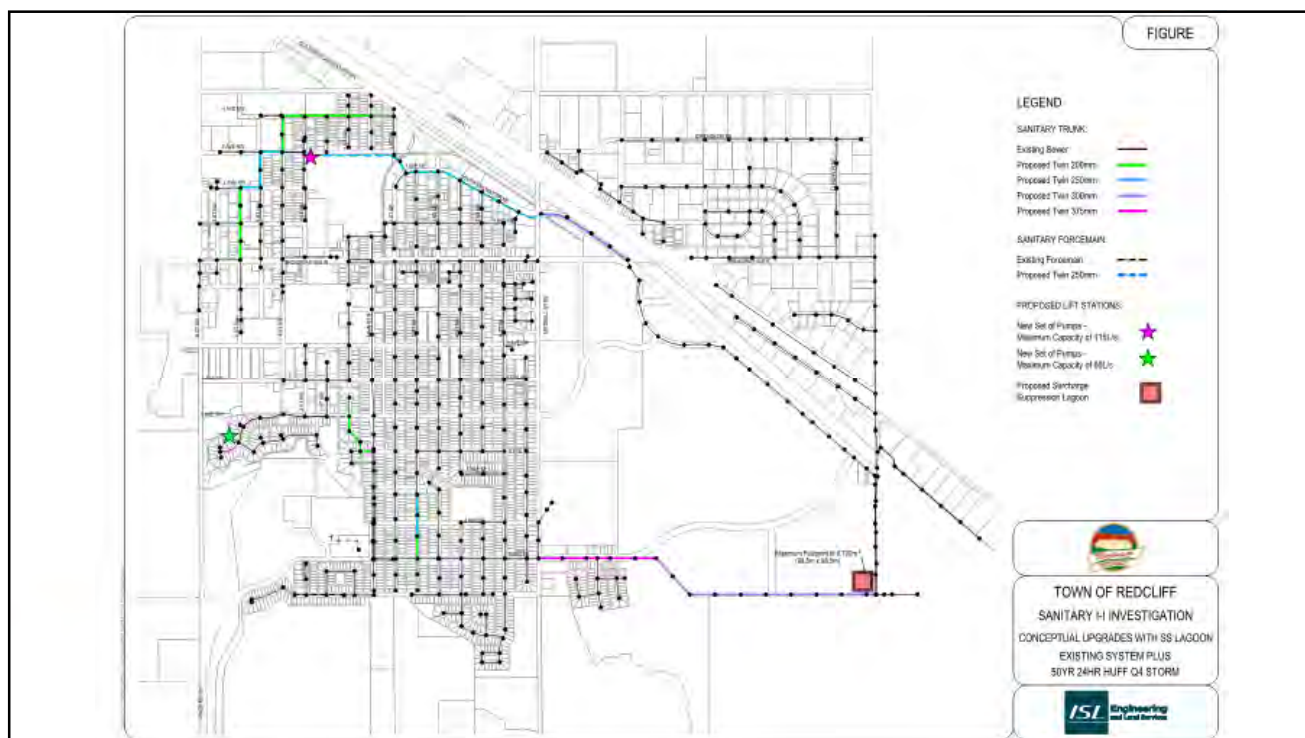


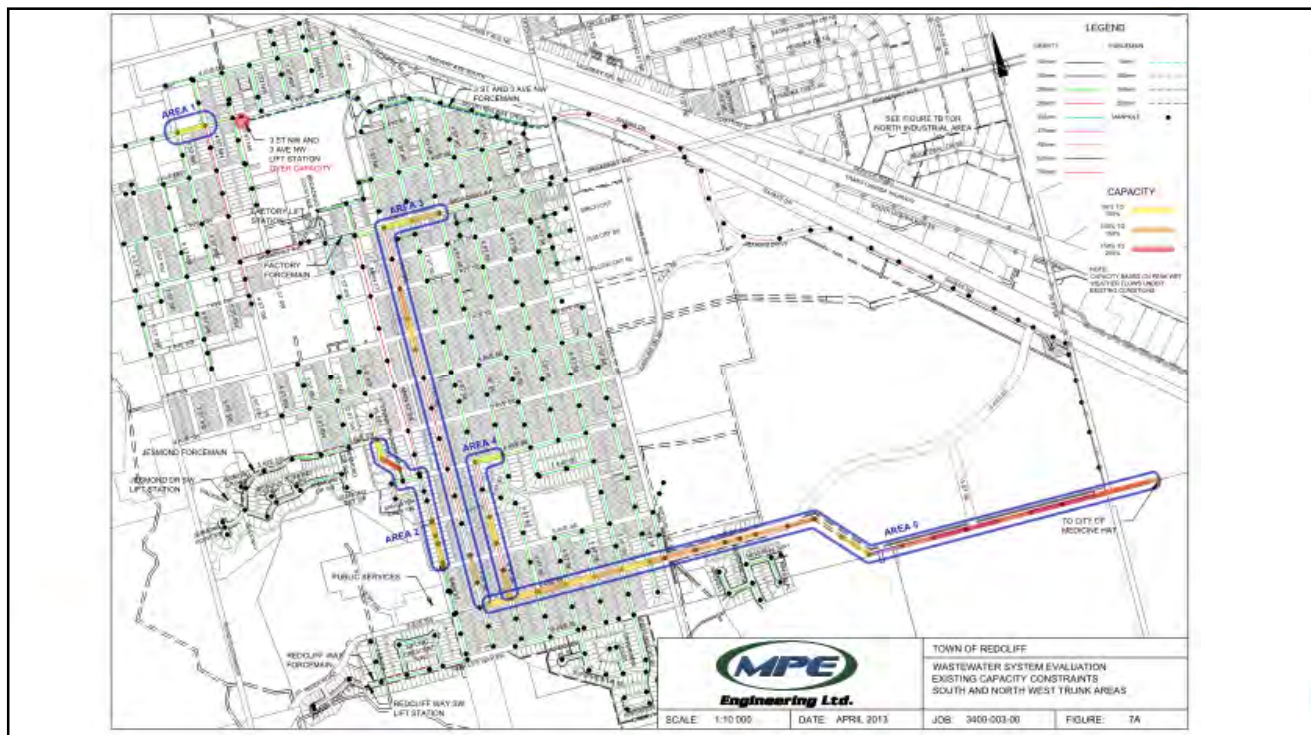
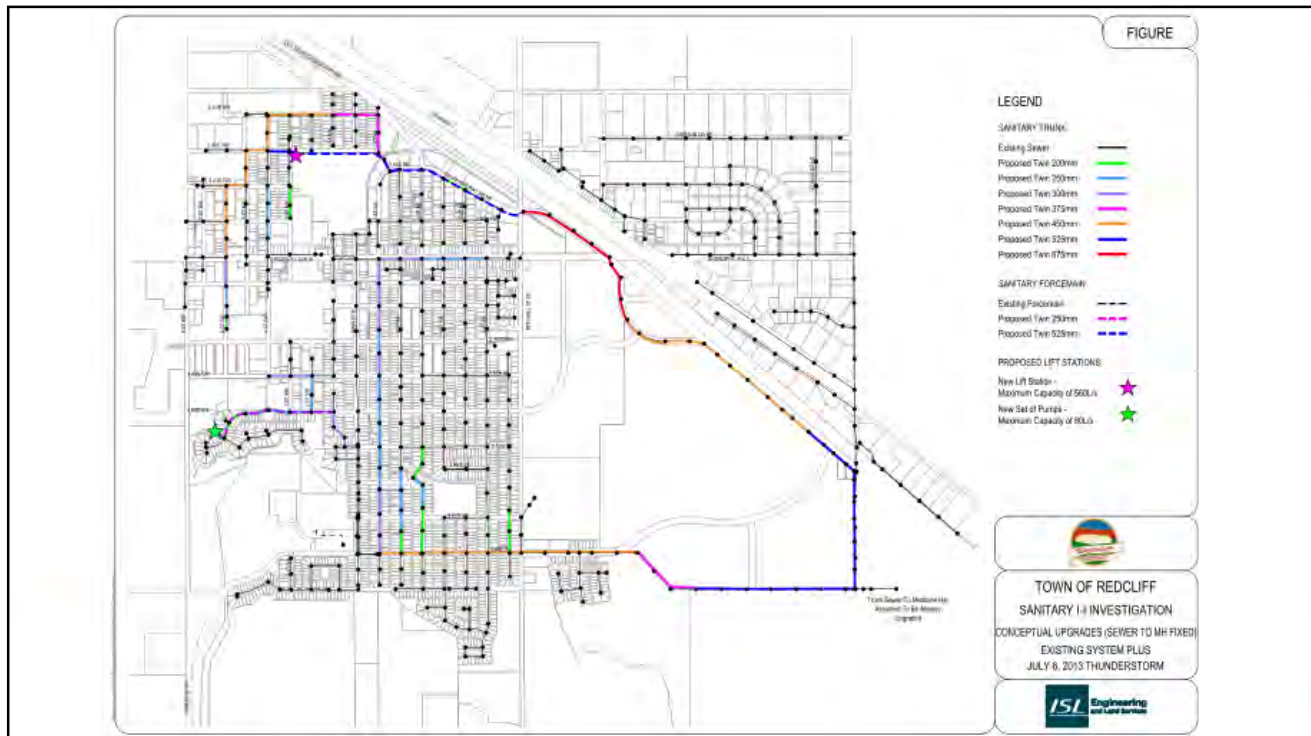
35

Assessment Scenario Upgrade Summary

- Upgrades were developed for each scenario
 - 0.28L/s/ha scenario – no upgrades
 - Huff storm
 - South trunk upgrades
 - NW upgrades including lift station pumps
 - Minor upgrades in Town core
 - July, 2013 Thunderstorm
 - Similar to Huff storm plus:
 - Extended south trunk upgrades
 - Significant Town core upgrades
 - Major NW upgrades including new lift station and entire receiving sewer

36





Upgrade Cost Comparison

Town of Redcliff Sanitary Upgrades - Cost Estimate Summary		
Proposed Sanitary Upgrades	Scenario (Existing System)	
	50-yr 24-hr 4th Quartile Huff Storm	July 6, 2013 Thunderstorm
Trunk Sewers	\$2,010,000	\$7,750,000
Forcemains	\$790,000	\$1,580,000
Lift Stations / Pumps	\$1,740,000	\$8,120,000
Pavement Rehabilitation	\$3,880,000	\$11,190,000
Total Cost	\$8,420,000	\$28,640,000

Note:

These estimates do not include the cost of upgrading the Medicine Hat sewer to provide adequate capacity to convey the Town's existing and future sanitary flows to Medicine Hat's WWTP.

Estimated Cost of Surcharge Suppression Lagoon	\$600,000
---	------------------

- Previous study had existing conveyance upgrades at ~\$11.0M

Outfall Line to Medicine Hat

- Line from SE Redcliff to Medicine Hat has ~165-170 L/s capacity
- Capacity is exceeded under existing conditions (notwithstanding future growth)
- Could twin dedicated line to Medicine Hat (~2,500m), but after that upgrades are unclear
 - Possible off-site levy charges
 - Possible upgrades to gravity sewer to Brier Park Lift Station
 - Possible upgrades to Brier Park Lift Station
 - Possible upgrades from Brier Park Lift Station to WWTP

Outfall Line to Medicine Hat

- Information from City has been unclear to date
- Reference was made to a long term trunk upgrade that either upgrades existing alignment or goes around to north (City was talking \$10.0M+ for this upgrade) – it is not in their 25 year plan
- Continuing efforts to get a cost from the City to take additional flows
- Depending on this information, other upgrades may be considered to optimize capital spending (e.g. Redcliff starts treating wastewater from growth areas with independent discharge upstream of Medicine Hat)

Next Steps

- Town to confirm desired level of service
- Existing system conceptual designs / costs to be developed
- Future system upgrade conceptual designs/costs to be developed
- Further engagement with City of Medicine Hat to review options to deal with downstream capacity issues
- Inflow-infiltration reduction measures to be recommended
- Report to be prepared

Questions and Discussion



**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, NOVEMBER 24, 2014 7:00 P.M.**

PRESENT: Mayor E. Reimer
Councillors C. Brown, D. Kilpatrick
L. Leipert, C. Crozier, J. Steinke

Municipal Manager A. Crofts
Director of Finance & J. Kwok
Administration
Manager of Legislative & S. Simon (left at 9:16 p.m., returned 9:35 p.m.)
Land Services
Director of Community & K. Dalton (left at 9:00 p.m.)
Protection Services
Manager of Engineering K. Minhas (left at 9:00 p.m.)
Public Services Director J. Garland (left at 9:00 p.m.)

ABSENT: Councillor E. Solberg

1. GENERAL

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:02 p.m.

2014-0575 Adoption of Agenda

B) Councillor Crozier moved the agenda be adopted as amended, to add under category "Other" of the November 24, 2014 Agenda, "D) Auditor's Statement". - Carried

2014-0576 Accounts Payable

C) Councillor Leipert moved the following 49 general vouchers in the amount of \$297,911.17 be received for information.
- Carried

ACCOUNTS PAYABLE

COUNCIL MEETING NOVEMBER 24, 2014

<u>CHEQUE</u> <u>#</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
76097	CIBC VISA	VARIOUS TRANSACTIONS	\$10,086.33
76098	LOCAL AUTHORITIES PENSION PLAN	LAPP CONTRIBUTIONS	\$14,579.76
76099	RECEIVER GENERAL	STAT DEDUCTIONS	\$26,547.30
76100	TOWN OF REDCLIFF	PAYROLL	\$69,161.31
76148	ENSTEEL INDUSTRIES LTD.	3 CU YARD GARBAGE BINS	\$32,550.00
76149	NSC MINERALS	ROAD SALT	\$1,888.92
76150	MBSI CANADA	LAPTOPS	\$2,369.18
76151	XEROX CANADA LTD.	COPIER MAINTENANCE	\$23.89

76152	BANMAN, BOLDT MARIA	REF DEP COA INACTIVE UTILITY	\$100.00
76153	FLEMMER, WAYNE	REF DEP COA INACTIVE UTILITY	\$100.00
76154	LITTLECHILDS, TAMMIE	REF FACILITY DEPOSIT, KEY	\$225.00
76155	MALONE, LAURIE	REFUND BABYSITTING COURSE	\$70.35
76156	GORDON A MCINTOSH INC	STRATEGIC PLANNING WORKSHOP	\$5,223.36
76157	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PMTS	\$450.00
76158	REDCLIFF FIREMEN SOCIAL CLUB	SOCIAL CLUB DUES	\$645.00
76159	TOWN OF REDCLIFF - LANDFILL	LANDFILL TONNAGE	\$19,952.47
76160	TRICO LIGHTING PRODUCTS	STRIP LIGHT, FLOOD LIGHT	\$74.86
76161	UNITED WAY	EMPLOYEE DONATIONS	\$48.00
76162	WOOD, DALE	HUNTERS ED INSTRUCTOR FEES	\$2,945.00
76163	CONSTANCE JONES	CONTRACTED LABOUR	\$1,706.25
76164	BREWMASTER WHOLESALE FOODS & C	MEALS ON WHEELS	\$106.31
76165	MARY TULIP	CONTRACTED LABOUR	\$625.00
76166	TELUS MOBILITY	NOVEMBER CELL PHONE SERVICE	\$684.19
76167	TELUS COMMUNICATION INC.	NOVEMBER PHONE SERVICE	\$1,604.34
76168	ROSENAU TRANSPORT LTD	TRANSPORT CARBOYS,	\$123.57
76169	PRITCHARD & COMPANY LLP	PROFESSIONAL SERVICES	\$1,524.60
76170	SUNCOR ENERGY PRODUCTS PARTNER	DYED DIESEL FOR LF	\$2,109.86
76171	PC CORP INC.	TECH SUPPORT AND MAINTENANCE	\$1,871.63
76172	PARK ENTERPRISES LTD.	MONTHLY IN-TOWN PERMITS	\$724.35
76173	MEDICINE HAT NEWS	OCT ADVERTISING FOR RECEPTIONIST & IT	\$1,433.25
76174	LADY CARMEN TRUCKING LTD.	SUPPLY AND APPLY CACL2 ON RR64	\$2,835.00
76176	KOST FIRE EQUIPMENT LTD	ANNUAL EXTINGUISHER SERVICE	\$351.86
76177	KEYWAY SECURITY LOCKSMITHS LTD	REPIN & MASTER KEY, KEYS CUT	\$64.05
76178	JIM'S ELECTRIC (2006) LTD.	REFUND ELECTRICAL PERMIT	\$94.58
76179	REDCLIFF HOME HARDWARE	FLAG, BOLTS/WASHERS, ENG REPAIR KIT, BAGS	\$301.78
76180	HARV'S JANITORIAL SERVICES	OCT JANITORIAL SERVICE	\$3,386.25
76181	GAS CITY HYDRO VAC	TRENCH TO LOCATE UTILITIES	\$984.38
76182	EPCOR ENERGY SERVICES INC.	OCT LANDFILL UTILITIES	\$114.81
76183	DAN JANE VENTURES	PROPANE	\$58.00
76184	C.U.P.E.	EMPLOYEE UNION DUES	\$1,882.28
76185	CANADIAN PACIFIC RAILWAY	MAINTENANCE - FLASHER CONTRACT	\$616.00
76186	CORIX WATER PRODUCTS LIMITED P	WATER METERS	\$3,419.64
76187	COCOA BEAN CAFE	MEALS ON WHEELS	\$529.20
76188	CITY OF MEDICINE HAT	OCT ELECTRIC SERVICE	\$24,056.74
76189	BOUNDARY EQUIPMENT CO. LTD.	BUCKET FOR LOADER, ADAPTER	\$15,253.35
76190	THE BOLT GUYS	WASHERS	\$47.25
76191	BENCHMARK ASSESSMENT CONSULTAN	ASSESSMENT SERVICE FEES	\$30,988.66
76192	AMSC INSURANCE SERVICES LTD.	MONTHLY BENEFIT FEES	\$13,302.95
76193	ACTION PARTS	FLOOD LAMP, PROTECTANT SPRAY, BULBS	\$70.31
49 CHEQUES TOTAL:			\$297,911.17

2. DELEGATION

- 2014-0577 ATCO Gas - Local Fire Department Donation Presentation
A) Councillor Steinke moved information regarding the ATCO Gas - Local Fire Department Donation presentation be received for information. - Carried

3. MINUTES

- 2014-0578 Council meeting held November 10, 2014
A) Councillor Kilpatrick moved the minutes of the Council meeting held November 10, 2014 be adopted as amended. - Carried
- 2014-0579 Special Council meeting held November 5, 2014
B) Councillor Leipert moved the minutes of the Special Council meeting held November 5, 2014 be adopted as presented. - Carried
- 2014-0580 Special Council meeting held November 8, 2014
C) Councillor Brown moved the minutes of the Special Council meeting held November 8, 2014 be adopted as presented. - Carried
- 2014-0581 Redcliff Senior Citizens Business meeting held November 6, 2014
D) Councillor Steinke moved the minutes of the Redcliff Senior Citizens Business meeting held November 6, 2014 be received for information. - Carried
- 2014-0582 Subdivision & Development Appeal Board meeting held November 6, 2014
E) Councillor Kilpatrick moved the minutes of the Subdivision & Development Appeal Board meeting held November 6, 2014 be received for information. - Carried
- 2014-0583 Redcliff/Cypress Regional Waste Management Authority meeting held November 13, 2014
F) Councillor Crozier moved the minutes of the Redcliff/Cypress Regional Waste Management Authority meeting held November 13, 2014 be received for information. - Carried

4. BYLAWS

- 2014-0584 Bylaw 1792/2014, Water Rates Bylaw
A) Councillor Leipert moved Bylaw 1792/2014, Water Rates Bylaw be given first reading. - Carried
- 2014-0585 Bylaw 1793/2014, Sanitary Sewer Rates Bylaw
B) Councillor Kilpatrick moved Bylaw 1793/2014, Sanitary Sewer Rates Bylaw be given first reading. - Carried
- 2014-0586 Bylaw 1794/2014, Garbage Rates & Collection Bylaw
C) Councillor Crozier moved Bylaw 1794/2014, Garbage Rates & Collection Bylaw be given first reading. - Carried
- 2014-0587 Bylaw 1795/2014, Fees, Rates & Charges Bylaw
D) Councillor Steinke moved Bylaw 1795/2014, Fees, Rates & Charges Bylaw be given first reading. - Carried

- 2014-0588 Bylaw 1796/2014, Temporary Borrowing Bylaw **E)** Councillor Kilpatrick moved Bylaw 1796/2014, Temporary Borrowing Bylaw be given first reading. - Carried
- 2014-0589 Councillor Steinke moved Bylaw 1796/2014, Temporary Borrowing Bylaw be given second reading. - Carried
- 2014-0590 Councillor Steinke moved Bylaw 1796/2014, Temporary Borrowing Bylaw be presented for third reading. - Carried Unanimously
- 2014-0591 Councillor Steinke moved Bylaw 1796/2014, Temporary Borrowing Bylaw be given third reading. - Carried

5. REQUESTS FOR DECISION

- 2014-0592 Janitorial Services Contract **A)** Councillor Leipert moved to authorize Administration to award the contract for Janitorial Services for Town Hall, Public Services Building and the Protective Services Building to Advantage Cleaning in an amount of \$2,595.00 / month conditional to Advantage Cleaning meeting the security clearance requirements of the RCMP for the Protective Services Building. The term of the contract shall be from January 1, 2015 to December 31, 2017. Further that the Manager of Legislative & Land Services be authorized to sign the agreement. And further that Administration request quotes from Advantage Cleaning for the Redcliff Public Library and Redcliff Seniors Centre. - Carried
- 2014-0593 Reallocation of 2014 Capital Equipment Purchases **B)** Councillor Crozier moved that Administration be authorized to purchase a new 1 ton truck with a revised budget of \$60,000.00 and a new floor scrubber machine for the Rec-Tangle with a budget of \$7,000.00, using reallocation of the \$85,000.00 intended for a 3 ton truck 2014 Capital Purchase. - Carried
- 2014-0594 Eastside Area Structure Plan **C)** Councillor Kilpatrick moved that the Town of Redcliff accept the original proposal from ISL Engineering for Eastside ASP Amendment in the amount of \$59,850.00 with no reduction in the proposed scope of the project. Further that the 2015 Budget for the Eastside ASP Amendment be increased by \$10,000.00. - Carried
- 2014-0595 2014 Engineering Standards Update **D)** Councillor Kilpatrick moved that the Town of Redcliff 2014 Engineering Design Guidelines and Construction Standards be received for information as amended. - Carried
- 2014-0596 15 Mitchell Street NE (Lot 30, Block 80, Plan 1312206)
Re: Dual Water & Sanitary Services **E)** Councillor Crozier moved that the Town of Redcliff authorize the installation of a second Water and Sanitary Service to 15 Mitchell Street NE (Lot 30, Block 80, Plan 1312206). - Carried

2014-0597 Plumbing Inspections

F) Councillor Leipert moved to authorize Administration to draft a Policy for consideration to increase the number of required plumbing inspections to two with one being a below ground inspection and initiate an amendment to the contract with Park Enterprises. - Carried

6. POLICIES

Policy 51 Fire Department Remuneration

A) Councillor Kilpatrick declared a pecuniary interest and removed himself from discussion and voting.

Councillor Kilpatrick left the meeting at 8:25 p.m.

Councillor Brown and Councillor Crozier declared a pecuniary interest. Quorum was lost.

Due to loss of Quorum, Policy 51, Fire Department Remuneration will be deferred to the December 8, 2014 Council meeting as per Bylaw 1781/2014, being the Procedural Bylaw.

Quorum was regained and the meeting continued.

Councillor Kilpatrick rejoined the meeting at 8:27 p.m.

7. CORRESPONDENCE2014-0598 Prairie Rose School Division No. 8
Re: Redcliff 2014 Scholarship Awards

A) Councillor Crozier moved correspondence from Prairie Rose School Division No. 8 regarding Redcliff 2014 Scholarship Awards be received for information. - Carried

2014-0599 Donald & Elfriede Hoose
Re: Subdivision Application
2014 SUB 03, Lots 1-20, Block 96, Plan 1117V (102 8 Street NW)

B) Councillor Kilpatrick moved correspondence to Donald & Elfriede Hoose regarding Subdivision Application 2014 SUB 03, Lots 1-20, Block 96, Plan 1117V (102 8 Street NW) be received for information. - Carried

2014-0600 Economic Development Alliance letter
Re: Office location request

C) Councillor Steinke moved correspondence from Economic Development Alliance regarding an office location request, be received for information. Further that Administration be authorized to assign appropriate office space to the Economic Development Alliance. - Carried

8. OTHER2014-0601 Mayor's Report to Council
November 24, 2014

A) Councillor Leipert moved the Mayor's Report to Council November 24, 2014 be received for information. – Carried

- | | | |
|-----------|--|--|
| 2014-0602 | Municipal Manager's Report | B) Councillor Steinke moved the Municipal Manager's Report be received for information. – Carried |
| 2014-0603 | Council Important Meetings and Events, November 24, 2014 | C) Councillor Kilpatrick moved the Council Important Meetings and Events be received for information. - Carried |
| 2014-0604 | Auditor's Request | D) Councillor Kilpatrick moved to authorize payment of additional fees in the amount of \$9,875.00 to Ensminger, Beck and Thompson regarding provision of auditor services. – Defeated. |
| 2014-0605 | | Councillor Steinke moved to authorize payment of additional fees in the amount of \$8,375.00 to Ensminger, Beck and Thompson regarding provision of auditor services. – Carried. |

9. RECESS

Mayor Reimer called for a recess at 9:00 p.m.

The Director of Community & Protective Services left the meeting at 9:00 p.m.

The Director of Finance & Administration left the meeting at 9:00 p.m.

The Director of Public Services left the meeting at 9:00 p.m.

The Manager of Engineering left the meeting at 9:00 p.m.

Mayor Reimer reconvened the meeting at 9:13 p.m.

10. IN CAMERA

- | | |
|-----------|---|
| 2014-0606 | Councillor Leipert moved to meet In Camera at 9:13 p.m. |
|-----------|---|

Manager of Legislative & Land Services left the meeting at 9:16 p.m.

- | | |
|-----------|--|
| 2014-0607 | Councillor Steinke moved to return to regular session at 9:35 p.m. |
|-----------|--|

Manager of Legislative & Land Services returned to the meeting at 9:35 p.m.

11. ADJOURNMENT

2014-0608 Adjournment

Councillor Brown moved to adjourn the meeting at 9:36 p.m.
– Carried

Mayor

Manager of Legislative and Land Services

**BYLAW NO. 1792/2014
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE TOWN OF REDCLIFF to provide for the levying, collecting of charges and rates for water service.

AND WHEREAS the *Municipal Government Act* authorizes a Council to pass Bylaws respecting public utilities,

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

TITLE

1. This Bylaw shall be known and may be cited as the "**Water Rates Bylaw**" of the Town of Redcliff and comes into force on the 1st day of January, 2015.

INTERPRETATION AND DEFINITIONS

2. In this Bylaw:
 - a) "**BULK WATER STATION**" shall mean the site located within the Town of Redcliff where bulk purchases of water may be obtained from a metered facility.
 - b) "**COUNCIL**" shall mean The Municipal Council of the Town of Redcliff.
 - c) "**DUE DATE**" shall mean the **statement** date shown on the billing that all rates, fees, and charges are due and payable.
 - d) "**M³**" shall mean the measure of volume of one cubic meter.
 - e) "**MULTI-UNIT BUILDING**" shall mean a building which has more than one (1) self-contained business, residence or combination of both.
 - f) "**PORTABLE HYDRANT METER**" shall mean a water meter that attaches to a fire hydrant for the purpose of allowing bulk purchases of water.
 - g) "**SATISFACTORY CREDIT HISTORY**" shall mean a customer who has not been on the shutoff list and has paid their utility billings on time for the previous twelve (12) months.
 - h) "**TENANT**" shall mean anyone other than the owner of a property.
 - i) "**TOWN**" shall mean the Municipal Corporation of the Town of Redcliff.
 - j) "**WATER VALVE ENCUMBRANCE**" shall mean the device used to seal a water valve that has been tampered with on a continuing basis.

TREATED WATER RATES WITHIN TOWN LIMITS

3. Every person, firm or corporation being the registered owner, occupant or purchaser entitled to possession of property within The Town Limits which is served directly or indirectly by a service connection to the Town water Distribution system, shall require a water meter and shall pay to the Town the following water rates, payable monthly or bi-monthly at the discretion of the Council:

Residential		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	\$ 3.80	\$ 7.60
Capital Component	\$ 31.5	\$ 63.00
Total	\$ 35.30	\$ 70.60

Non-Residential		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	\$ 3.80	\$ 7.60
Capital Component	\$ 42.75	\$ 85.50
Total	\$ 46.55	\$ 93.10

Greenhouse		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	\$ 3.80	\$ 7.60
Capital Component	\$ 157.05	\$ 314.10
Total	\$ 160.85	\$ 321.70

4. Any water consumed shall be charged to the customer at the rate of \$ 0.93 per M³.
5. Owners of Multi-unit buildings shall receive one (1) water service from the Town of Redcliff to service the entire building. The owners of a Multi-unit building shall receive one water meter to service the entire building; additional meters may be purchased at the cost of the owner. The owners of the Multi-unit building shall be charged the minimum monthly or bi-monthly rate as designated per unit in the building.

TREATED WATER RATES OUTSIDE TOWN LIMITS

6. Customers outside the Town limits, who are serviced with treated water from the Town, shall pay the rates outlined in 3.
7. Any water consumed shall be charged to the customer at the rate of \$ 3.25 per M³.

UNTREATED WATER RATES WITHIN TOWN LIMITS

8. Customers within the Town limits who are serviced with untreated water from the Town, shall pay the rates outlined in 3.
9. Any water consumed shall be charged to the customer at the rate of \$ 2.50 per M³.

BULK WATER

10. For customers utilizing the Bulk Water Station the following rates shall apply:
 - a) Monthly Fee of \$ 39.38, plus the cost of water consumed shall be charged to the customer at the rate of \$ 3.00 per M³. The Town reserves the right to refuse and/or disconnect a Bulk Water Station service without notice.
11. Notwithstanding subsections 3, 3.1 and 3.2, Council may direct a person, firm or corporation being the registered owner, occupant or purchaser entitled to possession of property within the Town Limits which is served directly or indirectly by a service connection to the Town water Distribution system, to pay to the Town the following bulk water rates, payable monthly or bi-monthly at the discretion of the Council:
 - a) Monthly Fee of \$39.38, plus the cost of water consumed shall be charged to the customer at the rate of \$3.00 per M³. The Town reserves the right to suspend or reduce a bulk water service on twenty four (24) hours written notice. Suspension or reduction of said bulk water service shall be determined by the Public Services Director as he deems necessary to ensure the adequate supply and delivery of domestic water to the Town of Redcliff users. Failure to abide by any suspension or reduction shall result in termination of service without notice.
12. For customers utilizing the Portable Hydrant Meter the following rates shall apply:
 - a) Monthly Fee of \$39.38, plus the cost of water consumed shall be charged to the customer at the rate of \$3.00 per M³. A security deposit of \$2,000.00 is required and will be refunded upon the Portable Hydrant Meter being returned to the Town undamaged. The Town reserves the right to refuse rental of the Portable Hydrant Meter.

MISCELLANEOUS RATES

13. The charge for a service call (i.e. water turned on/off) made by the Town during regular work hours shall be:

1. Delinquent accounts -Reconnect	-	\$60.00
2. Delinquent accounts turn on after hours	-	Effective Call Out Labour Rate
3. Greenhouse meter removal for freeze out	-	\$50.00
4. Greenhouse meter reinstallation	-	\$50.00
5. Frost damaged meter replacement	-	\$40.00 plus cost-of meter (Approximately \$150.00 to \$600.00)
6. Garden service installation	-	\$30.00
7. Garden service removal	-	\$30.00
8. Service call - off/on (same day)	-	\$30.00
9. Service call – Disconnect (Temporary/Seasonal Vacancy)	-	\$50.00
10. Service call – Reconnect (Temporary/Seasonal Vacancy)	-	\$50.00
11. Meter Testing	-	\$50.00
12. Temporary Service during construction (60 days)	-	\$50.00
13. Replace damaged read out	-	\$30.00 plus cost

(*GST not included in above rates)

14. Any such service requested after regular hours shall be billed to the customer requesting the service call, at the effective call-out labour rate applicable.
15. The charge for activating a water valve that has a water service encumbrance attached shall pay the sum of \$100.00 plus GST for the service call made by the Town to unseal the water service encumbrance.
16. Owners or occupants requiring water service from the Town of Redcliff are required to pay a sign on fee of \$10.00.

TEMPORARY WATER SERVICE

17. A temporary water service is available to building contractors to provide them with a limited water supply required for construction activities such as concrete work, stuccoing, drywalling, and masonry. The cost for this service is outlined in Section 7.
18. A temporary water service is available for a maximum of sixty (60) days or until:
- a) the contractor request the water meter from the Town; or

- b) the Town determines that the plumbing is completed to the stage where a water meter can be installed, or
 - c) the temporary water service is being used for something other than what is intended.
- 19. The Town reserves the right to refuse and/or disconnect a temporary water service without further notice.
- 20. Upon termination of the temporary water service, the owner will be required to make application for a standard water service.

DEPOSIT

- 21. All tenants receiving water service from the Town shall deposit the sum of \$150.00 with the

Town to be held in trust. Such deposit shall be paid interest at the rate of zero (0%) per cent.
- 22. The deposit fee shall be returned to the tenant when:
 - a) The tenant terminates their utility account with the Town and does not enter into an account for utility services to another property as a tenant within the Town's service

area. The Town shall read the meter and determine the final billing and the balance of any unpaid Town utilities shall be deducted from the deposit fee.
 - b) Upon application, when a residential tenant or non-residential tenant maintains a Satisfactory Credit History for 12 consecutive months.
- 23. Owners of a single family dwelling wishing to have utility services continue upon the renter signing off may complete Schedule 'A' which will have billing revert to the owner from the date the renter signs off.

PENALTIES

- 24. In the event a utility invoice:
 - a) remains unpaid on the 21st day following the due date, there shall be added thereto by way of penalty, an amount which shall be two and one half percent (2 1/2 %) of the unpaid current utility invoice. The said penalty shall be added to and shall form part of the unpaid utility invoice.
 - b) remains unpaid on the 31st day following the due date the Town of Redcliff shall issue a water service disconnection notice which shall notify the user that the

water service may be disconnected on the date specified in the water disconnection notice; however the date of disconnection shall not be less than 10 days after the mailing date of the water disconnection notice.

25. Water service charges in default including penalties shall constitute a debt owing to the Town which may be recovered:
- a) By action in a court of competent jurisdiction, or
 - b) By distress and sale of goods and chattels of the person owing such rates and charges wherever they may be found in the municipality, or
 - c) Where the occupant is the owner or purchaser of a building or lot or part of a lot, the sum payable by him for such rates or charges are a preferential lien and charge on the building or lot or part of a lot and on the personal property of the debtor and may be levied and collected in like manner as municipal rates and taxes recoverable, or
 - d) Where the occupant is a person other than the owner or purchaser of the building or lot or part of a lot, the sum payable by the occupant for such rates or charges is a debt due by him and shall be a preferential lien and charge on his personal property and may be levied and collected with costs by distress.

OTHER

26. No person, firm, or corporation within the Town limits which is served directly or indirectly by a water main or service by the Town shall obtain a supply of water from any other source without the express written consent of the Council.
27. Unless specifically authorized by the Council, only one (1) water service connection shall be permitted for any legal parcel.
- a) In the event there are any outstanding issues relating to any unresolved utility or property related matter, administration may at their discretion withhold the installation of any service connection to a parcel and refer the matter to Council for consideration.
28. Errors or omission relating to utility billing may be adjusted to a maximum of six (6) bi-monthly billings.
29. This Bylaw shall become effective on the first day of January 2015.

REPEAL

30. Bylaw Number 1761/2013 is hereby repealed effective end of day December 31, 2014.

READ a first time this 24th day of November, 2014.

READ a second time this _____ day of December, 2014.

READ a third time this _____ day of December, 2014.

PASSED and **SIGNED** this _____ day of _____, 2014.

MAYOR

MANAGER OF LEGISLATIVE AND LAND SERVICES

SCHEDULE 'A'

TOWN OF REDCLIFF

DATE: _____

Utilities Department

With reference to tenants vacating property or properties as listed below under the ownership of the undersigned, the utilities will automatically be transferred into the property owner's name.

This letter shall serve as the permission for the Town of Redcliff to sign on utilities in the property owners name during vacant periods, without any further notice to the owner.

This procedure is to ensure that the owner is not charged a sign on fee every time the property becomes vacant.

PLEASE NOTE: FAILURE TO NOTIFY OUR OFFICE THAT THE LISTED PROPERTY OR PROPERTIES HAVE BEEN SOLD WILL RESULT IN YOUR BEING RESPONSIBLE FOR ANY UTILITIES CONSUMED DURING VACANT PERIODS.

Service Address(es)

1. _____
2. _____
3. _____

Mailing Address:

(Owner name)_____
(Address)_____
(City / Town)_____
(Postal Code)

Telephone Numbers:

_____ (residence) _____ (business)

(OWNERS SIGNATURE)

**BYLAW NO. 1793/2014
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE TOWN OF REDCLIFF TO PROVIDE FOR THE LEVYING AND COLLECTING OF CHARGES AND RATES FOR SEWER SERVICE.

PURSUANT to the provisions of Section 7 of the Municipal Government Act, RSA 2000 Chapter M-26.1, the Municipal Council of the Town of Redcliff, duly assembled enacts as follows:

- 1 This Bylaw shall be known as the "Sewer Rate Bylaw" of the Town of Redcliff.
- 2 In this Bylaw the following terms shall be defined as follows:
 - a) "**Council**" shall mean the Municipal Council of the Town of Redcliff.
 - b) "**DUE DATE**" shall mean the **statement** date **shown** on the billing that all rates, fees, and charges are due and payable.
 - c) "**Multi-unit Building**" shall mean a building which has more than one (1) self-contained business, residence or combination of both.
 - d) "**Town**" shall mean the Municipal Corporation of the Town of Redcliff.
- 3 a) Every person, firm or corporation being the registered owner, occupant, or purchaser entitled to the possession of property within the Town limits which is serviced directly or indirectly by a service connection to the Town's sewage system shall pay to the Town the following sewer rates payable monthly or bi-monthly at the discretion of Council.

Residential		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	\$ 2.30	\$ 4.60
Capital Component	\$ 3.95	\$ 7.90
Operating Component	\$22.15	\$ 44.30
Total	\$ 28.40	\$ 56.80

Non-Residential		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	\$ 2.30	\$ 4.60
Capital Component	\$ 3.95	\$ 7.90
Operating Component	\$ 31.10	\$ 62.20
Consumption Component	\$ 0.25 / M ³ of Water	\$ 0.25 / M ³ of Water
Total	\$ 37.35 + \$0.25/M³	\$ 74.70 + \$0.25/M³

4. Owners or occupants requiring sewer service from the Town of Redcliff are required to pay a sign on fee of \$10.00.
5.
 - a) Unless specifically authorized by the Council, only one (1) sewer service connection shall be permitted for any legal parcel.
 - b) In the event there are any outstanding issues relating to any unresolved utility or property related matter, administration may at their discretion withhold the installation of any service connection to a parcel and refer the matter to Council for consideration.
 - c) Any multi-unit building with one service connection shall be charged the applicable minimum rate for each residential or non-residential unit.
6. In the event a utility invoice:
 - a) remains unpaid on the 21st day following the due date, there shall be added thereto by way of penalty, an amount which shall be two and one half percent (2 ½ %) of the unpaid current utility invoice. The said penalty shall be added to and shall form part of the unpaid utility invoice
 - b) remains unpaid on the 31st day following the due date the Town of Redcliff shall issue a water service disconnection notice which shall notify the user that the water service may be disconnected on the date specified in the water disconnection notice; however the date of disconnection shall not be less than 10 days after the mailing date of the water disconnection notice.
 - c) Errors or omission relating to utility billing may be adjusted to a maximum of six (6) bi-monthly billings.
7. Sewer charges in default shall constitute a debt owing to the Town and may be recovered:
 - a) by action in any court of competent jurisdiction; or

- b) by distress and sale of goods and chattels of the person owing such rates or charges wherever they may be found in the municipality; or
 - c) where the occupant is the owner or purchaser of a building, lot or part of a lot, the sum payable by him for such rates or charges are a preferential lien and charge on the building, lot or part of a lot and on the personal property of the debtor and may be levied and collected in like manner as municipal rates and taxes are recoverable; or
 - d) where the occupant is a person other than the owner or purchaser of the building, lot or part of a lot the sum payable by the occupant for such rates or charges is a debt due by him and shall be a preferential lien and charge on his personal property and may be levied and collected with costs by distress.
8. Should any clause of this Bylaw be declared invalid that clause shall be deleted but the remainder of the Bylaw shall be deemed to be held intact.
9. Town of Redcliff Bylaw 1762/2013 is hereby repealed at the end of the day of December 31, 2014.
10. This Bylaw shall be effective January 1, 2015.

READ a first time this 24th day of November, 2014.

READ a second time this ____ day of December, 2014.

READ a third time this ____ day of December, 2014.

PASSED and **SIGNED** this ____ day of _____, 2014.

MAYOR

MANAGER OF LEGISLATIVE AND LAND SERVICES

**BYLAW NO. 1794/2014
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA**

BEING A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE MAINTENANCE OF A SYSTEM FOR THE COLLECTION, REMOVAL AND DISPOSAL OF GARBAGE AND OTHER WASTE AND THE LEVYING OF RATES AND CHARGES THEREOF.

WHEREAS, the Municipal Government Act being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto, provides for the passing of a Bylaw by a Municipal Council to establish rules and regulations for the collection and disposal of Garbage and refuse from the households, places of business and institutions within the Town;

AND WHEREAS provision is made for a Council to establish rates for the collection, removal and disposal of Garbage.

NOW THEREFORE, the Council of the Town of Redcliff, in the Province of Alberta, duly assembled, hereby enacts as follows:

Title

- 1 This Bylaw may be referred to as the "**Garbage Rates and Collection Bylaw**" of the Town of Redcliff, and come into force on the 1st day of January, 2015.

Interpretation and Definitions

- 2 For the purposes of this Bylaw:
 - a) "**Ashes**" means the residue left after the combustion of any substance.
 - b) "**Authority**" means the Redcliff/Cypress Waste Management Authority.
 - c) "**Automated Collection**" means a method of collection of Garbage and Other Waste by which a specially equipped vehicle may mechanically pick up and empty a specifically designed Bin.
 - d) "**Bin**" means a container used for the storage of Garbage and Other Waste, that being a metal container with hinged lids. All such containers utilized within the Town must be to the satisfaction of the Public Services Director.
 - e) "**Bylaw Enforcement Officer**" means the Bylaw Enforcement Officer duly appointed by the Council of the Town.
 - f) "**Cart**" means a container used for the storage of Garbage and Other Waste, that being a container with hinged lids and equipped with wheels for the purposes of transporting it to and from the curb of the Dwelling or Other Premises utilizing it.
 - g) "**Collector**" means the Person or Persons appointed by the Town for the purpose of collecting Garbage and Other Waste.

- h) **"Council"** means the Municipal Council of the Town of Redcliff.
- i) **"Due Date"** shall mean the **statement** date **shown** on the billing that all rates, fees, and charges are due and payable.
- j) **"Dwelling"** means any Premises, including the land upon which Premises are located, used or intended to be used for residential purposes within the Town.
- k) **"Dwelling Unit "** means a self contained unit provided with sleeping, washing, and cooking facilities, intended for residential use.
- l) **"Garbage"** means all table and kitchen refuse, all waste foods whether of animal or vegetable origin, grass clippings, and other like putrescible waste or decomposing matter and includes broken dishes, tins, or other refuse which the **Owner** or possessor thereof does not wish to retain or is not retained for any useful purpose, but does not include Prohibited Waste.
- m) **"Highway"** means any thoroughfare, street, road, trail, avenue, parkway, viaduct, Lane, alley, square, bridge, cross way, or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes:
- a sidewalk (including a boulevard portion thereof).
 - a ditch lying adjacent to and parallel with the roadway.
 - the area where a Highway right-of-way is contained between fences or between a fence and one side of the roadway, all of the land between the fence and the edge of the roadway, or as the case may be,
- but does not include:
- a place declared by the Lieutenant Governor in Council not to be a Highway.
- n) **"Lane"** means a public roadway which provides a secondary means of direct access to abutting lots.
- o) **"Nuisance"** means any act or deed, or omission, or thing, which is, or could reasonably be expected to be annoying, troublesome, destructive, harmful, inconvenient, unsanitary, unsightly, unsafe or injurious to another Person and/or his property.
- p) **"Other Premises"** means all premises other than Dwellings, including the land upon which the premises is located, which is used for other than residential purposes.
- q) **"Other Waste"** means non-putrescible waste or non-decomposing matter which the Owner or possessor thereof does not wish to retain or is not retained for any useful purpose, but does not include Prohibited Waste.

-
- r) **"Owner"** means the registered Owner or an occupant having control or apparent control of a Dwelling or Other Premises.
 - s) **"Person"** shall mean a natural Person, body corporate, proprietor, association, society, or partnership.
 - t) **"Private Bin"** means a container used for the storage of Garbage and Other Waste, that being a metal container with hinged lids and which is owned by a private individual or company who has a signed contract with the Town of Redcliff for pickup of the Bin . All such containers utilized within the Town must be to the satisfaction of the Public Services Director.
 - u) **"Prohibited Waste"** means:
 - (i) liquid wastes, dead animals or dead animal parts, petroleum products, industrial residue, discarded furniture, automobile parts, major appliances, sod, concrete, soil, inflammable waste, explosive waste;
 - (ii) biological waste, hazardous waste, pathological waste and radioactive waste as defined pursuant to the Public Health Act and its regulations; and
 - (iii) other materials, the collection of which are potentially dangerous to collection Personnel.
 - v) **"Public Services Director"** means the Public Services Director, properly designated by the Council of the Town.
 - w) **"Town"** means the Municipal Corporation of The Town of Redcliff.
 - y) **"Waste Collection Services"** means the services provided pursuant to this Bylaw.
- 3 For the purpose of this Bylaw the following classifications of refuse shall be used:
- a) Garbage
 - b) Other Waste
 - c) Prohibited Waste
- 4 For the purpose of this Bylaw the following classification of Premises shall be used:
- a) Dwelling
 - b) Other Premises

Authorization of Management

- 5 The Public Services Director is hereby authorized to do all things necessary in order to fulfil their responsibilities and duties under this Bylaw, including entering into administrative contracts with persons for the collection of Garbage and Other Waste.

General Prohibitions and Requirements

- 6 No Person shall:
- a) Interfere with the Town's collection and disposal of Garbage and Other Waste pursuant to this Bylaw.
 - b) Impede or restrict access to the areas where a Bin is located permanently, or a Cart is to be placed temporarily for collection.
 - c) Interfere with or disturb the contents of any Bin or Cart after it has been placed for collection.
 - d) Relocate or alter in any way the placement of any Bin.
 - e) Place refuse upon any Highway.
- 7 The Owner of a Dwelling or an Other Premises shall be responsible to:
- a) Prevent the accumulation of Garbage or Other Waste at that Dwelling or Other Premises such that the accumulation creates a Nuisance.
 - b) Dispose of all Garbage and Other Waste in such a manner as to not create a Nuisance.
 - c) Dispose of in a proper manner at an approved site any Prohibited Waste for which the Town does not provide for the collection and disposal.
- 8 Owners of Dwellings and Other Premises from which the Town is to collect Garbage or Other Waste, shall place any such Garbage or Other Waste in Bins and Carts as follows:
- a) For Owners of Dwellings by placing all Garbage or Other Waste for collection in a Bin or Cart provided by the Town.
 - b) For Owners of Other Premises by placing all Garbage or Other Waste for collection in a Bin or Cart for collection either by the Town or by a licensed contractor that has the Authority of the Town to operate an Automated Collection refuse service within the Town.
 - c) Cutting all shrubbery and tree clippings in lengths of not more than one (1) metre in length and place them in Bins or Carts provided.
 - d) Depositing all Garbage in non-returnable plastic bags and placing them in Bins or Carts provided.

- e) Depositing all Other Waste directly into the Bins or Carts provided.
- 9 No Owner shall place any Garbage or Other Waste for collection where the material or the method of its packaging may be hazardous to the Collector.
- 10 No Owner or occupant of any Other Premises shall deposit any Garbage, Other Waste or any refuse in any Bin or Cart other than a Bin or Cart that has been provided exclusively for that particular Other Premises.
- 11 No Person shall deposit any Garbage or Other Waste, the origin of which is from outside the Town in any Bin or Cart located within the Municipal boundaries of the Town.
- 12 No Person shall deposit any Prohibited Waste in any Bin or Cart.
- 13 All Bins and Carts provided by the Town are and remain the property of the Town. No Person shall at any time move, remove or locate any Bin or Cart, except at the directions of the Town, or in accordance with section 10 above.

Duties of Collectors

- 14 Collectors shall replace emptied Bins and Carts in approximately the same location where picked up.
- 15 Collectors shall not pick, sort over, or remove any waste from the collection vehicle or the Bins or Carts except as directed by the Public Services Director.
- 16 The Public Services Director shall schedule the collection of Garbage and Other Waste pursuant to this Bylaw. Generally, such collection shall be once per week at a day and time determined by the Public Services Director.
- 17 Except for where special arrangements have been made with the Public Services Director the Town shall not be responsible for the collection of refuse other than Garbage or Other Waste.
- 18 Where a Dwelling or Other Premises is not served by a Lane or where other special conditions exist such as unimproved Lanes, or steep grades, that make collection impractical or hazardous, then the Town may:
 - (a) determine that the collection location of a Bin is at some place other than a Lane; or
 - (b) provide a Cart for the purpose of depositing Garbage and Other Waste. Any such Cart shall be delivered to the front curb and placed by the Owner prior to 8:00 a.m. on the Collection Day in a manner prescribed by the Public Services Director. After the contents of the Cart have been removed by the Town, the Owner shall, prior to 8:00 p.m. on the Collection Day, return the Cart to the Dwelling or Other Premises.

Transportation

- 19 A Person shall not use or permit to be used any vehicle for the conveyance or storage of waste unless such vehicle is fitted with a suitable cover capable of preventing the dropping, spilling or blowing off of waste while it is being transported or stored.

Collection of Garbage and Other Waste from Dwellings:

- 20 Unless the Dwelling is otherwise exempt the Town shall collect Garbage and Other Waste from the Dwelling, and shall provide Garbage Bins, or Carts for all Dwellings. The Town shall assess collection levies for this collection in accordance with Section 29 below.
- 21 In situations where the Owner of a multi-unit Dwelling has made a written contractual arrangement with an approved contractor for the collection of Garbage and Other Waste, any such Owner may upon providing the Town with copies of contractual arrangements and upon the Town's consent, be exempt from the levies charged pursuant to Schedule "B" of this Bylaw until the final date of any contractual arrangement has expired.
- 22 In situations where the Owner of a Dwelling carries on a Home Occupation use, as defined in the Town's Land Use Bylaw whether or not the Owner has obtained an appropriate development permit, then if in the Public Services Director's opinion the waste and other refuse generated at the Dwelling is excessive then the Town may provide the Dwelling with a greater size and/or number of Bins or Carts, and shall assess collection levies for this collection at rates equal to those imposed under Schedule "A" upon Owners of Other Premises receiving similar services.
- 23 Where a premises contains one or more Dwellings, and one or more Other Premises, the Owner of the Dwelling may apply for the exemption pursuant to Schedule "B". The Public Services Director may, upon application by the Owner of the Dwelling, exempt the Dwelling from provision of Waste Collection Services as well as relevant rates.

Collection of Garbage and Other Waste from Other Premises

- 24 Unless the Other Premise is otherwise exempt the Town shall collect Garbage and Other Waste from the Other Premise, and shall provide Garbage Bins, or Carts for all Other Premise. The Town shall assess collection levies for this collection in accordance with Section 29 below.
- 25 The Town may enter into additional contracts with Owners of Other Premises for the collection of the whole or part of their Garbage and Other Waste within the Town and the contract must be for a minimum of twelve (12) months in order for the Town to plan for orderly development of the system. The Town shall assess collection levies for this collection in accordance with Section 29 below
- 26 There may be situations where the owner of an other premises has made a written contractual agreement with an approved contractor for the collection of garbage and other waste, or has provided the Town with a solution to dispose of garbage and/or other

waste to an approved landfill facility without the use of Town waste collection services. Any such owner may, upon providing the Town, with copies of contractual arrangements or their solution approved by the Public Services Director, through the completion of Schedule "B," be exempt from levies charged pursuant to Schedule "A" of this bylaw until the final date of any contractual agreement has expired or until a new owner is established.

Burning

- 27 No Person shall burn any waste unless such burning is in accordance with the Town of Redcliff Burning Bylaw, as amended, and Provincial and Federal laws.

Other Considerations

- 28 All Garbage and Other Waste placed for collection pursuant to the terms of this Bylaw becomes the property of the Town.

Collection Levies and Rates

- 29 Effective January 1, 2015, the Town shall levy on each Dwelling or Other Premises, such rates for Waste Collection Services, as set out in Schedule "A" of this Bylaw, unless that Dwelling or Other Premises is otherwise exempt. The Owner is responsible for paying this levy when billed on a monthly or bi-monthly basis.
- 30 In the event a utility invoice:
- a) remains unpaid on the 21st day following the due date, there shall be added thereto by way of penalty, an amount which shall be two and one half percent (2 ½ %) of the unpaid current utility invoice. The said penalty shall be added to and shall form part of the unpaid utility invoice
 - b) remains unpaid on the 31st day following the due date the Town of Redcliff shall issue a disconnection notice which shall notify the user that the service may be discontinued on the date specified in the disconnection notice; however that date shall not be less than 10 days after the mailing date of the disconnection notice.
- 31 Waste Collection Services Charges rendered pursuant to section 29 in default shall constitute a debt owing to the Town which may be recovered.
- a) By action in any court of competent jurisdiction, or
 - b) By distress and sale of goods and chattels of the Person owing such rates or charges wherever they may be found in the municipality, or
 - c) Where the occupant is the Owner or purchaser of a building, a lot, or part of a lot, the sum payable by him for such rates or charges are a preferential lien and charge on the building or lot or part of a lot and on the personal property of the debtor and may be levied and collected in like manner as municipal rates and taxes are recoverable, or

- d) Where the occupant is a Person other than the Owner or purchaser of the building or lot, or part of a lot the sum payable by the occupant for such rates or charges is a debt due by him and shall be a preferential lien and charge on his personal property and may be levied and collected with costs by distress.
- 32 Errors or omissions relating to utility billing may be adjusted to a maximum of six (6) bi-monthly billings.

Interpretation

- 33 Nothing in this Bylaw shall be deemed to supersede or repeal the provisions of The Regulation of Burning Bylaw of the Town of Redcliff, as amended and the Nuisance Bylaw, as amended.
- 34 Except as expressly provided herein, nothing in this Bylaw shall be deemed to supersede or contradict relevant Provincial or Federal laws including legislation, regulations, and permits granted there under and, where provisions of this Bylaw are inconsistent with the relevant Provincial and Federal laws, those provisions under this Bylaw shall be of no force and effect.
- 35 If any provision of this Bylaw is declared or held to be invalid, that provision shall be deemed to be severed, and the remainder of the Bylaw shall remain in force and effect.

Penalties:

- 36 Any Person who contravenes any provision of this Bylaw is guilty of an offence and is liable upon summary conviction to a fine of:
- a) Not less than \$50.00 and not more than \$500.00 for a first offence; or
- b) Not less than \$100.00 and not more than \$1,000.00 for subsequent offenses;
- 37 No Person found guilty of an offence pursuant to this Bylaw shall be liable to imprisonment.
- 38 Any Person who contravenes any provision of this Bylaw is guilty of an offence and may be issued a Violation Tag in a form acceptable to the Town with a penalty amount of \$50.00 for each offence.
- 39 Prosecution under the Provincial Offences Procedures Act may be avoided if payment of the penalty is made to the Town as specified on the Violation Tag.
- 40 For a continuing offence, each day may be considered a new offence, and a proceeding under the Provincial Offences Procedure Act may be commenced and a Violation Tag may be issued for each day that the violation continues.
- 41 Town of Redcliff Bylaw No. ~~1794/2014~~ 1763/2013 is hereby repealed at the end of the day of December 31, 2014.

42 This Bylaw shall be effective January 1, 2015.

READ a first time this 24th day of November, 2014.

READ a second time this ____ day of December, 2014.

READ a third time this ____ day of December, 2014.

PASSED and **SIGNED** this _____ day of December, 2014.

MAYOR

MANAGER OF LEGISLATIVE AND LAND SERVICES

TOWN OF REDCLIFF
BYLAW NO. 1794/2014
SCHEDULE A - RATES

As provided for under Section 29 the following levies shall be charged by the Town for the collection and disposal of Garbage and Other Waste in the Town.

Dwellings

For each Dwelling Unit within a property there shall be charged the following:

	<u>Monthly</u>	<u>Bi-Monthly</u>
Admin Component	\$ 1.33	\$ 2.65
Capital Component	\$ 5.10	\$ 10.20
Operating Component	\$ 6.52	\$ 13.05
Total	\$ 12.95	\$ 25.90

Other Premises

Other Premises shall be required to have separate Town OWNED Garbage Bins and or Carts to be for their use exclusively and shall be charged the following monthly rates for Garbage and Other Waste pick-up and disposal:

3 Cubic Yard Bins (each)	<u>Monthly</u>	<u>Bi-Monthly</u>
Admin Component	\$ 1.33	\$ 2.65
Capital Component	\$ 5.10	\$ 10.20
Operating Component	\$ 73.20	\$146.40
Total	\$ 79.63	\$159.25

Existing 1.5 Cubic Yard Bins (each) (no longer available)	<u>Monthly</u>	<u>Bi-Monthly</u>
Admin Component	\$ 1.33	\$ 2.65
Capital Component	\$ 5.10	\$ 10.20
Operating Component	\$ 56.86	\$113.73
Total	\$ 63.29	\$126.58

Sign On Fee

Owners or occupants requiring garbage service from the Town of Redcliff are required to pay a sign on fee of \$10.00.

TOWN OF REDCLIFF
BYLAW NO.1794/2014
SCHEDULE "B" - APPLICATION FOR EXEMPTION

Date: _____

Applicant Contact Information:

Phone Number: _____

Email: _____

I/We _____ being the
(Applicant's Name(s) - please print)

(Owner, occupant, lessee, purchaser or authorized Person(s))

located at _____ hereby apply to be exempted from
(Civic Address)

Waste Collection Service Charges by the Town of Redcliff at the above Location effective
_____ 20____.

(Note: Effective dates prior to the 15th of any month shall be prorated and charged 50% of the remaining period of any given month. Effective dates after the 15th of any month shall be prorated and charged 100% of the full monthly rate for any remaining period.)

Explanation of Solution to dispose of Garbage and/ or Other Waste to an approved landfill facility without the use of the Town waste collection services:

The Town may, at its discretion, upon seven (7) days written notice, cancel this application and charge rates provided for in the Garbage Bylaw as amended.

This application is not transferable.

Expiry Provision

The application for extension shall automatically expire on _____, 20____.

(*Note: Expiry provision is to be used in conjunction with sections 21 and 26)

Signature (Applicant)

Signature
(signifying Town's acceptance)

TOWN OF REDCLIFF
BYLAW NO. 1794/2014
SCHEDULE "C" - APPLICATION FOR ADDITIONAL BINS (Other Premises)

I _____ do hereby apply to the Town of Redcliff to
(Applicant name - please print)

have the Town supply to my place of business, _____
(Business name)

being located at _____, the use of _____ Bins
(Civic Address) (number)

to be used solely for the collection of Garbage and Other Waste originating from the above
specified place of business.

I hereby commit to paying charges as levied pursuant to the Garbage Bylaw for a minimum
period of twelve (12) months from the first billing period assessed by the Town. I understand
that within this period I may request the Town to provide additional Bins at the rates specified in
the Garbage Bylaw.

Application date: _____, 20____.

Effective date: _____, 20____.

Utility Sign on Application Number _____.

Signature (Applicant)

Signature
(signifying Town's acceptance)

**TOWN OF REDCLIFF
BYLAW NO. 1795/2014**

A BYLAW OF THE TOWN OF REDCLIFF TO ESTABLISH FEES, RATES AND CHARGES FOR GOODS AND SERVICES PROVIDED BY OR ON BEHALF OF THE TOWN OF REDCLIFF.

WHEREAS under the Municipal Government Act, a Municipal Council has broad authority to govern including authority to pass bylaws, respecting rates, fees and charges levied for goods and services provided by or on behalf of the Municipality;

AND WHEREAS the Council for the Town of Redcliff deems it desirable to establish fees, rates and charges for the various licenses, permits goods and other municipal services and facilities in a bylaw.

NOW THEREFORE THE MUNICIPAL CORPORATION OF THE TOWN OF REDCLIFF IN COUNCIL DULY ASSEMBLED ENACTS AS FOLLOWS:

TITLE

1. This Bylaw may be cited as the Town of Redcliff Fees, Rates and Charges Bylaw.

INTERPRETATION

2. In this Bylaw, unless the context otherwise requires;
 - (a) "Council" means the Council for the Town.
 - (b) "Municipal Manager" means the Chief Administrative Officer for the Town;
 - (c) "Town" means the Municipal Corporation of the Town of Redcliff;

RATES, FEES AND CHARGES

3. The rates, fees and charges for municipal licenses, permits, goods and services are hereby established as identified in Schedule "A" which is attached to and forming a part of this bylaw and any applicable taxes shall be added to these rates at the point of sale.
4. All references made in any other Bylaw, Policy or Resolution of Council to the "Rates Policy" shall now be referred to this Fees, Rates and Charges Bylaw.
5. Prices in this Bylaw do not include GST, unless otherwise noted, which is additional if applicable and will be added by the Town of Redcliff when costs are paid.
6. That in the event that a rate is required for a good or service not identified in this bylaw. Council authorizes the Municipal Manager to establish a temporary rate, fee or charge until such a time as this bylaw is amended.

7. That at the discretion of the Municipal Manager rates charged to bona fide non-profit community organizations may be modified. Or when such an organization's planned activity generates significant interest, activity or participation in the Town, the Municipal Manager may waive the fees.
8. That if any provision of this bylaw is deemed invalid, then such provision shall be severed and the remaining bylaw shall be maintained
9. This Bylaw shall take effect on January 1, 2015.
10. Bylaw No ~~1759/2013~~ 1782/2014 is hereby repealed at the end of the day December 31, 2014.

READ a first time this 28th day of November, 2014.

READ a second time this _____ day of December, 2014.

READ a third time this _____ day of December, 2014.

PASSED and **SIGNED** this _____ day of _____, 2014.

MAYOR

MANAGER OF LEGISLATIVE AND
LAND SERVICES

SCHEDULE "A"**ADMINISTRATION****STATIONARY AND OTHER ADMINISTRATIVE SERVICES**

Photocopying	25¢ per copied side of any document.
Faxing - sending of fax	\$1.00 per page of document sent
- receiving of fax	25¢ per page of document received
Detailed Map of Redcliff	\$12.00 each
Aerial Photograph of Redcliff	
- Small (15" X 21")	\$20.00 each
- Large (20" X 28")	\$30.00 each
Special sized maps	\$8.00 per sq. ft.
Specialized Scanning to CD-R (max 24" wide)	\$2.00 per page (\$10.00 minimum)
Books (e.g. Land Use Bylaw)	\$15.00 each
NSF Cheques	\$25.00

CONSTRUCTION STANDARDS AND DESIGN GUIDELINE

Construction Standards	\$35.00 each (GST included)
Design Guidelines	\$25.00 each (GST included)
Tender Documents	\$50.00 each (GST included)

**Special pricing may be used for exceptionally large document packages

SOUVENIR TYPE SERVICES

Souvenirs and public relation type products, such as pins, hats, sweatshirts, t-shirts, mugs, pens, crests, flags, etc. or other such goods for sale shall be available for sale at a price determined as follows:

Unit price plus 20%

Example: If the Unit Cost is \$27.55, the sale price is $\$27.55 + \$2.51 = \$33.06$

Any Redcliff based club or non-profit organization may purchase pins for public relations purposes at cost plus 10% each. If the club or non-profit organizations wishes to purchase pins for resale they may do so at cost.

The **Municipal Manager** and /or **Council** may distribute pins as required for public relations purposes.

ENCROACHMENT PERMIT

Encroachment Permit \$100.00

TAX CERTIFICATE / COMPLIANCE CERTIFICATE

Tax Certificate \$34.00

Tax Search Request (including: Current tax levy, legal, roll # and assessment) \$10.00

Letter of Compliance \$60.00

ASSESSMENT COMPLAINT FEES

PROPERTY COMPLAINT CATEGORY	FEE
Residential Land with 3 or fewer dwelling units	\$30.00
Farmland	\$30.00
All other properties if assessed value is:	
Less than \$500,000.00	\$100.00
Greater than \$500,000.00 but less than \$5,000,000.00	\$200.00
Greater than \$5,000,000.00 but less than \$10,000,000.00	\$300.00
Greater than \$10,000,000.00	\$500.00

FIREWORKS IGNITION PERMIT

Permit Fee \$50.00 (non-refundable)

HIGH / WIDE LOAD MOVES PERMIT

Permit Fee: 300.00

LAND USE BYLAW AMENDMENT

Application Fee \$650.00

SUBDIVISION

Application Fee \$350.00 plus \$100.00 for every additional lot created over and above the original lot

Subdivision Extension: 1st request for extension No charge
2nd and subsequent requests for extension \$175.00

Endorsement Fee \$100.00 per application

DEVELOPMENT PERMIT FEES**Residential**

Single Family Dwelling	\$100.00
Multi-Family Dwelling	\$100.00 + \$50.00/unit
Accessory buildings 10 m ² – 35 m ²	\$65.00
Accessory buildings greater than 35 m ²	\$100.00
Additions	\$100.00

Non-Residential

Commercial/Industrial/Horticultural/Institutional Buildings	\$200.00 + 10¢ / m ²
Accessory Buildings / Additions (Less than 100 m ²)	\$100.00
Other (Including: Home Occupations, Decks, Driveways, Demolition, Signs, Hot Tubs, Relocated Buildings, Permit to Stay, Others as Determined by Development Authority)	\$65.00
Discretionary Use – MPC – additional fee above regular application fee	\$75.00
Special MPC – additional fee above application and regular MPC Fee	\$150.00

WORK STARTED BEFORE PERMIT ISSUANCE SUBJECT TO DOUBLE PERMIT FEES**Construction Damage Deposit**

Residential	\$1,000.00
Commercial/Industrial/Horticultural	\$2,000.00
<i>Note: A construction damage deposit may to be taken for development permits Issued for principal buildings, accessory buildings, additions, excavations and/or Demolition projects</i>	
Subdivision & Development Appeal Fee	\$100.00
Boulevard Development Application Fee	\$65.00
File Review (Environmental) Fee	\$75.00

COMMUNITY SERVICES

ELECTRONIC MESSAGE BOARD

Setup fee	\$5.00
User fee	\$5.00 per day

SWIMMING POOL

General Admission (GST included)

<u>Age</u>	<u>Day Pass</u>	<u>5 Pack</u>	<u>Season Pass</u>
Tiny Tot (0-5 years)	Free	Free	Free
Child (6-12 years)	\$4.25	\$17.00	\$55.00
Youth (13-17 years)	\$4.75	\$19.00	\$62.00
Adult (18-55 years)	\$5.50	\$22.00	\$72.00
Senior (56+ years)	\$5.00	\$20.00	\$65.00
Family	\$12.00	\$48.00	\$145.00

A family is considered to be parents and immediate children under 18 years of age.

LESSONS (GST included)

Red Cross Pre-School to Swim Kids Levels 1-4	\$32.00
Red Cross Swim Kids Levels 5-10	\$37.00
Private lessons	\$30.00/hr. or \$35.00/person for 2 – 3 people/hour
Swim Club	\$30.00/hr

The rate for other lesson programs such as Bronze Star, Bronze Medallion & Senior Resuscitation, Bronze Cross, Aqua Leaders, Etc. will be established by the Community Services Director on the basis of cost plus a 10% program administration.

RENTALS (GST included)

1-29 people	\$75.00 / hour
Extra charge for every additional 20 persons	\$25.00 / hour
Security Deposit	\$75.00 Refundable

ARENA (REC-TANGLE)

ICE RENTALS	May 1, 2014 - May 1, 2015	April 30, 2015 - April 30, 2016
Youth (17 and under)	\$60.00/ hour	\$60.00 / hour
Adult (non-prime time - before 4:00 p.m. – Monday-Friday)	\$80/ hour	\$80.00 / hour
Adult (prime time – weekends and after 4:00 p.m. weekdays)	\$100/ hour	\$100.00 / hour
Public Skating	Free *	Free *

MEETING ROOMS**ARENA**

Large Room (Full Day)	\$75.00
Security Deposit (Refundable)	\$150.00
Large Room (Hourly)	\$25.00
Security Deposit (Refundable)	\$50.00
Entire Building (No Ice, Full Day)	\$350.00
Security Deposit (Refundable)	\$300.00
Local Non-profit Community Groups (Backup Facility, Hours Used)	\$30.00

*Refer to separate policy for Redcliff Skating Club and Redcliff Minor Hockey Association.

SENIOR DROP IN CENTRE

Refer to separate policy on this facility.

TOWN HALL

Downstairs Conference Room (1/2 Day – 4hrs)	\$15.00
(Daily)	\$25.00

BALL DIAMONDS

Diamonds (Per Hour, Minimum 1.5 Hours)	\$4.50
Lights (Per Hour)	\$3.00
Tournaments (Per Diamond) Day	\$80.00
Weekend	\$120.00
Equipment & Maintenance Fee (Annual for Each Team in League)	\$5.00

BALL DIAMONDS CONCESSION

Non-Profit groups	Rental Rate (Per Day)	No Rental Fee
	Refundable Damage Deposit	\$100.00
	Insurance Coverage Required (Must Provide Proof)	\$2 million
Profit groups	Rental Rate (Per Day)	\$100.00
	Refundable Damage Deposit	\$100.00
	Insurance Coverage Required (Must Provide Proof)	\$2 million

CAMPGROUND (GST INCLUDED)

Tent	\$20.00 per day
Camper, Trailer, Recreational Vehicles (Water)	\$25.00 per day
Camper, Trailer, Recreational Vehicles (Water & Electric)	\$30.00 per day

LIONS PARK KITCHEN COMPLEX

Not for Profit Groups	Rental Rate (Per Day)	\$25.00
	Refundable Damage Deposit	\$100.00
For Profit Groups	Rental Rate (Per Day)	\$50.00
	Refundable Damage Deposit	\$100.00

ALL FACILITIES KEY/COMBINATION LOCK DEPOSITS

Refundable Key Deposit	\$125.00
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PITCHING MACHINE

Redcliff Teams (Ladies & Little League)	\$5.00
All other groups	\$20.00
Refundable Security Deposit	\$20.00

PORTABLE SOUND SYSTEM

Daily Rental	\$20.00
Daily Rental (Non Profit, Community Group)	No Charge
Security Deposit	\$100.00

PORTABLE STAGE

Daily Rental	\$150.00
Security Deposit	\$500.00

MEALS ON WHEELS

Billed Cost per Meal

\$5.50

HOME CARE SERVICE PROVIDER SUBSIDY – (Effective May 1, 2014 – April 30, 2015)

COST	1 PERSON / YEAR *	2 PEOPLE / YEAR *
\$15.00	Less than \$21,400	Less than \$33,700
\$18.00	\$21,401 – \$25,800	\$33,701 – \$41,900
No Subsidy	Over \$25,800.	Over \$41,901

HOME CARE SERVICE PROVIDER SUBSIDY – (Effective May 1, 2015 – April 30, 2016)

COST	1 PERSON / YEAR *	2 PEOPLE / YEAR *
\$15.00	Less than \$21,800	Less than \$34,300
\$18.00	\$21,801 – \$26,200	\$34,301 – \$42,500
No Subsidy	Over \$26,200.	Over \$42,500

* Net Family Income

PUBLIC SERVICES

CEMETERY

Plot	\$450.00
Cremation Plot	\$150.00
Columbarium Niche	\$800.00
Opening and Closing	\$450.00
Placing Urn	\$200.00
Columbarium Opening and Closing	\$200.00
Saturday Burial	\$340.00 (Additional)
Holiday Burial	\$340.00 (Additional)
After Hours Burial *	\$150.00 (Additional)
Children up to 6 years Opening and Closing	\$150.00
Setup of Tent	\$50.00

* After hours shall be any time after regular closing time for Public Services Department

Note: Graveliners are mandatory, and will be provided by the Town of Redcliff at cost as outlined in Cemetery Bylaw.

EQUIPMENT

Equipment for Custom Work	Rate per hour (Includes Operator)
Backhoe	\$100.00
Excavator	\$150.00
3 Ton Truck	\$90.00
Tandem Truck	\$120.00
Grader	\$135.00
Sweeper	\$100.00
Sewer truck	\$110.00
½ Ton truck	\$55.00
Sheep foot Packer	\$80.00
Riding Mowers	\$60.00
Custom Services	\$45.00 plus cost
Skid Steer Loader	\$95.00
Small Equipment (mowers, pumps, etc.)	\$60.00
Laborer	\$55.00

LANDFILL (effective January 1, 2014)**General Fees**

Up to 250 kg's (550 lbs.)	\$7.00
Over 250 kg's	\$42.00/ 1,000 kg's
Town of Redcliff & Cypress County *	\$21.00/ 1,000 kg's
Special Waste requiring Class 2 site	\$50.00 / 1,000 kg's
Clean Concrete/Asphalt	\$21.00/ 1,000 kg's
Special Materials Disposal Fee **	At Cost
Clean Fill ***	No Charge

Minimum Flat Rates (apply during Power Outages)

Less than 1 (one) Ton vehicle	\$7.00(current minimum)
1 Ton vehicle	\$55.00
Over 1 Ton vehicle	\$60.00

Contract Haulers

Semi-Trailers	\$450.00
Front End Dumps	\$150.00
Roll off Containers	\$80.00

Other Rates

Surcharge for inadequately restrained loads	\$20.00
Refrigeration and Air Conditioning Equipment without confirmation of ozone depleting substances removed	\$50.00 per unit

* Garbage hauled on behalf of Cypress County will be charged at the rate for Cypress County, conditional to the bins being easily identifiable as Cypress County bins with their location. Billing for tonnage will be billed directly to Cypress County and not through the carrier.

** Based on approved equipment and manpower rates and any costs of materials and/or parts required to provide the extra handling, treatment or burial of wastes of an extraordinary nature.

*** Clean fill material must be suitable for cover material at the Landfill and will be accepted at the discretion of the Landfill Operator. The material must be free of concrete, asphalt, organics, liquids, hydrocarbons, or any hazardous material identified in the *Alberta Waste Control Regulation*.

WATER AND SEWER SERVICE INSTALLATIONS

BASE RATES**Water Service Only**

	1"	1½"	2"
Material Costs	\$1,300.00	\$1925.00	\$2550.00
Labour	<u>\$2,100.00</u>	<u>\$2,100.00</u>	<u>\$2,100.00</u>
TOTAL	\$3,400.00	\$4,025.00	\$4,650.00

4 Inch Sanitary Service Only

	4"
Material Costs	\$450.00
Labour	<u>\$2,100.00</u>
TOTAL	\$2,550.00

Water and 4 Inch Sanitary Service Installed Simultaneously

	1"	1½"	2"
Material Costs	\$1,600.00	\$2,250.00	\$2,900.00
Labour	<u>\$2,500.00</u>	<u>\$2,500.00</u>	<u>\$2,500.00</u>
TOTAL	\$4,100.00	\$4,750.00	\$5,400.00

Oversized Water and Sewer Services

Material and Labour costs for water and sewer service installations exceeding the sizes stipulated herein (whereas such service has been approved by Council) shall be based on actual costs plus 10%

Storm Sewer Service

The fee for the installation of any storm sewer service will be established at the time of request and determined by the Public Services Department.

Residential/Commercial

Other costs; such as asphalt replacement, concrete replacement, or day lighting services to be determined at the time of request by the Public Services Department.

Subdivisions/ Developments

The Public Services Department will install up to a maximum of 2 contiguous sets of services extensions (2 contiguous parcels).

Installation of service extensions exceeding the allowable maximum or for water/sewer main extensions for any subdivision or development shall be the responsibility of the developer/property owner. All work must be completed by a contractor who specializes in this type of work in accordance with the Town's Design Guidelines and Construction Standards. It will be the responsibility of the property owner / developer to hire a contractor to service the property to the Town's standards. The Town will inspect and sign off on installations. All field testing shall be submitted to the Town's Engineering Department for review and acceptance that the work meets the Town's Design Guidelines and Engineering Standards.

*** NOTE**

1. Rates are for installation of services during normal construction season. Costs for installing services

during winter conditions will be established at the time of request and determined by the Public Services Department.

SANITARY SEWER CONNECTION FEE

An additional sanitary sewer connection fee is to be charged to the following properties for installation of sanitary sewer main on a portion of 4th Street NE. No local improvement bylaw was undertaken as a result of property owners not wanting the cost allocated to their property taxes as a local improvement tax.

• Lot 44, Block 107, Plan 8210827	\$2,941.04
• Lot 45, Block 107, Plan 8210827	\$2,789.44
• Lot 41, Block 108, Plan 8210827	\$2,248.68
• Lots 17-20, Block 108, Plan 1117V	\$3,032.00
• Lots 11-16, Block 108, Plan 1117V	\$4,548.00

FIRE DEPARTMENT

Inspection Services

Regular Program Inspections (Original and Follow-up) (Scheduled per QMP)	No Charge
Non-Regular Program Inspections (Original and Follow-up) (Daycares occupancy, loans, etc.)	\$30.00
Third and subsequent Inspections (When required by Inspector)	\$50.00

Cypress County

As per current fire agreement between Town of Redcliff and Cypress County

Equipment and Material Fees

Pumper Unit (includes 3 men)	\$400.00	\$600.00/ hour*
Rescue Unit (includes 2 men)	\$400.00	\$600.00/ hour*
Prairie Fire Truck (4x4 Ton with 2 men)	\$400.00	\$600.00/ hour*
Firefighters		At Cost*
Materials Used		Replacement Cost
Special Equipment		Cost plus 10%
Administration Fee		\$25.00

Documentation Requests

Fire reports	\$25.00 each
Photographs	\$10.00 per print
Inspection report	\$25.00 each

TOWN OF REDCLIFF REQUEST FOR DECISION

DATE: December 8, 2014

PROPOSED BY: Manager of Engineering

TOPIC: Inflow and Infiltration Investigation sewer modelling scenarios

PROPOSAL: Determination of level of service

BACKGROUND:

As part of the Inflow and Infiltration (I & I) Investigation, ISL Engineering and Land Services generated the town's sanitary system model with the flow monitoring data captured during this study and previously by SFE in 2012. The sewer model was calibrated to dry peak and wet weather peak. The Town sanitary system is divided into three sanitary catchment areas as per the attached drawing. After calibration, ISL analyzed the sewer model using three scenarios as below

1. July 06, 2013 Thunderstorm
2. 1:50 year, 24 Hours, 4th Quartile Huff Storm (used by City of Calgary for the capacity analysis in the existing areas)
3. I & I allowance of 0.28 l/sec/ha (recommended by Alberta Environment and Sustainable Resource Development (AESRD) guidelines)

Scenario 1: Flows at Medicine Hat gate near 200 l/sec (30% over capacity) and major back up. Northwest lift station (3rd Ave and 3rd St NW) cannot keep up (although flow rates are very high as well), wide spread backup and flooding to surface. The I & I rates are very high in the NW area and suggest that there is major inflow problems or some sort of overflow from greenhouses to the sanitary system. There are no real issues in the NE industrial trunk except the tail water condition due to capacity of the line to Medicine Hat and hydraulic grade line (HGL) appears at the ground surface. The South Trunk experiences a widespread backup up to 5th Ave largely due to the capacity of the line to Medicine Hat which causes HGL to near surface at the SE confluence.

Scenario 2: Flows at Medicine Hat gate approximately 190 l/sec. NW widespread back with numerous mains over capacity but not as bad as July 06, 2013 event. NW lift station (3rd Ave and 3rd St NW) cannot keep up (although flow rates are very high as well). No issues in the NE industrial trunk except the HGL to surface between Highway #1 and SE confluence. South trunk shows some back up, pipes downstream of Jesmond lift station are over capacity. Backup is limited to 9th Ave along south trunk.

Scenario 3: Flows at Medicine Hat gate are 165-170 l/sec (existing capacity of the Medicine Hat line). NW lift station keeps up even with the low pumps output. NE industrial trunk experiences some pipes over capacity and tailwater condition due to slight elevation of HGL due to capacity of line to Medicine Hat. South Trunk experiences limited to no issues. Pipes downstream of Jesmond LS are over capacity but no real surcharge issues realized. Some tailwater conditions occur due to capacity of line to Medicine Hat.

Further to the above analysis, ISL was requested to present to the Council on Dec 08, 2014 meeting, the conceptual cost estimates associated with each scenario. ISL seeks Council's decision on level of

service required to complete the capital upgrade assessments for the I & I investigation study.

Attachment: Presentation material from ISL and sanitary catchment map.

Options:

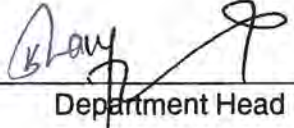
1. Accept the sanitary level of service for the Town based on the July 06, 2013 thunder storm and associated capital upgrade costs.
2. Accept the sanitary system level of service for the Town based on 1:50 year, 24 Hours, 4th Quartile Huff Storm (used by City of Calgary for the capacity analysis in the existing areas) and associated capital upgrade costs.
3. Accept the sanitary system level of service for the Town based on inflow and infiltration (I & I) allowance of 0.28 l/sec/ha (recommended by Alberta Environment and Sustainable Resources Development (AESRD) guidelines) with no upgrades necessary.

Recommendation:

Each of the above scenarios represents a different level of service and each level of service will have corresponding capital upgrade requirements except scenario 3. Administration will require council's decision on the acceptable level of service for the municipality. Ideally, the Town's sanitary system should be upgraded to handle the peak events like July 06, 2013 but the capital upgrades cost will be exceptionally high. On the other hand a lower level of service may result in a system that is under capacity when peak events such as July 06, 213 occur, which may also result in property and environmental damage.

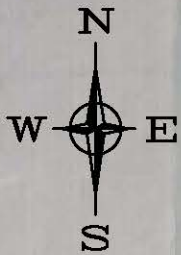
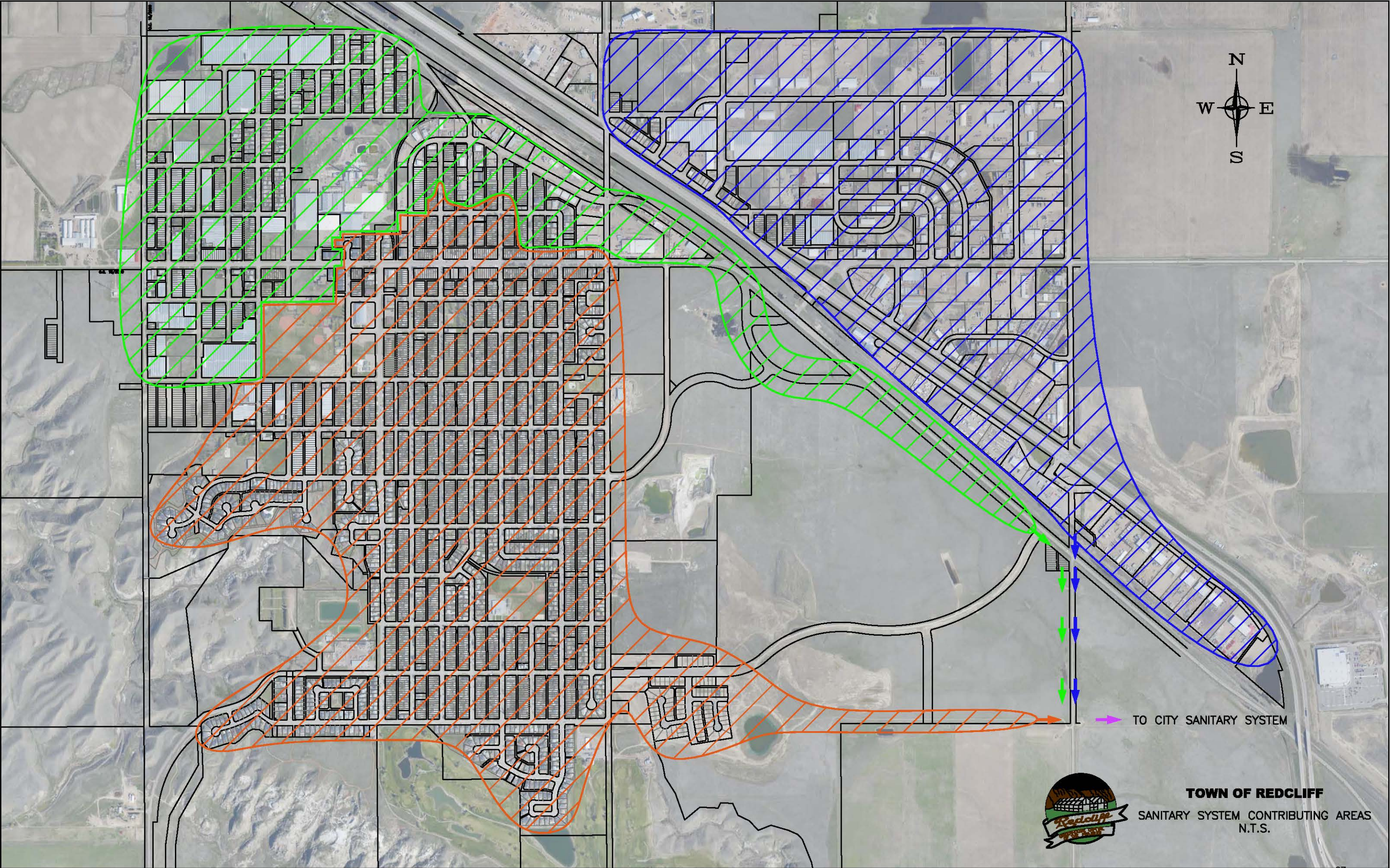
Suggested Motions:

1. Councilor _____ moved that the Town of Redcliff accept the sanitary level of service for the Town based on the July 06, 2013 thunder storm and add the associated capital upgrade costs to MYCIP (Multi Yearly Capital Improvement Plan) for construction in future.
2. Councilor _____ moved that the Town of Redcliff accept the sanitary system level of service for the Town based on 1:50 year, 24 Hours, 4th Quartile Huff Storm (used by City of Calgary for the capacity analysis in the existing areas) and add the associated capital upgrade costs to MYCIP (Multi Yearly Capital Improvement Plan) for construction in future.
3. Councilor _____ moved that the Town of Redcliff accept the sanitary system level of service for the Town based on inflow and infiltration (I & I) allowance of 0.28 l/sec/ha (recommended by Alberta Environment and Sustainable Resources Development (AESRD) guidelines) with no upgrade necessary.

SUBMITTED BY: 
Department Head

APPROVED BY: 
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. 2014



TOWN OF REDCLIFF
SANITARY SYSTEM CONTRIBUTING AREAS
N.T.S.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: November 24, 2014

PROPOSED BY: Director of Community and Protective Services

TOPIC: 2014 FCSS Grants

PROPOSAL: To consider allocation of 2014 FCSS Grant funding

BACKGROUND:

Each year, Redcliff FCSS provides funding to non-profit organizations and agencies to enhance the social well-being of individuals and families through promotion or intervention strategies. This includes child and youth programs, family life enrichment courses, senior's programs, information and referral programs, and other social support programs.

Funding is provided through FCSS Community Development for programs that serve Redcliff residents and meet eligibility requirements as per the **Family and Community Support Services Act and Regulation**.

There is funding available from FCSS Community Development (G.L. 2.51.09.770.000) to allocate as follows:

Big Brothers Big Sisters	Teen Mentor Program	\$5,285.00
Medicine Hat Family Services	Counselling; Family Life Education, courses	\$6,000.00
Redcliff Actions Society for Youth	Workshops and Activities	\$7,800.00

ATTACHMENTS:

Grant Applications (Big Brother Big Sister, Medicine Hat Family Services, Redcliff Actions Society for Youth)

OPTIONS:

1. To allocate funding to each of the projects provide funding as recommended.
2. To redistribute funding available from FCSS Community Development G.L. 2.51.09.770.000.
3. To not allocate any funding FCSS Community Development G.L. 2.51.09.770.000.

RECOMMENDATION:

That Council considers option #1.

SUGGESTED MOTION(S):

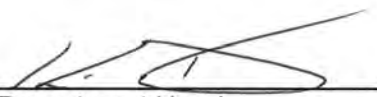
1. Councillor _____ moved that the Town of Redcliff approve the following funding from the FCSS Community Development account (G.L. 2.51.09.770.000) as follows:

Big Brothers Big Sisters Game	\$5,285.00
Medicine Hat Family Services	\$6,000.00
Redcliff Action Society for Youth	\$7,800.00

2. Councillor _____ moved that the Town of Redcliff approve the following funding from the FCSS Community Development account (G.L. 2.51.09.770.000):

Big Brothers Big Sisters Game	_____
Medicine Hat Family Services	_____
Redcliff Action Society for Youth	_____

SUBMITTED BY:


Department Head


Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. 2014.

September 30, 2014

Town of Redcliff
Community Services
Box 40, #1 – 3rd St N.E.
Redcliff, AB T0J 2P0

Attention: Cindy Murray, Community Services Director

Dear Cindy:

I am forwarding the Family and Community Support Services Project Application for the year 2015. Medicine Hat Family Service (since 1966) provides counseling services and Family Life Education throughout the region.

Our previous agreement was at \$2,000.00 per year for counseling only. We are submitting a grant request of \$6,000 for 2015 for Counseling and F.L.E programming in Redcliff .

Please call if you have any questions.

Yours truly,

Sylvain Bellefeuille
Coordinator

c/ FCSS Redcliff -file



TOWN OF REDCLIFF
Community Services Department
P.O. Box 40
Redcliff, Alberta T0J 2P0
Phone 403-548-7415
Fax 403-548-6623
Email cindym@town.redcliff.ab.ca

**Family and Community Support Services
Project Application
September 30, 2014**

Use this application if you wish to apply for funding through Family and Community Support Services. Each project must be of a preventive nature that enhances the social well-being of individuals and families thorough promotions or intervention strategies at the earliest opportunity. Submit application to:

**Redcliff FCSS Board
C/O Community Services Director
P.O. Box 40
Redcliff, AB T0J 2P0
Phone: 548-7415 Fax: 548-6623
Email: cindym@town.redcliff.ab.ca**

REDCLIFF FCSS GRANT APPLICATION

PART 1

ABOUT YOUR ORGANIZATION/GROUP

Contact Information	
Organization Name	Medicine Hat Family Service (MHFS)
Mailing Address	477-3 rd St SE, Medicine Hat, AB T1A 0G8
Phone Number	403 504 8026
Fax Number	403 504 0351
Website	
Primary Contact	
Name	Syl Bellefeuille
Position	Coordinator
Phone number	403 504 8026
Email Address	sbellefeuille@canopycanada.net

TYPE OF SUPPORT

Please indicate which type of funding support you are applying for:

- **Special Project** - Short term and not part of the regular operational costs of the organization
- **Operation Grant** - Offsets ongoing operational cost deficits incurred when providing an existing service

OUTCOMES

Which of the following outcomes under the FCSS Act fits the proposed project?
(Please check all that apply – if no outcomes apply – stop filling in the application form and contact the Director of Community Services for consultation)

- **Outcome #1 – Prevention - YES**
Help people to develop independence, strengthen coping skills and become more resistant to crisis.
- **Outcome #2 – Local Autonomy**
Help people to develop an awareness of social needs.
- **Outcome #3 - Community Development**
Help people develop interpersonal and group skills, which enhance constructive relationships among people. - YES
- **Outcome #4 – Accountability**
Help people and communities to assume responsibility for decisions and actions, which affect them.
- **Outcome #5 – Volunteerism**
Provide support that help sustain people as active participants in the community.

PART 2

EXECUTIVE SUMMARY

Please provide any attachments that you feel supplement the questions below.

Agency Purpose/Mandate

Mission Statement: MHFS is a private, not-for-profit organization providing a diverse range of professional support and counseling services to individuals, couples and families experiencing life's challenges.

Vision Statement: MHFS is a recognized, viable and sustainable organization. We provide affordable, quality services while empowering individuals, couples and families through working together. We honour and respect the dignity and inherent worth of all.

Project Summary - Counseling and Family Life Education Program

Our Counseling Program provides citizens of the region an affordable and subsidized fee for service that assist individuals, couples and families who reach out for help with personal issues that are not subsidizing in their lives unless they explore personal growth in awareness, understanding, acceptance and commitment to changing their actions for more desirable outcomes to those issues.

Our Family Life Education Program offers 3 different options of service provision. They include:

1. One time community base presentations on topics tailored to the needs of the targeted audience such as Grief & Loss, Self-Esteem building, Healthy Relationships, Anger Management Skill Building, Stress Management Skill Building and Mindfulness Relaxation Techniques.
2. Drop-In Support Groups are designed for people to attend weekly and in some monthly support groups addressing thematic issues experienced by a targeted population. This includes groups focussing on Acceptance and Commitment Issues, Emotional Journeys of Loss associated with death, employment, health and relationships (Journey From Loss And Heartbreak to Connection) as well as support groups to Seniors accessing the Veiner Centre with D.I.L.L.S. (Drop-in Lifelong Learning Series) We also A Support and Guidance group series. (see pamphlet)
3. Designated psycho-educational and certification courses such as for Women- Courage to Change (domestic violence issues), Powerful Self- Tools for Transformation. For children, we offer a 6 week course called "Kids in the Middle" to assist children process issues and the impact of divorce in their lives. Certification courses include Babysitter Course and ABC's of Being Home Alone.

Statement of Need (*problem statement; description of the situation you wish to change*)

Redcliff has limited resources for families and individual to access affordable / quality driven / non denominational base counseling and family life education programming. A sliding fee scale base service permits the working poor/indigent families of the Redcliff to access a service to assist them with their personal/social family issues that do not subsidize. Affordable /subsidized Counseling /FLE Services assist

those individual who reach out to help them develop resistance to crisis and provide supports that help them as active participants in their community. Without this services, Redcliff residents would look to acute emergency interventions at the hospital, Social & Children Services and Community Mental Health and Police intervention. In presenting this project as a need, Redcliff FCSS 2011-2012 contract funded \$12,000 per year for this service. The agency delivered 2661.5 hrs (2010) to meet the need requested by the Redcliff residents. There is a need to provide affordable / subsidized counseling services and family life education programming

Goals (S.M.A.R.T. specific, measureable, achievable, realistic, timeline)

To provide Counseling and Family Life Education to Redcliff residents who have identified themselves as being in need of an affordable fee schedule to assist them with personal, family or relational difficulties and to assist them with their preventive healing processes through Counseling or FLE.

Short term	Indicators of success	Measurement tools
1. have the individual/family feel safe and willing to share honestly what their counseling issues are.	1. Client shares truthfully issues that are not subsiding in their life	1.a) pre-test with comfort level to share issue with counselour b.) post - test asking same questions about level of comfort to share issue(s) with counselou
2. have group participants share experiences and act respectfully in the context of group dynamics	2. participants share challenges and experiences openly with group members	2. group rules are written up and shared with participants as per their desires. Participants sign personal commitment to respectful behaviour and sharing. count the number of participants willing to sign their group rules . Pre-test for change
Mid term outcomes	Indicators of success	Measurement tools
1. client identifies/recognizes obstacles hindering favourable outcomes to issues	1. client seeks input to changing behaviour due to new knowledge, understanding of issues	1. counseling pre-test / post test of cycle of change.(URICA) University of Rhode Island Change Assesment scale
2. group participants engage in sharing, exploring and practicing skills of topics presented in sessions	2.. participants share experiences/struggles/successes of new information in their respected daily lives	2. (URICA) - Change Assessment scale / presentation evaluation hand-outs

Long term outcomes	Indicators of success	Measurement tools
1. client indicates improvement of handling issue by use and application of new skills in everyday life	1. client reports more favorable outcomes to presenting issues	1. URICA Assessment scale
2. group participants new knowledge/ skills are observed in group interactions	2. participants reports improvements to handling problematic issues in their every interpersonal relationships	2. URICA Change Assessment Scale

Strategy (approach(es) you will use to address this need or change this problem)

The broad strategy of the project is to provide a safe /caring place for Redcliff residents to explore family/personal and relational issues that do not subside and explore with professional assistance ways to address these issues that may contribute to more favorable outcomes from that person's point of view. Healthy relationships encourages healthy decision making between family members, partners, co-workers, community participation.

Explain why you believe this strategy will work, include research is possible?

We believe Counseling Services contributes to the overarching goal of FCSS by; exploring behaviours affecting non-subsiding issues in one's life , exploring attitudes feeding behaviours affecting one's life, exposing and confronting belief detrimental to one's relationships with significant others, sharing knowledge about one's issues to empower one towards change(remaining in an abusive relationship for example), and by buiding skills that assist with the greater good of healthy inter-personal communication with all relationship. ***** *We believe Family Life Education contributes to the overarching goal of FCSS by; inviting individuals to participate in group like setting to learn knowledge about self, attitudes, values, behaviours that affect them in their day to day relationships. Through the opportunities of learning new information and suggested new approaches and applying them in a safe environment, an individual has opportunities to integrate them in their every day life.

What resources are you dedicating to this project/service?

- We are located at 477-3rd St Se in Medicine Hat. We have over 3000 sq ft of office/group meeting space.
- Our staff are professionally trained in their respective counseling disciplines.
- Professional liability insurance for counsellors and facilitators.
- Our management team has over 60 year combined experience in the field.
- We are governed by a dedicated Board of Directors.
- Will travel to a presentation location when a request is made. Absorb employee travel expenses/ audio visual learning equipment / provide literature research/ develop course curriculum/ provide hand-outs.
- Will provide a counsellor on-site when / if a request is made.
- Advertising in College Continuing Education Course catalogue
- Annual audit expenses
- Stats maintenance funding requirement.
- Unlimited # of counseling sessions to Redcliff residents and unlimited # of group/ courses and presentation participation to Redcliff residents.

How will you know you succeeded? What will be the impact of your program?
(Review your S.M.A.R.T. goals)

The outcomes generally will reflect more awareness of behavioural impact on issues, more resolve from individuals to take the change process to the action stage. Because our services are focused on an individual change process, often clients are at different stages at addressing their problem. Some really want to work on their problem, some believe they do not have a problem and some hope to gain more ideas to solve their problem.

Success is a mixture of personal awareness / pursuing change behaviour / implementing change / sustaining change / accessing supports to prevent from having a relapse.

Measurement tools (*interviews, surveys, questionnaires*)

- **Counseling:** Heart & Soul of Change Project- Given at each session
- **Presentation/Support Groups:** MHFS Pre-test & post test
- **Courses:** URICA Pre and post Test

VOLUNTEERISM

How will your project promote, encourage and facilitate volunteerism?

MHFS "REVIEW ENGAGEMENT REPORT " for the period ending Dec 31, 2011 records a total of 2,385 hours of volunteer contribution to the carrying out of programs at the agency. In 2009, there were 792 volunteer hours.

Our volunteers provide hourly supports in the following categories:

- Board Members - 520 hrs (various board/committee meetings and protocol functions)
 - Fund Raising Events- 160 hrs(Flower sales/ United Way events/walkathon)
 - Practicum Students- 1715 hrs(Social workers/ Assisting In course research and client intakes)
- total = 2365 hrs

Our Board Member volunteers are community professionals/ retired citizens/ parents. Our Fund Raising volunteers are members of Sororities / Business Owners / staff / partners of Board members and staff / some Rotary Club members. Our Practicum Students volunteers are from various colleges and universities such as Medicine Hat College, University of Calgary, University of Victoria and University of Lethbridge.

Volunteers involved with the Board and direct client programming activities require a resume, letter of introduction, references and an interview to determine suitability. A final requirement is to submit a Criminal Records Check, a Child Welfare Records Check and a Vulnerable Sector Search Check. Board Members approve Board memberships. Management Team approves all other volunteers after proper screening (legal,interview,reference checks)

COORDINATION AND COMMUNICATION

Identify other organizations that provide similar services

Counseling Services: Since 1966 MHFS has provided subsidized counseling services

to the Southeastern Alberta region. The private counseling sector provides similar services that welcome employee benefits plans to offset the cost with limited # of sessions.

Family Life Education: Women Shelter, Alberta Health Services, McMan Youth, Family & Community Services, Canadian Mental Health Association. These groups have some restricted delivery models in that they focus on domestic violence, school base initiatives or families with status with Alberta Children Services or having chronic mental health diagnosis.

What co-operative and coordinative steps has the project taken with these agencies

We co-operate with the Women Shelter to deliver the 11 week course called 'Courage to Change'. We have facilitators and they provide a safe meeting place and child care.

Alberta Health Services provides a day drop-in "Courage to Change" Course for men and we provide an evening Course. This course is for men found guilty of intimate partner violence

McMan provides in-school supports. We provide one time presentations under the CALM programming in the local High Schools (M.H. / Dunmore)

Describe similarities and differences between the proposed project and those identified as being delivered by other organizations

Our distinctiveness is that we cover the scope of the family from child to seniors and that we are focused on preventive approaches where further breakdown of life's situation is the key.

Often, we are asked to come on-board with other agencies to address their programming gaps with issues pertaining to relationships and situational emotional breakdowns. (grief, loss, stress, anger, communication, self-esteem as examples)

**PART 3
PROGRAM BUDGET**

Please provide a budget specific to the program for which you are requesting funding, and indicate very clearly how much funding you are requesting and how that funding will

be applied. Please include any in-kind support.

Income	2015	Total	Actual
Redcliff Grant	\$6,000	\$6,000	
MHFS	\$1,000	\$1,000	
UWay	\$1,000	\$1,000	
Total Income	\$8,000	\$8,000	
Expense			
Counseling- unlimited #of sessions and unlimited presentation request plus on- site- two support groups	\$8,000	\$8,000	Counseling= \$3,000 Presentations = \$3,000 & groups
Total Expenses	\$8,000	\$8,000	

Total Redcliff FCSS Funding Requested: \$6,000 (based on 60 units of service for counseling or F.L.E @ \$100.00 per unit). We provide unlimited # of counseling units for Redcliff residents_____

PART 4

Please provide a "Summary Evaluation" within 30 days of completion of the project. The summary will include a review of the goals and a final budget.

PART 5

AUTHORIZED SIGNATURES

This is to certify to the best of my knowledge, the information included in this grant application is accurate and a proper representation of our organization.

Signature

Date _____

Name _____

Position

ALL APPLICATIONS SHALL REMAIN CONFIDENTIAL

For office use only:

Application received: _____

Approval: _____

Cheque: _____

Evaluation received: _____

MEDICINE HAT FAMILY SERVICE

January – August 2014

TOWN OF REDCLIFF

<u>AREA</u>	<u># CLIENTS</u>	<u># SESSIONS</u>	<u>COUNSELLING hrs</u>
Redcliff	18	51	63.75 hrs

Total clients and hours of counseling combined with those who received UWAY subsidy for client portion of fee. (5 families received UWAY subsidies)

11 Families accessed services in 2014 (January to August). Of which:

- 10 families had 1-6 sessions
- 1 family had 7-12 sessions

Respectfully submitted,

Sylvain Bellefeuille
MHFS Coordinator

Medicine Hat Family Service

TOWN OF REDCLIFF FCSS COUNSELING CONTRACT

JANUARY 2014 - JULY 2014

Some Client Comments From Outcome Measures

- **It's slow but process is good outcome.**
- **It is hard to take an honest look at yourself.**
- **Howard suggested homework for me to complete throughout the week that we can work through at the next session.**
- **You can work on "not doing". That was insightful to me.**
- **I am looking at multiple ideas to change my situation. Baby steps are better than no steps.**
- **I have never opened up to a counsellor before.**
- **I want to go home and see how some of my new ways of dealing with things will work.**
- **He pegged my stonewalling problem and need to address it.**
- **I am making positive steps towards taking my life back.**
- **I've seen many counsellors in my life and CATHY is the only one who has been able to understand me and put it in words so I can see it (things past and present) and he gives me ways to learn so that I can feel better about myself and not so stuck.**
- **Trying forgiveness in my relationship**



2014 Funding Application

RASY
RECEIVED
OCT 31 2014
TOWN OF REDCLIFF

FCSS provides funding to non-profit organizations and agencies to enhance the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity. It can provide funding for child and youth programs, family life enrichment courses, senior's programs, information and referral programs, and other social support programs.

Eligibility Requirements

- All applicants must be a non-profit society or local government agency.
- All programs or projects must serve Redcliff residents.
- Individuals, for-profit groups and businesses cannot apply for funding.

Funding cannot be used for:

- Recreation
- Public health transportation
- Direct assistance, including money, food, clothing or shelter, to sustain an individual or family
- Rehabilitation or duplication of services provided by other government agencies

Applications must fall within one or more of the following criteria:

- Help people develop independence, strengthen coping skills and become more resistant to crisis
- Help people to develop an awareness of social needs
- Help people develop interpersonal and group skills which enhance constructive relationships
- Help people and communities to assume responsibility for decisions and actions which affect them;
- Promote, encourage and facilitate the involvement of volunteers
- Provide supports that help sustain people as active participants in the community.

Deliver applications to:

Redcliff Family and Community Support Services
(F.C.S.S.)
13 Street NE
Box 40
Redcliff, AB T0J 2P0

Phone: 403-548-7415 Fax Number: 403-548-6623

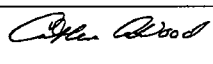
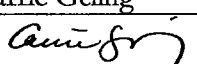
Email: cindym@redcliff.ca

Applications must be received on or before October 31, 2014.

ORGANIZATION/GROUP INFORMATION:

Organization Name:	Redcliff Action Society for Youth
Email Address & Website:	rasy@telusplanet.net
Mailing Address: (including postal code)	PO Box 1560, Redcliff AB T0J 2P0
Street Address:	19 Main St S, Redcliff AB T0J 2P0
Organization Telephone Number:	403-548-2811
Organization Fax Number:	n/a
Project Contact Name:	Briana Van Zeggelaar
Contact Telephone Number:	403-548-2811
Contact Email Address:	rasy@telusplanet.net
Is your Organization registered as a society or a corporation: <u>(Yes)</u> / No	
Charitable Number: 135431518RR0001	Incorporation Number: 504138694

FCSS GRANT – TOTAL REQUESTED**\$ 8050****AUTHORIZATION FOR APPLICATION:**

Name: Catherine Wood	Position: President
Signature: 	
Name: Carrie Geling	Position: Treasurer
Signature: 	

Application Checklist:

- ☒ Is every section complete?
- ☒ Is the financial information provided in the format required?
- ☒ Is it clear how the program meets the FCSS Mandate?
- ☒ Is the application signed by an authorized person?
- ☒ Is the list of Board members attached?
- ☒ Is a copy of the Annual General Return attached?

Incomplete applications will be returned and may not be considered.

STRATEGIC DIRECTIONS:**Over-arching Goal**

FCSS enhances the social well-being of individuals, families and community through prevention

In order to qualify for FCSS funding, your project/program must align with the FCSS over-arching goal and address at least one of the five Provincially identified Strategic Directions. Please check all that apply. If your program/project does not align with the over-arching goal, or does not address at least one of the Strategic Directions, please contact your local FCSS Director before continuing with this funding application.

<input type="checkbox"/> Prevention	<input type="checkbox"/> Local Autonomy	<input checked="" type="checkbox"/> Community Dev	<input type="checkbox"/> Accountability	<input type="checkbox"/> Volunteerism
Help people to develop independence, strengthen coping skills and become more resistant to crisis;	Help people to develop an awareness of social needs;	Help people to develop interpersonal and group skills which enhance constructive relationships among people;	Help people and communities to assume responsibility for decisions and actions which affect them; and	Provide supports that help sustain people as active participants in the community

WORK PLAN:

Project/Program Name: Working Together Workshops

1. Describe your idea. What are your goals, objectives and outcomes? Where will it take place?	We want to put on a number of workshops and activities that allow the youth to interact with the community in a positive way. Our goal is to bring the youth into the community, so that they feel a sense of belonging. These events will take place at the Youth Centre as well as in various locations in Redcliff, such as in the schools and at the Senior's Centre.
2. What community needs are being addressed? What do you hope to achieve? (if available, please include research to support this section)	Youth often feel isolated and have difficulty interacting with people outside their peer group. By hosting these events, we will bring the youth into the community, forming relationships, and learning to interact with people of all ages and from all walks of life.
3. How will you involve the community? How will you reach people who are new to your community or have/have not been involved before?	We will widely advertise these free or by donation events through many avenues. The events will be varied, to appeal to all ages, in the hope that we reach those who are not familiar with the Youth Centre.
4. Who is your target group? (age, gender, group)	Primary Target Population: <input checked="" type="checkbox"/> Children/Youth <input type="checkbox"/> Families <input type="checkbox"/> Adults <input type="checkbox"/> Seniors <input type="checkbox"/> Community
5. Who else will contribute to your project and what will they provide?	Youth, seniors, teachers, RCMP officers, schools, businesses, and other community groups will be contributing financially and/or by participating.
6. Will volunteers be involved in the program? How many volunteers will be involved? Estimated Volunteer Hours?	5 – 10 volunteers will help run these events. Estimated volunteers hours approximately 10 hours per month.
7. When will your project be completed?	We would like to run this program for one year. At the end of this period, we will evaluate the program and decide whether or not to offer it on an ongoing basis.

WORK PLAN TABLE:

Using the table, please provide the information requested

Goals A visionary statement of your project's overall, long-term purpose. What is the key challenge your project is working to resolve? Goal statements will use language such as: "To develop..... To reduce.....".	Our goal is to bring the youth into the community, so that they feel a sense of belonging, and develop relationships with other community members.
Objectives Specific, trackable and measurable statements of what you want to accomplish. What are the problems that contribute to your overall challenge? What are the key changes that will help you reach your goal? Determine the time lines (2-3 years).	Our objective is to provide events that engage multiple groups within the community – seniors, youth, families. Our challenge is to plan events that will appeal to a wide range of people, and encourage them to attend. We will review the program at the end of the first year.
Outcomes Outcomes are benefits or changes in your target group's knowledge, attitudes, values, skills, behavior, condition or status. What impact do you expect to have on your target population as you work towards your program goal? (Outcome e.g. "Youth have increased appreciation for the differences between them and their peers"; Individuals are connected with others"; Children and youth develop positively".)	We expect that the youth will learn to relate to and develop a sense of empathy for others they would not normally interact with. We want the youth to feel that they are an integral and important part of the community.
Outcome Measurement Choose data collection to measure your outcomes. <input checked="" type="checkbox"/> Questionnaires <input type="checkbox"/> surveys <input type="checkbox"/> checklist <input type="checkbox"/> interviews <input checked="" type="checkbox"/> observation <input type="checkbox"/> focus groups	
Activities Please list the key activities: Activities are key actions of the project that use inputs to produce outputs. Project activities and their results will contribute to the achievement of project objectives. Examples of key activities include: skill-building workshops, resource development, networking, etc. (Please list the key activities)	Monthly events and workshops that involve skills development, networking, and/or relationship building.
Inputs Resources a program uses to achieve program goals. Examples are money, staff, and staff time, volunteers and volunteer time, facilities, equipment & supplies. List the specific inputs that you plan to use for each of your project activities. This should correspond with the expenses listed in your project budget	Each of our project activities will include volunteers from the community, staff from the Youth Centre and possibly other agencies, depending where the activity is hosted. We plan on using the schools gyms, also parks the pool in Redcliff. Many of our events we will need groceries, prizes and also be needing some garden supplies for one specific event.
Outputs The goods and services produced directly from a project's activities. Each activity should have a corresponding output. Examples of outputs include teaching models, reports, training	Our main goal for each of our events is to have the community coming together. With these events will come skill building, relationship building, and they will build

sessions, etc.	self-esteem for the youth. Different learning opportunities such as gardening baking, crafting and special holiday activities.
Timelines Indicate the duration and approximate dates for each key activity. Make sure to note that planned dates are subject to change if applicable.	We plan to have one event scheduled per month. We have no specific dates put into place at this time.

2014 PROGRAM BUDGET PROPOSAL:
Each program you apply for needs to have a separate budget

Revenue

Donations	\$ 200
Fundraising	\$
Other Grants	\$
In Kind Contributions	\$
Fees	\$ 550

Total Revenue (A)

\$ 750

Expenses

Personnel Costs:

Facilitator/Guest Speaker Costs	\$ 900
Staff Salaries and Benefits Connected with the Program	\$ 3600
Volunteer Training & Recognition	\$ 600

Rentals or Lease Agreements:

Facilities, Office or Venue Rent	\$ 1550
Professional Fees	\$
Equipment	\$ 300
Program Administration Costs	\$
Advertising (Publicity & Promotion)	\$ 150
Office Expenses (phone, postage and stationery)	\$

Materials & Supplies - please specify (ie crafts, books, etc)

groceries + snack foods	\$ 1000	ineligible amount
garden + outdoor supplies	\$ 200	
prizes	\$ 500	

Any Other Program-Related Expenses

	\$
	\$
	\$

Total Expenses (B)

\$ 8800

-1000
= 7800

Total eligible request for funding (B-A)

\$ 8050

Note: Financial information must be submitted in the format provided**BUDGET PROPOSAL CLARIFICATION**

Revenue	FCSS Requested Amount.

Redcliff Action Society for Youth Board Members

President: Catherine Wood - 403 977-8806

Secretary: Barry Ford - 403 548-7808

Treasurer: Carrie Geling - 403- 526-4818

Maintenance: Gary Soucey - 403- 928-8973

Cathy Crozier

Chris Adie

Beverly Adie

Redcliff Action Society for Youth (RAS)
Income Statement - January 1, 2013 to December 31, 2013

Revenue

Interest		\$1.25
Rent		\$3,793.48
Donation		\$1,943.92
Expenses Reimbursement		\$20.47
Kitchen Renovation		\$3,470.20
Fundraising		
<i>Spring Plants</i>	\$2,659.50	
<i>Garage Sale</i>	\$1,189.25	
<i>Poinsettias</i>	\$2,082.00	
<i>Steak Dinner</i>	\$1,534.65	\$7,465.40
Casino - 2013		\$19,094.63
Canada Summer Jobs		\$5,702.00
Community Spirit Programme Grant		\$1,967.45
Town of Redcliff - FCSS		\$12,000.00
DREAMS		\$5,000.00
United Way		\$5,000.00
Other - Canteen Income		\$255.00
Total Revenue		\$65,713.80

Expenses

Salary		
<i>Payroll</i>	\$41,669.26	
<i>Source Deductions</i>	\$13,094.70	
<i>WCB</i>	\$499.36	\$55,263.32
Programming		\$6,311.75
Electricity/Gas		\$4,005.67
Water/Sewer		\$1,324.81
Telecomm		\$1,618.09
Alarm		\$359.86
Insurance		\$3,027.80
Maintenance & Repairs		\$2,013.80
Youth Centre Supplies		\$216.02
Office Supplies & Services		\$936.56
Bank Service Charges		\$62.50
Kitchen Renovation		\$3,014.99
New Furnace		\$5,974.50
Fundraising		
<i>Spring Plants</i>	\$1,966.76	
<i>Garage Sale</i>	\$5.25	
<i>Poinsettias</i>	\$1,153.15	
<i>Steak Dinner</i>	\$525.00	
<i>Other Fundraising</i>	\$129.31	\$3,779.47
Miscellaneous - incl volunteer appreciation dinner		\$997.49
Total Expenses		\$88,906.63

Net Income

-\$23,192.83

Prepared by: Carrie Geling, Treasurer

Carrie Geling 16 Mar 14
signature date

Reviewed By: Beverly Adie

Beverly Adie 16 Mar 14
signature date

Catharine Richardson

Catharine Richardson 16 Mar 14
signature date

Redcliff Action Society for Youth (RAS)
Balance Sheet as at December 31, 2013

Assets

Current Assets

General Bank Account	\$2,623.83
Casino Bank Account	\$20,567.95
Accounts Receivable	\$708.00
	<u>\$23,899.78</u>

Capital Assets

Land	\$9,000.00
Building	\$150,000.00
	<u>\$159,000.00</u>

Total Assets

\$182,899.78

Liabilities

Accounts Payable	\$589.39
Payroll Liabilities	\$3,192.24
	<u>\$3,781.63</u>

Equity

Retained Earnings - Previous Year	\$202,310.98
Current Earnings	<u>-\$23,192.83</u>
	<u>\$179,118.15</u>

Laibilities and Equity

\$182,899.78

Prepared by: Carrie Geling, Treasurer

Carrie Geling 16 Mar 14
signature date

Reviewed By: Beverly Adie

Beverly Adie 16 Mar 14
signature date

Catharine Richardson

Catharine Richardson 16 Mar 14
signature date



2014 Funding Application

FCSS provides funding to non-profit organizations and agencies to enhance the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity. It can provide funding for child and youth programs, family life enrichment courses, senior's programs, information and referral programs, and other social support programs.

Eligibility Requirements

- All applicants must be a non-profit society or local government agency.
- All programs or projects must serve Redcliff residents.
- Individuals, for-profit groups and businesses cannot apply for funding.

Funding cannot be used for:

- Recreation
- Public health transportation
- Direct assistance, including money, food, clothing or shelter, to sustain an individual or family
- Rehabilitation or duplication of services provided by other government agencies

Applications must fall within one or more of the following criteria:

- Help people develop independence, strengthen coping skills and become more resistant to crisis
- Help people to develop an awareness of social needs
- Help people develop interpersonal and group skills which enhance constructive relationships
- Help people and communities to assume responsibility for decisions and actions which affect them;
- Promote, encourage and facilitate the involvement of volunteers
- Provide supports that help sustain people as active participants in the community.

Deliver applications to:

Redcliff Family and Community Support Services
(F.C.S.S.)
13 Street NE
Box 40
Redcliff, AB T0J 2P0

Phone: 403-548-7415 Fax Number: 403-548-6623

Email: cindym@redcliff.ca

Applications must be received on or before October 31, 2014.

ORGANIZATION/GROUP INFORMATION:	
Organization Name:	Big Brothers Big Sisters Assoc of Medicine Hat & District
Email Address & Website:	sandi.grass@bigbrothersbigsisters.ca www.bbbsmedhat.ca
Mailing Address: (including postal code)	201-665 Kingsway Ave. SE Medicine Hat, T1A 2W8
Street Address:	above
Organization Telephone Number:	403-527-6640
Organization Fax Number:	403-526-7998
Project Contact Name:	Sandi Grass
Contact Telephone Number:	4003-527-6640
Contact Email Address:	sandi.grass@bigbrothersbigsisters.ca
Is your Organization registered as a society or a corporation: (Yes / No) Yes	
Charitable Number:BN 130397680 RR0001	Incorporation Number:50007837

FCSS GRANT - TOTAL REQUESTED	\$5285.34
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AUTHORIZATION FOR APPLICATION:	
Name: Sandi Grass	Position: Executive Director
Signature: <i>Sandi Grass</i>	
Name: Caleb Giesbrecht	Position: Board Chair
Signature: <i>Caleb Giesbrecht</i>	

Application Checklist:

- ☒ Is every section complete?
- ☒ Is the financial information provided in the format required?
- ☒ Is it clear how the program meets the FCSS Mandate?
- ☒ Is the application signed by an authorized person?
- ☒ Is the list of Board members attached?
- ☒ Is a copy of the Annual General Return attached?

Incomplete applications will be returned and may not be considered.

STRATEGIC DIRECTIONS:**Over-arching Goal**

FCSS enhances the social well-being of individuals, families and community through prevention

In order to qualify for FCSS funding, your project/program must align with the FCSS over-arching goal and address at least one of the five Provincially identified Strategic Directions. Please check all that apply. If your program/project does not align with the over-arching goal, or does not address at least one of the Strategic Directions, please contact your local FCSS Director before continuing with this funding application.

<input checked="" type="checkbox"/> Prevention	<input type="checkbox"/> Local Autonomy	<input checked="" type="checkbox"/> Community Dev	<input type="checkbox"/> Accountability	<input checked="" type="checkbox"/> Volunteerism
Help people to develop independence, strengthen coping skills and become more resistant to crisis;	Help people to develop an awareness of social needs;	Help people to develop interpersonal and group skills which enhance constructive relationships among people;	Help people and communities to assume responsibility for decisions and actions which affect them; and	Provide supports that help sustain people as active participants in the community

WORK PLAN:

Project/Program Name: Teen Mentoring, Margaret Wooding and Eagle Butte Schools

1. Describe your idea. What are your goals, objectives and outcomes? Where will it take place?	Teen Mentoring involves matching volunteer teens with children who could benefit from a positive role model in their lives. The goal of the program is to enhance self-esteem and decision making skills for the children as well as increased leadership skills in the teens. Teen Mentoring directly meets the FCSS mandate of being of having a "preventative nature that enhances the social well-being of individuals..." by giving children an opportunity to create a relationship with a positive teen role model while allowing the teens to feel important and increase their own self-esteem. The more opportunities children and youth have that show them their personal value to others and to society as a whole, the greater the long-term impact. This program is designed to bus children from Margaret Wooding School to Eagle Butte High School weekly for 10 consecutive weeks. Two 10 week sessions are scheduled for the 2014/15 school year.
2. What community needs are being addressed? What do you hope to achieve? (if available, please include research to support this section)	There are many community social needs being addressed with this program. Young people are the future of our society and our communities. By providing youth with opportunities to increase independence, self-esteem, interpersonal and decision making skills we are directly impacting the future of our community. Studies show that being involved with BBBS of Canada programs, there is an increase in socio-economic status (higher post-secondary graduation rates, higher incomes etc), life skills (confidence, financial literacy, happiness etc) and community involvement (volunteering, donating to

	charities etc) (BBBS Social Return on Investment Study, 2013, The Boston Consulting Group). The power of the Teen Mentoring Program is that the potential impact is doubled: both the teen and the child will be impacted by their experience.
3. How will you involve the community? How will you reach people who are new to your community or have/have not been involved before?	Because this is the second year of Teen Mentoring in Eagle Butte with Margaret Wooding, we continue to do presentations (involving previous teens) at the schools, attend Family Nights presented by DREAMS and continue to reach out to teachers for referrals of children who could most benefit from this program. By partnering with FCSS Redcliff, we hope to continue increasing BBBS's presence in Redcliff in order to support the children and youth in the community in a variety of ways.
4. Who is your target group? (age, gender, group)	Primary Target Population: <input checked="" type="checkbox"/> Children/Youth <input type="checkbox"/> Families <input type="checkbox"/> Adults <input type="checkbox"/> Seniors <input type="checkbox"/> Community
5. Who else will contribute to your project and what will they provide?	BBBS is very involved with fundraising, so we will contribute as much as possible. We also reach out to other local businesses to help subsidize the cost of the program such as Target (2013 received \$100 gift card to purchase games etc), Tim Hortons (snacks for sessions) etc. We have also received some funding from United Way in the past to help.
6. Will volunteers be involved in the program? How many volunteers will be involved? Estimated Volunteer Hours?	There is only 1 paid position with this program. All mentors are volunteers. Although numbers have not been finalized at this point for the 2014/15 school year, last year there were 14 matches. 14 volunteers x 10 hours = 140 volunteer hours.
7. When will your project be completed?	We plan to run a fall session Oct-Dec 2014 and a spring session Mar-May 2015.

WORK PLAN TABLE:

Using the table, please provide the information requested

Goals A visionary statement of your project's overall, long-term purpose. What is the key challenge your project is working to resolve? Goal statements will use language such as: "To develop..... To reduce.....".	To positively change the level of self-esteem and well-being of both the teens and the children participating in the Teen Mentoring Program, allowing them to develop positive attitudes about themselves, others and their intrinsic value as a contributing member of society.
Objectives Specific, trackable and measurable statements of what you want to	<ul style="list-style-type: none"> • Increase optimism and self-esteem in children and youth

<p>accomplish. What are the problems that contribute to your overall challenge? What are the key changes that will help you reach your goal? Determine the time lines (2-3 years).</p>	<ul style="list-style-type: none"> • Increase sense of trust and belonging in children and youth <p>Children and youth face a world of challenges... By participating in Teen Mentoring, both the child and the Teen are given the opportunity to create a healthy, positive relationship with another person and as a result increase their capacity for making positive life choices of their own.</p>
<p>Outcomes Outcomes are benefits or changes in your target group's knowledge, attitudes, values, skills, behavior, condition or status. What impact do you expect to have on your target population as you work towards your program goal? (Outcome e.g. "Youth have increased appreciation for the differences between them and their peers"; Individuals are connected with others"; Children and youth develop positively".)</p>	<ul style="list-style-type: none"> • Children and youth develop positively • Youth feel appreciated and recognize their personal potential to make a positive difference by volunteering
<p>Outcome Measurement Choose data collection to measure your outcomes. <input checked="" type="checkbox"/> Questionnaires <input type="checkbox"/> surveys <input type="checkbox"/> checklist <input checked="" type="checkbox"/> interviews <input type="checkbox"/> observation <input type="checkbox"/> focus groups</p>	
<p>Activities Please list the key activities: Activities are key actions of the project that use inputs to produce outputs. Project activities and their results will contribute to the achievement of project objectives. Examples of key activities include: skill-building workshops, resource development, networking, etc. (Please list the key activities)</p>	<p>-separate prematch training for teens and children -weekly match sessions -variety of activities designed to encourage building long-term relationships (eg baking, crafts, sports, games etc)</p>
<p>Inputs Resources a program uses to achieve program goals. Examples are money, staff, and staff time, volunteers and volunteer time, facilities, equipment & supplies. List the specific inputs that you plan to use for each of your project activities. This should correspond with the expenses listed in your project budget</p>	<p>-staff, staff time to implement and facilitate program as well as supervise each match session and monitor matches -Eagle Butte High School provides access to kitchen, music and art rooms, gymnasium -bussing to and from EBHS from Margaret Wooding -activity bin with craft, art, games etc -snacks each week -local experts eg Medalta Potteries -BBBS equipment & supplies eg photocopier for applications, registration forms etc</p>
<p>Outputs The goods and services produced directly from a project's activities. Each activity should have a corresponding output. Examples of outputs include teaching models, reports, training sessions, etc.</p>	<p>-weekly match sessions -a variety of possible activities, depending on facility availability, local experts etc -transportation of children to EBHS, thus allowing them to participate in program</p>

	-healthy snacks
Timelines Indicate the duration and approximate dates for each key activity. Make sure to note that planned dates are subject to change if applicable.	-Fall session is scheduled to run Oct-Dec 2014 -Spring session is scheduled to run Mar-May 2015

2014 PROGRAM BUDGET PROPOSAL:

Each program you apply for needs to have a separate budget

Revenue

Donations	\$	
Fundraising	\$	1000.00
Other Grants - <i>Ends Dec 2014.</i>	\$	2818.66
In Kind Contributions	\$	250.00
Fees	\$	
Total Revenue (A)	\$	4068.66

Expenses

Personnel Costs:		
Facilitator/Guest Speaker Costs	\$	100.00
Staff Salaries and Benefits Connected with the Program	\$	6184.00
Volunteer Training & Recognition	\$	
Rentals or Lease Agreements:		
Facilities, Office or Venue Rent	\$	
Professional Fees	\$	
Equipment	\$	
Program Administration Costs (<i>Paper for Applications</i>)	\$	30.00
Advertising (Publicity & Promotion)	\$	
Office Expenses (phone, postage and stationery)	\$	40.00
Materials & Supplies - please specify (ie crafts, books, etc)		
<i>Activity supplies (crafts, games, etc)</i>	\$	
<i>Shacks</i>	\$	1000.00
Any Other Program-Related Expenses		
<i>Bussing students from Margaret Wooding to EBHS</i>	\$	1600.00
<i>Mileage for staff</i>	\$	400.00
Total Expenses (B)	\$	9354.00

Total eligible request for funding (B-A)	\$	5285.34
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Note: Financial information must be submitted in the format provided

BUDGET PROPOSAL CLARIFICATION

Revenue	FCSS Requested Amount.
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	<p>Indicate Registration Fees.</p> <p>Donations: Please indicate if you have partners who have agreed to contribute to the funding of your project, and provide details for each partner. Specify if the funding has been confirmed or pending.</p>
In Kind Contributions	<p>The value of in-kind goods and/or services that are directly related to the project and are donated to the project by the applicant organization.</p> <p>“In-kind” refers to goods and/or services that are provided instead of money. For your project budget, a reasonable monetary value should be applied to these contributions.</p> <p>In-kind contributions can include staff and volunteer time, services, programs, office space and administrative services.</p>
Expenditures	
Salary/Benefits	<p>Salaries can be paid for work directly related to the project. When salaries are paid, benefits are an eligible expense.</p> <p>Salaries and benefits for members of a board of directors or other decision-making body are not eligible expenses.</p>
Professional Fees	<p>Includes costs for the professional services of an individual (not a member of the applicant organization) with the expertise needed to carry out the project.</p> <p>Payment to an individual for a task performed and/or knowledge contributed to the project is an eligible expense.</p> <p>Honoraria for the members of a board of directors or other type of decision-making body of an applicant organization are not usually an eligible expense.</p>
Facilities	Costs related to the portion of meeting space required for project activities.
Materials & Supplies	Supplies and materials needed to carry out the project/program.
Publicity & Promotion	Costs related to producing and printing of brochures, newsletters and posters, and the purchasing of ad space, to promote the project and project activities.
Other	Eligible costs not included in other budget items and that pertain to project/program.

FCSS is slowly transitioning into a new reporting format. As part of this process we have provided an Outcomes Measurement Information Form to be used for reporting

information regarding your FCSS funded program or project.

Outcome Measurement Information		
Outcome Statement:		
_____ # of Participants		_____ # Participants completing measurement tool
Primary Target Population: <input type="checkbox"/> Children/Youth <input type="checkbox"/> Families <input type="checkbox"/> Adults <input type="checkbox"/> Seniors <input type="checkbox"/> Community		Which of the Provincially Identified Vulnerable Populations does this program support? (if applicable) <input type="checkbox"/> Immigrants <input type="checkbox"/> Children/Youth <input type="checkbox"/> Seniors <input type="checkbox"/> PDD <input type="checkbox"/> Aboriginal <input type="checkbox"/> Working Poor <input type="checkbox"/> Lone Parent Households
Indicator of Success #1:		
Question Measure #1:		Question/Measure #2 (if more than one)
Rural vs. Urban _____ # Participants completing question/measure _____ # Participants experiencing a positive change		Rural vs. Urban _____ # Participants completing question/measure _____ # Participants experiencing a positive change
Indicator of Success #2: (if more than one)		
Question Measure #1:		Question/Measure #2 (if more than one)
Rural vs. Urban _____ # Participants completing question/measure _____ # Participants experiencing a positive change		Rural vs. Urban _____ # Participants completing question/measure _____ # Participants experiencing a positive change
Indicator of Success #3: (if more than two)		
Question Measure #1:		Question/Measure #2 (if more than one)
Rural vs. Urban _____ # Participants completing question/measure _____ # Participants experiencing a positive change		Rural vs. Urban _____ # Participants completing question/measure _____ # Participants experiencing a positive change
select the one indicator <input type="checkbox"/> Improved social well-being of individuals: <input type="checkbox"/> Improved social well-being of families: <input type="checkbox"/> Improves social well-being of community:		

<p>Outcome 1: Individuals experience personal well-being.</p> <p>Indicator:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Resilience <input type="checkbox"/> Self-esteem <input type="checkbox"/> Optimism <input type="checkbox"/> Capacity to meet needs <input type="checkbox"/> Autonomy <input type="checkbox"/> Competence <input type="checkbox"/> Personal Engagement <input type="checkbox"/> Meaning and purpose 	<p>Outcome 1: Healthy functioning within families.</p> <p>Indicator:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Positive family relationships <input type="checkbox"/> Positive parenting <input type="checkbox"/> Positive family communication 	<p>Outcome 1: The community is connected and engaged.</p> <p>Indicator:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Social engagement <input type="checkbox"/> Social support <input type="checkbox"/> Awareness of the community <input type="checkbox"/> Positive attitudes towards others and the community
<p>Outcome 2: Individuals are connected with others</p> <p>Indicator:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Quality of social relationships <input type="checkbox"/> Social supports available <input type="checkbox"/> Trust and belonging 	<p>Outcome 2: Families have social supports</p> <p>Indicator:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Extent and quality of social networks <input type="checkbox"/> Family accesses resources as needed 	<p>Outcome 2: Community social issues are identified and addressed.</p> <p>Indicator:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Awareness of community social issues <input type="checkbox"/> Understanding of community social issues <input type="checkbox"/> Agencies and/or community members work in partnership to address social issues in the community
<p>Outcome 3: Children and youth develop positively.</p> <p>Indicator:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Development Assets <p>Asset # _____</p> <p>Asset Title _____</p>		
<p>Strategic Direction Alignment</p> <p>select the one Strategic Direction that the outcome most contributes to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Help to develop independence, strengthen coping skills and become more resistant to crisis. <input type="checkbox"/> Help to develop an awareness of social needs. <input type="checkbox"/> Help to develop interpersonal and group skills, which enhance constructive relationships among people. <input type="checkbox"/> Help people and communities to assume responsibility for decisions and actions, which affect them. <input type="checkbox"/> Help to sustain people as active participants in the community. 		

***** Print off additional copies of pages 1 and 2 and complete pages 1 and 2 for every outcome measured for this program *****

TOWN OF REDCLIFF REQUEST FOR DECISION

DATE: December 8, 2014

PROPOSED BY: Manager of Legislative & Land Services

TOPIC: Planning Consultant Services

PROPOSAL: To award contract for Planning Consultant Services

BACKGROUND

The Planning Consultant Services Contract is currently held by Scheffer Andrew Ltd. and will conclude at the end of December 2014. Requests for Proposals were sent out to 6 different firms; three proposals were submitted. One firm is from the local area, the other two were from Calgary.

The scope of the work included ongoing support and some specific identified tasks. Ongoing support included attendance and provision of advice at various meetings. Advice and recommendations on such items as development permit applications and enforcement, subdivision applications and conditions, the updating of various planning documents, development related plans, sketches, draft subdivision plans, and background reports on various planning related issues.

Specific tasks as potential stand-alone projects are as follows:

- Process Trees
- Review of Standard Conditions
- Review of Information Requirement Checklists
- Development and Service Agreement Templates
- Administrative Review of Land Use Bylaw
- Administrative Review of Municipal Development Plan
- Security Policy
- Land Use Bylaw Enforcement (policies/procedures)
- Capacity Building

Generally fees were identified based on an hourly fee structure and then an estimated fee for the specific tasks (based on estimated time) with a proviso that fees may vary based on further clarification and detail of what is required for each specific task. Monthly fees and Task fees will vary dependent on the level of support provided and the time required. Meeting times as well as other items requiring assistance may vary from month to month. Projects can be completed based on budget availability and priority. To help quantify the estimated fees the hourly fees and specific task items are listed below.

Hourly Rates			
	McELHANNEY	BROWN & ASSOCIATES PLANNING	SCHEFFER ANDREW LTD.
Project Manager/Senior Planner	\$135.00/hr	\$162.00/hr	153.00/hr
Senior Planner	n/a	n/a	144.00/hr
Intermediate Planner	\$110.00 - \$120.00/hr	\$121.50/hr	103.50/hr
Junior Planner	\$100.00/hr	n/a	n/a
Engineer	\$180.00/hr	\$120.00/hr	189.00/hr
Technician	\$140.00/hr	\$121.50/hr	94.50/hr
Comm. & Engagement Consultant	n/a	\$121.50/hr	
NOTES:	<p>Plus disbursements (5%) & travel</p> <p>2016 Rate – 2.5% Increase</p> <p>2017 Rate – 2.5% increase</p>	<p>Plus disbursements (10%) & travel</p> <p>2014 /2015 Rates</p> <p>2016/2017 Rates subject to contract negotiation.</p> <p>Rates adjusted to reflect a 10% discount excepting rates relating to Engineering.</p>	<p>Plus disbursements (5%) & travel.</p> <p>Rates adjusted to reflect offered 10% discount of 2014 rates. Rates held thru 2015 and restrict 2016 & 2017 annual rate increases at 5% to reflect anticipated increases in overhead & salary costs</p> <p>Other staff may be asked to assist who may have a varying rate but will be in the ranges above.</p>
Travel Time/Mileage (all staff)	\$650.00 per trip from Calgary	Travel (estimated 4 meetings per month) \$3,780.00 \$925.00 per trip dependent on personnel travelling	.60/km (20km round trip - \$12.00) Minimal travel for Senior Planner from Calgary. (specific request / reviews)
		Based on understanding of proposal it was estimated that ongoing support and attendance at meetings with travel would be in range of \$16,000.00/month (\$192,000/year)	Estimated \$60,000/year or \$5,000/month

Tasked Items	McELHANNEY	BROWN & ASSOCIATES PLANNING	SCHEFFER ANDREW LTD.
Process Trees	\$1,150.00	\$5,160.00	\$4,417.00
Standard Conditions	\$1,210.00	\$,840.00	\$6,194.00
Information Requirement Checklists	\$1,150.00	\$7,590.00	\$4,857.00
Development & Service Agreement Templates	\$3,590.00 (Legal Review Required.	\$3,360.00	\$15,394.00
Review of LUB	Hourly rates / Scope Unknown	Scope Unknown/Negotiate Rate Separately	\$6,587.00
Review of MDP	Hourly rates / Scope Unknown	Scope Unknown/Negotiate Rate Separately	\$5,982.00
Security Policy	\$3,480.00	\$2,400.00	\$16,490.00
LUB enforcement policy and Procedures Manual	\$2,410.00		\$16,514.00
Capacity Building	Hourly rates / Scope Unknown		\$10,000.00
Notes:	<p>Plus Disbursements and travel</p> <p>Fees subject to change pending scope change.</p>	<p>Plus Disbursements and travel</p> <p>Descriptions of proposed work varied</p> <p>Fees subject to change pending scope change.</p>	<p>Plus Disbursements and travel</p> <p>Based on 2014 rates</p> <p>To be initiated upon request of Town.</p> <p>Maximum Upset fee</p> <p>Fees subject to change pending scope change.</p>

ATTACHMENTS:
No Attachments.

OPTIONS:

1. Award the Planning Services Contract to Scheffer Andrew Ltd.
2. Award the Planning Services Contract to McElhanney Consulting Services Ltd.
3. Award the Planning Services Contract to Brown & Associates Planning Group.

RECOMMENDATION:

Option 1 is recommended. Hourly rates may be slightly higher for Scheffer Andrew Ltd. than McElhanney consulting however, travel expenses for Scheffer Andrew will be less in comparison to the other two firms.

MOTION:

1. Councillor _____ moved to authorize Administration to award the contract for Planning Consultant Services to Scheffer Andrew Ltd. The term of the contract shall be from January 1, 2015 to December 31, 2017. Further that the Municipal Manager be authorized to sign the agreement.
2. Councillor _____ moved to authorize Administration to award the contract for Planning Consultant Services to _____. The term of the contract shall be from January 1, 2015 to December 31, 2017. Further that the Municipal Manager be authorized to sign the agreement.

SUBMITTED BY:



Manager of Legislative
& Land Services



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____, 2014.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: December 8, 2014

PROPOSED BY: Manager of Legislative & Land Services

TOPIC: Eastside Phase 1 Extension of 5% Discount on Lot Prices

PROPOSAL: To consider authorizing a 5% Discount on Lot Prices for Eastside Phase 1 up to December 31, 2015.

BACKGROUND: On January 13, 2014, Council authorized Administration to offer a 5% discount on lot prices in Eastside Phase 1 up to December 31, 2014. Further, they authorized the Town of Redcliff to pay a 2.5% commission for Eastside Phase 1 lots sold through the efforts of a local Real Estate agent up to December 31, 2014. The 5% discount on lot prices as well as the 2.5% commission on lots sold through a Real Estate agent expires on December 31, 2014.

A 5% discount on these lots has been offered since they first became available in 2009.

ATTACHMENTS: N/A

OPTIONS:

1. Offer a 5% discount on lot prices in Eastside Phase 1 up to December 31, 2015, and pay a 2.5% commission for Eastside Phase 1 for lots sold through a local Real Estate agent up to December 31, 2015.
2. No discount be offered on Eastside Phase 1 lots for 2015.

RECOMMENDATION:

Administration is seeking guidance from Council if they wish to continue offering a discount on the Eastside Phase 1 Lots.

SUGGESTED MOTIONS:

1. Councillor _____ moved to authorize Administration to offer a 5% discount on lot prices in Eastside Phase 1 up to December 31, 2015. Further, that the Town of Redcliff pay a 2.5% commission for Eastside Phase 1 lots sold through the efforts of a local Real Estate agent up to December 31, 2015.
2. Councillor _____ moved that no discount be offered on Eastside Phase 1 lots in 2015.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD, 2014.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: December 8, 2014

PROPOSED BY: Director of Finance and Administration

TOPIC: Doubtful Accounts Receivable

PROPOSAL: Write Off of 2013 Allowance for Doubtful Accounts Receivable.

BACKGROUND:

The attached listing of accounts has been outstanding for at least one year. All accounts eligible for collections have been submitted to CBV Collection Agency. We may recover some accounts in the future as the collection agency keeps an active list for seven years. The Accounts Receivable / Utility Clerk may also recover some accounts if customers sign on again or customer applies for credit with the Town of Redcliff in the future.

Enclosed:

1. List of outstanding utility accounts for \$5,635.29

OPTIONS:

1. To approve and authorize the Director of Finance and Administration to write off utility receivables in the amount of \$5,635.29 as presented in the enclosed list.
2. To deny the request to write off utility receivables in the amount of \$5,635.29 as presented in the enclosed list.

RECOMMENDATION:

That Council authorize the Director of Finance and Administration to write off utility receivables in the amount of \$5,635.29 as presented in the enclosed list.

SUGGESTED MOTION:

Councillor _____ moved to authorize the Director of Finance and Administration to write off utility receivables in the amount of \$5,635.29 as presented in the enclosed list.

Councillor _____ moved to deny the request to write off utility receivables in the amount of \$5,635.29 as presented in the enclosed list.

SUBMITTED BY:

Department Head

Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____, AD. _____

2013 UTILITY ALLOWANCE ACCOUNTS

Account	Contact Person	Total
000067.07		\$ 289.14
000087.09		\$ 113.34
000209.08		\$ 29.96
000278.13		\$ 109.88
000324.03		\$ 36.18
000324.05		\$ 5.50
000433.21		\$ 94.14
000444.23		\$ 246.89
000445.17		\$ 187.14
000515.12		\$ 206.85
000744.02		\$ 69.11
000749.06		\$ 176.16
000894.10		\$ 40.79
000922.18		\$ 109.88
001077.04		\$ 165.23
001079.09		\$ 27.68
001133.05		\$ 74.00
001373.07		\$ 163.17
001404.16		\$ 69.30
001427.08		\$ 191.75
001463.21		\$ 72.98
001477.02		\$ 203.01
001660.05		\$ 343.78
001665.03		\$ 82.47
001742.08		\$ 49.48
001742.09		\$ 259.88
001881.03		\$ 139.31
002161.01		\$ 199.27
002168.07		\$ 171.59
002177.13		\$ 180.22
002204.05		\$ 85.28
002248.02		\$ 49.51
002319.04		\$ 33.21
002364.08		\$ 210.21
002467.03		\$ 86.28
002532.02		\$ 404.80
002579.01		\$ 9.23
002635.10		\$ 43.00
002656.02		\$ 171.59
002704.04		\$ 317.30
002740.03		\$ 116.80
TO WRITE OFF 2014		\$ 5,635.29

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: December 8, 2014

PROPOSED BY: Director of Finance and Administration

TOPIC: IT Service Contract

PROPOSAL: To award contract for IT services.

BACKGROUND

PC Corp currently provides the Town of Redcliff a fully managed IT service; however, we feel that a review of the contract cost effectiveness and service efficiency is necessary to meet the Town of Redcliff's broadening demands.

Requests for Proposals were sent out and five (5) proposals were received. Only three (3) were chosen for final review based on price and support level. Enclosed is a comparative report with recommendation from the Town of Redcliff IT clerk (Vyom Gajjar).

The lowest price submitted was from MBSI in the amount of \$1,100/month for server and backup support; annually this amount is \$13,200.

ATTACHMENTS: Summary RFP responses

OPTIONS:

1. Award the IT Services contract to MBSI
2. Award the IT Services contract to one of the other companies that submitted proposals.

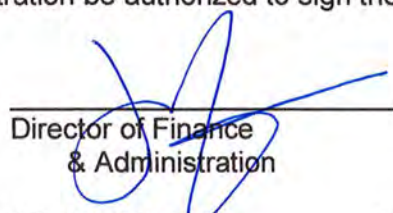
RECOMMENDATION:

Option 1.

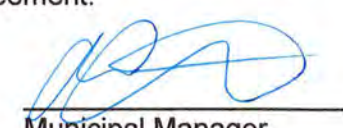
SUGGESTED MOTION(S):

1. Councillor _____ moved to authorize Administration to award the contract for IT Services to MBSI in an amount of \$1,100/ month. The term of the contract shall be on a month to month base. Further that the Director of Finance and Administration be authorized to sign the agreement.
2. Councillor _____ moved to authorize Administration to award the contract for IT Services to _____ in an amount of \$_____/ month. The term of the contract shall be _____. Further that the Director of Finance and Administration be authorized to sign the agreement.

SUBMITTED BY:



Director of Finance
& Administration



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____, 2014.

2014

Summary RFP Responses



Vyom Gajjar

Town of Redcliff

12/3/2014

Summary RFP Response

Following are the best three companies that I have chosen from all the responses that we have got for our IT Services:

1. **PC Corp**
2. **MBSI Canada**
3. **Trinus**

There are many factors that I had to look at to choose the best company to provide the service we require. I think the quality of the services and pricing are the main factors that we should look in to before we make any decision. According to the studies that I have done, I came up with the following summary for all three companies:

Please check the following table to see the comparison between the companies:

	PC Corp	MBSI	Trinus
Services provided by companies according to the RFP	Work Stations and Desktops <ul style="list-style-type: none"> - 24X7 advanced performance monitoring - Workstation Configuration Management - Microsoft and 3rd Party Patch Management - Anti-virus Monitoring and Management - Anti-spam Monitoring and Management - Real time Workstation optimization - Schedule Preventative Maintenance Networking Environment <ul style="list-style-type: none"> - Firewall Management and Maintenance - Router and Switch Performance and Monitoring - Regular Vulnerability Scanning and 	Work Stations and Desktops <ul style="list-style-type: none"> - Advanced Performance Monitoring - Availability Monitoring - Configuration Management - Real-Time Workstation Optimization - Schedule Preventative Maintenance - OS and 3rd Party Patch Management - Managed Antivirus - Unlimited Onsite & Remote Support (Conditions Apply) - Remote Control Networking Environment <ul style="list-style-type: none"> - Monthly Network Health Report - Firewall Management and Maintenance - Switch Monitoring - Unlimited Onsite & Remote Support 	Work Stations and Desktops <ul style="list-style-type: none"> - 24X7 advanced performance monitoring - Anti-virus Monitoring - Unlimited 24X7 email, phone & Remote Support (Included) - Onsite review with client (Included) - Software Licence tracking and management Networking Environment <ul style="list-style-type: none"> - Network Assessment - Hardware Repair - Unlimited 24X7 email, phone & Remote Support (Included) - Monthly Network Health Report - Annually Network Health Review and Strategic Planning

Summary RFP Response

	<p>Reporting</p> <ul style="list-style-type: none"> - Scheduled Preventative Maintenance - Monthly Network Health Review <p>Backup</p> <ul style="list-style-type: none"> - Backup Deployment and Configuration - Backup Performance Monitoring - Backup Software Updates - Schedule Backup Jobs - Data Center Replication and Disaster Recovery Planning <p>Exchange Server Maintenance</p> <ul style="list-style-type: none"> - 24X7 advanced performance monitoring - Exchange Configuration Management - Microsoft Patch Management - Scheduled Preventative Maintenance - Integration of Exchange into the Backup/Restore/Disaster Recovery Plans <p>Server Software/Hardware Maintenance</p> <ul style="list-style-type: none"> - Server and Storage Implementation and support - Network architecture, design, and implementation - All aspects of virtualization, including Citrix, VMWare, and Microsoft Hyper V - Desktop lifecycle Management - Infrastructure services and support 	<p>(Conditions Apply)</p> <ul style="list-style-type: none"> - Malware, Botnet and Web Filtering <p>Servers</p> <ul style="list-style-type: none"> - Advanced Performance Monitoring - Configuration Management - Application Monitoring - Real-Time Server Optimization - Schedule Preventative Maintenance - OS and 3rd party patch management - License and Asset Management - Managed Antivirus - Managed Backup (Existing) - Unlimited Onsite & Remote Support (Conditions Apply) <p>Backup</p> <ul style="list-style-type: none"> - Backup Deployment and Configuration - Backup Performance Monitoring - Backup Software Updates - Schedule Backup Jobs - Data Center Replication and Disaster Recovery Planning 	<p>Backup</p> <ul style="list-style-type: none"> - Backup Performance Monitoring - Backup Software Updates - Unlimited 24X7 email, phone & Remote Support (Included) <p>Servers</p> <ul style="list-style-type: none"> - Advanced Performance Monitoring - Windows updates for the Server - Unlimited 24X7 email, phone & Remote Support (Included) <p>Management Services</p> <ul style="list-style-type: none"> - Strategic Planning and Budgeting - Software License Management - Purchasing and Configuration Advice - IT Security Best Practice - New Technology Education - Asset Management Assistance - Project-based IT work
Pricing for all the services	\$3200/month + Signup Fees + GST	\$2400/month + GST	Fixed - \$2500/month + GST

Summary RFP Response

Required Service Pricing	Servers Support - \$1000/month + Signup Fees + GST Limited support Backup – around \$1150/ month + GST according to the previous invoices	Server Support - \$750/month + GST (Workstations support included) Unlimited support Backup - \$350/month – including GST	Server Support – Don't give support only for the server. Fixed price - \$2500/month +GST Unlimited support Backup - \$600/month + GST
Location	Edmonton Calgary Subcontractor in Medicine Hat	Medicine Hat	Stony Plain
Advantages	<ul style="list-style-type: none"> - Currently with PC Corp - They know our System well - Well-known company - Supporting Exchange Server - Currently handling our backup 	<ul style="list-style-type: none"> - Located in Medicine Hat - Onsite visit is possible within few hours - Well-known staff - Supporting Exchange Server - Very Low price compared to PC Corp - Unlimited remote support - No travelling charge for onsite visits - Workstations support included in the pricing - No Contract 	<ul style="list-style-type: none"> - Low Price compared to PC Corp - 6 onsite scheduled visits (16 hours each) per annum – included in price - 24X7 Unlimited Remote support - Supporting Exchange Server
Dis-advantages	<ul style="list-style-type: none"> - Very High-Price - Some bad experiences in past - Located in Calgary/Edmonton. Onsite visits can take more time and cost more money for emergency purposes - Contract for 12 months - Provided full support for backup, but charging extra for restoring files. 	<ul style="list-style-type: none"> - We need to change our backup service from PC Corp to MBSI (Initially it's expensive to buy space, but over the year we save lots of money) 	<ul style="list-style-type: none"> - Located in Stony Plain. Onsite visit can take more time and cost more money for emergency purposes - Contract for 12 months - Can support the servers only

Summary RFP Response

I would recommend MBSI to provide the IT Services to the Town of Redcliff. Following are the reasons to choose MBSI for the IT services:

- ✓ The price for the required services (Server Support, Backups) is very low compared to what PC Corp and Trinus are offering.
- ✓ By choosing MBSI, we will be saving around **\$1200 to \$1500 (Backup + Technical support Services)**.
- ✓ MBSI provides unlimited remote support for Servers and work stations. We can handle the backup here on site.
- ✓ MBSI is a local company which is located in Medicine Hat, and they don't charge the travel cost for Redcliff and Medicine Hat.
- ✓ For emergency purposes or when the IT administrator is not available, they can provide onsite support within few hours compared to other companies. Other companies are located in Calgary and Edmonton, and it takes time for the onsite visit.
- ✓ For the support not included in the services, MBSI charges amount per hour. Amount per hour is low compared to other service providers.
- ✓ Staff from MBSI is very helpful, friendly, and easy to deal with. They work for not only the money, but also for the customer satisfaction.
- ✓ We don't have to sign a contract with MBSI. It works month to month, but with other companies we have to sign a 1 year contract and we also have to give 30 days notice if we choose to switch.
- ✓ MBSI supports our current system. We hardly need to change our software and hardware devices.
- ✓ MBSI is willing to help for anything when we decide to upgrade our current system.

TOWN OF REDCLIFF REQUEST FOR DECISION

DATE: Dec 08, 2014

PROPOSED BY: Manager of Engineering

TOPIC: 2014 Engineering Standards Update (Post Nov 24, 2014 council meeting changes)

PROPOSAL: 2014 Construction Standards and Design Guidelines for Information

BACKGROUND:

During the regular council meeting on Nov 24, 2014, some questions on the engineering standards were asked by some council members. The Engineering Department further updated those sections and attached the relevant pages to this RFD for Council's information. The engineering standards previously presented may contain some typing errors which will be reviewed and updated in the final version. Further, the final version will be posted on the Town's website.

Attachments:

1. Updated the text related to weeping tiles connection under the sanitary sewerage System (Page 25 of the Design Guidelines).
2. Upsizing the minimum water main sizes from 150mm to 200 mm for residential. However 150mm is the minimum size recommended by the Alberta Environment and Sustainable Resources Development guidelines.
3. Construction Standards for storm drain system to be added to engineering standards.
4. Foundation Drains Guidelines (Not to include in the engineering standards but will be provided as handout to the developers at the time of application).

Options:

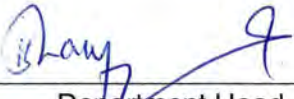
1. Receive the proposed amendments to the 2014 engineering standards as presented for information.
2. Make further amendments to the 2014 engineering standards as directed by the council.

Recommendation:

The engineering department will require council input and comments on the standards. If there is any changes desired then accept option #2 and provide a list of changes. Otherwise the proposed amendments to guidelines and standards can be received for information.

Suggested Motions:

1. Councilor _____ moved that the Town of Redcliff receive the proposed amendments to the 2014 engineering standards as presented for information.
2. Councilor _____ moved that the Town of Redcliff make further amendments to the 2014 engineering standards as directed by the council.

SUBMITTED BY: 
Department Head

APPROVED BY: 
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____ AD. 2014



4. SANITARY SEWERAGE SYSTEM

4.1 DESIGN FACTORS

The sanitary sewerage system shall be of sufficient capacity to carry peak flows plus infiltration. Foundation weeping ~~tile shall be tied into storm sewer where possible. Roof~~ tiles (by gravity or sump pump) and roof leaders shall **not** be connected for discharge into the sanitary sewer system. The following factors shall be used in design of sanitary sewerage systems:

a) Residential

Population estimates for the purpose of system design shall be based upon the actual lotting proposed for the development and a persons/dwelling estimate of not less than 4.0.

The Town reserves the right to require additional system capacity to accommodate potential future subdividing of larger lots.

Average Sewage Flow	-	340 lcd
Peaking Factor	-	$1 + 14 / (4 + p^{0.5})$

(Harmon's Formula)

Where p equals the equivalent population in 1,000's

Infiltration	-	0.20 L/s/ha
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b) Commercial, Industrial and Institutional:

Average Sewage Flow	-	Commercial: 40,000 l/ha/d Industrial: 20,000 l/ha/d
Peak Flow	-	3.0 x Average Flow
Infiltration	-	0.28 l/s/ha (24,000 l/ha/d)
Minimum Velocity	-	0.61 m/s

Pipe sizing shall be determined as per the section 4.2.1.2 of Alberta Environment and Sustainable Resource Development (AESRD) Guidelines. Generally the Manning's Formula with an "n" value of 0.013 for concrete and 0.011 for PVC or manufacturer recommendation.

The minimum size for sanitary sewer mains shall be 200 mm diameter for residential and 250 mm for industrial/commercial areas.

Minimum pipe slopes shall be designed to maintain a minimum self-cleansing velocity of 0.6 m/s. Maximum velocity should not exceed 3.0 m/s.

Sanitary sewers may have to be oversized to conform to the Town's Sanitary Sewer planning.



3. WATER DISTRIBUTION SYSTEM

3.1 GENERAL

The design of the water system shall conform to the **latest version** of the “Standards and Guidelines for Municipal Waterworks, Wastewater, and Storm Drainage Systems in Alberta”, as published by Alberta Environmental Protection Services and as amended by these Guidelines and Standard Details.

3.1.1 Municipal Water System

The Contractor may be required to tie into a municipal water system or to shut off system valves to undertake the proposed Work. When this is required, the Contractor shall:

- a) Notify the Municipality of the proposed Work and schedule.
- b) Supply all water necessary for the Work and obtain written permission from the Municipality prior to using any hydrants.
- c) Obtain written permission prior to operating any of the Municipality’s valves and/or hydrants. The Contractor shall be held responsible for any damage done to the hydrants or surrounding area. The Municipality may require their own personnel to operate their valves and/or hydrants.
- d) Make an agreement with the Municipality for payment of water used.
- e) Be responsible for the supply of all water necessary for the Work.
- f) Provide 24 hours notice to any property in the Town affected by water service disruption.
- g) Supply an alternative water service if the water disruption is longer than 4 hours.
- h) For establishments relying on an uninterrupted water source for their operations, an alternative water source shall be provided.
- i) The above noted requirements shall be done at the Contractor’s cost.

3.2 DESIGN REQUIREMENTS

The minimum size of a water distribution main shall be **150 200** mm diameter for residential, 200 mm diameter for commercial, and a 300 mm diameter grid for industrial. For industrial, where 300mm grid spacing is less than 400m, a 200mm interconnecting main shall be acceptable; otherwise, a 250mm main shall be used.

PVC Pipe shall be used and the value of “C” in the Hazen-Williams formula shall be 120 for all types of pipes.

Per capita consumption for residential area shall be:

Average Daily Demand	-	340 lcd
Maximum Daily Demand	-	1.8 x Average Demands
Peak Hourly Demand	-	3.0 x Average Demands

The design population shall be the ultimate for the area under consideration.

For non-residential developments, the minimum water consumption rate shall be equal to 0.2 litres per second per hectare. The applied peaking factor shall be $P_f = 10Q^{-0.45}$ to a maximum of 25 and a



11. STORMDRAIN SYSTEMS

11.1 GENERAL

Work Included

This work shall consist of trenching, supplying and installing perforated pipewrapped in filter fabric and backfill with select filter material at locations and to the depth and grade as established by the Engineer.

Quality Standard and Assurances

Products, workmanship and testing shall conform to standards specified in this section.

All products and workmanship are subject to inspection by the Town.

Perform all tests required by the specifications and by authorities having jurisdiction.

Notify the Town and authorities in ample time before testing to permit inspection and to allow tests to be witnessed.

Do not cover any work before inspection and testing unless authorized by the Town in writing.

Remove or repair defective products or work which fails to meet specified requirements as directed by the Town, at the Contractor's expense.

11.2 PRODUCTS

Perforated Pipe

To be perforated PVC SDR 35 drain tile, nominal inside diameter 100 mm. (hole)

For multi-flow drainage system – 150 mm diameter consisting of high density, polyethylene perforated tubes.

Armtec weeping tile consisting of 100 mm diameter corrugated High Density polyethylene Big 'O' tubing.

Filter Fabric

The Contractor shall supply filter sock or filter fabric material for wrapping the perforated pipe. Geotextile fabric to be interwoven, plastic, non-biodegradable type designed for separation of fill materials while permitting the movement of groundwater and shall be in accordance with the following:



PROPERTIES	ASTM TEST	REQUIREMENTS
PHYSICAL		
Grab tensile Strength	D4632	400 Newtons (N) Minimum
Grab Tensile Elongation	D4632	50% minimum
Mullen Burst	D3786	1275 KPa Minimum
Puncture	D4833	240 Newtons (N) Minimum
Trapezoid Tear	D4533	180 Newtons (N) Minimum
UV Resistance	D4355	70% @ 150 hr.
HYDRAULIC		
Apparent Opening Size	D4751	0.212 mm Minimum
Permittivity	D4491	2.1 sec ⁻¹
Flow Rate	D4491	102 l/sec/m ²

Filter Material

The Contractor shall supply filter material composed of hard, durable mineral particles free from organic matter, clay balls, soft particles and other deleterious materials and meeting the following gradation requirements:

Sieve Size (microns)	Percent Passing By Weight
40 000	100
10 000	78 – 95
5 000	60 - 85
1 250	27 - 57
315	5 – 29
160	0 – 15
80	0 – 5

11.3 EXECUTION**Trench Excavation**

Trenches shall be excavated to depths and grades as established by the Engineer. The trench shall be kept as narrow as practicable and still permit jointing to be done. The minimum width of the trench shall be the inside diameter of the pipe plus 500 mm. The bottom of the trench shall be stable to afford a firm and uniform bearing throughout the entire length of the pipe. Where the bottom of the trench is in an impervious layer which has become wet and puddle, granular material shall be added to stabilize the trench bottom. However, the depth of gravel material shall be kept to a minimum to prevent possibilities of water flow under the subdrain pipe.

Pipe Installation

Perforated pipe shall be installed to the depth and grade as shown on the drawings or as directed by the Engineer. Perforations shall be oriented in directions as indicated by the Engineer, in accordance



with the requirements for either collecting or carrying of water. Perforated pipe shall be installed on a stable pipe bed and be free of sags or high points. The pipe shall normally be joined with external "screw-on" couplers or "split" couplers. Couplers shall be of sufficient width to cover at least two outside crest corrugations on each end of the pipe to be joined. Plug upstream ends of drainage system with PVC plugs or caps. Perforated pipe shall be grouted into outfall locations such as manholes and catch basins.

Fabric Installation

The perforated pipe shall be wrapped with filter fabric or fitted with a filter fabricsock prior to installation of the perforated pipe.

Trench Backfill

The subdrain trench shall be backfilled with pervious filter material conforming to Section 2. Filter material shall be placed in 200 mm layers, and shall be thoroughly tamped and carried to a minimum of 200 mm above the seepage zone, or to a height as directed by the Engineer. The remainder of the trench shall be backfilled with impervious material and thoroughly compacted.

END OF SECTION

TOWN OF REDCLIFF

FOUNDATION DRAINS GUIDELINES

Scope:

The foundation drains or the weeping tiles are considered to be one of the inflow and infiltration contributing sources and consist of perforated pipes that surround the foundation of a building and are connected to the sanitary system or storm system through a sump pump or gravity connection as practiced in many municipalities in Alberta. A single sump pump can contribute over 26,400 liters of water to the sanitary sewer system in a 24 hour period, the equivalent of the average flow from 26 homes of which a 200mm sanitary sewer pipe can adequately move the wastewater flow from up to 200 homes, but only eight sump pumps operating at full capacity or 6 homes with downspouts connected to sanitary sewer pipe can overload it. This guideline is intended to provide information for design and construction of foundation drainage collection and sump pump discharge systems for new developments within Redcliff. Under **no** circumstances, should the weeping tiles and roof downspouts be connected to the Town's sanitary system. They should only be discharged on the grass surface at least 2.0 m away from the foundations and diverted on the rear or front yards away from sidewalks to prevent icing conditions during winter months. A concrete splash pad will be required at the end of the discharge pipe to prevent any erosion. The attached sketch will provide general details about the weeping tiles and sump pump connection and discharge system. The homeowner should consult with a professional plumbing company for construction.

Design guidelines and construction Standards:

Town of Redcliff construction standards guidelines and Alberta Plumbing Code should be followed for design of sump pumping system for foundation drains. The foundation drains should be installed below the freezing depth.

1 Foundation Drain and Sump Pump System

1.1 The foundation drain system composes of 100mm perforated pipe and 19mm washed crushed aggregate wrapped in non-woven geotextile, installed along the periphery of the building and discharge into the side of the sump pump pit.

1.2 The depth of the sump pit shall be adequate to collect the drainage from the foundation drains and located at the downstream of the perforated pipe, as close to the basement exterior wall as possible on the side of the building that provide positive drainage and accessible for easy maintenance. The sump pit shall comply to the minimum criteria as follows:

1.2.1 Sump pits are to be a minimum of 750mm (30") deep, and 0.25m in area.

1.2.2 Sump pits will be constructed of concrete, plastic, or non-corrosive metal equip with fitted and tight removable cover. If metal or plastic is used the outside perimeter shall be filled with clear washed rock 19mm – 25mm to facilitate good drainage.

1.2.3 Locate sumps on even, well compacted surface and as close to basement exterior wall as possible on the side of the building that provides positive drainage.

1.2.4 Sump pits are to be fitted with an opening to accept a 100mm drain with the invert of the pipe located above the center of the sump pits' height.

1.3 The pump discharges to a minimum of 32mm (1 1/4") pipe which is placed under the floor slab and rises up the exterior foundation wall and exits the building. The pipe must be adequately secured to the wall. The pump shall meet the minimum requirement as follows:

1.3.1 Provide a sump pump with an automatic on/off control. The pump is to be connected to an electrical power source (hardwired or by way of an electrical outlet) in accordance with the Electrical Protection Act.

1.4 The downstream pipe within the sump must be equipped with the following valves and fittings as per the requirements of the Alberta Plumbing Code:

1.4.1 A union coupling,

1.4.2 A check valve located on the downstream side of the union.

2 Materials Specification:

The pipes shall conform to CSA standard B182.1 and B182.1. Sump pump should be suitable for the purpose and should be column or submersible type capable of pumping 0L/m at 3m (10 feet) of head.

3 Construction Requirement:

The requirement for installing foundation drain, sump pit and pumps shall conform to the relevant sections of Construction Standard of the Town of Redcliff; Alberta Building Code, Electrical Protection Act and any other applicable Act or regulation.

4 Risk Considerations for Home-builders and Homeowners:

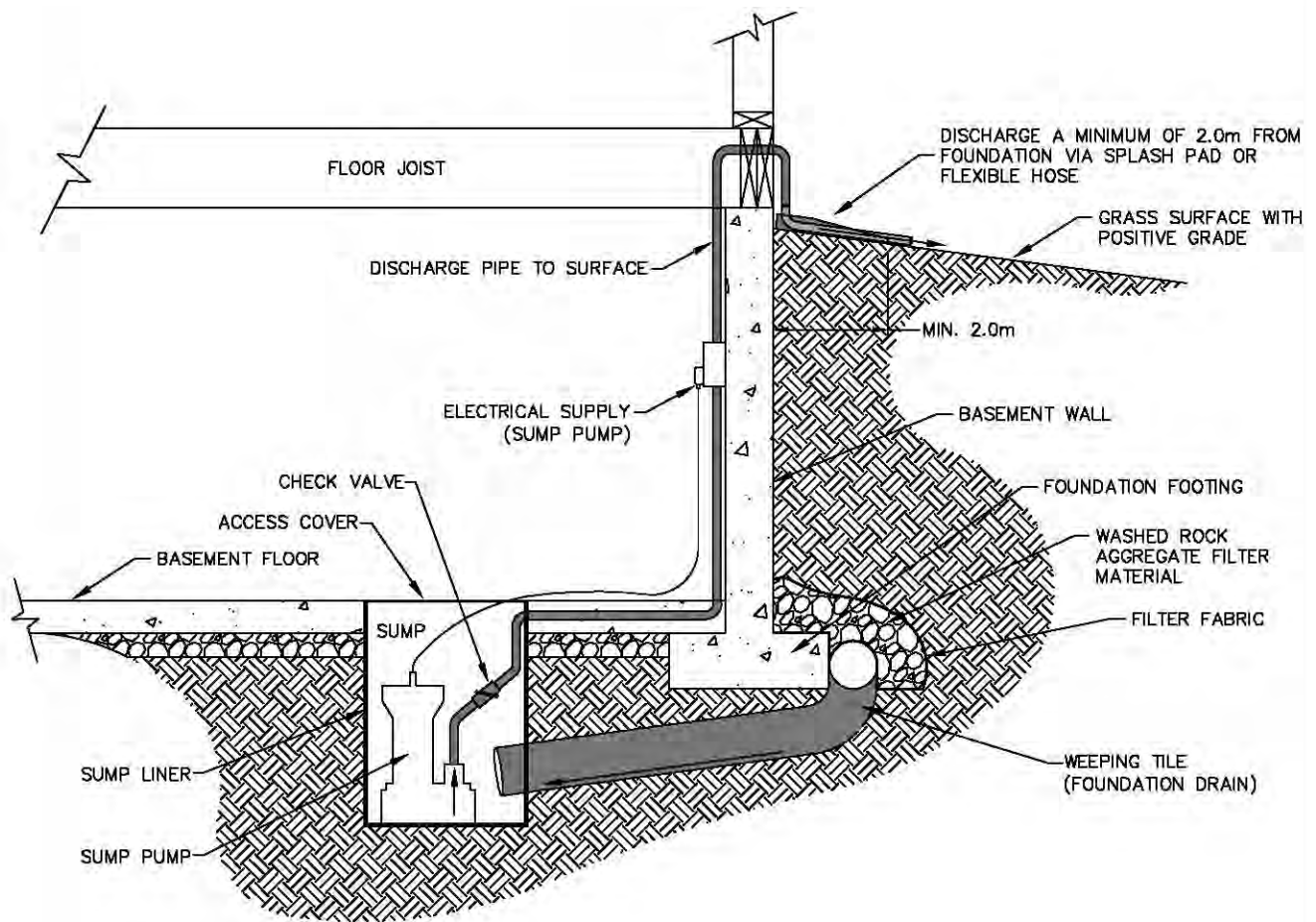
Failure of sump pump due to mechanical problems or power outages may result in sub-surface water entering basement through the sump. Homeowners should be aware of this risk and provide measures to minimize the risk (e.g. regular maintenance procedures, high level alarm, backup power, spare pump, etc.)

5 Responsibilities:

Installation and maintenance of foundation drain system within the private property are the responsibility of the homeowner.

6 Drawings:

Figure 1 – Typical Basement Sump Pump with Surface Discharge Drg# C -105



NOTES:

1. SUMP PUMPS SHALL NOT BE DISCHARGED INTO SANITARY SEWER SYSTEMS AS THE SIMULTANEOUS DISCHARGE OF SEVERAL PUMPS CAN CAUSE OVERLOADING.
2. SUMP PIT CONTAINERS SHOULD BE PERFORATED AND ARE TO BE A MINIMUM OF 750mm (30") DEEP AND 0.25m² IN AREA.
3. SUMP PITS ARE TO BE FITTED WITH A TIGHTLY FITTING REMOVABLE COVER THAT IS DESIGNED TO RESIST REMOVAL BY CHILDREN.
4. SUMP PITS WILL BE CONSTRUCTED OF CONCRETE, PLASTIC, OR NON-CORROSIVE METAL.
5. THE PUMP SHALL BE FITTED WITH AN AUTOMATIC ON/OFF LEVEL CONTROL, BATTERY BACKUP AND SECONDARY BACKUP PUMP.
6. DISCHARGE CANNOT BE TO A NEIGHBORING PROPERTY AND MUST BE AWAY FROM THE FOUNDATION WALL. THE DISCHARGE SHALL BE CONTAINED WITHIN THE PROPERTY AND DIRECTED TO THE REAR LANE OR FRONT STREET.
7. ALL FITTINGS AND CONNECTIONS TO BE DONE ACCORDING TO ALBERTA BUILDING CODE.



TITLE:

TYPICAL BASEMENT SUMP PUMP
WITH SURFACE DISCHARGE

STANDARD DETAILS

SCALE: N.T.S.

DATE: NOVEMBER 2014

STD. DWG NO.

C-105

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: December 8th, 2014

PROPOSED BY: Director of Community and Protective Services

TOPIC: Credit card payments

PROPOSAL: To enter into contract to accept credit card payments for community services programming

BACKGROUND:

The Town of Redcliff currently accepts cash, debit card, or checks for community services programming, which includes ice bookings, swimming, facility rentals, and social programming.

The community services department is evolving to accept online bookings with the intention of increasing accessibility. Users have requested to have access to credit card payments for programming and programming scheduling, the intention is that credit card payments will decrease the amount of uncollected NSF checks, and will create an ease in programming registration. The Community Services online booking system "Bookeo" has credit card payment option which will allow for payments on the online registration page.

Associated fees for a different credit cards vary for the vendor and schedule is attached. The intention is that a slight increase in rates and increase in users due to online programming will offset costs to the department.

OPTIONS:

1. To allow Community Services to use credit card payments for offered services.
2. To remain status quo.

ATTACHMENT:

CIBC merchant agreement and Fee Schedule

RECOMMENDATION:

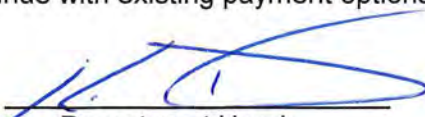
That Council considers option #1.

SUGGESTED MOTION(S):

1. Councillor _____ moved that the Town of Redcliff expand our payment options to include credit card payments for Community Services Programming.

2. Councillor _____ moved that the Town of Redcliff remain status quo and continue with existing payment options.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. 2014.



Merchant Application

Business Information			
Merchant's DBA Name/Outlet Name: TOWN OF REDCLIFF		Merchant's Legal Name: TOWN OF REDCLIFF	
Physical Street Address (No P.O. Box): 1 THIRD ST NE (PO BOX 40)		Legal Address: (if different from Business Address)	
City, Province, Postal Code: REDCLIFF, ALBERTA, T0J 2P0		City, Province, Postal Code:	
DBA Phone: (403) 548-3618 Ext. Fax: (403) 548-6623		Corp. Phone: Ext. Fax:	
Contact Name at this Address: KIM DALTON	Email: kimd@redcliff.ca	Contact Name at this Address:	Email:
Customer Service Phone # (Required for MOTO and Internet merchants only): (403) 548-6387 Ext.		Website Address (Required for Internet merchants):	
Merchant Number: 0000054188765704		Merchant Bank Account Transit and Account Number: FID 0010 TR 00449 AC 9100016	
Merchant Profile		Visa/MasterCard Information	
Type of Ownership: <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Non-Profit	<input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Limited (LTD) <input type="checkbox"/> Other:	Market Type: <input checked="" type="checkbox"/> Retail <input type="checkbox"/> Restaurant <input type="checkbox"/> Lodging <input type="checkbox"/> MO/TO <input type="checkbox"/> E-commerce	<input type="checkbox"/> Supermarket <input type="checkbox"/> Emerging Market <input type="checkbox"/> Auto Rental <input type="checkbox"/> Oil & Gas <input type="checkbox"/> Other:
Type of Goods or Services Sold: MISC SPECIALITY RETAIL	MCC/SIC Code: 5999	Sales Profile (Must Equal 100%) Electronic Face-to-Face 90% Internet Sales % Mail Order/Telephone Order 10% TOTAL Must = 100% 100%	
Current ownership start date: mm/dd/yyyy	GST Number: RT		
Do you currently accept MasterCard? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		Do you currently accept Visa? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Do you process future delivery of products and/or services? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Deposit on future delivery: 0% of sales / Day(s) in advance taken: 0	
Custom work sold on terms of future delivery: 0% of sales / Day(s) delay on delivery: 0			
Delivery time of future delivery: 0-5 days: 0%, 6-14 days 0%, 15-30 days 0%, >30 days 0%, Days of future delivery greater than 30? 0			
Do you maintain the inventory of products (NOT drop shipped from another supplier)? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
Daily Discount Merchant: Check box only if YES. <input type="checkbox"/> Merchant Initials only if YES: X		Ticket Price: Average: 500 High: 1000	
Batch Delay: Check box only if YES. <input type="checkbox"/> Merchant Initials only if YES: X		Do you wish to process returns? Merchant Initials only if YES: X	
Annual VISA Card Sales Volume: 150,000		Credit: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Amount 300 Debit: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Amount 300	
Annual MasterCard Card Sales Volume: 150,000		Annual VISA Debit Card Sales Volume: Annual Interac Debit Card Sales Volume: 750,000	
Services For Which You Subscribe			
You hereby subscribe for the following services provided to you under the Terms & Conditions of Merchant Agreement:			
<input checked="" type="checkbox"/> Credit Transactions – Visa	<input type="checkbox"/> Pay@Pump (Credit and Debit)	<input type="checkbox"/> E-commerce/Internet Services (Credit)	
<input type="checkbox"/> Point of Sale Electronic Debit Transactions – Visa	<input type="checkbox"/> Telephone/Mail Order Services (Credit)	<input type="checkbox"/> E-commerce/Internet Services (Visa Debit)	
<input checked="" type="checkbox"/> Credit Transactions – MasterCard	<input type="checkbox"/> Telephone/Mail Order Services (Visa Debit)	<input type="checkbox"/> E-commerce/Internet Services (MasterCard Debit)	
<input type="checkbox"/> UP (UnionPay) Card Transactions (Credit and Debit)	<input checked="" type="checkbox"/> Push Funds (Credit and Debit)* (See below)	<input type="checkbox"/> Tele-Deposit (Credit)	
<input checked="" type="checkbox"/> Interac Direct Payment Debit Transactions			
Push Funds Transactions. If you have checked the box marked "Push Funds," you authorize and direct Global and Member to credit and debit your account at the following financial institution in accordance with the provisions set forth in the Terms & Conditions of Merchant Agreement, in the section of this Merchant Application regarding Pre-Authorized Debits and in the Card Acceptance Guide.			
Push Funds Service Authorization and Direction			
The merchant named below hereby authorizes and directs the Financial Institution named below, on receipt of request from Global Payments Direct, Inc. ("Global") or a member under the Merchant Agreement ("Member"), to debit the Account described below at any time and from time to time for any amounts specified by Global or Member and said to represent any adjustments, items charged back, and credit vouchers and any fees or charges the merchant may owe Global or Member. The Financial Institution is not required to verify that any debit it receives from Global or Member is in accordance with this authorization.			
Name of Financial Institution: CIBC		Branch Transit #: 00449	
Name of Merchant: TOWN OF REDCLIFF		Merchant's Account # with Financial Institution: ATTACH "VOID" CHEQUE 9100016	
Signature(s) of Authorized Signing Officer(s): X		Date: mm/dd/yyyy Print Name(s) of Authorized Signing Officer(s):	

Pre-Authorized Debits (PADS)

A Pre-Authorized Debit (PAD) is a withdrawal that you authorize Global to make from your account at a financial institution. The requirements for PADs are set forth in Rule H1 of the Canadian Payments Association (CPA). Pursuant to CPA Rule H1, your signature below is your acknowledgement of the following:

Global's fees for the services provided to you under the attached Merchant Agreement, incorporated hereby, will be debited from your merchant bank account on a monthly basis, unless otherwise indicated on the Credit/Debit Card Services and Fee Schedule of the Merchant Agreement. Chargebacks and adjustments will be debited on a daily basis. Debited amounts will vary and will be reported to you in the monthly merchant statement provided to you by Global. You agree that any withdrawals by Member or Global under the Merchant Agreement from your merchant bank account, as designated by you in writing, and/or from other accounts as permitted under the Merchant Agreement are pre-authorized debits (PADs) for business purposes, as defined under CPA Rule H1, and **you waive the right to receive advance notice from Member and/or from Global of such debits**. You have certain recourse rights if any debit does not comply with this PAD agreement. For example, you have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD agreement. To obtain more information on your recourse rights, you may contact your financial institution or visit www.cdnpay.ca.

Your authorization for PADs is to remain in effect while the Merchant Agreement remains in effect unless Global receives written notice from you of its change or termination. You may change the bank account you have designated for PADs by providing Global with 30 days' prior written notice. Pursuant to CPA rules, you have the right to revoke your authorization for PADs by providing Global with 30 days' prior written notice. To obtain a sample cancellation form, or for more information on your right to cancel a PAD agreement, you may contact your financial institution or visit www.cdnpay.ca. Upon receiving your cancellation notice, Global shall use best efforts to cancel the PAD in the next business, billing or processing cycle. Notwithstanding the foregoing, the Merchant Agreement is contingent upon your authorization for PADs, and if you revoke your authorization for PADs, it will be deemed to be a breach of the Merchant Agreement and grounds for Global's termination of the Merchant Agreement with immediate effectiveness.

Authorized Signature		To contact Global regarding PADs: Global Payments Direct, Inc. Attention: Customer Care c/o P.O. Box 4010, Station B, Etobicoke, ON, M9W 7H8 Tel: 1.800.263.2970
Name	Title	
Date mm/dd/yyyy		

Cardholder Data Storage — Compliance Statement

PCI DSS and Card Networks rules prohibit storage of sensitive authentication data after the transaction has been authorized (even if encrypted). If you or your POS system pass, transmit, store or receive full cardholder's data, then the POS software must be PA DSS (Payment Application Data Security Standards) validated and you (merchant) must validate PCI DSS compliance. If you use a payment gateway, they must be PCI DSS Compliant.

As required under the Payment Card Industry Data Security Standard (PCI DSS), I do hereby declare and confirm the following:

	Initial applicable answer
The signing merchant listed below has experienced an account data compromise.	YES _____ NO _____ N/A _____ (I have never accepted payment cards.)
The signing merchant listed below is storing Sensitive Authentication Data (even if encrypted) after the transaction has been authorized.	YES _____ NO _____ N/A _____ (I have never accepted payment cards.)

*Sensitive Authentication Data is security related information (Card Verification Values, complete Magnetic Stripe Data, PINs, and PIN blocks) that is used to authenticate cardholders.

Please note that if you have indicated that your organization has experienced an account data compromise in the past, a PCI DSS Level 1 Compliance Certificate may be required upon Global's request. A compromise of cardholder data from your location(s) may result in the issuance of fines and/or penalties by the card brand, for which you will be responsible under your Merchant Agreement, notwithstanding this Compliance Statement.


It is imperative that you notify Global Payments immediately should the information on this Compliance Statement change.

Acceptance of Merchant Application and Terms & Conditions / Merchant Authorization

Term of Merchant Agreement	Initial Term 3 year(s)	Renewal terms 3 year(s)
----------------------------	------------------------	-------------------------

Your Merchant Agreement is between Global Payments Direct, Inc. ("Global"), the Merchant named above, and the Member(s) named below, depending upon the services you have selected (collectively or individually, "Member"). A copy of the Terms & Conditions of Merchant Agreement, revision number 37413.4.05/15/14SB (37492.6) has been provided to you. Please sign below to signify that you have received a copy of the Terms & Conditions of Merchant Agreement and that you agree to all terms and conditions contained therein. If this Merchant Application is accepted for card services, Merchant agrees to comply with the Merchant Application and the Terms & Conditions, as may be modified or amended in the future. If you disagree with any of the Terms & Conditions of Merchant Agreement, do not accept services.

IF MERCHANT SUBMITS A TRANSACTION TO GLOBAL HEREUNDER, MERCHANT WILL BE DEEMED TO HAVE ACCEPTED THE TERMS & CONDITIONS OF MERCHANT AGREEMENT.

Signing for Merchant		Signing for Global Payments Direct, Inc.	
Print Name	Title or Capacity	Print Name	Title or Capacity
Signature	Date mm/dd/yyyy	Signature	Date mm/dd/yyyy
Signing for NBC, with respect to MasterCard transactions		Signing for GPC Financial Corporation, with respect to Visa transactions	
National Bank of Canada Lucie Laniel	Title or Capacity SPC - 1075	Print Name	Title or Capacity
Signature  Signed by Global Canada under power of attorney granted by NBC	Date mm/dd/yyyy 11/24/2014	Signature	Date mm/dd/yyyy

For questions regarding Card Services, contact:
Global Payments Direct, Inc. Attention: Customer Care, c/o P.O. Box 4010, Station B, Etobicoke, ON, M9W 7H8, or call 1.800.263.2970. Note: Billing disputes must be forwarded, in writing, to Customer Care within 60 days of the date on the statement.

Merchant Initials

37413.4.05/15/14SB
(37492.6)

Merchant Legal Name: TOWN OF REDCLIFF

Credit/Debit Card Services and Fee Schedule*

Plan Type	New	Existing	Existing Merch. No.	Discount Rate	Per Item	Additional Auth. Fees
<input checked="" type="checkbox"/> VISA (V)*						
<input checked="" type="checkbox"/> VISA Credit	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0000054188765704	1.615%	\$	\$
<input type="checkbox"/> VISA Debit	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$
<input checked="" type="checkbox"/> VISA Corporate Card	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0000054188765704	1.615%	\$	\$
<input type="checkbox"/> VISA Switch Transaction Fee	<input type="checkbox"/>	<input type="checkbox"/>		N/A%	\$ 0.50	\$
<input checked="" type="checkbox"/> VISA Assessment Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0000054188765704	0.149%	\$	\$
<input checked="" type="checkbox"/> VISA Cross Border CDN Assessment Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0000054188765704	0.80%	\$	\$
<input checked="" type="checkbox"/> VISA Cross Border INTL Assessment Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0000054188765704	1.00%	\$	\$
<input checked="" type="checkbox"/> MasterCard (MC)*						
<input checked="" type="checkbox"/> MC Credit	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0000054188765704	1.635%	\$	\$
<input checked="" type="checkbox"/> MC Corporate Card	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0000054188765704	1.635%	\$	\$
<input type="checkbox"/> MC Switch Transaction Fee	<input type="checkbox"/>	<input type="checkbox"/>		N/A%	\$ 0.50	\$
<input checked="" type="checkbox"/> MC Assessment Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0000054188765704	0.149%	\$	\$
<input checked="" type="checkbox"/> MC Cross Border CDN Assessment Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0000054188765704	0.80%	\$ 0.175	\$
<input checked="" type="checkbox"/> MC Cross Border INTL Assessment Fee	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	0000054188765704	1.00%	\$ 0.175	\$
<input type="checkbox"/> UP Card (UnionPay)	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$
<input checked="" type="checkbox"/> Interac Direct Payment (Debit)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	0000054188765704	%	\$ 0.110	\$
<input checked="" type="checkbox"/> IDP Network Fee	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	0000054188765704	%	\$ 0.008	\$
<input checked="" type="checkbox"/> Interac Debit Surcharge**	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$
<input type="checkbox"/> American Express	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$
<input type="checkbox"/> JCB	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$
<input checked="" type="checkbox"/> Discover	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0000054188765704	%	\$ 0.090	\$
<input type="checkbox"/> Private Label Cards	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$
<input type="checkbox"/> Credit Card Other	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$
<input type="checkbox"/> Tele-Deposit Transaction Fee	<input type="checkbox"/>	<input type="checkbox"/>		%	\$ 0.30	\$
<input type="checkbox"/> Global Transport VT Transaction Fee	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$
<input type="checkbox"/> Global Transport eSDK Transaction Fee	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$
<input type="checkbox"/> Dial Authorization Fee	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$
<input checked="" type="checkbox"/> IP Transaction Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0000054188765704	%	\$ 0.029	\$
<input type="checkbox"/> Transaction Fee Other	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$
<input checked="" type="checkbox"/> PCI Non-Compliance Fee	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$
<input checked="" type="checkbox"/> PCI Admin Fee	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$
<input type="checkbox"/> PCI Protect Program	<input type="checkbox"/>	<input type="checkbox"/>		%	\$	\$

The discount rates, per item, authorization and other fees noted above are based upon Merchant's complying with all processing requirements, as established by the applicable governing authority, of the payment type which qualifies the merchant for the most favourable interchange rates available for such payment types. Transactions that do not qualify for the most favourable interchange rates will be subject to the Interchange Downgrades indicated below, in addition to the rate quoted. See the Merchant Agreement section entitled "Interchange Downgrades & Cross-border Fees" for more information.

***Interchange Downgrade Fees**

[For Global use only] Merchant Table		MC CDN PAYPASS	%	MCBS FGN	%
		MC FGN	%	MCBS FGN STD	%
		MC FGN STD	%	MCEC CDN PAYPASS	%
	# E1-Refer to Interchange Downgrade Fees attached.	MC CDN STD	%	MCEC CDN ELC	%
		MC FGN PREM ELC	%	MCEC CDN STD	%
		MC FGN PREM STD	%	MBWE CDN ELC	%
		MC FGN SPR PREM STD	%	MBWE CDN STD	%
	# E1-Refer to Interchange Downgrade Fees attached.	MC FGN SPR PREM ELC	%	MCHV CDN PAYPASS	%
		MCBS CDN	%	MCHV CDN ELC	%
		MCBS CDN DATA RATE 1	%	MCHV CDN STD	%
VISA CDN ELC NON-EMV	%	VIBS FGN	%	VINF CDN ELC NON-EMV	%
VISA FGN	%	VIBS CDN HI-NET ELC	%	VINF CDN STD	%
VISA FGN STD	%	VIBS CDN HI-NET OTHR	%	VINF CDN HI-NET ELC	%
VISA CDN STD	%	VIBS CDN HI-NET EMV	%	VINF CDN HI-NET OTHR	%
VISA FGN PREM	%	VIBS CDN STD	%	VINF CDN HI-NET EMV	%
VIBS FGN SPR PREM	%	VIBS CDN HI-NET STD	%	VINF CDN HI-NET STD	%
VIBS CDN EMER	%	VISP	%	VIPP CDN ELC NON-EMV	%
VIBS CDN REC	%	VINF CDN REC	%	VIPP CDN STD	%
VIBS CDN ELC EMV	%	VINF CDN EMV	%	VIPP STD	%
VIBS CDN ELC NON-EMV	%				

****Note:** Imposition of a Debit surcharge is subject to Global's prior written consent.

Other Fees:					
\$	Non-Refundable Application Fee (one-time fee)	\$	Push Funds (monthly per account)	\$	Non-Sufficient Funds (per occurrence)
\$0.030	Settlement & Access Fee	\$	Authorization Fee	\$	Set Up Fee (one-time fee)
\$15.00	Administration Fee (monthly)	\$	Now Prepay (monthly)	\$	Sign Up Fee Manual (one-time fee)
\$	Statement Fee (monthly)	\$	Debit @dvantage (monthly)	\$	Sign Up Fee Electronic (one-time fee)
\$	Virtual Site Survey Fee	\$	Manual Fee (monthly)	\$	Sign Up Fee MOPO (one-time fee)
\$	Training Fee – On-Site (one-time fee)	\$	Global Transport Access Fee (monthly)	\$	Sign Up Fee Seasonal (one-time fee)
\$	Install Fee	\$	Global Transport Set Up Fee (one-time fee)	\$	Sign Up Fee Other (one-time fee)
\$	Multi Lane Install Fee	\$	Global Access @dvantage (monthly)	\$75	Shipping Fee Seasonal (per occurrence)
\$	Customer Care Fee (monthly)	\$	Global Access @dvantage Set Up Fee	\$	Activation Fee (per occurrence)
\$	Merchants EDGE	\$	Batch Error Fee (per occurrence)	\$	eStatement Fee
\$	Minimum MDR Monthly Fee	\$25	Chargeback Fee (per occurrence)	\$	Combo Fee
\$	Minimum Monthly Debit	\$	Chargeback Fee MOPO (per occurrence)	\$	PCI Non-Compliance Fee (monthly)
\$	Annual Fee Other	\$15	Retrieval Fee (per occurrence)	\$	PCI Admin Fee (monthly)
\$0.25	Settlement Fee	\$40	Data Security Fee (quarterly)	\$	PCI Protect Program (monthly)
\$		\$		\$	Other:
\$		\$		\$	Other:
\$		\$		\$	

For questions regarding Card Services, contact:
Global Payments Direct, Inc. Attention: Customer Care, c/o P.O. Box 4010, Station B, Etobicoke, ON, M9W 7H8, or call 1.800.263.2970. Note: Billing disputes must be forwarded, in writing, to Customer Care within 60 days of the date on the statement.

Merchant Initials

37413.4.05/15/14SB
(37492.6)

Interchange Downgrade Fees / Frais d'échange pour déclassement :

[For Global use only]		MC CDN PAYPASS	\$ 0.08	MCBS FGN STD	2.63 %
Merchant Table		MC FGN	0.52 %	MCEC CDN PAYPASS	\$ 0.09
# E1		MC CDN STD	1.25 %	MCEC CDN ELC	1.78 %
# E1		MC FGN STD	1.63 %	MCEC CDN STD	2.51 %
		MC FGN PREM ELC	1.98 %	MBWE CDN ELC	2.08 %
		MC FGN PREM STD	2.58 %	MBWE CDN STD	3.08 %
		MCBS CDN	2.03 %	MCHV CDN PAYPASS	\$ 0.10
		MCBS CDN DATA RATE I	2.03 %	MCHV CDN ELC	1.98 %
		MCBS FGN	2.43 %	MCHV CDN STD	2.98 %
VISA CDN ELC NON-EMV	0.27 %	VIBS CDN HI-NET OTHR	1.98 %	VINF CDN ELC NON-EMV	1.47 %
VISA FGN	0.52 %	VIBS CDN HI-NET EMV	1.98 %	VINF CDN HI-NET ELC	1.98 %
VISA CDN STD	1.23 %	VIBS CDN ELC NON-EMV	2.43 %	VINF CDN HI-NET OTHR	1.98 %
VISA FGN STD	1.58 %	VIBS CDN STD	2.58 %	VINF CDN HI-NET EMV	1.98 %
VISA FGN PREM	1.78 %	VIBS FGN	2.58 %	VINF CDN STD	2.33 %
VIBS CDN EMER	1.78 %	VIBS CDN HI-NET STD	2.98 %	VINF CDN HI-NET STD	2.98 %
VIBS CDN REC	1.83 %	VISP	2.58 %	VIPP CDN ELC NON-EMV	0.27 %
VIBS CDN ELC EMV	1.88 %	VINF CDN EMV	1.02 %	VIPP CDN STD	1.23 %
VIBS CDN HI-NET ELC	1.98 %	VINF CDN REC	1.18 %		

The discount rates, per item, authorization and other fees are based upon Merchant's complying with all processing requirements, as established by the applicable governing authority, of the payment type which qualifies the merchant for the most favourable interchange rates available for such payment types. Transactions that do not qualify for the most favourable interchange rates will be subject to the Interchange Downgrades indicated above, in addition to the rate quoted. See the Merchant Agreement section entitled "Interchange Downgrades & Cross-border Fees" for more information.

Le taux d'escompte, les frais par opération, les frais d'autorisation et les autres frais mentionnés sont établis en supposant que le marchand s'est conformé à toutes les exigences en matière de traitement, telles qu'elles sont établies par l'autorité de régie compétente, applicables au type de paiement permettant au marchand d'avoir droit aux taux d'échange les plus favorables offerts pour ces types de paiement. Les opérations qui ne se qualifient pas pour les taux d'échange les plus favorables seront assujetties aux frais d'échange pour déclassement indiqués ci-dessus, en plus du taux indiqué. Voir la section de la Convention de marchand intitulée « Frais d'échange pour déclassement et frais d'opérations transfrontalières » pour obtenir plus d'information.

Merchant Initials _____

37413.3A.07/25/13SB

37492.5.07/11/13M

Initiales du marchand _____

32273.11A.07/25/13SB

30742.9A.09/17/13M

Owner/Officer Information (Please complete for every person who ultimately owns or controls the operation or on whose behalf the transactions authorized under this agreement will be conducted.)

Name:	Address:
Title:	City, Province, Postal Code:
Phone Number:	Years there: Own/Rent?:
Former Address (if less than 1 year at current address):	Date of Birth:
	City, Province, Postal Code:
	Years there: Own/Rent?:
Is any owner, officer, director, employee, or agent a current or former official in the executive, legislative, administrative, military, or judicial branch of any government (elected or not); an official of a political party; an executive of a government-owned commercial enterprise; a family member of any of the foregoing officials; or a close personal or professional associate of any of the foregoing officials? Yes ___ No ___ If "yes," please attach details.	

Personal Guarantee

To induce Global Direct to enter into this Merchant Agreement with Merchant and Member(s) (the "Merchant Agreement"), the undersigned (if more than one, each of them, jointly and severally, or, for purposes of the Province of Quebec, solidarily) hereby personally, irrevocably and unconditionally guarantees to Global Direct, Member(s) and their successors and assigns, the full, prompt, and complete payment and performance of all obligations of the Merchant to Global Direct, Member(s) and their successors and assigns, whether arising before or after termination of the Merchant Agreement. This guarantee shall not be discharged or otherwise affected by any waiver, indulgence, compromise, settlement, extension of credit, or variation of terms of the Merchant Agreement made by or agreed to by Global Direct, Member(s) and/or Merchant. I/We waive all benefits of division and discussion and the right to be subrogated in the rights of any of Global Direct and Member(s) (and their successors and assigns) until each of Global Direct and Member(s) (and their successors and assigns) have received payment in full of all obligations of the Merchant to each of them.

I/We hereby waive any notice of acceptance of this Personal Guarantee, notice of nonpayment or nonperformance of any provision of the Merchant Agreement by Merchant, and all other notices or demands regarding the Merchant Agreement. I/We agree to promptly provide to Global Direct and/or Member(s) any information requested by any of them from time to time concerning my/our financial condition(s), business history, business relationships, and employment information. I/We have been given full opportunity to seek legal counsel, and have read, understand, and agree to be bound by the Terms & Conditions of Merchant Agreement and this Personal Guarantee.

Je/Nous reconnais/reconnaissons et conveni/convenons qu'il est de ma/notre volonté expresse que ce Cautionnement et tout document y afférent, y compris tout avis, soient rédigés en langue anglaise seulement.

Signature of Guarantor (please sign below) X [SEAL] , an individual.	Name of Guarantor (printed):
Signature of Witness (please sign below) X [SEAL] , an individual.	Name of Witness (printed):

Credit Information – Owner/Officer Consent

WHEREAS, TOWN OF REDCLIFF ("Merchant") is a merchant that has entered into, or desires to enter into, a Merchant Agreement with Global Payments Direct, Inc. ("Global") and with one or more entities that are members of the applicable card association (each a "Member"); and

WHEREAS, in order to confirm the financial soundness of its merchant customers, Global and Member require certain business and financial information pertaining to Merchant and to Merchant's owners, principals, partners, proprietors, affiliates, and such other persons and entities having a material relationship to Merchant (each of the foregoing a "Principal" of Merchant); and

WHEREAS, the person or entity identified below has been identified by Merchant as a Principal;

NOW, THEREFORE, in consideration of the foregoing recitals, the undersigned Principal hereby agrees as follows:

1. Principal agrees to provide Global with such financial statements and information concerning Principal as Global may request from time to time, and furthermore agrees that Global may obtain from any source whatever commercial and credit information about Principal that Global deems appropriate.
2. Principal authorizes Member or any other depository institution to release to Global any financial information concerning Principal. Principal acknowledges and agrees that subsequent commercial and credit information may be ordered in connection with updating, reviewing or continuing Merchant's Merchant Agreement.
3. Global and/or the Member may exchange information about Principal with other financial institutions, credit card associations and network organizations, and any other persons for the purpose of providing Merchant with the services contemplated under the Merchant Agreement.
4. If Principal is the subject of a consumer credit report in connection with the Merchant Agreement, Principal shall have the right to obtain from Global the name and address of the consumer credit reporting agency furnishing the report, if any, upon Principal's written request.

AGREED AND CONSENTED TO BY PRINCIPAL:		
TOWN OF REDCLIFF		
Home Address: Not required		
Home Telephone Number: Not required		
Signature: X	Date: <input type="text"/>	Printed Name: <input type="text"/>
		Date of Birth: <input type="text"/> Not required

For questions regarding Card Services, contact:

Global Payments Direct, Inc. Attention: Customer Care, c/o P.O. Box 4010, Station B, Etobicoke, ON, M9W 7H8, or call 1.800.263.2970. Note: Billing disputes must be forwarded, in writing, to Customer Care within 60 days of the date on the statement.

Merchant Initials

37413.4.05/15/14SB
(37492.6)

TERMS & CONDITIONS OF MERCHANT AGREEMENT

1. GENERAL. The Merchant Agreement (the "Agreement") includes these Terms & Conditions of Merchant Agreement ("Terms & Conditions"), the Merchant Application and the Card Acceptance Guide, which is incorporated into and made a part of the Agreement. References in this Agreement to payment networks shall mean, as applicable to the services selected by Merchant, Visa Inc., MasterCard Worldwide, Interac Association, China UnionPay Co., Ltd. ("UnionPay®") or any other similar payment card scheme, association or organization. GPC Financial Corporation ("GPCFC") is a financial institution client of VISA Canada and VISA Inc. ("VISA®"); National Bank of Canada ("NBC") is a financial institution client of MasterCard Worldwide ("MasterCard®"). Global Payments Direct, Inc. ("Global") is a registered independent sales organization of VISA and a member service provider of MasterCard. The Agreement is between Global, the merchant identified in the Merchant Application ("Merchant"), GPCFC (only if Merchant is receiving VISA processing services hereunder) and NBC (only if Merchant is receiving MasterCard processing services hereunder). GPCFC is a party to the Agreement for the sole purposes of complying with the rules and regulations of VISA. NBC is a party to the Agreement for the sole purpose of complying with the rules and regulations of MasterCard. References to "Member" in the Agreement shall refer to GPCFC for VISA processing services only and to NBC for MasterCard processing services only. GPCFC shall have no liability to Merchant with respect to matters relating to or arising out of any services provided hereunder except VISA processing services, and NBC shall have no liability to Merchant with respect to matters relating to or arising out of any services provided hereunder except MasterCard processing services. Global is the party responsible hereunder for Interac® Direct Payment services and UnionPay (UP) card services and, as such, will maintain appropriate connectivity to provide Interac debit service and UnionPay UP card transactions.

Under the terms of the Agreement, Merchant will be furnished with the services described herein and in the Merchant Application and selected by Merchant therein (collectively and individually, as applicable, the "Services"). During the term of the Agreement, Global will be the sole and exclusive provider of all payment card processing services to Merchant. Any Merchant accepted by Global for card processing services agrees to be bound by the Agreement, as it may be modified or amended in the future. A MERCHANT'S SUBMISSION OF A TRANSACTION TO GLOBAL SHALL BE DEEMED TO SIGNIFY MERCHANT'S ACCEPTANCE OF THE AGREEMENT, INCLUDING THE TERMS AND CONDITIONS HEREIN.

2. SERVICE DESCRIPTIONS. The credit card processing services provided hereunder to Merchant consist of authorization and electronic draft capture of such payment transactions, outclearing of such transactions to the appropriate payment network and/or issuers (e.g., Visa, MasterCard, UP), funds settlement, dispute resolution with cardholders' banks and transaction-related reporting and statements. Debit card processing services hereunder consist of the transmission of such debit card payment transactions to the appropriate debit card payment network for authorization and approval (e.g., to Interac Association, Visa, UP), funds settlement, and transaction-related reporting and statements. From time to time under this Agreement, upon Merchant's request, Global may facilitate the transmission of certain payment card transactions ("Switched Transactions") to the respective card issuers, including but not limited to American Express®, gift cards, loyalty cards, and various fleet, private label and commercial cards. Switched Transactions require Global's prior written approval and are subject to applicable pricing; Global does not purchase the receivables associated with Switched Transactions, and neither Global nor Member has any liability regarding the availability or capabilities of their respective card issuers. On the Merchant Application being completed contemporaneously herewith, Merchant shall select the card types that Merchant elects to accept for payment by cardholders. With respect to Visa and MasterCard products, (a) merchants that accept credit card payments from a particular payment network are not obligated to accept debit cards issued by Canadian issuers belonging to such payment network, and (b) merchants that accept debit card payments from a particular payment network are not obligated to accept credit cards issued by Canadian issuers belonging to such payment network; Merchant shall so indicate its preference on the Merchant Application. After the effective date of this Agreement, in the event that Global notifies Merchant about new products and/or services that may be available to Merchant pursuant to this Agreement, Merchant's express consent is required in order to indicate Merchant's acceptance of such new products and/or services prior to submitting a transaction that engages such new product/service. Furthermore, Merchant is required to provide its express consent to Global prior to accepting any new type of card not previously accepted by Merchant and issued by a Canadian card issuer, even if Merchant's POS equipment has the capability of accepting such card. For greater certainty, Merchant is not permitted to use any such new product or service or accept from a cardholder any such new Canadian-issued card unless Merchant has previously given its express consent to Global indicating acceptance thereof.

3. PROCEDURES. Subject to the terms set forth in Section 26 regarding Push Funds, Merchant will maintain an approved merchant bank account with Member as its designated financial institution for its credit card and debit card receivables, subject to Member's usual charges and conditions. If Merchant has elected to accept credit cards, Merchant will permit holders of valid credit cards bearing the symbols of the cards authorized to be accepted by Merchant hereunder to charge purchases or leases of goods and services, and the receivables resulting therefrom shall be purchased hereunder, provided that the transaction complies with the terms of the Agreement. If Merchant has elected to accept debit cards, Merchant will permit holders of valid debit cards bearing the symbols of the cards authorized to be accepted by Merchant hereunder to pay for goods or services by debiting money directly from their accounts using a point of sale (POS) terminal with personal identification number ("PIN") verification. The procedures to be followed by Merchant for accepting credit and/or debit cards may be modified from time to time upon written notice. Merchant agrees to cooperate with Member in recovering payment cards that the Member requests Merchant to recover.

Merchant will not process transactions relating to merchandise sold or services performed (or alleged to have been sold or performed) by parties other than Merchant.

Merchant will not offer telephone, mail order or Internet services without Global's prior written consent. Furthermore, Merchant will not process transactions relating to goods or services that Merchant does not provide to the customer at the point of sale without Global's prior written consent.

Merchant is permitted to provide its customers a discount for different methods of payment (e.g., cash, debit card, credit card). Merchant is also permitted to provide differential discounts among different payment networks. All such discounts must be clearly marked at the point of sale where the transaction occurs.

If Merchant wishes to offer dynamic currency conversion (DCC) or any other currency conversion services to cardholders, Merchant must notify Global prior to offering DCC services; inform cardholders that DCC is optional; not impose any additional requirements on the cardholder to have the transaction processed in the local currency; not use any language or procedures that cause the cardholder to choose dynamic currency by default; not misrepresent, either explicitly or implicitly, that DCC is a service of the payment networks; comply with all transaction receipt requirements issued by Global and Member from time to time; and comply with any other requirements pertaining to dynamic currency conversion of which Merchant is notified by Global and/or Member.

Merchant agrees to follow the Card Acceptance Guide (located on the website www.globalpaymentsinc.com/canada) and to be bound by the operating regulations and rules of VISA, MasterCard, Interac Association ("Interac"), UnionPay and any other payment network covered by the Agreement, as

any of the above-referenced documents may be modified and amended from time to time. Without limiting the generality of the foregoing, Merchant agrees to comply with and be bound by all applicable rules and regulations of the payment networks related to cardholder and transaction information security including, without limitation, the Payment Card industry (PCI) Data Security Standard, as it may be modified and amended from time to time (available at the PCI Security Standards Council web site www.pcisecuritystandards.org). Merchant will indemnify and hold Global and Member harmless from any fines and penalties issued by Visa, MasterCard, Interac, UP or any payment network, and any other fees, costs and related losses arising out of or relating to the processing of transactions by Global and Member at Merchant's location(s) and the failure of Merchant to comply with the foregoing sentence. The payment networks' operating regulations and rules may be reviewed upon appointment at Global's designated premises, and Merchant acknowledges that it has had the opportunity to request a review and/or review such operating regulations and rules in connection with its execution of this Agreement. Global may, from time to time, issue written directions (via mail, e-mail or posting to Global's Internet site) regarding procedures to follow and forms to use to carry out the Agreement. These directions and the terms of the forms are binding as soon as they are issued and shall form part of these Terms & Conditions.

4. OIL AND GAS MERCHANTS. If Merchant is an oil and gas merchant using point-of-sale payment processing equipment identified as automated fuel dispenser devices ("AFDs"), Merchant acknowledges that Interac established a certification program for AFDs requiring that only chip-enabled certified AFDs complying with Interac's testing standards be deployed after June 30, 2005 and that AFDs then-currently available did not meet the security standards required for certification under Interac's program. Interac permitted the deployment of non-certified AFDs between June 30, 2005 and December 31, 2010, subject to the following conditions:

After December 31, 2010, any newly installed AFD equipment must be fully compliant and chip-enabled in accordance with Interac's testing standards. AFDs not covered by the preceding sentence must meet the following deadlines for being fully compliant and chip-enabled in accordance with Interac's testing standards: (i) 25% of AFDs by December 31, 2012; (ii) 50% of AFDs by December 31, 2013; (iii) 75% of AFDs by December 31, 2014; and (iv) 100% of AFDs by December 31, 2015. Non-compliance with the timelines in this section is subject to sanctions.

The Interac Association and its members must be fully indemnified for any and all losses confirmed to have been caused by an AFD's failure to meet Interac's security standards required for certification if such AFD was deployed after June 30, 2005. Accordingly, in consideration for Global's processing of debit transactions originating from such non-certified AFDs and the associated risk of loss, Merchant assumes such risk and acknowledges Global's right to recover from Merchant all penalties and sanctions arising from Merchant's failure to comply with the timelines set forth above in this section, and all losses caused by an AFD's failure to meet Interac's security standards required for certification if such AFD was deployed after June 30, 2005. The foregoing remedies are in addition to any and all other rights and remedies available to Global under this Agreement.

5. DATA SECURITY. Merchant is responsible for the security of all equipment utilized by Merchant and is liable for any unauthorized use of such equipment, regardless of whether such unauthorized use was made by Merchant, Merchant's employees, agents, customers or other third parties. Interac mandates that all merchants must convert their non-AFD point of sale equipment connected to the *Interac* Direct Payment network to be chip-enabled in accordance with the following schedule: (i) 35% by December 31, 2010, (ii) 60% by December 31, 2012, and (iii) 100% by December 31, 2015. Non-compliance with the foregoing timeline is subject to sanctions.

Merchant is responsible for reviewing the user documentation for all equipment and knowing the equipment's capabilities, including but not limited to the "returns" function. Upon receipt of point of sale equipment, Merchant must immediately replace any pre-programmed or default password with a personal and confidential password of Merchant's choosing and subsequently change the password on a regular basis. Any losses incurred in connection with misuse of Merchant's password will remain Merchant's responsibility. Global assumes that all debit transactions initiated at a point of sale station were authorized by Merchant. Merchant will ensure that all point of sale stations are monitored during business hours to prevent unauthorized use or device tampering and closed/turned off and unavailable for use after business hours. Merchant agrees to advise Global immediately if any point of sale terminal or PIN pad has been lost or stolen or if there is a suspicion that any point of sale station or PIN pad may have been tampered with. Merchant agrees to maintain accurate logs of employee shifts, keep such logs for a minimum of one (1) year and provide these logs to Global (with or without employee names) within 24 hours of a request to do so as part of an investigation of a payment card fraud incident.

Merchant is responsible for keeping confidential all information relating to Merchant's customers. Except as specifically required by law, Merchant may not use, disclose or remit to any third party the names or account numbers or other transaction information appearing on a card or contained on its magnetic stripe or chip (or recorded on any document or form evidencing such information) for purposes other than for the sole purpose of completing a credit or debit transaction, as applicable. Merchant agrees to store all tangible records of transaction information, including but not limited to sales drafts and transaction receipts, in a secure area limited to selected personnel, and, prior to discarding, to destroy the information in a manner rendering it unreadable. Merchant agrees that representatives of Global, Member, and/or the payment networks may inspect Merchant's premises, point of sale terminals, PIN pads and computers for the purpose of verifying that cardholder names, account numbers and other transaction information is securely stored and processed, and Merchant furthermore agrees to cooperate with them in any investigation of suspected or confirmed loss or theft of cardholder names, account numbers or other transaction information.

Merchant acknowledges and agrees that Global or its designated agents perform a due diligence review to determine that Merchant is able to comply with all applicable requirements for the debit services, including but not limited to security and technical standards specified by Global, Interac and/or additional debit networks. Merchant acknowledges that additional due diligence may be conducted by Global or its designated agents in the event of a change in control of Merchant's business. Global shall not be required to provide the debit services to Merchant if Global determines that to do so would pose a material risk to the security or integrity of the debit services.

Merchant agrees to comply with, and to cause any third party who provides Merchant with services related to payment processing or facilitates Merchant's ability to accept credit and debit cards and who is not a party to this Agreement to comply with and be bound by, the rules and regulations of the payment networks related to cardholder and transaction information security including, without limitation, all rules and regulations imposed by the Payment Card industry (PCI) Security Standards Council, including the PCI Data Security Standard as it may be modified and amended from time to time (available at the PCI Security Standards Council web site www.pcisecuritystandards.org), VISA's Account Information Security Standards and MasterCard's Site Data Protection Program, as well as all other payment network requirements related to cardholder and transaction information security. VISA and MasterCard web sites provide merchants with detailed information, which may be modified from time to time, regarding compliance with data privacy and security obligations.

Merchant is also responsible for security measures to protect customers' PINs and Member's cryptographic keys loaded on Merchant's point of sale terminals. Merchant is responsible for installing all equipment in such a way that customers can enter their PINs in a confidential manner. Merchant agrees never to ask a cardholder for his or her PIN, nor to use any other means of capturing his or her PIN. Merchant agrees to follow security procedures as advised by Global and to ensure that Merchant's employees are familiar with them.

Merchant is solely responsible and bears all liability for any losses arising from its relationship with third parties that provide products and/or services related to payment processing or that facilitate Merchant's ability to accept credit or debit cards. Without limiting the foregoing, if Merchant makes arrangements with a third party for the purpose of collecting, processing or storing cardholder names, account numbers or other transaction information, including but not limited to third party processors, equipment providers and/or value added resellers (VARs), Merchant is responsible for ensuring such third party's compliance with payment network requirements related to cardholder and transaction information, confidentiality and

security, including but not limited to the PCI Data Security Standard. Merchant must execute with such third party a written contract that includes obligations substantially similar to the ones in this Agreement relating to cardholder and transaction information confidentiality and security, PCI compliance and the right to inspect the third party's premises, point of sale terminals, PIN pads, computers and any other applicable equipment to validate compliance.

Merchants and their third party service providers and data storage entities that use wireless LAN technology to connect networks or servers that process or store transactions, cardholder or account data must comply with all of the following requirements: (i) Wi-Fi protected access (WPA) technology must be implemented for encryption and authentication when the wireless LAN technology is WPA-capable, using the latest available version of the WPA security protocol. Use of a virtual private network (VPN) is also recommended. (ii) When the wireless LAN is not WPA-capable, a VPN must be implemented. (iii) Wireless Equivalent Privacy (WEP) must not be the sole method used to protect confidentiality and access to a wireless LAN.

6. MARKETING. Merchant shall prominently display the card issuer service marks and promotional materials supplied by Global. Merchant shall cease to use or display such service marks immediately upon notice from Global or upon termination of the Agreement.

Merchant acknowledges that it is familiar with the names, logos, symbols, trademarks and payment cards of VISA Inc., MasterCard Worldwide and Interac Association and any other payment network applicable to the Services selected by Merchant. Merchant agrees to submit to Global for its prior approval any advertising by Merchant that uses payment network names, logos, symbols, trademarks or any representation of them.

7. PAYMENT, CHARGES AND FEES. Fees and charges payable by Merchant are as set forth in the Merchant Application, which may be modified from time to time by mutual agreement of the parties or as otherwise set forth herein. Merchant will be paid for receivables purchased under the Agreement by credit to Merchant's account(s). Merchant's account(s) will be credited for the gross amount of the receivables purchased less the amount of any credit vouchers deposited. Merchant shall not be entitled to credit for any receivables that arise out of a transaction not processed in accordance with the terms of this Agreement or the rules and regulations of a payment network. Availability of any such funds shall be subject to the procedures of Merchant's financial institution. All deposit figures are subject to final review and, in case of any type of overpayment to Merchant or other inaccuracies, Merchant's account will be debited or credited without notice for any deficiencies or overages, as the case may be. Chargebacks and adjustments will be charged to Merchant's account(s) on a daily basis. Merchant will be charged a fee, called a discount rate, and/or a per-item charge on all transactions from Merchant's location(s). Quoted fees apply to transactions that clear as priced. Transactions that do not clear as priced will be subject to Interchange Downgrade Fees ("IDF") that will be billed back to the Merchant and reflected on the Merchant's monthly statement. See the section of this Agreement entitled "Interchange Downgrades & Cross-Border Fees" for more information. Merchant agrees to pay and Merchant's account(s) will be debited for (a) the discount, fees, chargebacks, and other fees and charges described in the Agreement; (b) all fees, fines, penalties, etc. charged or assessed by the payment networks on account of or related to Merchant's processing hereunder, including, without limitation, with regard to any third party who provides Merchant with services related to payment processing or facilitates Merchant's ability to accept credit and debit cards and who is not a party to this Agreement; and (c) any charges related to deposit errors, including but not limited to batch error fees. All fees and charges for the Services are subject to change and may be amended by Global upon ninety (90) days' prior written notice. However, notwithstanding any provision to the contrary set forth herein, but without limiting Merchant's right to terminate for a price increase as described in Section 15 below, Global may increase any fees upon shorter notice if a payment network or a government entity increases the fees payable by Member and/or Global in connection with the processing of Merchant's transactions, and Global did not receive sufficient prior notice of such increase to reasonably permit Global to comply with the foregoing time frames; in such event, the amount of prior notice to Merchant shall be reasonable under the circumstances, and the increase shall become effective as to Merchant no later than such increase becomes effective as to Member and/or Global. Furthermore, Global has the right to modify Merchant's pricing at any time pursuant to a pre-determined fee schedule, provided that the applicable fee schedule for such modified pricing has been included as part of this Agreement; in the event of a pricing change pursuant to such pre-determined fee schedule, Merchant's right to terminate for a price increase as described in Section 15 of this Agreement does not apply.

Global shall have the option of imposing an administrative fee for each month in which Merchant does not process any transactions. Furthermore, cancellation fees as described in Section 15 below will be charged if Merchant terminates the Agreement, either expressly or as evidenced by Merchant's actions, and such termination does not comply with the terms set forth herein. Merchant is responsible for reviewing monthly billing statements, invoices and other billing-related information provided by Global. In the event of discrepancies or billing errors, Merchant must notify Global within 60 days of the date of the applicable statement, invoice or billing-related document; otherwise, Merchant is deemed to have accepted the fees and charges set out therein.

Merchant agrees that all amounts owed hereunder constitute a debt that is payable on demand and that Merchant's account(s) and/or other accounts maintained by you at Member or at any other financial institution may be debited by Member or Global for this debt without prior notice. Global's services are contingent upon the foregoing, and any attempt by Merchant to revoke this consent shall be considered a default by Merchant hereunder. Merchant agrees not to directly or indirectly prevent, block or otherwise preclude any debit by Global that is permitted under this Agreement. Merchant agrees that any withdrawals by Member or Global under the Agreement from Merchant's account(s) at Member or at any other financial institution are pre-authorized debits ("PADs") for business purposes, as defined under Rule H1 of the Canadian Payments Association Rules. **Merchant hereby waives the right to receive advance notice from Member and/or from Global of any and all debits by Member and/or by Global from any such account. Additional mandatory provisions pertaining to PADs are set forth in the Merchant Application, and such provisions are incorporated herein by reference.** If there are insufficient funds in Merchant's account, Merchant will immediately pay Global the amount owed upon demand. If any such debit results in an overdraft in the Merchant's account, Merchant will, on demand, pay the amount of such overdraft to Member or to such other applicable financial institution, and Global shall have no liability whatsoever for any overdraft amounts resulting from any debits made in accordance with the terms of this Agreement. Merchant represents, warrants and covenants that no one other than Merchant has any claim against such receivables except as authorized in writing by Member and Global. Merchant hereby assigns to Member and Global all of its right, title, and interest in and to all receivables submitted hereunder. Merchant agrees that, except with respect to receivables pertaining to transactions that are returned or charged back to the Merchant, Member and Global have the sole right to receive payment on any receivables purchased hereunder.

8. EQUIPMENT AND THIRD PARTY SERVICES. If Merchant uses point of sale equipment to process card transactions, Merchant agrees to maintain in working order an imprinter in case of a power outage or terminal failure. Pursuant to a separate written agreement, Merchant may rent or purchase equipment from Global Payments Canada GP ("Global Canada") for all credit card authorization, draft deposit, and debit card transactions. Merchant must notify Global if Merchant elects to use any other provider's equipment/terminals (called "third party equipment"). Note: Global Canada equipment that Merchant leases through a leasing company referred by Global Canada is not considered to be "third party equipment" for purposes of this paragraph. If Merchant uses any third party equipment, such third party becomes Merchant's agent for the delivery of transactions to Global via the applicable processing network. Merchant assumes full responsibility and liability for any failure of such agent to comply with the operating regulations and rules of the applicable payment network, including any violation that results in a chargeback to Merchant. Merchant agrees to ensure that such third party equipment conforms to the PCI Data Security Standard and is installed in accordance with Global's standards, and Merchant agrees to comply with the other rules and regulations imposed by Global and by the applicable associations and networks from time to time in connection with

such equipment. Merchant remains liable to Global and Member to process and submit sales drafts according to the Agreement. Global and Member are not liable for any losses arising out of the use of third party equipment.

Interac, VISA and MasterCard have mandated that all POS PIN Pad devices deployed by merchants after December 31, 2007 must be PCI-compliant and, in the case of Interac, such equipment must also be certified in accordance with Interac-specific technical specifications and testing requirements (TSTR). Merchant agrees to comply with the foregoing mandate.

Merchant acknowledges that after the date mandated by each respective payment network (the network's "Liability Shift Date"), liability arising from transactions made with fraudulent cards (counterfeit, lost and stolen, NRI (not received as issued), or other) will be the merchant's responsibility if such merchant has not converted its point of sale equipment to be chip-enabled. The Liability Shift Dates for the payment networks are as follows: Visa and MasterCard have implemented a domestic Liability Shift Date of March 31, 2011. Interac does not have a Liability Shift Date; however, Interac has mandated that all Interac debit acceptance devices be chip-compliant and chip-enabled as detailed in Sections 4 and 5 of this Agreement. American Express has announced a Liability Shift Date of October 31, 2012 in Canada.

Merchant is responsible for the layout costs of Merchant's place of business as well as the service charges for the installation and rental of the communication lines payable to the supplier of such services. In the event that Merchant requests Global to install the communication lines, Merchant agrees to pay the installation fees and service charges billed by Global in connection therewith.

Merchant acknowledges that some of the services to be provided by Global and Member hereunder may be provided by third parties. Merchant agrees that, except for its right to use such services in connection with this Agreement, Merchant acquires no right, title or interest in any such services. Merchant further agrees that it has no contractual relationship with any third party providing services under this Agreement and that Merchant is not a third party beneficiary of any agreement between such third party and Global or Member, as applicable. Merchant may not resell to any other entity the services of any third party providing services under this Agreement.

9. FINANCIAL INFORMATION. Merchant agrees that Global or Member may obtain whatever commercial and credit information it deems appropriate with respect to Merchant. Merchant agrees to furnish Global and Member such financial statements and information concerning Merchant, its owners, principals, partners, proprietors or its affiliates as Global may from time to time request. In the event that Global requests financial statements and information concerning Merchant's owners, principals, partners, proprietors and affiliates to meet Global's criteria for such risk management evaluation, it shall be Merchant's responsibility to provide such information to Global, as well as all necessary legal consents from such persons and entities in a form provided by Global. In the event that such information and/or consents are not provided, Global may elect, without liability or penalty, to cease or refuse to commence providing Services, and Merchant agrees that Global and/or Member may seek injunctive relief in connection therewith. Merchant hereby authorizes Member or any depository institution to release any financial information concerning Merchant or its accounts to Global. Merchant authorizes Global to order a credit report on Merchant or any owner, officer, shareholder, partner, proprietor or managing agent of Merchant, and Merchant agrees to obtain all necessary legal consents from such persons and entities in a form provided by Global. Subsequent credit reports may be ordered in connection with updating, renewing or continuing the Agreement. Upon the written request of any individual who is the subject of a consumer credit report, Global will provide the name and address of the consumer credit reporting agency furnishing such report, if any.

Global, Member or their duly authorized representatives may examine the books and records of Merchant, including records of all receivables previously purchased or presented for purchase. Merchant agrees to retain copies of all paper and electronic sales drafts and credit vouchers submitted to Global for a period of one year from submission, or for such longer period of time as may be required by the operating rules or regulations of the payment networks, by applicable law, or by Global as specifically requested in writing in individual cases.

10. CHANGE IN BUSINESS. Merchant agrees to provide Global sixty (60) days prior written notice of its intent to (a) transfer or sell a substantial portion (10% or more) of the Merchant's stock or assets; or (b) change the basic nature of its business or the way it is conducted; or (c) convert all or part of the business to mail order sales, telephone order sales, Internet-based sales or to other sales where the card is not physically present and swiped through Merchant's terminal, unless Merchant has indicated on the Merchant Application that Merchant accepts such transactions; or (d) liquidate its business. Upon the occurrence of any such event, the terms of the Agreement may be modified to address issues arising therefrom, including but not limited to requirements of applicable payment networks. If Merchant wishes to change its designated merchant bank account, Merchant shall provide written notice of the new bank and/or account number in accordance with the procedures set forth in Section 26 of this Agreement.

11. TRANSFERABILITY. This Agreement is binding upon the parties, their heirs, successors, and assigns. The Agreement is not transferable by Merchant without the written consent of Global. Any attempt by Merchant to assign its rights or to delegate its obligations in violation of this paragraph shall be void. Merchant agrees that the rights and obligations of Global hereunder may be transferred by Global without notice to Merchant. Merchant agrees that the rights and obligations of Member hereunder may be transferred to any other payment network member without notice to Merchant. Notice of any such assignment will be delivered to Merchant by Global within a reasonable time thereafter.

12. WARRANTIES AND REPRESENTATIONS. Merchant warrants, represents and covenants to Global and Member that: (a) each sales transaction delivered hereunder will represent a bona fide sale to a cardholder by Merchant for the amount shown on the sales draft as the total sale and constitutes the binding obligation of the cardholder, free from any claim, demand, defence, setoff or other adverse claim whatsoever; (b) each sales draft or other evidence of indebtedness will accurately describe the goods and services that have been sold and delivered to the cardholder or in accordance with his/her instructions; (c) Merchant will comply fully with all federal, provincial and local laws, rules and regulations applicable to its business; (d) Merchant will fulfill completely all of its obligations to the cardholder and will resolve any customer dispute or complaint directly with the cardholder; (e) the signature on the sales draft will be genuine and authorized by cardholder and not forged or unauthorized; (f) the sales transaction shall have been consummated and the sales draft prepared in full compliance with the provisions of the Card Acceptance Guide and the operating regulations and rules of the applicable payment network, as amended from time to time; (g) transaction information, including cardholder names and account numbers, shall be used solely to complete the transaction or to re-present a chargeback with respect to such transaction, and the handling, retention and storage of transaction information will comply with the provisions of the Card Acceptance Guide, applicable laws and the operating regulations and rules of the payment networks, including without limitation the PCI Data Security Standard, as any of which may be modified from time to time; (h) none of the sales transactions submitted hereunder represent sales by telephone, or mail, or Internet, or where the card is not physically present at the Merchant's location and swiped through Merchant's terminal, unless Merchant is specifically authorized on the Merchant Application to submit such sales drafts for purchase; (i) Merchant will not submit a transaction to Global and Member for processing until the goods are shipped or services performed, as applicable, unless otherwise permitted by the payment networks; (j) none of the sales transactions submitted hereunder for purchase represent sales to any principal, partner, proprietor, or owner of Merchant; (k) all of the information contained in the Merchant Application is true and correct; and (l) Merchant is not a resident of the U.S. and is not subject to U.S. taxes. In the event that any foregoing warranty, representation or covenant is breached, the affected transaction may be refused, or prior acceptance revoked and charged back to the Merchant. Furthermore, if Merchant submits for purchase hereunder a transaction that is not the result of a sale of Merchant's goods or services offered to the general public, or if Merchant submits any transactions for purchase hereunder which represents a sale to any principal, partner, proprietor, or owner of Merchant, such

sales transaction may be refused or charged back, and Merchant hereby agrees to pay, and Merchant's account(s) will be debited for, an additional fee (currently, \$100) for each such transaction.

NEITHER MEMBER, NOR GLOBAL, NOR ANY SUPPLIER MAKES ANY REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO ANY OF THE SERVICES FURNISHED HEREUNDER.

13. INDEMNITY. Merchant agrees to satisfy directly with the cardholder any claim or complaint arising in connection with the card sale, regardless of whether such claim or complaint is brought by the cardholder or any other person or entity. Merchant agrees to indemnify and hold Global and Member harmless from and against any and all liabilities, losses damages, and disputes, offsets, claims or counterclaims made by a cardholder or any other person or entity, including any fines and penalties issued by Visa, MasterCard, Interac, UP or any payment network, and any other fees, costs and related losses arising out of or relating to the processing of transactions by Global and Member at Merchant's location(s), any unauthorized use of a Service or a piece of equipment, and/or Merchant's recovery or attempted recovery of payment cards that the Member requests Merchant to recover.

14. LIMITATION OF LIABILITY. Neither Member nor Global shall be liable for failure to provide the Services if such failure is due to any cause or condition beyond such party's reasonable control. Such causes or conditions shall include, but shall not be limited to, acts of God or of the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, shortages of labour or materials, freight embargoes, unusually severe weather, breakdowns, operational failures, electrical power failures, communication failures, unavoidable delays, the errors or failures of third party systems, or other similar causes beyond such party's control.

The liability, if any, of Global and Member for any loss arising out of or relating in any way to this Agreement shall, in the aggregate, be limited to actual, direct, and general money damages in an amount not to exceed one (1) month's average charge paid by Merchant hereunder (exclusive of interchange fees, assessments and any other fees or costs that are imposed by a third party in connection with Merchant's payment processing) for Services during the previous twelve (12) months or such lesser number of months as shall have elapsed subsequent to the effective date of the Agreement. This shall be the extent of Global's and Member's liability arising out of or relating in any way to this Agreement, including alleged acts of negligence, breach of contract, or otherwise, and regardless of the form in which any legal or equitable action may be brought against Global or Member, whether contract, tort or otherwise, and the foregoing shall constitute Merchant's exclusive remedy. Under no circumstances shall Global or Member be liable for any lost profits, lost interest, other economic loss due to the Agreement or for indirect, special, consequential, punitive or exemplary damages arising out of or relating in any way to this Agreement, including but not limited to, damages arising out of placement of Merchant's name on any terminated merchant list for any reason, even if Global or Member has been advised of the possibility of such damages. Under no circumstances shall Global or Member be liable for any settlement amounts pertaining to Switched Transactions; Merchant's sole recourse therefor shall be to the applicable card issuer.

It is agreed that in no event will Global or Member be liable for any claim, loss, billing error, damage, or expense caused by Global's or Member's performance or failure to perform hereunder which is not reported in writing to Global by Merchant within thirty (30) days of such failure to perform or, in the event of a billing error, within 60 days of the date of the invoice or applicable statement, and Merchant expressly waives any such claim that is not brought within the time periods stated herein.

15. TERM AND TERMINATION. This Agreement shall remain in full force and effect for the initial term set forth in the Merchant Application that is part of this Agreement and shall be automatically extended for successive renewal periods, the length thereof also set forth in the Merchant Application, on the same terms and conditions expressed herein, or as may be amended, unless Merchant gives written notice of termination at least ninety (90) days prior to the expiration of the initial term or any extension or renewals thereof, in which case this Agreement will terminate at the end of the then-current term.

If Merchant terminates this Agreement and such termination does not comply with the terms of this Section 15, Merchant will be charged, at Global's option, either a cancellation fee of \$500 per location or an amount equal to the average monthly fees assessed to Merchant under the Agreement (exclusive of interchange fees and other fees or assessments imposed by a third party in connection with Merchant's payment processing) multiplied by the number of months remaining in the then-current term of the Agreement. Such amount(s) shall be immediately due and payable to Global, and Merchant hereby authorizes Global to accelerate the payment of such applicable amount(s), and immediately on or after the effective date of termination, to deduct such total amount(s) from Merchant's bank account or to otherwise withhold the total amount(s) from amounts due to Merchant from Global. If such merchant bank account does not contain sufficient funds for the debit or the amount(s) cannot be withheld by Global from amounts due to Merchant, Merchant shall pay Global the amount due within ten (10) days of the date of Global's invoice for same. The parties have agreed that the payment as described in this paragraph is not a penalty, but rather an amount stipulated by the parties to be a reasonable amount of liquidated damages to compensate Global for its termination expenses and all other damages under the circumstances in which such amounts would be payable. Such amount(s) shall not be in lieu of but in addition to any payment obligations for Services already provided hereunder (or that Global may continue to provide), which shall be an additional cost, and any and all other damages and equitable remedies to which Global may be entitled hereunder.

Notwithstanding the foregoing, Global may terminate the Agreement or any portion thereof upon written notice to Merchant. Furthermore, Global may terminate the Agreement at any time without notice upon Merchant's default in performing under any provision of the Agreement, upon an unauthorized conversion of all or any part of Merchant's activity to mail order, telephone order, Internet order, or to any activity where the card is not physically present and swiped through the Merchant's terminal, upon any failure to follow the Card Acceptance Guide or any operating regulation or rule of a payment network, upon any misrepresentation by Merchant, upon commencement of bankruptcy or insolvency proceedings by or against Merchant, upon a material change in Merchant's average ticket or volume as stated in the Merchant Application, or in the event Global reasonably deems itself insecure in continuing the Agreement. In the event that Global required Merchant to provide a guarantor of Merchant's obligations under the Agreement, Global may terminate the Agreement with immediate effectiveness if such guarantor terminates the guarantee or if Merchant attempts to substitute a different guarantor without Global's prior written consent.

During the initial or any renewal term of this Agreement, in the event of an increase in Global's fees or charges for the Services, Merchant may, by giving written notice to Global at any time within ninety (90) days following a fee increase or the introduction of a new fee, terminate this Agreement without penalty, either as of the effective date of the change or as of a later specified date. Failing such notice from Merchant, this Agreement shall remain in full force and effect. In any event, the increased charges shall apply to services performed by Global after the effective date of the change. The foregoing termination right for price increases is not applicable with respect to an increase made in accordance with a pre-determined fee schedule, provided that such fee schedule is included as part of this Agreement. In the event that Merchant has entered into a Point-of-Sale Equipment Agreement with Global Payments Canada GP ("Global Canada") for terminal and equipment services, Merchant may also, by giving written notice to Global Canada at any time within ninety (90) days following a fee increase or the introduction of a new fee, terminate the Point-of-Sale Equipment Agreement without penalty, either as of the effective date of the change or as of a later-specified date. Failing such notice from Merchant, the Point-of-Sale Equipment Agreement shall remain in full force and effect.

In the event that Global/Member breach the terms and conditions hereof, Merchant may, at its option, give written notice to Global and Member of its intention to terminate the Agreement unless such breach is remedied within thirty (30) days of such notice. Failure to remedy such a breach shall make the Agreement terminable, at the option of the Merchant, at the end of such thirty (30) day period unless notification is withdrawn.

Any Merchant deposit of sales drafts or credit vouchers that is accepted by Global and Member or by a designated depository after the effective date of termination will be returned to Merchant and will not be credited (or debited) to its account(s). If the deposit has already been posted to Merchant's account(s), said posting will be reversed and the deposit returned to Merchant. Termination of the Agreement shall not affect the parties' rights and obligations which have accrued prior to termination or which relate to any receivables purchased hereunder prior to termination, including but not limited to chargebacks, even if such chargebacks are initiated or come in after termination. Without limiting the foregoing, the provisions of Sections 4, 5, 7, 9, 11-18, 20-24 and 26-29 shall survive termination of the Agreement. In the event of termination, all supplies and/or advertising materials provided by Member or Global, Card Acceptance Guides and operating instructions must be returned immediately to Global at Merchant's expense, and Merchant shall not represent thereafter that it honours payment cards except to the extent Merchant subsequently enters into a separate agreement or agreements with another bank or banks, as applicable, for the processing of such payment cards.

16. RETURNED ITEMS/CHARGEBACKS. If a cardholder disputes any transaction, if a transaction is charged back for any reason by the card issuing institution, or if Global or Member has any reason to believe a receivable previously purchased is questionable, not genuine, or is otherwise unacceptable under payment network regulations, the amount of such receivable may be charged back and deducted from any payment due to Merchant or may be charged against any of Merchant's accounts or the Reserve Account (as defined below). Merchant acknowledges and agrees that it is bound by the rules of the payment networks with respect to any chargeback. Merchant further acknowledges that it is solely responsible for providing Global and Member with any available information to re-present a chargeback and that, regardless of any information it provides or does not provide to Global and Member in connection with a chargeback or for any other reason, Merchant shall be solely responsible for the liability related to such chargeback. A list of some common reasons for chargebacks is contained in the Card Acceptance Guide, however such list is not exclusive and does not limit the generality of the foregoing. If any such amount is uncollectible through withholding from any payments due hereunder or through charging Merchant's accounts or deducting it from the Reserve Account, Merchant shall, upon demand by Global, pay Global the full amount of the chargeback. If Merchant exceeds the thresholds for fraudulent transactions or chargebacks as established from time to time by MasterCard or VISA, Merchant will be subject to the appropriate MasterCard or VISA charges levied for non-compliance. **Merchant understands that obtaining an authorization for any sale shall not constitute a guarantee of payment, and such sales drafts can be returned or charged back to Merchant like any other item hereunder.** Merchant acknowledges that all sales processed where the card is not physically present (telephone order, mail order and Internet sales) are subject to an increased risk of chargeback, for which the merchant is held responsible.

17. RISK MANAGEMENT. At any time, Global and/or Member may, at their option, establish a reserve account to secure the performance of Merchant's obligations to such party under the Agreement ("Reserve Account"). The Reserve Account may be funded, at Global's sole discretion, through any or all of the following: (a) Direct payment by Merchant - At the request of Global or Member, Merchant will deposit funds to be held as a Reserve Account; (b) The proceeds of receivables presented for purchase; or (c) The transfer by Global and Member of funds withdrawn from any of the accounts referred to in Section 7 or any other accounts, including certificates of deposit, maintained by Merchant or, if applicable, Merchant's guarantor (subject to the terms of the relevant guarantee document) with any designated depository or other financial institution. Merchant's obligations under the Agreement may be satisfied from any such account. Merchant authorizes Global or Member to make such withdrawals at such times and in such amounts as it may deem necessary hereunder. This Agreement may be terminated immediately by Global or Member without notice if Merchant revokes such authorization. Merchant hereby agrees that Global and Member may deduct from the Reserve Account any amount owed to such party in accordance with the Agreement. Any Reserve Account will be non-interest bearing and its funds may be held until the expiration of any potentially applicable chargeback rights in respect of purchased receivables under the rules and regulations of the payment networks, which holding period may extend beyond termination of the Agreement. Without limiting the generality of the foregoing, Merchant shall, upon termination of the Agreement, maintain the sum of at least five percent (5%) of gross sales for the 90 day period prior to termination to be held as a Reserve Account in accordance with the terms of the Agreement.

Merchant hereby irrevocably authorizes Global and Member to instruct any financial institution holding any of the accounts described in the preceding paragraph to transfer funds to Member from any of Merchant's accounts at such financial institution, and Merchant agrees that such financial institution shall be unconditionally authorized to act upon such instruction without any further confirmation or authorization from Merchant. Merchant will hold harmless Global, Member and the financial institutions and indemnify them for any claims or losses they may suffer as a result of honouring withdrawal requests from Global or, when applicable, Member under the terms of this Agreement.

Upon Global's request, Merchant agrees to give Global and Member a security interest in (and, in Quebec, an hypothecation on) all said accounts. When requested by Global, Merchant agrees to execute and deliver any security agreement or other documents reasonably required to document or perfect Global's security interest in (and/or hypothecation on) such accounts, all at Merchant's sole cost and expense. It is understood and agreed that the rights of Global under such security interest or hypothecation shall be in addition to the rights and/or remedies otherwise available to Member and Global under the terms of the Agreement, and not in limitation thereof.

18. DEFAULT. Upon failure by Merchant to meet any of its obligations under the Agreement (including funding the Reserve Account), any of the accounts referred to in Section 7 or any other accounts belonging to Merchant held by any designated depository (or by any other financial institution) may be debited without notice to Merchant.

Merchant agrees that, in the event of a default by Merchant under the terms of the Agreement, Member has a right of set off and compensation, and may apply any of Merchant's deposit balances with Member, or any other amounts owing to Merchant hereunder, towards the payment of any amounts owing by Merchant under the terms of the Agreement. Merchant agrees that Member's right of set off and compensation is in addition to any other rights Global and Member may have under applicable laws.

19. AMENDMENTS. The Agreement may be amended only in writing signed by Global, Member, and Merchant, except that (a) any and all fees, charges, and/or discounts (including without limitation IDF's) may be changed by Global in accordance with the terms of Section 7, (b) the Card Acceptance Guide may be changed immediately by Global and (c) Global may mail Merchant either a notice describing amendments to the Agreement or an entirely new agreement, which amendments or new agreement will be binding upon Merchant if Merchant deposits sales drafts or credit vouchers after the effective date of such amendment or new agreement set forth in Global's notice.

20. WAIVER. No provision of the Agreement shall be deemed waived by any party unless such waiver is in writing and signed by the party against whom enforcement is sought. No failure to exercise, and no delay in exercising on the part of any party hereto, any right, power or privilege under this Agreement shall operate as a waiver thereof; nor shall any single or partial exercise of any right, power or privilege under this Agreement preclude any other or further exercise thereof or the exercise of any other right, power or privilege.

21. EXCHANGE OF INFORMATION. Merchant hereby authorizes Global and/or Member to exchange information about Merchant (and about its partners, owners, principals, proprietors, officers, shareholders and managing agents that have provided their written consent pursuant to the

Agreement) with other financial institutions, payment networks, and any other persons for the purpose of providing the services contemplated in the Agreement. Global and/or Member may disclose information concerning Merchant's business to any payment network or any other entity for any purpose relating to the provision of the services contemplated in the Agreement. Merchant authorizes Global to use such information for data collection and aggregation for statistical analysis, marketing purposes and any other purposes relating thereto. From time to time, Global may make information about Merchant's business available to entities that have products or services that may be of interest to Merchant. It is understood, however, that personal information regarding Merchant's customers ("Personal Data") shall not be used in any way by Global or Member contrary to any applicable laws. Global shall take all reasonable means and precautions to keep Personal Data confidential, and after the Personal Data is no longer needed to fulfil the purposes of this Agreement, such Personal Data shall be deleted or destroyed, as applicable, according to Global's regular established data retention schedule. Global agrees to promptly respond to all inquiries from Merchant relating to the processing of Personal Data.

22. MISCELLANEOUS – CHOICE OF LAW / LEGAL ACTION. The Agreement will be governed by and construed solely in accordance with the laws of Ontario and the laws of Canada applicable therein, without regard to any conflicts of law provisions. Notwithstanding the foregoing, Global may conduct such information searches or reviews as may be required by the laws of Canada or the U.S. Should it be necessary for Global or Member to defend or enforce any of its rights under this Agreement in any collection or legal action, Merchant agrees to reimburse Global and/or Member, as applicable, for all costs and expenses, including reasonable attorneys' fees, as a result of such collection or legal action. Merchant waives trial by jury and the right to interpose setoffs of any kind in any litigation arising out of or relating to this Agreement. If any provision of the Agreement is declared to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such provision, as to that jurisdiction, shall be ineffective to the extent of such invalidity, illegality or unenforceability and shall be severed from the balance of the Agreement, all without affecting the remaining provisions of the Agreement or affecting the validity or enforceability of such provision in any other jurisdiction. Paragraph headings are included for convenience only and are not to be used in interpreting the Agreement.

23. NOTICES. All notices required by the Agreement shall be in writing and shall be sent by overnight courier or by regular or registered mail. In addition, notices from Global may be sent to Merchant by facsimile or e-mail. All notices sent to Global or Member shall be effective upon actual receipt by the Corporate Secretary of Global Payments Direct, Inc., 10 Glenlake Parkway, North Tower, Atlanta, Georgia 30328. Merchant shall refer all disputes regarding the Services directly to Global. Any notices sent to Merchant shall be effective upon the earlier of actual receipt or five (5) business days after sending such notice to the address provided by Merchant in the Merchant Application or to any other physical address, fax number or e-mail address to which notices, statements and/or other communications are sent to the Merchant hereunder. A party hereto may at any time, by giving written notice to the other party, change the name and address of the person to whom notices or other documents required under the Agreement must be sent.

24. MERGER. This Agreement, including these Terms & Conditions and the Merchant Application, constitutes the entire agreement between Merchant, Global and Member with respect to the subject matter hereof, and supersedes all prior memoranda or agreements relating thereto, whether oral or written, express or implied.

25. EFFECTIVE DATE. The Agreement shall become effective only upon acceptance by Global and Member, or upon delivery of receivables at such locations as designated by Global for purchase, whichever event shall first occur.

26. DESIGNATION OF DEPOSITORY. The financial institution set forth in the Merchant Application is designated by Merchant as a depository institution for debits and credits hereunder. Merchant agrees that it must maintain an account with such depository at all times during the term of the Agreement and thereafter until all obligations of Merchant are paid in full hereunder. Merchant authorizes payment for receivables purchased hereunder to be made by paying such depository therefor with instructions to credit Merchant's account. Depository, Member, and/or Global may charge any of Merchant's accounts at such depository for any amount due under the Agreement. Global must approve in writing any proposed changes to the account numbers or to the designated depository institution. If Merchant wishes to change its designated merchant bank account, Merchant shall provide written notice of the new bank and/or account number by registered mail to: Global Payments Direct, Inc., 10705 Red Run Blvd., Owings Mills, Maryland, 21117-5134 USA, Attention: Canadian Account Changes, or to such other address as provided by Global. Such account change shall be effective on a date to be scheduled by Global within thirty (30) days after Global's receipt of such notice. In the event that Merchant wishes to have payment for receivables purchased hereunder to be transferred at the end of each banking day to an account specified at a different financial institution specified by Merchant ("Push Funds"), Merchant will execute and deliver to Global a Push Funds amendment, in the form specified by Global, which will include a Push Funds Authorization and Direction document to be provided by Global or Member to the newly designated financial institution.

27. FINANCIAL ACCOMMODATION. The acquisition and processing of sales drafts hereunder is a financial accommodation and, as such, in the event Merchant becomes a debtor in bankruptcy or becomes subject to restructuring or insolvency proceedings, the Agreement cannot be assumed or enforced, and Global and Member shall be excused from performance hereunder.

28. INTERCHANGE DOWNGRADES & CROSS-BORDER FEES. Merchant pricing appears in the fee schedule of the Merchant Application. Transactions that do not clear as priced will be subject to Interchange Downgrade Fees ("IDF") that will be billed back to Merchant and reflected on Merchant's monthly statement. IDF can be minimized by using a product that supports the authorization and market data requirements established by the payment networks, which are subject to change from time to time. (An example of such a requirement is to process a transaction fully electronically rather than manually keying the transaction.) Some IDF may also occur on specific types of cards (including without limitation Visa and/or MasterCard commercial cards (i.e.; Business Cards, Corporate Cards, Fleet Cards, Purchase Cards), Visa Rewards Cards, Visa Signature Cards, Visa Signature Preferred Cards, Visa Infinite Cards, MasterCard Rewards Cards, MasterCard World Cards, MasterCard World Elite Cards and some "foreign" cards issued outside Canada). For more information concerning IDF, Merchant may wish to check the Global Payments Inc. website (www.globalpaymentsinc.com/canada) for best practices information and to license Global Access @dantage (GA@) for transaction detail review.

The items listed in this Section 28 are not, nor are they intended to be, a comprehensive list of all instances in which IDF may apply. Interchange Downgrade Fees may apply in additional situations. All IDF include additional fees assessed by Global and the applicable payment network.

Merchant will also be assessed Cross-Border fees for international MasterCard transactions. Any transactions between Merchant and a MasterCard cardholder outside Canada will be assessed an additional fee. Such assessments are reflected on Merchant's monthly statement.

29. LANGUAGE. The parties hereby acknowledge that they have required these agreements and all related documents to be drawn up in the English language. Les parties reconnaissent avoir demandé que le présent contrat ainsi que les documents qui s'y rattachent soient rédigés en langue anglaise.

VISA - Registered Trade-mark of VISA Inc.; GPCFC, licensee of mark.
MasterCard - Registered Trade-mark of MasterCard International Incorporated; NBC, Licensee of mark.
Interac - Registered Trade-mark of Interac Association; Global Payments, licensee of mark.
UnionPay - registered trademark of China UnionPay Co., Ltd.; Global Payments, licensee of mark.
American Express - Registered Trade-mark of American Express Company and Amex Bank of Canada is an authorized licensee.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: December 8th, 2014

PROPOSED BY: Director of Community and Protective Services

TOPIC: Lions Family Day Event

PROPOSAL: To participate with the Redcliff Lions Club in their Family Day 2015 event.

BACKGROUND:

The Town of Redcliff Lions have traditionally hosted their skating party at the Branden Primeau Park, but due to un predictable weather and ice quality the Redcliff Lions are requesting to partner with the Town of Redcliff and host the event in the Rec-tangle on February 16th, 2015.

The community services department is scheduled to have the facility closed on that statutory holiday. Participation in Redcliff Lions Club Family Day 2015 would require to bring in an employee to cover the event. The facility is not currently booked so there would be no existing loss of revenue from the facility.

OPTIONS:

1. To participate in conjunction with the Redcliff Lions for their 2015 Family Day event.
2. To remain status quo, and have the building closed on the Statutory Family Day.
3. To open the facility and charge the Redcliff Lions for use of the facility.

ATTACHMENT:

Redcliff Lions Club request letter

RECOMMENDATION:

That Council considers option #1.

SUGGESTED MOTION(S):

1. Councillor _____ moved that the Town of Redcliff participate with the Redcliff Lions in their 2015 Family Day event and offer the facility at no charge as contribution to show support towards the event.
2. Councillor _____ moved that the Town of Redcliff remain status quo and keep the facility closed on Family Day.

3. Councillor _____ moved that the Town of Redcliff offer the facility for the event at the specified facility rental rate.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. 2014.



We Serve

Redcliff Lions Club

Box 370
Redcliff, Alberta
T0J 2P0

December 1, 2014

Town of Redcliff
Box 40
Redcliff, AB. T0J 2P0

Dear Mayor Reimer & Council,

Re: Redcliff Lions- Family Day 2015

On Family Day 2014 our club hosted a skating party at Branden Primeau Park with some help from the Town. It was a bit of a mess due to the unseasonably warm weather and very windy conditions. Several families attended but it was not nearly as successful as we had hoped.

For February 16, 2015 we would ask the Town to open the Rectangle for four or so hours so we can once again host this event. This way weather will not be an issue. We understand the Rectangle is normally closed on this holiday and will need support from the Town for some staff to open and close and offer some assistance with building operations.

We respectfully request the Town accepts this proposal as it will be mutually beneficial to the Town of Redcliff and the Community.

Sincerely,

Kim Donais
Secretary
Redcliff Lions Club
Cc: Members

TOWN OF REDCLIFF REQUEST FOR DECISION

DATE: December 8, 2014

PROPOSED BY: Town of Redcliff Council – prepared by Administration

TOPIC: Medicine Hat Regional Events Centre

PROPOSAL: Redcliff Contribution to Regional Events Centre

BACKGROUND:

On November 28, 2014, a delegation of the City of Medicine Hat Council came to Redcliff to visit members of Redcliff Council. The City of Medicine Hat delegation played a video presentation in relation to the Regional Events Centre that is currently under construction. They are pursuing a fundraising campaign and have invited/requested the Town of Redcliff to donate. In relation to any potential donation, the City representatives indicated they are willing to accept a financial donation spread across multiple years (in an effort to ease the difficulty of contributing all funds at once).

More information about the Medicine Hat Regional event centre can be obtained at the following website: <http://www.mheventcentre.ca/>.

Correspondence and communication regarding this topic has been between each municipality's elected officials. Redcliff Town Council has had various preliminary informal discussions surrounding the topic. It is being included in the December 8, 2014 Regular Council Meeting as a formal agenda item for discussion and potential consideration.

Council will need to ascertain how and to what level it would like to participate in the current fundraising efforts of the Medicine Hat Regional Events Centre. There is likely a positive economic benefit from the development of such a facility in close proximity to the Town. Also, the delegation from the City of Medicine hat suggested that there would be some form of partnership recognition in the case a noteworthy contribution was received.

Some considerations when deciding on contribution details if Council decides this is what they would like to do are as follows:

- Funds could be made available in a variety of different ways:
 - a. Mill Rate adjustment (collecting additional property tax), such direction will need to come from council.
 - b. Budget Reallocations (cut existing programs for duration of potential commitment). Specifics of any required program cuts/budget reallocations will need to be from Council.
 - c. Pull from current municipal reserves (for the duration of potential commitment). This will also need to be directed by Council.

OPTIONS:

1. To provide a financial contribution to the Medicine Hat Regional Events Centre Fundraising Campaign. Town Council will need to provide its preferred method of contributing funds as well as desired amount.
2. To not provide financial contribution to the Medicine Hat Regional Events Centre Fundraising Campaign.

RECOMMENDATION:

Administration is seeking direction from Council regarding this topic.

SUGGESTED MOTION(S):

1. Councillor _____ moved that the Town of Redcliff provide a financial contribution in the amount of _____ to the Medicine Hat Regional Event Centre Fundraising Campaign. Further that the contribution be funded by _____.
2. Councillor _____ moved that the Town of Redcliff not provide a financial contribution to the Medicine Hat Regional Events Centre Fundraising Campaign.

SUBMITTED BY:

Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____ AD. 2014.

TOWN OF REDCLIFF 2015 Budget

FOR PRELIMINARY APPROVAL



TOWN OF REDCLIFF

2015 Budget



- To improve efficiency and effectiveness in services while achieving sustainability goals
- Contingent plan to reduce the Town's debt burden and increase ability to generated funding to improve service levels and maintain aging infrastructure

TOWN OF REDCLIFF

2015 Budget



Preliminary Status

It is important to note that the budget presented this evening is for information and preliminary approval, as certain financial points cannot be finalized until relevant assessment and grant information is finalized and received from the assessor and provincial government.

A final presentation of this budget will occur after such information is finalized. This preliminary approval allows the Town to proceed until the budget can be given final approval.

TOWN OF REDCLIFF

2015 Budget



Overview/ Recap

All additional corrections and changes as discussed in the Council Budget Sessions presented on November 5th and 8th, 2014 have been included in this budget

- *Property Tax Revenue (municipal portion) increase of 4%*
- *Increase Insurance budget to \$130,000 from approx. \$124,000*
- *Adjust garbage collection rate to cover increase cost in tonnage charge*
- *Service capacity review*
- *Offsite levy development (bylaw)*
- *Implementation of Full Cost Recovery model for setting Utility rates over the next two years.*

In reference to the InfraGuide "As water and sewage systems age, as quality and service level standards increase and as funding sources change, water and sewage utilities are challenged to develop cost recovery strategies that assure financial sustainability. Full cost recovery is an important strategy for sustainability"

The total budget for 2015 is \$19,709,541 (including amortization)

- *Operating: \$17,357,541*
- *Tangible capital asset construction and purchases: \$2,352,000*

TOWN OF REDCLIFF

2015 Budget



TOWN OF REDCLIFF 2015 BUDGET

	2015 BUDGET EXCLUDING AMORTIZATION	2015 BUDGET INCLUDING AMORTIZATION
Finance	(2,700,198)	(474,198)
Fire	353,063	353,063
Bylaw	168,896	168,896
Public Services	1,934,475	2,071,475
Community Services	123,264	123,264
Land & Legislative Services	(236,357)	(236,357)
Building & Development	106,839	106,839
Engineering	250,018	250,018
Total Town of Redcliff	0	2,363,000

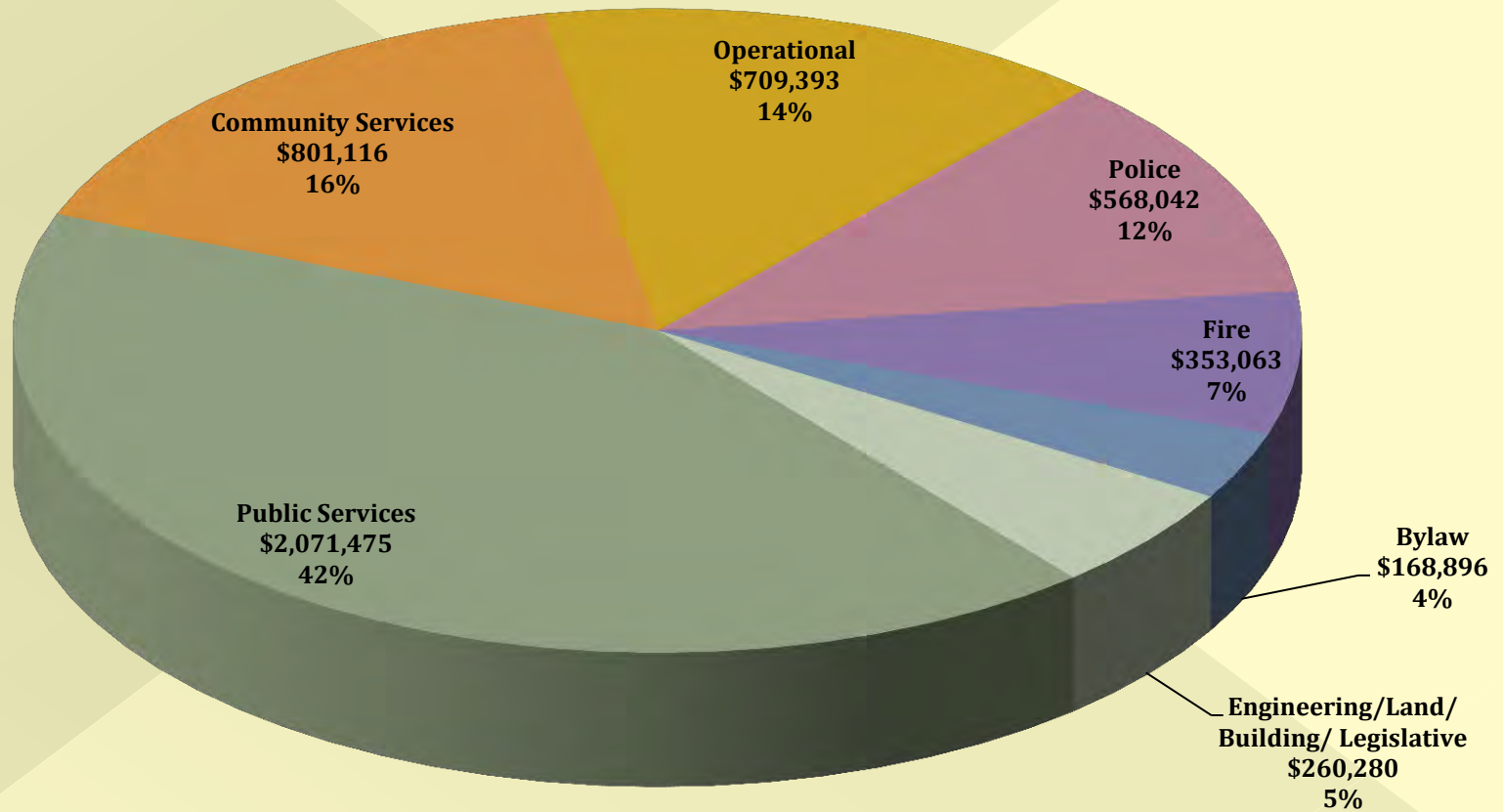
The 2015 budget is out of balance by \$2,363,000. The amount is related to amortization expense. While amortization has been budgeted, it is unfunded at this time.

TOWN OF REDCLIFF

2015 Budget

PROPERTY TAX

Where does the tax dollar go ?



TOWN OF REDCLIFF

2015 Budget

PROPERTY TAX – CONT’N

- *This budget contains a total increase of 4% in the municipal component of the tax rate.*
 - *2% relates to fixed costs and operational inflationary cost*
(source: Bank of Canada)
 - *2% relates to sustainable infrastructure investment*
- *For an average residential home in Redcliff, this increase is estimated to result in an increase of \$55 (municipal rate only)*
- *This increase is separate from any change in the tax rate as a result of changes in the provincial school tax requisition or changes in the market assessed value of property.*

TOWN OF REDCLIFF

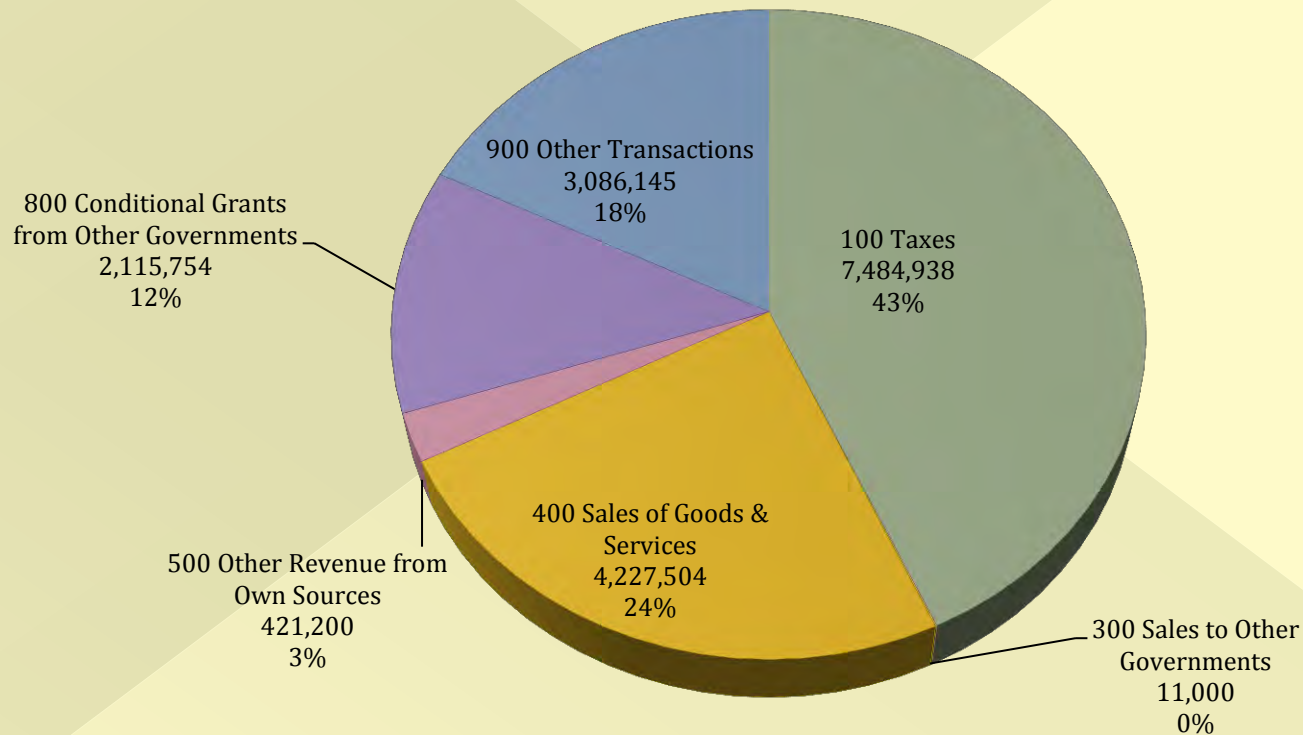
2015 Budget

ACCOUNT NUMBERS AND LINE DETAILS	2012 ACTUALS	2012 APPROVED BUDGET	2013 ACTUALS	2013 APPROVED BUDGET	2014 ACTUALS	2014 APPROVED BUDGET	2015 PROPOSED BUDGET
100 Taxes	(7,101,715)	(6,998,432)	(7,177,729)	(7,026,550)	(7,263,013)	(7,318,850)	(7,484,938)
200 Grants in Lieu of Taxes							
300 Sales to Other Governments	(3,700)	(9,100)	(8,511)	(3,900)	(10,415)	(12,250)	(11,000)
400 Sales of Goods & Services	(4,060,614)	(4,072,203)	(4,433,952)	(3,890,120)	(2,616,481)	(3,940,675)	(4,227,504)
500 Other Revenue from Own Sources	(504,488)	(434,850)	(490,135)	(409,450)	(408,954)	(390,050)	(421,200)
600 Gain / Loss on Sale of TCA	342,148	0	175,422	0	0	0	0
700 Unconditional Grants from Other Governments	(3,653,390)	0	(2,953,568)	0	0	0	0
800 Conditional Grants from Other Governments	(2,198,568)	(634,950)	(4,659,347)	(561,100)	490,623	(5,224,750)	(2,115,754)
900 Other Transactions	(2,087,381)	(484,650)	(6,673,436)	(72,900)	(25,369)	(2,447,800)	(3,086,145)
TOTAL REVENUE	(19,267,708)	(12,634,185)	(26,221,256)	(11,964,020)	(9,833,609)	(19,334,375)	(17,346,541)
100 Salaries, Wages & Benefits	2,874,733	3,171,350	2,954,829	3,251,250	2,435,410	3,345,350	3,531,629
200 Contracted & General Services	1,179,747	1,647,390	1,347,715	1,431,914	1,025,977	1,638,975	1,785,136
300 Purchases from Other Governments	1,433,746	1,601,050	1,606,141	1,460,150	1,068,408	1,576,850	1,737,467
500 Materials, Goods, Supplies and Utilities	858,750	810,700	831,039	906,950	752,476	991,125	1,109,275
600 Amortization of TCA	2,660,316	0	2,771,385	180,495	0	2,660,000	2,660,000
700 Transfer Payments	8,727,668	4,821,160	16,154,476	4,891,200	1,272,397	11,386,178	8,668,266
800 Financial Services Charges	294,884	404,175	277,514	268,323	98,101	239,730	208,268
900 Other Transactions	177,203	115,175	5,257	15,400	588	11,500	9,500
TOTAL EXPENSE	18,207,047	12,571,000	25,948,356	12,405,682	6,653,357	21,849,708	19,709,541
Total Town of Redcliff	(1,060,661)	(63,185)	(272,900)	441,662	(3,180,252)	2,515,333	2,363,000

TOWN OF REDCLIFF

2015 Budget

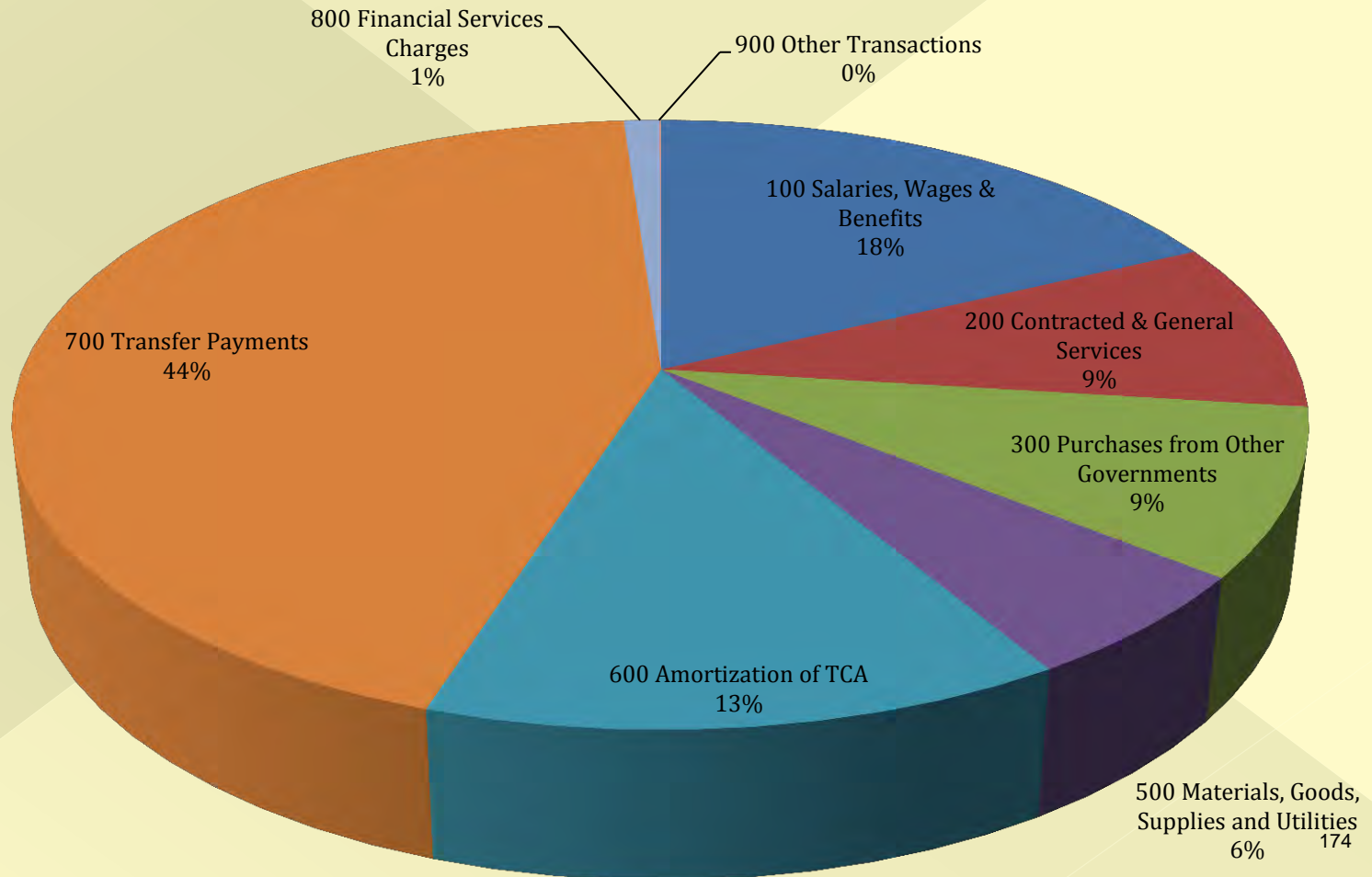
Revenue



TOWN OF REDCLIFF

2015 Budget

Expense



CAPITAL BUDGET

CAPITAL BUDGET: \$2,352,000

EQUIPMENT REPLACEMENT/ PURCHASES

■ TOTAL ESTIMATED COST: \$760,000

■ FUNDING SOURCE: EQUIPMENT
RESERVES

CAPITAL PROJECTS

■ TOTAL ESIMATED COST: \$1,592,000

■ FUNDING SOURCE: GRANT

CAPITAL BUDGET

2015 Project Summary

ROADS	SANITARY	GARBAGE COLLECTION	RECREATION
\$390,000	\$1,552,000	\$300,000	\$110,000
ROLLER •\$20,000	SEWER FLUSH TRUCK •\$260,000	GARBAGE TRUCK •\$300,000	ICE RESURFACER •\$110,000
MINI EXCAVATOR •\$70,000	NW I&I REMEDIATION PLAN •\$250,000		
BROADWAY AVE E & MITCHELL ST SIGNALIZATION •\$300,000	3RD AVE NW (4TH - 5TH ST) •\$289,000		
	BOARDFOOT PL - MAIN ST •\$576,000		
	BROADWAY CRT MAIN - LIFT STN •\$177,000		

Note: As per council discussion, the proposed infrastructure projects are tentative and can be amended pending I&I investigation results.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: December 8, 2014

PROPOSED BY: Director of Finance and Administration

TOPIC: 2015 Operating & Capital Budget

PROPOSAL: To approve the 2015 Interim Operating & Capital Budgets

BACKGROUND:

Since the November Council Budget Sessions, the budget has been revised based on recommendations and comments from Council. The budget presented this evening reflects revisions as directed.

Administration does require an authorized budget for continued operation and this authorized budget comes in the form of preliminary approval. A final presentation of this budget will occur after the release of the provincial budget and this preliminary approval allows the Town's administration and operation to proceed until the budget can be given final approval.

If preliminary approval is not granted, we are asking Council to approve an Interim Operating Budget equivalent to not more than 15% of the 2014 operating budget for operations until the 2015 budget receives approval in 2015.

OPTIONS:

1. Council receive the 2015 budget for information and grant preliminary approval to the 2015 Interim Operating and Capital budgets.
2. Council receive the 2015 budget for information and approve an Interim Operating Budget equivalent to not more than 15% of the 2014 Operating Budget.

RECOMMENDATION:

That Council considers Option #1.

SUGGESTED MOTION(S):

1. Councillor _____ moved the 2015 Operating and Capital Budgets Presentation be received for information. Further that the 2015 Interim Operating and Capital Budgets be approved.
2. Councillor _____ moved the 2015 Operating and Capital Budgets Presentation be received for information. Further to approve an interim operating budget equivalent to not more than 15% of the 2014 operating budget.

SUBMITTED BY:

Department Head

Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____, 2014.

2015 BUDGET FOR PRELIMINARY APPROVAL

Finance

Run Date: 12/3/14 11:37 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	2015
					(TO DATE)		BUDGET	CHANGE
								DOLLARS
Finance								
1 Revenue								
1-12-00-109-000 Cypress View Foundation	(62,377)	(97,550)	(66,190)	(62,200)	(65,721)	(66,050)	(66,100)	(50)
1-12-00-110-000 Real Property	(4,479,069)	(4,406,832)	(4,606,154)	(4,459,950)	(4,742,563)	(4,752,750)	(4,932,265)	(179,515)
1-12-00-111-000 School Tax Levy	(1,921,580)	(1,816,500)	(1,941,516)	(1,914,650)	(1,887,033)	(1,936,900)	(1,936,900)	0
1-12-00-112-000 Real Property (MGB 147/08) E	(51,050)	(45,500)	(52,225)	(51,050)	(59,891)	(52,250)	(52,373)	(123)
1-12-00-113-000 School Tax Levy (MGB 147/08) I	(50,736)	(42,850)	(52,542)	(50,750)	(49,714)	(52,550)	(52,550)	0
1-12-00-114-000 Cypress View Foundation (MGB 147,	(902)	(2,450)	(1,741)	(950)	(1,702)	(1,750)	(1,750)	0
1-12-00-120-000 Frontages - Annual	(450,472)	(486,975)	(457,361)	(487,000)	(456,389)	(456,600)	(443,000)	13,600
1-12-00-121-000 Frontages - Prepayment	(85,529)	(99,775)	0	0	0	0	0	0
1-12-00-510-000 Tax Penalties	(56,595)	(45,000)	(71,270)	(50,000)	(82,244)	(60,000)	(70,000)	(10,000)
1-12-00-551-000 Interest on Investment	(83,004)	(20,000)	(28,238)	(15,000)	(32,997)	(15,000)	(15,000)	0
1-12-00-750-000 Grant from Other Government (Anne	0	0	0	0	0	0	0	0
1-12-00-840-000 Unconditional Municipal Grant (UMC	0	0	0	0	0	0	0	0
1-12-02-310-000 Debenture Sales	0	0	0	0	0	0	0	0
1-12-02-351-000 Other Local Governments (INA	0	0	0	0	0	0	0	0
1-12-02-410-000 Recovery of Administration Services	0	0	0	0	0	0	0	0
1-12-02-413-000 Reports, Maps, Faxes, Copies Etc.	(220)	(300)	(504)	(300)	(281)	(300)	(300)	0
1-12-02-414-000 Tax Certificates	(5,134)	(4,500)	(5,542)	(4,800)	(5,338)	(5,000)	(5,000)	0
1-12-02-490-000 Promotional Items	(6)	(300)	(102)	(300)	0	(300)	(300)	0
1-12-02-491-000 Miscellaneous Revenue	(4,256)	(6,000)	(703)	(6,000)	(329)	(7,500)	(2,500)	5,000
1-12-02-511-000 Accounts Receivable Penalties	(2,655)	(6,000)	(5,592)	(5,000)	(1,443)	(5,000)	(5,000)	0
1-12-02-520-000 Business Licenses	(46,333)	(45,000)	(44,535)	(46,000)	(43,377)	0	(46,000)	(46,000)
1-12-02-522-000 Other Business Permits and Licenses	(500)	(500)	(666)	(500)	(42)	(500)	(500)	0
1-12-02-527-000 Commission - Permits (P,E & G) (I	0	0	0	0	0	0	0	0
1-12-02-528-000 Commission - Other (INACTI	(73)	(150)	0	0	0	0	0	0
1-12-02-552-000 Interest on Reserves	0	(60,000)	(81,358)	(35,000)	0	(35,000)	(35,000)	0
1-12-02-570-000 Insurance Proceeds	(4,944)	0	(33,513)	0	(6,797)	0	0	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Finance

Run Date: 12/3/14 11:37 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	2015
					(TO DATE)		BUDGET	CHANGE
								DOLLARS
1-12-02-590-000 Non-Government Grant	(100)	(200)	(575)	(200)	(52,837)	(200)	(200)	0
1-12-02-596-000 Golf Club Receivable	(25,627)	(25,650)	(25,627)	(25,650)	(12,814)	(25,650)	(1,200)	24,450
1-12-02-601-000 Gain / Loss on Sale of Tangible Capital Assets	342,148	0	175,422	0	0	0	0	0
1-12-02-780-000 Contributed from Equity in TCA	(3,002,463)	0	(2,953,568)	0	0	0	0	0
1-12-02-840-000 Provincial Grant	(87,912)	0	(90,066)	(88,300)	90,066	(88,000)	(40,000)	48,000
1-12-02-880-000 Private Contribution	0	0	0	0	0	0	0	0
1-12-02-920-000 Contributed from Reserve for Operating	(20,574)	(15,000)	(27,851)	0	0	0	(130,345)	(130,345)
1-12-02-922-000 Contributed from Reserve for Capital	(55,110)	0	(15,700)	0	0	(25,000)	0	25,000
1-12-02-930-000 Contributed from Other Operating Funds	0	0	0	0	0	0	0	0
1-12-02-940-000 Contributed from Cap Source (NEW #1)	0	0	0	0	0	0	0	0
1-12-02-960-000 Office Recovery - FCSS	(2,400)	(2,400)	(2,400)	(2,400)	0	(2,400)	(2,400)	0
1-12-02-990-000 Transfer from Accumulated Surplus	0	0	0	0	0	0	0	0
1-21-00-219-000 Building Rental - Comm. LT (NEW #1)	0	0	0	0	0	0	0	0
1-21-00-310-000 Debenture Sales	0	0	0	0	0	0	0	0
1-21-00-410-000 School Resource Officer Cost Recovery	0	0	0	0	0	0	0	0
1-21-00-490-000 Miscellaneous Revenue (INACTIVE)	0	0	0	0	0	0	0	0
1-21-00-530-000 Police Fines - Cost Distribution	(14,366)	(15,000)	(21,971)	(15,000)	(7,194)	(20,000)	(20,000)	0
1-21-00-560-000 Building Rental - Commercial Long Term	(161,263)	(144,000)	(85,906)	(144,000)	(96,210)	(145,300)	(145,300)	0
1-21-00-740-000 Police Fines - Cost Dist. (NEW #1.21)	0	0	0	0	0	0	0	0
1-21-00-780-000 Contributed from Equity in TCA	0	0	0	0	0	0	0	0
1-21-00-840-000 Police Protection Grant	(340,768)	(376,400)	(368,720)	(340,800)	(548,598)	(340,000)	(344,704)	(4,704)
1-21-00-880-000 Private Contributions	0	0	0	0	0	0	0	0
1-21-00-920-000 Contributed from Reserve for Operating	0	0	0	0	0	0	0	0
1-21-00-922-000 Contributed from Reserve for Capital	0	0	0	0	0	0	0	0
1-21-00-940-000 Contributed from Cap Source (NEW #1)	0	0	0	0	0	0	0	0
Total 1 Revenue	(10,673,870)	(7,764,832)	(10,866,714)	(7,805,800)	(8,063,448)	(8,094,000)	(8,348,687)	0
2 Expense								
2-11-02-110-000 Council Salaries (INACTIVE)	0	0	0	0	0	0	0	0
2-11-02-113-000 Council Salaries	66,962	66,950	66,257	66,950	57,148	67,000	67,000	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Finance

Run Date: 12/3/14 11:37 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	2015
					(TO DATE)		BUDGET	CHANGE
								DOLLARS
2-11-02-114-000 Per Diem	5,325	7,950	5,475	14,700	1,125	7,350	7,350	0
2-11-02-119-000 Per Diem (INACTIVE '10	0	0	0	0	0	0	0	0
2-11-02-132-000 Benefits - Employer Contribution	7,108	6,700	7,588	6,950	6,801	8,700	9,044	344
2-11-02-137-000 Sick, Accident, Life Insurance	525	700	525	600	525	600	600	0
2-11-02-150-000 Council Fees	32,982	33,000	32,634	33,000	28,138	32,986	32,986	0
2-11-02-211-000 Travel Expenses	248	2,500	7,503	1,000	8,201	13,500	14,200	700
2-11-02-211-001 Travel -Trans(Gas/KMs/Parkng)(NE	3,410	6,000	0	6,250	0	0	0	0
2-11-02-211-002 Travel - Accommodation (NEW#2.	4,585	7,200	0	7,000	0	0	0	0
2-11-02-223-000 Registration & Tuition	3,999	6,500	8,102	6,400	7,789	7,700	8,600	900
2-12-02-110-000 Administration Salaries (INACTI	0	0	0	0	0	0	0	0
2-12-02-113-000 Admin Salaries & Clerical Wages	394,774	461,300	384,299	435,800	312,535	467,955	472,571	4,616
2-12-02-131-000 Vehicle Allowance (INACTIV	0	0	0	0	0	0	0	0
2-12-02-132-000 Benefits - Employer Contribution	103,343	116,900	115,941	98,100	71,249	176,200	156,100	(20,100)
2-12-02-133-000 Vacation Expense (year end account]	0	0	0	0	0	0	0	0
2-12-02-136-000 Workers Compensation	29,452	40,000	26,250	30,000	21,295	30,000	33,988	3,988
2-12-02-137-000 Per Diem (non-taxable)	0	1,600	0	1,500	0	900	500	(400)
2-12-02-140-000 Staff Relations	4,980	13,900	6,034	13,900	4,253	9,000	9,000	0
2-12-02-159-000 Census Expense (INACTIVI	0	0	0	0	0	0	0	0
2-12-02-211-000 Travel Expense	9,190	10,900	5,629	8,700	8,387	10,050	10,750	700
2-12-02-215-000 Freight (Incl.Courier Services) (IN/	0	0	0	0	0	0	0	0
2-12-02-216-000 Postage, Freight & Courier Services	3,974	5,000	4,405	7,800	4,861	5,300	5,300	0
2-12-02-217-000 Telephone & Mobile Phone	8,781	9,875	8,741	9,500	7,039	8,000	9,000	1,000
2-12-02-218-000 Mobile Phone (New#2.12.02.217.000	816	1,200	0	1,200	0	0	0	0
2-12-02-219-000 Miscellaneous Services	3,705	10,400	1,614	5,400	1,170	3,200	53,200	50,000
2-12-02-221-000 Public Relations, Promotions & Adve	13,044	22,500	21,825	31,150	26,797	33,700	38,025	4,325
2-12-02-223-000 Registration & Tuition	9,806	13,575	8,776	12,025	7,738	14,700	13,166	(1,534)
2-12-02-224-000 Memberships (NEW #2.12.02	0	0	0	0	0	0	0	0
2-12-02-225-000 Memberships	48,140	48,350	53,335	54,120	50,853	50,880	51,180	300
2-12-02-231-000 Professional Service: Audit	28,000	21,000	13,500	24,750	0	13,500	23,500	10,000

2015 BUDGET FOR PRELIMINARY APPROVAL

Finance

Run Date: 12/3/14 11:37 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	2015
					(TO DATE)		BUDGET	CHANGE
								DOLLARS
2-12-02-232-000 Professional Services: Legal & L.R.B.	10,716	25,000	30,778	25,000	15,575	25,000	90,000	65,000
2-12-02-233-000 Professional Serv: Other Legal (IN	0	0	0	0	0	0	0	0
2-12-02-236-000 Contracted Services: Admin Support	10,000	14,000	88	1,200	5,053	1,200	1,200	0
2-12-02-237-000 Special Services: Janitorial Contract	6,751	6,550	6,588	6,550	4,971	6,550	7,150	600
2-12-02-238-000 Professional Serv.: Assessing & Appr	53,527	55,500	55,356	58,500	28,214	61,500	64,000	2,500
2-12-02-248-000 Information System Support	22,023	19,200	21,255	26,500	17,730	26,500	26,500	0
2-12-02-249-000 Hardware & Software Upgrade/Repl	3,337	20,000	8,632	20,000	2,766	20,000	35,795	15,795
2-12-02-252-000 Contracted R & M Building	1,848	3,200	7,953	2,000	494	2,000	2,000	0
2-12-02-253-000 Contracted R & M Office Equipment	12,949	12,700	17,439	12,250	14,745	14,500	14,500	0
2-12-02-254-000 Software Maintenance & Licenses	16,434	21,000	18,542	26,450	390	22,350	27,955	5,605
2-12-02-270-000 Tax on Leases and Other Town Lands	17,641	42,300	17,949	18,000	18,150	18,000	18,200	200
2-12-02-274-000 Insurance	115,530	125,000	116,604	124,000	123,198	124,000	130,000	6,000
2-12-02-275-000 Penalties & Service Charges	500	400	568	400	813	400	400	0
2-12-02-291-000 Election Expense	0	0	7,685	5,000	0	0	0	0
2-12-02-342-000 Land Titles Office Expenditures	34	500	127	500	45	500	500	0
2-12-02-502-000 Buildings & Additions (Under \$25,00	0	0	0	0	0	0	0	0
2-12-02-504-000 MACHINES & EQUIPMENT (UNDER \$5	0	0	0	0	0	0	0	0
2-12-02-510-000 Goods for Resale(11202413&112024	0	0	0	0	0	0	0	0
2-12-02-511-000 General Goods and Supplies	9,699	16,000	9,603	15,750	15,512	16,025	16,025	0
2-12-02-530-000 R & M Supplies - Building	871	1,000	1,329	1,000	413	17,000	17,000	0
2-12-02-531-000 R & M Supplies - Equipment & Furnit	566	2,000	637	7,500	17	12,000	7,000	(5,000)
2-12-02-540-000 Utilities - Administration Offices	11,334	9,100	9,731	11,050	4,853	8,000	10,000	2,000
2-12-02-543-000 Gas Utility - Admin Office (NEW #2.1	0	0	0	0	0	0	0	0
2-12-02-544-000 Electric Utility-AdminOffice(NEW #2	0	0	0	0	0	0	0	0
2-12-02-660-000 Amortization Expense	2,660,078	0	2,771,385	0	0	2,226,000	2,226,000	0
2-12-02-661-000 Prior Year Amortization Adj (Y/E) (238	0	0	0	0	0	0	0
2-12-02-750-000 Grant to Other Government (Annexa	40,000	40,000	40,000	40,000	0	0	0	0
2-12-02-761-000 Contributed to Other Operating Func	0	0	0	0	0	0	0	0
2-12-02-762-000 Contributed to Reserves	515,082	395,350	498,142	370,350	0	531,550	422,215	(109,335)

2015 BUDGET FOR PRELIMINARY APPROVAL

Finance

Run Date: 12/3/14 11:37 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	2015
					(TO DATE)		BUDGET	CHANGE
								DOLLARS
2-12-02-762-001 Contributed to Mill Rate Stabilization	0	0	0	0	0	2,071	0	(2,071)
2-12-02-762-002 Cont. to Cap Func-Equip.Repl(NEW #	0	0	0	0	0	0	0	0
2-12-02-762-003 Cont. to Capital Func.-Comp.Purch. (0	0	0	0	0	0	0	0
2-12-02-764-000 Con to Oper Res - Interest (NEW #2.1	0	0	0	0	0	0	0	0
2-12-02-764-001 Cont to Oper Res (NEW #2.12.02	0	0	0	0	0	0	0	0
2-12-02-764-002 Cont to Op. Res - Bldg Maint(NEW #2	0	0	0	0	0	0	0	0
2-12-02-764-003 Cont to Oper Res - Opr Cont (NEW #2	0	0	0	0	0	0	0	0
2-12-02-764-004 Cont to Oper Res - Legal (NEW #2.1	0	0	0	0	0	0	0	0
2-12-02-764-005 Cont to Oper Res - Comp Repl(NEW #	0	0	0	0	0	0	0	0
2-12-02-764-006 Cont to Oper Res - Election (NEW #2.	0	0	0	0	0	0	0	0
2-12-02-764-007 Cont to Op Res-MillRate Stab(NEW #	0	0	0	0	0	0	0	0
2-12-02-765-000 Contrib to Oper Res - M & E (NEW #2.	0	0	0	0	0	0	0	0
2-12-02-770-000 Town Contribution to Other Organiz.	5,000	6,000	7,000	20,300	10,000	25,000	15,000	(10,000)
2-12-02-780-000 Contributed to Equity in TCA	55,110	0	15,700	0	0	25,000	0	(25,000)
2-12-02-810-000 Bank Charges	1,740	3,200	2,561	3,200	861	3,180	3,180	0
2-12-02-811-000 Over & Short	75	100	(23)	100	169	100	100	0
2-12-02-812-000 Interest on Short Term Loans (IN.	0	0	0	0	0	0	0	0
2-12-02-813-000 Interest Expense on Cash Deposits	0	0	0	0	0	0	0	0
2-12-02-900-000 Accounts Receiv. Uncollectible Accou	1,607	10,000	(449)	10,000	0	8,000	5,000	(3,000)
2-12-02-910-000 Collection Agency Fee	0	100	129	100	0	100	100	0
2-12-02-915-000 Adjustments to Closed Projects (II	0	0	0	0	0	0	0	0
2-12-02-921-000 Tax Rebate & Cancellation	0	2,500	0	2,500	0	0	0	0
2-12-02-991-000 Transfer to Accumulated Surplus	85,529	0	0	0	0	0	0	0
2-12-02-992-000 Town Owned Frontages Prepayment	85,529	99,775	0	0	0	0	0	0
2-21-00-113-000 Clerical Wages (INACTIVE ')	0	0	0	0	0	0	0	0
2-21-00-113-031 In House Labour Wages	0	0	971	0	2,302	0	3,469	3,469
2-21-00-114-000 In House Labour Wages (INAC	0	0	0	0	0	0	0	0
2-21-00-211-000 Travel Expense-Board (Reg.,Etc) (I	0	0	0	0	0	0	0	0
2-21-00-237-000 Special Services: Janitorial Contract	21,831	21,400	21,360	21,400	16,020	21,400	21,600	200

2015 BUDGET FOR PRELIMINARY APPROVAL

Finance

Run Date: 12/3/14 11:37 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	2015
					(TO DATE)		BUDGET	CHANGE
								DOLLARS
2-21-00-250-000 Protective Service Bldg Proj Op Cost	0	0	0	0	0	0	0	0
2-21-00-251-000 Contracted R & M - Snow Removal	6,500	5,500	6,000	6,500	3,600	6,500	6,500	0
2-21-00-252-000 Contracted R & M Building	2,691	5,000	4,119	5,000	3,090	5,000	5,000	0
2-21-00-270-000 Property Taxes (INACTIVE)	0	0	0	0	0	0	0	0
2-21-00-274-000 Insurance Costs	1,314	1,250	1,604	1,250	0	1,500	1,500	0
2-21-00-300-000 Police Contracting incl. Resource Off	884,127	888,800	946,262	887,800	512,517	891,000	1,018,477	127,477
2-21-00-504-000 Machines & Equipment (Under \$500)	0	0	0	0	0	0	0	0
2-21-00-513-000 Special Serv. Janitorial (NEW #2.21)	0	0	0	0	0	0	0	0
2-21-00-530-000 R & M Supplies Building	498	3,000	303	2,500	1,003	2,500	2,500	0
2-21-00-540-000 Utilities - Police Building	19,560	16,800	19,500	19,200	13,514	19,000	19,000	0
2-21-00-543-000 Gas Utility - Police Bldg (NEW #2.21)	0	0	0	0	0	0	0	0
2-21-00-544-000 Electric Utility-Police Bldg(NEW #2.2)	0	0	0	0	0	0	0	0
2-21-00-545-000 Town Utilities (W,S,G) (2.21.00.540)	0	0	0	0	0	0	0	0
2-21-00-762-000 Contributed to Reserves	0	0	0	0	0	0	0	0
2-21-00-764-000 Contributed to Oper Res (NEW #2.2)	0	0	0	0	0	0	0	0
2-21-00-780-000 Contributed to Equity in TCA	0	0	0	0	0	0	0	0
2-80-01-129-000 Other Transfers	0	50,000	0	150,000	0	50,000	0	(50,000)
2-80-01-780-000 Cont. to Equity in TCA (Principal Rep	867,805	890,800	928,213	903,850	98,058	362,900	364,500	1,600
2-80-01-830-000 Debenture Debt - Accrued Int (Prepa	0	0	0	0	0	0	0	0
2-80-01-831-000 Debenture Debt - Interest	270,123	278,100	250,572	240,823	84,657	223,800	204,938	(18,862)
2-80-01-832-000 Debenture Debt - Principal	22,947	22,950	24,103	24,150	12,503	12,600	0	(12,600)
2-80-01-834-000 Debenture Principal Prepayment	0	99,775	0	0	0	0	0	0
2-81-01-741-000 ASFF Requisition - Residential & Far	1,130,120	1,089,891	1,106,130	1,128,700	530,023	1,130,120	1,130,120	0
2-81-01-742-000 ASFF Requisition - Non-Residential	658,140	604,673	709,268	654,000	340,197	658,140	694,000	35,860
2-81-01-743-000 CSRD #20 Requisition -Residential &	97,155	90,837	95,249	97,100	0	97,155	97,155	0
2-81-01-744-000 CSRD #20 Requisition - Non-Residen	81,869	73,949	88,429	81,900	0	82,000	82,000	0
2-81-01-755-000 Cypress View Foundation	64,459	100,000	67,236	65,000	50,668	51,000	67,850	16,850
2-81-01-999-000 YEAR END CLOSING - Y.T.D.SURPLUS,	0	0	0	0	0	0	0	0
Total 2 Expense	8,656,036	6,087,200	8,713,061	5,974,168	2,558,025	7,772,362	7,874,489	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Finance

Run Date: 12/3/14 11:37 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	2015
					(TO DATE)		BUDGET	CHANGE
								DOLLARS
Total Finance	(2,017,834)	(1,677,632)	(2,153,653)	(1,831,632)	(5,505,423)	(321,638)	(474,198)	
Total Finance	(2,017,834)	(1,677,632)	(2,153,653)	(1,831,632)	(5,505,423)	(321,638)	(474,198)	

Fire (Part 2)

2015 BUDGET FOR PRELIMINARY APPROVAL

Fire

Run Date: 12/3/14 11:38 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
Fire								
1 Revenue								
1-23-00-352-000 Alberta Transportation Fire Calls	(2,200)	(8,000)	(4,400)	(3,000)	(4,575)	(3,000)	(4,500)	(1,500)
1-23-00-410-000 Other Fire Calls	(800)	(2,500)	0	(1,000)	0	(1,000)	(500)	500
1-23-00-411-000 Inspections - As Requested	(60)	(150)	(60)	(250)	0	(100)	(100)	0
1-23-00-840-000 Provincial Grant	(6,747)	0	0	0	0	0	(2,500)	(2,500)
1-23-00-920-000 Contributed from Reserve for Operating	(1,946)	(7,250)	(25,619)	0	0	0	0	0
1-23-00-922-000 Contributed from Reserve for Capital	(6,436)	0	(904)	0	0	(48,200)	(48,200)	0
Total 1 Revenue	(18,189)	(17,900)	(30,983)	(4,250)	(4,575)	(52,300)	(55,800)	0
2 Expense								
2-23-02-113-000 Fire Salary & Inspection Wages	24,065	25,200	24,240	25,200	19,200	25,200	52,696	27,496
2-23-02-113-031 R & M Building & Equipment Wages	1,162	1,500	1,140	1,500	1,778	2,175	2,828	653
2-23-02-113-115 Fire Fighter's Fee (Volunteer Force)	38,156	41,450	33,266	44,300	35,037	71,356	52,576	(18,780)
2-23-02-114-000 Per Diem	6,600	7,400	4,800	7,400	3,750	7,600	8,100	500
2-23-02-132-000 Benefits - Employer	1,634	1,600	1,655	2,000	1,317	4,332	2,388	(1,944)
2-23-02-137-000 Sick, Accident, Life Insurance	760	800	760	800	760	800	800	0
2-23-02-159-000 Fire Fighter's Fee (Volunt. Force) (INACTIV	0	0	0	0	0	0	0	0
2-23-02-211-000 Travel Expense	4,085	4,200	3,993	5,050	3,246	5,500	5,500	0
2-23-02-217-000 Telephone & Mobile Phone	1,366	3,800	1,777	1,800	1,822	2,000	2,000	0
2-23-02-218-000 Mobile Phone (INACTIVE'13)	393	600	0	600	0	0	0	0
2-23-02-223-000 Registration & Tuition	818	2,100	0	2,200	150	2,200	2,200	0
2-23-02-225-000 Memberships	143	225	150	225	150	225	225	0
2-23-02-231-000 Firefighter Training Costs (INACTIVE'1	0	0	0	0	0	0	0	0
2-23-02-251-000 General Contracted Services	910	800	130	1,000	301	1,000	1,000	0
2-23-02-252-000 Contracted R & M Building	867	2,000	1,854	2,300	544	10,950	7,950	(3,000)

Fire (Part 2)

2015 BUDGET FOR PRELIMINARY APPROVAL

Fire

Run Date: 12/3/14 11:38 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-23-02-253-000 Contracted R & M Equipment	5,145	4,200	2,720	4,500	1,831	3,000	5,600	2,600
2-23-02-254-000 Consumables (Foam, Air, Etc.)	1,376	2,500	777	1,600	1,258	1,600	1,600	0
2-23-02-271-000 Licenses & Permits	336	350	600	850	488	850	850	0
2-23-02-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	4,837	6,750	26,307	23,000	23,723	31,500	44,000	12,500
2-23-02-510-000 Uniforms	1,907	2,000	3,703	4,000	1,595	3,000	3,000	0
2-23-02-511-000 Fire Prevention	395	400	546	400	224	500	500	0
2-23-02-519-000 General Goods and Supplies	1,666	1,000	725	2,000	1,111	1,000	3,300	2,300
2-23-02-521-000 Gas & Oil	753	800	655	800	817	800	1,000	200
2-23-02-530-000 R & M Supplies Building	1,701	1,250	684	1,250	1,118	1,750	1,750	0
2-23-02-540-000 Utilities - Fire Department	4,024	3,600	4,105	4,000	3,307	4,000	4,000	0
2-23-02-762-000 Contributed to Reserves	132,747	126,000	150,000	150,000	0	150,000	150,000	0
2-23-02-780-000 Contributed to Equity in TCA	6,436	0	904	0	0	48,200	48,200	0
2-23-65-520-087 R & M Supplies - Walter Fire Truck s/n 3008	312	300	0	0	0	0	0	0
2-23-65-520-099 R & M Supplies - '99 Dodge Ram 1500	378	0	285	700	91	1,000	1,000	0
2-23-65-520-107 R & M Supplies - '96 Ford 3/4 Ton Truck s/r	0	600	240	300	149	1,000	1,000	0
2-23-65-520-120 R & M Supplies - '05 Freight Liner Pumper T	454	1,000	2,085	2,000	495	2,150	2,150	0
2-23-65-520-127 R & M Supplies - '08 Ford F550 Rescue Truc	605	300	0	600	615	1,650	1,650	0
2-23-65-520-141 R & M Supplies - '84 Ford C800 Fire Pumper	51	0	1,500	600	941	1,000	1,000	0
Total 2 Expense	244,082	242,725	269,601	290,975	105,818	386,338	408,863	0
Total Fire	225,893	224,825	238,618	286,725	101,243	334,038	353,063	
Total Fire	225,893	224,825	238,618	286,725	101,243	334,038	353,063	

2015 BUDGET FOR PRELIMINARY APPROVAL

Bylaw

Run Date: 12/3/14 11:40 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
Bylaw								
1 Revenue								
1-24-00-840-000 Provincial Grant	0	(5,000)	0	(5,000)	0	(5,000)	(5,000)	0
1-24-00-922-000 Contributed from Reserve for Capital	0	0	(36,366)	0	0	0	0	0
1-26-02-520-000 Permits and Licenses	(1,900)	0	(12,000)	(6,500)	(1,500)	(6,000)	(6,000)	0
1-26-02-530-000 Bylaw Fines	(6,500)	(500)	1,700	(1,000)	(500)	(1,000)	(1,000)	0
1-26-08-525-000 Dog License	(13,354)	(14,000)	(14,081)	(14,000)	(14,809)	(15,000)	(15,000)	0
1-26-08-535-000 Animal Impounding & Fines	(1,800)	(700)	(600)	(1,000)	(100)	(1,000)	(1,000)	0
Total 1 Revenue	(23,554)	(20,200)	(61,347)	(27,500)	(16,909)	(28,000)	(28,000)	0
2 Expense								
2-24-02-346-000 Regional Disaster Services	13,261	20,000	13,261	15,000	0	15,000	15,000	0
2-24-02-347-000 Disaster Services Train.	0	5,000	0	5,000	0	5,000	5,000	0
2-24-02-348-000 911 Emergency Service	6,829	6,850	7,488	6,850	7,488	6,850	7,500	650
2-24-02-519-000 Disaster Recovery - June 2013 Flood	0	0	6,067	0	0	0	0	0
2-26-02-113-000 Bylaw Enforcement & Animal Wages	63,879	72,000	75,498	72,000	61,177	117,896	113,305	(4,591)
2-26-02-113-065 Vehicles & Equipment Wages	0	1,300	143	1,300	0	1,284	2,805	1,521
2-26-02-132-000 Benefits - Employer Contribution	13,473	15,850	13,971	16,500	12,368	27,572	18,186	(9,386)
2-26-02-211-000 Travel Expense	0	1,200	0	800	0	0	800	800
2-26-02-217-000 Telephone & Mobile Phone	651	1,100	1,574	750	1,280	1,600	1,600	0
2-26-02-218-000 Mobile Phone (INACTIVE'13)	775	900	0	900	258	0	0	0
2-26-02-223-000 Registration & Tuition	230	300	0	300	0	0	300	300
2-26-02-225-000 Memberships	0	100	0	100	0	0	150	150
2-26-02-529-000 General Goods and Supplies	595	1,050	466	500	0	500	11,750	11,250
2-26-08-219-000 S P C A Animal Administration Fee (Euthar	8,200	10,000	8,372	10,150	8,798	9,000	9,000	0
2-26-08-519-000 General Goods and R & M Supplies	309	500	70	200	0	200	400	200

2015 BUDGET FOR PRELIMINARY APPROVAL

Bylaw

Run Date: 12/3/14 11:40 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-26-08-530-000 R & M Supplies (New#2.25.08.519.000) (INACTI	0	200	0	200	0	0	0	0
2-26-11-113-000 <Updated from SP>	0	0	0	0	0	0	0	0
2-26-11-113-031 Weeds Wages	2,981	7,750	2,464	9,500	1,062	11,510	8,900	(2,610)
2-26-11-132-000 <Updated from SP>	0	450	0	600	0	0	0	0
2-26-11-519-000 General Goods and Supplies	1,551	1,200	632	0	0	1,200	1,200	0
2-26-65-520-075 R & M Supplies - '93 Chev. Lumina (INACTI	0	0	0	0	0	0	0	0
2-26-65-520-130 R & M Supplies-'08 Ford F150 (INACTIV	802	500	859	1,300	0	1,000	0	(1,000)
Total 2 Expense	113,536	146,250	130,865	141,950	92,431	198,612	195,896	0
2-24-00-780-000 Contributed to Equity in TCA								
2-24-00-780-000 Contributed to Equity in TCA	0	0	36,366	0	0	0	0	0
Total 2-24-00-780-000 Contributed to Equity in TCA	0	0	36,366	0	0	0	0	0
2-24-02-504-000 Machines & Equipment (Under \$5000)								
2-24-02-504-000 Machines & Equipment (Under \$5000)	0	0	0	0	59,161	0	0	0
Total 2-24-02-504-000 Machines & Equipment (Under \$5000)	0	0	0	0	59,161	0	0	0
2-24-02-520-000 Disaster Recovery - July 2013 Storm								
2-24-02-520-000 Disaster Recovery - July 2013 Storm	0	0	191	0	0	0	0	0
Total 2-24-02-520-000 Disaster Recovery - July 2013 Storm	0	0	191	0	0	0	0	0
2-26-65-520-148 R&M Supplies - '14 NISSAN ROGUE								
2-26-65-520-148 R&M Supplies - '14 NISSAN ROGUE	0	0	0	0	20	0	1,000	1,000
Total 2-26-65-520-148 R&M Supplies - '14 NISSAN ROGUE	0	0	0	0	20	0	1,000	0
Total Bylaw	89,982	126,050	106,075	114,450	134,703	170,612	168,896	
Total Bylaw	89,982	126,050	106,075	114,450	134,703	170,612	168,896	

2015 BUDGET FOR PRELIMINARY APPROVAL

Public Services

Run Date: 12/3/14 11:56 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
Public Services								
1 Revenue								
1-31-00-419-000 Custom Service - General	0	(1,000)	0	(1,000)	0	(1,000)	(1,000)	0
1-31-00-841-000 Employment Funding Grant	(3,200)	(3,200)	0	(3,200)	0	0	0	0
1-31-00-920-000 Contributed from Reserve for Operating	0	0	(30,991)	(10,500)	0	(3,000)	0	3,000
1-32-00-411-000 Street Repair	(5,867)	(10,000)	(14,941)	(10,000)	(6,920)	(10,000)	(10,000)	0
1-32-00-412-000 Sidewalk, Curb & Gutter Repair	(5,101)	(5,000)	(4,484)	(5,000)	(7,318)	(5,000)	(5,000)	0
1-32-00-490-000 Miscellaneous Revenue	(80)	(500)	(838)	(500)	0	(500)	(500)	0
1-32-00-780-000 Contributed from Equity in TCA	(650,927)	0	0	0	0	0	0	0
1-32-00-840-000 Provincial Grant	(1,625,811)	0	(1,681,072)	0	1,061,792	(1,300,000)	(1,600,000)	(300,000)
1-32-00-880-000 Private Contributions	0	0	0	0	0	0	0	0
1-32-00-920-000 Contributed from Reserve for Operating	(28,994)	(4,000)	0	(17,500)	0	(19,500)	(19,500)	0
1-32-00-922-000 Contributed from Reserve for Capital	(564,319)	0	(1,354,005)	0	(25,369)	0	(300,000)	(300,000)
1-32-00-990-000 Transfer From Accumulated Surplus	(635)	0	0	0	0	(877,000)	(90,000)	787,000
1-37-00-423-000 Storm Sewer Installation	0	(5,000)	(2,600)	(5,000)	0	(5,000)	(5,000)	0
1-37-00-780-000 Contributed from Equity in TCA	0	0	0	0	0	0	0	0
1-37-00-920-000 Contributed from Reserve for Operating	0	(5,000)	0	(2,000)	0	(5,000)	(5,000)	0
1-37-00-922-000 Contributed from Reserve for Capital	(48,005)	0	(135,968)	0	0	(500,500)	0	500,500
1-41-00-421-000 Sale of Water	(1,710,280)	(1,846,441)	(1,750,996)	(1,674,952)	(1,386,416)	(1,809,800)	(1,970,935)	(161,135)
1-41-00-422-000 Water On/Off	(10,236)	(12,000)	(9,933)	(12,000)	(6,988)	(12,000)	(12,000)	0
1-41-00-423-000 Water Service Installation	(3,938)	(10,000)	(7,175)	(10,000)	(20,280)	(10,000)	(10,000)	0
1-41-00-424-000 Sale of Bulk Water	(53,872)	(115,000)	(61,922)	(115,000)	(35,341)	(50,000)	(55,000)	(5,000)
1-41-00-425-000 Portable Hydrant Meter (INACTIVE'13)	(715)	(500)	0	(500)	(13)	0	0	0
1-41-00-490-000 Pumping Water - Riverview Golf Club	(28,929)	(30,000)	(30,821)	(30,000)	(21,925)	(36,000)	(36,000)	0
1-41-00-491-000 Miscellaneous Revenue	(2,755)	(100)	(3,179)	(100)	(2,344)	(250)	(250)	0
1-41-00-495-000 Meter Dispute Charge (INACTIVE'13)	(25)	(150)	0	(150)	0	0	0	0
1-41-00-511-000 Penalties - Water	(9,015)	(7,500)	(8,821)	(7,500)	(13,991)	(7,500)	(7,500)	0
1-41-00-780-000 Contributed from Equity in TCA	0	0	0	0	0	0	0	0
1-41-00-840-000 Provincial Grant	0	0	(2,400,000)	0	0	(3,368,200)	0	3,368,200
1-41-00-920-000 Contributed from Reserve for Operating	(993)	(25,000)	0	(5,500)	0	0	0	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Public Services

Run Date: 12/3/14 11:56 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
1-41-00-922-000 Contributed from Reserve for Capital	(828,372)	0	(4,210,157)	0	0	(6,000)	0	6,000
1-41-00-990-000 Transfer from Accumulated Surplus	0	0	0	0	0	0	0	0
1-42-00-421-000 Sewage Service Sales	(821,731)	(858,057)	(900,704)	(962,458)	(474,922)	(883,300)	(962,000)	(78,700)
1-42-00-423-000 Sewage Installations	(2,338)	(5,000)	(3,875)	(5,000)	(68,600)	(5,000)	(5,000)	0
1-42-00-491-000 Miscellaneous Revenue	(68)	(500)	(100)	(500)	100	(500)	(500)	0
1-42-00-511-000 Penalties - Sewer	(4,465)	(4,500)	(4,919)	(4,500)	0	(4,500)	(4,500)	0
1-42-00-920-000 Contributed from Reserve for Oprerating	0	0	(9,247)	(20,000)	0	(25,000)	(25,000)	0
1-42-00-922-000 Contributed from Reserve for Capital	(243,548)	0	0	0	0	(401,500)	(1,292,000)	(890,500)
1-42-00-990-000 Transfer from Accumulated Surplus	0	0	0	0	0	(90,000)	(260,000)	(170,000)
1-43-00-421-000 Waste Disposal Sales	(284,992)	(377,075)	(332,243)	(408,615)	(212,389)	(415,600)	(456,954)	(41,354)
1-43-00-491-000 Miscellaneous Revenue	(11,008)	0	(56,772)	0	(847)	0	0	0
1-43-00-511-000 Penalties - Waste Disposal	(1,914)	(1,900)	(2,298)	(1,900)	0	(1,900)	(1,900)	0
1-43-00-920-000 Contributed from Reserve for Operating	(45,000)	(49,000)	(47,579)	(50,000)	0	(50,000)	(330,000)	(280,000)
1-56-00-490-000 Cemetery Revenue	(13,501)	(13,000)	(22,397)	(13,000)	(8,261)	(15,000)	(15,000)	0
1-56-00-922-000 Contributed from Reserve for Capital	(1,800)	0	(27,039)	0	0	(4,500)	(4,500)	0
Total 1 Revenue	(7,012,434)	(3,389,423)	(13,115,076)	(3,376,375)	(1,230,032)	(9,923,050)	(7,485,039)	0
2 Expense								
2-31-02-113-000 Public Services Salaries & Wages	142,094	146,300	155,781	161,850	102,572	147,660	158,546	10,886
2-31-02-113-066 Engineering Salaries & Wages	24,216	26,000	25,711	26,200	18,632	27,070	27,592	522
2-31-02-132-000 Benefits - Employer Contribution	139,713	133,050	149,714	42,400	118,263	76,400	156,948	80,548
2-31-02-211-000 Travel Expense	210	3,500	1,944	3,500	296	3,500	4,500	1,000
2-31-02-218-000 Mobile Phone	3,029	4,000	2,711	3,500	3,053	3,500	4,000	500
2-31-02-219-000 Miscellaneous Services	514	500	139	500	0	500	2,000	1,500
2-31-02-223-000 Registration & Tuition	2,922	5,000	4,456	5,000	2,805	5,000	6,200	1,200
2-31-02-225-000 Memberships	1,265	1,200	1,416	1,500	665	1,500	1,500	0
2-31-02-253-000 Contracted R & M Office Equipment	507	1,000	192	700	183	700	700	0
2-31-02-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	0	0	0	10,500	1,732	3,000	4,000	1,000
2-31-02-511-000 General Goods and Supplies	2,708	3,000	2,507	3,000	3,391	3,000	4,000	1,000
2-32-06-113-000 Roads, Streets & Sidewalk Wages	85,731	103,150	110,496	122,200	109,339	117,685	129,177	11,492
2-32-06-113-065 Vehicle & Equipment Wages	19,310	28,300	23,529	28,300	19,768	27,606	32,260	4,654

2015 BUDGET FOR PRELIMINARY APPROVAL

Public Services

Run Date: 12/3/14 11:56 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-32-06-132-000 Redirect Benefits - P/S	0	1,650	0	30,550	0	24,196	0	(24,196)
2-32-06-251-000 Contracted R & M Asphalt	75,895	120,000	135,741	120,000	104,389	120,000	130,000	10,000
2-32-06-254-000 Street Lighting	100,341	75,000	109,626	75,000	76,675	100,000	100,000	0
2-32-06-257-000 Contracted R & M Railway Crossings	9,479	9,000	8,104	9,000	5,848	9,000	9,000	0
2-32-06-501-000 Engineered Structures (under \$25,000.00)	16,684	0	0	0	0	0	0	0
2-32-06-527-000 R & M Supplies - Gravel and Sand	20,321	30,000	24,829	30,000	21,168	25,000	25,000	0
2-32-06-530-000 Contracted R & M Supplies - Road	4,224	5,000	7,267	5,000	7,038	9,500	10,500	1,000
2-32-06-537-000 R&M Supplies Signs (2.32.06.539.000) (INACTIVE'13)	7,290	10,000	0	10,000	0	0	0	0
2-32-06-538-000 R&M Supplies Dust (2.32.06.530.000) (INACTIVE'13)	3,000	3,000	0	4,500	0	0	0	0
2-32-06-539-000 R & M Supplies Road Signs	600	1,500	9,599	1,500	5,565	19,500	11,500	(8,000)
2-32-06-762-000 Contributed to Reserves	1,625,811	0	1,681,072	0	25,369	1,300,000	1,600,000	300,000
2-32-06-780-000 Contributed to Equity in TCA	599,811	0	1,354,005	0	0	877,000	390,000	(487,000)
2-32-10-251-000 Contracted R & M	32,200	45,000	38,717	45,000	46,918	45,000	60,000	15,000
2-32-10-530-000 R & M Supplies	1,239	0	0	0	0	0	0	0
2-32-62-113-000 Shop Maint. & Municipal Property Wages	41,950	7,750	78,910	9,500	40,409	11,510	50,939	39,429
2-32-62-132-000 Redirect Benefits - P/S	0	450	0	600	0	860	0	(860)
2-32-62-217-000 Telephone	3,473	4,000	3,380	4,000	2,577	4,000	4,000	0
2-32-62-237-000 Special Services: Janitorial Contract	5,855	6,375	6,360	6,375	4,770	6,375	6,375	0
2-32-62-252-000 Contracted R & M Building	4,617	6,000	5,663	15,500	14,482	17,500	13,000	(4,500)
2-32-62-253-000 Contracted R & M Shop Equipment	0	500	4,075	4,500	95	500	1,000	500
2-32-62-512-000 Protective Clothing & Supplies	3,261	3,500	2,597	3,500	2,924	3,500	54,000	50,500
2-32-62-519-000 General Goods and Supplies	6,015	3,500	3,172	4,000	2,236	4,000	13,000	9,000
2-32-62-521-000 Gas & Oil	59,649	60,000	69,357	70,000	71,383	70,000	70,000	0
2-32-62-529-000 Small Tools & Equipment Supplies	7,240	10,000	7,455	8,000	6,709	8,000	8,000	0
2-32-62-530-000 R & M Supplies Building	936	1,000	844	1,000	975	1,000	1,500	500
2-32-62-540-000 Utilities - Public Services Shop	11,308	11,400	11,100	12,200	10,187	12,200	12,200	0
2-32-62-543-000 Gas Utility - P/S Shop (NEW #2.32.62.540.000)	0	0	0	0	0	0	0	0
2-32-62-544-000 Electric Utility - P/S Shop (NEW #2.32.62.540.000)	0	0	0	0	0	0	0	0
2-32-65-265-000 Equipment Rental	0	500	0	500	262	500	500	0
2-32-65-520-000 R & M Supplies - Misc. Equipment	1,374	4,000	1,785	4,000	3,282	3,000	4,000	1,000

2015 BUDGET FOR PRELIMINARY APPROVAL

Public Services

Run Date: 12/3/14 11:56 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-32-65-520-030 R & M Supplies - Portable Power Plant	0	100	0	100	0	100	100	0
2-32-65-520-032 R & M Supplies - FRUEHAUF Trailer	114	250	0	250	0	250	250	0
2-32-65-520-060 R & M Supplies - '88 CHEV Astro Mini Van	1,049	500	0	500	0	500	500	0
2-32-65-520-078 R & M Supplies - '91 RAMMER 526 Attach to Unit #21	0	1,000	0	1,000	0	1,000	1,000	0
2-32-65-520-081 R & M Supplies - Bob Cat Loader (INACTIVE'13)	453	1,100	0	1,100	0	0	0	0
2-32-65-520-084 R & M Supplies - '82 BOMAG Roller S/N 90467	85	1,500	0	1,500	0	1,500	1,500	0
2-32-65-520-093 R & M Supplies - '98 Ford F800 s/n 29942	1,675	400	755	400	83	400	400	0
2-32-65-520-095 R & M Supplies - Bobcat Trailer	0	500	0	500	329	500	500	0
2-32-65-520-096 R & M Supplies - New Holland 6635 R2WD	1,618	500	2	500	3,675	500	1,000	500
2-32-65-520-097 R & M Supplies - Woods Mower - Attachment	31	1,500	572	1,500	0	1,500	0	(1,500)
2-32-65-520-102 R & M Supplies - '95 John Deere 770 BH Grader	21,385	4,000	6,934	4,000	6,309	5,000	8,500	3,500
2-32-65-520-110 R & M Supplies - Case 580SM Backhoe/Loader S/N 741	1,205	2,000	5,189	2,000	5,259	6,000	2,000	(4,000)
2-32-65-520-114 R & M Supplies - Air Compressor w/ Trailer	7	500	0	500	220	500	500	0
2-32-65-520-115 R & M Supplies - '04 GMC Sierra 3500 S/N 343513	1,272	1,000	1,657	1,000	1,285	1,500	1,500	0
2-32-65-520-116 R & M Supplies - '04 Portable Generator & Trailer	725	1,000	693	1,000	1,053	1,000	1,000	0
2-32-65-520-118 R & M Supplies - '05 Chev. 3ton Truck S/N 505422	3,222	2,000	2,229	2,000	12	2,000	4,000	2,000
2-32-65-520-119 R & M Supplies - '06 International Truck (7400)	3,825	2,000	2,985	2,000	5,863	8,000	4,000	(4,000)
2-32-65-520-121 R & M Supplies - '05 Holland Tractor & Mower	4,977	2,000	1,685	2,000	2,157	6,000	3,500	(2,500)
2-32-65-520-125 R & M Supplies - '07 Chevy Silverado 1500	84	500	877	500	161	1,000	1,000	0
2-32-65-520-135 R & M Supplies - '09 Elgin Street Sweeper	7,754	5,000	6,068	5,000	5,287	8,200	7,000	(1,200)
2-32-65-520-136 R & M Supplies - '10 Ford F150 Supercab 4x2 Truck	42	500	279	500	865	1,000	2,000	1,000
2-32-65-520-138 R & M Supplies - '10 Ford F150 Supercab 4x2 Truck	121	500	56	500	962	1,000	1,000	0
2-32-65-520-144 R & M Supplies - '13 Bobcat Skid Steer Loader	0	0	590	0	99	1,000	1,000	0
2-37-00-113-000 Public Services Salaries & Wages	38,082	30,850	49,448	31,200	46,539	31,200	42,975	11,775
2-37-00-113-066 Engineering Salaries & Wages	24,216	26,000	25,803	26,200	18,754	27,070	27,592	522
2-37-00-132-000 Benefits - Employer Contribution	0	0	0	12,850	0	7,950	7,950	0
2-37-00-251-000 Contracted R & M	0	4,000	1,527	4,000	6,260	4,000	4,000	0
2-37-00-501-000 Engineered Structures (UNDER \$25,000.00)	0	0	0	0	920	5,000	5,000	0
2-37-00-530-000 R & M Supplies	264	6,500	626	3,500	1,193	1,500	1,500	0
2-37-00-531-000 Storm Sewer Supplies (Private)	557	500	1,289	500	214	500	500	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Public Services

Run Date: 12/3/14 11:56 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
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2-37-00-540-000 Utilities - Storm Lift Stations	3,324	3,200	4,019	3,300	3,854	4,000	5,000	1,000
2-37-00-544-000 Electric Utility - Lift Stn.(NEW #2.37.00.540.000)	0	0	0	0	0	0	0	0
2-37-00-780-000 Contributed to Equity in TCA	48,005	0	135,968	0	0	500,500	0	(500,500)
2-41-02-113-000 Public Services Salaries & Wages	39,832	36,200	34,432	36,050	31,416	36,200	37,485	1,285
2-41-02-113-065 Vehicle & Equipment Wages	4,688	1,300	7,131	1,300	5,007	1,300	2,805	1,505
2-41-02-113-066 Engineering Salaries & Wages	24,216	26,000	25,752	26,200	18,684	27,100	27,592	492
2-41-02-132-000 Benefits - Employer Contribution	79,700	83,100	72,542	14,300	64,429	9,200	77,440	68,240
2-41-02-211-000 Travel Expense	3,088	4,000	2,933	4,000	1,600	4,000	6,700	2,700
2-41-02-217-000 Telephone	5,188	4,300	4,835	4,800	2,265	3,500	3,500	0
2-41-02-223-000 Registration & Tuition	2,390	3,000	2,608	3,000	2,452	3,000	5,300	2,300
2-41-02-235-000 Contracted Engineering (INACTIVE'13)	0	0	0	0	0	0	0	0
2-41-02-660-000 Amortization Expense	0	0	0	0	0	248,000	248,000	0
2-41-02-762-000 Contributed to Reserves	134,000	134,000	244,582	135,000	0	116,200	135,000	18,800
2-41-02-780-000 Contributed to Equity in TCA	0	0	22,978	0	0	0	0	0
2-41-02-900-000 Water Doubtful Accounts	2,391	1,500	2,973	1,500	0	1,500	2,500	1,000
2-41-02-910-000 Collection Agency Fee	335	100	313	100	354	500	500	0
2-41-05-113-000 Read Meters Wages	11,861	7,050	11,699	0	9,585	12,000	12,355	355
2-41-05-113-012 Admin Salaries & Clerical Wages	80,330	85,600	77,605	82,350	61,562	85,943	92,627	6,684
2-41-05-132-000 Redirect Benefits - Water	0	150	0	20,200	0	0	0	0
2-41-05-216-000 Postage, Freight & Courier Services	4,000	3,725	1,975	3,725	2,781	3,800	3,725	(75)
2-41-05-253-000 R & M - Meter Reading System	197	1,500	0	1,500	0	1,500	1,500	0
2-41-05-511-000 General Goods and Supplies ***DO NOT USE***	4,000	4,000	3,200	4,000	0	4,000	4,000	0
2-41-05-780-000 Contributed to Equity in TCA	0	0	0	0	0	0	0	0
2-41-07-113-000 Raw Water Facility Wages	15,185	11,450	12,202	9,450	11,264	10,000	16,076	6,076
2-41-07-132-000 Redirect Benefits - Water	0	0	0	2,250	0	2,500	0	(2,500)
2-41-07-252-000 Contracted R & M Building & Equipment	0	300	225	300	1,498	5,000	2,500	(2,500)
2-41-07-253-000 Contracted R&M Equip(2.41.08.252.000)(INACTIVE'13	0	10,000	0	5,000	0	0	0	0
2-41-07-530-000 R & M Supplies Building & Equipment	0	150	215	150	686	900	900	0
2-41-07-531-000 R&M Supplies Equip (2.41.07.530.000) (INACTIVE'13)	0	750	0	750	0	0	0	0
2-41-07-540-000 Utilities - Water Pump Stations	91,885	78,000	79,801	85,650	59,332	85,650	85,650	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Public Services

Run Date: 12/3/14 11:56 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
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2-41-07-544-000 Electric Utility - Pump Stn.(NEW #2.41.07.540.000)	0	0	0	0	0	0	0	0
2-41-07-780-000 Contributed to Equity in TCA	109,847	0	3,277,380	0	0	0	0	0
2-41-08-113-000 Treatment Facility Wages	77,034	75,500	86,541	75,500	75,279	79,200	86,340	7,140
2-41-08-132-000 Redirect Benefits - Water	0	0	0	17,950	0	19,500	0	(19,500)
2-41-08-251-000 Contracted R & M Reservoir	950	3,000	0	8,500	0	3,000	3,000	0
2-41-08-252-000 Contracted R & M Building	3,484	5,000	3,919	5,000	0	5,000	5,000	0
2-41-08-253-000 Contracted R & M Equipment	9,278	30,000	6,763	5,000	14,343	5,000	5,000	0
2-41-08-530-000 R & M Supplies Reservoir	10	100	156	100	0	100	0	(100)
2-41-08-531-000 Treatment Supplies	61,497	65,000	62,834	65,000	69,152	70,000	85,000	15,000
2-41-08-532-000 R & M Supplies Building	677	1,400	30	1,400	592	1,400	1,400	0
2-41-08-533-000 R & M Supplies Equipment	1,468	4,000	2,351	4,000	247	4,000	4,000	0
2-41-08-540-000 Utilities - Treatment Plant & Bulk Water Stn.	66,492	68,700	62,502	74,000	47,553	74,000	74,000	0
2-41-08-762-000 Contributed to Reserves	898,200	898,200	3,298,200	898,200	0	4,266,382	878,000	(3,388,382)
2-41-08-780-000 Contributed to Equity in TCA	26,360	0	839,425	0	0	0	0	0
2-41-09-113-000 Water Transmission Wages	82,491	116,400	60,142	75,500	57,315	79,106	86,340	7,234
2-41-09-132-000 Redirect Benefits - Water	0	0	0	17,950	0	19,499	0	(19,499)
2-41-09-251-000 Contracted R & M Engineered Structures	10,722	120,000	116,699	120,000	44,034	120,000	120,000	0
2-41-09-524-000 Main Replacement Supplies & Services	25,014	18,000	10,559	18,000	13,999	18,000	18,000	0
2-41-09-530-000 R & M Supplies Meters	7,427	10,000	13,553	10,000	3,675	10,000	15,000	5,000
2-41-09-534-000 Private Water Services Supplies	1,493	4,000	1,437	4,000	13,899	4,000	4,000	0
2-41-09-540-000 Utilities - Water Tower	215	500	498	250	680	300	750	450
2-41-09-780-000 Contributed to Equity in TCA	777,309	0	29,299	0	0	6,000	0	(6,000)
2-41-65-520-076 R & M Supplies - Tampo Packer Rp160 S/N 1000171A	0	300	85	300	0	300	0	(300)
2-41-65-520-099 R & M Supplies - 99 Dodge Ram(NEW #2.23.65.520.099	0	500	0	0	0	0	0	0
2-41-65-520-100 R & M Supplies - 99 Dodge 1/2 Ton SN2B6129 (IA'13)	0	500	0	0	0	0	0	0
2-41-65-520-103 R & M Supplies - '88 Ford Econoline 350 S/N A80719	16	500	282	500	0	1,000	1,000	0
2-41-65-520-105 R & M Supplies - '01 Dodge 1/2 Ton (I/A'13)	0	500	0	0	0	0	500	500
2-41-65-520-113 R & M Supplies - '03 Ford 1/2 Ton (INACTIVE'14)	70	500	0	500	0	1,000	1,000	0
2-41-65-520-122 R & M Supplies - '07 Dodge Ram Truck S/N 542836	476	500	734	500	137	1,000	1,000	0
2-41-65-520-123 R & M Supplies - 07 Hyundai Loader S/N LF0210350	5,291	4,000	741	4,000	10,752	10,000	4,000	(6,000)

2015 BUDGET FOR PRELIMINARY APPROVAL

Public Services

Run Date: 12/3/14 11:56 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-41-65-520-124 R & M Supplies - 07 Hyundai Excavator S/N N6041054	0	2,000	797	2,000	153	2,000	2,000	0
2-41-65-520-129 R & M Supplies - '08 Ford F150 Supercab 4x2 Truck	937	500	64	500	21	1,000	1,000	0
2-41-65-520-131 R & M Supplies - '08 Bomag 47" Roller	138	500	0	500	90	500	2,200	1,700
2-41-65-520-140 R & M Supplies - '11 GMC Sierra Truck	185	0	0	500	26	1,000	1,000	0
2-41-65-520-143 R & M Supplies - '12 GMC Sierra Truck 1500 4X4	9	0	13	0	26	1,000	1,000	0
2-42-09-113-000 Public Services Salaries & Wages	75,808	82,300	79,215	84,850	73,556	72,800	84,451	11,651
2-42-09-113-012 Admin Salaries & Clerical Wages	49,434	52,700	47,707	50,700	37,823	52,900	58,354	5,454
2-42-09-113-065 Vehicle & Equipment Wages	4,314	650	3,388	650	1,937	700	1,403	703
2-42-09-113-066 Engineering Salaries & Wages	24,216	26,000	25,752	26,200	18,684	27,100	27,592	492
2-42-09-132-000 Benefits - Employer Contribution	35,600	37,100	36,295	38,300	32,154	21,300	39,700	18,400
2-42-09-216-000 Postage, Freight & Courier Services	4,000	3,725	1,975	3,725	2,781	3,800	3,800	0
2-42-09-218-000 Telephone - Sewer Lifts	1,741	2,000	1,772	2,000	1,309	2,000	2,000	0
2-42-09-251-000 Contracted R & M Engineered Structures	6,674	10,000	2,188	27,500	5,097	27,500	17,500	(10,000)
2-42-09-259-000 Contracted R & M Lift Station	4,733	10,000	6,435	10,000	3,915	35,000	25,000	(10,000)
2-42-09-351-000 Medicine Hat Treatment Service	423,555	580,000	524,074	500,000	489,413	550,000	550,000	0
2-42-09-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	0	0	9,247	0	0	0	0	0
2-42-09-511-000 General Goods and Supplies**DO NOT USE****	4,000	4,000	3,200	4,000	0	4,000	4,000	0
2-42-09-530-000 Private Sewer Service Supplies	4,815	2,000	(8,957)	2,000	2,911	2,000	2,000	0
2-42-09-532-000 R & M Supplies	(790)	4,000	(154)	4,000	3,624	5,000	5,000	0
2-42-09-533-000 R & M Supplies Lift Station	85	3,500	768	3,500	0	0	0	0
2-42-09-540-000 Utilities - Sanitary Lift Stations	9,549	10,000	8,713	9,700	6,289	9,700	9,700	0
2-42-09-660-000 Amortization Expense	0	0	0	180,495	0	186,000	186,000	0
2-42-09-762-000 Contributed to Reserves	35,500	35,500	174,451	40,500	0	40,500	40,500	0
2-42-09-780-000 Contributed to Equity in TCA	243,548	0	0	0	0	491,500	1,552,000	1,060,500
2-42-09-900-000 Sewage Doubtful Accounts	1,116	700	1,415	700	0	700	700	0
2-42-09-910-000 Collection Agency Fee	153	100	146	100	164	300	300	0
2-42-65-520-109 R & M Supplies - '80 White Int.Truck	131	1,000	1,214	1,000	601	1,000	1,000	0
2-43-09-113-000 Public Services Salaries & Wages	79,921	49,250	73,119	49,400	65,666	51,900	73,319	21,419
2-43-09-113-012 Admin Salaries & Clerical Wages	24,717	26,350	23,890	25,350	18,958	26,500	30,231	3,731
2-43-09-113-065 Vehicle & Equipment Wages	9,038	5,900	9,650	5,900	9,008	5,800	12,624	6,824

2015 BUDGET FOR PRELIMINARY APPROVAL

Public Services

Run Date: 12/3/14 11:56 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-43-09-132-000 Benefits - Employer Contribution	27,207	20,200	26,416	20,250	23,353	21,600	32,480	10,880
2-43-09-210-000 Recycling Program (INACTIVE'13)	0	106,000	0	0	0	106,000	0	(106,000)
2-43-09-216-000 Postage, Freight & Courier Services	4,000	3,725	1,975	3,725	2,781	3,800	3,800	0
2-43-09-253-000 Contracted R & M Equipment-Garbage Bins	1,847	5,000	0	5,000	0	0	0	0
2-43-09-351-000 Garbage Tonnage Charges	50,680	45,000	57,854	45,000	29,822	50,000	81,000	31,000
2-43-09-354-000 Annual Spring Clean-Up	360	0	525	0	0	0	0	0
2-43-09-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	48,203	45,000	47,579	50,000	3,122	50,000	30,000	(20,000)
2-43-09-511-000 General Goods and Supplies**DO NOT USE****	2,000	2,000	1,600	2,000	0	2,000	2,000	0
2-43-09-521-000 Gas & Oil	22,861	15,000	21,528	20,000	0	20,000	24,000	4,000
2-43-09-530-000 R & M Supplies	7,855	5,000	11,784	12,000	15,080	17,000	17,000	0
2-43-09-762-000 Contributed to Reserves	93,500	82,500	111,292	82,500	0	82,500	440,000	357,500
2-43-09-900-000 Garbage Doubtful Accounts	478	300	666	300	0	300	300	0
2-43-09-910-000 Collection Agency Fee	65	100	64	100	70	100	100	0
2-43-65-520-094 R & M Supplies - 1998 Garbage Truck	5,633	5,000	4,355	10,000	4,099	10,000	12,000	2,000
2-43-65-520-128 R & M Supplies - '08 Interna SF637 Garbage Truck	29,155	12,000	46,593	20,000	39,161	20,000	30,000	10,000
2-56-08-113-000 Cemetery Maintenance Wages	9,287	16,200	9,268	19,300	4,384	20,110	19,934	(176)
2-56-08-132-000 Redirect Benefits - P/S	0	500	0	3,050	0	3,064	0	(3,064)
2-56-08-519-000 General Goods and Supplies	736	1,600	174	1,600	3,970	6,100	1,000	(5,100)
2-56-08-520-000 Graveliners	4,957	3,000	2,507	4,000	2,743	4,000	4,000	0
2-56-08-780-000 Contributed to Equity in TCA	1,800	0	27,039	0	0	0	0	0
2-70-06-113-000 Arena Facility Operations Wages	98,157	108,900	93,134	108,900	62,902	113,100	127,052	13,952
2-70-06-113-065 Vehicle & Equipment Wages	314	1,950	0	1,950	860	1,926	4,208	2,282
2-70-06-132-000 Redirect Benefits - P/S	0	0	0	27,700	0	28,808	0	(28,808)
2-70-06-217-000 Telephone	553	900	450	700	466	700	700	0
2-70-06-251-000 Contracted R & M Ice Plant	23,773	20,000	5,848	10,000	15,992	25,000	25,000	0
2-70-06-252-000 Contracted R & M Building	13,047	6,000	12,015	8,000	16,906	13,000	13,000	0
2-70-06-253-000 Contracted R & M Equipment	3,333	500	571	500	1,126	500	1,000	500
2-70-06-513-000 Janitorial Goods and Supplies	2,099	3,000	3,108	3,000	413	3,000	3,000	0
2-70-06-523-000 Small Tools & Equipment Supplies	327	100	182	100	29	100	500	400
2-70-06-531-000 R & M Supplies Building	7,776	5,000	6,096	10,000	3,371	15,000	10,000	(5,000)

2015 BUDGET FOR PRELIMINARY APPROVAL

Public Services

Run Date: 12/3/14 11:56 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-70-06-532-000 R & M Supplies Equipment	1,165	500	475	500	251	500	500	0
2-70-06-540-000 Utilities - Arena	73,972	67,000	67,594	67,800	39,309	67,800	74,800	7,000
2-70-06-780-000 Contributed to Equity in TCA	0	0	41,074	0	0	0	110,000	110,000
2-70-65-520-101 R & M Supplies - '99 Zamboni Ice Resurfacer	4,333	2,000	1,792	2,000	1,416	2,000	22,000	20,000
2-72-08-113-000 Redirect Rec Wages	0	27,150	0	0	0	0	0	0
2-72-08-113-031 Public Services Salaries & Wages	175,968	121,500	152,618	173,700	147,929	208,663	194,383	(14,280)
2-72-08-113-065 Vehicle & Equipment Wages	7,850	5,250	4,035	5,250	3,741	5,136	11,221	6,085
2-72-08-132-000 Benefits - Employer Contribution	18,616	15,250	17,339	37,900	15,915	23,936	32,573	8,637
2-72-08-256-000 Contracted R & M Parks, Courts, Diamonds	11,632	14,500	32,398	40,000	12,169	40,000	33,000	(7,000)
2-72-08-257-000 Contracted R&M B.Diamonds (27208256) (INACTIVE'1	0	1,000	0	1,000	0	0	0	0
2-72-08-258-000 Contracted R&M T.Courts (27208256) (INACTIVE'13)	0	1,000	0	4,000	0	0	0	0
2-72-08-530-000 R&M Supplies Parks Shop (27208531) (INACTIVE'13)	69	200	0	200	0	0	0	0
2-72-08-531-000 R & M Supplies Parks	15,683	2,000	16,759	22,300	30,067	27,300	37,000	9,700
2-72-08-532-000 R & M Supplies -Treatment&Upkeep(NEW #2.72.08.53	0	4,000	0	0	0	0	0	0
2-72-08-533-000 R & M Supplies Parks (NEW #2.72.08.531.000)	0	15,000	0	0	0	0	0	0
2-72-08-534-000 R & M Supplies Ball Diamond (NEW #2.72.08.531.000)	0	1,000	0	0	0	0	0	0
2-72-08-535-000 R & M Supplies-Tennis Court (NEW #2.72.08.531.000)	0	300	0	0	0	0	0	0
2-72-08-540-000 Utilities - Parks & Campground	8,850	9,300	9,941	9,900	6,686	9,900	10,800	900
2-72-08-762-000 Contributed to Reserves	14,923	0	0	0	0	0	0	0
2-72-08-780-000 Contributed to Equity in TCA	0	0	333,885	0	0	90,000	0	(90,000)
2-72-65-520-017 R & M Supplies - '91 Red MF Loader	0	500	0	500	64	0	0	0
2-72-65-520-025 R & M Supplies - '89 KUBOTA Mower (INACTIVE'14)	1,948	500	0	500	0	0	0	0
2-72-65-520-049 R & M Supplies - '92 White DODGE 1 Ton	2,974	1,000	11	1,000	16	1,000	2,000	1,000
2-72-65-520-074 R & M Supplies - 38" Tree Spade Attach to Unit 59	0	300	0	300	0	300	300	0
2-72-65-520-089 R & M Supplies - 97 Kubota Mower	0	1,500	0	1,500	0	1,500	1,500	0
2-72-65-520-092 R & M Supplies - '98 Sierra 1/2 Ton (INACTIVE'13)	0	0	0	0	0	0	0	0
2-72-65-520-104 R & M Supplies - 01 Dodge 1/2 Ton (INACTIVE'14)	0	500	228	500	130	0	0	0
2-72-65-520-106 R & M Supplies - Ransomes 951 Mover (INACTIVE'14)	28	1,500	0	1,500	0	0	0	0
2-72-65-520-108 R & M Supplies - '01 Bob Cat 1200 Club Car	0	300	139	300	0	300	300	0
2-72-65-520-111 R & M Supplies - 03 Toro 355ZRT Mower S/N 2200005	591	1,000	630	1,000	0	1,000	0	(1,000)

Public Services (Part 4)

2015 BUDGET FOR PRELIMINARY APPROVAL

Public Services

Run Date: 12/3/14 11:56 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-72-65-520-112 R & M Supplies - '03 Ford F150 1/2 Ton	99	300	82	300	0	1,000	1,000	0
2-72-65-520-132 R & M Supplies - '08 Kubota Turf Mower	2,561	1,000	1,363	1,000	256	1,000	1,000	0
2-72-65-520-133 R & M Supplies - '08 Sweepstar Vacuum/Sweeper	0	500	0	500	0	500	500	0
2-72-65-520-137 R & M Supplies - '10 Ford F150 Supercab 4x2 Truck	47	500	454	500	0	1,000	1,000	0
2-72-65-520-139 R & M Supplies - '10 John Deere 977 72" Mower	291	500	928	500	1,457	1,000	1,000	0
2-72-65-520-145 R & M Supplies - '13 MT6 Tractor	0	0	2,746	0	1,670	2,000	3,000	1,000
Total 2 Expense	7,742,721	4,657,900	14,977,127	4,759,195	2,835,817	11,906,055	9,556,514	0
2-72-65-520-113 R & M Supplies - '03 Ford 1/2 Ton								
2-72-65-520-113 R & M Supplies - '03 Ford 1/2 Ton	0	0	0	0	740	0	0	0
Total 2-72-65-520-113 R & M Supplies - '03 Ford 1/2 Ton	0	0	0	0	740	0	0	0
2-72-65-520-126 R & M Supplies - '07 Chev 1500								
2-72-65-520-126 R & M Supplies - '07 Chev 1500	0	0	0	0	15	0	0	0
Total 2-72-65-520-126 R & M Supplies - '07 Chev 1500	0	0	0	0	15	0	0	0
Total Public Services	730,287	1,268,477	1,862,051	1,382,820	1,606,540	1,983,005	2,071,475	
Total Public Services	730,287	1,268,477	1,862,051	1,382,820	1,606,540	1,983,005	2,071,475	

Regional Landfill (Part 5)

2015 BUDGET FOR PRELIMINARY APPROVAL

Regional Landfill

Run Date: 12/3/14 11:58 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
Regional Landfill								
1 Revenue								
1-99-43-421-000 Tonnage Charges	(1,020,975)	(813,370)	(1,264,849)	(834,480)	(1,016,932)	(907,600)	(1,370,000)	(462,400)
1-99-43-491-000 Miscellaneous Revenue	(16,653)	(10,000)	(10,034)	(10,000)	(4,239)	(10,000)	(10,000)	0
1-99-43-551-000 Interest on Investment	(14,727)	(15,750)	(13,382)	(15,950)	(4,870)	(15,000)	(15,000)	0
1-99-43-564-000 Surface and Grazing Leases	(8,770)	(8,770)	(8,770)	(8,770)	(5,750)	(8,800)	(2,900)	5,900
1-99-43-780-000 Contributed from Equity in TCA	(124,919)	0	(138,301)	0	0	0	0	0
1-99-43-920-000 Contributed from Reserve for Operating	(83,362)	(75,000)	(130,597)	(94,800)	2,886	(81,500)	(1,200)	80,300
1-99-43-922-000 Contributed from Reserve for Capital	(581,982)	0	(48,991)	0	0	(1,500,000)	(421,000)	1,079,000
Total 1 Revenue	(1,851,388)	(922,890)	(1,614,924)	(964,000)	(1,028,905)	(2,522,900)	(1,820,100)	0
2 Expense								
2-99-43-113-000 Scale & Equipment Operator Wages	179,014	172,550	195,839	183,700	168,688	217,400	217,000	(400)
2-99-43-113-012 Admin Salaries & Clerical Wages	36,914	38,700	38,447	40,550	28,837	42,400	44,000	1,600
2-99-43-113-031 Public Services Salaries & Wages	30,052	32,950	30,725	33,300	29,233	33,350	34,000	650
2-99-43-113-065 Vehicle & Equipment Wages	13,668	7,250	8,492	7,250	12,580	7,100	15,000	7,900
2-99-43-132-000 Benefits - Employer Contribution	50,511	50,100	52,931	53,850	49,587	43,500	55,000	11,500
2-99-43-211-000 Travel Expense	444	2,000	0	2,000	491	2,000	2,800	800
2-99-43-216-000 Postage, Freight & Courier Services	2,000	1,900	988	1,900	1,364	2,000	2,000	0
2-99-43-217-000 Telephone	918	2,090	1,148	1,700	757	1,700	1,700	0
2-99-43-219-000 Miscellaneous Services	8,053	1,000	0	1,000	4,208	1,000	1,000	0
2-99-43-223-000 Registration & Tuition	740	2,000	1,393	2,000	688	2,000	2,800	800
2-99-43-225-000 Memberships	426	500	848	500	935	500	1,200	700
2-99-43-231-000 Professional Service: Audit	8,200	8,200	4,500	8,450	0	4,500	4,500	0
2-99-43-232-000 Professional Services: Legal & other	0	2,000	545	2,000	0	2,000	2,000	0
2-99-43-235-000 Contracted Engineering	8,837	103,000	46,389	110,000	(933)	110,000	90,000	(20,000)
2-99-43-237-000 General Contracted Services	72,792	20,000	16,954	23,000	10,621	28,000	80,000	52,000

Regional Landfill (Part 5)

2015 BUDGET FOR PRELIMINARY APPROVAL

Regional Landfill

Run Date: 12/3/14 11:58 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-99-43-249-000 Hardware and Software Support	0	1,000	0	1,000	0	0	1,000	1,000
2-99-43-258-000 Contracted R & M Equipment	12,848	15,000	17,318	15,000	4,309	20,000	35,000	15,000
2-99-43-274-000 Insurance	12,974	14,000	16,384	14,000	17,364	14,000	45,000	31,000
2-99-43-504-000 MACHINES & EQUIPMENT (UNDER \$5000	0	9,000	3,450	19,800	0	12,500	1,200	(11,300)
2-99-43-511-000 General Goods and Supplies	4,547	4,000	4,336	4,000	4,853	4,000	5,500	1,500
2-99-43-520-082 R & M Supplies - '95 Ford F150 XL (INAC	16	0	0	0	0	0	0	0
2-99-43-520-085 R & M Supplies - '96 Rex Compactor (IN/	1,084	5,000	16	0	0	0	0	0
2-99-43-520-088 R & M Supplies - '96 case 921 Loader	469	5,000	1,210	5,000	6,699	2,000	10,000	8,000
2-99-43-520-090 R & M Supplies - '98 Sierra 1/2 Ton s/n 5	32	500	495	500	2,447	1,000	2,000	1,000
2-99-43-520-117 R & M Supplies - '04 Bomag Trash Compa	44,330	10,000	4,638	5,000	80	3,000	10,000	7,000
2-99-43-520-134 R & M Supplies - '08 Hyundai Loader	10,204	5,000	48,937	5,000	23,220	8,000	30,000	22,000
2-99-43-520-142 R & M Supplies - '12 Al-Jon Compactor	2,280	0	3,107	5,000	4,903	7,000	10,000	3,000
2-99-43-521-000 Gas & Oil	93,137	70,000	97,059	80,000	96,988	85,000	120,000	35,000
2-99-43-524-000 Small Tools & Equipment Supplies	333	1,500	737	1,500	241	1,500	1,500	0
2-99-43-530-000 R & M Supplies	1,019	2,000	2,161	2,000	0	2,000	10,000	8,000
2-99-43-540-000 Utilities - Landfill	3,541	4,500	3,731	4,500	2,884	4,000	4,500	500
2-99-43-660-000 Amortization Expense	124,919	0	138,301	112,500	0	112,500	112,500	0
2-99-43-762-000 Contributed to Reserves	532,750	251,600	632,894	152,450	0	166,550	150,100	(16,450)
2-99-43-780-000 Contributed to Equity in TCA	581,982	0	48,991	0	0	1,500,000	421,000	(1,079,000)
2-99-43-781-000 Cont. to Equity in TCA (Principal Repaym	0	62,800	64,000	62,000	32,000	64,000	272,050	208,050
2-99-43-810-000 Bank Charges	712	0	879	750	411	750	750	0
2-99-43-811-000 Over & Short	231	50	407	50	2	50	100	50
2-99-43-822-000 Principal Repayment of Deficit Contribut	0	0	113,543	0	0	0	0	0
2-99-43-831-000 Interest Expense on Loans	11,412	17,900	13,131	17,000	7,731	17,000	24,300	7,300
2-99-43-832-000 Principal Expense on Loans (INACTI	0	0	0	0	0	0	0	0
2-99-43-900-000 A/R Uncollectible Accounts	0	600	0	600	0	600	600	0
Total 2 Expense	1,851,389	923,690	1,614,924	978,850	511,188	2,522,900	1,820,100	0

Regional Landfill (Part 5)

2015 BUDGET FOR PRELIMINARY APPROVAL

Regional Landfill

Run Date: 12/3/14 11:58 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
Total Regional Landfill	1	800		14,850	(517,717)			
Total Regional Landfill	1	800		14,850	(517,717)			

2015 BUDGET FOR PRELIMINARY APPROVAL

Community Services

Run Date: 12/3/14 11:59 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
Community Services								
1 Revenue								
1-51-00-490-000 Silent Auction (New#1.51.00.590.000) (INACTIVE)	(151)	0	0	0	0	0	0	0
1-51-00-495-000 Volunteer Recognition	(2,407)	(3,050)	(2,149)	(2,100)	(2,001)	(2,100)	(2,100)	0
1-51-00-591-000 Non Government Grant	(857)	(500)	(1,791)	(500)	(1,095)	(1,400)	(1,400)	0
1-51-00-840-000 Provincial Grants	0	(250)	(105,779)	(250)	(54,526)	(111,850)	(111,850)	0
1-51-00-841-000 Provincial Grants (New1.51.00.840.00)(INACTIVE)	(111,843)	(111,850)	0	(111,850)	0	0	0	0
1-51-00-920-000 Contributed from Reserve for Operating	(199)	0	(537)	0	0	0	0	0
1-51-04-450-000 Meals on Wheels	(8,223)	(3,000)	(11,126)	(10,700)	(5,962)	(9,200)	(10,080)	(880)
1-51-08-450-000 Home Support Services	(598)	(1,100)	(1,120)	(1,250)	(840)	(1,450)	(1,450)	0
1-72-00-455-000 Miscellaneous Revenue - Pool	(2,681)	(2,500)	(1,969)	(2,500)	(2,829)	(2,500)	(2,750)	(250)
1-72-00-460-000 Pool Lessons	(17,307)	(15,155)	(17,467)	(16,000)	(19,238)	(17,500)	(19,250)	(1,750)
1-72-00-461-000 Ice Rental	(74,987)	(80,000)	(80,192)	(72,000)	(36,002)	(79,000)	(79,000)	0
1-72-00-462-000 Pool Admissions	(26,790)	(23,000)	(28,016)	(25,000)	(30,561)	(30,000)	(33,000)	(3,000)
1-72-00-464-000 Meeting Rooms/Building/Equipment Rentals	(5,070)	(4,475)	(6,027)	(5,125)	(8,610)	(5,975)	(5,625)	350
1-72-00-465-000 Equipment Rental (INACTIVE'13)	(300)	(550)	0	(400)	(353)	0	0	0
1-72-00-467-000 Ball Diamond Rental	(1,999)	(2,100)	(3,133)	(2,500)	(1,378)	(2,100)	(1,940)	160
1-72-00-468-000 Message Board (INACTIVE'13)	(255)	(600)	0	(350)	0	0	0	0
1-72-00-470-000 Campground Rental	(26,753)	(22,000)	(34,536)	(23,000)	(25,955)	(28,000)	(28,000)	0
1-72-00-471-000 Other Revenue (INACTIVE'13)	(3,255)	0	0	0	0	0	0	0
1-72-00-591-000 Non-Government Grant	(23,423)	(8,500)	(8,500)	0	(8,500)	(8,500)	(8,500)	0
1-72-00-830-000 Federal Grant	0	0	0	0	(46,401)	0	0	0
1-72-00-840-000 Provincial Operational Grants	(4,000)	0	(2,000)	0	0	0	0	0
1-72-00-841-000 Employment Funding Grant (INACTIVE'13)	(3,200)	0	0	0	0	0	0	0
1-72-00-842-000 Provincial Grants (INACTIVE'13)	0	(20,000)	0	0	0	0	0	0
1-72-00-850-000 Local Govt.Conditional Grant - Cypress County	(10,710)	(12,250)	(10,710)	(10,700)	(10,710)	(10,700)	(10,700)	0
1-72-00-920-000 Contributed from Reserve for Operating	(7,379)	(27,500)	(30,148)	35,000	0	(24,000)	(24,000)	0
1-72-00-922-000 Contributed from Reserve for Capital	(111,761)	0	(528,932)	0	0	(144,000)	(110,000)	34,000
1-74-00-455-000 Recreational/Cultural Programs	(44,058)	(92,900)	(23,685)	(25,920)	(17,807)	(22,000)	(22,000)	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Community Services

Run Date: 12/3/14 11:59 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
1-74-00-464-000 Drop-In Center Rental	(2,950)	(3,000)	(4,205)	(3,000)	(2,705)	(4,000)	(5,530)	(1,530)
1-74-00-465-000 Drop-In Center (Health Unit) Rental (INACTIVE)	(1,000)	(1,000)	0	(1,000)	0	0	0	0
1-74-00-466-000 Drop-In Centre Rental (Senior Citizens)	(5,400)	(5,400)	(6,500)	(6,500)	(6,600)	(6,600)	(6,700)	(100)
1-74-00-490-000 Promotional Items	(25,990)	0	(1,510)	0	(162)	(1,000)	(140)	860
1-74-00-491-000 Miscellaneous Revenue	(1,242)	0	(22,987)	0	(59)	0	0	0
1-74-00-591-000 Non-Government Grant	(11,850)	0	(2,076)	0	0	0	0	0
1-74-00-830-000 Federal Grant	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	0
1-74-00-840-000 Provincial Grants	(5,000)	(5,000)	0	0	0	0	0	0
1-74-00-920-000 Contributed from Reserve for Operating	(8,533)	(60,000)	0	0	0	(192,200)	(192,200)	0
Total 1 Revenue	(551,171)	(506,680)	(936,095)	(286,645)	(283,294)	(705,075)	(677,215)	0
2 Expense								
2-51-00-113-000 FCSS Wages	47,081	51,800	42,180	77,650	39,828	56,564	58,233	1,669
2-51-00-132-000 Benefits - Employer Contribution	9,612	11,450	8,189	20,100	7,623	15,198	16,327	1,129
2-51-00-211-000 Travel Expense	0	2,400	108	2,400	329	4,700	4,000	(700)
2-51-00-213-000 Travel Expense Staff(2.51.00.211.000)(INACTIVE)	2,408	2,800	0	4,200	0	0	0	0
2-51-00-216-000 Postage, Freight & Courier Services	600	725	296	725	417	725	725	0
2-51-00-217-000 Telephone	630	800	493	800	389	650	650	0
2-51-00-221-000 Public Relations, Promotions & Advertising	8,126	7,200	5,964	8,500	5,703	8,500	8,500	0
2-51-00-223-000 Registration & Tuition	704	1,400	0	1,400	0	1,300	1,300	0
2-51-00-225-000 Memberships	518	850	748	750	313	750	750	0
2-51-00-231-000 Professional Services: Audit	1,000	3,200	1,500	3,200	0	1,500	1,500	0
2-51-00-237-000 Special Services: Janitorial Contract	1,125	1,100	1,098	1,200	829	1,200	1,200	0
2-51-00-244-000 Office Space/Facility Rent for FCSS	1,800	1,800	2,400	1,800	0	2,400	2,400	0
2-51-00-245-000 Facility Rent FCSS Prog (2.51.00.244)(INACTIVE)	600	600	0	600	0	0	0	0
2-51-00-253-000 Contracted R & M Office Equipment	0	300	223	0	0	800	800	0
2-51-00-511-000 General Goods and Supplies	895	1,200	991	1,200	901	1,200	1,200	0
2-51-00-540-000 Utilities - FCSS Offices	1,292	1,300	1,258	1,300	809	1,350	1,350	0
2-51-00-762-000 Contributed to Reserves	0	0	0	0	0	0	0	0
2-51-04-202-000 Cost of Meals-Contract Services	13,545	5,000	18,009	18,500	9,654	16,000	16,000	0

Community Services (Part 6)

2015 BUDGET FOR PRELIMINARY APPROVAL

Community Services

Run Date: 12/3/14 11:59 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-51-04-203-000 Program Supplies	523	375	1,046	600	336	950	950	0
2-51-05-202-000 M.H.Family Services Contract (INACTIVE'13)	12,000	12,000	0	0	0	0	0	0
2-51-07-202-000 PRRD Family School Liaison Worker	24,000	24,000	24,000	24,000	14,400	24,000	24,000	0
2-51-07-770-000 Action Committee	9,000	8,200	12,000	12,000	10,368	12,000	12,000	0
2-51-08-202-000 Home Support Services Contract	1,352	2,500	2,392	2,500	616	2,700	2,700	0
2-51-09-770-000 Community Development	15,897	14,550	37,336	16,500	11,515	29,160	13,023	(16,137)
2-53-00-350-000 Special Transit	54,900	54,900	56,550	0	29,123	58,500	59,990	1,490
2-72-00-113-000 Recreation Wages	45,117	51,800	40,017	77,650	34,982	56,564	72,977	16,413
2-72-00-132-000 <Updated from SP>	0	11,450	0	20,100	0	15,198	15,198	0
2-72-00-211-000 Travel Expense	0	1,200	222	1,200	647	3,700	3,600	(100)
2-72-00-213-000 Travel Expense - Staff (2.72.00.211) (INACTIVE'13)	471	2,000	0	2,000	0	0	0	0
2-72-00-216-000 Postage, Freight & Courier Services	610	725	284	700	462	700	700	0
2-72-00-217-000 Telephone	612	990	481	700	370	650	650	0
2-72-00-221-000 Public Relations, Promotions & Advertising	15,141	5,000	4,756	8,500	4,105	8,700	8,000	(700)
2-72-00-223-000 Registration & Tuition	278	250	415	250	763	1,400	2,000	600
2-72-00-225-000 Memberships	200	200	180	200	0	200	200	0
2-72-00-237-000 Special Services: Janitorial Contract	1,125	1,100	1,098	1,100	829	1,100	1,100	0
2-72-00-253-000 Contracted R & M Office Equipment	0	300	223	300	0	1,000	1,000	0
2-72-00-511-000 General Goods and Supplies	1,365	1,800	1,311	1,200	2,244	1,200	1,200	0
2-72-00-540-000 Utilities - Recreation Offices	1,292	1,400	1,258	1,400	819	1,350	1,350	0
2-72-00-780-000 Contributed to Equity in TCA	29,846	0	195,047	0	0	0	0	0
2-72-03-113-000 Pool Facility Operations Wages	81,728	156,200	84,536	82,950	86,761	88,400	89,148	748
2-72-03-113-031 R & M Building Wages	17,121	44,350	22,269	34,050	23,352	35,001	36,313	1,312
2-72-03-129-000 Contracted Wages (INACTIVE'13)	0	1,100	0	0	0	0	0	0
2-72-03-132-000 Redirect Benefits - Pool	0	0	0	13,350	0	7,100	0	(7,100)
2-72-03-217-000 Telephone	349	350	770	350	476	350	480	130
2-72-03-252-000 Contracted R & M Building	478	27,500	26,402	2,500	32,032	28,500	5,000	(23,500)
2-72-03-253-000 Contracted R & M Equipment	1,943	14,000	1,892	4,000	4,311	4,000	4,000	0
2-72-03-511-000 General Goods and Supplies	3,739	3,500	3,441	3,500	5,446	4,300	3,700	(600)
2-72-03-530-000 R & M Supplies Building	4,543	4,000	2,477	6,000	5,791	8,000	5,000	(3,000)

Community Services (Part 6)

2015 BUDGET FOR PRELIMINARY APPROVAL

Community Services

Run Date: 12/3/14 11:59 AM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-72-03-531-000 R & M Supplies - Treatment Supplies	4,308	5,500	16,089	5,500	10,834	9,000	12,000	3,000
2-72-03-532-000 R & M Supplies Equipment	2,804	4,500	1,111	4,500	2,189	2,000	3,000	1,000
2-72-03-540-000 Utilities - Pool	13,883	13,500	13,361	13,750	14,791	13,750	16,500	2,750
2-72-03-780-000 Contributed to Equity in TCA	81,915	0	0	0	0	0	0	0
2-72-03-811-000 Short/Over	(1)	50	301	50	(89)	50	50	0
2-74-05-540-000 Utilities - Museum	4,594	5,000	4,926	4,300	4,278	4,300	4,300	0
2-74-06-113-000 R & M Building Wages	1,211	2,100	1,094	2,100	1,680	2,175	2,828	653
2-74-06-132-000 Redirect Benefits - P/S	0	0	0	500	0	554	0	(554)
2-74-06-252-000 Contracted R & M Library Building	3,953	2,000	1,876	5,000	345	5,000	11,500	6,500
2-74-06-530-000 R & M Supplies	1,627	500	685	500	380	500	500	0
2-74-06-772-000 Library Operational Transfer	137,250	137,250	143,250	143,250	155,080	155,100	160,322	5,222
2-74-06-773-000 Other Library Operational Transfers (INACTIVE	0	0	0	0	0	0	0	0
2-74-06-774-000 Shortgrass Library Transfer	23,747	23,750	26,040	26,050	26,822	26,100	27,381	1,281
2-74-08-113-000 R & M Building Wages	1,689	6,300	1,548	6,300	1,552	16,525	8,484	(8,041)
2-74-08-132-000 Redirect Benefits - P/S	0	0	0	1,550	0	1,662	0	(1,662)
2-74-08-217-000 Telephone	553	600	450	600	366	600	600	0
2-74-08-252-000 Contracted R & M Drop In Building	3,023	2,000	2,295	2,000	5,311	10,000	3,500	(6,500)
2-74-08-513-000 Janitorial Goods and Supplies	258	500	527	500	399	500	750	250
2-74-08-530-000 R & M Supplies - Drop In Building	848	1,000	378	1,000	235	1,000	1,000	0
2-74-08-540-000 Utilities - Drop In Centre	7,426	8,000	6,904	7,800	5,573	7,800	8,300	500
2-74-10-125-000 Cultural Programs-Contract Wages	23,329	20,000	22,680	20,000	9,995	20,000	20,000	0
2-74-10-511-000 General Goods and Supplies	13,972	500	2,038	500	0	500	250	(250)
2-74-10-762-000 Contributed to Reserves	1,242	0	0	0	0	0	0	0
2-74-10-770-000 Town Contributions to Community Activities	70,726	69,710	25,744	26,000	14,297	26,000	26,000	0
2-79-10-223-000 Cypress Courier	13,592	14,000	13,551	14,000	9,903	14,000	14,000	0
Total 2 Expense	825,515	856,425	888,708	747,675	600,484	824,676	800,479	0
Total Community Services	274,344	349,745	(47,387)	461,030	317,190	119,601	123,264	
Total Community Services	274,344	349,745	(47,387)	461,030	317,190	119,601	123,264	

2015 BUDGET FOR PRELIMINARY APPROVAL

Land & Legislative Services

Run Date: 12/3/14 12:01 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
Land & Legislative Services								
1 Revenue								
1-61-00-351-000 Zoning/Planning/Subdivision Fees/Permits	(1,500)	(1,100)	(4,111)	(900)	(5,840)	(9,250)	(6,500)	2,750
1-61-00-411-000 Zoning/Compliance Letter Fees (INACTIVE'13)	(3,240)	(2,500)	(1,215)	(2,500)	(1,915)	0	0	0
1-61-00-412-000 Zoning Change Fees (INACTIVE'13)	(650)	(1,300)	0	(1,300)	0	0	0	0
1-61-00-413-000 Development Fees	(7,200)	(12,000)	(16,462)	(12,000)	(9,797)	(14,400)	(14,400)	0
1-61-00-414-000 Planning & Development App Appeal Fees	(150)	(500)	(300)	(500)	(1,200)	0	0	0
1-61-00-415-000 Encroachment Permit (INACTIVE'13)	0	(500)	0	(500)	0	0	0	0
1-61-00-840-000 Provincial Grant (INACTIVE'13)	1,623	(100,000)	0	0	0	0	0	0
1-61-00-880-000 Private Contribution	0	0	0	0	0	0	0	0
1-61-00-920-000 Contributed from Reserve for Operating	(102,691)	0	(7,609)	0	0	(30,000)	(40,000)	(10,000)
1-61-00-940-000 Contrib. from Cap Source (NEW #1.61.00.92)	0	0	0	0	0	0	0	0
1-66-00-480-000 Land Sales	(556,662)	(425,000)	(944,844)	(425,000)	(175,280)	(425,000)	(425,000)	0
1-66-00-481-000 Agreement for Sale - Installments	(274,994)	(66,500)	(16,200)	16,200	(9,450)	(16,200)	(16,200)	0
1-66-00-920-000 Contributed from Reserve for Operating (Sha	0	(289,500)	0	0	0	0	(213,000)	(213,000)
1-69-00-564-000 Leases - Commercial,Grazing,Rental, L-T	(28,578)	(29,250)	(31,061)	(30,200)	(28,918)	(30,600)	(30,200)	400
Total 1 Revenue	(974,042)	(928,150)	(1,021,802)	(456,700)	(232,400)	(525,450)	(745,300)	0
2 Expense								
2-61-00-113-000 Admin Salaries & Clerical Wages	18,223	18,150	19,734	18,150	15,568	19,275	19,348	73
2-61-00-132-000 Benefits - Employer Contribution	4,649	4,700	4,993	4,800	4,234	0	5,500	5,500
2-61-00-231-000 Planning and Development Studies	102,691	100,000	11,609	0	53,793	30,000	40,000	10,000
2-61-00-233-000 Professional Services: Planner	15,655	30,000	23,037	30,000	20,615	35,000	97,000	62,000
2-61-00-511-000 General Goods and Supplies	0	500	100	500	0	1,000	1,000	0
2-61-00-762-000 Contributed to Reserves	0	0	0	0	0	0	0	0
2-66-06-113-000 <Updated from SP>	0	25,700	0	25,700	0	0	0	0
2-66-06-113-012 Admin Salaries & Clerical Wages	26,058	0	27,946	0	22,160	27,300	28,095	795
2-66-06-132-000 <Updated from SP>	0	0	0	6,750	0	0	0	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Land & Legislative Services

Run Date: 12/3/14 12:01 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-66-06-221-000 Public Relations, Promotions & Advertising	4,708	21,000	5,388	17,600	5,656	17,000	17,000	0
2-66-06-230-000 Cost of Land Sales (Legal, Commission etc.)	6,751	3,000	7,832	3,000	15,681	3,000	3,000	0
2-66-06-249-000 Replot & Survey (for Land Dev.)	1,700	10,000	2,150	10,000	500	10,000	10,000	0
2-66-06-250-000 Cost of Land Sale (Land Inventory Costs)	80,097	75,000	146,712	75,000	259	75,000	75,000	0
2-66-06-762-000 Contributed to Reserves	90,292	0	221,014	0	0	204,100	213,000	8,900
Total 2 Expense	350,824	288,050	470,515	191,500	138,466	421,675	508,943	0
Total Land & Legislative Services	(623,218)	(640,100)	(551,287)	(265,200)	(93,934)	(103,775)	(236,357)	
Total Land & Legislative Services	(623,218)	(640,100)	(551,287)	(265,200)	(93,934)	(103,775)	(236,357)	

Building & Development (Part 8)

2015 BUDGET FOR PRELIMINARY APPROVAL

Building & Development

Run Date: 12/3/14 12:01 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
Building & Development								
1 Revenue								
1-27-00-527-000 Commissions (Permits - Plumbing, Electric & Gas)	(5,372)	(6,000)	(6,437)	(6,000)	(3,586)	(6,000)	(6,000)	0
Total 1 Revenue	(5,372)	(6,000)	(6,437)	(6,000)	(3,586)	(6,000)	(6,000)	0
2 Expense								
2-27-00-113-000 Building & Development Wages	38,669	48,700	56,462	53,450	47,079	58,500	60,141	1,641
2-27-00-132-000 Benefits - Employer Contribution	3,439	12,500	13,109	13,700	12,841	15,300	15,858	558
2-27-00-211-000 Travel Expense	489	1,200	3,742	5,700	970	3,400	6,400	3,000
2-27-00-217-000 Telephone	1,286	1,200	1,006	1,100	790	1,100	1,100	0
2-27-00-223-000 Registration & Tuition	1,159	2,400	1,371	3,800	865	2,000	3,140	1,140
2-27-00-225-000 Memberships	26	100	100	200	0	200	200	0
2-27-00-234-000 Contract Inspections	650	0	140	0	2,315	6,000	25,000	19,000
2-27-00-511-000 General Goods and Supplies	146	1,000	197	1,000	0	1,000	1,000	0
Total 2 Expense	45,864	67,100	76,127	78,950	64,860	87,500	112,839	0
Total Building & Development	40,492	61,100	69,690	72,950	61,274	81,500	106,839	
Total Building & Development	40,492	61,100	69,690	72,950	61,274	81,500	106,839	

2015 BUDGET FOR PRELIMINARY APPROVAL

Engineering

Run Date: 12/3/14 12:02 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
Engineering								
1 Revenue								
1-66-00-411-000 Documentation for the Tender Process	(390)	(1,000)	(275)	(750)	(200)	(500)	(500)	0
1-66-00-921-000 Contributed from Reserve for Operating (Khalil)	0	0	(1,626)	0	0	0	0	0
1-66-00-922-000 Contributed from Reserve for Capital	(5,216)	0	(180,758)	0	0	0	0	0
1-66-00-970-000 Infrastructure Capacity Fees	(3,470)	0	0	0	0	0	0	0
Total 1 Revenue	(9,076)	(1,000)	(182,659)	(750)	(200)	(500)	(500)	0
2 Expense								
2-66-00-113-000 Engineering Salaries & Wages	154,863	156,000	163,045	157,200	131,887	162,420	165,552	3,132
2-66-00-131-000 Vehicle Allowance (INACTIVE '09)	0	0	0	0	0	0	0	0
2-66-00-132-000 Benefits - Employer Contribution	32,687	31,350	33,852	32,400	28,361	61,100	39,871	(21,229)
2-66-00-211-000 Travel Expense	1,515	2,700	438	2,150	1,065	2,150	2,250	100
2-66-00-216-000 Postage, Freight & Courier Services	837	1,000	432	800	538	800	800	0
2-66-00-217-000 Telephone & Mobile Phone	2,849	3,375	2,388	3,000	2,376	3,000	3,040	40
2-66-00-218-000 Mobile Phone (INACTIVE'13)	388	1,000	0	800	0	0	0	0
2-66-00-223-000 Registration & Tuition	4,962	3,900	0	3,950	2,343	3,400	4,450	1,050
2-66-00-225-000 Memberships	1,882	2,225	2,089	2,119	2,706	2,220	2,514	294
2-66-00-233-000 Contracted Testing/Geotechnical/Surveying	0	1,000	2,054	1,500	17,031	1,500	16,500	15,000
2-66-00-234-000 Contracted Services (GIS) (26600233) (INACTIVE'13)	5,000	3,000	0	5,000	0	0	0	0
2-66-00-235-000 Contracted Eng (Misc Proj) (26600233)(INACTIVE'13)	0	5,000	0	0	0	0	0	0
2-66-00-237-000 Special Services: Janitorial Contract	2,250	2,200	2,196	2,200	1,657	2,200	2,420	220
2-66-00-249-000 Replot & Survey (Eng) (2.66.00.233) (INACTIVE'13)	125	3,500	0	2,000	0	0	0	0
2-66-00-253-000 Contracted R & M Office Equipment	345	800	2,505	800	1,091	1,500	1,500	0
2-66-00-254-000 Software Maintenance & Licenses	11,572	2,400	(8,178)	2,650	4,257	5,900	6,221	321
2-66-00-511-000 General Goods and Supplies	1,283	3,000	1,291	2,000	1,201	2,800	2,500	(300)
2-66-00-540-000 Utilities - Engineering Offices	2,584	2,500	2,516	2,500	1,618	2,500	2,500	0
2-66-00-780-000 Contributed to Equity in TCA	5,216	0	180,758	0	0	0	0	0
2-66-65-520-126 R & M Supplies - '07 Chev 1500 (INACTIVE'14)	82	400	409	200	0	1,000	0	(1,000)
Total 2 Expense	228,440	225,350	385,795	221,269	196,131	252,490	250,118	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Engineering

Run Date: 12/3/14 12:02 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
1-66-00-491-000 Miscellaneous Revenue								
1-66-00-491-000 Miscellaneous Revenue	0	0	(143)	0	835	0	0	0
Total 1-66-00-491-000 Miscellaneous Revenue	0	0	(143)	0	835	0	0	0
2-66-65-520-130 R&M Supplies - '08 FORD 1500								
2-66-65-520-130 R&M Supplies	0	0	0	0	1,389	0	400	400
Total 2-66-65-520-130 R&M Supplies - '08 FORD 1500	0	0	0	0	1,389	0	400	0
Total Engineering	219,364	224,350	202,993	220,519	198,155	251,990	250,018	
Total Engineering	219,364	224,350	202,993	220,519	198,155	251,990	250,018	

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
Finance								
1 Revenue								
1-12-00-109-000 Cypress View Foundation	(62,377)	(97,550)	(66,190)	(62,200)	(65,721)	(66,050)	(66,100)	(50)
1-12-00-110-000 Real Property	(4,479,069)	(4,406,832)	(4,606,154)	(4,459,950)	(4,742,563)	(4,752,750)	(4,932,265)	(179,515)
1-12-00-111-000 School Tax Levy	(1,921,580)	(1,816,500)	(1,941,516)	(1,914,650)	(1,887,033)	(1,936,900)	(1,936,900)	0
1-12-00-112-000 Real Property (MGB 147/08) Expiry	(51,050)	(45,500)	(52,225)	(51,050)	(59,891)	(52,250)	(52,373)	(123)
1-12-00-113-000 School Tax Levy (MGB 147/08) Expir	(50,736)	(42,850)	(52,542)	(50,750)	(49,714)	(52,550)	(52,550)	0
1-12-00-114-000 Cypress View Foundation (MGB 147/08)	(902)	(2,450)	(1,741)	(950)	(1,702)	(1,750)	(1,750)	0
1-12-00-120-000 Frontages - Annual	(450,472)	(486,975)	(457,361)	(487,000)	(456,389)	(456,600)	(443,000)	13,600
1-12-00-121-000 Frontages - Prepayment	(85,529)	(99,775)	0	0	0	0	0	0
1-12-00-510-000 Tax Penalties	(56,595)	(45,000)	(71,270)	(50,000)	(82,244)	(60,000)	(70,000)	(10,000)
1-12-00-551-000 Interest on Investment	(83,004)	(20,000)	(28,238)	(15,000)	(32,997)	(15,000)	(15,000)	0
1-12-00-750-000 Grant from Other Government (Annexatio	0	0	0	0	0	0	0	0
1-12-00-840-000 Unconditional Municipal Grant (UMG) (IN	0	0	0	0	0	0	0	0
1-12-02-310-000 Debenture Sales	0	0	0	0	0	0	0	0
1-12-02-351-000 Other Local Governments (INACTIV	0	0	0	0	0	0	0	0
1-12-02-410-000 Recovery of Administration Services	0	0	0	0	0	0	0	0
1-12-02-413-000 Reports, Maps, Faxes, Copies Etc.	(220)	(300)	(504)	(300)	(281)	(300)	(300)	0
1-12-02-414-000 Tax Certificates	(5,134)	(4,500)	(5,542)	(4,800)	(5,338)	(5,000)	(5,000)	0
1-12-02-490-000 Promotional Items	(6)	(300)	(102)	(300)	0	(300)	(300)	0
1-12-02-491-000 Miscellaneous Revenue	(4,256)	(6,000)	(703)	(6,000)	(329)	(7,500)	(2,500)	5,000
1-12-02-511-000 Accounts Receivable Penalties	(2,655)	(6,000)	(5,592)	(5,000)	(1,443)	(5,000)	(5,000)	0
1-12-02-520-000 Business Licenses	(46,333)	(45,000)	(44,535)	(46,000)	(43,377)	0	(46,000)	(46,000)
1-12-02-522-000 Other Business Permits and Licenses	(500)	(500)	(666)	(500)	(42)	(500)	(500)	0
1-12-02-527-000 Commission - Permits (P,E & G) (INACT	0	0	0	0	0	0	0	0
1-12-02-528-000 Commission - Other (INACTIVE'1	(73)	(150)	0	0	0	0	0	0
1-12-02-552-000 Interest on Reserves	0	(60,000)	(81,358)	(35,000)	0	(35,000)	(35,000)	0
1-12-02-570-000 Insurance Proceeds	(4,944)	0	(33,513)	0	(6,797)	0	0	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
1-12-02-590-000 Non-Government Grant	(100)	(200)	(575)	(200)	(52,837)	(200)	(200)	0
1-12-02-596-000 Golf Club Receivable	(25,627)	(25,650)	(25,627)	(25,650)	(12,814)	(25,650)	(1,200)	24,450
1-12-02-601-000 Gain / Loss on Sale of Tangible Capital Ass	342,148	0	175,422	0	0	0	0	0
1-12-02-780-000 Contributed from Equity in TCA	(3,002,463)	0	(2,953,568)	0	0	0	0	0
1-12-02-840-000 Provincial Grant	(87,912)	0	(90,066)	(88,300)	90,066	(88,000)	(40,000)	48,000
1-12-02-880-000 Private Contribution	0	0	0	0	0	0	0	0
1-12-02-920-000 Contributed from Reserve for Operating	(20,574)	(15,000)	(27,851)	0	0	0	(130,345)	(130,345)
1-12-02-922-000 Contributed from Reserve for Capital	(55,110)	0	(15,700)	0	0	(25,000)	0	25,000
1-12-02-930-000 Contributed from Other Operating Functi	0	0	0	0	0	0	0	0
1-12-02-940-000 Contributed from Cap Source (NEW #1.12.	0	0	0	0	0	0	0	0
1-12-02-960-000 Office Recovery - FCSS	(2,400)	(2,400)	(2,400)	(2,400)	0	(2,400)	(2,400)	0
1-12-02-990-000 Transfer from Accumulated Surplus	0	0	0	0	0	0	0	0
1-21-00-219-000 Building Rental - Comm. LT (NEW #1.21.0	0	0	0	0	0	0	0	0
1-21-00-310-000 Debenture Sales	0	0	0	0	0	0	0	0
1-21-00-410-000 School Resource Officer Cost Recovery(IN.	0	0	0	0	0	0	0	0
1-21-00-490-000 Miscellaneous Revenue (INACTIVE	0	0	0	0	0	0	0	0
1-21-00-530-000 Police Fines - Cost Distribution	(14,366)	(15,000)	(21,971)	(15,000)	(7,194)	(20,000)	(20,000)	0
1-21-00-560-000 Building Rental - Commercial Long Term	(161,263)	(144,000)	(85,906)	(144,000)	(96,210)	(145,300)	(145,300)	0
1-21-00-740-000 Police Fines - Cost Dist. (NEW #1.21.00.5	0	0	0	0	0	0	0	0
1-21-00-780-000 Contributed from Equity in TCA	0	0	0	0	0	0	0	0
1-21-00-840-000 Police Protection Grant	(340,768)	(376,400)	(368,720)	(340,800)	(548,598)	(340,000)	(344,704)	(4,704)
1-21-00-880-000 Private Contributions	0	0	0	0	0	0	0	0
1-21-00-920-000 Contributed from Reserve for Operating	0	0	0	0	0	0	0	0
1-21-00-922-000 Contributed from Reserve for Capital	0	0	0	0	0	0	0	0
1-21-00-940-000 Contributed from Cap Source (NEW #1.21.	0	0	0	0	0	0	0	0
Total 1 Revenue	(10,673,870)	(7,764,832)	(10,866,714)	(7,805,800)	(8,063,448)	(8,094,000)	(8,348,687)	0
2 Expense								
2-11-02-110-000 Council Salaries (INACTIVE '10)	0	0	0	0	0	0	0	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-11-02-113-000 Council Salaries	66,962	66,950	66,257	66,950	57,148	67,000	67,000	0
2-11-02-114-000 Per Diem	5,325	7,950	5,475	14,700	1,125	7,350	7,350	0
2-11-02-119-000 Per Diem (INACTIVE '10)	0	0	0	0	0	0	0	0
2-11-02-132-000 Benefits - Employer Contribution	7,108	6,700	7,588	6,950	6,801	8,700	9,044	344
2-11-02-137-000 Sick, Accident, Life Insurance	525	700	525	600	525	600	600	0
2-11-02-150-000 Council Fees	32,982	33,000	32,634	33,000	28,138	32,986	32,986	0
2-11-02-211-000 Travel Expenses	248	2,500	7,503	1,000	8,201	13,500	14,200	700
2-11-02-211-001 Travel -Trans(Gas/KMs/Parkng)(NEW#2.	3,410	6,000	0	6,250	0	0	0	0
2-11-02-211-002 Travel - Accommodation (NEW#2.11.0	4,585	7,200	0	7,000	0	0	0	0
2-11-02-223-000 Registration & Tuition	3,999	6,500	8,102	6,400	7,789	7,700	8,600	900
2-12-02-110-000 Administration Salaries (INACTIVE '	0	0	0	0	0	0	0	0
2-12-02-113-000 Admin Salaries & Clerical Wages	394,774	461,300	384,299	435,800	312,535	467,955	472,571	4,616
2-12-02-131-000 Vehicle Allowance (INACTIVE '11	0	0	0	0	0	0	0	0
2-12-02-132-000 Benefits - Employer Contribution	103,343	116,900	115,941	98,100	71,249	176,200	156,100	(20,100)
2-12-02-133-000 Vacation Expense (year end account) (IN	0	0	0	0	0	0	0	0
2-12-02-136-000 Workers Compensation	29,452	40,000	26,250	30,000	21,295	30,000	33,988	3,988
2-12-02-137-000 Per Diem (non-taxable)	0	1,600	0	1,500	0	900	500	(400)
2-12-02-140-000 Staff Relations	4,980	13,900	6,034	13,900	4,253	9,000	9,000	0
2-12-02-159-000 Census Expense (INACTIVE'13)	0	0	0	0	0	0	0	0
2-12-02-211-000 Travel Expense	9,190	10,900	5,629	8,700	8,387	10,050	10,750	700
2-12-02-215-000 Freight (Incl.Courier Services) (INACTIV	0	0	0	0	0	0	0	0
2-12-02-216-000 Postage, Freight & Courier Services	3,974	5,000	4,405	7,800	4,861	5,300	5,300	0
2-12-02-217-000 Telephone & Mobile Phone	8,781	9,875	8,741	9,500	7,039	8,000	9,000	1,000
2-12-02-218-000 Mobile Phone (New#2.12.02.217.000) (II	816	1,200	0	1,200	0	0	0	0
2-12-02-219-000 Miscellaneous Services	3,705	10,400	1,614	5,400	1,170	3,200	53,200	50,000
2-12-02-221-000 Public Relations, Promotions & Advertisin	13,044	22,500	21,825	31,150	26,797	33,700	38,025	4,325
2-12-02-223-000 Registration & Tuition	9,806	13,575	8,776	12,025	7,738	14,700	13,166	(1,534)
2-12-02-224-000 Memberships (NEW #2.12.02.225.	0	0	0	0	0	0	0	0
2-12-02-225-000 Memberships	48,140	48,350	53,335	54,120	50,853	50,880	51,180	300

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-12-02-231-000 Professional Service: Audit	28,000	21,000	13,500	24,750	0	13,500	23,500	10,000
2-12-02-232-000 Professional Services: Legal & L.R.B.	10,716	25,000	30,778	25,000	15,575	25,000	90,000	65,000
2-12-02-233-000 Professional Serv: Other Legal (INACTI	0	0	0	0	0	0	0	0
2-12-02-236-000 Contracted Services: Admin Support	10,000	14,000	88	1,200	5,053	1,200	1,200	0
2-12-02-237-000 Special Services: Janitorial Contract	6,751	6,550	6,588	6,550	4,971	6,550	7,150	600
2-12-02-238-000 Professional Serv.: Assessing & Appraisal	53,527	55,500	55,356	58,500	28,214	61,500	64,000	2,500
2-12-02-248-000 Information System Support	22,023	19,200	21,255	26,500	17,730	26,500	26,500	0
2-12-02-249-000 Hardware & Software Upgrade/Replacem	3,337	20,000	8,632	20,000	2,766	20,000	35,795	15,795
2-12-02-252-000 Contracted R & M Building	1,848	3,200	7,953	2,000	494	2,000	2,000	0
2-12-02-253-000 Contracted R & M Office Equipment	12,949	12,700	17,439	12,250	14,745	14,500	14,500	0
2-12-02-254-000 Software Maintenance & Licenses	16,434	21,000	18,542	26,450	390	22,350	27,955	5,605
2-12-02-270-000 Tax on Leases and Other Town Lands	17,641	42,300	17,949	18,000	18,150	18,000	18,200	200
2-12-02-274-000 Insurance	115,530	125,000	116,604	124,000	123,198	124,000	130,000	6,000
2-12-02-275-000 Penalties & Service Charges	500	400	568	400	813	400	400	0
2-12-02-291-000 Election Expense	0	0	7,685	5,000	0	0	0	0
2-12-02-342-000 Land Titles Office Expenditures	34	500	127	500	45	500	500	0
2-12-02-502-000 Buildings & Additions (Under \$25,000)	0	0	0	0	0	0	0	0
2-12-02-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	0	0	0	0	0	0	0	0
2-12-02-510-000 Goods for Resale(11202413&11202490)	0	0	0	0	0	0	0	0
2-12-02-511-000 General Goods and Supplies	9,699	16,000	9,603	15,750	15,512	16,025	16,025	0
2-12-02-530-000 R & M Supplies - Building	871	1,000	1,329	1,000	413	17,000	17,000	0
2-12-02-531-000 R & M Supplies - Equipment & Furniture	566	2,000	637	7,500	17	12,000	7,000	(5,000)
2-12-02-540-000 Utilities - Administration Offices	11,334	9,100	9,731	11,050	4,853	8,000	10,000	2,000
2-12-02-543-000 Gas Utility - Admin Office (NEW #2.12.02.5	0	0	0	0	0	0	0	0
2-12-02-544-000 Electric Utility-AdminOffice(NEW #2.12.02	0	0	0	0	0	0	0	0
2-12-02-660-000 Amortization Expense	2,660,078	0	2,771,385	0	0	2,226,000	2,226,000	0
2-12-02-661-000 Prior Year Amortization Adj (Y/E) (INAC	238	0	0	0	0	0	0	0
2-12-02-750-000 Grant to Other Government (Annexation)	40,000	40,000	40,000	40,000	0	0	0	0
2-12-02-761-000 Contributed to Other Operating Function	0	0	0	0	0	0	0	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-12-02-762-000 Contributed to Reserves	515,082	395,350	498,142	370,350	0	531,550	422,215	(109,335)
2-12-02-762-001 Contributed to Mill Rate Stabilization Res	0	0	0	0	0	2,071	0	(2,071)
2-12-02-762-002 Cont. to Cap Func-Equip.Repl(NEW #2.12.0	0	0	0	0	0	0	0	0
2-12-02-762-003 Cont. to Capital Func.-Comp.Purch. (Inacti	0	0	0	0	0	0	0	0
2-12-02-764-000 Con to Oper Res - Interest (NEW #2.12.02	0	0	0	0	0	0	0	0
2-12-02-764-001 Cont to Oper Res (NEW #2.12.02.762	0	0	0	0	0	0	0	0
2-12-02-764-002 Cont to Op. Res - Bldg Maint(NEW #2.12.0	0	0	0	0	0	0	0	0
2-12-02-764-003 Cont to Oper Res - Opr Cont (NEW #2.12.0	0	0	0	0	0	0	0	0
2-12-02-764-004 Cont to Oper Res - Legal (NEW #2.12.02.	0	0	0	0	0	0	0	0
2-12-02-764-005 Cont to Oper Res - Comp Repl(NEW #2.12.	0	0	0	0	0	0	0	0
2-12-02-764-006 Cont to Oper Res - Election (NEW #2.12.02	0	0	0	0	0	0	0	0
2-12-02-764-007 Cont to Op Res-MillRate Stab(NEW #2.12.0	0	0	0	0	0	0	0	0
2-12-02-765-000 Contrib to Oper Res - M & E (NEW #2.12.0	0	0	0	0	0	0	0	0
2-12-02-770-000 Town Contribution to Other Organization	5,000	6,000	7,000	20,300	10,000	25,000	15,000	(10,000)
2-12-02-780-000 Contributed to Equity in TCA	55,110	0	15,700	0	0	25,000	0	(25,000)
2-12-02-810-000 Bank Charges	1,740	3,200	2,561	3,200	861	3,180	3,180	0
2-12-02-811-000 Over & Short	75	100	(23)	100	169	100	100	0
2-12-02-812-000 Interest on Short Term Loans (INACTI	0	0	0	0	0	0	0	0
2-12-02-813-000 Interest Expense on Cash Deposits	0	0	0	0	0	0	0	0
2-12-02-900-000 Accounts Receiv. Uncollectible Accounts	1,607	10,000	(449)	10,000	0	8,000	5,000	(3,000)
2-12-02-910-000 Collection Agency Fee	0	100	129	100	0	100	100	0
2-12-02-915-000 Adjustments to Closed Projects (INACT	0	0	0	0	0	0	0	0
2-12-02-921-000 Tax Rebate & Cancellation	0	2,500	0	2,500	0	0	0	0
2-12-02-991-000 Transfer to Accumulated Surplus	85,529	0	0	0	0	0	0	0
2-12-02-992-000 Town Owned Frontages Prepayments (I	85,529	99,775	0	0	0	0	0	0
2-21-00-113-000 Clerical Wages (INACTIVE '10)	0	0	0	0	0	0	0	0
2-21-00-113-031 In House Labour Wages	0	0	971	0	2,302	0	3,469	3,469
2-21-00-114-000 In House Labour Wages (INACTIVE	0	0	0	0	0	0	0	0
2-21-00-211-000 Travel Expense-Board (Reg.,Etc) (Inacti	0	0	0	0	0	0	0	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-21-00-237-000 Special Services: Janitorial Contract	21,831	21,400	21,360	21,400	16,020	21,400	21,600	200
2-21-00-250-000 Protective Service Bldg Proj Op Cost (INACT)	0	0	0	0	0	0	0	0
2-21-00-251-000 Contracted R & M - Snow Removal	6,500	5,500	6,000	6,500	3,600	6,500	6,500	0
2-21-00-252-000 Contracted R & M Building	2,691	5,000	4,119	5,000	3,090	5,000	5,000	0
2-21-00-270-000 Property Taxes (INACTIVE'09)	0	0	0	0	0	0	0	0
2-21-00-274-000 Insurance Costs	1,314	1,250	1,604	1,250	0	1,500	1,500	0
2-21-00-300-000 Police Contracting incl. Resource Officer	884,127	888,800	946,262	887,800	512,517	891,000	1,018,477	127,477
2-21-00-504-000 Machines & Equipment (Under \$5000)	0	0	0	0	0	0	0	0
2-21-00-513-000 Special Serv. Janitorial (NEW #2.21.00.2)	0	0	0	0	0	0	0	0
2-21-00-530-000 R & M Supplies Building	498	3,000	303	2,500	1,003	2,500	2,500	0
2-21-00-540-000 Utilities - Police Building	19,560	16,800	19,500	19,200	13,514	19,000	19,000	0
2-21-00-543-000 Gas Utility - Police Bldg (NEW #2.21.00.54)	0	0	0	0	0	0	0	0
2-21-00-544-000 Electric Utility-Police Bldg(NEW #2.21.00.)	0	0	0	0	0	0	0	0
2-21-00-545-000 Town Utilities (W,S,G) (2.21.00.540) (INACT)	0	0	0	0	0	0	0	0
2-21-00-762-000 Contributed to Reserves	0	0	0	0	0	0	0	0
2-21-00-764-000 Contributed to Oper Res (NEW #2.21.02)	0	0	0	0	0	0	0	0
2-21-00-780-000 Contributed to Equity in TCA	0	0	0	0	0	0	0	0
2-80-01-129-000 Other Transfers	0	50,000	0	150,000	0	50,000	0	(50,000)
2-80-01-780-000 Cont. to Equity in TCA (Principal Repayme	867,805	890,800	928,213	903,850	98,058	362,900	364,500	1,600
2-80-01-830-000 Debenture Debt - Accrued Int (Prepaymer	0	0	0	0	0	0	0	0
2-80-01-831-000 Debenture Debt - Interest	270,123	278,100	250,572	240,823	84,657	223,800	204,938	(18,862)
2-80-01-832-000 Debenture Debt - Principal	22,947	22,950	24,103	24,150	12,503	12,600	0	(12,600)
2-80-01-834-000 Debenture Princpal Prepayment (INACT)	0	99,775	0	0	0	0	0	0
2-81-01-741-000 ASFF Requisition - Residential & Farmland	1,130,120	1,089,891	1,106,130	1,128,700	530,023	1,130,120	1,130,120	0
2-81-01-742-000 ASFF Requisition - Non-Residential	658,140	604,673	709,268	654,000	340,197	658,140	694,000	35,860
2-81-01-743-000 CSRD #20 Requisition -Residential & Farn	97,155	90,837	95,249	97,100	0	97,155	97,155	0
2-81-01-744-000 CSRD #20 Requisition - Non-Residential	81,869	73,949	88,429	81,900	0	82,000	82,000	0
2-81-01-755-000 Cypress View Foundation	64,459	100,000	67,236	65,000	50,668	51,000	67,850	16,850
2-81-01-999-000 YEAR END CLOSING - Y.T.D.SURPLUS/DEFI	0	0	0	0	0	0	0	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
Total 2 Expense	8,656,036	6,087,200	8,713,061	5,974,168	2,558,025	7,772,362	7,874,489	0
Total Finance	(2,017,834)	(1,677,632)	(2,153,653)	(1,831,632)	(5,505,423)	(321,638)	(474,198)	
Fire								
1 Revenue								
1-23-00-352-000 Alberta Transportation Fire Calls	(2,200)	(8,000)	(4,400)	(3,000)	(4,575)	(3,000)	(4,500)	(1,500)
1-23-00-410-000 Other Fire Calls	(800)	(2,500)	0	(1,000)	0	(1,000)	(500)	500
1-23-00-411-000 Inspections - As Requested	(60)	(150)	(60)	(250)	0	(100)	(100)	0
1-23-00-840-000 Provincial Grant	(6,747)	0	0	0	0	0	(2,500)	(2,500)
1-23-00-920-000 Contributed from Reserve for Operating	(1,946)	(7,250)	(25,619)	0	0	0	0	0
1-23-00-922-000 Contributed from Reserve for Capital	(6,436)	0	(904)	0	0	(48,200)	(48,200)	0
Total 1 Revenue	(18,189)	(17,900)	(30,983)	(4,250)	(4,575)	(52,300)	(55,800)	0
2 Expense								
2-23-02-113-000 Fire Salary & Inspection Wages	24,065	25,200	24,240	25,200	19,200	25,200	52,696	27,496
2-23-02-113-031 R & M Building & Equipment Wages	1,162	1,500	1,140	1,500	1,778	2,175	2,828	653
2-23-02-113-115 Fire Fighter's Fee (Volunteer Force)	38,156	41,450	33,266	44,300	35,037	71,356	52,576	(18,780)
2-23-02-114-000 Per Diem	6,600	7,400	4,800	7,400	3,750	7,600	8,100	500
2-23-02-132-000 Benefits - Employer	1,634	1,600	1,655	2,000	1,317	4,332	2,388	(1,944)
2-23-02-137-000 Sick, Accident, Life Insurance	760	800	760	800	760	800	800	0
2-23-02-159-000 Fire Fighter's Fee (Volunt. Force) (INACTI	0	0	0	0	0	0	0	0
2-23-02-211-000 Travel Expense	4,085	4,200	3,993	5,050	3,246	5,500	5,500	0
2-23-02-217-000 Telephone & Mobile Phone	1,366	3,800	1,777	1,800	1,822	2,000	2,000	0
2-23-02-218-000 Mobile Phone (INACTIVE'13)	393	600	0	600	0	0	0	0
2-23-02-223-000 Registration & Tuition	818	2,100	0	2,200	150	2,200	2,200	0
2-23-02-225-000 Memberships	143	225	150	225	150	225	225	0
2-23-02-231-000 Firefighter Training Costs (INACTIVE	0	0	0	0	0	0	0	0
2-23-02-251-000 General Contracted Services	910	800	130	1,000	301	1,000	1,000	0

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Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-23-02-252-000 Contracted R & M Building	867	2,000	1,854	2,300	544	10,950	7,950	(3,000)
2-23-02-253-000 Contracted R & M Equipment	5,145	4,200	2,720	4,500	1,831	3,000	5,600	2,600
2-23-02-254-000 Consumables (Foam, Air, Etc.)	1,376	2,500	777	1,600	1,258	1,600	1,600	0
2-23-02-271-000 Licenses & Permits	336	350	600	850	488	850	850	0
2-23-02-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	4,837	6,750	26,307	23,000	23,723	31,500	44,000	12,500
2-23-02-510-000 Uniforms	1,907	2,000	3,703	4,000	1,595	3,000	3,000	0
2-23-02-511-000 Fire Prevention	395	400	546	400	224	500	500	0
2-23-02-519-000 General Goods and Supplies	1,666	1,000	725	2,000	1,111	1,000	3,300	2,300
2-23-02-521-000 Gas & Oil	753	800	655	800	817	800	1,000	200
2-23-02-530-000 R & M Supplies Building	1,701	1,250	684	1,250	1,118	1,750	1,750	0
2-23-02-540-000 Utilities - Fire Department	4,024	3,600	4,105	4,000	3,307	4,000	4,000	0
2-23-02-762-000 Contributed to Reserves	132,747	126,000	150,000	150,000	0	150,000	150,000	0
2-23-02-780-000 Contributed to Equity in TCA	6,436	0	904	0	0	48,200	48,200	0
2-23-65-520-087 R & M Supplies - Walter Fire Truck s/n 30	312	300	0	0	0	0	0	0
2-23-65-520-099 R & M Supplies - '99 Dodge Ram 1500	378	0	285	700	91	1,000	1,000	0
2-23-65-520-107 R & M Supplies - '96 Ford 3/4 Ton Truck s	0	600	240	300	149	1,000	1,000	0
2-23-65-520-120 R & M Supplies - '05 Freight Liner Pumper	454	1,000	2,085	2,000	495	2,150	2,150	0
2-23-65-520-127 R & M Supplies - '08 Ford F550 Rescue Tru	605	300	0	600	615	1,650	1,650	0
2-23-65-520-141 R & M Supplies - '84 Ford C800 Fire Pump	51	0	1,500	600	941	1,000	1,000	0
Total 2 Expense	244,082	242,725	269,601	290,975	105,818	386,338	408,863	0
Total Fire	225,893	224,825	238,618	286,725	101,243	334,038	353,063	
Bylaw								
1 Revenue								
1-24-00-840-000 Provincial Grant	0	(5,000)	0	(5,000)	0	(5,000)	(5,000)	0
1-24-00-922-000 Contributed from Reserve for Capital	0	0	(36,366)	0	0	0	0	0
1-26-02-520-000 Permits and Licenses	(1,900)	0	(12,000)	(6,500)	(1,500)	(6,000)	(6,000)	0
1-26-02-530-000 Bylaw Fines	(6,500)	(500)	1,700	(1,000)	(500)	(1,000)	(1,000)	0

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Town of Redcliff

Run Date: 12/3/14 2:59 PM

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	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
1-26-08-525-000 Dog License	(13,354)	(14,000)	(14,081)	(14,000)	(14,809)	(15,000)	(15,000)	0
1-26-08-535-000 Animal Impounding & Fines	(1,800)	(700)	(600)	(1,000)	(100)	(1,000)	(1,000)	0
Total 1 Revenue	(23,554)	(20,200)	(61,347)	(27,500)	(16,909)	(28,000)	(28,000)	0
2 Expense								
2-24-02-346-000 Regional Disaster Services	13,261	20,000	13,261	15,000	0	15,000	15,000	0
2-24-02-347-000 Disaster Services Train.	0	5,000	0	5,000	0	5,000	5,000	0
2-24-02-348-000 911 Emergency Service	6,829	6,850	7,488	6,850	7,488	6,850	7,500	650
2-24-02-519-000 Disaster Recovery - June 2013 Flood	0	0	6,067	0	0	0	0	0
2-26-02-113-000 Bylaw Enforcement & Animal Wages	63,879	72,000	75,498	72,000	61,177	117,896	113,305	(4,591)
2-26-02-113-065 Vehicles & Equipment Wages	0	1,300	143	1,300	0	1,284	2,805	1,521
2-26-02-132-000 Benefits - Employer Contribution	13,473	15,850	13,971	16,500	12,368	27,572	18,186	(9,386)
2-26-02-211-000 Travel Expense	0	1,200	0	800	0	0	800	800
2-26-02-217-000 Telephone & Mobile Phone	651	1,100	1,574	750	1,280	1,600	1,600	0
2-26-02-218-000 Mobile Phone (INACTIVE'13)	775	900	0	900	258	0	0	0
2-26-02-223-000 Registration & Tuition	230	300	0	300	0	0	300	300
2-26-02-225-000 Memberships	0	100	0	100	0	0	150	150
2-26-02-529-000 General Goods and Supplies	595	1,050	466	500	0	500	11,750	11,250
2-26-08-219-000 S P C A Animal Administration Fee (Eutha	8,200	10,000	8,372	10,150	8,798	9,000	9,000	0
2-26-08-519-000 General Goods and R & M Supplies	309	500	70	200	0	200	400	200
2-26-08-530-000 R & M Supplies (New#2.25.08.519.000) (I	0	200	0	200	0	0	0	0
2-26-11-113-000 <Updated from SP>	0	0	0	0	0	0	0	0
2-26-11-113-031 Weeds Wages	2,981	7,750	2,464	9,500	1,062	11,510	8,900	(2,610)
2-26-11-132-000 <Updated from SP>	0	450	0	600	0	0	0	0
2-26-11-519-000 General Goods and Supplies	1,551	1,200	632	0	0	1,200	1,200	0
2-26-65-520-075 R & M Supplies - '93 Chev. Lumina (INACT	0	0	0	0	0	0	0	0
2-26-65-520-130 R & M Supplies-'08 Ford F150 (INACTI	802	500	859	1,300	0	1,000	0	(1,000)
Total 2 Expense	113,536	146,250	130,865	141,950	92,431	198,612	195,896	0

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Town of Redcliff

Run Date: 12/3/14 2:59 PM

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					(TO DATE)		BUDGET	DOLLARS (\$)
2-24-00-780-000 Contributed to Equity in TCA								
2-24-00-780-000 Contributed to Equity in TCA	0	0	36,366	0	0	0	0	0
Total 2-24-00-780-000 Contributed to Equity in TCA	0	0	36,366	0	0	0	0	0
2-24-02-504-000 Machines & Equipment (Under \$5000)								
2-24-02-504-000 Machines & Equipment (Under \$5000)	0	0	0	0	59,161	0	0	0
Total 2-24-02-504-000 Machines & Equipment (Under \$5000)	0	0	0	0	59,161	0	0	0
2-24-02-520-000 Disaster Recovery - July 2013 Storm								
2-24-02-520-000 Disaster Recovery - July 2013 Storm	0	0	191	0	0	0	0	0
Total 2-24-02-520-000 Disaster Recovery - July 2013 Storm	0	0	191	0	0	0	0	0
2-26-65-520-148 R&M Supplies - '14 NISSAN ROGUE								
2-26-65-520-148 R&M Supplies - '14 NISSAN ROGUE	0	0	0	0	20	0	1,000	1,000
Total 2-26-65-520-148 R&M Supplies - '14 NISSAN ROGUE	0	0	0	0	20	0	1,000	0
Total Bylaw	89,982	126,050	106,075	114,450	134,703	170,612	168,896	
Public Services								
1 Revenue								
1-31-00-419-000 Custom Service - General	0	(1,000)	0	(1,000)	0	(1,000)	(1,000)	0
1-31-00-841-000 Employment Funding Grant	(3,200)	(3,200)	0	(3,200)	0	0	0	0
1-31-00-920-000 Contributed from Reserve for Operating	0	0	(30,991)	(10,500)	0	(3,000)	0	3,000
1-32-00-411-000 Street Repair	(5,867)	(10,000)	(14,941)	(10,000)	(6,920)	(10,000)	(10,000)	0
1-32-00-412-000 Sidewalk, Curb & Gutter Repair	(5,101)	(5,000)	(4,484)	(5,000)	(7,318)	(5,000)	(5,000)	0
1-32-00-490-000 Miscellaneous Revenue	(80)	(500)	(838)	(500)	0	(500)	(500)	0
1-32-00-780-000 Contributed from Equity in TCA	(650,927)	0	0	0	0	0	0	0
1-32-00-840-000 Provincial Grant	(1,625,811)	0	(1,681,072)	0	1,061,792	(1,300,000)	(1,600,000)	(300,000)
1-32-00-880-000 Private Contributions	0	0	0	0	0	0	0	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

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					(TO DATE)		BUDGET	DOLLARS (\$)
1-32-00-920-000 Contributed from Reserve for Operating	(28,994)	(4,000)	0	(17,500)	0	(19,500)	(19,500)	0
1-32-00-922-000 Contributed from Reserve for Capital	(564,319)	0	(1,354,005)	0	(25,369)	0	(300,000)	(300,000)
1-32-00-990-000 Transfer From Accumulated Surplus	(635)	0	0	0	0	(877,000)	(90,000)	787,000
1-37-00-423-000 Storm Sewer Installation	0	(5,000)	(2,600)	(5,000)	0	(5,000)	(5,000)	0
1-37-00-780-000 Contributed from Equity in TCA	0	0	0	0	0	0	0	0
1-37-00-920-000 Contributed from Reserve for Operating	0	(5,000)	0	(2,000)	0	(5,000)	(5,000)	0
1-37-00-922-000 Contributed from Reserve for Capital	(48,005)	0	(135,968)	0	0	(500,500)	0	500,500
1-41-00-421-000 Sale of Water	(1,710,280)	(1,846,441)	(1,750,996)	(1,674,952)	(1,386,416)	(1,809,800)	(1,970,935)	(161,135)
1-41-00-422-000 Water On/Off	(10,236)	(12,000)	(9,933)	(12,000)	(6,988)	(12,000)	(12,000)	0
1-41-00-423-000 Water Service Installation	(3,938)	(10,000)	(7,175)	(10,000)	(20,280)	(10,000)	(10,000)	0
1-41-00-424-000 Sale of Bulk Water	(53,872)	(115,000)	(61,922)	(115,000)	(35,341)	(50,000)	(55,000)	(5,000)
1-41-00-425-000 Portable Hydrant Meter (INACTIVE)	(715)	(500)	0	(500)	(13)	0	0	0
1-41-00-490-000 Pumping Water - Riverview Golf Club	(28,929)	(30,000)	(30,821)	(30,000)	(21,925)	(36,000)	(36,000)	0
1-41-00-491-000 Miscellaneous Revenue	(2,755)	(100)	(3,179)	(100)	(2,344)	(250)	(250)	0
1-41-00-495-000 Meter Dispute Charge (INACTIVE'13)	(25)	(150)	0	(150)	0	0	0	0
1-41-00-511-000 Penalties - Water	(9,015)	(7,500)	(8,821)	(7,500)	(13,991)	(7,500)	(7,500)	0
1-41-00-780-000 Contributed from Equity in TCA	0	0	0	0	0	0	0	0
1-41-00-840-000 Provincial Grant	0	0	(2,400,000)	0	0	(3,368,200)	0	3,368,200
1-41-00-920-000 Contributed from Reserve for Operating	(993)	(25,000)	0	(5,500)	0	0	0	0
1-41-00-922-000 Contributed from Reserve for Capital	(828,372)	0	(4,210,157)	0	0	(6,000)	0	6,000
1-41-00-990-000 Transfer from Accumulated Surplus	0	0	0	0	0	0	0	0
1-42-00-421-000 Sewage Service Sales	(821,731)	(858,057)	(900,704)	(962,458)	(474,922)	(883,300)	(962,000)	(78,700)
1-42-00-423-000 Sewage Installations	(2,338)	(5,000)	(3,875)	(5,000)	(68,600)	(5,000)	(5,000)	0
1-42-00-491-000 Miscellaneous Revenue	(68)	(500)	(100)	(500)	100	(500)	(500)	0
1-42-00-511-000 Penalties - Sewer	(4,465)	(4,500)	(4,919)	(4,500)	0	(4,500)	(4,500)	0
1-42-00-920-000 Contributed from Reserve for Oprerating	0	0	(9,247)	(20,000)	0	(25,000)	(25,000)	0
1-42-00-922-000 Contributed from Reserve for Capital	(243,548)	0	0	0	0	(401,500)	(1,292,000)	(890,500)
1-42-00-990-000 Transfer from Accumulated Surplus	0	0	0	0	0	(90,000)	(260,000)	(170,000)
1-43-00-421-000 Waste Disposal Sales	(284,992)	(377,075)	(332,243)	(408,615)	(212,389)	(415,600)	(456,954)	(41,354)

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
1-43-00-491-000 Miscellaneous Revenue	(11,008)	0	(56,772)	0	(847)	0	0	0
1-43-00-511-000 Penalties - Waste Disposal	(1,914)	(1,900)	(2,298)	(1,900)	0	(1,900)	(1,900)	0
1-43-00-920-000 Contributed from Reserve for Operating	(45,000)	(49,000)	(47,579)	(50,000)	0	(50,000)	(330,000)	(280,000)
1-56-00-490-000 Cemetery Revenue	(13,501)	(13,000)	(22,397)	(13,000)	(8,261)	(15,000)	(15,000)	0
1-56-00-922-000 Contributed from Reserve for Capital	(1,800)	0	(27,039)	0	0	(4,500)	(4,500)	0
Total 1 Revenue	(7,012,434)	(3,389,423)	(13,115,076)	(3,376,375)	(1,230,032)	(9,923,050)	(7,485,039)	0
2 Expense								
2-31-02-113-000 Public Services Salaries & Wages	142,094	146,300	155,781	161,850	102,572	147,660	158,546	10,886
2-31-02-113-066 Engineering Salaries & Wages	24,216	26,000	25,711	26,200	18,632	27,070	27,592	522
2-31-02-132-000 Benefits - Employer Contribution	139,713	133,050	149,714	42,400	118,263	76,400	156,948	80,548
2-31-02-211-000 Travel Expense	210	3,500	1,944	3,500	296	3,500	4,500	1,000
2-31-02-218-000 Mobile Phone	3,029	4,000	2,711	3,500	3,053	3,500	4,000	500
2-31-02-219-000 Miscellaneous Services	514	500	139	500	0	500	2,000	1,500
2-31-02-223-000 Registration & Tuition	2,922	5,000	4,456	5,000	2,805	5,000	6,200	1,200
2-31-02-225-000 Memberships	1,265	1,200	1,416	1,500	665	1,500	1,500	0
2-31-02-253-000 Contracted R & M Office Equipment	507	1,000	192	700	183	700	700	0
2-31-02-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	0	0	0	10,500	1,732	3,000	4,000	1,000
2-31-02-511-000 General Goods and Supplies	2,708	3,000	2,507	3,000	3,391	3,000	4,000	1,000
2-32-06-113-000 Roads, Streets & Sidewalk Wages	85,731	103,150	110,496	122,200	109,339	117,685	129,177	11,492
2-32-06-113-065 Vehicle & Equipment Wages	19,310	28,300	23,529	28,300	19,768	27,606	32,260	4,654
2-32-06-132-000 Redirect Benefits - P/S	0	1,650	0	30,550	0	24,196	0	(24,196)
2-32-06-251-000 Contracted R & M Asphalt	75,895	120,000	135,741	120,000	104,389	120,000	130,000	10,000
2-32-06-254-000 Street Lighting	100,341	75,000	109,626	75,000	76,675	100,000	100,000	0
2-32-06-257-000 Contracted R & M Railway Crossings	9,479	9,000	8,104	9,000	5,848	9,000	9,000	0
2-32-06-501-000 Engineered Structures (under \$25,000.00)	16,684	0	0	0	0	0	0	0
2-32-06-527-000 R & M Supplies - Gravel and Sand	20,321	30,000	24,829	30,000	21,168	25,000	25,000	0
2-32-06-530-000 Contracted R & M Supplies - Road	4,224	5,000	7,267	5,000	7,038	9,500	10,500	1,000
2-32-06-537-000 R&M Supplies Signs (2.32.06.539.000) (IN	7,290	10,000	0	10,000	0	0	0	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-32-06-538-000 R&M Supplies Dust (2.32.06.530.000) (IN	3,000	3,000	0	4,500	0	0	0	0
2-32-06-539-000 R & M Supplies Road Signs	600	1,500	9,599	1,500	5,565	19,500	11,500	(8,000)
2-32-06-762-000 Contributed to Reserves	1,625,811	0	1,681,072	0	25,369	1,300,000	1,600,000	300,000
2-32-06-780-000 Contributed to Equity in TCA	599,811	0	1,354,005	0	0	877,000	390,000	(487,000)
2-32-10-251-000 Contracted R & M	32,200	45,000	38,717	45,000	46,918	45,000	60,000	15,000
2-32-10-530-000 R & M Supplies	1,239	0	0	0	0	0	0	0
2-32-62-113-000 Shop Maint. & Municipal Property Wages	41,950	7,750	78,910	9,500	40,409	11,510	50,939	39,429
2-32-62-132-000 Redirect Benefits - P/S	0	450	0	600	0	860	0	(860)
2-32-62-217-000 Telephone	3,473	4,000	3,380	4,000	2,577	4,000	4,000	0
2-32-62-237-000 Special Services: Janitorial Contract	5,855	6,375	6,360	6,375	4,770	6,375	6,375	0
2-32-62-252-000 Contracted R & M Building	4,617	6,000	5,663	15,500	14,482	17,500	13,000	(4,500)
2-32-62-253-000 Contracted R & M Shop Equipment	0	500	4,075	4,500	95	500	1,000	500
2-32-62-512-000 Protective Clothing & Supplies	3,261	3,500	2,597	3,500	2,924	3,500	54,000	50,500
2-32-62-519-000 General Goods and Supplies	6,015	3,500	3,172	4,000	2,236	4,000	13,000	9,000
2-32-62-521-000 Gas & Oil	59,649	60,000	69,357	70,000	71,383	70,000	70,000	0
2-32-62-529-000 Small Tools & Equipment Supplies	7,240	10,000	7,455	8,000	6,709	8,000	8,000	0
2-32-62-530-000 R & M Supplies Building	936	1,000	844	1,000	975	1,000	1,500	500
2-32-62-540-000 Utilities - Public Services Shop	11,308	11,400	11,100	12,200	10,187	12,200	12,200	0
2-32-62-543-000 Gas Utility - P/S Shop (NEW #2.32.62.540.	0	0	0	0	0	0	0	0
2-32-62-544-000 Electric Utility - P/S Shop (NEW #2.32.62.5	0	0	0	0	0	0	0	0
2-32-65-265-000 Equipment Rental	0	500	0	500	262	500	500	0
2-32-65-520-000 R & M Supplies - Misc. Equipment	1,374	4,000	1,785	4,000	3,282	3,000	4,000	1,000
2-32-65-520-030 R & M Supplies - Portable Power Plant	0	100	0	100	0	100	100	0
2-32-65-520-032 R & M Supplies - FRUEHAUF Trailer	114	250	0	250	0	250	250	0
2-32-65-520-060 R & M Supplies - '88 CHEV Astro Mini Van	1,049	500	0	500	0	500	500	0
2-32-65-520-078 R & M Supplies - '91 RAMMER 526 Attach	0	1,000	0	1,000	0	1,000	1,000	0
2-32-65-520-081 R & M Supplies - Bob Cat Loader (INACT	453	1,100	0	1,100	0	0	0	0
2-32-65-520-084 R & M Supplies - '82 BOMAG Roller S/N 90	85	1,500	0	1,500	0	1,500	1,500	0
2-32-65-520-093 R & M Supplies - '98 Ford F800 s/n 29942	1,675	400	755	400	83	400	400	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-32-65-520-095 R & M Supplies - Bobcat Trailer	0	500	0	500	329	500	500	0
2-32-65-520-096 R & M Supplies - New Holland 6635 R2WD	1,618	500	2	500	3,675	500	1,000	500
2-32-65-520-097 R & M Supplies - Woods Mower - Attachme	31	1,500	572	1,500	0	1,500	0	(1,500)
2-32-65-520-102 R & M Supplies - '95 John Deere 770 BH G	21,385	4,000	6,934	4,000	6,309	5,000	8,500	3,500
2-32-65-520-110 R & M Supplies - Case 580SM Backhoe/Lo	1,205	2,000	5,189	2,000	5,259	6,000	2,000	(4,000)
2-32-65-520-114 R & M Supplies - Air Compressor w/ Trail	7	500	0	500	220	500	500	0
2-32-65-520-115 R & M Supplies - '04 GMC Sierra 3500 S/N	1,272	1,000	1,657	1,000	1,285	1,500	1,500	0
2-32-65-520-116 R & M Supplies - '04 Portable Generator &	725	1,000	693	1,000	1,053	1,000	1,000	0
2-32-65-520-118 R & M Supplies - '05 Chev. 3ton Truck S/N	3,222	2,000	2,229	2,000	12	2,000	4,000	2,000
2-32-65-520-119 R & M Supplies - '06 International Truck (3,825	2,000	2,985	2,000	5,863	8,000	4,000	(4,000)
2-32-65-520-121 R & M Supplies - '05 Holland Tractor & Mo	4,977	2,000	1,685	2,000	2,157	6,000	3,500	(2,500)
2-32-65-520-125 R & M Supplies - '07 Chevy Silverado 1500	84	500	877	500	161	1,000	1,000	0
2-32-65-520-135 R & M Supplies - '09 Elgin Street Sweeper	7,754	5,000	6,068	5,000	5,287	8,200	7,000	(1,200)
2-32-65-520-136 R & M Supplies - '10 Ford F150 Supercab 4	42	500	279	500	865	1,000	2,000	1,000
2-32-65-520-138 R & M Supplies - '10 Ford F150 Supercab 4	121	500	56	500	962	1,000	1,000	0
2-32-65-520-144 R & M Supplies - '13 Bobcat Skid Steer Loa	0	0	590	0	99	1,000	1,000	0
2-37-00-113-000 Public Services Salaries & Wages	38,082	30,850	49,448	31,200	46,539	31,200	42,975	11,775
2-37-00-113-066 Engineering Salaries & Wages	24,216	26,000	25,803	26,200	18,754	27,070	27,592	522
2-37-00-132-000 Benefits - Employer Contribution	0	0	0	12,850	0	7,950	7,950	0
2-37-00-251-000 Contracted R & M	0	4,000	1,527	4,000	6,260	4,000	4,000	0
2-37-00-501-000 Engineered Structures (UNDER \$25,000.0	0	0	0	0	920	5,000	5,000	0
2-37-00-530-000 R & M Supplies	264	6,500	626	3,500	1,193	1,500	1,500	0
2-37-00-531-000 Storm Sewer Supplies (Private)	557	500	1,289	500	214	500	500	0
2-37-00-540-000 Utilities - Storm Lift Stations	3,324	3,200	4,019	3,300	3,854	4,000	5,000	1,000
2-37-00-544-000 Electric Utility - Lift Stn.(NEW #2.37.00.54	0	0	0	0	0	0	0	0
2-37-00-780-000 Contributed to Equity in TCA	48,005	0	135,968	0	0	500,500	0	(500,500)
2-41-02-113-000 Public Services Salaries & Wages	39,832	36,200	34,432	36,050	31,416	36,200	37,485	1,285
2-41-02-113-065 Vehicle & Equipment Wages	4,688	1,300	7,131	1,300	5,007	1,300	2,805	1,505
2-41-02-113-066 Engineering Salaries & Wages	24,216	26,000	25,752	26,200	18,684	27,100	27,592	492

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-41-02-132-000 Benefits - Employer Contribution	79,700	83,100	72,542	14,300	64,429	9,200	77,440	68,240
2-41-02-211-000 Travel Expense	3,088	4,000	2,933	4,000	1,600	4,000	6,700	2,700
2-41-02-217-000 Telephone	5,188	4,300	4,835	4,800	2,265	3,500	3,500	0
2-41-02-223-000 Registration & Tuition	2,390	3,000	2,608	3,000	2,452	3,000	5,300	2,300
2-41-02-235-000 Contracted Engineering (INACTIVE)	0	0	0	0	0	0	0	0
2-41-02-660-000 Amortization Expense	0	0	0	0	0	248,000	248,000	0
2-41-02-762-000 Contributed to Reserves	134,000	134,000	244,582	135,000	0	116,200	135,000	18,800
2-41-02-780-000 Contributed to Equity in TCA	0	0	22,978	0	0	0	0	0
2-41-02-900-000 Water Doubtful Accounts	2,391	1,500	2,973	1,500	0	1,500	2,500	1,000
2-41-02-910-000 Collection Agency Fee	335	100	313	100	354	500	500	0
2-41-05-113-000 Read Meters Wages	11,861	7,050	11,699	0	9,585	12,000	12,355	355
2-41-05-113-012 Admin Salaries & Clerical Wages	80,330	85,600	77,605	82,350	61,562	85,943	92,627	6,684
2-41-05-132-000 Redirect Benefits - Water	0	150	0	20,200	0	0	0	0
2-41-05-216-000 Postage, Freight & Courier Services	4,000	3,725	1,975	3,725	2,781	3,800	3,725	(75)
2-41-05-253-000 R & M - Meter Reading System	197	1,500	0	1,500	0	1,500	1,500	0
2-41-05-511-000 General Goods and Supplies ***DO NOT	4,000	4,000	3,200	4,000	0	4,000	4,000	0
2-41-05-780-000 Contributed to Equity in TCA	0	0	0	0	0	0	0	0
2-41-07-113-000 Raw Water Facility Wages	15,185	11,450	12,202	9,450	11,264	10,000	16,076	6,076
2-41-07-132-000 Redirect Benefits - Water	0	0	0	2,250	0	2,500	0	(2,500)
2-41-07-252-000 Contracted R & M Building & Equipment	0	300	225	300	1,498	5,000	2,500	(2,500)
2-41-07-253-000 Contracted R&M Equip(2.41.08.252.000)(0	10,000	0	5,000	0	0	0	0
2-41-07-530-000 R & M Supplies Building & Equipment	0	150	215	150	686	900	900	0
2-41-07-531-000 R&M Supplies Equip (2.41.07.530.000) (IN	0	750	0	750	0	0	0	0
2-41-07-540-000 Utilities - Water Pump Stations	91,885	78,000	79,801	85,650	59,332	85,650	85,650	0
2-41-07-544-000 Electric Utility - Pump Stn.(NEW #2.41.07.	0	0	0	0	0	0	0	0
2-41-07-780-000 Contributed to Equity in TCA	109,847	0	3,277,380	0	0	0	0	0
2-41-08-113-000 Treatment Facility Wages	77,034	75,500	86,541	75,500	75,279	79,200	86,340	7,140
2-41-08-132-000 Redirect Benefits - Water	0	0	0	17,950	0	19,500	0	(19,500)
2-41-08-251-000 Contracted R & M Reservoir	950	3,000	0	8,500	0	3,000	3,000	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-41-08-252-000 Contracted R & M Building	3,484	5,000	3,919	5,000	0	5,000	5,000	0
2-41-08-253-000 Contracted R & M Equipment	9,278	30,000	6,763	5,000	14,343	5,000	5,000	0
2-41-08-530-000 R & M Supplies Reservoir	10	100	156	100	0	100	0	(100)
2-41-08-531-000 Treatment Supplies	61,497	65,000	62,834	65,000	69,152	70,000	85,000	15,000
2-41-08-532-000 R & M Supplies Building	677	1,400	30	1,400	592	1,400	1,400	0
2-41-08-533-000 R & M Supplies Equipment	1,468	4,000	2,351	4,000	247	4,000	4,000	0
2-41-08-540-000 Utilities - Treatment Plant & Bulk Water S	66,492	68,700	62,502	74,000	47,553	74,000	74,000	0
2-41-08-762-000 Contributed to Reserves	898,200	898,200	3,298,200	898,200	0	4,266,382	878,000	(3,388,382)
2-41-08-780-000 Contributed to Equity in TCA	26,360	0	839,425	0	0	0	0	0
2-41-09-113-000 Water Transmission Wages	82,491	116,400	60,142	75,500	57,315	79,106	86,340	7,234
2-41-09-132-000 Redirect Benefits - Water	0	0	0	17,950	0	19,499	0	(19,499)
2-41-09-251-000 Contracted R & M Engineered Structures	10,722	120,000	116,699	120,000	44,034	120,000	120,000	0
2-41-09-524-000 Main Replacement Supplies & Services	25,014	18,000	10,559	18,000	13,999	18,000	18,000	0
2-41-09-530-000 R & M Supplies Meters	7,427	10,000	13,553	10,000	3,675	10,000	15,000	5,000
2-41-09-534-000 Private Water Services Supplies	1,493	4,000	1,437	4,000	13,899	4,000	4,000	0
2-41-09-540-000 Utilities - Water Tower	215	500	498	250	680	300	750	450
2-41-09-780-000 Contributed to Equity in TCA	777,309	0	29,299	0	0	6,000	0	(6,000)
2-41-65-520-076 R & M Supplies - Tampo Packer Rp160 S/N	0	300	85	300	0	300	0	(300)
2-41-65-520-099 R & M Supplies -99 Dodge Ram(NEW #2.2L	0	500	0	0	0	0	0	0
2-41-65-520-100 R & M Supplies - 99 Dodge 1/2 Ton SN2B6	0	500	0	0	0	0	0	0
2-41-65-520-103 R & M Supplies - '88 Ford Econoline 350 S	16	500	282	500	0	1,000	1,000	0
2-41-65-520-105 R & M Supplies - '01 Dodge 1/2 Ton (I/A'1	0	500	0	0	0	0	500	500
2-41-65-520-113 R & M Supplies - '03 Ford 1/2 Ton (INACT	70	500	0	500	0	1,000	1,000	0
2-41-65-520-122 R & M Supplies - '07 Dodge Ram Truck S/N	476	500	734	500	137	1,000	1,000	0
2-41-65-520-123 R & M Supplies - 07 Hyundai Loader S/N L	5,291	4,000	741	4,000	10,752	10,000	4,000	(6,000)
2-41-65-520-124 R & M Supplies - 07 Hyundai Excavator S/N	0	2,000	797	2,000	153	2,000	2,000	0
2-41-65-520-129 R & M Supplies - '08 Ford F150 Supercab 4	937	500	64	500	21	1,000	1,000	0
2-41-65-520-131 R & M Supplies - '08 Bomag 47" Roller	138	500	0	500	90	500	2,200	1,700
2-41-65-520-140 R & M Supplies - '11 GMC Sierra Truck	185	0	0	500	26	1,000	1,000	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-41-65-520-143 R & M Supplies - '12 GMC Sierra Truck 1500	9	0	13	0	26	1,000	1,000	0
2-42-09-113-000 Public Services Salaries & Wages	75,808	82,300	79,215	84,850	73,556	72,800	84,451	11,651
2-42-09-113-012 Admin Salaries & Clerical Wages	49,434	52,700	47,707	50,700	37,823	52,900	58,354	5,454
2-42-09-113-065 Vehicle & Equipment Wages	4,314	650	3,388	650	1,937	700	1,403	703
2-42-09-113-066 Engineering Salaries & Wages	24,216	26,000	25,752	26,200	18,684	27,100	27,592	492
2-42-09-132-000 Benefits - Employer Contribution	35,600	37,100	36,295	38,300	32,154	21,300	39,700	18,400
2-42-09-216-000 Postage, Freight & Courier Services	4,000	3,725	1,975	3,725	2,781	3,800	3,800	0
2-42-09-218-000 Telephone - Sewer Lifts	1,741	2,000	1,772	2,000	1,309	2,000	2,000	0
2-42-09-251-000 Contracted R & M Engineered Structures	6,674	10,000	2,188	27,500	5,097	27,500	17,500	(10,000)
2-42-09-259-000 Contracted R & M Lift Station	4,733	10,000	6,435	10,000	3,915	35,000	25,000	(10,000)
2-42-09-351-000 Medicine Hat Treatment Service	423,555	580,000	524,074	500,000	489,413	550,000	550,000	0
2-42-09-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	0	0	9,247	0	0	0	0	0
2-42-09-511-000 General Goods and Supplies**DO NOT USE	4,000	4,000	3,200	4,000	0	4,000	4,000	0
2-42-09-530-000 Private Sewer Service Supplies	4,815	2,000	(8,957)	2,000	2,911	2,000	2,000	0
2-42-09-532-000 R & M Supplies	(790)	4,000	(154)	4,000	3,624	5,000	5,000	0
2-42-09-533-000 R & M Supplies Lift Station	85	3,500	768	3,500	0	0	0	0
2-42-09-540-000 Utilities - Sanitary Lift Stations	9,549	10,000	8,713	9,700	6,289	9,700	9,700	0
2-42-09-660-000 Amortization Expense	0	0	0	180,495	0	186,000	186,000	0
2-42-09-762-000 Contributed to Reserves	35,500	35,500	174,451	40,500	0	40,500	40,500	0
2-42-09-780-000 Contributed to Equity in TCA	243,548	0	0	0	0	491,500	1,552,000	1,060,500
2-42-09-900-000 Sewage Doubtful Accounts	1,116	700	1,415	700	0	700	700	0
2-42-09-910-000 Collection Agency Fee	153	100	146	100	164	300	300	0
2-42-65-520-109 R & M Supplies - '80 White Int.Truck	131	1,000	1,214	1,000	601	1,000	1,000	0
2-43-09-113-000 Public Services Salaries & Wages	79,921	49,250	73,119	49,400	65,666	51,900	73,319	21,419
2-43-09-113-012 Admin Salaries & Clerical Wages	24,717	26,350	23,890	25,350	18,958	26,500	30,231	3,731
2-43-09-113-065 Vehicle & Equipment Wages	9,038	5,900	9,650	5,900	9,008	5,800	12,624	6,824
2-43-09-132-000 Benefits - Employer Contribution	27,207	20,200	26,416	20,250	23,353	21,600	32,480	10,880
2-43-09-210-000 Recycling Program (INACTIVE'11)	0	106,000	0	0	0	106,000	0	(106,000)
2-43-09-216-000 Postage, Freight & Courier Services	4,000	3,725	1,975	3,725	2,781	3,800	3,800	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-43-09-253-000 Contracted R & M Equipment-Garbage Bin	1,847	5,000	0	5,000	0	0	0	0
2-43-09-351-000 Garbage Tonnage Charges	50,680	45,000	57,854	45,000	29,822	50,000	81,000	31,000
2-43-09-354-000 Annual Spring Clean-Up	360	0	525	0	0	0	0	0
2-43-09-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	48,203	45,000	47,579	50,000	3,122	50,000	30,000	(20,000)
2-43-09-511-000 General Goods and Supplies**DO NOT USE	2,000	2,000	1,600	2,000	0	2,000	2,000	0
2-43-09-521-000 Gas & Oil	22,861	15,000	21,528	20,000	0	20,000	24,000	4,000
2-43-09-530-000 R & M Supplies	7,855	5,000	11,784	12,000	15,080	17,000	17,000	0
2-43-09-762-000 Contributed to Reserves	93,500	82,500	111,292	82,500	0	82,500	440,000	357,500
2-43-09-900-000 Garbage Doubtful Accounts	478	300	666	300	0	300	300	0
2-43-09-910-000 Collection Agency Fee	65	100	64	100	70	100	100	0
2-43-65-520-094 R & M Supplies - 1998 Garbage Truck	5,633	5,000	4,355	10,000	4,099	10,000	12,000	2,000
2-43-65-520-128 R & M Supplies - '08 Interna SF637 Garbag	29,155	12,000	46,593	20,000	39,161	20,000	30,000	10,000
2-56-08-113-000 Cemetery Maintenance Wages	9,287	16,200	9,268	19,300	4,384	20,110	19,934	(176)
2-56-08-132-000 Redirect Benefits - P/S	0	500	0	3,050	0	3,064	0	(3,064)
2-56-08-519-000 General Goods and Supplies	736	1,600	174	1,600	3,970	6,100	1,000	(5,100)
2-56-08-520-000 Graveliners	4,957	3,000	2,507	4,000	2,743	4,000	4,000	0
2-56-08-780-000 Contributed to Equity in TCA	1,800	0	27,039	0	0	0	0	0
2-70-06-113-000 Arena Facility Operations Wages	98,157	108,900	93,134	108,900	62,902	113,100	127,052	13,952
2-70-06-113-065 Vehicle & Equipment Wages	314	1,950	0	1,950	860	1,926	4,208	2,282
2-70-06-132-000 Redirect Benefits - P/S	0	0	0	27,700	0	28,808	0	(28,808)
2-70-06-217-000 Telephone	553	900	450	700	466	700	700	0
2-70-06-251-000 Contracted R & M Ice Plant	23,773	20,000	5,848	10,000	15,992	25,000	25,000	0
2-70-06-252-000 Contracted R & M Building	13,047	6,000	12,015	8,000	16,906	13,000	13,000	0
2-70-06-253-000 Contracted R & M Equipment	3,333	500	571	500	1,126	500	1,000	500
2-70-06-513-000 Janitorial Goods and Supplies	2,099	3,000	3,108	3,000	413	3,000	3,000	0
2-70-06-523-000 Small Tools & Equipment Supplies	327	100	182	100	29	100	500	400
2-70-06-531-000 R & M Supplies Building	7,776	5,000	6,096	10,000	3,371	15,000	10,000	(5,000)
2-70-06-532-000 R & M Supplies Equipment	1,165	500	475	500	251	500	500	0
2-70-06-540-000 Utilities - Arena	73,972	67,000	67,594	67,800	39,309	67,800	74,800	7,000

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-70-06-780-000 Contributed to Equity in TCA	0	0	41,074	0	0	0	110,000	110,000
2-70-65-520-101 R & M Supplies - '99 Zamboni Ice Resurfacing	4,333	2,000	1,792	2,000	1,416	2,000	22,000	20,000
2-72-08-113-000 Redirect Rec Wages	0	27,150	0	0	0	0	0	0
2-72-08-113-031 Public Services Salaries & Wages	175,968	121,500	152,618	173,700	147,929	208,663	194,383	(14,280)
2-72-08-113-065 Vehicle & Equipment Wages	7,850	5,250	4,035	5,250	3,741	5,136	11,221	6,085
2-72-08-132-000 Benefits - Employer Contribution	18,616	15,250	17,339	37,900	15,915	23,936	32,573	8,637
2-72-08-256-000 Contracted R & M Parks, Courts, Diamond	11,632	14,500	32,398	40,000	12,169	40,000	33,000	(7,000)
2-72-08-257-000 Contracted R&M B.Diamonds (27208256)	0	1,000	0	1,000	0	0	0	0
2-72-08-258-000 Contracted R&M T.Courts (27208256) (I	0	1,000	0	4,000	0	0	0	0
2-72-08-530-000 R&M Supplies Parks Shop (27208531) (I	69	200	0	200	0	0	0	0
2-72-08-531-000 R & M Supplies Parks	15,683	2,000	16,759	22,300	30,067	27,300	37,000	9,700
2-72-08-532-000 R & M Supplies -Treatment&Upkeep(NEW	0	4,000	0	0	0	0	0	0
2-72-08-533-000 R & M Supplies Parks (NEW #2.72.08.5	0	15,000	0	0	0	0	0	0
2-72-08-534-000 R & M Supplies Ball Diamond (NEW #2.72.	0	1,000	0	0	0	0	0	0
2-72-08-535-000 R & M Supplies-Tennis Court (NEW #2.72.	0	300	0	0	0	0	0	0
2-72-08-540-000 Utilities - Parks & Campground	8,850	9,300	9,941	9,900	6,686	9,900	10,800	900
2-72-08-762-000 Contributed to Reserves	14,923	0	0	0	0	0	0	0
2-72-08-780-000 Contributed to Equity in TCA	0	0	333,885	0	0	90,000	0	(90,000)
2-72-65-520-017 R & M Supplies - '91 Red MF Loader	0	500	0	500	64	0	0	0
2-72-65-520-025 R & M Supplies - '89 KUBOTA Mower (IN	1,948	500	0	500	0	0	0	0
2-72-65-520-049 R & M Supplies - '92 White DODGE 1 Ton	2,974	1,000	11	1,000	16	1,000	2,000	1,000
2-72-65-520-074 R & M Supplies - 38" Tree Spade Attach to	0	300	0	300	0	300	300	0
2-72-65-520-089 R & M Supplies - 97 Kubota Mower	0	1,500	0	1,500	0	1,500	1,500	0
2-72-65-520-092 R & M Supplies - '98 Sierra 1/2 Ton (INAC	0	0	0	0	0	0	0	0
2-72-65-520-104 R & M Supplies - 01 Dodge 1/2 Ton (INAC	0	500	228	500	130	0	0	0
2-72-65-520-106 R & M Supplies - Ransomes 951 Mover (IN	28	1,500	0	1,500	0	0	0	0
2-72-65-520-108 R & M Supplies - '01 Bob Cat 1200 Club Ca	0	300	139	300	0	300	300	0
2-72-65-520-111 R & M Supplies - 03 Toro 355ZRT Mower S	591	1,000	630	1,000	0	1,000	0	(1,000)
2-72-65-520-112 R & M Supplies - '03 Ford F150 1/2 Ton	99	300	82	300	0	1,000	1,000	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-72-65-520-132 R & M Supplies - '08 Kubota Turf Mower	2,561	1,000	1,363	1,000	256	1,000	1,000	0
2-72-65-520-133 R & M Supplies - '08 Sweepstar Vacuum/S	0	500	0	500	0	500	500	0
2-72-65-520-137 R & M Supplies - '10 Ford F150 Supercab 4	47	500	454	500	0	1,000	1,000	0
2-72-65-520-139 R & M Supplies - '10 John Deere 977 72" M	291	500	928	500	1,457	1,000	1,000	0
2-72-65-520-145 R & M Supplies - '13 MT6 Tractor	0	0	2,746	0	1,670	2,000	3,000	1,000
Total 2 Expense	7,742,721	4,657,900	14,977,127	4,759,195	2,835,817	11,906,055	9,556,514	0
2-72-65-520-113 R & M Supplies - '03 Ford 1/2 Ton								
2-72-65-520-113 R & M Supplies - '03 Ford 1/2 Ton	0	0	0	0	740	0	0	0
Total 2-72-65-520-113 R & M Supplies - '03 Ford 1/2 Ton	0	0	0	0	740	0	0	0
2-72-65-520-126 R & M Supplies - '07 Chev 1500								
2-72-65-520-126 R & M Supplies - '07 Chev 1500	0	0	0	0	15	0	0	0
Total 2-72-65-520-126 R & M Supplies - '07 Chev 1500	0	0	0	0	15	0	0	0
Total Public Services	730,287	1,268,477	1,862,051	1,382,820	1,606,540	1,983,005	2,071,475	
Regional Landfill								
1 Revenue								
1-99-43-421-000 Tonnage Charges	(1,020,975)	(813,370)	(1,264,849)	(834,480)	(1,016,932)	(907,600)	(1,370,000)	(462,400)
1-99-43-491-000 Miscellaneous Revenue	(16,653)	(10,000)	(10,034)	(10,000)	(4,239)	(10,000)	(10,000)	0
1-99-43-551-000 Interest on Investment	(14,727)	(15,750)	(13,382)	(15,950)	(4,870)	(15,000)	(15,000)	0
1-99-43-564-000 Surface and Grazing Leases	(8,770)	(8,770)	(8,770)	(8,770)	(5,750)	(8,800)	(2,900)	5,900
1-99-43-780-000 Contributed from Equity in TCA	(124,919)	0	(138,301)	0	0	0	0	0
1-99-43-920-000 Contributed from Reserve for Operating	(83,362)	(75,000)	(130,597)	(94,800)	2,886	(81,500)	(1,200)	80,300
1-99-43-922-000 Contributed from Reserve for Capital	(581,982)	0	(48,991)	0	0	(1,500,000)	(421,000)	1,079,000
Total 1 Revenue	(1,851,388)	(922,890)	(1,614,924)	(964,000)	(1,028,905)	(2,522,900)	(1,820,100)	0
2 Expense								
2-99-43-113-000 Scale & Equipment Operator Wages	179,014	172,550	195,839	183,700	168,688	217,400	217,000	(400)

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-99-43-113-012 Admin Salaries & Clerical Wages	36,914	38,700	38,447	40,550	28,837	42,400	44,000	1,600
2-99-43-113-031 Public Services Salaries & Wages	30,052	32,950	30,725	33,300	29,233	33,350	34,000	650
2-99-43-113-065 Vehicle & Equipment Wages	13,668	7,250	8,492	7,250	12,580	7,100	15,000	7,900
2-99-43-132-000 Benefits - Employer Contribution	50,511	50,100	52,931	53,850	49,587	43,500	55,000	11,500
2-99-43-211-000 Travel Expense	444	2,000	0	2,000	491	2,000	2,800	800
2-99-43-216-000 Postage, Freight & Courier Services	2,000	1,900	988	1,900	1,364	2,000	2,000	0
2-99-43-217-000 Telephone	918	2,090	1,148	1,700	757	1,700	1,700	0
2-99-43-219-000 Miscellaneous Services	8,053	1,000	0	1,000	4,208	1,000	1,000	0
2-99-43-223-000 Registration & Tuition	740	2,000	1,393	2,000	688	2,000	2,800	800
2-99-43-225-000 Memberships	426	500	848	500	935	500	1,200	700
2-99-43-231-000 Professional Service: Audit	8,200	8,200	4,500	8,450	0	4,500	4,500	0
2-99-43-232-000 Professional Services: Legal & other	0	2,000	545	2,000	0	2,000	2,000	0
2-99-43-235-000 Contracted Engineering	8,837	103,000	46,389	110,000	(933)	110,000	90,000	(20,000)
2-99-43-237-000 General Contracted Services	72,792	20,000	16,954	23,000	10,621	28,000	80,000	52,000
2-99-43-249-000 Hardware and Software Support	0	1,000	0	1,000	0	0	1,000	1,000
2-99-43-258-000 Contracted R & M Equipment	12,848	15,000	17,318	15,000	4,309	20,000	35,000	15,000
2-99-43-274-000 Insurance	12,974	14,000	16,384	14,000	17,364	14,000	45,000	31,000
2-99-43-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	0	9,000	3,450	19,800	0	12,500	1,200	(11,300)
2-99-43-511-000 General Goods and Supplies	4,547	4,000	4,336	4,000	4,853	4,000	5,500	1,500
2-99-43-520-082 R & M Supplies - '95 Ford F150 XL (INAC	16	0	0	0	0	0	0	0
2-99-43-520-085 R & M Supplies - '96 Rex Compactor (INA	1,084	5,000	16	0	0	0	0	0
2-99-43-520-088 R & M Supplies - '96 case 921 Loader	469	5,000	1,210	5,000	6,699	2,000	10,000	8,000
2-99-43-520-090 R & M Supplies - '98 Sierra 1/2 Ton s/n 51	32	500	495	500	2,447	1,000	2,000	1,000
2-99-43-520-117 R & M Supplies - '04 Bomag Trash Compac	44,330	10,000	4,638	5,000	80	3,000	10,000	7,000
2-99-43-520-134 R & M Supplies - '08 Hyundai Loader	10,204	5,000	48,937	5,000	23,220	8,000	30,000	22,000
2-99-43-520-142 R & M Supplies - '12 Al-Jon Compactor	2,280	0	3,107	5,000	4,903	7,000	10,000	3,000
2-99-43-521-000 Gas & Oil	93,137	70,000	97,059	80,000	96,988	85,000	120,000	35,000
2-99-43-524-000 Small Tools & Equipment Supplies	333	1,500	737	1,500	241	1,500	1,500	0
2-99-43-530-000 R & M Supplies	1,019	2,000	2,161	2,000	0	2,000	10,000	8,000

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-99-43-540-000 Utilities - Landfill	3,541	4,500	3,731	4,500	2,884	4,000	4,500	500
2-99-43-660-000 Amortization Expense	124,919	0	138,301	112,500	0	112,500	112,500	0
2-99-43-762-000 Contributed to Reserves	532,750	251,600	632,894	152,450	0	166,550	150,100	(16,450)
2-99-43-780-000 Contributed to Equity in TCA	581,982	0	48,991	0	0	1,500,000	421,000	(1,079,000)
2-99-43-781-000 Cont. to Equity in TCA (Principal Repayme	0	62,800	64,000	62,000	32,000	64,000	272,050	208,050
2-99-43-810-000 Bank Charges	712	0	879	750	411	750	750	0
2-99-43-811-000 Over & Short	231	50	407	50	2	50	100	50
2-99-43-822-000 Principal Repayment of Deficit Contributi	0	0	113,543	0	0	0	0	0
2-99-43-831-000 Interest Expense on Loans	11,412	17,900	13,131	17,000	7,731	17,000	24,300	7,300
2-99-43-832-000 Principal Expense on Loans (INACTIV	0	0	0	0	0	0	0	0
2-99-43-900-000 A/R Uncollectible Accounts	0	600	0	600	0	600	600	0
Total 2 Expense	1,851,389	923,690	1,614,924	978,850	511,188	2,522,900	1,820,100	0
Total Regional Landfill	1	800		14,850	(517,717)			
Community Services								
1 Revenue								
1-51-00-490-000 Silent Auction (New#1.51.00.590.000) (IN	(151)	0	0	0	0	0	0	0
1-51-00-495-000 Volunteer Recognition	(2,407)	(3,050)	(2,149)	(2,100)	(2,001)	(2,100)	(2,100)	0
1-51-00-591-000 Non Government Grant	(857)	(500)	(1,791)	(500)	(1,095)	(1,400)	(1,400)	0
1-51-00-840-000 Provincial Grants	0	(250)	(105,779)	(250)	(54,526)	(111,850)	(111,850)	0
1-51-00-841-000 Provincial Grants (New1.51.00.840.00)(IN	(111,843)	(111,850)	0	(111,850)	0	0	0	0
1-51-00-920-000 Contributed from Reserve for Operating	(199)	0	(537)	0	0	0	0	0
1-51-04-450-000 Meals on Wheels	(8,223)	(3,000)	(11,126)	(10,700)	(5,962)	(9,200)	(10,080)	(880)
1-51-08-450-000 Home Support Services	(598)	(1,100)	(1,120)	(1,250)	(840)	(1,450)	(1,450)	0
1-72-00-455-000 Miscellaneous Revenue - Pool	(2,681)	(2,500)	(1,969)	(2,500)	(2,829)	(2,500)	(2,750)	(250)
1-72-00-460-000 Pool Lessons	(17,307)	(15,155)	(17,467)	(16,000)	(19,238)	(17,500)	(19,250)	(1,750)
1-72-00-461-000 Ice Rental	(74,987)	(80,000)	(80,192)	(72,000)	(36,002)	(79,000)	(79,000)	0
1-72-00-462-000 Pool Admissions	(26,790)	(23,000)	(28,016)	(25,000)	(30,561)	(30,000)	(33,000)	(3,000)

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
1-72-00-464-000 Meeting Rooms/Building/Equipment Ren	(5,070)	(4,475)	(6,027)	(5,125)	(8,610)	(5,975)	(5,625)	350
1-72-00-465-000 Equipment Rental (INACTIVE'13)	(300)	(550)	0	(400)	(353)	0	0	0
1-72-00-467-000 Ball Diamond Rental	(1,999)	(2,100)	(3,133)	(2,500)	(1,378)	(2,100)	(1,940)	160
1-72-00-468-000 Message Board (INACTIVE'13)	(255)	(600)	0	(350)	0	0	0	0
1-72-00-470-000 Campground Rental	(26,753)	(22,000)	(34,536)	(23,000)	(25,955)	(28,000)	(28,000)	0
1-72-00-471-000 Other Revenue (INACTIVE'13)	(3,255)	0	0	0	0	0	0	0
1-72-00-591-000 Non-Government Grant	(23,423)	(8,500)	(8,500)	0	(8,500)	(8,500)	(8,500)	0
1-72-00-830-000 Federal Grant	0	0	0	0	(46,401)	0	0	0
1-72-00-840-000 Provincial Operational Grants	(4,000)	0	(2,000)	0	0	0	0	0
1-72-00-841-000 Employment Funding Grant (INACTI	(3,200)	0	0	0	0	0	0	0
1-72-00-842-000 Provincial Grants (INACTIVE'13)	0	(20,000)	0	0	0	0	0	0
1-72-00-850-000 Local Govt.Conditional Grant - Cypress Co	(10,710)	(12,250)	(10,710)	(10,700)	(10,710)	(10,700)	(10,700)	0
1-72-00-920-000 Contributed from Reserve for Operating	(7,379)	(27,500)	(30,148)	35,000	0	(24,000)	(24,000)	0
1-72-00-922-000 Contributed from Reserve for Capital	(111,761)	0	(528,932)	0	0	(144,000)	(110,000)	34,000
1-74-00-455-000 Recreational/Cultural Programs	(44,058)	(92,900)	(23,685)	(25,920)	(17,807)	(22,000)	(22,000)	0
1-74-00-464-000 Drop-In Center Rental	(2,950)	(3,000)	(4,205)	(3,000)	(2,705)	(4,000)	(5,530)	(1,530)
1-74-00-465-000 Drop-In Center (Health Unit) Rental (INA	(1,000)	(1,000)	0	(1,000)	0	0	0	0
1-74-00-466-000 Drop-In Centre Rental (Senior Citizens)	(5,400)	(5,400)	(6,500)	(6,500)	(6,600)	(6,600)	(6,700)	(100)
1-74-00-490-000 Promotional Items	(25,990)	0	(1,510)	0	(162)	(1,000)	(140)	860
1-74-00-491-000 Miscellaneous Revenue	(1,242)	0	(22,987)	0	(59)	0	0	0
1-74-00-591-000 Non-Government Grant	(11,850)	0	(2,076)	0	0	0	0	0
1-74-00-830-000 Federal Grant	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	0
1-74-00-840-000 Provincial Grants	(5,000)	(5,000)	0	0	0	0	0	0
1-74-00-920-000 Contributed from Reserve for Operating	(8,533)	(60,000)	0	0	0	(192,200)	(192,200)	0
Total 1 Revenue	(551,171)	(506,680)	(936,095)	(286,645)	(283,294)	(705,075)	(677,215)	0
2 Expense								
2-51-00-113-000 FCSS Wages	47,081	51,800	42,180	77,650	39,828	56,564	58,233	1,669
2-51-00-132-000 Benefits - Employer Contribution	9,612	11,450	8,189	20,100	7,623	15,198	16,327	1,129

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-51-00-211-000 Travel Expense	0	2,400	108	2,400	329	4,700	4,000	(700)
2-51-00-213-000 Travel Expense Staff(2.51.00.211.000)(IN	2,408	2,800	0	4,200	0	0	0	0
2-51-00-216-000 Postage, Freight & Courier Services	600	725	296	725	417	725	725	0
2-51-00-217-000 Telephone	630	800	493	800	389	650	650	0
2-51-00-221-000 Public Relations, Promotions & Advertisin	8,126	7,200	5,964	8,500	5,703	8,500	8,500	0
2-51-00-223-000 Registration & Tuition	704	1,400	0	1,400	0	1,300	1,300	0
2-51-00-225-000 Memberships	518	850	748	750	313	750	750	0
2-51-00-231-000 Professional Services: Audit	1,000	3,200	1,500	3,200	0	1,500	1,500	0
2-51-00-237-000 Special Services: Janitorial Contract	1,125	1,100	1,098	1,200	829	1,200	1,200	0
2-51-00-244-000 Office Space/Facility Rent for FCSS	1,800	1,800	2,400	1,800	0	2,400	2,400	0
2-51-00-245-000 Facility Rent FCSS Prog (2.51.00.244)(INA	600	600	0	600	0	0	0	0
2-51-00-253-000 Contracted R & M Office Equipment	0	300	223	0	0	800	800	0
2-51-00-511-000 General Goods and Supplies	895	1,200	991	1,200	901	1,200	1,200	0
2-51-00-540-000 Utilities - FCSS Offices	1,292	1,300	1,258	1,300	809	1,350	1,350	0
2-51-00-762-000 Contributed to Reserves	0	0	0	0	0	0	0	0
2-51-04-202-000 Cost of Meals-Contract Services	13,545	5,000	18,009	18,500	9,654	16,000	16,000	0
2-51-04-203-000 Program Supplies	523	375	1,046	600	336	950	950	0
2-51-05-202-000 M.H.Family Services Contract (INACTI	12,000	12,000	0	0	0	0	0	0
2-51-07-202-000 PRRD Family School Liaison Worker	24,000	24,000	24,000	24,000	14,400	24,000	24,000	0
2-51-07-770-000 Action Committee	9,000	8,200	12,000	12,000	10,368	12,000	12,000	0
2-51-08-202-000 Home Support Services Contract	1,352	2,500	2,392	2,500	616	2,700	2,700	0
2-51-09-770-000 Community Development	15,897	14,550	37,336	16,500	11,515	29,160	13,023	(16,137)
2-53-00-350-000 Special Transit	54,900	54,900	56,550	0	29,123	58,500	59,990	1,490
2-72-00-113-000 Recreation Wages	45,117	51,800	40,017	77,650	34,982	56,564	72,977	16,413
2-72-00-132-000 <Updated from SP>	0	11,450	0	20,100	0	15,198	15,198	0
2-72-00-211-000 Travel Expense	0	1,200	222	1,200	647	3,700	3,600	(100)
2-72-00-213-000 Travel Expense - Staff (2.72.00.211) (INAC	471	2,000	0	2,000	0	0	0	0
2-72-00-216-000 Postage, Freight & Courier Services	610	725	284	700	462	700	700	0
2-72-00-217-000 Telephone	612	990	481	700	370	650	650	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-72-00-221-000 Public Relations, Promotions & Advertising	15,141	5,000	4,756	8,500	4,105	8,700	8,000	(700)
2-72-00-223-000 Registration & Tuition	278	250	415	250	763	1,400	2,000	600
2-72-00-225-000 Memberships	200	200	180	200	0	200	200	0
2-72-00-237-000 Special Services: Janitorial Contract	1,125	1,100	1,098	1,100	829	1,100	1,100	0
2-72-00-253-000 Contracted R & M Office Equipment	0	300	223	300	0	1,000	1,000	0
2-72-00-511-000 General Goods and Supplies	1,365	1,800	1,311	1,200	2,244	1,200	1,200	0
2-72-00-540-000 Utilities - Recreation Offices	1,292	1,400	1,258	1,400	819	1,350	1,350	0
2-72-00-780-000 Contributed to Equity in TCA	29,846	0	195,047	0	0	0	0	0
2-72-03-113-000 Pool Facility Operations Wages	81,728	156,200	84,536	82,950	86,761	88,400	89,148	748
2-72-03-113-031 R & M Building Wages	17,121	44,350	22,269	34,050	23,352	35,001	36,313	1,312
2-72-03-129-000 Contracted Wages (INACTIVE'13)	0	1,100	0	0	0	0	0	0
2-72-03-132-000 Redirect Benefits - Pool	0	0	0	13,350	0	7,100	0	(7,100)
2-72-03-217-000 Telephone	349	350	770	350	476	350	480	130
2-72-03-252-000 Contracted R & M Building	478	27,500	26,402	2,500	32,032	28,500	5,000	(23,500)
2-72-03-253-000 Contracted R & M Equipment	1,943	14,000	1,892	4,000	4,311	4,000	4,000	0
2-72-03-511-000 General Goods and Supplies	3,739	3,500	3,441	3,500	5,446	4,300	3,700	(600)
2-72-03-530-000 R & M Supplies Building	4,543	4,000	2,477	6,000	5,791	8,000	5,000	(3,000)
2-72-03-531-000 R & M Supplies - Treatment Supplies	4,308	5,500	16,089	5,500	10,834	9,000	12,000	3,000
2-72-03-532-000 R & M Supplies Equipment	2,804	4,500	1,111	4,500	2,189	2,000	3,000	1,000
2-72-03-540-000 Utilities - Pool	13,883	13,500	13,361	13,750	14,791	13,750	16,500	2,750
2-72-03-780-000 Contributed to Equity in TCA	81,915	0	0	0	0	0	0	0
2-72-03-811-000 Short/Over	(1)	50	301	50	(89)	50	50	0
2-74-05-540-000 Utilities - Museum	4,594	5,000	4,926	4,300	4,278	4,300	4,300	0
2-74-06-113-000 R & M Building Wages	1,211	2,100	1,094	2,100	1,680	2,175	2,828	653
2-74-06-132-000 Redirect Benefits - P/S	0	0	0	500	0	554	0	(554)
2-74-06-252-000 Contracted R & M Library Building	3,953	2,000	1,876	5,000	345	5,000	11,500	6,500
2-74-06-530-000 R & M Supplies	1,627	500	685	500	380	500	500	0
2-74-06-772-000 Library Operational Transfer	137,250	137,250	143,250	143,250	155,080	155,100	160,322	5,222
2-74-06-773-000 Other Library Operational Transfers (INA	0	0	0	0	0	0	0	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
2-74-06-774-000 Shortgrass Library Transfer	23,747	23,750	26,040	26,050	26,822	26,100	27,381	1,281
2-74-08-113-000 R & M Building Wages	1,689	6,300	1,548	6,300	1,552	16,525	8,484	(8,041)
2-74-08-132-000 Redirect Benefits - P/S	0	0	0	1,550	0	1,662	0	(1,662)
2-74-08-217-000 Telephone	553	600	450	600	366	600	600	0
2-74-08-252-000 Contracted R & M Drop In Building	3,023	2,000	2,295	2,000	5,311	10,000	3,500	(6,500)
2-74-08-513-000 Janitorial Goods and Supplies	258	500	527	500	399	500	750	250
2-74-08-530-000 R & M Supplies - Drop In Building	848	1,000	378	1,000	235	1,000	1,000	0
2-74-08-540-000 Utilities - Drop In Centre	7,426	8,000	6,904	7,800	5,573	7,800	8,300	500
2-74-10-125-000 Cultural Programs-Contract Wages	23,329	20,000	22,680	20,000	9,995	20,000	20,000	0
2-74-10-511-000 General Goods and Supplies	13,972	500	2,038	500	0	500	250	(250)
2-74-10-762-000 Contributed to Reserves	1,242	0	0	0	0	0	0	0
2-74-10-770-000 Town Contributions to Community Activit	70,726	69,710	25,744	26,000	14,297	26,000	26,000	0
2-79-10-223-000 Cypress Courier	13,592	14,000	13,551	14,000	9,903	14,000	14,000	0
Total 2 Expense	825,515	856,425	888,708	747,675	600,484	824,676	800,479	0
Total Community Services	274,344	349,745	(47,387)	461,030	317,190	119,601	123,264	
Land & Legislative Services								
1 Revenue								
1-61-00-351-000 Zoning/Planning/Subdivision Fees/Perm	(1,500)	(1,100)	(4,111)	(900)	(5,840)	(9,250)	(6,500)	2,750
1-61-00-411-000 Zoning/Compliance Letter Fees (INAC'	(3,240)	(2,500)	(1,215)	(2,500)	(1,915)	0	0	0
1-61-00-412-000 Zoning Change Fees (INACTIVE'1	(650)	(1,300)	0	(1,300)	0	0	0	0
1-61-00-413-000 Development Fees	(7,200)	(12,000)	(16,462)	(12,000)	(9,797)	(14,400)	(14,400)	0
1-61-00-414-000 Planning & Development App Appeal Fees	(150)	(500)	(300)	(500)	(1,200)	0	0	0
1-61-00-415-000 Encroachment Permit (INACTIVE'	0	(500)	0	(500)	0	0	0	0
1-61-00-840-000 Provincial Grant (INACTIVE'13)	1,623	(100,000)	0	0	0	0	0	0
1-61-00-880-000 Private Contribution	0	0	0	0	0	0	0	0
1-61-00-920-000 Contributed from Reserve for Operating	(102,691)	0	(7,609)	0	0	(30,000)	(40,000)	(10,000)
1-61-00-940-000 Contrib. from Cap Source (NEW #1.61.00	0	0	0	0	0	0	0	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
1-69-00-564-000 Leases - Commercial,Grazing,Rental, L-T	(28,578)	(29,250)	(31,061)	(30,200)	(28,918)	(30,600)	(30,200)	400
Total 1 Revenue	(142,386)	(147,150)	(60,758)	(47,900)	(47,670)	(84,250)	(91,100)	0
2 Expense								
2-61-00-113-000 Admin Salaries & Clerical Wages	18,223	18,150	19,734	18,150	15,568	19,275	19,348	73
2-61-00-132-000 Benefits - Employer Contribution	4,649	4,700	4,993	4,800	4,234	0	5,500	5,500
2-61-00-224-000 Registration & Tuition (INACTIVE '0	0	0	0	0	0	0	0	0
2-61-00-231-000 Planning and Development Studies	102,691	100,000	11,609	0	53,793	30,000	40,000	10,000
2-61-00-233-000 Professional Services: Planner	15,655	30,000	23,037	30,000	20,615	35,000	97,000	62,000
2-61-00-511-000 General Goods and Supplies	0	500	100	500	0	1,000	1,000	0
2-61-00-762-000 Contributed to Reserves	0	0	0	0	0	0	0	0
2-61-00-764-000 Contribution to Op Reserve (NEW #2.61.0	0	0	0	0	0	0	0	0
2-66-06-113-000 <Updated from SP>	0	25,700	0	25,700	0	0	0	0
2-66-06-113-012 Admin Salaries & Clerical Wages	26,058	0	27,946	0	22,160	27,300	28,095	795
2-66-06-132-000 <Updated from SP>	0	0	0	6,750	0	0	0	0
2-66-06-221-000 Public Relations, Promotions & Advertisin	4,708	21,000	5,388	17,600	5,656	17,000	17,000	0
2-66-06-230-000 Cost of Land Sales (Legal, Commission etc	6,751	3,000	7,832	3,000	15,681	3,000	3,000	0
2-66-06-249-000 Replot & Survey (for Land Dev.)	1,700	10,000	2,150	10,000	500	10,000	10,000	0
2-66-06-250-000 Cost of Land Sale (Land Inventory Costs)	80,097	75,000	146,712	75,000	259	75,000	75,000	0
2-66-06-351-000 Subdivision Costs Town Project (INACT	0	0	0	0	0	0	0	0
2-66-06-762-000 Contributed to Reserves	90,292	0	221,014	0	0	204,100	213,000	8,900
Total 2 Expense	350,824	288,050	470,515	191,500	138,466	421,675	508,943	0
Total Land & Legislative Services	208,438	140,900	409,757	143,600	90,796	337,425	417,843	
Building & Development								
1 Revenue								
1-27-00-526-000 Building Permits (INACTIVE'13)	0	0	0	0	0	0	0	0
1-27-00-527-000 Commissions (Permits - Plumbing, Electri	(5,372)	(6,000)	(6,437)	(6,000)	(3,586)	(6,000)	(6,000)	0

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
1-27-00-530-000 Building & Development Fines (INACT	0	0	0	0	0	0	0	0
1-27-00-590-000 Non Government Grant	0	0	0	0	0	0	0	0
1-27-00-920-000 Contributed from Reserve for Operating	0	0	0	0	0	0	0	0
1-27-00-922-000 Contributed from Reserve for Capital	0	0	0	0	0	0	0	0
Total 1 Revenue	(5,372)	(6,000)	(6,437)	(6,000)	(3,586)	(6,000)	(6,000)	0
2 Expense								
2-27-00-113-000 Building & Development Wages	38,669	48,700	56,462	53,450	47,079	58,500	60,141	1,641
2-27-00-113-065 Vehicle & Equipment Wages (INACTI	0	0	0	0	0	0	0	0
2-27-00-132-000 Benefits - Employer Contribution	3,439	12,500	13,109	13,700	12,841	15,300	15,858	558
2-27-00-211-000 Travel Expense	489	1,200	3,742	5,700	970	3,400	6,400	3,000
2-27-00-217-000 Telephone	1,286	1,200	1,006	1,100	790	1,100	1,100	0
2-27-00-218-000 Mobile Phone (INACTIVE'12)	29	0	0	0	0	0	0	0
2-27-00-223-000 Registration & Tuition	1,159	2,400	1,371	3,800	865	2,000	3,140	1,140
2-27-00-225-000 Memberships	26	100	100	200	0	200	200	0
2-27-00-230-000 Footing Elevation Check (INACTIVE	0	0	0	0	0	0	0	0
2-27-00-234-000 Contract Inspections	650	0	140	0	2,315	6,000	25,000	19,000
2-27-00-504-000 Machines & Equipment (Under \$5000) (I	0	0	0	0	0	0	0	0
2-27-00-511-000 General Goods and Supplies	146	1,000	197	1,000	0	1,000	1,000	0
Total 2 Expense	45,893	67,100	76,127	78,950	64,860	87,500	112,839	0
Total Building & Development	40,521	61,100	69,690	72,950	61,274	81,500	106,839	
Engineering								
1 Revenue								
1-66-00-411-000 Documentation for the Tender Process	(390)	(1,000)	(275)	(750)	(200)	(500)	(500)	0
1-66-00-480-000 Land Sales	(556,662)	(425,000)	(944,844)	(425,000)	(175,280)	(425,000)	(425,000)	0
1-66-00-481-000 Agreement for Sale - Installments	(274,994)	(66,500)	(16,200)	16,200	(9,450)	(16,200)	(16,200)	0
1-66-00-920-000 Contributed from Reserve for Operating (0	(289,500)	0	0	0	0	(213,000)	(213,000)

2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
1-66-00-921-000 Contributed from Reserve for Operating (0	0	(1,626)	0	0	0	0	0
1-66-00-922-000 Contributed from Reserve for Capital	(5,216)	0	(180,758)	0	0	0	0	0
1-66-00-970-000 Infrastructure Capacity Fees	(3,470)	0	0	0	0	0	0	0
Total 1 Revenue	(840,732)	(782,000)	(1,143,703)	(409,550)	(184,930)	(441,700)	(654,700)	0
2 Expense								
2-66-00-113-000 Engineering Salaries & Wages	154,863	156,000	163,045	157,200	131,887	162,420	165,552	3,132
2-66-00-131-000 Vehicle Allowance (INACTIVE '09	0	0	0	0	0	0	0	0
2-66-00-132-000 Benefits - Employer Contribution	32,687	31,350	33,852	32,400	28,361	61,100	39,871	(21,229)
2-66-00-211-000 Travel Expense	1,515	2,700	438	2,150	1,065	2,150	2,250	100
2-66-00-216-000 Postage, Freight & Courier Services	837	1,000	432	800	538	800	800	0
2-66-00-217-000 Telephone & Mobile Phone	2,849	3,375	2,388	3,000	2,376	3,000	3,040	40
2-66-00-218-000 Mobile Phone (INACTIVE'13)	388	1,000	0	800	0	0	0	0
2-66-00-223-000 Registration & Tuition	4,962	3,900	0	3,950	2,343	3,400	4,450	1,050
2-66-00-225-000 Memberships	1,882	2,225	2,089	2,119	2,706	2,220	2,514	294
2-66-00-233-000 Contracted Testing/Geotechnical/Surveyi	0	1,000	2,054	1,500	17,031	1,500	16,500	15,000
2-66-00-234-000 Contracted Services (GIS) (26600233) (IN	5,000	3,000	0	5,000	0	0	0	0
2-66-00-235-000 Contracted Eng (Misc Proj) (26600233)(II	0	5,000	0	0	0	0	0	0
2-66-00-237-000 Special Services: Janitorial Contract	2,250	2,200	2,196	2,200	1,657	2,200	2,420	220
2-66-00-239-000 Master Plan Study - Transportation (INAC	0	0	0	0	0	0	0	0
2-66-00-249-000 Replot & Survey (Eng) (2.66.00.233) (INA	125	3,500	0	2,000	0	0	0	0
2-66-00-253-000 Contracted R & M Office Equipment	345	800	2,505	800	1,091	1,500	1,500	0
2-66-00-254-000 Software Maintenance & Licenses	11,572	2,400	(8,178)	2,650	4,257	5,900	6,221	321
2-66-00-511-000 General Goods and Supplies	1,283	3,000	1,291	2,000	1,201	2,800	2,500	(300)
2-66-00-540-000 Utilities - Engineering Offices	2,584	2,500	2,516	2,500	1,618	2,500	2,500	0
2-66-00-780-000 Contributed to Equity in TCA	5,216	0	180,758	0	0	0	0	0
2-66-65-520-126 R & M Supplies - '07 Chev 1500 (INACT	82	400	409	200	0	1,000	0	(1,000)
Total 2 Expense	228,440	225,350	385,795	221,269	196,131	252,490	250,118	0

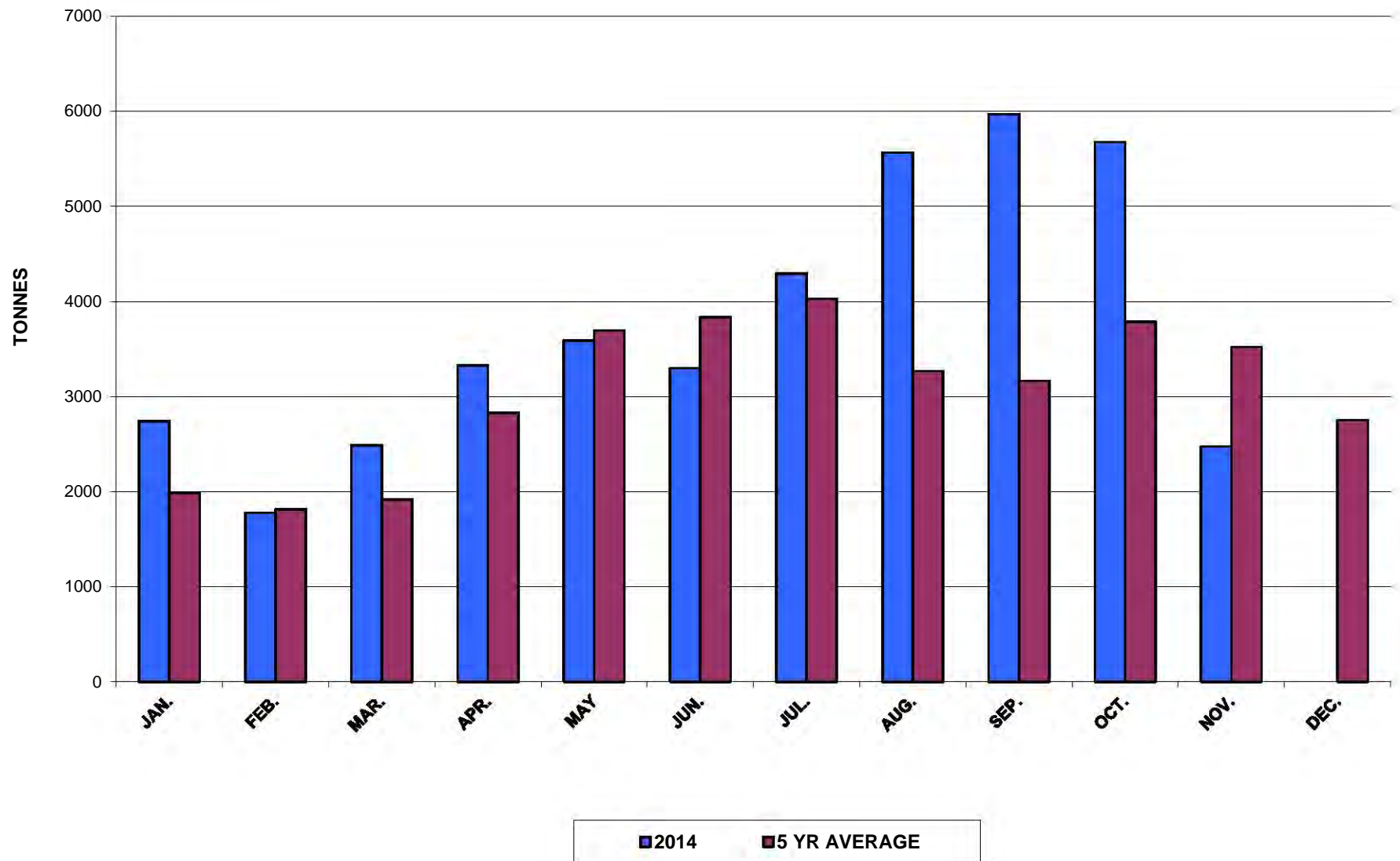
2015 BUDGET FOR PRELIMINARY APPROVAL

Town of Redcliff

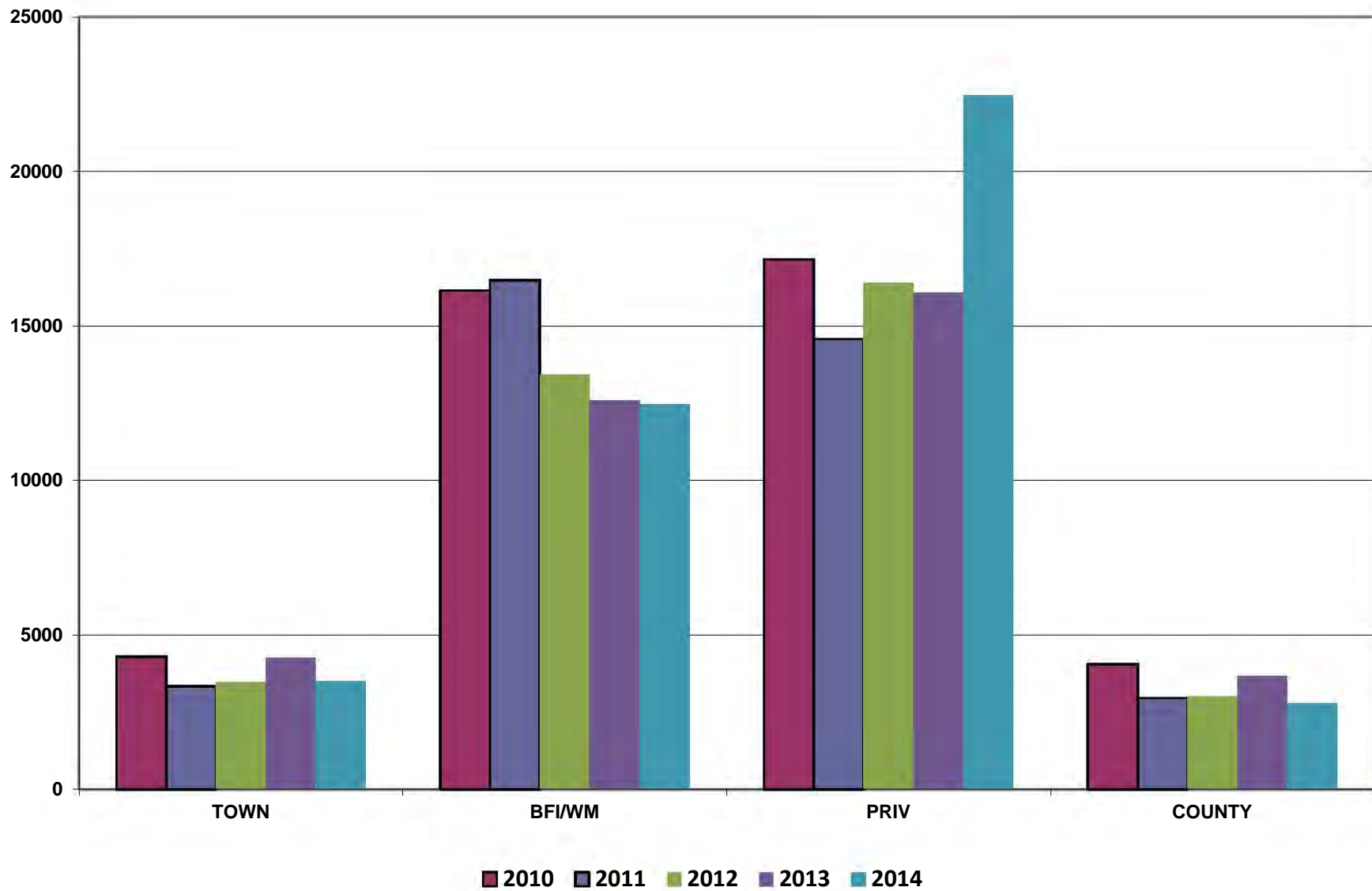
Run Date: 12/3/14 2:59 PM

	2012	2012	2013	2013	2014	2014	2015	2014 TO 2015
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED	CHANGE
					(TO DATE)		BUDGET	DOLLARS (\$)
1-66-00-491-000 Miscellaneous Revenue								
1-66-00-491-000 Miscellaneous Revenue	0	0	(143)	0	835	0	0	0
Total 1-66-00-491-000 Miscellaneous Revenue	0	0	(143)	0	835	0	0	0
2-66-65-520-130 R&M Supplies - '08 FORD 1500								
2-66-65-520-130 R&M Supplies - '08 FORD 1500	0	0	0	0	1,389	0	400	400
Total 2-66-65-520-130 R&M Supplies - '08 FORD 1500	0	0	0	0	1,389	0	400	0
Total Engineering	(612,292)	(556,650)	(758,051)	(188,281)	13,425	(189,210)	(404,182)	
Total Town of Redcliff	(1,060,660)	(62,385)	(272,900)	456,512	(3,697,969)	2,515,333	2,363,000	

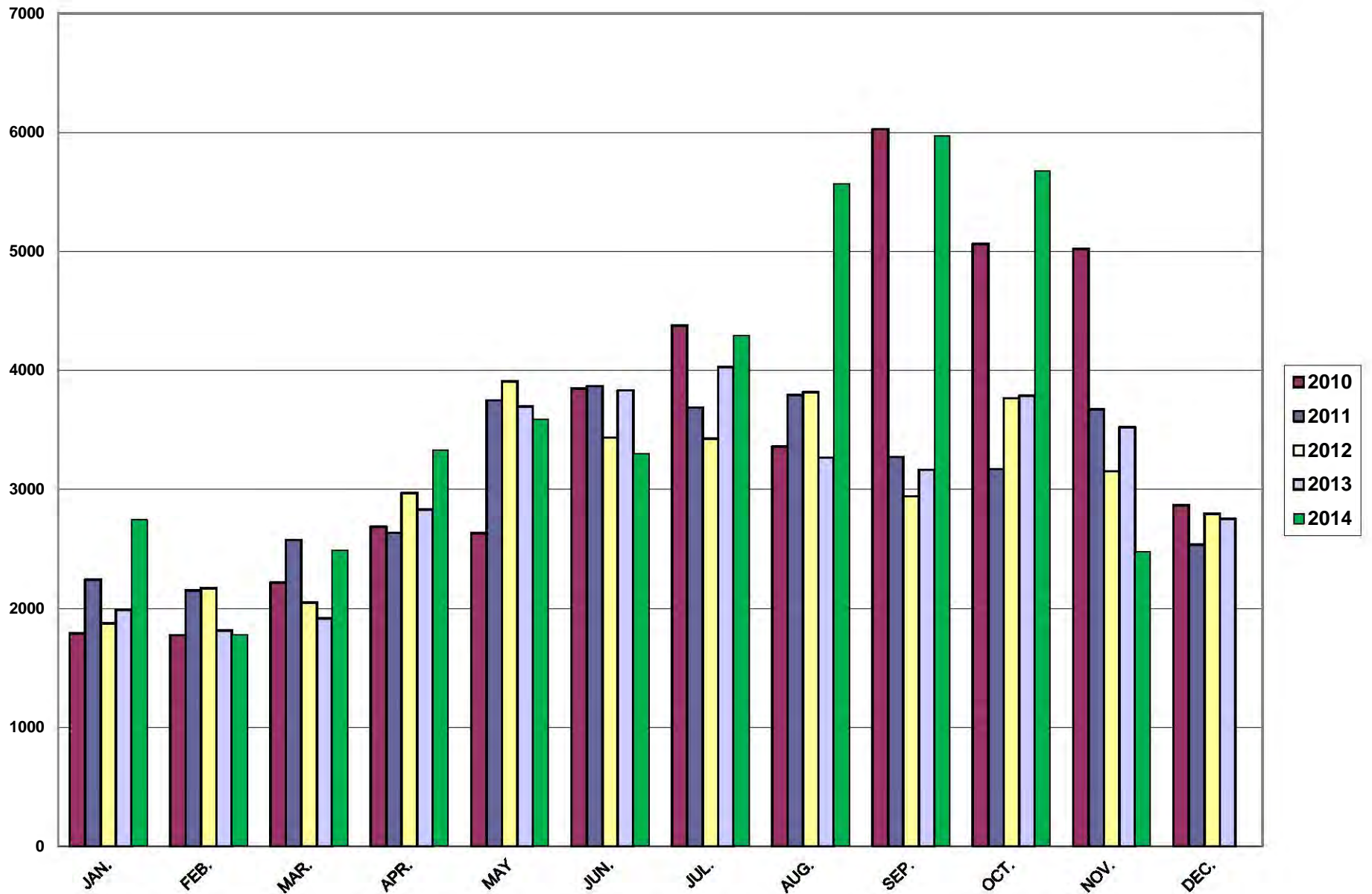
**REDCLIFF/CYPRESS REGIONAL LANDFILL
2014 VS 5 YEAR AVERAGE
TO NOVEMBER 30, 2014**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2010-2014
TO NOVEMBER 30, 2014**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES IN TONNES 2010-2014
TO NOVEMBER 30, 2014**



COUNCIL IMPORTANT MEETINGS AND EVENTS

Date & Time	Meeting / Event	Where /Information
December 24, 25, 26, 2014	Office Closed for Christmas	
January 1, 2015	Office Closed for New Year	
January 9, 2015	PARN meeting (Mayor Attending)	Medicine Hat Chamber of Commerce
January 30, 2015	Mayor & Reeves meeting (Mayor Attending)	Brooks Town Hall
April 10, 2015	Wild Horse Border Crossing meeting (Mayor Attending)	Medicine Hat